

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

BOARD OF DIRECTORS MEETING

DATE: February 4, 2019

PLACE: Diana Lauterbach Room LAVTA Offices
1362 Rutan Court, Suite 100, Livermore CA

TIME: 4:00pm

AGENDA

1. Call to Order and Pledge of Allegiance

2. Roll Call of Members

3. Meeting Open to Public

- Members of the audience may address the Board of Directors on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Unless members of the audience submit speaker forms before the start of the meeting requesting to address the board on specific items on the agenda, all comments must be made during this item of business. Speaker cards are available at the entrance to the meeting room and should be submitted to the Board secretary.
- Public comments should not exceed three (3) minutes.
- Items are placed on the Agenda by the Chairman of the Board of Directors, the Executive Director, or by any three members of the Board of Directors. Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.
- For the sake of brevity, all questions from the public, Board and Staff will be directed through the Chair.

4. January Tri-Valley Accessible Advisory Committee Minutes

5. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

- A. **Minutes of the December 3, 2018 Board of Directors meeting.**
- B. **Treasurer's Report for November 2018 and December 2018**

Recommendation: Staff requests that the Board of Directors approve the November 2018 and December 2018 Treasurer's Report.

6. Welcome of New Board Members and Adoption of Revised Resolution with Committee Assignments

Recommendation: Staff recommends that the Board adopt Resolution 03-2019 appointing

Melissa Hernandez, Dublin City Council Member to Finance and Administration Committee and Bob Woerner, Livermore City Council Member to the Projects and Services Committee.

7. Appointment of LAVTA Representative to the Tri-Valley – San Joaquin Valley Regional Rail Authority

Recommendation: Staff recommends that the LAVTA Board appoint a representative to serve on the Tri-Valley – San Joaquin Valley Regional Rail Authority.

8. 2019 Legislative Program

Recommendation: Staff recommends the Board of Directors approve Resolution 02-2019 affirming LAVTA's 2019 Legislative Program.

9. Revise Contract Amount for Bus Shelter Demolition and Movement Project #2017-17

Recommendation: Staff recommends the Board of Directors approve Resolution 01-2019, revising the total Contract Award amount for LAVTA Project #2017-17 to \$466,005, plus a contingency of 2% to be used at the Executive Director's discretion to complete the project, for a total revised authorization of \$475,325.

10. Contract Award for On-Call Creative, Design and Media Strategy Services

Recommendation: Staff requests that the LAVTA Board authorize the Executive Director award of contract for On-Call Creative, Design and Media Strategy Services to Celtis Ventures, Inc. for an initial two year term with three one-year options.

11. Rail Stipends for Director of Finance and Director of Planning/Marketing

Recommendation: The recommendation is that the LAVTA Board discuss the stipends.

12. Executive Director's Report

13. Matters Initiated by the Board of Directors

- Items may be placed on the agenda at the request of three members of the Board.

14. Next Meeting Date is Scheduled for: March 4, 2019

15. Adjournment

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

/s/ Jennifer Suda

LAVTA, Administrative Assistant

1/31/2019

Date

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

Executive Director

Livermore Amador Valley Transit Authority

1362 Rutan Court, Suite 100

Livermore, CA 94551

Fax: 925.443.1375

Email: frontdesk@lavta.org

AGENDA

ITEM 4

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

Tri-Valley Accessible Advisory Committee

DATE: Wednesday, January 9, 2019

PLACE: **Robert Livermore Community Center, Larkspur South Room**
4444 East Avenue, Livermore 94550

TIME: 3:30 p.m.

DRAFT MINUTES

1. Call to Order

The TAAC Chair Herb Hastings called the meeting to order at 3:31 pm.

Members Present:

Judith LaMarre	City of Livermore
Russ Riley	City of Livermore
Bob Chulata	City of Livermore – Alternate
Shawn Costello	City of Dublin
Connie Mack	City of Dublin
Helen Buckholz	City of Dublin – Alternate
Sue Tuite	City of Pleasanton
Carmen Rivera-Hendrickson	City of Pleasanton
Jeffrey Jacobsen	City of Pleasanton - Alternate
Herb Hastings	County of Alameda
David Weir	County of Alameda – Alternate
Amy Mauldin	Social Services Member
Rachel Prater	Social Services Member
Melanie Henry	Social Services Member
Esther Waltz	PAPCO

Staff Present:

Jonathan Steketee	LAVTA
Kadri Kulm	LAVTA
Tony McCaulay	LAVTA

2. **Citizens' Forum: An opportunity for members of the audience to comment on a subject not listed on the agenda (under state law, no action may be taken at this meeting)**

None

3. **Minutes of the November 14, 2018 meetings of the Committee**

Approved.

Mack/Waltz

Rivera-Hendrickson and Riley abstained.

4. **Tri-Valley Accessible Advisory Committee (TAAC) Bylaws Update**

The committee discussed the proposed updates to the bylaws and asked the item to be brought back to the committee with additional clarification in the Quorum section.

5. **Fixed Route Bus Service Operations Report**

Staff shared graphs of the ridership and OTP data of the last four years and explained the ridership and OTP trends over this timeframe. Both the ridership and OTP increased in 2018 when compared to the prior three years.

Carmen Rivera-Hendrickson said that people want the Route 10 back that serves the Pleasanton Kaiser.

6. **Fixed Route Bus Service in Dublin**

Staff talked about the fixed route service in the City of Dublin. GoDublin discounted rideshare service was implemented as part of the Comprehensive Operational Analysis couple of years ago to supplement the fixed route service in Dublin. Staff informed the committee that LAVTA is now part of the Uber WAV (Wheelchair Accessible Vehicles) program among the select larger US cities such as San Francisco and Philadelphia, and the agency is planning on hiring a concierge service provider for passengers without smartphones.

Connie Mack recommended that staff create a flier that explains how GoDublin works.

7. **PAPCO Report**

Esther Walts gave an overview of the last PAPCO meeting that took place in December.

8. Dial-A-Ride Concerns and Updates

Carmen Rivera-Hendrickson said that she didn't fit too well into the van when coming to the TAAC meeting.

Judy LaMarre stated that drivers have been arriving before the pick-up window.

Jeff Jacobsen said there were problems with the call center as he was on hold for 20-25 minutes.

Bob Chulata said TAAC is a good group and there is a good flow of service.

Herb Hastings said that the trip-reminder call comes from a 800 phone number and the call-back number given is also an 800 number that passengers are not familiar with. Shawn Costello added that he received his automated trip reminder call at 10pm the day before the meeting.

9. Fixed Route Issues – Suggestions for Changes

Carmen Rivera-Hendrickson said that she is working with the MV Site Manager Christian to teach drivers on how to hook up chairs correctly.

Shawn Costello said that there are some old buses on routes 30R and 10R, which are too narrow and therefore difficult to maneuver in a wheelchair. Carmen Rivera-Hendrickson concurred.

10. Adjournment

Meeting adjourned at 4:53pm

AGENDA

ITEM 5A

MINUTES OF THE DECEMBER 3, 2018 LAVTA BOARD MEETING AGENDA

1. Call to Order and Pledge of Allegiance

Meeting was called to order by Board Vice Chair David Haubert at 4:00pm

2. Roll Call of Members

Members Present

David Haubert – Mayor, City of Dublin
Janine Thalblum – Councilmember, City of Dublin
Jerry Pentin – Councilmember, City of Pleasanton
Karla Brown – Councilmember, City of Pleasanton
Steven Spedowski – Councilmember, City of Livermore
Bob Coomber – Councilmember, City of Livermore
Scott Haggerty – Supervisor, County of Alameda

3. Meeting Open to Public

Robert S. Allen

Robert Allen requested for south bound buses to stop and pick-up passengers at the stop sign and crosswalk by the fare gates at Dublin/Pleasanton BART Station. Mr. Allen informed that this is where buses already stop and he would like boarding to be allowed at this location to make this a convenient transfer point for patrons.

4. November Tri-Valley Accessible Advisory Committee Minutes Report

Amy Mauldin, Vice Chair of the Tri-Valley Accessible Advisory Committee (TAAC) reported on the minutes of the September 5, 2018 TAAC meeting. Discussed at the TAAC meeting were the approved fare changes, LAVTA receiving the California Transit Agency of the Year award, and Shared Autonomous Vehicle (SAV) update. The TAAC requested a presentation on the COA results, wireless charging on Fixed Route buses, and would like Fixed Route bus service in West Dublin and the Senior Center with a follow-up report provided to the TAAC. The next TAAC meeting will be on January 9, 2019.

5. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

A. Minutes of the November 5, 2018 Board of Directors meeting.

B. Treasurer's Report for October 2018

The Board of Directors approved the LAVTA Treasurer's Report for October 2018.

C. TAAC Appointment for the Pleasanton Alternate Member Position

The Board of Directors approved the appointment of Jeffrey Jacobsen to the TAAC as the Pleasanton Alternate member.

Approved: Spedowfski/Pentin
Aye: Pentin, Brown, Coomber, Spedowfski, Thalblum, Haubert
No: None
Abstain: None
Absent: Haggerty

6. Fiscal Year 2018 Comprehensive Annual Financial Report (CAFR)

David Alvey of Maze and Associates highlighted select pages of the FY2018 Draft Comprehensive Annual Financial Report (CAFR) noting that there were no findings.

The Board of Directors accepted the Comprehensive Annual Financial Report (CAFR) to be submitted to the Government Finance Officers Association (GFOA) for award.

Approved: Brown/Pentin
Aye: Pentin, Brown, Coomber, Spedowfski, Thalblum, Haubert
No: None
Abstain: None
Absent: Haggerty

Board Member Jerry Pentin noted that in the introductory section on page ix the document states seven years for fare increases, but on page x the document refers to nine years and would like staff to edit, if needed.

7. Resolution Authorizing LAVTA Executive Director to Execute Caltrans Master Agreement and Program Supplement for Transit and Intercity Rail Capital Program Funding

Staff provided the Finance and Administration Committee the resolution authorizing LAVTA Executive Director to Execute Caltrans Master Agreement and Program Supplement for Transit and Intercity Rail Capital Program Funding. This is an administrative requirement, so LAVTA can demonstrate to Caltrans we are ready, able, and willing to receive the funds that have been programmed to LAVTA under the program. Alameda County GSA will serve as the lead agency on design and construction of the parking garage and LAVTA will serve as the lead agency for the network integration study. LAVTA will bring information about the study's goals, objectives, and scope of work to a future Projects & Services Committee for information and discussion. When the Master Agreement and Program Supplement is executed LAVTA will be eligible to request funding allocations from the California Transportation Commission for the TIRCP funds.

The item was discussed by the Board of Directors.

The Board of Directors approved Resolution 30-2018, authorizing the Executive Director to execute the Caltrans Master Agreement and Program Supplement for TIRCP funding.

Approved: Brown/Thalblum
Aye: Pentin, Brown, Coomber, Spedowfski, Thalblum, Haubert
No: None
Abstain: None
Absent: Haggerty

8. BART Early-Morning Service Plan and Bus Bridge

Staff provided the Board of Directors the BART early morning service plan and bus bridge. This report is regarding BART infrastructure rehab program that will necessitate suspending one hour of early morning train service on weekdays. LAVTA was asked to assist with an early morning bus bridge at BART. At the October Board of Directors meeting staff was directed to negotiate an agreement with the BART District that fully compensates LAVTA for the service provided. LAVTA has been requested to operate two daily express roundtrips between the Dublin/Pleasanton BART Station and Bay Fair BART Station from roughly the 4am hour during weekdays. LAVTA estimates this to take 2.8 net vehicle hours in total and propose to charge this to BART at a rate of \$112.19 an hour or approximately \$80,000 a year. This service will be provided in February 2019.

The item was discussed by the Board of Directors. Board Vice Chair asked for ridership amounts. Staff stated that BART believes it would be approximately 20 passengers a day utilizing this service. Board Member Jerry Pentin would like LAVTA to make every effort to have BART indemnify our buses. Board Vice Chair requested an interim report after six months to understand ridership and revisit this in a year before LAVTA executes the additional extension option. Board Vice Chair would also like notification provided by BART or LAVTA of this new bus bridge service to possible patrons.

The Board of Directors authorized the Executive Director to enter into an agreement between LAVTA and BART for an early-morning bus bridge service between the East Dublin / Pleasanton and Bay Fair BART stations, as outlined above, beginning on Monday, February 11, 2019, in effect for one (1) year, with two optional one-year extensions.

Approved: Pentin/Coomber

Aye: Pentin, Brown, Coomber, Spedowski, Thalblum, Haubert

No: None

Abstain: None

Absent: Haggerty

9. Set Board of Director Meeting Dates for 2019

The Board of Directors adopted the meeting calendar for 2019.

Approved: Spedowski/Thalblum

Aye: Pentin, Brown, Coomber, Spedowski, Thalblum, Haubert

No: None

Abstain: None

Absent: Haggerty

10. Executive Director's Report

Executive Director Michael Tree requested that Tony McCaulay provide the results of the annual KKIQ Wayne Coy's Toy Drive event that LAVTA assisted with. The toy drive received 356 toys and \$8,600 in cash including a \$6,400 donation from the Richmond Gun Club for the Toys for Tots program. Executive Director Michael Tree also provided information on the Shared Autonomous Vehicle (SAV) project and explained that Central Contra Costa Transit

Authority (CCCTA) is in negotiations with AAA to buy our contract back. LAVTA is going to try and get the SAV into testing in December through CCCTA. Executive Director Michael Tree mentioned that he is very busy on the Rail Authority and that it is taking up a lot of his time with the environmental being kicked off, 30% design, and bringing on a host of Consultants to manage the project. Executive Director Michael Tree also informed that Go Dublin now has MV drivers in wheelchair accessible vehicles that are signed up with Uber to assist patrons with disabilities in Dublin. Lastly, Executive Director Michael Tree stated that LAVTA has about \$600,000 for long range planning and that in the spring LAVTA will have an RFP to bring a firm on board for a new project.

11. Adjourn to CLOSED SESSION

Meeting adjourned to closed session at 4:51pm.

**12. Closed Session pursuant to Government Code Section 54957(b):
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Executive Director**

Scott Haggerty, Supervisor from County of Alameda, arrived during Closed Session.

**13. Closed Session pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATOR
Agency Representative: Catherine Groves, Legal Counsel
Unrepresented Employee: Executive Director**

14. Reconvene to OPEN SESSION

Meeting reconvened at 5:29pm.

15. Consideration of Amendment to Employment Agreement with Executive Director Michael Tree

The Board approved an amendment to the employment agreement with Michael Tree to increase compensation by 1% to \$16,675 per month and increase deferred compensation by 4% to a total of 11.5%. It also will extend the agreement by 1 year. The Board agreed to recognize the \$55,000 stipend for the Rail Authority or whatever the Rail Authority approves or is greater.

Approved: Thalblum/Spedowski

Aye: Pentin, Brown, Coomber, Spedowski, Thalblum, Haubert, Haggerty

No: None

Abstain: None

Absent: None

16. Matters Initiated by the Board of Directors

Vice Chair David Haubert recognized Board Members Janine Thalblum and Steven Spedowski for their service, since this was their last LAVTA Board Meeting.

17. Next Meeting Date is Scheduled for: January 7, 2019

18. Adjournment

Meeting adjourned at 5:32pm.

AGENDA

ITEM 5B

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Treasurer's Report for November 2018

FROM: Tamara Edwards, Director of Finance

DATE: February 4, 2019

Action Requested

Approve the LAVTA Treasurer's Report for November 2018.

Discussion

Cash accounts:

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

General checking account activity (105):

Beginning balance November 1, 2018	\$2,116,347.51
Payments made	\$2,116,897.34
Deposits made	\$1,754,523.10
Transfer from Farebox Account	\$400,000.00
Ending balance November 30, 2018	\$2,153,973.27

Farebox account activity (106):

Beginning balance November 1, 2018	\$410,371.02
Deposits made	\$39,549.88
Transfer to General Checking	\$400,000.00
Ending balance November 30, 2018	\$49,920.90

LAIF investment account activity (135):

Beginning balance November 1, 2018	\$5,711,355.31
Ending balance November 30, 2018	\$5,711,355.31

Operating Expenditures Summary:

As this is the fifth month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 41.66%. The agency is at 36.67% overall.

Operating Revenues Summary:

While expenses are at 36.67%, revenues are at 23.1%, which is expected and the agency has sufficient cash on hand.

Recommendation

Staff requests that the Board of Directors approve the November 2018 Treasurer's Report.

Attachments:

1. November 2018 Treasurer's Report

Approved: _____

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
BALANCE SHEET
FOR THE PERIOD ENDING:
November 30, 2018**

ASSETS:

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	2,153,973	
106 CASH - FIXED ROUTE ACCOUNT	49,921	
107 Clipper Cash	1,202,855	
120 ACCOUNTS RECEIVABLE	928,151	
135 INVESTMENTS - LAIF	5,711,355	
150 PREPAID EXPENSES	(91,963)	
160 OPEB ASSET	536,342	
165 DEFERRED OUTFLOW-Pension Related	636,065	
170 INVESTMENTS HELD AT CALTIP	0	
111 NET PROPERTY COSTS	69,223,989	
TOTAL ASSETS		80,351,128

LIABILITIES:

205 ACCOUNTS PAYABLE	511,982	
211 PRE-PAID REVENUE	1,813,756	
21101 Clipper to be distributed	822,570	
22000 FEDERAL INCOME TAXES PAYABLE	34	
22010 STATE INCOME TAX	(10)	
22020 FICA MEDICARE	(57)	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(330)	
22030 SDI TAXES PAYABLE	0	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	(344)	
22090 WORKERS' COMPENSATION PAYABLE	(200)	
22100 PERS-457	0	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	1,075,263	
23104 Deferred Inflow- Pension Related	60,124	
23103 INSURANCE CLAIMS PAYABLE	116,855	
23102 UNEMPLOYMENT RESERVE	8,300	
TOTAL LIABILITIES		4,407,944

FUND BALANCE:

301 FUND RESERVE	(4,812,531)	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	81,875,448	
30401 SALE OF BUSES & EQUIPMENT	565	
FUND BALANCE	(1,120,298)	
TOTAL FUND BALANCE		75,943,184
TOTAL LIABILITIES & FUND BALANCE		80,351,128

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
REVENUE REPORT
FOR THE PERIOD ENDING:
November 30, 2018**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	1,411,344	100,279	531,258	880,086	37.6%
4020000	Business Park Revenues	208,249	0	56,109	152,140	26.9%
4020500	Special Contract Fares	529,223	46,422	46,422	482,801	8.8%
4020500	Special Contract Fares - Paratransit	54,000	0	21,436	32,564	39.7%
4010200	Paratransit Passenger Fares	203,000	19,318	59,896	143,105	29.5%
4060100	Concessions	54,110	1,662	4,985	49,125	9.2%
4060300	Advertising Revenue	95,000	0	0	95,000	0.0%
4070400	Miscellaneous Revenue-Interest	7,000	0	30,941	(23,941)	442.0%
4070300	Non transportation revenue	56,400	9,864	38,660	17,740	68.5%
4090100	Local Transportation revenue	333,000	0	0	333,000	0.0%
4099100	TDA Article 4.0 - Fixed Route	10,481,586	1,094,502	2,728,784	7,752,802	26.0%
4099500	TDA Article 4.0-BART	101,489	9,674	40,924	60,565	40.3%
4099200	TDA Article 4.5 - Paratransit	141,539	14,214	36,512	105,027	25.8%
4099600	Bridge Toll- RM2, RM1	778,436	0	0	778,436	0.0%
4110100	STA Funds-Paratransit	88,104	0	0	88,104	0.0%
4110500	STA Funds- Fixed Route BART	593,690	0	0	593,690	0.0%
4110100	STA Funds-pop	1,077,176	0	538,588	538,588	50.0%
4110100	STA Funds- rev	250,382	0	201,491	48,891	80.5%
4110100	STA Funds- Lifeline	205,118	0	0	205,118	0.0%
4110100	STA Funds- SJ county	100,000	0	0	100,000	0.0%
4110100	Caltrans rail planning grant	750,000	0	0	750,000	0.0%
4130000	FTA Section 5307 Preventative Maint.	444,777	0	0	444,777	100.0%
4130000	FTA Section 5307 ADA Paratransit	348,687	0	0	348,687	0.0%
4130000	FTA TPI	-	0	0	-	100.0%
4130000	FTA JARC and NF	-	0	0	-	#DIV/0!
4130000	FTA 5310	33,000	0	0	33,000	0.0%
4640500	Measure B Gap	17,932	0	0	17,932	100.0%
4640500	Measure B Express Bus	-	0	0	-	100.0%
4640100	Measure B Paratransit Funds-Fixed Route	976,564	0	186,443	790,121	19.1%
4640100	Measure B Paratransit Funds-Paratransit	181,949	0	34,737	147,212	19.1%
4640200	Measure BB Paratransit Funds-Fixed Route	722,304	0	138,641	583,663	19.2%
4640200	Measure BB Paratransit Funds-Paratransit	17,932	0	58,532	329,937	326.4%
TOTAL REVENUE		20,261,991	1,295,934	4,754,358	15,878,169	23.5%

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
OPERATING EXPENDITURES
FOR THE PERIOD ENDING:
November 30, 2018**

		BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
501 02	Salaries and Wages	\$1,477,014	\$111,271	\$610,823	\$866,191	41.36%
502 00	Personnel Benefits	\$942,989	\$94,228	\$356,574	\$586,415	37.81%
503 00	Professional Services	\$936,878	\$7,998	\$223,348	\$713,530	23.84%
503 05	Non-Vehicle Maintenance	\$636,214	\$60,772	\$353,943	\$271,849	55.63%
503 99	Communications	\$9,500	\$34	\$171	\$9,329	1.80%
504 01	Fuel and Lubricants	\$1,174,700	\$38,112	\$366,250	\$808,450	31.18%
504 03	Non contracted vehicle maintenance	\$19,550	\$0	\$0	\$19,550	0.00%
504 99	Office/Operating Supplies	\$28,700	\$2,869	\$14,773	\$13,927	51.47%
504 99	Printing	\$54,500	\$0	\$6,558	\$47,942	12.03%
505 00	Utilities	\$276,000	\$17,862	\$91,478	\$184,522	33.14%
506 00	Insurance	\$637,238	\$267	\$518,122	\$119,116	81.31%
507 99	Taxes and Fees	\$302,000	\$3,518	\$37,068	\$264,932	12.27%
508 01	Purchased Transportation Fixed Route	\$9,338,719	\$847,867	\$4,251,112	\$5,096,199	45.52%
2-508 02	Purchased Transportation Paratransit	\$1,994,500	\$127,310	\$664,150	\$1,330,350	33.30%
508 03	Purchased Transportation WOD	\$75,000	\$0	\$7,974	\$67,026	10.63%
509 00	Miscellaneous	\$434,323	\$5,796	\$6,093	\$425,512	1.40%
509 02	Professional Development	\$38,100	\$2,613	\$10,660	\$27,440	27.98%
509 08	Advertising	\$95,000	\$5,300	\$19,986	\$75,014	21.04%
TOTAL		\$18,470,925	\$1,325,816	\$7,539,083	\$10,927,294	40.82%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)
FOR THE PERIOD ENDING:
November 30, 2018

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
REVENUE DETAILS						
4090594	TDA (office and facility equip)	100,000	0	0	100,000	0.00%
4090194	TDA Shop repairs and replacement	85,000	0	0	85,000	0.00%
4091794	Bus stop improvements	212,461	0	0	212,461	0.00%
4092394	TDA Bus replacement	2,738,770	0	0	2,738,770	0.00%
4090994	TDA IT Upgrades and Replacements	35,000	0	0	35,000	0.00%
4090794	TDA Transit Center Improvements	273,493	0	0	273,493	0.00%
409??94	TDA (Transit Capital)	100,000	0	0	100,000	0.00%
4092094	TDA (Major component rehab)	30,000	0	0	30,000	0.00%
4091294	TDA Doolan Tower Upgrade	10,000	0	0	10,000	0.00%
4090894	TDA TPI	66,000	0	0	66,000	0.00%
4092194	TDA Rebranding bus wrap	175,000	0	0	175,000	0.00%
4091594	TDA Farebox upgrade	101,758	0	0	101,758	0.00%
4090394	TDA Non revenue vehicle replacement	144,800	0	0	144,800	0.00%
4092396	Bridge Tolls Bus Replacement	535,578	0	0	535,578	0.00%
4091701	CTC CIP Shelters	1,600,000	0	0	1,600,000	0.00%
409xx01	TVTC TSP	1,140,000	0	0	1,140,000	0.00%
4111700	PTMISEA Shelters and Stops	117,539	0	0	117,539	0.00%
41124	Prob 1B Security upgrades	36,696	0	0	36,696	0.00%
41114	Prop 1B Wifi	36,696	0	0	36,696	0.00%
41107	PTMISEA Transit Center Improvements	126,507	0	0	126,507	0.00%
41105	PTMISEA Office improvements	177,390	0	0	177,390	0.00%
41308	TPI	504,564	0	0	504,564	0.00%
41315	FTA Farebox upgrade	398,242	0	297,112	101,130	74.61%
41304	FTA BRT	300,000	0	0	300,000	0.00%
41303	FTA non revenue vehicle upgrade	367,200	0	0	367,200	0.00%
41323	FTA Bus replacements	12,312,300	0	0	12,312,300	0.00%
TOTAL REVENUE		21,724,994	-	297,112	21,427,882	1.37%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)
FOR THE PERIOD ENDING:
November 30, 2018

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
EXPENDITURE DETAILS						
CAPITAL PROGRAM - COST CENTER 07						
5550107	Shop Repairs and replacement	85,000	0	900	84,100	1.06%
5550207	New MOA Facility (Satelite Facility)	-	0	0	0	#DIV/0!
5550307	Non revenue vehicle replacement	512,000	127,782	127,782	384,218	24.96%
5550407	BRT	-	0	117,956	(117,956)	#DIV/0!
5550507	Office and Facility Equipment	277,390	0	1,071	276,319	0.39%
5550607	511 Integration	-	0	0	0	#DIV/0!
	TSP upgrade	1,140,000	0	0	1,140,000	0.00%
5550807	Dublin TPI project	570,564	0	0	570,564	0.00%
5550907	IT Upgrades and replacement	35,000	0	21,216	13,784	60.62%
5551007	Transit Center Upgrades and Improvements	400,000	0	0	400,000	0.00%
5551207	Doolan Tower upgrade	10,000	0	0	10,000	0.00%
5551407	Wifi	36,696	0	0	36,696	0.00%
5551507	Farebox upgrade	500,000	0	13,925	486,075	2.79%
5551707	Bus Shelters and Stops	2,230,000	457,280	457,280	1,772,720	20.51%
5552007	Major component rehab	30,000	50,033	59,206	(29,206)	197.35%
5552107	Rebranding bus wrap	175,000	0	0	175,000	0.00%
5552307	Bus replacement	15,586,648	145,722	145,722	15,440,926	0.93%
5552407	Security upgrades	36,696	0	0	36,696	0.00%
555??07	Transit Capital	100,000	0	0	100,000	0.00%
TOTAL CAPITAL EXPENDITURES		21,724,994	780,818	945,059	20,779,935	4.35%
FUND BALANCE (CAPITAL)		0.00	(780,818)	(647,947)		
FUND BALANCE (CAPTIAL & OPERATING)		1,781,066.00	(820,094)	(3,437,220)		

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
October 02,
49077December 17, 2018

[PMIA Average Monthly Yields](#)

Account Number:

[Tran Type Definitions](#)

November 2018 Statement

Account Summary

Total Deposit:	Beginning Balance:
Total Withdrawal:	Ending Balance:

REPORT.: Jan 02 19 Wednesday
 RUN....: Jan 02 19 Time: 18:53
 Run By.: Daniel Zepepa

LAVTA
 Month End Cash Disbursements Report
 Prior Period Report for 11-18 BANK ACCOUNT 105

PAGE: 001
 ID #: PY-CD
 CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
11-18	H8875	11/16/18	TX152 (ALBERTA PILLIOD)		20.00	.00	20.00	TX152, PARATAXI REIMBURSE
	H8876	11/16/18	TX113 (RODGER RAGER)		102.00	.00	102.00	TX113, PARATAXI REIMBURSE
	H8877	11/16/18	TAX91 (VIVIAN MARIE MILLER)		134.51	.00	134.51	TAX91, PARATAXI REIMBURSE
	H8878	11/16/18	TAX67 (CHRISTEL RAGER)		51.00	.00	51.00	TAX67, PARATAXI REIMBURSE
	H8879	11/16/18	TAX07 (ASMA SYEDA)		31.26	.00	31.26	TAX07, PARATAXI REIMBURSE
	H8880	11/02/18	TAX07 (ASMA SYEDA)		50.15	.00	50.15	TAX07, PARATAXI REIMBURSE
	H8881	11/02/18	TAX14 (KAREN ADAMS)		83.34	.00	83.34	TAX14, PARATAXI REIMBURSE
	H8882	11/02/18	TX123 (OLGA PRINZ)		17.00	.00	17.00	TX123, PARATAXI REIMBURSE
	H8883	11/30/18	PER04 (CALPERS RETIREMENT SYSTEM)		1,267.81	.00	1,267.81	PER04, PERS 457 CONTRIBUT
	H8884	11/30/18	PER01 (PERS)		3,016.34	.00	3,016.34	PER01, PERS NEW CONTRIBUT
	H8885	11/30/18	PER01 (PERS)		3,392.70	.00	3,392.70	PER01, PERS CLASSIC CONTR
	H8886	11/30/18	EMP01 (EMPLOYMENT DEVEL DEPT)		3,078.78	.00	3,078.78	EMP01, STATE TAX 11/3-11/
	H8887	11/30/18	EFT01 (ELECTRONIC FUND TRANSFERS)		8,412.58	.00	8,412.58	EFT01, FEDERAL TAX 11/3-1
	H8888	11/09/18	PER04 (CALPERS RETIREMENT SYSTEM)		1,267.65	.00	1,267.65	PER04, PERS 457 CONTRIBUT
	H8889	11/30/18	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		43,063.96	.00	43,063.96	DIR02, PR DIRECT DEPOSIT
	H8890	11/30/18	PER01 (PERS)		3,319.71	.00	3,319.71	PER01, PERS CLASSIC CONTR
	H8891	11/09/18	PER01 (PERS)		2,993.66	.00	2,993.66	PER01, PERS NEW CONTRIBUT
	H8892	11/09/18	EMP01 (EMPLOYMENT DEVEL DEPT)		2,723.12	.00	2,723.12	EMP01, STATE TAX 10/20-11
	H8893	11/09/18	EFT01 (ELECTRONIC FUND TRANSFERS)		7,111.89	.00	7,111.89	EFT01, FEDERAL TAX 10/20-
	H8894	11/09/18	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		39,733.60	.00	39,733.60	DIR02, PR DIRECT DEPOSIT
	H8895	11/15/18	MVT01 (MV TRANSPORTATION, INC.)		378,720.32	.00	378,720.32	MVT01, 96571, NOV-18 1ST
	H8896	11/30/18	DEL05 (ALLIED ADMIN/DELTA DENTAL)		2,294.02	.00	2,294.02	DEL05, NOV-18 DENTAL INSU
	H8897	11/30/18	DEL05 (ALLIED ADMIN/DELTA DENTAL)		2,294.02	.00	2,294.02	DEL05, OCT-18 DENTAL INSU
	H8898	11/30/18	MUT01 (MUTUAL OF OMAHA)		1,044.27	.00	1,044.27	MUT01, NOV-18 LIFE & LTD
	H8899	11/30/18	MUT01 (MUTUAL OF OMAHA)		1,044.27	.00	1,044.27	MUT01, OCT-18 LIFE & LTD
	H8900	11/15/18	PER03 (CAL PUB EMP RETIRE SYSTM)		36,743.49	.00	36,743.49	PER03, NOV-18 HEALTH INSU
	H8901	11/30/18	AME06 (AMERICAN FIDELITY ASSURANCE		778.34	.00	778.34	AME06, NOV-18 FLEXIBLE SP
	H8902	11/30/18	AME06 (AMERICAN FIDELITY ASSURANCE		778.34	.00	778.34	AME06, OCT-18 FLEXIBLE SP
	H8903	11/30/18	AME06 (AMERICAN FIDELITY ASSURANCE		446.04	.00	446.04	AME06, OCT-18 SUPPLEMENTA
	H8904	11/30/18	AME06 (AMERICAN FIDELITY ASSURANCE		446.04	.00	446.04	AME06, SEPT-18 SUPPLEMENT
	H8905	11/30/18	NEL01 (NELSON\NYGAARD CONSULTING AS		3,041.25	.00	3,041.25	NEL01, 73489, AUG & SEPT-
	H8906	11/30/18	NEL01 (NELSON\NYGAARD CONSULTING AS		1,844.50	.00	1,844.50	NEL01, 73689, OCT-18 PROF
	H8907	11/30/18	CAP01 (CAPTURE TECHNOLOGIES INC)		3,179.92	.00	3,179.92	CAP01, 53694, PO #6759, S
	H8908	11/30/18	CAP01 (CAPTURE TECHNOLOGIES INC)		5,904.30	.00	5,904.30	CAP01, 52691, PO #6661 RE
	H8909	11/30/18	MTM01 (MEDICAL TRANSPORTATION MANAG		2,450.00	.00	2,450.00	MTM01, MTM-112117, 10/5-1
	H8910	11/10/18	MTM01 (MEDICAL TRANSPORTATION MANAG		108,075.86	.00	108,075.86	MTM01, SEPT-18 MONTHLY SE
	H8911	11/10/18	MVT01 (MV TRANSPORTATION, INC.)		65,294.83	.00	65,294.83	MVT01, SEPT-18 MONTHLY FI
	H8912	11/30/18	MCC01 (TONY MCCAULAY)		1,640.96	.00	1,640.96	MCC01, OCT-18 CTA FALL CO
	H8913	11/30/18	STE04 (JONATHAN STEKETEE)		264.00	.00	264.00	STE04, Calact CONFERENCE
	H8914	11/15/18	KUL01 (KADRI KULM)		264.00	.00	264.00	KUL01, NOV-18 Calact CONF
	H8915	11/30/18	STA01 (STATE COMPENSATION FUND)		1,759.83	.00	1,759.83	STA01, NOV-18 WORKER'S CO
	H8916	11/30/18	STA01 (STATE COMPENSATION FUND)		379.81	.00	379.81	STA01, 2018 WORKER'S COMP
	H8917	11/30/18	STA13 (STAPLES CREDIT PLAN)		1,262.64	.00	1,262.64	STA13, OCT-18 CC STATEMEN
	H8918	11/30/18	SHE05 (SHELL)		87.65	.00	87.65	SHE05, NOV-18 CC STATEMEN
	H8919	11/30/18	STE04 (JONATHAN STEKETEE)		1,192.15	.00	1,192.15	STE04, SEPT & OCT-18 TRAV
	H8920	11/30/18	PAC01 (AT&T)		100.90	.00	100.90	PAC01, ACCT #925-245-0576
	H8921	11/30/18	PAC01 (AT&T)		201.02	.00	201.02	PAC01,ACCT #925-243-9029
	H8922	11/30/18	PAC01 (AT&T)		351.40	.00	351.40	PAC01,ACCT #436-951-0106
	H8923	11/30/18	PAC01 (AT&T)		33.03	.00	33.03	PAC01,ACCT #232-351-6260
	H8924	11/30/18	MVT01 (MV TRANSPORTATION, INC.)		378,720.32	.00	378,720.32	MVT01, 96572, NOV-18 2ND
	H8925	11/30/18	CAL15 (CALTRONICS BUSINESS SYS)		176.23	.00	176.23	CAL15, 2625256, BIZHUB 9/
	H8926	11/30/18	CAL15 (CALTRONICS BUSINESS SYS)		105.34	.00	105.34	CAL15, 2647457, BIZHUB 10
	H8927	11/30/18	STE04 (JONATHAN STEKETEE)		1,005.45	.00	1,005.45	STE04, Calact CONFERENCE
	H8928	11/30/18	KUL01 (KADRI KULM)		708.08	.00	708.08	KUL01, Calact CONFERENCE
	H8929	11/30/18	BRO03 (KARLA SUE BROWN)		300.00	.00	300.00	BRO03, NOV-18 BOD STIPEND
	H8930	11/30/18	HAG01 (SCOTT HAGGERTY)		100.00	.00	100.00	HAG01, NOV-18 BOD STIPEND
	H8931	11/30/18	HAU01 (DAVID HAUBERT)		200.00	.00	200.00	HAU01, NOV-18 BOD STIPEND
	H8932	11/30/18	PEN01 (JERRY PENTIN)		100.00	.00	100.00	PEN01, NOV-18 BOD STIPEND
	H8933	11/30/18	SPE04 (STEVEN G. SPEDOWFSKI)		200.00	.00	200.00	SPE04, NOV-18 BOD STIPEND
	H8934	11/30/18	COO03 (BOB COOMBER)		100.00	.00	100.00	COO03, NOV-18 BOD STIPEND
	H8935	11/30/18	THA01 (JANINE THALBLUM)		100.00	.00	100.00	THA01, NOV-18 BOD STIPEND
	H8936	11/30/18	CIT07 (CITY OF LIVERMORE - WATER)		118.35	.00	118.35	CIT07, 139388-00, BUS WAS
	H8937	11/30/18	CIT07 (CITY OF LIVERMORE - WATER)		44.44	.00	44.44	CIT07, 138431-00, ATLANTI
	H8938	11/30/18	TAX14 (KAREN ADAMS)		109.82	.00	109.82	TAX14, PARATAXI REIMBURSE
	H8939	11/30/18	TX143 (KIM BRETOI)		178.95	.00	178.95	TX143, PARATAXI REIMBURSE
	H8940	11/30/18	TAX76 (MARY ANN HANDZUS)		181.10	.00	181.10	TAX76, PARATAXI REIMBURSE
	H8941	11/30/18	TX177 (MARILYN LANE)		80.11	.00	80.11	TX177, PARATAXI REIMBURSE
	H8942	11/30/18	TX152 (ALBERTA PILLIOD)		10.20	.00	10.20	TX152, PARATAXI REIMBURSE
	H8943	11/30/18	TAX71 (MARY RARIDON)		20.40	.00	20.40	TAX71, PARATAXI REIMBURSE
	H8944	11/30/18	TAX07 (ASMA SYEDA)		58.65	.00	58.65	TAX07, PARATAXI REIMBURSE
	H8945	11/30/18	TAX32 (SUE TSANG)		192.10	.00	192.10	TAX32, PARATAXI REIMBURSE
	H8946	11/30/18	STA13 (STAPLES CREDIT PLAN)		528.20	.00	528.20	STA13, NOV-18 CC STATEMEN
	H8947	11/30/18	STA01 (STATE COMPENSATION FUND)		1,759.83	.00	1,759.83	STA01, DEC-18 WORKER'S CO
	H8948	11/30/18	MUT01 (MUTUAL OF OMAHA)		1,044.27	.00	1,044.27	MUT01, DEC-18 LIFE & LTD
	H8949	11/30/18	DEL05 (ALLIED ADMIN/DELTA DENTAL)		2,294.02	.00	2,294.02	DEL05, DEC-18 DENTAL INSU
	H8950	11/30/18	AME06 (AMERICAN FIDELITY ASSURANCE		778.34	.00	778.34	AME06, DEC-18 FLEXIBLE SP
	H8951	11/30/18	PER03 (CAL PUB EMP RETIRE SYSTM)		36,519.95	.00	36,519.95	PER03, DEC-18 HEALTH INSU
	H8952	11/01/18	MER01 (MERCHANT SERVICES)		153.91	.00	153.91	MER01, OCT-18 TRANSIT CEN
	H8953	11/01/18	MER01 (MERCHANT SERVICES)		146.31	.00	146.31	MER01, OCT-18 MOA CC FEES
	H8954	11/30/18	PAC02 (PACIFIC GAS AND ELECTRIC)		145.89	.00	145.89	PAC02, 7649646868-7, DOOL
	H8955	11/30/18	PAC02 (PACIFIC GAS AND ELECTRIC)		281.68	.00	281.68	PAC02, 9007202117-4, MOA
	H8956	11/30/18	PAC02 (PACIFIC GAS AND ELECTRIC)		1,329.49	.00	1,329.49	PAC02, 7264840356-5, RAPI
	H8957	11/30/18	PAC02 (PACIFIC GAS AND ELECTRIC)		1,576.18	.00	1,576.18	PAC02, 6062256368-6, ATLA
	H8958	11/30/18	PAC02 (PACIFIC GAS AND ELECTRIC)		6,997.94	.00	6,997.94	PAC02, 5809326332-3, MOA
	H8959	11/30/18	CAL04 (CALIFORNIA WATER SERVICE)		1,728.81	.00	1,728.81	CAL04, 9098655555, MOA WA
	H8960	11/30/18	CAL04 (CALIFORNIA WATER SERVICE)		1,024.04	.00	1,024.04	CAL04, 0198655555, BUS WA
	H8961	11/30/18	CAL04 (CALIFORNIA WATER SERVICE)		1,631.62	.00	1,631.62	CAL04, 4616555555, TC IRR
	H8962	11/30/18	CAL04 (CALIFORNIA WATER SERVICE)		39.45	.00	39.45	CAL04, 3616555555, TC WAT
	H8963	11/30/18	CAL04 (CALIFORNIA WATER SERVICE)		68.95	.00	68.95	CAL04, 4755555555, MOA FI
	H8964	11/30/18	CAL04 (CALIFORNIA WATER SERVICE)		68.95	.00	68.95	CAL04, 5755555555, CONTRA
	H8965	11/30/18	CAL04 (CALIFORNIA WATER SERVICE)		51.71	.00	51.71	CAL04, 2575555555, TC FIR

REPORT.: Jan 02 19 Wednesday
 RUN....: Jan 02 19 Time: 18:53
 Run By.: Daniel Zepeda

LAVTA
 Month End Cash Disbursements Report
 Prior Period Report for 11-18 BANK ACCOUNT 105

PAGE: 002
 ID #: PY-CD
 CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
11-18	020936	11/19/18	AIM01 (AIM TO PLEASE JANITORIAL SER		3,043.35	.00	3,043.35	Automatic Generated Check
	020937	11/19/18	AMP01 (AMP PRINTING INC.)		163.88	.00	163.88	Automatic Generated Check
	020938	11/19/18	ART01 (ART'S SECURITY LOCKSMITH)		9.83	.00	9.83	Automatic Generated Check
	020939	11/19/18	AVI01 (AMADOR VALLEY INDUSTRIES)		384.67	.00	384.67	Automatic Generated Check
	020940	11/19/18	CAL02 (CALACT)		1,005.00	.00	1,005.00	Automatic Generated Check
	020941	11/19/18	CAL13 (CALIFORNIA TRANSIT)		697.84	.00	697.84	Automatic Generated Check
	020942	11/19/18	CWI01 (CUMMINS WEST, INC- SAN LEAND		50,033.17	.00	50,033.17	Automatic Generated Check
	020943	11/19/18	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check
	020944	11/19/18	DFS01 (DOWNTOWN FORD SALES)		81,938.61	.00	81,938.61	Automatic Generated Check
	020945	11/19/18	DIR01 (DIRECT TV)		14.00	.00	14.00	Automatic Generated Check
	020946	11/19/18	EME01 (EMERALD LANDSCAPE CO INC)		1,996.00	.00	1,996.00	Automatic Generated Check
	020947	11/19/18	GFO01 (GOVERNMENT FINANCE)		160.00	.00	160.00	Automatic Generated Check
	020948	11/19/18	KKI01 (ALPHA MEDIA LLC)		5,000.00	.00	5,000.00	Automatic Generated Check
	020949	11/19/18	KOF01 (KOFF & ASSOCIATES)		1,608.00	.00	1,608.00	Automatic Generated Check
	020950	11/19/18	MVT01 (MV TRANSPORTATION, INC.)		23,500.00	.00	23,500.00	Automatic Generated Check
	020951	11/19/18	OFF01 (OFFICE DEPOT)		920.50	.00	920.50	Automatic Generated Check
	020952	11/19/18	PAC11 (PACIFIC ENVIRONMENTAL SERV)		240.00	.00	240.00	Automatic Generated Check
	020953	11/19/18	PAC16 (PACIFIC COAST TRANE)		31,373.20	.00	31,373.20	Automatic Generated Check
	020954	11/19/18	PLA02 (PLANETERIA MEDIA LLC)		325.00	.00	325.00	Automatic Generated Check
	020955	11/19/18	RSE01 (R & S ERECTION)		255.00	.00	255.00	Automatic Generated Check
	020956	11/19/18	SCF01 (SC FUELS)		20,960.21	.00	20,960.21	Automatic Generated Check
	020957	11/19/18	SCH04 (SCHNEIDER ELECTRIC IT USA, I		1,156.20	.00	1,156.20	Automatic Generated Check
	020958	11/19/18	SEO01 (SEON DESIGN (USA) CORP.)		145,722.48	.00	145,722.48	Automatic Generated Check
	020959	11/19/18	SHA02 (SHAMROCK OFFICE SOLUTIONS)		24.91	.00	24.91	Automatic Generated Check
	020960	11/19/18	SOL01 (SOLUTIONS FOR TRANSIT)		2,083.33	.00	2,083.33	Automatic Generated Check
	020961	11/19/18	TAQ01 (TAQUIZAS SPEEDY GARCIA)		2,112.00	.00	2,112.00	Automatic Generated Check
	020962	11/19/18	TEL01 (TPx COMMUNICATIONS)		2,066.00	.00	2,066.00	Automatic Generated Check
	020963	11/19/18	TIC01 (HANIM MUSTAFA)		28.00	.00	28.00	Automatic Generated Check
	020964	11/19/18	TRA12 (TRAPEZE SOFTWARE GROUP)		69,357.98	.00	69,357.98	Automatic Generated Check
	020965	11/19/18	TX138 (SUSAN ZAPPE)		41.44	.00	41.44	Automatic Generated Check
	020966	11/19/18	TX181 (TERESA ROBERTSON)		167.52	.00	167.52	Automatic Generated Check
	020967	11/19/18	TX191 (ROSE RAHAILA)		10.20	.00	10.20	Automatic Generated Check
	020968	11/30/18	ATT02 (AT&T)		368.19	.00	368.19	Automatic Generated Check
	020969	11/30/18	CAS01 (LAVTA)		149.78	.00	149.78	Automatic Generated Check
	020970	11/30/18	CIT06 (CITY OF LIVERMORE SEWER)		35.73	.00	35.73	Automatic Generated Check
	020971	11/30/18	COR01 (CORBIN WILLITS SYSTEMS)		239.45	.00	239.45	Automatic Generated Check
	020972	11/30/18	EME01 (EMERALD LANDSCAPE CO INC)		312.00	.00	312.00	Automatic Generated Check
	020973	11/30/18	FED01 (FedEx)		34.63	.00	34.63	Automatic Generated Check
	020974	11/30/18	KKI01 (ALPHA MEDIA LLC)		300.00	.00	300.00	Automatic Generated Check
	020975	11/30/18	PAC16 (PACIFIC COAST TRANE)		3,443.98	.00	3,443.98	Automatic Generated Check
	020976	11/30/18	PRE03 (PREMIER SECURITY SOLNS CO)		19,452.00	.00	19,452.00	Automatic Generated Check
	020977	11/30/18	QUE01 (QUENCH)		281.87	.00	281.87	Automatic Generated Check
	020978	11/30/18	SCF01 (SC FUELS)		19,545.39	.00	19,545.39	Automatic Generated Check
	020979	11/30/18	SEL00 (SELECT IMAGING)		131.10	.00	131.10	Automatic Generated Check
	020980	11/30/18	TX133 (SAROJA IYER)		173.00	.00	173.00	Automatic Generated Check
	020981	11/30/18	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	020982	11/30/18	TX156 (YVONNE BRETOI)		188.70	.00	188.70	Automatic Generated Check
	020983	11/30/18	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	020984	11/30/18	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	020985	11/30/18	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	020986	11/30/18	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	020987	11/30/18	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	020988	11/30/18	TX169 (SARAH SARGAZI)		18.70	.00	18.70	Automatic Generated Check
	020989	11/30/18	TX191 (ROSE RAHAILA)		10.20	.00	10.20	Automatic Generated Check
	020990	11/30/18	TX200 (ANITA BROWN)		43.14	.00	43.14	Automatic Generated Check
	020991	11/30/18	UST01 (UST COMPLIANCE TESTING IN)		170.00	.00	170.00	Automatic Generated Check
	020992	11/30/18	VAN01 (FBD VANGUARD CONSTRUCTION IN		442,615.82	.00	442,615.82	Automatic Generated Check
Total for Bank Account 105 ----->					2,116,897.34	.00	2,116,897.34	
Grand Total of all Bank Accounts ----->					2,116,897.34	.00	2,116,897.34	

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
11-18	AIM01 (AIM TO PLEASE JANITORIAL SE38-OCT-18)		11/01/18	12/01/18	A	3043.35	AIM01, OCT-18 JANITORIAL MONTHLY SERVICE
11-18	AME06 (AMERICAN FIDELITY ASSURANCE FSA10-18H 09/04/18 10/04/18 FSA11-18H 10/04/18 11/03/18 FSA12-18H 11/02/18 12/02/18 SUPP09-18H 09/18/18 10/18/18 SUPP10-18H 10/16/18 11/15/18)				A	778.34 778.34 778.34 446.04 446.04	AME06, OCT-18 FLEXIBLE SPENDING ACCT. AME06, NOV-18 FLEXIBLE SPENDING ACCT. AME06, DEC-18 FLEXIBLE SPENDING ACCT. AME06, SEPT-18 SUPPLEMENTAL INSURANCE AME06, OCT-18 SUPPLEMENTAL INSURANCE
	Vendor's Total					3227.10	
11-18	AMP01 (AMP PRINTING INC.)	82702	10/29/18	11/28/18	A	163.88	AMP01, 82702, PO #7013 CTA BUS DECAL
11-18	ART01 (ART'S SECURITY LOCKSMITH)	79970	10/18/18	11/17/18	A	9.83	ART01, 79970, PO #6998 KEYS FOR RUTAN FACILI
11-18	ATT02 (AT&T)	12182814	11/13/18	12/13/18	A	368.19	ATT02, 12182814, PAYER #9391035694 10/13-11/
11-18	AVI01 (AMADOR VALLEY INDUSTRIES)	717911	10/31/18	11/30/18	A	384.67	AVI01, 717911, OCT-18 GARBAGE PICK UP SERVIC
11-18	BRO03 (KARLA SUE BROWN)	NOV-2018H	11/30/18	12/30/18	A	300.00	BRO03, NOV-18 BOD STIPEND
11-18	CAL02 (CALACT)	2019-0261	11/19/18	12/19/18	A	1005.00	CAL02, 2019-0261, 2019 MEMBERSHIP RENEWAL
11-18	CAL04 (CALIFORNIA WATER SERVICE)	198101818H 10/18/18 11/17/18 257102618H 10/26/18 11/25/18 361102918H 10/29/18 11/28/18 461103018H 10/30/18 11/29/18 475102618H 10/26/18 11/25/18 575102618H 10/26/18 11/25/18 909101818H 10/18/18 11/17/18			A	1024.04 51.71 39.45 1631.62 68.95 68.95 1728.81	CAL04, 0198655555, BUS WASH 9/19-10/16/18 CAL04, 2575555555, TC FIRE 11/1-11/30/18 CAL04, 3616555555, TC WATER 9/29-10/26/18 CAL04, 4616555555, TC IRRG. 9/29-10/26/18 CAL04, 4755555555, MOA FIRE 11/1-11/30/18 CAL04, 5755555555, CONTRACTOR FIRE 11/1-11/3 CAL04, 9098655555, MOA WATER 9/19-10/16/18
	Vendor's Total					4613.53	
11-18	CAL13 (CALIFORNIA TRANSIT)	312018OCT	11/19/18	12/19/18	A	697.84	CAL13, 31-2018-OCT, INSURANCE CLAIMS OCT-18
11-18	CAL15 (CALTRONICS BUSINESS SYS)	2625256H 10/16/18 11/15/18 2647457H 11/16/18 12/16/18			A	176.23 105.34	CAL15, 2625256, BIZHUB 9/16-10/15/18 CAL15, 2647457, BIZHUB 10/16-11/15/18
	Vendor's Total					281.57	
11-18	CAP01 (CAPTURE TECHNOLOGIES INC)	52691H 04/28/18 05/28/18 53694AH 06/18/18 07/18/18			A	5904.30 3179.92	CAP01, 52691, PO #6661 REPAIR SECURITY CAMS- CAP01, 53694, PO #6759, SECURITY CAMERAS-DIS
	Vendor's Total					9084.22	
11-18	CAS01 (LAVTA)	11-29-18	11/29/18	12/29/18	A	149.78	CAS01, 11/29/18 PETTY CASH REPLENISH
11-18	CIT06 (CITY OF LIVERMORE SEWER)	TC111318	11/13/18	12/13/18	A	35.73	CIT06, 133389-00, TRANSIT CENTER 10/9-11/13/
11-18	CIT07 (CITY OF LIVERMORE - WATER)	388110618H 11/06/18 12/06/18 431110618H 11/06/18 12/06/18			A	118.35 44.44	CIT07, 139388-00, BUS WASH 10/2-11/6/18 CIT07, 138431-00, ATLANTIS IRRG. 10/2-11/6/1
	Vendor's Total					162.79	
11-18	COO03 (BOB COOMBER)	NOV-2018H	11/30/18	12/30/18	A	100.00	COO03, NOV-18 BOD STIPEND
11-18	COR01 (CORBIN WILLITS SYSTEMS)	B811151	11/15/18	12/15/18	A	239.45	COR01, B811151, NOV-18 SERVICE
11-18	CWI01 (CUMMINS WEST, INC- SAN LEAN	Y3-34036 11/12/18 12/12/18 Y3-34043 11/12/18 12/12/18			A	6320.33 43712.84	CWI01, Y3-34036, PO #6993 REPLACE DPIM MODUL CWI01, Y3-34043, PO #6994 REPLACE ESS MODULE
	Vendor's Total					50033.17	
11-18	DAY02 (DAY & NIGHT PEST CONTROL)	138160	10/26/18	11/25/18	A	218.00	DAY02, 138160, 10/26/18 RUTAN SERVICE
11-18	DEL05 (ALLIED ADMIN/DELTA DENTAL)	DEC-2018H 11/25/18 12/25/18 NOV-2018H 09/07/18 10/07/18 OCT-2018H 10/04/18 11/03/18			A	2294.02 2294.02 2294.02	DEL05, DEC-18 DENTAL INSURANCE DEL05, NOV-18 DENTAL INSURANCE DEL05, OCT-18 DENTAL INSURANCE
	Vendor's Total					6882.06	

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11-18	DFS01 (DOWNTOWN FORD SALES)	308949	11/02/18	12/02/18	A	27312.87	DFS01, 308949, PO #6840 NON-REVENUE VEHICLE
		308950	11/02/18	12/02/18	A	27312.87	DFS01, 308950, PO #6840 NON-REVENUE VEHICLE
		308951	11/02/18	12/02/18	A	27312.87	DFS01, 308951, PO #6840 NON-REVENUE VEHICLE
		Vendor's Total ----->				81938.61	
11-18	DIR01 (DIRECT TV)	404847028	11/11/18	12/11/18	A	14.00	DIR01, 35404847028, NOV-18 SERVICE
11-18	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20181102H	11/09/18	12/09/18	A	39733.60	DIR02, PR DIRECT DEPOSIT 10/20-11/2/18
		20181116H	11/23/18	12/23/18	A	43063.96	DIR02, PR DIRECT DEPOSIT 11/3-11/16/18
		Vendor's Total ----->				82797.56	
11-18	EFT01 (ELECTRONIC FUND TRNFERS)	20181102H	11/09/18	12/09/18	A	7111.89	EFT01, FEDERAL TAX 10/20-11/2/18
		20181116H	11/23/18	12/23/18	A	8412.58	EFT01, FEDERAL TAX 11/3-11/16/18
		Vendor's Total ----->				15524.47	
11-18	EME01 (EMERALD LANDSCAPE CO INC)	322529	11/01/18	12/01/18	A	1226.00	EME01, 322529, NOV-18 LANDSCAPING SERVICE
		323126	10/31/18	11/30/18	A	770.00	EME01, 323126, PO #7026 RUTAN IRRG. REPAIRS
		323129	10/31/18	11/30/18	A	312.00	EME01, 323129, PO #7026 RUTAN IRRG. REPAIRS
		Vendor's Total ----->				2308.00	
11-18	EMP01 (EMPLOYMENT DEVEL DEPT)	20181102H	11/09/18	12/09/18	A	2723.12	EMP01, STATE TAX 10/20-11/2/18
		20181116H	11/23/18	12/23/18	A	3078.78	EMP01, STATE TAX 11/3-11/16/18
		Vendor's Total ----->				5801.90	
11-18	FED01 (FedEx)	637124988	11/16/18	12/16/18	A	34.63	FED01, 6-371-24988, OCT-18 STATEMENT
11-18	GFO01 (GOVERNMENT FINANCE)	144933-19	10/30/18	11/29/18	A	160.00	GFO01, 144933-19, 2019 MEMBERSHIP FEES-T. ED
11-18	HAG01 (SCOTT HAGGERTY)	NOV-2018H	11/30/18	12/30/18	A	100.00	HAG01, NOV-18 BOD STIPEND
11-18	HAU01 (DAVID HAUBERT)	NOV-2018H	11/30/18	12/30/18	A	200.00	HAU01, NOV-18 BOD STIPEND
11-18	KKI01 (ALPHA MEDIA LLC)	320226-3	10/31/18	11/30/18	A	4000.00	KKI01, 320226-3, 10/8-10/21/18 RADIO ADS
		324538-3	10/31/18	11/30/18	A	1000.00	KKI01, 324538-3, 10/15-10/21/18 TARGETED RAD
		348247-1	11/18/18	12/18/18	A	300.00	KKI01, 348247-1, STUFF-THE-BUS EVENT FEE
		Vendor's Total ----->				5300.00	
11-18	KOF01 (KOFF & ASSOCIATES)	4837	11/05/18	12/05/18	A	1608.00	KOF01, 4837, PO #6688 COMP STUDY 2018-PAYMEN
11-18	KUL01 (KADRI KULM)	NOV-2018H	11/12/18	12/12/18	A	264.00	KUL01, NOV-18 CalACT CONFERENCE 2018-PER DIE
		NOV-18CALH	11/30/18	12/30/18	A	708.08	KUL01, CalACT CONFERENCE 2018-REIMBURSE
		Vendor's Total ----->				972.08	
11-18	MCC01 (TONY McCAULAY)	OCT-2018H	11/09/18	12/09/18	A	1640.96	MCC01, OCT-18 CTA FALL CONFERENCE 2018-REIMB
11-18	MER01 (MERCHANT SERVICES)	TC103118H	11/01/18	12/01/18	A	153.91	MER01, OCT-18 TRANSIT CENTER CC FEES
		MOA103118H	11/01/18	12/01/18	A	146.31	MER01, OCT-18 MOA CC FEES
		Vendor's Total ----->				300.22	
11-18	MTM01 (MEDICAL TRANSPORTATION MANAMTM112117H	10/30/18	11/29/18	A	2450.00	MTM01, MTM-112117, 10/5-10/27/18	
		SEPT-2018H	10/10/18	11/09/18	A	108075.86	MTM01, SEPT-18 MONTHLY SERVICE
		Vendor's Total ----->				110525.86	
11-18	MUT01 (MUTUAL OF OMAHA)	DEC-2018H	11/12/18	12/12/18	A	1044.27	MUT01, DEC-18 LIFE & LTD INSURANCE
		NOV-2018H	10/16/18	11/15/18	A	1044.27	MUT01, NOV-18 LIFE & LTD INSURANCE
		OCT-2018H	09/13/18	10/13/18	A	1044.27	MUT01, OCT-18 LIFE & LTD INSURANCE
		Vendor's Total ----->				3132.81	
11-18	MVT01 (MV TRANSPORTATION, INC.)	96571H	11/15/18	12/15/18	A	378720.32	MVT01, 96571, NOV-18 1ST INSTALL PAYMENT
		96572H	11/30/18	12/30/18	A	378720.32	MVT01, 96572, NOV-18 2ND INSTALL PAYMENT
		SEPT-2018H	10/10/18	11/09/18	A	65294.83	MVT01, SEPT-18 MONTHLY FIXED ROUTE SERVICES
		SQSI-FY18	11/19/18	12/19/18	A	23500.00	MVT01, FY2018 SQSI PAYMENT
		Vendor's Total ----->				846235.47	

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
11-18	NEL01 (NELSON\NYGAARD CONSULTING A	73489H	10/15/18	11/14/18	A	3041.25	NEL01, 73489, AUG & SEPT-18 PROFESSIONAL SER
		73689H	11/02/18	12/02/18	A	1844.50	NEL01, 73689, OCT-18 PROFESSIONAL SERVICES
	Vendor's Total					4885.75	
11-18	OFF01 (OFFICE DEPOT)	911480001	11/05/18	12/05/18	A	356.20	OFF01, 227911480001, 11/5/18 OFFICE SUPPLIES
		957991001	11/06/18	12/06/18	A	507.50	OFF01, 227957991001, 11/6/18 OFFICE SUPPLIES
		985593001	10/31/18	11/30/18	A	56.80	OFF01, 225985593001, 10/31/18 OFFICE SUPPLIE
	Vendor's Total					920.50	
11-18	PAC01 (AT&T)	ATT 10/18H	10/13/18	11/12/18	A	100.90	PAC01, ACCT #925-245-0576, 10/13-11/12/18
		ATT100718H	10/07/18	11/06/18	A	33.03	PAC01,ACCT #232-351-6260,CONTRACTOR FIRE 10/
		ATT101118H	10/11/18	11/10/18	A	351.40	PAC01,ACCT #436-951-0106, ATLANTIS T1 10/11-
		ATT101318H	10/13/18	11/12/18	A	201.02	PAC01,ACCT #925-243-9029,ATLANTIS ALRM 10/13
	Vendor's Total					686.35	
11-18	PAC02 (PACIFIC GAS AND ELECTRIC)	580110618H	11/06/18	12/06/18	A	6997.94	PAC02, 5809326332-3, MOA ELECTRIC 10/1-10/30
		606110518H	11/05/18	12/05/18	A	1576.18	PAC02, 6062256368-6, ATLANTIS 9/28-10/27/18
		726102618H	10/26/18	11/25/18	A	1329.49	PAC02, 7264840356-5, RAPID BUS STOPS 9/21-10
		764101818H	10/18/18	11/17/18	A	145.89	PAC02, 7649646868-7, DOOLAN TWR 9/12-10/11/1
		900101418H	10/14/18	11/13/18	A	281.68	PAC02, 9007202117-4, MOA GAS 9/13-10/12/18
	Vendor's Total					10331.18	
11-18	PAC11 (PACIFIC ENVIROMENTAL SERV)	1510	11/05/18	12/05/18	A	120.00	PAC11, 1510, OCT-18 RUTAN MONTHLY SERVICE
		1511	11/05/18	12/05/18	A	120.00	PAC11, 1511, OCT-18 ATLANTIS MONTHLY SERVICE
	Vendor's Total					240.00	
11-18	PAC16 (PACIFIC COAST TRANE)	C22063	11/07/18	12/07/18	A	8630.00	PAC16, C22063, PO #6872 HVAC MAINT & INSPECT
		C22084	11/14/18	12/14/18	A	2500.00	PAC16, C22084, PO #6872 ANNUAL EXHAUST FAN I
		J17632	10/25/18	11/24/18	A	3353.20	PAC16, J17632, PO #6731 UPGRADE TO NEW TRACE
		S93285	10/26/18	11/25/18	A	2000.00	PAC16, S93285, PO #6955 AC-1 CLEANING
		S93289	10/24/18	11/23/18	A	1805.00	PAC16, S93289, PO #6955 RUN STATIC PRESSURE
		S93531	11/21/18	12/21/18	A	781.00	PAC16, S93531, PO #7044 GAS PIPE LEAK REPAIR
		S93544	11/21/18	12/21/18	A	1541.50	PAC16, S93544, PO #7045 REPLACE HEATER EXCHA
		S93626	11/21/18	12/21/18	A	1121.48	PAC16, S93626, PO #7046 REPLACE MOTOR, PULLE
		S93637	11/07/18	12/07/18	A	13085.00	PAC16, S93637, PO #6954 REPLACE HEAT EXCHANG
	Vendor's Total					34817.18	
11-18	PEN01 (JERRY PENTIN)	NOV-2018H	11/30/18	12/30/18	A	100.00	PEN01, NOV-18 BOD STIPEND
11-18	PER01 (PERS)	20181102CH	11/09/18	12/09/18	A	3319.71	PER01, PERS CLASSIC CONTRIBUTIONS 10/20-11/2
		20181102NH	11/09/18	12/09/18	A	2993.66	PER01, PERS NEW CONTRIBUTIONS 10/20-11/2/18
		20181116CH	11/23/18	12/23/18	A	3392.70	PER01, PERS CLASSIC CONTRIBUTIONS 11/3-11/16
		20181116NH	11/23/18	12/23/18	A	3016.34	PER01, PERS NEW CONTRIBUTIONS 11/3-11/16/18
	Vendor's Total					12722.41	
11-18	PER03 (CAL PUB EMP RETIRE SYSTM)	DEC-2018H	11/14/18	12/14/18	A	36519.95	PER03, DEC-18 HEALTH INSURANCE
		NOV-2018H	10/15/18	11/14/18	A	36743.49	PER03, NOV-18 HEALTH INSURANCE
	Vendor's Total					73263.44	
11-18	PER04 (CALPERS RETIREMENT SYSTEM)	20181102H	11/09/18	12/09/18	A	1267.65	PER04, PERS 457 CONTRIBUTIONS 10/20-11/2/18
		20181116H	11/23/18	12/23/18	A	1267.81	PER04, PERS 457 CONTRIBUTIONS 11/3-11/16/18
	Vendor's Total					2535.46	
11-18	PLA02 (PLANETERIA MEDIA LLC)	16017	11/15/18	12/15/18	A	325.00	PLA02, 16017, PO #6567 WEB HOSTING NOV-18
11-18	PRE03 (PREMIER SECURITY SOLNS CO)	1901-38	11/20/18	12/20/18	A	19452.00	PRE03, 1901-38, PO #7056 2019 ALARM MONITOR
11-18	QUE01 (QUENCH)	1510492	11/29/18	12/29/18	A	281.87	QUE01, 1510492, PO #6616 RUTAN X-STREAM 12/1
11-18	RSE01 (R & S ERECTION)	109047	10/31/18	11/30/18	A	255.00	RSE01, 109047, PO #7041 REPAIR ROLL UP DOOR-
11-18	SCF01 (SC FUELS)	3756899	11/08/18	12/08/18	A	20960.21	SCF01, 3756899, 11/8/18 FUEL DELIVERY
		3767279	11/16/18	12/16/18	A	19545.39	SCF01, 3767279, 11/16/18 FUEL DELIVERY
	Vendor's Total					40505.60	

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
11-18	SCH04 (SCHNEIDER ELECTRIC IT USA,	601006884	10/08/18	11/07/18	A	1156.20	SCH04, 601006884, PO #6910 SERVER RACK REPAI
11-18	SEL00 (SELECT IMAGING)	85541	11/09/18	12/09/18	A	131.10	SEL00, 85541, PO #7052 BUSINESS CARDS JEN S
11-18	SEO01 (SEON DESIGN (USA) CORP.)	122564	10/09/18	11/08/18	A	145722.48	SEO01, 122564, PO #6952 2018 MOBILEVIEW DVR
11-18	SHA02 (SHAMROCK OFFICE SOLUTIONS)	370016	10/30/18	11/29/18	A	24.91	SHA02, 370016, FRONT DESK PRINTER 9/30-10/29
11-18	SHE05 (SHELL)	NOV-2018H	11/05/18	12/05/18	A	87.65	SHE05, NOV-18 CC STATEMENT
11-18	SOL01 (SOLUTIONS FOR TRANSIT)	18-1105LA	11/05/18	12/05/18	A	2083.33	SOL01, 18-1105LAVTA, OCT-18 CLIPPER ANALYSIS
11-18	SPE04 (STEVEN G. SPEDOWFSKI)	NOV-2018H	11/30/18	12/30/18	A	200.00	SPE04, NOV-18 BOD STIPEND
11-18	STA01 (STATE COMPENSATION FUND)	DEC-2018H	11/21/18	12/21/18	A	1759.83	STA01, DEC-18 WORKER'S COMP PREMIUM
		NOV-2018H	10/31/18	11/30/18	A	1759.83	STA01, NOV-18 WORKER'S COMP PREMIUM
		2018SRCHRH	10/26/18	11/25/18	A	379.81	STA01, 2018 WORKER'S COMP SURCHARGE
		Vendor's Total ----->				3899.47	
11-18	STA13 (STAPLES CREDIT PLAN)	NOV-2018H	11/08/18	12/08/18	A	528.20	STA13, NOV-18 CC STATEMENT
		OCT-2018H	11/08/18	12/08/18	A	1262.64	STA13, OCT-18 CC STATEMENT
		Vendor's Total ----->				1790.84	
11-18	STE04 (JONATHAN STEKETEE)	NOV-2018H	11/12/18	12/12/18	A	264.00	STE04, CalACT CONFERENCE 2018-PER DIEM
		NOV-18CALH	11/30/18	12/30/18	A	1005.45	STE04, CalACT CONFERENCE 2018-REIMBURSE
		SEPT-2018H	11/30/18	12/30/18	A	1192.15	STE04, SEPT & OCT-18 TRAVEL/EXPENSE REIMBURS
		Vendor's Total ----->				2461.60	
11-18	TAQ01 (TAQUIZAS SPEEDY GARCIA)	2018-CTA	11/07/18	12/07/18	A	2112.00	TAQ01, CATERING CTA EMPLOYEE EVENT-PO #7019
11-18	TAX07 (ASMA SYEDA)	1015-1019H	11/02/18	12/02/18	A	50.15	TAX07, PARATAXI REIMBURSE 10/15-10/19/18
		1023-1026H	11/16/18	12/16/18	A	31.26	TAX07, PARATAXI REIMBURSE 10/23-10/26/18
		1112-1116H	11/29/18	12/29/18	A	58.65	TAX07, PARATAXI REIMBURSE 11/12-11/16/18
		Vendor's Total ----->				140.06	
11-18	TAX14 (KAREN ADAMS)	1004-1019H	11/02/18	12/02/18	A	83.34	TAX14, PARATAXI REIMBURSE 10/4-10/19/18
		1026-1109H	11/29/18	12/29/18	A	109.82	TAX14, PARATAXI REIMBURSE 10/26-11/9/18
		Vendor's Total ----->				193.16	
11-18	TAX32 (SUE TSANG)	0906-0926H	11/29/18	12/29/18	A	192.10	TAX32, PARATAXI REIMBURSE 9/6-9/26/18
11-18	TAX67 (CHRISTEL RAGER)	1019-1026H	11/16/18	12/16/18	A	51.00	TAX67, PARATAXI REIMBURSE 10/19-10/26/18
11-18	TAX71 (MARY RARIDON)	11-14-18H	11/29/18	12/29/18	A	20.40	TAX71, PARATAXI REIMBURSE 11/14/18
11-18	TAX76 (MARY ANN HANDZUS)	0910-1029H	11/29/18	12/29/18	A	181.10	TAX76, PARATAXI REIMBURSE 9/10-10/29/18
11-18	TAX91 (VIVIAN MARIE MILLER)	0926-1024H	11/16/18	12/16/18	A	134.51	TAX91, PARATAXI REIMBURSE 9/26-10/24/18
11-18	TEL01 (TPx COMMUNICATIONS)	109355058	10/31/18	11/30/18	A	2066.00	TEL01, 109355058-0, 11/1-11/30/18 SERVICE
11-18	THA01 (JANINE THALBLUM)	NOV-2018H	11/30/18	12/30/18	A	100.00	THA01, NOV-18 BOD STIPEND
11-18	TIC01 (HANIM MUSTAFA)	11-15-18D	11/15/18	12/15/18	A	28.00	TIC01, 11/15/18 DIAL-A-RIDE TICKET REFUND-8
11-18	TRA12 (TRAPEZE SOFTWARE GROUP)	AMPRT3304	11/07/18	12/07/18	A	14664.16	TRA12, AMPRT003304, PO #6853 SOLARSIGNS FOR
		AMSER0994	11/02/18	12/02/18	A	45843.82	TRA12, AMSER0000994, PO #6912 SUP VEHICLES I
		TPWOG0504	09/14/18	10/14/18	A	8850.00	TRA12, TPWOG00504, PO #6414 TRAPEZE TM & FX
		Vendor's Total ----->				69357.98	
11-18	TX113 (RODGER RAGER)	1001-1017H	11/16/18	12/16/18	A	102.00	TX113, PARATAXI REIMBURSE 10/1-10/17/18

REPORT.: Jan 02 19 Wednesday
 RUN....: Jan 02 19 Time: 18:53
 Run By.: Daniel Zepeda

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 11-18

PAGE: 005
 ID #: PY-AC
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
11-18	TX123 (OLGA PRINZ)	0801-0912H	11/02/18	12/02/18	A	17.00	TX123, PARATAXI REIMBURSE 8/1-9/12/18
11-18	TX133 (SARAJA IYER)	1023-1123	11/29/18	12/29/18	A	173.00	TX133, PARATAXI REIMBURSE 10/23-11/23/18
11-18	TX138 (SUSAN ZAPPE)	0912-1024	11/16/18	12/16/18	A	41.44	TX138, PARATAXI REIMBURSE 9/12-10/24/18
11-18	TX143 (KIM BRETOI)	1001-1029H	11/29/18	12/29/18	A	178.95	TX143, PARATAXI REIMBURSE 10/1-10/29/18
11-18	TX152 (ALBERTA PILLIOD)	10-26-18H	11/16/18	12/16/18	A	20.00	TX152, PARATAXI REIMBURSE 10/26/18
		11-15-18H	11/29/18	12/29/18	A	10.20	TX152, PARATAXI REIMBURSE 11/15/18
		Vendor's Total ----->				30.20	
11-18	TX156 (YVONNE BRETOI)	1002-1031	11/29/18	12/29/18	A	188.70	TX156, PARATAXI REIMBURSE 10/2-10/31/18
11-18	TX169 (SARAH SARGAZI)	0923-1122	11/29/18	12/29/18	A	18.70	TX169, PARATAXI REIMBURSE 9/23-11/22/18
11-18	TX177 (MARILYN LANE)	0919-1020H	11/29/18	12/29/18	A	80.11	TX177, PARATAXI REIMBURSE 9/19-10/20/18
11-18	TX181 (TERESA ROBERTSON)	0811-1108	11/16/18	12/16/18	A	167.52	TX181, PARATAXI REIMBURSE 8/11-11/8/18
11-18	TX191 (ROSE RAHAILA)	10-4-18	11/16/18	12/16/18	A	10.20	TX191, PARATAXI REIMBURSE 10/4/18
		11-9-18	11/29/18	12/29/18	A	10.20	TX191, PARATAXI REIMBURSE 11/9/18
		Vendor's Total ----->				20.40	
11-18	TX200 (ANITA BROWN)	1010-1017	11/29/18	12/29/18	A	43.14	TX200, PARATAXI REIMBURSE 10/10-10/17/18
11-18	UST01 (UST COMPLIANCE TESTING IN)	4141	11/24/18	12/24/18	A	170.00	UST01, 4141, PO #7053 ATLANTIS FUEL ALARM
11-18	VAN01 (FBD VANGUARD CONSTRUCTION I2017-17#2	08/25/18	09/24/18		A	442615.82	VAN01, RFP 2017-17 SHELTER DEMO & REMOVAL
		Total of Purchases ->				2116897.34	

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Treasurer's Report for December 2018

FROM: Tamara Edwards, Director of Finance

DATE: February 4, 2019

Action Requested

Approve the LAVTA Treasurer's Report for December 2018.

Discussion

Cash accounts:

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

General checking account activity (105):

Beginning balance December 1, 2018	\$2,153,973.27
Payments made	\$1,511,555.67
Deposits made	\$3,571,843.57
Ending balance December 31, 2018	\$4,214,261.17

Farebox account activity (106):

Beginning balance December 1, 2018	\$49,920.90
Deposits made	\$82,152.61
Ending balance December 31, 2018	\$132,073.51

LAIF investment account activity (135):

Beginning balance December 1, 2018	\$5,711,355.31
Ending balance December 31, 2018	\$5,711,355.31

Operating Expenditures Summary:

As this is the six month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 50%. The agency is at 43.23% overall.

Operating Revenues Summary:

While expenses are at 43.23%, revenues are at 40.8%, which is expected and the agency has sufficient cash on hand.

Recommendation

Staff requests the Board of Directors approve the December 2018 Treasurer's Report.

Attachments:

1. December 2018 Treasurer's Report

Approved: _____

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
BALANCE SHEET
FOR THE PERIOD ENDING:
December 31, 2018**

ASSETS:

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	4,214,261	
106 CASH - FIXED ROUTE ACCOUNT	132,073	
107 Clipper Cash	1,156,580	
120 ACCOUNTS RECEIVABLE	928,151	
135 INVESTMENTS - LAIF	5,711,355	
150 PREPAID EXPENSES	(91,963)	
160 OPEB ASSET	536,342	
165 DEFFERED OUTFLOW-Pension Related	636,065	
170 INVESTMENTS HELD AT CALTIP	0	
111 NET PROPERTY COSTS	69,223,989	
TOTAL ASSETS		82,447,293

LIABILITIES:

205 ACCOUNTS PAYABLE	415,614	
211 PRE-PAID REVENUE	1,813,756	
21101 Clipper to be distributed	774,012	
22000 FEDERAL INCOME TAXES PAYABLE	34	
22010 STATE INCOME TAX	(10)	
22020 FICA MEDICARE	(57)	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(330)	
22030 SDI TAXES PAYABLE	0	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	880	
22090 WORKERS' COMPENSATION PAYABLE	1,406	
22100 PERS-457	0	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	1,075,263	
23104 Deferred Inflow- Pension Related	60,124	
23103 INSURANCE CLAIMS PAYABLE	115,985	
23102 UNEMPLOYMENT RESERVE	8,300	
TOTAL LIABILITIES		4,264,978

FUND BALANCE:

301 FUND RESERVE	(4,812,531)	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	81,875,448	
30401 SALE OF BUSES & EQUIPMENT	565	
FUND BALANCE	1,118,833	
TOTAL FUND BALANCE		78,182,315
TOTAL LIABILITIES & FUND BALANCE		82,447,294

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
REVENUE REPORT
FOR THE PERIOD ENDING:
December 31, 2018**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	1,411,344	135,539	666,797	744,547	47.2%
4020000	Business Park Revenues	208,249	37,406	93,515	114,734	44.9%
4020500	Special Contract Fares	529,223	0	46,422	482,801	8.8%
4020500	Special Contract Fares - Paratransit	54,000	0	21,436	32,564	39.7%
4010200	Paratransit Passenger Fares	203,000	5,085	64,980	138,020	32.0%
4060100	Concessions	54,110	0	4,985	49,125	9.2%
4060300	Advertising Revenue	95,000	0	0	95,000	0.0%
4070400	Miscellaneous Revenue-Interest	7,000	0	30,941	(23,941)	442.0%
4070300	Non transportation revenue	56,400	0	38,660	17,740	68.5%
4090100	Local Transportation revenue	333,000	0	0	333,000	0.0%
4099100	TDA Article 4.0 - Fixed Route	10,481,586	1,259,331	3,988,115	6,493,471	38.0%
4099500	TDA Article 4.0-BART	101,489	11,131	52,055	49,434	51.3%
4099200	TDA Article 4.5 - Paratransit	141,539	16,355	52,867	88,672	37.4%
4099600	Bridge Toll- RM2, RM1	778,436	0	0	778,436	0.0%
4110100	STA Funds-Paratransit	88,104	23,812	23,812	64,292	27.0%
4110500	STA Funds- Fixed Route BART	593,690	593,690	593,690	-	100.0%
4110100	STA Funds-pop	1,077,176	538,588	1,077,176	-	100.0%
4110100	STA Funds- rev	250,382	67,382	268,873	(18,491)	107.4%
4110100	STA Funds- Lifeline	205,118	518,490	518,490	(313,372)	252.8%
4110100	STA Funds- SJ county	100,000	0	0	100,000	0.0%
4110100	Caltrans rail planning grant	750,000	0	0	750,000	0.0%
4130000	FTA Section 5307 Preventative Maint.	444,777	0	0	444,777	100.0%
4130000	FTA Section 5307 ADA Paratransit	348,687	0	0	348,687	0.0%
4130000	FTA TPI	-	0	0	-	100.0%
4130000	FTA JARC and NF	-	0	0	-	#DIV/0!
4130000	FTA 5310	33,000	0	0	33,000	0.0%
4640500	Measure B Gap	17,932	0	0	17,932	100.0%
4640500	Measure B Express Bus	-	0	0	-	100.0%
4640100	Measure B Paratransit Funds-Fixed Route	976,564	192,377	378,820	597,744	38.8%
4640100	Measure B Paratransit Funds-Paratransit	181,949	35,843	70,580	111,369	38.8%
4640200	Measure BB Paratransit Funds-Fixed Route	722,304	145,961	284,602	437,702	39.4%
4640200	Measure BB Paratransit Funds-Paratransit	329,937	64,481	123,013	329,937	37.3%
TOTAL REVENUE		20,573,996	3,645,470	8,399,828	12,297,181	40.8%

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
OPERATING EXPENDITURES
FOR THE PERIOD ENDING:
December 31, 2018**

		BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
501 02	Salaries and Wages	\$1,643,512	\$112,036	\$722,859	\$920,653	43.98%
502 00	Personnel Benefits	\$947,690	\$10,978	\$367,552	\$580,138	38.78%
503 00	Professional Services	\$1,606,046	\$43,741	\$267,089	\$1,338,957	16.63%
503 05	Non-Vehicle Maintenance	\$667,183	\$56,013	\$409,956	\$244,305	61.45%
503 99	Communications	\$9,500	(\$1)	\$170	\$9,330	1.79%
504 01	Fuel and Lubricants	\$1,338,900	\$82,569	\$448,819	\$890,081	33.52%
504 03	Non contracted vehicle maintenance	\$7,300	\$0	\$0	\$7,300	0.00%
504 99	Office/Operating Supplies	\$48,135	\$1,403	\$16,176	\$31,959	33.61%
504 99	Printing	\$60,000	\$7,018	\$13,576	\$46,424	22.63%
505 00	Utilities	\$323,914	\$66,798	\$158,277	\$165,637	48.86%
506 00	Insurance	\$689,689	\$273	\$518,395	\$171,294	75.16%
507 99	Taxes and Fees	\$302,000	\$7,770	\$44,838	\$257,162	14.85%
508 01	Purchased Transportation Fixed Route	\$10,199,209	\$815,263	\$5,066,375	\$5,150,610	49.67%
2-508 02	Purchased Transportation Paratransit	\$2,024,000	\$122,388	\$786,538	\$1,237,462	38.86%
508 03	Purchased Transportation WOD	\$75,000	\$1,300	\$9,274	\$65,726	12.37%
509 00	Miscellaneous	\$476,518	\$8,966	\$15,059	\$458,741	3.16%
509 02	Professional Development	\$57,400	\$1,108	\$11,768	\$45,632	20.50%
509 08	Advertising	\$75,000	\$7,900	\$27,886	\$47,114	37.18%
TOTAL		\$20,550,996	\$1,345,524	\$8,884,607	\$11,668,525	43.23%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)
FOR THE PERIOD ENDING:
December 31, 2018

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
REVENUE DETAILS						
4090594	TDA (office and facility equip)	100,000	0	0	100,000	0.00%
4090194	TDA Shop repairs and replacement	85,000	0	0	85,000	0.00%
4091794	Bus stop improvements	464,415	0	0	464,415	0.00%
	TDA Bus cameras	230,000	0	0	230,000	0.00%
4090994	TDA IT Upgrades and Replacements	35,000	0	0	35,000	0.00%
4090794	TDA Transit Center Improvements	-	0	0	0	#DIV/0!
409??94	TDA (Transit Capital)	100,000	0	0	100,000	0.00%
4092094	TDA (Major component rehab)	350,000	0	0	350,000	0.00%
4091294	TDA Doolan Tower Upgrade	10,000	0	0	10,000	0.00%
	TDA TSP	66,000	0	0	66,000	0.00%
4092194	TDA Rebranding bus wrap	100,000	0	0	100,000	0.00%
4091594	TDA Farebox upgrade	101,758	0	0	101,758	0.00%
4090394	TDA Non revenue vehicle replacement	200,000	0	0	200,000	0.00%
4092396	Bridge Tolls Bus Replacement	-	0	0	0	#DIV/0!
4091701	CTC CIP Shelters	1,414,000	0	0	1,414,000	0.00%
409xx01	TVTC TSP	1,140,000	0	0	1,140,000	0.00%
409xx01	SGR shelters and stops	55,640	0	0	55,640	0.00%
4111700	PTMISEA Shelters and Stops	80,585	0	0	80,585	0.00%
41124	Prob 1B Security upgrades	44,259	0	0	44,259	0.00%
41114	Prop 1B Wifi	36,696	0	0	36,696	0.00%
41107	PTMISEA Transit Center Improvements	127,520	0	0	127,520	0.00%
41105	PTMISEA Office improvements	195,000	0	0	195,000	0.00%
	TSP	200,000	0	297,112	(97,112)	148.56%
41315	FTA Farebox upgrade	398,242	0	0	398,242	0.00%
	FTA Hybrid battery packs	800,000	0	0	800,000	0.00%
41303	FTA non revenue vehicle upgrade	367,200	0	0	367,200	0.00%
	FTA Transit Center	440,000	0			0.00%
TOTAL REVENUE		7,141,315	-	297,112	6,404,203	4.16%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)
FOR THE PERIOD ENDING:
December 31, 2018

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
EXPENDITURE DETAILS						
CAPITAL PROGRAM - COST CENTER 07						
5550107	Shop Repairs and replacement	85,000	0	900	84,100	1.06%
5550207	New MOA Facility (Satelite Facility)	-	0	0	0	#DIV/0!
5550307	Non revenue vehicle replacement	567,200	28,015	155,797	411,403	27.47%
5550407	BRT	-	6,744	124,700	(124,700)	#DIV/0!
5550507	Office and Facility Equipment	295,000	0	1,071	293,929	0.36%
5550607	511 Integration	-	0	0	0	#DIV/0!
	TSP upgrade	1,406,000	0	0	1,406,000	0.00%
	Bus camera replacement	230,000	0	0	230,000	0.00%
5550907	IT Upgrades and replacement	35,000	0	21,216	13,784	60.62%
5551007	Transit Center Upgrades and Improvements	567,520	0	0	567,520	0.00%
5551207	Doolan Tower upgrade	10,000	0	0	10,000	0.00%
5551407	Wifi	36,696	0	0	36,696	0.00%
5551507	Farebox upgrade	500,000	0	13,925	486,075	2.79%
5551707	Bus Shelters and Stops	2,014,640	0	457,280	1,557,360	22.70%
5552007	Major component rehab	1,150,000	0	59,206	1,090,794	5.15%
5552107	Rebranding bus wrap	100,000	0	0	100,000	0.00%
5552307	Bus replacement	-	32,000	177,722	(177,722)	#DIV/0!
5552407	Security upgrades	44,259	0	0	44,259	0.00%
555??07	Transit Capital	100,000	0	0	100,000	0.00%
TOTAL CAPITAL EXPENDITURES		7,141,315	66,759	1,011,818	6,129,497	14.17%
FUND BALANCE (CAPITAL)		0.00	(66,759)	(714,706)		
FUND BALANCE (CAPTIAL & OPERATING)		0.00	2,239,881	(1,198,089)		

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
January 14, 2019

LIVERMORE/AMADOR VALLEY TRANSIT
AUTHORITY
GENERAL MANAGER
1362 RUTAN COURT, SUITE 100
LIVERMORE, CA 94550

PMIA Average Monthly Yields

Account Number:
80-01-002

Tran Type Definitions

December 2018 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	5,725,129.30
Total Withdrawal:	0.00	Ending Balance:	5,725,129.30

REPORT.: Jan 15 19 Tuesday
 RUN....: Jan 15 19 Time: 17:09
 Run By.: Daniel Zepeda

LAVTA
 Month End Cash Disbursements Report
 Prior Period Report for 12-18 BANK ACCOUNT 105

PAGE: 001
 ID #: PY-CD
 CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
12-18	H8966	12/28/18	TAX07 (ASMA SYEDA)		11.90	.00	11.90	TAX07, PARATAXI REIMBURSE
	H8967	12/28/18	TAX67 (CHRISTEL RAGER)		102.00	.00	102.00	TAX67, PARATAXI REIMBURSE
	H8968	12/28/18	TAX91 (VIVIAN MARIE MILLER)		240.59	.00	240.59	TAX91, PARATAXI REIMBURSE
	H8969	12/28/18	TAX99 (SAEED TIRMIZI)		128.78	.00	128.78	TAX99, PARATAXI REIMBURSE
	H8970	12/28/18	TX113 (RODGER RAGER)		63.75	.00	63.75	TX113, PARATAXI REIMBURSE
	H8971	12/28/18	TX143 (KIM BRETOI)		195.55	.00	195.55	TX143, PARATAXI REIMBURSE
	H8972	12/07/18	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		40,075.31	.00	40,075.31	DIR02, PR DIRECT DEPOSIT
	H8973	12/07/18	EFT01 (ELECTRONIC FUND TRANFERS)		7,181.12	.00	7,181.12	EFT01, FEDERAL TAX 11/17-
	H8974	12/07/18	EMP01 (EMPLOYMENT DEVEL DEPT)		2,724.83	.00	2,724.83	EMP01, STATE TAX 11/17-11
	H8975	12/07/18	PER01 (PERS)		3,319.76	.00	3,319.76	PER01, PERS CLASSIC CONTR
	H8976	12/07/18	PER01 (PERS)		2,993.66	.00	2,993.66	PER01, PERS NEW CONTRIBUT
	H8977	12/07/18	PER04 (CALPERS RETIREMENT SYSTEM)		1,267.65	.00	1,267.65	PER04, PERS 457 CONTRIBUT
	H8978	12/15/18	MVT01 (MV TRANSPORTATION, INC.)		378,720.32	.00	378,720.32	MVT01, 96971, DEC-18 1ST
	H8979	12/10/18	MVT01 (MV TRANSPORTATION, INC.)		131,776.95	.00	131,776.95	MVT01, OCT-18 MONTHLY FIX
	H8980	12/28/18	YEA01 (JENNIFER YEAMANS)		193.48	.00	193.48	YEA01, 9/5-12/12/18 MILEA
	H8981	12/15/18	MTM01 (MEDICAL TRANSPORTATION MANAG		14,878.50	.00	14,878.50	MTM01, MTM-112118 10/28-1
	H8982	12/01/18	MER01 (MERCHANT SERVICES)		93.63	.00	93.63	MER01, NOV-18 MOA CC FEES
	H8983	12/01/18	MER01 (MERCHANT SERVICES)		98.18	.00	98.18	MER01, NOV-18 TRANSIT CEN
	H8984	12/28/18	CIT07 (CITY OF LIVERMORE - WATER)		32.71	.00	32.71	CIT07, 139361-00, ATLANTI
	H8985	12/28/18	CIT07 (CITY OF LIVERMORE - WATER)		24.99	.00	24.99	CIT07, 139399-00, ATLANTI
	H8986	12/28/18	CIT07 (CITY OF LIVERMORE - WATER)		155.87	.00	155.87	CIT07, 138430-01, ATLANTI
	H8987	12/28/18	CIT07 (CITY OF LIVERMORE - WATER)		14.34	.00	14.34	CIT07, 138432-00, ATLANTI
	H8988	12/28/18	CAL04 (CALIFORNIA WATER SERVICE)		1,446.04	.00	1,446.04	CAL04, 9098655555, MOA WA
	H8990	12/28/18	PAC02 (PACIFIC GAS AND ELECTRIC)		740.42	.00	740.42	PAC02, 9007202117-4, MOA
	H8991	12/28/18	PAC02 (PACIFIC GAS AND ELECTRIC)		139.32	.00	139.32	PAC02, 7649646868-7, DOOL
	H8992	12/28/18	PAC01 (AT&T)		100.90	.00	100.90	PAC01, ACCT #925-245-0576
	H8993	12/28/18	PAC01 (AT&T)		351.40	.00	351.40	PAC01,ACCT #436-951-0106,
	H8994	12/28/18	PAC01 (AT&T)		200.62	.00	200.62	PAC01,ACCT #925-243-9029,
	H8995	12/28/18	PAC01 (AT&T)		33.03	.00	33.03	PAC01,ACCT #232-351-6260,
	H8996	12/28/18	SE001 (SEON DESIGN (USA) CORP.)		32,000.00	.00	32,000.00	SE001, 125009, PO #6952 2
	H8997	12/28/18	EDW01 (TAMARA EDWARDS)		67.04	.00	67.04	EDW01, NOV-18 MILEAGE REI
	H8998	12/10/18	MTM01 (MEDICAL TRANSPORTATION MANAG		125,654.50	.00	125,654.50	MTM01, OCT-18 MONTHLY SER
	H8999	12/21/18	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		43,506.44	.00	43,506.44	DIR02, PR DIRECT DEPOSIT
	H9000	12/21/18	EFT01 (ELECTRONIC FUND TRANSFERS)		8,508.81	.00	8,508.81	EFT01, FEDERAL TAX 12/1-1
	H9001	12/21/18	EMP01 (EMPLOYMENT DEVEL DEPT)		3,025.93	.00	3,025.93	EMP01, STATE TAX 12/1-12/
	H9002	12/21/18	PER01 (PERS)		3,319.71	.00	3,319.71	PER01, PERS CLASSIC CONTR
	H9003	12/21/18	PER01 (PERS)		2,993.66	.00	2,993.66	PER01, PERS NEW CONTRIBUT
	H9004	12/21/18	PER04 (CALPERS RETIREMENT SYSTEM)		1,267.81	.00	1,267.81	PER04, PERS 457 CONTRIBUT
	H9005	12/28/18	TAX71 (MARY RARIDON)		25.50	.00	25.50	TAX71, PARATAXI REIMBURSE
	H9006	12/28/18	TAX14 (KAREN ADAMS)		126.31	.00	126.31	TAX14, PARATAXI REIMBURSE
	H9007	12/28/18	TAX32 (SUE TSANG)		199.33	.00	199.33	TAX32, PARATAXI REIMBURSE
	H9008	12/28/18	MVT01 (MV TRANSPORTATION, INC.)		378,720.32	.00	378,720.32	MVT01, 96975, DEC-18 2ND
	H9009	12/28/18	MTM01 (MEDICAL TRANSPORTATION MANAG		1,848.00	.00	1,848.00	MTM01, MTM-112119 12/3-12
	H9010	12/28/18	TRE01 (MICHAEL TREE)		847.48	.00	847.48	TRE01, AUG-OCT 18 RAIL MI
	H9012	12/28/18	STA13 (STAPLES CREDIT PLAN)		210.79	.00	210.79	STA13, DEC-18 CC STATEMEN
	H9013	12/28/18	VER01 (VERIZON WIRELESS)		642.49	.00	642.49	VER01, 900162827, PO #703
	H9014	12/31/18	BRO03 (KARLA SUE BROWN)		100.00	.00	100.00	BRO03, DEC-18 BOD STIPEND
	H9015	12/31/18	HAG01 (SCOTT HAGGERTY)		100.00	.00	100.00	HAG01, DEC-18 BOD STIPEND
	H9016	12/31/18	HAU01 (DAVID HAUBERT)		100.00	.00	100.00	HAU01, DEC-18 BOD STIPEND
	H9017	12/31/18	PEN01 (JERRY PENTIN)		100.00	.00	100.00	PEN01, DEC-18 BOD STIPEND
	H9018	12/31/18	SPE04 (STEVEN G. SPEDOWFSKI)		200.00	.00	200.00	SPE04, DEC-18 BOD STIPEND
	H9019	12/31/18	COO03 (BOB COOMBER)		50.00	.00	50.00	COO03, DEC-18 BOD STIPEND
	H9020	12/31/18	THA01 (JANINE THALBLUM)		100.00	.00	100.00	THA01, DEC-18 BOD STIPEND
	H9021	12/28/18	VER01 (VERIZON WIRELESS)		1,374.02	.00	1,374.02	VER01, 9817037316, CELL &
	H9022	12/28/18	PAC02 (PACIFIC GAS AND ELECTRIC)		1,350.07	.00	1,350.07	PAC02, 7264840356-5, RAPI
	H9023	12/28/18	PAC02 (PACIFIC GAS AND ELECTRIC)		1,248.29	.00	1,248.29	PAC02, 6062256368-6, ATLA
	H9024	12/28/18	PAC02 (PACIFIC GAS AND ELECTRIC)		5,538.79	.00	5,538.79	PAC02, 5809326332-3, MOA
	H9025	12/28/18	CAL04 (CALIFORNIA WATER SERVICE)		38.50	.00	38.50	CAL04, 3616555555, TC WAT
	H9026	12/28/18	CAL04 (CALIFORNIA WATER SERVICE)		68.95	.00	68.95	CAL04, 5755555555, CONTRA
	H9027	12/28/18	CAL04 (CALIFORNIA WATER SERVICE)		68.95	.00	68.95	CAL04, 4755555555, MOA FI
	H9028	12/28/18	CAL04 (CALIFORNIA WATER SERVICE)		51.71	.00	51.71	CAL04, 2575555555, TC FIR
	H9029	12/28/18	CIT07 (CITY OF LIVERMORE - WATER)		118.35	.00	118.35	CIT07, 139388-00, BUS WAS
	H9030	12/28/18	CIT07 (CITY OF LIVERMORE - WATER)		38.82	.00	38.82	CIT07, 138431-00, ATLANTI
020996	12/14/18	AIM01 (AIM TO PLEASE JANITORIAL SER		31,900.00	.00	31,900.00	Automatic Generated Check	
020997	12/14/18	ATT03 (AT&T)		927.82	.00	927.82	Automatic Generated Check	
020998	12/14/18	AVI01 (AMADOR VALLEY INDUSTRIES)		384.67	.00	384.67	Automatic Generated Check	
020999	12/14/18	CAL01 (CALIFORNIA TRANSIT ASSOC)		9,708.00	.00	9,708.00	Automatic Generated Check	
021000	12/14/18	CAL13 (CALIFORNIA TRANSIT)		1,142.15	.00	1,142.15	Automatic Generated Check	
021001	12/14/18	CAR06 (JOSE CARDENAS)		125.00	.00	125.00	Automatic Generated Check	
021002	12/14/18	CIT06 (CITY OF LIVERMORE SEWER)		298.53	.00	298.53	Automatic Generated Check	
021003	12/14/18	CUB01 (CUBIC TRANSPORTATION SYSTEMS		600.00	.00	600.00	Automatic Generated Check	
021004	12/14/18	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check	
021005	12/14/18	EBR01 (EBRCSA)		46,704.00	.00	46,704.00	Automatic Generated Check	
021006	12/14/18	EME01 (EMERALD LANDSCAPE CO INC)		13,327.00	.00	13,327.00	Automatic Generated Check	
021007	12/14/18	GAR04 (JOSE GARCIA)		125.00	.00	125.00	Automatic Generated Check	
021008	12/14/18	GEN02 (GENERAL WHOLESALE ELECTRIC)		212.45	.00	212.45	Automatic Generated Check	
021009	12/14/18	GLO01 (GLOBE TICKET AND LABEL)		1,544.00	.00	1,544.00	Automatic Generated Check	
021010	12/14/18	HAN01 (HANSON BRIDGETT MARCUS)		6,330.00	.00	6,330.00	Automatic Generated Check	
021011	12/14/18	HER02 (MARTIN HERNANDEZ)		125.00	.00	125.00	Automatic Generated Check	
021012	12/14/18	HER04 (JERRY HERNANDEZ)		125.00	.00	125.00	Automatic Generated Check	
021013	12/14/18	INT03 (INTERNATL EFFECTIVENESS)		510.22	.00	510.22	Automatic Generated Check	
021014	12/14/18	JTH01 (J. THAYER COMPANY)		205.51	.00	205.51	Automatic Generated Check	
021015	12/14/18	KIM02 (KIMLEY-HORN AND ASSOC, INC)		6,744.20	.00	6,744.20	Automatic Generated Check	
021016	12/14/18	KKI01 (ALPHA MEDIA LLC)		7,500.00	.00	7,500.00	Automatic Generated Check	
021017	12/14/18	LIV10 (LIVERMORE SANITATION INC)		2,385.70	.00	2,385.70	Automatic Generated Check	
021018	12/14/18	LYF01 (LYFT, INC)		1,300.26	.00	1,300.26	Automatic Generated Check	
021019	12/14/18	MAR02 (MARIANNE PAYNE)		15,000.00	.00	15,000.00	Automatic Generated Check	
021020	12/14/18	MAZ01 (MAZE & ASSOCIATES)		7,583.00	.00	7,583.00	Automatic Generated Check	
021021	12/14/18	MVT01 (MV TRANSPORTATION, INC.)		500.00	.00	500.00	Automatic Generated Check	
021022	12/14/18	OLG01 (VIANEY OLGUIN)		125.00	.00	125.00	Automatic Generated Check	
021023	12/14/18	PAC11 (PACIFIC ENVIROMENTAL SERV)		240.00	.00	240.00	Automatic Generated Check	

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LAVTA
Month End Cash Disbursements Report
Prior Period Report for 12-18 BANK ACCOUNT 105

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Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
12-18	021024	12/14/18	PRO06 {PROFORMA J.C.L. PRINT ASSOCI		4,530.00	.00	4,530.00	Automatic Generated Check
	021025	12/14/18	RAI01 (RAILWAY AGE)		400.00	.00	400.00	Automatic Generated Check
	021026	12/14/18	ROJ01 (JOHAN GARCIA-ROJAS)		125.00	.00	125.00	Automatic Generated Check
	021027	12/14/18	SCF01 (SC FUELS)		56,286.83	.00	56,286.83	Automatic Generated Check
	021028	12/14/18	SCH04 (SCHNEIDER ELECTRIC IT USA, I		2,086.34	.00	2,086.34	Automatic Generated Check
	021029	12/14/18	SEL00 (SELECT IMAGING)		131.10	.00	131.10	Automatic Generated Check
	021030	12/14/18	SHA02 (SHAMROCK OFFICE SOLUTIONS)		32.86	.00	32.86	Automatic Generated Check
	021031	12/14/18	TEL01 (TPx COMMUNICATIONS)		2,060.00	.00	2,060.00	Automatic Generated Check
	021032	12/14/18	TX129 (CATHERINE OGLE)		34.00	.00	34.00	Automatic Generated Check
	021033	12/14/18	TX156 (YVONNE BRETOI)		190.40	.00	190.40	Automatic Generated Check
	021034	12/14/18	TX205 (MUHAMMAD ALI)		169.05	.00	169.05	Automatic Generated Check
	021035	12/14/18	TX206 (FARZANA ALI)		55.25	.00	55.25	Automatic Generated Check
	021036	01/03/19	LUC01 (LUCKY'S #721)		(1,200.00)	.00	(1,200.00)	Ck# 021036 Reversed
	021037	01/03/19	SAF03 (SAFEWAY #0910)		(672.00)	.00	(672.00)	Ck# 021037 Reversed
	021038	01/03/19	SAF04 (SAFEWAY #1257)		(2,048.00)	.00	(2,048.00)	Ck# 021038 Reversed
	021039	12/28/18	A&M01 (LEO LAM INC)		140.25	.00	140.25	Automatic Generated Check
	021040	12/28/18	AOP01 (ALPHA OMEGA PRINT & IMAGING)		192.14	.00	192.14	Automatic Generated Check
	021041	12/28/18	ATT02 (AT&T)		388.25	.00	388.25	Automatic Generated Check
	021042	12/28/18	ATT03 (AT&T)		927.82	.00	927.82	Automatic Generated Check
	021043	12/28/18	CIT06 (CITY OF LIVERMORE SEWER)		367.11	.00	367.11	Automatic Generated Check
	021044	12/28/18	COR01 (CORBIN WILLITS SYSTEMS)		239.45	.00	239.45	Automatic Generated Check
	021045	12/28/18	DFS01 (DOWNTOWN FORD SALES)		28,014.92	.00	28,014.92	Automatic Generated Check
	021046	12/28/18	DIR01 (DIRECT TV)		18.25	.00	18.25	Automatic Generated Check
	021047	12/28/18	DPS01 (DIGITAL PRINTING SYSTEMS)		944.26	.00	944.26	Automatic Generated Check
	021048	12/28/18	EME01 (EMERALD LANDSCAPE CO INC)		7,672.00	.00	7,672.00	Automatic Generated Check
	021049	12/28/18	GEN05 (GENFARE)		600.00	.00	600.00	Automatic Generated Check
	021050	12/28/18	HAN01 (HANSON BRIDGETT MARCUS)		13,111.00	.00	13,111.00	Automatic Generated Check
	021051	12/28/18	INT03 (INTERNATL EFFECTIVENESS)		24.64	.00	24.64	Automatic Generated Check
	021052	12/28/18	IPC01 (IPC (USA) INC)		15,963.58	.00	15,963.58	Automatic Generated Check
	021053	12/28/18	JTH01 (J. THAYER COMPANY)		233.22	.00	233.22	Automatic Generated Check
	021054	12/28/18	OTI01 (OPERATIONAL TECHNOLOGY INTEG		2,500.00	.00	2,500.00	Automatic Generated Check
	021055	12/28/18	PLA02 (PLANETERIA MEDIA LLC)		325.00	.00	325.00	Automatic Generated Check
	021056	12/28/18	SCF01 (SC FUELS)		16,844.29	.00	16,844.29	Automatic Generated Check
	021057	12/28/18	TX136 (VIRGINIA REID)		61.63	.00	61.63	Automatic Generated Check
	021058	12/28/18	TX192 (PATRICIA LOVELOCK)		33.15	.00	33.15	Automatic Generated Check
	021059	12/28/18	TX202 (KEITH WONG)		47.20	.00	47.20	Automatic Generated Check
Total for Bank Account 105 ----->					1,507,635.67	.00	1,507,635.67	

Grand Total of all Bank Accounts -----> 1,507,635.67 .00 1,507,635.67
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REPORT.: Jan 15 19 Tuesday
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LAVTA
 Month End Payable Activity Report
 Prior Period Report for 12-18

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
12-18	A&M01 (LEO LAM INC)	151331	12/18/18	01/17/19	A	63.72	A&M01, 151331, PO #7087 GFI STICKERS-150 QTY
		151332	12/18/18	01/17/19	A	76.53	A&M01, 151332, PO #7087 FAREBOX TRANSFER STI
		Vendor's Total ----->				140.25	
12-18	AIM01 (AIM TO PLEASE JANITORIAL SE	1050	09/30/18	10/30/18	A	10500.00	AIM01, 1050, SEPT-18 BUS STOP CLEANING SERVI
		1051	12/03/18	01/02/19	A	10700.00	AIM01, 1051, OCT-18 BUS STOP CLEANING SERVIC
		1052	12/03/18	01/02/19	A	10700.00	AIM01, 1052, NOV-18 BUS STOP CLEANING SERVIC
		Vendor's Total ----->				31900.00	
12-18	AOP01 (ALPHA OMEGA PRINT & IMAGING	46058	12/10/18	01/09/19	A	192.14	AOP01, 46058, PO #7074 TRANSFER NOTICES
12-18	ATT02 (AT&T)	12336154	12/13/18	01/12/19	A	388.25	ATT02, 12336154, PAYER #9391035694, 11/13-12
12-18	ATT03 (AT&T)	276894401	11/19/18	12/19/18	A	927.82	ATT03, 5276894401, NOV-18 INTERNET PRI
		407145405	12/19/18	01/18/19	A	927.82	ATT03, 7407145405, DEC-18 INTERNET PRI
		Vendor's Total ----->				1855.64	
12-18	AVI01 (AMADOR VALLEY INDUSTRIES)	721515	11/30/18	12/30/18	A	384.67	AVI01, 721515, NOV-18 GARBAGE PICK UP SERVIC
12-18	BRO03 (KARLA SUE BROWN)	DEC-2018H	12/31/18	01/30/19	A	100.00	BRO03, DEC-18 BOD STIPEND
12-18	CAL01 (CALIFORNIA TRANSIT ASSOC)	2019-DUES	10/02/18	11/01/18	A	9708.00	CAL01, 2019 MEMBERSHIP DUES
12-18	CAL04 (CALIFORNIA WATER SERVICE)	257112818H	11/28/18	12/28/18	A	51.71	CAL04, 2575555555, TC FIRE 12/1-12/31/18
		361112918H	11/29/18	12/29/18	A	38.50	CAL04, 3616555555, TC WATER 10/27-11/28/18
		475112818H	11/28/18	12/28/18	A	68.95	CAL04, 4755555555, MOA FIRE 12/1-12/31/18
		575112818H	11/28/18	12/28/18	A	68.95	CAL04, 5755555555, CONTRACTOR FIRE 12/1-12/3
		909111618H	11/16/18	12/16/18	A	1446.04	CAL04, 9098655555, MOA WATER 10/17-11/14/18
		Vendor's Total ----->				1674.15	
12-18	CAL13 (CALIFORNIA TRANSIT)	312018NOV	11/30/18	12/30/18	A	1142.15	CAL13, 31-2018-NOV, NOV-18 INSURANCE CLAIMS
12-18	CAR06 (JOSE CARDENAS)	2018PARAD	12/14/18	01/13/19	A	125.00	CAR06, 2018 XMAS PARADE DECOR
12-18	CIT06 (CITY OF LIVERMORE SEWER)	BW112018	11/20/18	12/20/18	A	65.70	CIT06, 138143-00, BUS WASH 10/16-11/20/18
		BW121818	12/18/18	01/17/19	A	65.70	CIT06, 138143-00, BUS WASH 11/20-12/18/18
		TC121118	12/11/18	01/10/19	A	39.38	CIT06, 133389-00, TRANSIT CENTER 11/13-12/11
		MOA112018	11/20/18	12/20/18	A	232.83	CIT06, 133294-00, MOA SEWER 10/16-11/20/18
		MOA121818	12/18/18	01/17/19	A	262.03	CIT06, 133294-00, MOA SEWER 11/20-12/18/18
		Vendor's Total ----->				665.64	
12-18	CIT07 (CITY OF LIVERMORE - WATER)	361112018H	11/20/18	12/20/18	A	32.71	CIT07, 139361-00, ATLANTIS SEWER 10/16-11/20
		388120418H	12/04/18	01/03/19	A	118.35	CIT07, 139388-00, BUS WASH 11/6-12/4/18
		399112018H	11/20/18	12/20/18	A	24.99	CIT07, 139399-00, ATLANTIS SEWER 10/16-11/20
		430112018H	12/28/18	01/27/19	A	155.87	CIT07, 138430-01, ATLANTIS INDOOR 10/16-11/2
		431120418H	12/04/18	01/03/19	A	38.82	CIT07, 138431-00, ATLANTIS IRRG. 11/6-12/4/1
		432112018H	11/20/18	12/20/18	A	14.34	CIT07, 138432-00, ATLANTIS FIRE 10/16-11/20/
		Vendor's Total ----->				385.08	
12-18	COO03 (BOB COOMBER)	DEC-2018H	12/31/18	01/30/19	A	50.00	COO03, DEC-18 BOD STIPEND
12-18	COR01 (CORBIN WILLITS SYSTEMS)	B812151	12/15/18	01/14/19	A	239.45	COR01, B812151, DEC-18 SERVICE
12-18	CUB01 (CUBIC TRANSPORTATION SYSTEM383707775	09/07/18	10/07/18	A	600.00	CUB01, 38370777-5, 200 CLIPPER CARDS	
12-18	DAY02 (DAY & NIGHT PEST CONTROL)	138883	11/21/18	12/21/18	A	218.00	DAY02, 138883, 11/21/18 RUTAN SERVICE
12-18	DFS01 (DOWNTOWN FORD SALES)	309294	12/17/18	01/16/19	A	28014.92	DFS01, 309294, PO #6841 FORD TRANS WAGON 201
12-18	DIR01 (DIRECT TV)	569991128	12/11/18	01/10/19	A	18.25	DIR01, 35569991128, DEC-18 SERVICE
12-18	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20181130H	12/07/18	01/06/19	A	40075.31	DIR02, PR DIRECT DEPOSIT 11/17-11/30/18
		20181214H	12/21/18	01/20/19	A	43506.44	DIR02, PR DIRECT DEPOSIT 12/1-12/14/18
		Vendor's Total ----->				83581.75	

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LAVTA
 Month End Payable Activity Report
 Prior Period Report for 12-18

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
12-18	DPS01 (DIGITAL PRINTING SYSTEMS)	79166	12/19/18	01/18/19	A	944.26	DPS01, 79166, PO #7075 DAR TICKETS-5K QTY
12-18	EBR01 (EBRCSA)	201900154	12/03/18	01/02/19	A	46704.00	EBR01, 201900154, PO #7079 FY19 RADIO MAINT
12-18	EDW01 (TAMARA EDWARDS)	NOV-2018H	12/28/18	01/27/19	A	67.04	EDW01, NOV-18 MILEAGE REIMBURSE
12-18	EFT01 (ELECTRONIC FUND TRNFERS)	20181130H	12/07/18	01/06/19	A	7181.12	EFT01, FEDERAL TAX 11/17-11/30/18
		20181214H	12/21/18	01/20/19	A	8508.81	EFT01, FEDERAL TAX 12/1-12/14/18
		Vendor's Total ----->				15689.93	
12-18	EME01 (EMERALD LANDSCAPE CO INC)	324095	12/01/18	12/31/18	A	1226.00	EME01, 324095, DEC-18 LANDSCAPING SERVICE
		324672	11/28/18	12/28/18	A	11251.00	EME01, 324672, PO #7067 2018 TREE WORK
		324867	11/30/18	12/30/18	A	425.00	EME01, 324867, PO #7078 TC IRRG REPAIRS
		324876	11/30/18	12/30/18	A	425.00	EME01, 324876, PO #7077 RUTAN IRRG. REPAIRS
		326166	12/18/18	01/17/19	A	7672.00	EME01, 326166, PO #7050 RUTAN TREWORK
		Vendor's Total ----->				20999.00	
12-18	EMP01 (EMPLOYMENT DEVEL DEPT)	20181130H	12/07/18	01/06/19	A	2724.83	EMP01, STATE TAX 11/17-11/30/18
		20181214H	12/21/18	01/20/19	A	3025.93	EMP01, STATE TAX 12/1-12/14/18
		Vendor's Total ----->				5750.76	
12-18	GAR04 (JOSE GARCIA)	2018PARAD	12/14/18	01/13/19	A	125.00	GAR04, 2018 XMAS PARADE DECOR
12-18	GEN02 (GENERAL WHOLESALE ELECTRIC)	S4763365	11/21/18	12/21/18	A	212.45	GEN02, S4763365.001, PO #7055 REPLENISH LIGH
12-18	GEN05 (GENFARE)	90143163	12/10/18	01/09/19	A	600.00	GEN05, 90143163, PO #7059 FAREBOX PROG-2019
12-18	GLO01 (GLOBE TICKET AND LABEL)	311079	12/05/18	01/04/19	A	1544.00	GLO01, 311079, PO #7010 10K FAREBUSTER
12-18	HAG01 (SCOTT HAGGERTY)	DEC-2018H	12/31/18	01/30/19	A	100.00	HAG01, DEC-18 BOD STIPEND
12-18	HAN01 (HANSON BRIDGETT MARCUS)	1225690	10/31/18	11/30/18	A	1269.00	HAN01, 1225690, SEPT-18 CONTRACT LEGAL FEES
		1225691	10/31/18	11/30/18	A	5061.00	HAN01, 1225691, SEPT-18 ADMIN LEGAL FEES
		1227773	11/30/18	12/30/18	A	2576.00	HAN01, 1227773, OCT-18 CONTRACT LEGAL FEES
		1227774	11/30/18	12/30/18	A	10535.00	HAN01, 1227774, OCT-18 ADMIN LEGAL FEES
		Vendor's Total ----->				19441.00	
12-18	HAU01 (DAVID HAUBERT)	DEC-2018H	12/31/18	01/30/19	A	100.00	HAU01, DEC-18 BOD STIPEND
12-18	HER02 (MARTIN HERNANDEZ)	2018PARAD	12/14/18	01/13/19	A	125.00	HER02, 2018 XMAS PARADE DECOR
12-18	HER04 (JERRY HERNANDEZ)	2018PARAD	12/14/18	01/13/19	A	125.00	HER04, 2018 XMAS PARADE DECOR
12-18	INT03 (INTERNATL EFFECTIVENESS)	39205	12/03/18	01/02/19	A	475.22	INT03, 39205, PO #6990 NEW FARE POLICY TRANS
		39240	12/13/18	01/12/19	A	35.00	INT03, 39240, PO #6990 FARE & POLICIES BROCH
		39259	12/20/18	01/19/19	A	24.64	INT03, 39259, PO #6990 FARE CHANGE CAR CARD
		Vendor's Total ----->				534.86	
12-18	IPC01 (IPC (USA) INC)	216445748	12/21/18	01/20/19	A	15963.58	IPC01, 216445748, 12/21/18 FUEL DELIVERY
12-18	JTH01 (J. THAYER COMPANY)	1310368-0	12/07/18	01/06/19	A	205.51	JTH01, 1310368-0, 12/7/18 PRINTING PAPER
		1313504-0	12/18/18	01/17/19	A	233.22	JTH01, 1313504-0, 12/18/18 PRINTING PAPER
		Vendor's Total ----->				438.73	
12-18	KIM02 (KIMLEY-HORN AND ASSOC, INC)	12545180	10/31/18	11/30/18	A	6744.20	KIM02, 12545180, 10R CORRIDOR ENHANCEMENT PR
12-18	KKI01 (ALPHA MEDIA LLC)	320226-4	11/30/18	12/30/18	A	6500.00	KKI01, 320226-4, 11/5-11/25/18 RADIO ADS
		324538-4	11/30/18	12/30/18	A	1000.00	KKI01, 324538-4, 11/12-11/18/18 TARGETED RAD
		Vendor's Total ----->				7500.00	
12-18	LIV10 (LIVERMORE SANITATION INC)	1078206	11/30/18	12/30/18	A	2385.70	LIV10, 1078206, NOV-18 GARBAGE SERVICE

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 12-18

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
12-18	LUC01 (LUCKY'S #721)	1-2-18FB	01/02/19	02/01/19	A	1200.00	LUCKY'S #721 FAREBUSTER BUY BACK-75 SHEETS @
		1-2-18FBU	01/03/19	/ /		1200.00	-Ck# 021036 Reversed
		Vendor's Total ----->				.00	
12-18	LYF01 (LYFT, INC)	22717	10/31/18	11/30/18	A	1300.26	LYF01, 22717, OCT-18 CODE: GODUBLIN
12-18	MAR02 (MARIANNE PAYNE)	AUG-2018	08/31/18	09/30/18	A	1400.00	MAR02, AUG-18 RAIL AUTHORITY CONSULTANT
		JULY-2018	07/30/18	08/29/18	A	13600.00	MAR02, JULY-18 RAIL AUTHORITY CONSULTANT
		Vendor's Total ----->				15000.00	
12-18	MAZ01 (MAZE & ASSOCIATES)	30345	11/30/18	12/30/18	A	7583.00	MAZ01, 30345, FY18 AUDIT WORK-NOVEMBER FINAL
12-18	MER01 (MERCHANT SERVICES)	TC113018H	12/01/18	12/31/18	A	98.18	MER01, NOV-18 TRANSIT CENTER CC FEES
		MOA113018H	12/01/18	12/31/18	A	93.63	MER01, NOV-18 MOA CC FEES
		Vendor's Total ----->				191.81	
12-18	MTM01 (MEDICAL TRANSPORTATION MANA	OCT-2018H	11/03/18	12/03/18	A	125654.50	MTM01, OCT-18 MONTHLY SERVICE
		MTM112118H	12/03/18	01/02/19	A	14878.50	MTM01, MTM-112118 10/28-12/3/18
		MTM112119H	12/28/18	01/27/19	A	1848.00	MTM01, MTM-112119 12/3-12/17/18
		Vendor's Total ----->				142381.00	
12-18	MVT01 (MV TRANSPORTATION, INC.)	96971H	12/03/18	01/02/19	A	378720.32	MVT01, 96971, DEC-18 1ST INSTALL PAYMENT
		96975H	12/03/18	01/02/19	A	378720.32	MVT01, 96975, DEC-18 2ND INSTALL PAYMENT
		FY18-ADD	12/14/18	01/13/19	A	500.00	MVT01, FY18 SQSI PAYMENT-CORRECTION/ADDITION
		OCT-2018H	11/05/18	12/05/18	A	131776.95	MVT01, OCT-18 MONTHLY FIXED ROUTE SERVICE
		Vendor's Total ----->				889717.59	
12-18	OLG01 (VIANEY OLGUIN)	2018PARAD	12/14/18	01/13/19	A	125.00	OLG01, 2018 XMAS PARADE DECOR
12-18	OTI01 (OPERATIONAL TECHNOLOGY INTE	62570	12/11/18	01/10/19	A	2500.00	OTI01, 62570, PO #7030 DOMAIN SUBNET EXTENSI
12-18	PAC01 (AT&T)	ATT 11/18H	11/13/18	12/13/18	A	100.90	PAC01, ACCT #925-245-0576, 11/13-12/12/18
		ATT110718H	11/07/18	12/07/18	A	33.03	PAC01,ACCT #232-351-6260,CONTRACTOR FIRE 11/
		ATT111118H	11/11/18	12/11/18	A	351.40	PAC01,ACCT #436-951-0106, ATLANTIS T1 11/11-
		ATT111318H	11/13/18	12/13/18	A	200.62	PAC01,ACCT #925-243-9029,ATLANTIS ALRM 11/13
		Vendor's Total ----->				685.95	
12-18	PAC02 (PACIFIC GAS AND ELECTRIC)	580120618H	12/06/18	01/05/19	A	5538.79	PAC02, 5809326332-3, MOA ELECTRIC 10/31-11/3
		606120618H	12/06/18	01/05/19	A	1248.29	PAC02, 6062256368-6, ATLANTIS 10/30-11/29/18
		726120118H	12/01/18	12/31/18	A	1350.07	PAC02, 7264840356-5, RAPID BUS STOP 10/21-11
		764111918H	11/19/18	12/19/18	A	139.32	PAC02, 7649646868-7, DOOLAN TWR 10/12-11/12/
		900111418H	11/14/18	12/14/18	A	740.42	PAC02, 9007202117-4, MOA GAS 10/13-11/13/18
		Vendor's Total ----->				9016.89	
12-18	PAC11 (PACIFIC ENVIROMENTAL SERV)	1537	12/04/18	01/03/19	A	120.00	PAC11, 1537, NOV-18 RUTAN MONTHLY SERVICE
		1538	12/04/18	01/03/19	A	120.00	PAC11, 1538, NOV-18 ATLANTIS MONTHLY SERVICE
		Vendor's Total ----->				240.00	
12-18	PEN01 (JERRY PENTIN)	DEC-2018H	12/31/18	01/30/19	A	100.00	PEN01, DEC-18 BOD STIPEND
12-18	PER01 (PERS)	20181130CH	12/07/18	01/06/19	A	3319.76	PER01, PERS CLASSIC CONTRIBUTION 11/17-11/30
		20181130NH	12/07/18	01/06/19	A	2993.66	PER01, PERS NEW CONTRIBUTIONS 11/17-11/30/18
		20181214CH	12/21/18	01/20/19	A	3319.71	PER01, PERS CLASSIC CONTRIBUTION 12/1-12/14/
		20181214NH	12/21/18	01/20/19	A	2993.66	PER01, PERS NEW CONTRIBUTION 12/1-12/14/18
		Vendor's Total ----->				12626.79	
12-18	PER04 (CALPERS RETIREMENT SYSTEM)	20181130H	12/07/18	01/06/19	A	1267.65	PER04, PERS 457 CONTRIBUTION 11/17-11/30/18
		20181214H	12/21/18	01/20/19	A	1267.81	PER04, PERS 457 CONTRIBUTIONS 12/1-12/14/18
		Vendor's Total ----->				2535.46	
12-18	PLA02 (PLANETERIA MEDIA LLC)	16093	12/15/18	01/14/19	A	325.00	PLA02, 16093, PO #6567 WEB HOSTING DEC-18
12-18	PRO06 (PROFORMA J.C.L. PRINT ASSOCA	91005558	11/29/18	12/29/18	A	4530.00	PRO06, 0A91005558, PO #7035 19K TIMETABLES

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 Month End Payable Activity Report
 Prior Period Report for 12-18

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
12-18	RAI01 (RAILWAY AGE)	40033721	10/26/18	11/25/18	A	400.00	RAI01, 40033721, PO #7064 RAIL AUTHORITY AD
12-18	ROJ01 (JOHAN GARCIA-ROJAS)	2018PARAD	12/14/18	01/13/19	A	125.00	ROJ01, 2018 XMAS PARADE DECOR
12-18	SAF03 (SAFEWAY #0910)	1-2-18FB 1-2-18FBu	01/02/19 01/03/19	02/01/19 / /	A	672.00 672.00-Ck# 021037 Reversed	SAFEWAY #0910 FARE BUSTER BUY BACK-42 SHEETS
		Vendor's Total ----->				.00	
12-18	SAF04 (SAFEWAY #1257)	1-2-18FB 1-2-18FBu	01/02/19 01/03/19	02/01/19 / /	A	2048.00 2048.00-Ck# 021038 Reversed	SAFEWAY #1257 FARE BUSTER BUY BACK-128 SHEET
		Vendor's Total ----->				.00	
12-18	SCF01 (SC FUELS)	3775956 3780140 3787963 3795204	11/27/18 11/01/18 12/05/18 12/13/18	12/27/18 12/01/18 01/04/19 01/12/19	A A A A	17820.84 21233.85 17232.14 16844.29	SCF01, 3775956, 11/27/18 FUEL DELIVERY SCF01, 3780140, 11/1/18 FUEL DELIVERY SCF01, 3787963, 12/5/18 FUEL DELIVERY SCF01, 3795204, FUEL DELIVERY 12/13/18
		Vendor's Total ----->				73131.12	
12-18	SCH04 (SCHNEIDER ELECTRIC IT USA,	601007168	11/12/18	12/12/18	A	2086.34	SCH04, 601007168, PO #7001 SERVER RACK REPAI
12-18	SEL00 (SELECT IMAGING)	85631	11/26/18	12/26/18	A	131.10	SEL00, 85631, PO #7060 BUSINESS CARDS FOR ED
12-18	SEO01 (SEON DESIGN (USA) CORP.)	125009H	11/21/18	12/21/18	A	32000.00	SEO01, 125009, PO #6952 2018 MOBILEVIEW DVR
12-18	SHA02 (SHAMROCK OFFICE SOLUTIONS)	376859	11/30/18	12/30/18	A	32.86	SHA02, 376859, FRONT DESK PRINTER 10/30-11/2
12-18	SPE04 (STEVEN G. SPEDOWFSKI)	DEC-2018H	12/31/18	01/30/19	A	200.00	SPE04, DEC-18 BOD STIPEND
12-18	STA13 (STAPLES CREDIT PLAN)	DEC-2018H	12/09/18	01/08/19	A	210.79	STA13, DEC-18 CC STATEMENT
12-18	TAX07 (ASMA SYEDA)	11-30-18H	12/28/18	01/27/19	A	11.90	TAX07, PARATAXI REIMBURSE 11/30/18
12-18	TAX14 (KAREN ADAMS)	1014-1202H	12/28/18	01/27/19	A	126.31	TAX14, PARATAXI REIMBURSE 10/14-12/2/18
12-18	TAX32 (SUE TSANG)	1002-1029H	12/28/18	01/27/19	A	199.33	TAX32, PARATAXI REIMBURSE 10/2-10/29/18
12-18	TAX67 (CHRISTEL RAGER)	1102-1121H	12/28/18	01/27/19	A	102.00	TAX67, PARATAXI REIMBURSE 11/2-11/21/18
12-18	TAX71 (MARY RARIDON)	11-30-18H	12/28/18	01/27/19	A	25.50	TAX71, PARATAXI REIMBURSE 11/30/18
12-18	TAX91 (VIVIAN MARIE MILLER)	1015-1117H	12/28/18	01/27/19	A	240.59	TAX91, PARATAXI REIMBURSE 10/15-11/17/18
12-18	TAX99 (SAEED TIRMIZI)	1001-1108H	12/28/18	01/27/19	A	128.78	TAX99, PARATAXI REIMBURSE 10/1-11/8/18
12-18	TEL01 (TPx COMMUNICATIONS)	110818472	11/30/18	12/30/18	A	2060.00	TEL01, 110818472-0, 12/1-12/31/18 SERVICE
12-18	THA01 (JANINE THALBLUM)	DEC-2018H	12/31/18	01/30/19	A	100.00	THA01, DEC-18 BOD STIPEND
12-18	TRE01 (MICHAEL TREE)	AUG-OCT18H	12/01/18	12/31/18	A	847.48	TRE01, AUG-OCT 18 RAIL MILEAGE REIMBURSE
12-18	TX113 (RODGER RAGER)	1126-1130H	12/28/18	01/27/19	A	63.75	TX113, PARATAXI REIMBURSE 11/26-11/30/18
12-18	TX129 (CATHERINE OGLE)	1019-1130	12/14/18	01/13/19	A	34.00	TX129, PARATAXI REIMBURSE 10/19-11/30/18
12-18	TX136 (VIRGINIA REID)	1005-1123	12/31/18	01/30/19	A	61.63	TX136, PARATAXI REIMBURSE 10/5-11/23/18
12-18	TX143 (KIM BRETOI)	1107-1130H	12/28/18	01/27/19	A	195.55	TX143, PARATAXI REIMBURSE 11/7-11/30/18
12-18	TX156 (YVONNE BRETOI)	1101-1212	12/14/18	01/13/19	A	190.40	TX156, PARATAXI REIMBURSE 11/1-12/12/18
12-18	TX192 (PATRICIA LOVELOCK)	1006-1029	12/31/18	01/30/19	A	33.15	TX192, PARATAXI REIMBURSE 10/6-10/29/18

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Total of Purchases ->	1511555.67
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AGENDA

ITEM 6

STAFF REPORT

SUBJECT: Welcome of New Board Members and Adoption of Revised Resolution with Committee Assignments

FROM: Michael Tree, Executive Director

DATE: February 4, 2019

Action Requested

Welcome new Board Members and adopt revised Committee assignments for the LAVTA Board of Directors for the remainder of FY19.

Background

The 2018 City Council elections left two vacancies on the LAVTA Board. One for the City of Livermore and one for the City of Dublin. Both Cities have appointed new members to LAVTA's Board of Directors.

Discussion

In July 2018, Resolution 22-2018 was adopted which set forth the Board's officers as well as the Committee assignments for the fiscal year, this was updated with resolution 14-2018 after the passing of one of LAVTA's Board members. With the above change in Board composition, this Resolution needs to be revised. Board Chair Scott Haggerty recommends that newly appointed Dublin City Council Member Melissa Hernandez serve in the vacant position on the Finance and Administration Committee, and the newly appointed Livermore City Council Member Bob Woerner to the Projects and Services committee.

Next Steps

The Board's officials and Committee assignments will be recognized through the end of June 2019, whereupon a new Chair will be selected and Committee assignments revised for FY20.

Recommendation

Staff recommends that the Board adopt Resolution 03-2019 appointing Melissa Hernandez, Dublin City Council Member to Finance and Administration Committee and Bob Woerner, Livermore City Council Member to the Projects and Services committee.

Attachments:

1. Resolution 03-2019

Submitted: _____

RESOLUTION NO. 03-2019

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE
AMADOR VALLEY TRANSIT AUTHORITY ADOPTING COMMITTEE
ASSIGNMENTS FOR FY19**

WHEREAS, the Board of Directors of the Livermore Amador Valley Transit Authority (LAVTA) has adopted By-Laws which specify how the Board will conduct its business; and

WHEREAS, the By-Laws state that the Board shall establish standing and special ad hoc committees as it deems necessary; and

WHEREAS, the By-Laws further state that the Chair shall appoint the members and the Chairs of committees subject to Board approval; and

WHEREAS, the Board has selected Scott Haggerty (County of Alameda) to be Chair and David Haubert (Dublin) to be Vice Chair for FY19; and

WHEREAS, the Board approved a two-committee structure at its July 2010 Board meeting, and the Chair has considered the committee assignments of the members of the Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY:**

1. The standing committees of the Board shall be:
 - a. Finance and Administration Committee
 - b. Projects and Services Committee
2. The chairs of the two standing committees should be filled by the jurisdictions who are not serving as Chair and Vice Chair of the Board.
3. The Finance and Administration Committee shall be comprised of:
 - a. Jerry Pentin (Pleasanton), Chair
 - b. Melissa Hernandez (Dublin), Vice Chair
 - c. Bob Coomber (Livermore)
4. The Projects and Services Committee shall be comprised of:
 - a. Bob Woerner (Livermore), Chair
 - b. Karla Brown (Pleasanton), Vice Chair
 - c. Scott Haggerty (County of Alameda)
 - d. David Haubert (Dublin)
5. The Finance and Administration Committee shall meet on the fourth Tuesday of each month at 4:00 pm.

6. The Projects and Services Committee shall meet on the fourth Monday of each month at 4:00 pm.
7. To allow full participation by Board Members on the two standing committees, one or both Committees may have four members, which constitute a quorum of the Board. As a result, a Committee which has four members shall also be noticed as a "Committee of the Whole." In the event that a quorum of Board members is present, the Committees will automatically convert into a Committee of the Whole. Likewise, if there is no longer a quorum of the Committee of the Whole, then the Committee of the Whole will automatically convert back into the regular committee. The Chair of the Committee will also serve as Chair of the Committee of the Whole.

The agendas for each meeting of the Committee of four shall include the following footnote:

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

PASSED AND ADOPTED this 4th day of February, 2019.

Scott Haggerty, Chair

ATTEST:

Michael Tree, Executive Director

AGENDA

ITEM 7

STAFF REPORT

SUBJECT: Appointment of LAVTA Representative to the Tri-Valley – San Joaquin Valley Regional Rail Authority

FROM: Michael Tree, Executive Director

DATE: February 4, 2019

Action Requested

Appoint a LAVTA representative to the Tri-Valley – San Joaquin Valley Regional Rail Authority.

Background/Discussion

In 2015 the Tri-Valley Regional Rail Advisory Group was established with the goal of ensuring that regional rail planning in the Tri-Valley leads to project implementation that is fast, cost effective and responsive. Later the Advisory Group name was changed to the Alameda – San Joaquin Regional Rail Working Group when member agencies from the San Joaquin Valley began participating. Areas of interest and planning for the Working Group included the BART to Isabel Extension and a multiple unit train that would connect ACE with BART.

Building on the efforts of the Working Group, at the conclusion of 2017 AB 758 (Eggman/Baker) created the Tri-Valley – San Joaquin Valley Regional Rail Authority for the purpose of planning, developing and delivering a cost effective and responsive rail connection between residents in the San Joaquin Valley and the BART system, including a connection with ACE. The following are the member agencies of the Authority:

Town of Danville	City of Tracy	County of Alameda
City of San Ramon	City of Manteca	County of San Joaquin
City of Pleasanton	City of Lathrop	LAVTA
City of Dublin	City of Stockton	BART
City of Livermore	Mountain House	SJRRC/ACE

It is anticipated that the Board of Directors for the new Authority will continue meet monthly on the second Wednesday of the month and alternate meeting locations between the Tri-Valley and Northern San Joaquin Valley. Council Member Steven Spedowski of Livermore has been serving as the LAVTA representative on the Authority.

Recommendation

Staff recommends that the LAVTA Board appoint a representative to serve on the Tri-Valley – San Joaquin Valley Regional Rail Authority.

Fiscal Impact

None

Submitted: _____

AGENDA

ITEM 8

STAFF REPORT

SUBJECT: 2019 Legislative Program

FROM: Jennifer Yeamans, Senior Grants & Management Specialist

DATE: February 4, 2019

Action Requested

Approve Resolution 02-2019 affirming LAVTA's 2019 Legislative Program.

Background

Each year the LAVTA Board of Directors approves a Legislative Program to guide staff and the Board for legislative issues to support, watch and monitor, stay neutral, or oppose. The proposed 2019 program continues several priorities identified in the 2018 program while highlighting several potential legislative and regulatory challenges ahead, with an emphasis on collaboration with state and regional advocacy partners to address them.

Last year was another busy year for advocacy efforts related to public transportation, particularly with the focus on efforts to repeal 2017's Senate Bill 1. Those efforts culminated in Proposition 6 on the November 2018 ballot, which was subsequently defeated by a 57-43% margin statewide (75-25% in Alameda County). With much political effort having been expended on transportation issues over the past two years at the state and regional level, it is expected that other prominent issues, particularly housing, will come to the fore in 2019.

Discussion

Looking ahead to 2019, the proposed Legislative Program in Attachment 2 continues last year's federal, state, and regional/local advocacy efforts centered around the following four principles in support of LAVTA's mission:

1. Protect existing and enhance future transportation funding sources.
2. Enhance operating conditions to support safety and performance goals.
3. Enhance public transit's role in addressing climate change and air quality issues.
4. Leverage support from and with partners to promote mobility, improve service productivity, and enhance regional leadership.

Federal Update

The 116th Congress convened earlier this month with a new Democratic majority in the House of Representatives, shifting the balance of power in Congress and altering the makeup of the transportation-related policy committees and their subcommittees, as well as the transportation-related appropriations subcommittees. As the new Congress begins its work, LAVTA should work with its partners to advocate for full and complete appropriations for

the remainder of FY 2019 and for FY 2020 at levels authorized under the Fixing America's Surface Transportation (FAST) Act, the five-year authorization enacted in December 2015. LAVTA should further continue to advocate for a dedicated, stable revenue source to support FAST Act funding as well as a successor surface transportation authorization bill, as the FAST Act authorization will expire at the end of Fiscal Year 2020.

Staff will provide a verbal update at your January 29 meeting on current federal legislative activities and initiatives, including the partial government shutdown that began December 22, 2018, affecting the U.S. Department of Transportation and numerous other federal agencies.

State Update

Following November's elections, the new State Legislature convened in December 2018. Of note is a new standing Senate Committee on Transportation chaired by Senator Jim Beall (D-San Jose), a successor committee to the previous Senate Committee on Transportation & Housing he chaired. The formation of a new standing Senate Committee on Housing chaired by Senator Scott Wiener (D-San Francisco) suggests the Legislature will bring a special focus to developing legislation in this area in the new session.

A draft of the state legislative calendar for 2019 is included as Attachment 3. Early legislative deadlines for 2019 include:

- February 22: Last day for bills to be introduced
- April 26: Last day for policy committees to report fiscal bills introduced in their house to fiscal committees
- May 17: Last day for fiscal committees to report to the floor bills introduced in their house
- May 31: Last day for each house to pass bills introduced in that house

While housing is expected to take center stage in Sacramento this year, behind the scenes the California Transit Association is forming a Task Force at the Legislature's request to review performance standards in the Transportation Development Act (TDA), which provides about half of LAVTA's operating revenue from a statewide quarter-cent sales tax. In particular the Task Force seeks to examine longstanding farebox recovery requirements in an era of disruptive on-demand transportation options that are thought to be contributing to declines in transit ridership nationwide, and to develop alternative measures that focus on incentivizing transit agency actions to increase ridership that may be enacted in 2020. LAVTA staff will monitor these activities closely due to the significance of this revenue source to the agency's annual operating budget.

Finally, on January 10, newly elected Governor Gavin Newsom introduced his first state budget for FY19-20 totaling \$144 billion in proposed spending. Relief for the state's housing crisis was a major focus of the budget, in addition to education and health care. The proposal also included a nearly 12% increase in State Transit Assistance funding over FY18-19, which LAVTA uses primarily to support fixed-route operations and state-of-good-repair maintenance expenditures. Of this increase, 46% is attributable directly to SB 1. The Legislature has until June 15 to enact a budget for next fiscal year.

Regional/Local Update

Following Bay Area voters' approval of Regional Measure 3 in June 2018, the Bay Area Toll Authority began implementing a toll increase of up to \$3 on the Bay Area's seven state-owned toll bridges, starting with a \$1 increase that took effect January 1. LAVTA staff will monitor program development activities as MTC begins implementing the Regional Measure 3 Expenditure Plan, although two lawsuits challenging the toll increase are pending in the Superior Court of San Francisco, keeping new revenues in escrow until the lawsuits are resolved.

In December 2018, MTC formally adopted the CASA Compact, described as a "15-Year Emergency Policy Package to Confront the Housing Crisis in the San Francisco Bay Area." As the CASA legislative agenda moves forward and takes shape, LAVTA staff will monitor efforts driven at the regional level to re-establish redevelopment agencies statewide, enact minimum zoning near transit, or link transportation funding to housing production.

Next Steps

If the Board of Directors approves the 2019 Legislative Program, staff will bring updates on new and continuing bills to future Finance & Administration Committee meetings for information and/or potential action as may be appropriate.

Fiscal Impact

None

Recommendation

Staff recommends the Board of Directors approve Resolution 02-2019 affirming LAVTA's 2019 Legislative Program.

Attachments:

1. Resolution 02-2019
2. 2019 Legislative Program
3. Draft 2019 California State Legislative Calendar

Approved: _____

RESOLUTION NO. 02-2019

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE
AMADOR VALLEY TRANSIT AUTHORITY
2019 LEGISLATIVE PROGRAM**

WHEREAS, the California Legislature and the U.S. Congress have convened their new legislative sessions in late 2018 and early 2019, respectively; and

WHEREAS, to promote the interests of the Livermore Amador Valley Transit Authority, the Board of Directors finds it desirable to adopt a Legislative Program; and

WHEREAS, the purpose of the Legislative Program is to guide the Board and staff's strategy and actions as it relates to various levels of government whose actions affect LAVTA; now, therefore, be it

RESOLVED that the 2019 Legislative Program of the Livermore Amador Valley Transit Authority, included as Attachment 2, is hereby adopted and shall guide the Board and staff's actions; and be it further

RESOLVED that the Executive Director shall operate within these guidelines in interactions with other levels of government in order to promote LAVTA's interests, employing strategies including participation in advocacy activities and taking positions on state and federal legislation; and be it further

RESOLVED that should issues arise that are not covered by this 2019 Legislative Program, that the Executive Director shall confer with the Chair of the Board to seek direction on a course of action.

PASSED AND ADOPTED by the governing body of the Livermore Amador Valley Transit Authority (LAVTA) this 4th day of February 2019.

BY _____
Scott Haggerty, Chair

ATTEST _____
Michael Tree, Executive Director

FEDERAL	
Goal or Principle	Strategy
1) Protect Existing and Enhance Future Transportation Funding Sources	Ensure that implementation of the federal Fixing America's Surface Transportation (FAST) Act advantages transit in all possible programs, including pending or future rule-making in the areas of transit asset management (TAM), flexibility in use of consolidated program funds, safety standards, innovation in research programs and procurement procedures, and reducing administrative burdens for small operators.
	Advocate that Congress appropriate the full amounts authorized by the FAST Act for FY 2019 & FY 2020, and that these vital federal funds are provided expeditiously to transit agencies for use on transit capital projects and operations. Support a minimum appropriations level in the FY 2019 & FY 2020 Transportation, Housing, and Urban Development (THUD) appropriations bills for federal surface transportation programs equal to the authorized spending levels in the FAST Act, support increased funding levels for the Bus and Bus Facilities and Low or No Emission grant programs, and ensure that appropriations are allocated according to the program structure contained in the FAST Act and to the benefit of public transit.
	Seek funding for public transit from any future federal infrastructure initiative and support legislation that would provide local transportation entities with the ability to enhance revenues for public transit improvements and to provide jobs for local workers.
	Work with state, regional, and local transportation agencies, and other state and national advocacy partners, to develop a FAST Act reauthorization agenda and support coalitions that support local, regional, and statewide priorities as well as those of public transit in general. Support new, stable federal funding to ensure the solvency of the Highway Trust Fund as part of the reauthorization agenda.
4) Leverage Support from and with Partners to Promote Mobility, Improve Service Productivity, and Enhance Regional Leadership	Expand legislative and policy partnerships in Washington, D.C., in particular coordinating in advocacy activities involving planning and/or implementation of ValleyLink.
	Engage with partners to ensure public transit and local interests are reflected in the development and implementation of activities related to the 2020 U.S. Census.

STATE	
Goal or Principle	Strategy
1) Protect Current and Enhance Future Transportation Funding Sources	Advocate for a FY 2019-20 state budget that enhances the State's investment in public transportation, active transportation, and highway operations/system management.
	Support efforts of Task Force participants to be convened by the California Transit Association to evaluate the appropriateness of California's current Transportation Development Act (TDA) farebox requirements. Explore development of alternative measures that are focused on incentivizing transit agency actions that increase ridership for potential enactment in 2020.
	Monitor legislative and regulatory efforts in 2019 to conform state law to the Supreme Court's 2018 <i>South Dakota v. Wayfair</i> ruling regarding Internet sales tax collection in order to expand the sales tax base, which would potentially increase transportation funding from local-option sales taxes and TDA funding across the region, as well as local county and city resources.
	Monitor and support as appropriate state and/or regional efforts to advocate for new funding for transportation options for seniors and persons with disabilities, to address the unique mobility needs of these growing populations.
	Monitor legislation related to the definition of disadvantaged communities (DACs) as it relates to grant eligibility criteria for Cap and Trade funds and other funding programs. In partnership with the California Association of Councils of Government, support legislation that would broaden the state's definition of DACs so that it captures the socio-economically disadvantaged communities, regardless of their environmental characteristics and reform state law so that the criteria used to designate a community as a DAC is selected with regard to the goals of the funding program. Monitor and engage in administrative efforts related to updating the CalEnviroScreen, the state's current DAC screening tool developed by the Office of Environmental Health Hazard Assessment.
2) Enhance Operating Conditions to Support Safety and Performance Goals	<p>Work with MTC and other interested transit and regional agencies to support efforts to improve the performance of high-occupancy vehicle (HOV) and express lanes through enhanced enforcement of vehicle passenger occupancy requirements. Potential components of a MTC-supported legislative effort we would include:</p> <ul style="list-style-type: none"> (1) Authorization to deploy technology, on a pilot basis, to enforce vehicle occupancy requirements on HOV and express lanes. (2) Enhanced funding of and/or establishment of a dedicated vehicle occupancy enforcement unit within California Highway Patrol (CHP).

	Work with interested transit and regional agencies and advocacy partners to support efforts to authorize buses to use the highway shoulder, known as “bus-on-shoulder” (BOS) during periods of heavy traffic. This is currently allowed in 13 metropolitan areas in the U.S. (including Seattle, San Diego, Miami, Minneapolis/ St. Paul, Atlanta, and the Washington, D.C. area) to help speed up bus service in highly-congested corridors. Require collaboration with the California Highway Patrol in the development of guidelines to determine which roadways qualify for the access to ensure public safety.
3) Enhance Public Transit’s Role in Addressing Climate Change and Air Quality Issues	Monitor implementation activities and new legislation related to the California Air Resources Board’s (ARB) Innovative Clean Transit regulation related to Zero Emission Bus (ZEB) purchase requirements, and advocate for programs and incentives to minimize undue burdens on transit agencies transitioning to ZEB technology.
	Support legislation to streamline the administration of the Active Transportation Program (ATP) so that the projects do not require an allocation by the California Transportation Commission and a larger share of the funds are suballocated to regional transportation planning agencies to expand their competitive ATP programs, similar to the federal Surface Transportation Block Grant Program and Congestion Mitigation and Air Quality.
4) Leverage Support from and with Partners to Promote Mobility, Improve Service Productivity, and Enhance Regional Leadership	Monitor and support as appropriate legislation and regulations related to shared mobility applications, such as that provided by transportation network companies and real-time carpooling, to ensure that mobility benefits are maximized for all users. Advocate for increased access to critical travel pattern data by local, regional and state agencies for transportation and land-use planning and operational purposes, while ensuring user privacy is protected.
	In partnership with local cities and counties, transit agencies, the business community, and other transportation organizations, engage in regulatory and legislative efforts related to connected and autonomous vehicles (including SAVs) with the goal of accelerating their mobility, safety, and economic benefits.

REGIONAL/LOCAL	
Goal or Principle	Strategy
1) Protect Existing and Enhance Future Transportation Funding Sources	Support efforts of MTC to maximize the proportion of federal and statewide funding sources allocated to the Bay Area and to small operators.

3) Enhance Operating Conditions to Support Safety and Performance Goals	Support the concept of coordinated fares and Clipper integration to serve as an incentive to ride public transit, particularly among transit agencies providing service within and adjacent to LAVTA's service area.
	Advocate for improvements to the local and regional street networks that enhance transit operating speed and reliability
	Improve roadway safety for all users and support proposals to increase enforcement of traffic laws protecting pedestrians and bicyclists.
4) Leverage Support from and with Partners to Promote Mobility, Improve Service Productivity, and Enhance Regional Leadership	Support efforts of the Tri-Valley–San Joaquin Valley Regional Rail Authority and its member agencies and stakeholders to connect the BART and ACE rail systems in the Tri-Valley.
	Continue to support efforts in conjunction with project partners to advance LAVTA's ability to conduct shared autonomous vehicle (SAV) testing at a specific site or sites within its service area.
	Continue to develop innovative partnerships with private transportation providers including taxi and transportation network companies to connect more people in the Tri-Valley to public transit.
	Support other members of the Cooperating Area Transit Systems group (suburban transit operators in Eastern Alameda County and Contra Costa County), if appropriate, and work together on regional programs of mutual interest.
	Work with local businesses to support efforts to encourage transit use among their employees.

2019 TENTATIVE LEGISLATIVE CALENDAR

COMPILED BY THE OFFICE OF THE ASSEMBLY CHIEF CLERK AND THE OFFICE OF THE SECRETARY OF THE SENATE

Revised 10-31-18

DEADLINES

JANUARY							
	S	M	T	W	TH	F	S
			1	2	3	4	5
Wk. 1	6	7	8	9	10	11	12
Wk. 2	13	14	15	16	17	18	19
Wk. 3	20	21	22	23	24	25	26
Wk. 4	27	28	29	30	31		

FEBRUARY							
	S	M	T	W	TH	F	S
Wk. 4						1	2
Wk. 1	3	4	5	6	7	8	9
Wk. 2	10	11	12	13	14	15	16
Wk. 3	17	18	19	20	21	22	23
Wk. 4	24	25	26	27	28		

MARCH							
	S	M	T	W	TH	F	S
Wk. 4						1	2
Wk. 1	3	4	5	6	7	8	9
Wk. 2	10	11	12	13	14	15	16
Wk. 3	17	18	19	20	21	22	23
Wk. 4	24	25	26	27	28	29	30
Wk. 1	31						

APRIL							
	S	M	T	W	TH	F	S
Wk. 1		1	2	3	4	5	6
Wk. 2	7	8	9	10	11	12	13
Spring Recess	14	15	16	17	18	19	20
Wk. 3	21	22	23	24	25	26	27
Wk. 4	28	29	30				

MAY							
	S	M	T	W	TH	F	S
Wk. 4				1	2	3	4
Wk. 1	5	6	7	8	9	10	11
Wk. 2	12	13	14	15	16	17	18
Wk. 3	19	20	21	22	23	24	25
No Hrgs.	26	27	28	29	30	31	

- Jan. 1

Statutes take effect (Art. IV, Sec. 8(c)).
- Jan. 7

Legislature reconvenes (J.R. 51(a)(1)).
- Jan. 10

Budget must be submitted by Governor (Art. IV, Sec. 12(a)).
- Jan. 21

Martin Luther King, Jr. Day.
- Jan. 25

Last day to submit **bill requests** to the Office of Legislative Counsel.
- Feb. 18

Presidents' Day.
- Feb. 22

Last day for bills to be **introduced** (J.R. 61(a)(1), J.R. 54(a)).
- Mar. 29

Cesar Chavez Day observed.
- Apr. 11

Spring Recess begins upon adjournment (J.R. 51(a)(2)).
- Apr. 22

Legislature reconvenes from Spring Recess (J.R. 51(a)(2)).
- Apr. 26

Last day for **policy committees** to meet and report to fiscal committees **fiscal bills** introduced in their house (J.R. 61(a)(2)).
- May 3

Last day for **policy committees** to meet and report to the floor **non-fiscal bills** introduced in their house (J.R. 61(a)(3)).
- May 10

Last day for **policy committees** to meet prior to June 3 (J.R. 61(a)(4)).
- May 17

Last day for **fiscal committees** to meet and report to the floor bills introduced in their house (J.R. 61(a)(5)). Last day for **fiscal committees** to meet prior to June 3 (J.R. 61(a)(6)).
- May 27

Memorial Day.
- May 28-31

Floor session only. No committee may meet for any purpose except Rules Committee, bills referred pursuant to A.R. 77.2, and Conference Committees (J.R. 61(a)(7)).
- May 31

Last day for each house to pass bills introduced in that house (J.R. 61(a)(8)).

*Holiday schedule subject to final approval by Rules Committee.

JUNE							
	S	M	T	W	TH	F	S
No Hrgs.							1
Wk. 4	2	3	4	5	6	7	8
Wk. 1	9	10	11	12	13	14	15
Wk. 2	16	17	18	19	20	21	22
Wk. 3	23	24	25	26	27	28	29
Wk. 4	30						

June 3 Committee meetings may resume (J.R. 61(a)(9)).

June 15 Budget Bill must be passed by midnight (Art. IV, Sec. 12(c)(3)).

JULY							
	S	M	T	W	TH	F	S
Wk. 4		1	2	3	4	5	6
Wk. 1	7	8	9	10	11	12	13
Summer Recess	14	15	16	17	18	19	20
Summer Recess	21	22	23	24	25	26	27
Summer Recess	28	29	30	31			

July 4 Independence Day.

July 10 Last day for **policy committees** to hear and report **fiscal bills** to fiscal committees (J.R. 61(a)(10)).

July 12 Last day for **policy committees** to meet and report bills (J.R. 61(a)(11)).

Summer Recess begins upon adjournment, provided Budget Bill has been passed (J.R. 51(a)(3)).

AUGUST							
	S	M	T	W	TH	F	S
Summer Recess					1	2	3
Summer Recess	4	5	6	7	8	9	10
Wk. 2	11	12	13	14	15	16	17
Wk. 3	18	19	20	21	22	23	24
Wk. 4	25	26	27	28	29	30	31

Aug. 12 Legislature reconvenes from Summer Recess (J.R. 51(a)(3)).

Aug. 30 Last day for **fiscal committees** to meet and report bills (J.R. 61(a)(12)).

SEPTEMBER							
	S	M	T	W	TH	F	S
No Hrgs.	1	2	3	4	5	6	7
No Hrgs.	8	9	10	11	12	13	14
Interim Recess	15	16	17	18	19	20	21
Interim Recess	22	23	24	25	26	27	28
Interim Recess	29	30					

Sept. 2 Labor Day.

Sept. 3-13 Floor session only. No committees may meet for any purpose, except Rules Committee, bills referred pursuant to A.R. 77.2, and Conference Committees (J.R. 61(a)(13)).

Sept. 6 Last day to **amend** bills on the floor (J.R. 61(a)(14)).

Sept. 13 Last day for any bill to be passed (J.R. 61(a)(15)). **Interim Recess** begins upon adjournment (J.R. 51(a)(4)).

IMPORTANT DATES OCCURRING DURING INTERIM RECESS

2019

Oct. 13

Last day for Governor to sign or veto bills passed by the Legislature on or before Sept. 13 and in the Governor's possession after Sept. 13 (Art. IV, Sec. 10(b)(1)).

2020

Jan. 1

Statutes take effect (Art. IV, Sec. 8(c)).

Jan. 6

Legislature reconvenes (J.R. 51(a)(4)).

*Holiday schedule subject to final approval by Rules Committee.

AGENDA

ITEM 9

STAFF REPORT

SUBJECT: Revise Contract Amount for Bus Shelter Demolition and Movement Project #2017-17

FROM: Jennifer Yeamans, Senior Grants & Management Specialist

DATE: February 4, 2019

Action Requested

Approve Resolution 01-2019, revising the total Contract Award amount for LAVTA Project #2017-17 to \$466,005, plus a contingency of 2% to be used at the Executive Director's discretion to complete the project.

Background

In November 2017, the Board of Directors awarded a contract totaling \$457,791.40 for the LAVTA Bus Shelter Demolition and Movement Project #2017-17 to FBD Vanguard Construction Inc. to demolish four damaged shelters on North Canyons Parkway in Livermore and relocate four Rapid bus shelters and amenities to those locations. This project was identified as an expedient means to spend down LAVTA's expiring Federal Transit Administration Bus Rapid Transit grant originally executed in 2012 with qualified capital expenditures, while enhancing the new alignment of the 30R following implementation of the Comprehensive Operational Analysis (COA) in 2016.

This project encompassed removing Rapid shelters and amenities at the following locations:

- Stoneridge Drive & Foothill Rd. in Pleasanton (stop deactivated)
- Springdale Ave. & Stoneridge Drive in Pleasanton (stop no longer served by Rapid)
- West Jack London Blvd. at Livermore Outlets WB (stop no longer served by Rapid)
- West Jack London Blvd. at Livermore Outlets EB (stop no longer served by Rapid)

In addition, the project removed and disposed of old, damaged plexiglass shelters and installed the four relocated Rapid-style shelters and amenities at the following locations, all of which gained new Rapid service via the 30R following implementation of the COA:

- North Canyons Parkway & Constitution Drive WB
- North Canyons Parkway & Constitution Drive EB
- North Canyons Parkway & Independence Drive WB
- North Canyons Parkway & Independence Drive EB

Work on the project was 95% completed in late summer 2018, with only punchlist items remaining.

Discussion

At the time the contract was awarded, LAVTA staff noted the need to coordinate replacement of non-Rapid shelters/amenities at the three still-active Wheels stops, which were not included in the original scope of this project. Staff's stated intent at the time was to coordinate that work as closely as possible with this project with the goal of providing for the best possible customer experience throughout all phases of the work at all affected locations. As work progressed, staff determined it would be expedient to provide for the installation of replacement shelters and amenities at the San Francisco Premium Outlets stops on Route 14 via a change order, to minimize disruption to passengers at this heavily utilized location. Replacement of the shelter and amenities at the Springdale Avenue location (served by Route 3) was subsequently included in the scope for the Pleasanton BRT Enhancements construction project staff expects to procure in spring 2019.

In addition to the change order, during the permitting process the City of Livermore increased its requirements for sidewalk construction, necessitating additional materials to be furnished by the contractor at the price agreed upon in the original bid. The combined costs of the change order and increased materials brought the total project costs to \$466,005, or \$8,214 over the 10% contingency approved by the Board of Directors.

Fiscal Impact

The additional \$8,214 required to complete the project represents a 1.8% increase over the original amount authorized for the project. Funds approved in the 2018-19 LAVTA budget for Bus Stop Improvements are available to complete the project.

Recommendation

Staff recommends the Board of Directors approve Resolution 01-2019, revising the total Contract Award amount for LAVTA Project #2017-17 to \$466,005, plus a contingency of 2% to be used at the Executive Director's discretion to complete the project, for a total revised authorization of \$475,325.

Attachments:

1. Resolution 01-2019

Approved: _____

RESOLUTION NO. 01-2019

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
MODIFYING THE CONTRACT AUTHORIZATION AMOUNT FOR THE BUS
SHELTER DEMOLITION AND MOVEMENT PROJECT #2017-17**

WHEREAS, the Livermore Amador Valley Transit Authority (LAVTA) adopted Resolution 34-2017, awarding a contract to FBD Vanguard Construction Inc. to perform the demolition and movement of four bus shelters as described in LAVTA Invitation for Bids (IFB) #2017-17; and

WHEREAS, the Executive Director executed a contract with FBD Vanguard Construction, Inc., in a form approved by LAVTA's Legal Counsel to carry out the work for a not to exceed amount of \$416,174, plus a 10% contingency amount not to exceed \$41,617.40; and

WHEREAS, work on the project is substantially complete, including changes to the original scope of work totaling \$8,214 more than the original amount authorized by Resolution 34-2017 which LAVTA staff deemed necessary and expedient to complete the project; and

WHEREAS, LAVTA's Procurement Policy approved in Resolution 19-2006 requires the Board of Directors to authorize procurements of \$100,000 or more; and

WHEREAS, staff recommends that the Board of Directors revise the contract authorized by Resolution 34-2017 for the demolition and movement of four bus shelters with FBD Vanguard Construction, Inc., to the not to exceed amount of \$466,005;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby modifies the contract authorization for demolition and movement of four bus shelters with FBD Vanguard Construction, Inc., for a not-to-exceed amount of \$466,005.00; and

BE IT FURTHER RESOLVED that the Board of Directors authorizes the Executive Director to expend a 2% contingency amount not to exceed \$9,320.11.

PASSED AND ADOPTED this 4th day of February 2019.

Scott Haggerty, Chair

ATTEST:

Michael Tree, Executive Director

APPROVED AS TO FORM:

Michael Conneran, Legal Counsel

AGENDA

ITEM 10

STAFF REPORT

SUBJECT: Contract Award for On-Call Creative, Design and Media Strategy Services

FROM: Tony McCaulay, Director of Planning and Marketing

DATE: February 4, 2019

Action Requested

The Projects and Services Committee forwarded without a recommendation to the LAVTA Board the award of contract for On-Call Creative, Design and Media Strategy Services to Celtis Ventures, Inc. for an initial two year term with three one-year options.

Background

In 2018, Staff issued a Request for Proposals for On-Call Creative, Design and Media Strategy Services. The RFP called for the selected firm to assist LAVTA marketing staff with a number of activities, including:

- Project-based activities including strategic planning, copywriting, design, production, and marketing support
- Design, content, or user experience support for campaigns run on or tied to LAVTA's website (wheelsbus.com) as well as other digital media
- Developing concepts and designs for a variety of promotional and informational marketing materials
- Making recommendations on most effective media to use, based on target audience, project objectives, media analyses and available resources. Also provide insight and recommendations on potential partnerships and cross promotional opportunities, and
- Development of measures to assess the effectiveness of marketing and communications efforts as well as analysis and feedback on outreach activities

Discussion

Three proposals were received in response to the RFP. The proposers were MHD Group, Inc., O'Rourke Inc., and Celtis Ventures, Inc. All three submitted solid proposals. The LAVTA staff review team included Executive Director Michael Tree, Director of Planning and Marketing Tony McCaulay and Marketing and Communication Specialist Christy Navarro. The review team evaluated the proposals on five criteria: Conformance with the terms and requirements of the RFP; agency background and range of services available; qualifications of proposed staff, experience with projects of similar scope and price.

All three members of the evaluation team rated the proposals in the same order:

1. Celtis Ventures, Inc.
2. O'Rourke, Inc.
3. MHD Group, Inc.

The Celtis proposal stood out from the others because they had significantly more direct public transit experience. Several of the key staff members at Celtis were previously part of the LA Metro marketing staff. Celtis also presented a strong team of digital professionals, which is important given that several of our near-term marketing projects include web and other digital outreach efforts. Celtis listed ten transit systems as current or former clients, including LA Metro, the Orange County Transportation Authority, Santa Barbara Metropolitan Transit District, Valley Express in Ventura County, Montbello Bus Lines and VIA Transit in San Antonio.

The Projects and Services Committee reviewed samples of work produced by the two highest scoring proposers and also reviewed the scoring sheets of the LAVTA Evaluation Team. The committee then voted to forward the item to the full LAVTA Board without a recommendation.

Fiscal Impact

Funds for these services were included in the FY 2019 budget and are estimated to total approximately \$100,000 for the coming year. Projects will be initiated using a negotiated Task Order process. LAVTA will issue a Task Order Proposal Request which will define the Scope of Work, deliverables and required schedule. The vendor will then submit a Task Order Proposal including the Consultant's understanding of the Scope of Work, deliverables and schedule, include a cost proposal and the names of the Consultant personnel proposed under the Task Order. Celtis Ventures has proposed a blended rate of \$129 per hour for all personnel on the project.

Recommendation

Staff requests that the LAVTA Board authorize the Executive Director award of contract for On-Call Creative, Design and Media Strategy Services to Celtis Ventures, Inc. for an initial two year term with three one-year options.

Attachments:

1. Resolution 04-2019 Awarding On-Call Creative, Design and Media Strategy Services

Approved: _____

RESOLUTION 04-2019
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
AWARDING AN ON-CALL CREATIVE, DESIGN AND MEDIA STRATEGY
SERVICES CONTRACT

WHEREAS, LAVTA requires the services of a qualified firm to provide on-call Creative, Design and Media Strategy Services on an needed basis; and

WHEREAS, the agency issued a Request for Proposals (RFP) for On-Call Creative, Design and Media Strategy Services #2018-05; and

WHEREAS, LAVTA has evaluated the proposals received and the evaluation committee determined the proposal received from Celtis Ventures, Inc. to be the preferred responsive and responsible proposer; and

WHEREAS, LAVTA intends to enter into contract with Celtis Ventures, Inc. to provide a range of marketing services including strategic planning, copywriting, design, production, marketing support, and other related marketing tasks requested in the RFP; and

WHEREAS, work shall be issued on a task order basis as outlined in the Request for Proposals #2018-05 and the vendor shall complete the services within the time frame and budget specified in each task order; and

WHEREAS, funds for this contract shall be within the annual Budget authority adopted by the Board of Directors;

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the Livermore Amador Valley Transit Authority that the LAVTA Board authorizes the Executive Director to enter into a two-year contract with Celtis Ventures, Inc. for on-call creative, design and media strategy services, from the effective date of the contract; and

BE IT FURTHER RESOLVED that the Board authorizes the Executive Director to execute three optional extension years at LAVTA's sole discretion for on-call creative, design and media strategy services.

PASSED AND ADOPTED this 4th day of February 2019.

Scott Haggerty, Chair

Attest: _____
Michael Tree, Executive Director

AGENDA

ITEM 11

STAFF REPORT

SUBJECT: Rail Stipends for Director of Finance and Director of Planning/Marketing

FROM: Michael Tree, Executive Director

DATE: February 4, 2019

Action Required

This is an informational item.

Background

Per AB 758 (Eggman/Baker) LAVTA administration serves for at least the first year as administration for the Tri-Valley San Joaquin Valley Regional Rail Authority (Regional Rail Authority). In December 2018, the Regional Rail Authority reviewed and approved their budget for the next 12 months (attached). Within the approved budget are stipends for the following positions within LAVTA administration: Executive Director, Finance Director and Planning Director. The intent of the stipends is to compensate LAVTA administration for time spent working for the Regional Rail Authority that is above and beyond their normal workloads at LAVTA.

The stipend for the LAVTA Executive Director has been discussed in prior LAVTA Board meetings. Staff seeks to discuss with the LAVTA Board the approved \$25,000 annual stipends for the LAVTA Director of Finance and LAVTA Director of Planning/Marketing. Both stipends are the equivalent to approximately 1 hour of overtime per workday for the LAVTA positions involved.

Discussion

Attached are the anticipated areas of work for the Regional Rail Authority to be completed by the Director of Finance and the Director Planning/Marketing. Both the Director of Finance and the Director of Planning/Marketing have indicated that they can accomplish the work, in addition to their current workload.

The Executive Director is anticipating that the stipends will be effective retroactively to January 1, 2019 due to the Regional Rail Authority workload currently being performed by the Director of Finance and the Director of Planning/Marketing. Both the Director of Finance and the Director of Planning/Marketing understand that no LAVTA or Regional Rail Authority benefits accompany the stipends and that the stipend are for a temporary time period to assist the Regional Rail Authority with its current workload.

Recommendation

The recommendation is that the LAVTA Board discuss the stipends.

Attachments:

1. Tri-Valley – San Joaquin Valley Regional Rail Authority Staff Report dated December 12, 2018
2. Anticipated Regional Rail Authority Workload for LAVTA's Director of Finance and Director of Planning/Marketing

Submitted: _____

Tri-Valley & San Joaquin Valley
REGIONAL RAIL AUTHORITY



STAFF REPORT

SUBJECT: Treasurer's Report

FROM: Tamara Edwards, Director of Finance

DATE: December 12, 2018

Action Requested

Staff recommends the Tri-Valley – San Joaquin Valley Regional Rail Authority Board accept the financial statements for the period of January 1, 2018 through October 31, 2018 and approve the budget for the next twelve months.

Background/Discussion

An initial budget was developed and presented to the Board based on funding revenue secured. These revenues consisted of Bridge Toll (RM1), State Transit Assistance funds (STA) through San Joaquin COG and a planning grant from Caltrans.

Attachment A shows where the revenues and expenses for the agency stand as of October 31, 2018 on a cash basis (everything paid through October 31, 2018). Staff is aware of additional expenses that will exhaust the funds from both RM1 and STA.

Attachment B shows the budget for the agency for the next twelve months. Revenues are from the Caltrans Planning Grant (\$750,000) and a grant from MTC (\$10,121,000). Anticipated expenses for this same period are also shown.

Next Steps

Beginning with the next Tri-Valley – San Joaquin Valley Regional Rail Authority Board meeting staff will present monthly Treasurer's Reports showing budget vs actual revenues and expenses based on expenses paid and grant receipts.

Attachments:

- A. Budget vs Actual: January 1, 2018 to October 31, 2018
- B. Estimated 12 Month Budget Plan

Tri-Valley-San Joaquin Valley Regional Rail Authority
Budget vs Actual: January 1, 2018 to October 31, 2018

		Budget	Actual	Amount remaining	% budget remaining
Revenues					
	Caltrans	\$ 750,000		\$ 750,000	100%
	RM1	\$ 496,225	\$ 435,194	\$ 61,031	12%
	SJCOG	\$ 300,000	\$ 300,000	\$ -	0%
		<u>\$ 1,571,400</u>	<u>\$ 735,194</u>	<u>\$ 836,206</u>	<u>53%</u>
Expenses					
	ED Stipend	\$ 82,499	\$ 45,833	\$ 36,666	44%
	ED Travel	\$ 4,500	\$ 2,250	\$ 2,250	50%
	Planner Consultant	\$ 95,000	\$ 62,900	\$ 32,100	34%
	Meeting Materials	\$ 1,000	\$ 2,392	\$ (1,392)	-139%
	Legal	\$ 75,000	\$ 38,153	\$ 36,847	49%
	Insurance	\$ 22,500	\$ 10,426	\$ 12,074	54%
	Feasability report /EIR	\$ 1,281,901	\$ 591,127	\$ 690,774	54%
		<u>\$ 1,571,400</u>	<u>\$ 753,081</u>	<u>\$ 809,319</u>	<u>52%</u>

Tri-Valley-San Joaquin Valley Regional Rail Authority
Estimated 12 Month Budget Plan

		Budget	Actual	Amount remaining	% budget remaining
Revenues					
	Caltrans	\$ 750,000		\$ 750,000	100%
	MTC	\$ 10,121,000		\$ 10,121,000	100%
		<u>\$ 10,871,000</u>	<u>\$ -</u>	<u>\$ 10,871,000</u>	<u>100%</u>
Expenses					
Stipends					
	Executive Director	\$ 125,000	\$ -	\$ 125,000	100%
	Finance Director	\$ 25,000	\$ -	\$ 25,000	100%
	Planning Director	\$ 25,000	\$ -	\$ 25,000	100%
	Total Stipends	<u>\$ 175,000</u>	<u>\$ -</u>	<u>\$ 175,000</u>	<u>100%</u>
Consultants					
	Environmental/30% Design	\$ 8,500,000	\$ -	\$ 8,500,000	100%
	Feasibility report /EIR	\$ 750,000	\$ -	\$ 750,000	100%
	Senior Project Manager	\$ 425,000	\$ -	\$ 425,000	100%
	Senior Lead Engineer	\$ 376,000	\$ -	\$ 376,000	100%
	Strategic Development Dir	\$ 100,000	\$ -	\$ 100,000	100%
	Administrative Assistant	\$ 55,000	\$ -	\$ 55,000	100%
	Total Consultants	<u>\$ 10,206,000</u>	<u>\$ -</u>	<u>\$ 10,206,000</u>	<u>100%</u>
Other Direct costs					
	Legal	\$ 30,000	\$ -	\$ 30,000	100%
	Meeting Materials	\$ 15,000	\$ -	\$ 15,000	100%
	Insurance	\$ 25,000	\$ -	\$ 25,000	100%
	Travel/Mileage/Mis	\$ 20,000	\$ -	\$ 20,000	100%
	Office Remodel	\$ 25,000	\$ -	\$ 25,000	100%
	Caltrans Reimbursement	\$ 150,000	\$ -	\$ 150,000	100%
	Union Pacific Reimbursement	\$ 150,000	\$ -	\$ 150,000	100%
	BART Reimbursement	\$ 75,000	\$ -	\$ 75,000	100%
	Total Other Direct Costs	<u>\$ 490,000</u>	<u>\$ -</u>	<u>\$ 490,000</u>	<u>100%</u>
	Total Budget	<u>\$ 10,871,000</u>	<u>\$ -</u>	<u>\$ 10,871,000</u>	<u>100%</u>

Anticipated Regional Rail Authority Workload for LAVTA Director of Finance

Budget

- Develop, adjust and monitor.
- Prepare financial reports, including all necessary journal entries.
- Prepare and manage annual financial audit.
- Ensure that all Regional Rail Authority expenses are tracked and reported correctly ensuring that Regional Rail Authority and LAVTA revenues and expenses are not intermixed.
- Ensure that all Regional Rail Authority expenses are procured within the approved policy of the Regional Rail Authority Board of Director.
- Cash flow monitoring.

Grants

- Prepare and submit reimbursements from the various funding agencies ensuring that what is billed to each grant is appropriate.
- Prepare financial reporting as needed for grants.
- Ensure that the various regulations imposed by the funding sources are being followed with reporting and other requirements.

Other Duties as assigned.

Anticipated Regional Rail Authority Workload for LAVTA Director of Planning and Marketing

Marketing

- Maintain/update Regional Rail Authority website (www.valleylinkrail.com)
- Maintain Regional Rail Authority social media activity
- Develop and manage consultant work in creation of collateral materials (brochures, flyers, etc.) for public outreach activities
- Design and procure promotional materials not required by consultants
- Assist in the planning and implementation of special events.
- Assist with governmental relations and public affairs

Planning

- Assist Executive Director in management of consultants conducting Feasibility Report and Environmental Work and the 30% Design of Valley Link to assure timelines are met and work products are acceptable.
- Assist with Strategic Project Development and Funding Plan for Valley Link.

Other Duties as assigned.

AGENDA

ITEM 12

EXECUTIVE DIRECTOR'S REPORT

February 2019

Fixed Route Performance

December 2018 the average weekday ridership was 5,939, up 9% over December of 2017.

Annual CHP Inspection

The third week of January the CHP inspected the Wheels bus fleet, maintenance and operator records. The result was a rating of Satisfactory, which is their highest rating available.

Transportation Research Board

Jonathan Steketee, our contract manager for Authority, presented the Go Dublin project to a packed session at the TRB Conference in Washington DC on January 13th. Interestingly, the bulk of the questions during the session were in regard to implementation and performance of the project.

Implementation of Fare Study

As planned, fare changes were implemented on January 1, 2019. Since the implementation staff has seen a sharp rise in the number of students and seniors obtaining a Clipper Card as Fare Buster coupons are no longer available for sale. This is a positive change and will increase boarding times and decrease fraud on the system.

APTA AdWheel Awards for LAVTA

Staff received notification this week from APTA that the Authority won advertising awards for

- Better Way to BART Radio ads – Electronic Media
- Art Shelter Program - 2018 edition "California Dreamin" – Educational Partnership
- Autonomous Vehicle Kickoff Event – Special Event
- Las Positas College Student Pass Program – Funding Needs Partnership

The first place awards will be handed out in New Orleans in February. This also means we are in the running for the three Grand Prizes that will be awarded in New York in October.

Attachments

1. Management Action Plan w/Updates
2. Board Statistics November FY19
3. Board Statistics December FY19
4. FY19 Upcoming Items

FY2019 Goals, Strategies and Projects

Last Updated – January 24, 2019

MANAGEMENT ACTION PLAN (MAP)

Goal: Service Development Strategies (those highlighted in bold indicate highest Board priority) 1. Provide routes and services to meet current and future demand for timely/reliable transit service 2. Increase accessibility to community, services, senior centers, medical facilities and jobs 3. Optimize existing routes/services to increase productivity and response to MTC projects and studies 4. Improve connectivity with regional transit systems and participate in Valley Link Project 5. Explore innovative fare policies and pricing options 6. Provide routes and services to promote mode shift from personal car to public transit						
Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
Strategic Short Range//Long Range Transit Plan	<ul style="list-style-type: none"> RFP Award of Contract Consideration of Changes 	DP	Projects/ Services	Feb 2019 May 2019 Jan 2020	→ New project 2019.	
Comprehensive Paratransit Assessment	<ul style="list-style-type: none"> Award of Contract Public Outreach Approval of Recommendations 	ED	Projects/ Services	Nov 2016 Jun/Nov 2017 Mar 2019	→ Nelson/Nygaard awarded contract. Public meetings held in June. LAVTA Board presentation made in September. Second round of workshops completed in November. City of Pleasanton analyzing data. Met with City in early January. <u>Next meeting to finalize assessment and discussions upcoming at end of January.</u>	X X
Fare Study	<ul style="list-style-type: none"> Draft Fare Study Public Hearings Board Approval 	PD	Projects/ Services	May 2017 Sept 2018 Oct 2018	→ Draft Fare Study for fixed route complete. F&A reviewed in May. Decision made to hold study results to see ridership trends on fixed route and paratransit study fare recommendations. Public Hearings held in September. Board approved in October. <u>Implemented in January.</u>	X X X

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Hacienda Pass	<ul style="list-style-type: none"> Review Pass Program Work with Hacienda on Improving the Program 	ED	Finance/ Admin	Oct 2019 Jun 2019	→ Initial correspondence and meeting with Hacienda held. <u>Upcoming meeting in February.</u>	
Transit Signal Priority Upgrade Project in Rapid Corridors	<ul style="list-style-type: none"> Engineering Work Finish Project 	DP	Projects/ Services	Oct 2017 Jun 2019	→ Grant by TVTAC approved. Board approved MOU with Pleasanton. Board approved engineering contract with Kimley Horn. Design completed and submitted to Cities for review. Equipment purchase in Jan/Feb and install in summer of 2019.	
Go Dublin Discount Program	<ul style="list-style-type: none"> Explore use of Uber WAV Secure additional funding Develop long-term strategy 	ED	Projects/ Services	Nov 2018 Jun 2019 Jun 2019	→ Program continuing into FY2019. <u>Uber & MV implemented Uber WAV in Dublin in December (MV provides wheelchair accessible rides through Uber). Go Go Grandparent arrangement in place for concierge service if customer doesn't have a smart phone. Looking at VISA debit card with no loading fees through Walmart as option for those without a credit card.</u>	X
Dublin Service Plan	<ul style="list-style-type: none"> Explore use of articulated buses 	DP	Projects/ Services	Mar 2019	→ Nelson/Nygaard looking at merits of LAVTA operating articulated buses. <u>Report received. Anticipate discussion with committees in February and consideration by Board in March.</u>	

Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
SAV Project	<ul style="list-style-type: none"> Complete storage facility/electrical Work through first set of tests Seek long-term funding for project 	CM	Projects/ Services	Mar 2019 Jun 2019 Jun 2019	→ BART working on storage and electrical. <u>Negotiations being held with GoMentum to determine path to testing/program success. Considering RFP for future program management.</u>	
Advanced Intelligent Intersection Project	<ul style="list-style-type: none"> Install equipment on buses Evaluate performance of project 	CM	Projects/ Services	Jun 2019 Jun 2020	→ City of Dublin funded. Working with City and MTC on scope of work and procurement of equipment. MOU approved by LAVTA and City. Equipment on order.	
Install and Upgrade Video System on Vehicles	<ul style="list-style-type: none"> Install video cameras on paratransit vehicles Upgrade 20 video systems on Wheels buses 	ED	Projects/ Services	Mar 2019 Jun 2019	→ Staff evaluating cameras/video systems for paratransit vehicles. <u>Cameras/video systems ordered/delivered. Install in March</u> → <u>20 buses upgraded with new video systems</u>	X
Amendment with MTM for Paratransit Services	<ul style="list-style-type: none"> Amend MTM contract to formally include on-site dispatchers (on-site dispatchers have been provided under a verbal agreement. 	ED	Finance & Admin	March	→ Staff has meet with MTM and agreed upon a contract amendment.	
<p>Goal: Marketing and Public Awareness</p> <p>Strategies (those highlighted in bold indicate highest Board priority)</p> <ol style="list-style-type: none"> 1. Continue to build the Wheels brand image, identity and value for customers 2. Improve the public image and awareness of Wheels 3. Increase two-way communication between Wheels and its customers 4. Increase ridership, particularly on the Rapid, to fully attain benefits achieved through optimum utilization of our transit system 5. Promote Wheels to New Businesses and residents 						
Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done

Underlined text indicates changes since last report.

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Website Upgrades	<ul style="list-style-type: none"> • More fully develop Better Way to BART section of website 	PD	Projects/ Services	Jun 2019	→ Project under development.	
App Development	<ul style="list-style-type: none"> • Mobile Ticketing App • Improve integration on CityMapper • Mobile Ticketing in Transit and CityMapper 	PD	Projects/ Services	Mar 2019	→ Working with City Mapper and Transit apps on requirements for integration of mobile ticketing. Creating RFP for mobile ticketing. In final evaluation period. Report to Board in <u>March</u> on mobile ticketing app strategy.	
LAVTA Rebranding Project	<ul style="list-style-type: none"> • Bus stop sign replacement with new branding. 	PD	Projects/ Services	Jun 2019	→ Replace bus stop signs throughout service area with newly branded bus stop signs. Replace stencil stops with bus stop signs. Spring/early summer project.	
Individualized Marketing	<ul style="list-style-type: none"> • Award Contract • Marketing • Review of Results 	PD	Projects/ Services	Mar 2019 May 2019 Jun 2019	→ Targeting Pleasanton's high density housing areas along Rapid near BART. <u>RFP to be advertised in Jan/Feb. Board to consider award in March.</u>	
N Canyons Parkway Rapid Bus Stop Project	<ul style="list-style-type: none"> • Begin planning/engineering work • Improvements to site • Relocation of shelters 	FD	Projects/ Services	May 2017 Jun 2018 Aug 2018	→ FTA grant to upgrade stops in this corridor to Rapid style. Engineering work done. Bids came in high. Board rejected all bids. Bid re-advertised. Board awarded project in November. Construction completed.	X X X

Underlined text indicates changes since last report.

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Pleasanton SmartTrips Corridor Rapid Bus Stop Project	<ul style="list-style-type: none"> • Engineering work • Award of construction contract • Finish project 	FD	Projects/ Services	Nov 2017 Apr 2018 Jun 2019	→ ACTC grant received to upgrade stops in this corridor to Rapid style. Board awarded engineering to Kimley Horn in November. Bus shelter type is next step. Project award in April. 35% design completed. 65% design completed. City approval and final plans being completed.	
Replace Shelters Past Useful Life That Are On Livermore Routes	<ul style="list-style-type: none"> • Identify shelters • Install 	FD	Projects/ Services	Nov 2016 Apr 2018	→ Shelters identified. 10 shelters delivered. <u>MV scheduling the installation of shelters and the demo and relocation of other shelters not currently on a route.</u>	X
<p><i>Goal: Community and Economic Development</i></p> <p><i>Strategies (those highlighted in bold indicate highest Board priority)</i></p> <p>1. Integrate transit into local economic development plans</p> <p>2. Advocate for increased TOD from member agencies and MTC</p> <p>3. Partner with employers in the use of transit to meet TDM goals & requirements</p>						
<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
TOD Development	<ul style="list-style-type: none"> • Assist City in creating a master plan for the area around transit center in City of Livermore 	PD	Project/ Services	Jun 2019	→ After finishing Historic Depot project staff will schedule a meeting to continue discussions with City staff on this future project. <u>Meeting set for February.</u>	

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
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Goal: Regional Leadership

Strategies (those highlighted in bold indicate highest Board priority)

- 1. Advocate for local, regional, state, and federal policies that support mission of Wheels**
2. Support staff involvement in leadership roles representing regional, state, and federal forums
3. Promote transit priority initiatives with member agencies
4. Support regional initiatives that support mobility convenience

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Valley Link	<ul style="list-style-type: none"> • Provide staff support 	ED	Projects/ Services	Jun 2019	→ Staff continuing to provide support. Agency working on Phase II of Feasibility Report and environmental work/30% design of Valley Link. MTC approved \$10.1M request in September. EIR underway. <u>Contracts for Phase II of Feasibility Report and Sr Project Mgr/Sr Project Engineer signed. Discussion with Committees on rail stipends in Feb.</u>	
Dublin Parking Garage	<ul style="list-style-type: none"> • Complete grant paperwork • Procure consultant for inter-regional express bus service planning as per Caltrans grant requirement. 	ED	Projects/ Services	Jun 2019	→ Staff meeting with County and Caltrans and CalSTA to support the project. Ground breaking held. <u>Grant work on track. County finishing EIR work. Scope of work approved by CalSTA/Caltrans for megaregion express bus study.</u>	X
Calendar Year Legislative Plan	<ul style="list-style-type: none"> • Creation of Legislative Plan and review/approval by the Board and provide support for key legislation. 	ED	Finance/ Admin	Feb 2019	→ F&A committee looked at draft legislative plan in January 2019	

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
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Goal: Organizational Effectiveness

Strategies (those highlighted in bold indicate highest Board priority)

1. Promote system wide continuous quality improvement initiatives
2. Continue to expand the partnership with contract staff to strengthen teamwork and morale and enhance the quality of service
- 3. Establish performance based metrics with action plans for improvement; monitor, improve, and report on-time performance and productivity**
4. HR development with focus on employee quality of life and strengthening of technical resources
5. Enhance and improve organizational structures, processes and procedures to increase system effectiveness
6. Develop policies that hold Board and staff accountable, providing clear direction through sound policy making decisions

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
ViewPoint Software	<ul style="list-style-type: none"> Staff to complete development of software ViewPoint w/Trapeze. 	ED	Projects/ Services	Mar 2019	→ Met with Trapeze. <u>Trapeze trained on new software and making final adjustments to templates required by contract.</u>	
Explore Quality of Life Opportunities for Workforce	<ul style="list-style-type: none"> Explore opportunities to enhance quality of life to retain workforce 	FD	Finance/ Admin	Feb 2019	→ New project. Report to be made to the Board in February for implementation.	
Continue Planning of Atlantis Operating & Maintenance Facility	<ul style="list-style-type: none"> Review previous conceptual planning and recommendations. 	FD	Finance/ Admin	Apr 2019	→ Currently LAVTA is out of office space/bus parking space. Review of plans to take place in late fall early spring for recommendations to the Board in April.	

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
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Goal: Financial Management

Strategies (those highlighted in bold indicate highest Board priority)

- 1. Develop budget in accordance with strategic Plan, integrating fiscal review processes into all decisions**
2. Explore and develop revenue generating opportunities
3. Maintain fiscally responsible long range capital and operating plans

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
FY18 Comprehensive Annual Financial Report	<ul style="list-style-type: none"> Complete financial audit and all required reporting to Board, local, regional and state agencies. 	DF	Finance/ Admin	Nov 2018	→ Audit performed. <u>No findings. Board reviewed in November.</u>	X

Attachments

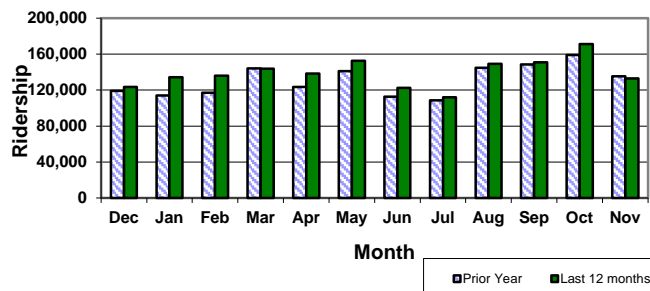
Monthly Summary Statistics for Wheels

November 2018

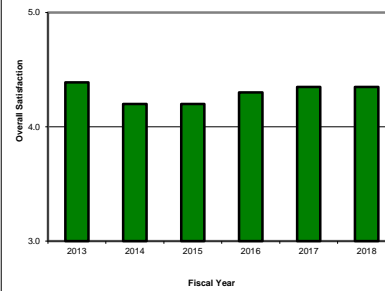
FIXED ROUTE

	November 2018			% change from one year ago		
Total Ridership FY 2018 To Date	716,151			2.9%		
Total Ridership For Month	132,831			-1.9%		
Fully Allocated Cost per Passenger	\$8.34			0.6%		
	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday
Average Daily Ridership	5,941	1,590	1,213	-1.5%	-6.4%	-1.8%
Passengers Per Hour	13.8	10.2	8.1	-2.3%	-6.4%	-1.7%
	November 2018			% change from last month		
On Time Performance	85.8%			5.9%		

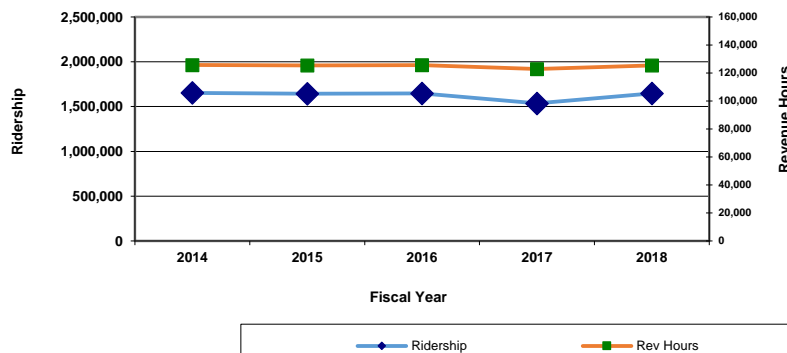
**Monthly Unlinked Boardings and Revenue Hours
Last 24 Months**



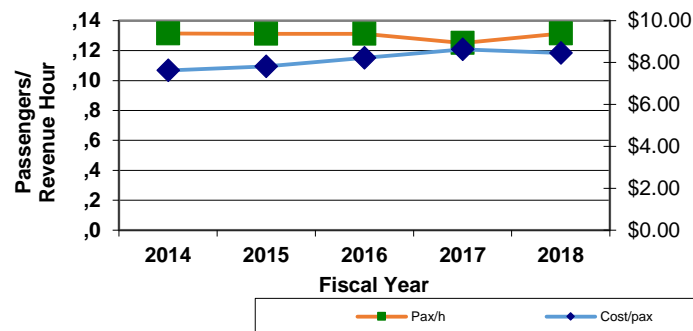
**Historical Customer Service
Survey Results**



**Annual Unlinked Boardings and Revenue Hours
FY2014-2018**



**Full Cost Per Passenger and Passenger Per Hour
FY2014-2018**



Monthly Summary Statistics for Wheels

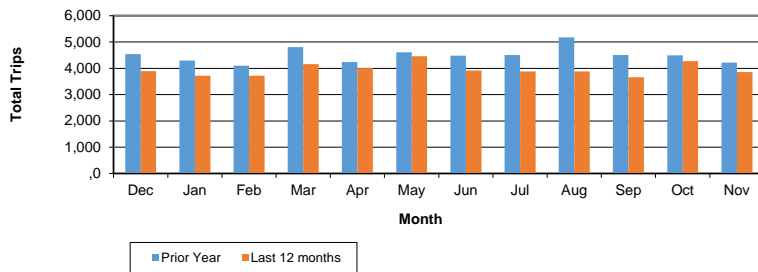
November 2018

PARATRANSIT

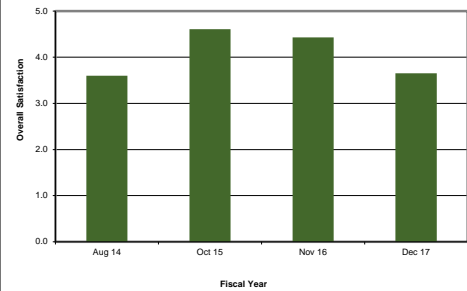
General Statistics	November 2018	% Change from last year	Year to Date
Total Monthly Passengers	3,855	-8.6%	19,557
Average Passengers Per Hour	1.10	-38.9%	
On Time Performance	96%	3.8%	
Cost per Trip	\$33.82	2.0%	
Number of Paratransit Assessments	27	-10.0%	154
Calls Answered in <1 Minute	93%	24.1%	

Missed Services Summary	November 2018	Year to Date
1st Sanction - Phone Call	2	13
2nd Sanction - Written Letter	0	0
3rd Sanction - 15 Day Suspension	0	0
4th Sanction - 30 Day Suspension	0	0
5th Sanction - 60 Day Suspension	0	0
6th Sanction - 90 Day Suspension	0	0

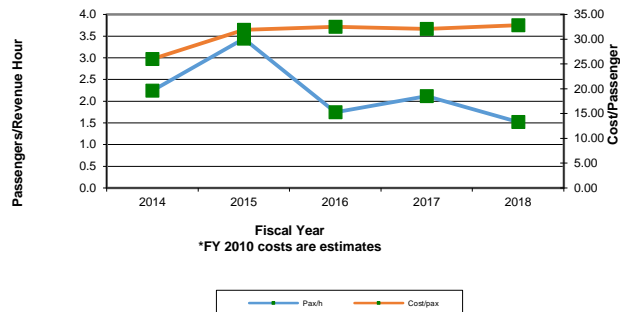
Paratransit Monthly Unlinked Boardings, Last 24 Months



Historical Customer Service Survey Results



Paratransit Full Cost Per Trip and Average Passengers Per Hour FY2014-2018



Monthly Summary Statistics for Wheels

November 2018

SAFETY								
ACCIDENT DATA	November 2018				Fiscal Year to Date			
	Fixed Route		Paratransit		Fixed Route		Paratransit	
Total	0		0		12		1	
Preventable	0		0		8		0	
Non-Preventable	0		0		4		1	
Physical Damage								
Major	0		0		0		0	
Minor	0		0		12		0	
Bodily Injury								
Yes	0		0		2		1	
No	0		0		10		0	
MONTHLY CLAIMS ACTIVITY	Totals							
Amount Paid								
This Month	\$1,142.15							
To Date This Fiscal Year	\$11,901.05							
Budget	\$100,000.00							
% Expended	12%							
CUSTOMER SERVICE - ADMINISTRATION								
CATEGORY	Number of Requests							
	November 2018		Year To Date					
Praise				4				
Bus Stop				10				
Incident				0				
Trip Planning				13				
Fares/Tickets/Passes				4				
Route/Schedule Planning				12				
Marketing/Website				0				
ADA				1				
TOTAL				44				
CUSTOMER SERVICE - OPERATIONS								
CATEGORY	FIXED ROUTE				PARATRANSIT			
	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE
Praise				1				0
Safety				2				1
Driver/Dispatch Courtesy				5				0
Early				1				0
Late				13				1
No Show				6				0
Incident				0				1
Driver/Dispatch Training				1				8
Maintenance				0				0
Bypass				15				0
TOTAL	0	0	0	44	0	0	0	11
Valid Complaints								
Per 10,000 riders	0.00							
Per 1,000 riders					0.00			

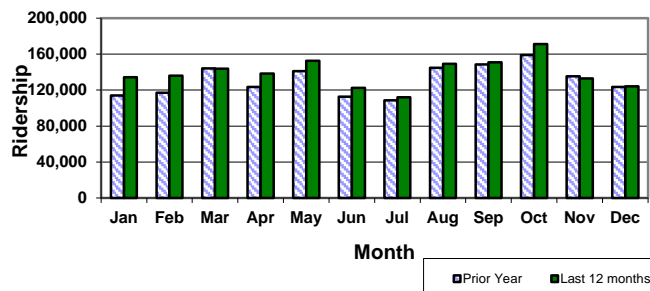
Monthly Summary Statistics for Wheels

December 2018

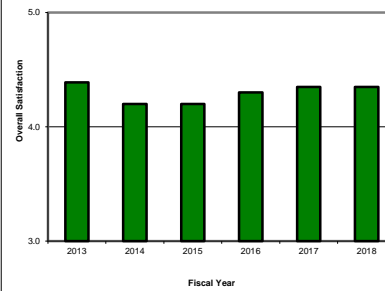
FIXED ROUTE

	December 2018			% change from one year ago		
Total Ridership FY 2018 To Date	840,490			2.6%		
Total Ridership For Month	124,339			0.8%		
Fully Allocated Cost per Passenger	\$8.61			-7%		
	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday
Average Daily Ridership	5,939	1,537	1,113	8.9%	-4.6%	-4.3%
Passengers Per Hour	13.7	10.1	7.1	7.4%	-2.1%	4.2%
	December 2018			% change from last month		
On Time Performance	82.7%			-3.6%		

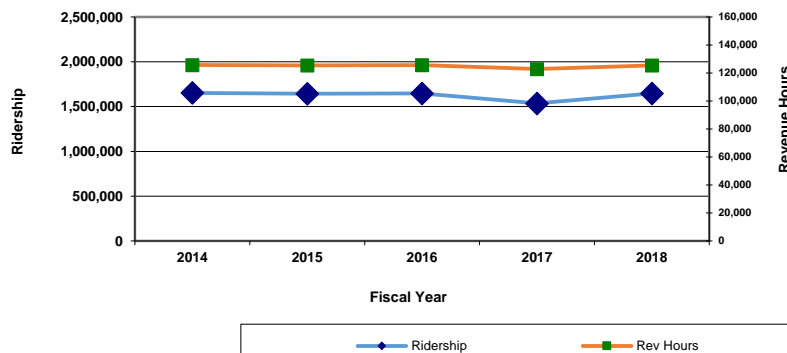
**Monthly Unlinked Boardings and Revenue Hours
Last 24 Months**



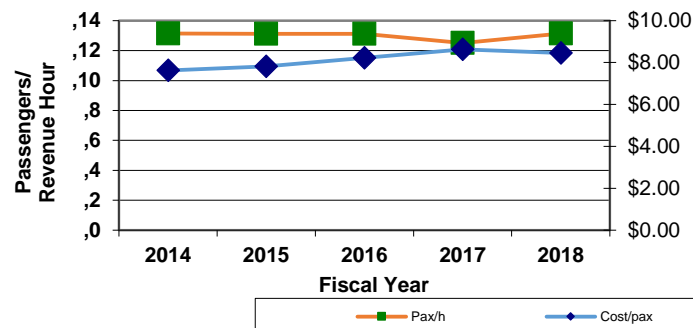
**Historical Customer Service
Survey Results**



**Annual Unlinked Boardings and Revenue Hours
FY2014-2018**



**Full Cost Per Passenger and Passenger Per Hour
FY2014-2018**



Monthly Summary Statistics for Wheels

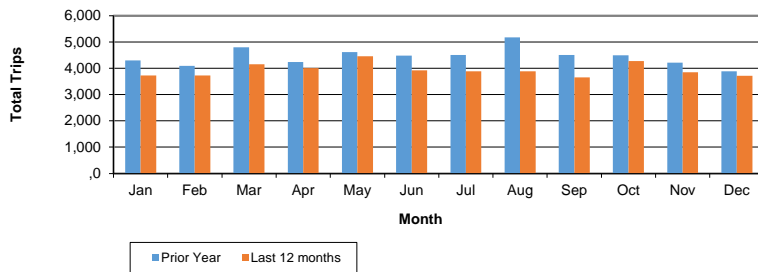
December 2018

PARATRANSIT

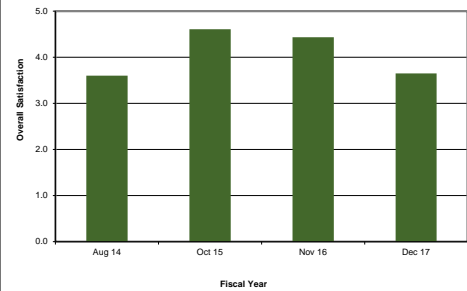
General Statistics	December 2018	% Change from last year	Year to Date
Total Monthly Passengers	3,711	-4.6%	23,268
Average Passengers Per Hour	1.10	-31.3%	
On Time Performance	96%	19.2%	
Cost per Trip	\$33.82	2.0%	
Number of Paratransit Assessments	22	15.8%	176
Calls Answered in <1 Minute	94%	20.5%	

Missed Services Summary	December 2018	Year to Date
1st Sanction - Phone Call	1	14
2nd Sanction - Written Letter	0	0
3rd Sanction - 15 Day Suspension	0	0
4th Sanction - 30 Day Suspension	0	0
5th Sanction - 60 Day Suspension	0	0
6th Sanction - 90 Day Suspension	0	0

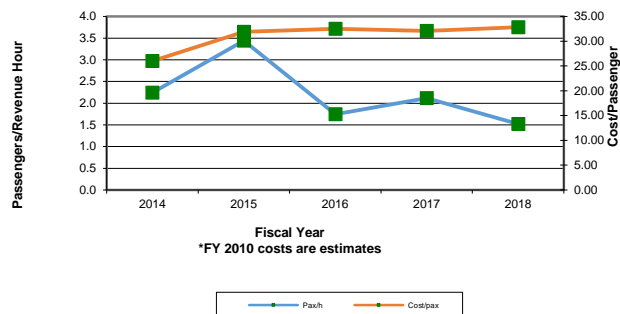
Paratransit Monthly Unlinked Boardings, Last 24 Months



Historical Customer Service Survey Results



Paratransit Full Cost Per Trip and Average Passengers Per Hour
FY2014-2018



Monthly Summary Statistics for Wheels

December 2018

SAFETY								
ACCIDENT DATA	December 2018				Fiscal Year to Date			
	Fixed Route		Paratransit		Fixed Route		Paratransit	
Total	4		0		16		1	
Preventable	3		0		11		0	
Non-Preventable	1		0		5		1	
Physical Damage								
Major	0		0		0		0	
Minor	4		0		16		0	
Bodily Injury								
Yes	0		0		2		1	
No	0		0		10		0	
MONTHLY CLAIMS ACTIVITY	Totals							
Amount Paid								
This Month	\$11,003.03							
To Date This Fiscal Year	\$22,904.08							
Budget	\$100,000.00							
% Expended	23%							
CUSTOMER SERVICE - ADMINISTRATION								
CATEGORY	Number of Requests							
	December 2018		Year To Date					
Praise	1		5					
Bus Stop	1		11					
Incident	0		0					
Trip Planning	0		13					
Fares/Tickets/Passes	2		6					
Route/Schedule Planning	0		12					
Marketing/Website	1		1					
ADA	0		1					
TOTAL	5		49					
CUSTOMER SERVICE - OPERATIONS								
CATEGORY	FIXED ROUTE				PARATRANSIT			
	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE
Praise	1	0	0	2	1	0	0	1
Safety	0	2	0	2	0	0	0	1
Driver/Dispatch Courtesy	0	0	1	5	0	0	0	0
Early	0	2	0	1	0	0	0	0
Late	1	0	0	14	0	1	0	1
No Show	0	0	0	6	0	0	0	0
Incident	0	3	1	0	0	0	0	1
Driver/Dispatch Training	0	0	0	1	0	0	0	8
Maintenance	0	0	0	0	0	0	0	0
Bypass	3	2	0	18	0	0	0	0
TOTAL	5	9	2	49	1	1	0	12
Valid Complaints								
Per 10,000 riders	0.40							
Per 1,000 riders					0.27			

LAVTA COMMITTEE ITEMS - February 2019 - June 2019

Finance & Administration Committee

February

	Action	Info
Minutes	X	
Treasurers Report	X	
FY18-19 LCTOP Allocation Request	X	

March

	Action	Info
Minutes	X	
Treasurers Report	X	

April

	Action	Info
Minutes	X	
Treasurers Report	X	
Funding Resolutions - TDA, STA, RM2, Measure B	X	

May

	Action	Info
Minutes	X	
Treasurers Report	X	
Annual Org Review	X	
Prelim Budget	X	
FTA Triennial Review (last in '18)	X	

June

	Action	Info
Minutes	X	
Treasurers Report	X	
LAIF	X	
Budget - final	X	
Legal Contract	X	

LAVTA COMMITTEE ITEMS - February 2019 - June 2019

Projects & Services Committee

February

Minutes

Action

Info

X

March

Minutes

Action

Info

X

Quarterly Operations

X

Mobility Forward Draft Recommendation

X

SAV Update

X

April

Minutes

Action

Info

X

Draft Fall Service Changes

X

DAR Customer Satisfaction Survey

X

Mobility Forward Final Recommendation

X

May

Minutes

Action

Info

X

Fall Service Changes (effective August)

X

Quarterly Operations

X

June

Minutes

Action

Info

X

WAAC Appointments

X

Fixed Route Customer Satisfaction

X

Marketing Work Plan

X