

STAFF REPORT

SUBJECT: Set Board of Director Meeting Dates for 2020

FROM: Tamara Edwards, Director of Finance

DATE: November 4, 2019

Action Requested

Set dates for all regularly scheduled meetings of the Board of Directors for the upcoming calendar year 2020.

Background

The Authority Bylaws state that meetings of the Board of Directors will occur on the first Monday of each month. However, each year, one or two meetings are rescheduled to accommodate meetings that fall on a holiday or on the day before or after a holiday. Rather than rescheduling these meetings on a month by month basis, we are asking the Board of Directors to adopt the following calendar of meetings for the entire year.

January 6, 2020

February 3, 2020

March 2, 2020

April 6, 2020

May 4, 2020

June 1, 2020

July 6, 2020

August 3, 2020

September 14, 2020 (Labor Day Holiday falls on Monday, September 7, 2020)

October 5, 2020

November 2, 2020

December 7, 2020

Recommendation

Staff recommends the Board of Directors adopt the above meeting calendar for 2020.

Approved: _____