

MINUTES OF THE NOVEMBER 4, 2019 LAVTA BOARD MEETING AGENDA

DATE: November 4, 2019
PLACE: LAVTA Offices, Room 110
1362 Rutan Court, Suite 100, Livermore
TIME: 4:00pm

1. Call to Order and Pledge of Allegiance

Meeting was called to order by Board Chair David Haubert at 4:00pm

2. Roll Call of Members

Members Present

Scott Haggerty – County of Alameda
David Haubert – City of Dublin
Karla Brown – City of Pleasanton
Melissa Hernandez – City of Dublin (arrived at 4:05pm)
Bob Woerner – City of Livermore
Bob Coomber – City of Livermore

Members Absent

Jerry Pentin – City of Pleasanton

3. Meeting Open to Public

No comments.

4. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

- A. Minutes of the October 7, 2019 Board of Directors meeting.**
- B. Treasurer’s Report for September 2019**

The Board of Directors approved the September 2019 Treasurer’s Report.

- C. Funding Agreement for MTC IDEA Program Funds**

The Board of Directors approved Resolution 27-2019, authorizing the Executive Director to execute a Master Funding Agreement with the Metropolitan Transportation Commission (MTC) and related Agreement Supplement(s) for Innovative Deployments to Enhance Arterials (IDEA) Program funding to enhance implementation of the Shared Autonomous Vehicle (SAV) Project in the City of Dublin.

Approved: Woerner/Brown
Aye: Woerner, Hernandez, Brown, Haubert, Haggerty, Coomber
No: None

Abstain: None
Absent: Pentin

5. Fiscal Year 2019 Comprehensive Annual Financial Report (CAFR)

David Alvey of Maze and Associates highlighted select pages of the FY2019 Draft Comprehensive Annual Financial Report (CAFR) noting that there were no findings.

The Board of Directors accepted the Comprehensive Annual Financial Report (CAFR), and direct staff to submit the CAFR to the Government Finance Officers Association (GFOA) for award.

Approved: Haggerty/Woerner
Aye: Woerner, Hernandez, Brown, Haubert, Haggerty, Coomber
No: None
Abstain: None
Absent: Pentin

6. Proposed AT&T Cell-Site at LAVTA Administration and Maintenance Facility

Executive Director Michael Tree provided information on the proposed AT&T Cell-Site at the LAVTA Administration and Maintenance Facility to the Board of Directors. Executive Director Michael Tree noted that 5G technology is safe as long as people are at a certain distance and not in front of the antenna. Executive Director Michael Tree also discussed the changes in deal points. AT&T went from \$3,000 to \$10,000 as far as reimbursement for staff time and legal expenses and moved the rental fee from \$3,750.00 to \$ 3,863.00 per month with a 3% escalator rate. AT&T also agreed to an initial 5-year term, with three additional five year renewal terms and that is comparable to LAVTAs current agreement with the T-Mobile cell site. LAVTAs financial impact is \$45,000 a year coming into the agency with a 3% increase annually.

The item was discussed by the Board of Directors and staff.

The Board of Directors approved the negotiated deal points for the proposed AT&T Mobile cell site and authorized the Executive Director to sign an agreement as approved by the Authority's attorney. The Board of Directors also instructed the Executive Director to get a provision that allows LAVTA for pole co-location of the pole.

Approved: Haggerty/Woerner
Aye: Woerner, Hernandez, Brown, Haubert, Haggerty, Coomber
No: None
Abstain: None
Absent: Pentin

7. Set Board of Director Meeting Dates for 2020

The Board of Directors adopted the meeting calendar for 2020.

Approved: Haubert/Hernandez
Aye: Woerner, Hernandez, Brown, Haubert, Haggerty, Coomber
No: None

Abstain: None
Absent: Pentin

8. Executive Director's Report

Executive Director Michael Tree provided the Executive Director's Report to the Board of Directors. Executive Director Michael Tree noted the quarterly report ridership and trends and requested Tony McCaulay to brief the Board on October's report. Tony McCaulay informed that in the month of October we carried 193,731 passengers and that was the first month we topped 190,000 passengers, since October 2008 (a 12.5% increase over October 2018). Executive Director Michael Tree acknowledged Rishi Nand who was honored by Hart Middle School in Pleasanton for being an Operator that makes a difference. Executive Director Michael Tree announced Stuff-A-Bus will be at Lucky's in Pleasanton on November 6, 2019 from 9am-3pm with KKIQ. Executive Director Michael Tree also noted the Network Integration Tri-Valley Hub Study and Short/Long Range Transit Plan kickoffs. LAVTA received an AdWheel Grand Prize on October 15th in New York at APTA and it was accepted by Supervisor Scott Haggerty for the agency. Executive Director Michael Tree also provided a brief overview of the Marketing Plan, Individualized Marketing Project, Update on Shared Autonomous Vehicle (SAV) Program, Dublin Parking Garage, Pleasanton BRT Enhancements, GoSanRamon, and Transit Signal Priority Upgrade and Expansion.

The item was discussed by the Board of Directors and staff. Director Scott Haggerty requested LAVTA work with the outlets for Christmas and do radio advertising. Director Karla Brown requested that GoTriValley/GoDublin is brought back to the Projects and Services (at a minimum) and Board for review to make sure LAVTA doesn't lose fixed route ridership to GoTriValley.

9. Matters Initiated by the Board of Directors

Director Scott Haggerty notified that Robert S. Allen is in a care home and requested that staff take time to visit him.

10. Next Meeting Date is Scheduled for: December 2, 2019

11. Adjournment

Meeting adjourned at 4:27pm.