

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**BOARD OF DIRECTORS MEETING**

**DATE:** March 4, 2019

**PLACE:** Dublin Civic Center - Regional Meeting Room  
100 Civic Plaza, Dublin, CA 94568

**TIME:** 4:00pm

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**AGENDA**

**1. Call to Order and Pledge of Allegiance**

**2. Roll Call of Members**

**3. Meeting Open to Public**

- Members of the audience may address the Board of Directors on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Unless members of the audience submit speaker forms before the start of the meeting requesting to address the board on specific items on the agenda, all comments must be made during this item of business. Speaker cards are available at the entrance to the meeting room and should be submitted to the Board secretary.
- Public comments should not exceed three (3) minutes.
- Items are placed on the Agenda by the Chairman of the Board of Directors, the Executive Director, or by any three members of the Board of Directors. Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.
- For the sake of brevity, all questions from the public, Board and Staff will be directed through the Chair.

**4. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows:**

- A. **Minutes of the February 4, 2019 Board of Directors meeting.**
- B. **Treasurer's Report for January 2019**

**Recommendation:** The Finance and Administration Committee recommends that the Board of Directors approve the LAVTA Treasurer's Report for January 2019.

- C. **Resolution in Support of Allocation Request for FY 18-19 Funding through the State Low Carbon Transit Operations Program (LCTOP)**

**Recommendation:** Based on a recommendation from the Finance & Administration Committee, staff requests the Board of Directors approve Resolution 05-2019 in support of an LCTOP allocation request to Caltrans for the future purchase of four zero-emission

battery-electric replacement buses and related support infrastructure in FY 2022. This resolution is required to request allocations for this funding from Caltrans.

**5. Resolution of the Board of Directors Appreciating the Services of Councilmembers Janine Thalblum and Steven Spedowski**

**Recommendation:** It is requested that the Board of Directors adopt the attached Resolutions appreciating the services of Councilmembers Janine Thalblum and Steven Spedowski.

**6. MV Transportation, Inc. Employee of the Month**

**Recommendation:** None – Information Only.

**7. Rail Stipends for LAVTA Staff**

**Recommendation:** Staff requests that the Board of Directors approve the Stipends for the Director of Finance and the Director of Planning and Communication to be administered at the discretion of the Executive Director.

**8. Executive Director's Report**

**9. Matters Initiated by the Board of Directors**

- Items may be placed on the agenda at the request of three members of the Board.

**10. Next Meeting Date is Scheduled for: April 1, 2019**

**11. Adjournment**

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

*I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.*

/s/ Jennifer Suda

LAVTA, Administrative Assistant

3/1/2019

Date

*On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:*

*Executive Director  
Livermore Amador Valley Transit Authority  
1362 Rutan Court, Suite 100  
Livermore, CA 94551  
Fax: 925.443.1375  
Email: [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

## **AGENDA**

### **ITEM 4A**

## **MINUTES OF THE FEBRUARY 4, 2019 LAVTA BOARD MEETING AGENDA**

### **1. Call to Order and Pledge of Allegiance**

Meeting was called to order by Board Chair Scott Haggerty at 4:00pm

### **2. Roll Call of Members**

#### **Members Present**

David Haubert – Mayor, City of Dublin  
Melissa Hernandez – Vice Mayor, City of Dublin  
Karla Brown – Councilmember, City of Pleasanton  
Bob Woerner – Councilmember, City of Livermore  
Scott Haggerty – Supervisor, County of Alameda

#### **Members Absent**

Jerry Pentin – Councilmember, City of Pleasanton  
Bob Coomber – Councilmember, City of Livermore

### **3. Meeting Open to Public**

No comments.

### **4. January Tri-Valley Accessible Advisory Committee Minutes**

There was no representative from the Tri-Valley Accessible Advisory Committee to report out on the January minutes, so Board Chair Scott Haggerty asked the Board of Directors if they had any questions on agenda item 4. There were no questions.

The Board of Directors approved the January Tri-Valley Accessible Advisory Committee minutes.

Approved: Haubert/Brown  
Aye: Haggerty, Brown, Woerner, Hernandez, Haubert  
No: None  
Abstain: None  
Absent: Pentin, Coomber

### **5. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows:**

- A. Minutes of the December 3, 2018 Board of Directors meeting.**
- B. Treasurer's Report for November 2018 and December 2018**

The Board of Directors approved the November 2018 and December 2018 Treasurer's Report.

Approved: Haubert/Brown

Aye: Haggerty, Brown, Woerner, Hernandez, Haubert  
No: None  
Abstain: None  
Absent: Pentin, Coomber

**6. Welcome of New Board Members and Adoption of Revised Resolution with Committee Assignments**

The Board of Directors adopted Resolution 03-2019 appointing Melissa Hernandez, Dublin City Council Member to Finance and Administration Committee and Bob Woerner, Livermore City Council Member to the Projects and Services Committee.

Approved: Haubert/Brown  
Aye: Haggerty, Brown, Woerner, Hernandez, Haubert  
No: None  
Abstain: None  
Absent: Pentin, Coomber

**7. Appointment of LAVTA Representative to the Tri-Valley – San Joaquin Valley Regional Rail Authority**

The Board of Directors appointed Bob Woerner to serve on the Tri-Valley – San Joaquin Valley Regional Rail Authority.

Approved: Brown/Haubert  
Aye: Haggerty, Brown, Woerner, Hernandez, Haubert  
No: None  
Abstain: None  
Absent: Pentin, Coomber

**8. 2019 Legislative Program**

The Board of Directors approved Resolution 02-2019 affirming LAVTA's 2019 Legislative Program.

Approved: Haubert/Brown  
Aye: Haggerty, Brown, Woerner, Hernandez, Haubert  
No: None  
Abstain: None  
Absent: Pentin, Coomber

**9. Revise Contract Amount for Bus Shelter Demolition and Movement Project #2017-17**

The Board of Directors approved Resolution 01-2019, revising the total Contract Award amount for LAVTA Project #2017-17 to \$466,005, plus a contingency of 2% to be used at the Executive Director's discretion to complete the project, for a total revised authorization of \$475,325.

Approved: Haubert/Brown  
Aye: Haggerty, Brown, Woerner, Hernandez, Haubert

No: None  
Abstain: None  
Absent: Pentin, Coomber

#### **10. Contract Award for On-Call Creative, Design and Media Strategy Services**

The Board of Directors authorized the Executive Director award of contract for On-Call Creative, Design and Media Strategy Services to Celtis Ventures, Inc. for an initial two year term with three one-year options.

Approved: Hernandez/Woerner  
Aye: Haggerty, Brown, Woerner, Hernandez, Haubert  
No: None  
Abstain: None  
Absent: Pentin, Coomber

#### **11. Rail Stipends for Director of Finance and Director of Planning/Marketing**

Executive Director Michael Tree provided the Board of Directors the Rail stipends for Director of Finance and Director of Planning/Marketing for discussion. Metropolitan Transportation Commission (MTC) anticipated that the Rail Authority would require work from LAVTAs Director of Finance and Director of Planning and Marketing. Executive Director Michael Tree estimated during the budgeting process with MTC for the money they allocated that perhaps an hour of over time per day or 5 hours per week might be appropriate. The stipends will be effective retroactively to January 1, 2019. Legal Counsel Michael Conneran stated that retroactive pay is problematic, so the appropriate discussion is would the agency be interested in accepting this money, passing it on, and then figure out how to do it. This item was discussed by the Board of Directors and staff extensively. Chair Scott Haggerty is okay with the stipend as long as they can justify their time on the Rail Project then they should be paid for it. He also noted that if we are unable to do retroactive pay then it should start as soon as possible and the Board should approve this and move forward. Executive Director Michael Tree acknowledged that he would report back to the Board with updates on how the overtime is working out for the employees working on the Rail Project.

This item was for discussion only.

#### **12. Executive Director's Report**

Executive Director Michael Tree provided the Board of Directors the Executive Director's Report. Executive Director Michael Tree informed that Fixed Route weekday ridership is up 9% over December of 2017. CHP conducted their annual inspection and gave our agency a satisfactory rating, which is the highest rating available. LAVTA implemented the Fare changes and it went smoothly and staff is monitoring it closely. Executive Director Michael Tree announced four APTA AdWheel Awards for LAVTA. Director of Planning and Marketing informed that the first place awards will be handed out in New Orleans in February and the Grand Prizes will be awarded in New York in October.

This was informational only.

Chair Scott Haggerty acknowledged alternate Jean Josey from the City of Dublin, since she was

sitting in the audience and thanked her for attending.

**13. Matters Initiated by the Board of Directors**

None.

**14. Next Meeting Date is Scheduled for: March 4, 2019**

**15. Adjournment**

Meeting adjourned at 4:43pm.

## **AGENDA**

### **ITEM 4B**



LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Treasurer's Report for January 2019

FROM: Tamara Edwards, Director of Finance

DATE: March 4, 2019

**Action Requested**

Approve the LAVTA Treasurer's Report for January 2019.

**Discussion**

***Cash accounts:***

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

***General checking account activity (105):***

Beginning balance January 1, 2019	\$4,214,261.17
Payments made	\$1,652,777.13
Deposits made	\$2,107,649.91
Transfer from Farebox	\$200,000.00
Ending balance January 31, 2019	\$4,869,133.95

***Farebox account activity (106):***

Beginning balance January 1, 2019	\$132,073.51
Deposits made	\$99,127.53
Transfer to General Checking	\$200,000.00
Ending balance January 31, 2019	\$31,201.04

***LAIF investment account activity (135):***

Beginning balance January 1, 2019	\$5,711,355.31
Q2 FY19 Interest	\$34,595.79
Ending balance January 31, 2019	\$5,745,951.10

***Operating Expenditures Summary:***

As this is the seventh month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 58.33%. The agency is at 50.22% overall.

***Operating Revenues Summary:***

While expenses are at 50.22%, revenues are at 50.1%, which is expected and the agency has sufficient cash on hand.

**Recommendation**

The Finance and Administration Committee recommends that the Board of Directors approve the LAVTA Treasurer's Report for January 2019.

Attachments:

1. January 2019 Treasurer's Report

*Approved:* \_\_\_\_\_

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
BALANCE SHEET  
FOR THE PERIOD ENDING:  
January 31, 2019**

**ASSETS:**

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	4,869,134	
106 CASH - FIXED ROUTE ACCOUNT	31,201	
107 Clipper Cash	1,139,543	
120 ACCOUNTS RECEIVABLE	928,151	
135 INVESTMENTS - LAIF	5,745,951	
150 PREPAID EXPENSES	(91,368)	
160 OPEB ASSET	536,342	
165 DEFFERED OUTFLOW-Pension Related	636,065	
170 INVESTMENTS HELD AT CALTIP	0	
111 NET PROPERTY COSTS	69,223,989	
<b>TOTAL ASSETS</b>		<b>83,019,448</b>

**LIABILITIES:**

205 ACCOUNTS PAYABLE	441,456	
211 PRE-PAID REVENUE	1,854,887	
21101 Clipper to be distributed	713,560	
22000 FEDERAL INCOME TAXES PAYABLE	34	
22010 STATE INCOME TAX	(10)	
22020 FICA MEDICARE	(57)	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(330)	
22030 SDI TAXES PAYABLE	0	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	2,528	
22090 WORKERS' COMPENSATION PAYABLE	1,280	
22100 PERS-457	0	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	1,075,263	
23104 Deferred Inflow- Pension Related	60,124	
23103 INSURANCE CLAIMS PAYABLE	106,357	
23102 UNEMPLOYMENT RESERVE	8,300	
<b>TOTAL LIABILITIES</b>		<b>4,263,394</b>

**FUND BALANCE:**

301 FUND RESERVE	(4,812,531)	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	81,875,448	
30401 SALE OF BUSES & EQUIPMENT	565	
FUND BALANCE	1,692,572	
<b>TOTAL FUND BALANCE</b>		<b>78,756,054</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>83,019,448</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
REVENUE REPORT  
FOR THE PERIOD ENDING:  
January 31, 2019**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	1,411,344	111,115	777,912	633,432	55.1%
4020000	Business Park Revenues	208,249	18,703	112,218	96,031	53.9%
4020500	Special Contract Fares	529,223	0	46,422	482,801	8.8%
4020500	Special Contract Fares - Paratransit	54,000	21,608	43,044	10,956	79.7%
4010200	Paratransit Passenger Fares	203,000	0	64,980	138,020	32.0%
4060100	Concessions	54,110	0	4,985	49,125	9.2%
4060300	Advertising Revenue	95,000	0	0	95,000	0.0%
4070400	Miscellaneous Revenue-Interest	7,000	0	30,941	(23,941)	442.0%
4070300	Non transportation revenue	56,400	2,932	41,592	14,808	73.7%
4090100	Local Transportation revenue	333,000	34,596	34,596	298,404	10.4%
4099100	TDA Article 4.0 - Fixed Route	10,481,586	1,517,850	5,505,965	4,975,621	52.5%
4099500	TDA Article 4.0-BART	101,489	7,935	59,990	41,499	59.1%
4099200	TDA Article 4.5 - Paratransit	141,539	11,659	64,526	77,013	45.6%
4099600	Bridge Toll- RM2, RM1	778,436	0	0	778,436	0.0%
4110100	STA Funds-Paratransit	88,104	0	23,812	64,292	27.0%
4110500	STA Funds- Fixed Route BART	593,690	0	593,690	-	100.0%
4110100	STA Funds-pop	1,077,176	0	1,077,176	-	100.0%
4110100	STA Funds- rev	250,382	(18,491)	250,382	-	100.0%
4110100	STA Funds- Lifeline	205,118	0	518,490	(313,372)	252.8%
4110100	STA Funds- SJ county	100,000	0	0	100,000	0.0%
4110100	Caltrans rail planning grant	750,000	0	0	750,000	0.0%
4130000	FTA Section 5307 Preventative Maint.	444,777	0	0	444,777	100.0%
4130000	FTA Section 5307 ADA Paratransit	348,687	0	0	348,687	0.0%
4130000	FTA TPI	-	0	0	-	100.0%
4130000	FTA JARC and NF	-	0	0	-	#DIV/0!
4130000	FTA 5310	33,000	0	0	33,000	0.0%
4640500	Measure B Gap	17,932	0	0	17,932	100.0%
4640500	Measure B Express Bus	-	0	0	-	100.0%
4640100	Measure B Paratransit Funds-Fixed Route	976,564	88,300	467,119	509,445	47.8%
4640100	Measure B Paratransit Funds-Paratransit	181,949	16,452	87,032	94,917	47.8%
4640200	Measure BB Paratransit Funds-Fixed Route	722,304	60,334	344,935	377,369	47.8%
4640200	Measure BB Paratransit Funds-Paratransit	329,937	34,548	157,561	329,937	47.8%
<b>TOTAL REVENUE</b>		<b>20,573,996</b>	<b>1,907,540</b>	<b>10,307,368</b>	<b>10,424,189</b>	<b>50.1%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
OPERATING EXPENDITURES  
FOR THE PERIOD ENDING:  
January 31, 2019**

		<b>BUDGET</b>	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>	<b>BALANCE AVAILABLE</b>	<b>PERCENT BUDGET EXPENDED</b>
501 02	Salaries and Wages	\$1,643,512	\$125,659	\$848,517	\$794,995	51.63%
502 00	Personnel Benefits	\$947,690	\$90,285	\$457,837	\$489,853	48.31%
503 00	Professional Services	\$1,606,046	\$92,529	\$359,617	\$1,246,429	22.39%
503 05	Non-Vehicle Maintenance	\$667,183	\$18,590	\$428,546	\$225,715	64.23%
503 99	Communications	\$9,500	\$1,784	\$1,954	\$7,546	20.57%
504 01	Fuel and Lubricants	\$1,338,900	\$31,156	\$479,975	\$858,925	35.85%
504 03	Non contracted vehicle maintenance	\$7,300	\$0	\$0	\$7,300	0.00%
504 99	Office/Operating Supplies	\$48,135	\$8,085	\$24,261	\$23,874	50.40%
504 99	Printing	\$60,000	\$2,168	\$15,744	\$44,256	26.24%
505 00	Utilities	\$323,914	\$25,069	\$183,345	\$140,569	56.60%
506 00	Insurance	\$689,689	\$1,375	\$519,770	\$169,919	75.36%
507 99	Taxes and Fees	\$302,000	\$5,475	\$50,313	\$251,687	16.66%
508 01	Purchased Transportation Fixed Route	\$10,199,209	\$852,220	\$5,918,595	\$4,300,415	58.03%
2-508 02	Purchased Transportation Paratransit	\$2,024,000	\$129,662	\$916,200	\$1,107,800	45.27%
508 03	Purchased Transportation WOD	\$75,000	\$0	\$9,274	\$65,726	12.37%
509 00	Miscellaneous	\$476,518	\$27,784	\$42,844	\$427,855	8.99%
509 02	Professional Development	\$57,400	\$12,734	\$24,501	\$32,899	42.69%
509 08	Advertising	\$75,000	\$10,955	\$38,841	\$36,159	51.79%
<b>TOTAL</b>		<b>\$20,550,996</b>	<b>\$1,435,529</b>	<b>\$10,320,136</b>	<b>\$10,231,920</b>	<b>50.22%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)**  
**FOR THE PERIOD ENDING:**  
**January 31, 2019**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
<b>REVENUE DETAILS</b>						
4090594	TDA (office and facility equip)	100,000	0	0	100,000	0.00%
4090194	TDA Shop repairs and replacement	85,000	0	0	85,000	0.00%
4091794	Bus stop improvements	464,415	0	0	464,415	0.00%
	TDA Bus cameras	230,000	0	0	230,000	0.00%
4090994	TDA IT Upgrades and Replacements	35,000	0	0	35,000	0.00%
4090794	TDA Transit Center Improvements	-	0	0	0	#DIV/0!
409??94	TDA (Transit Capital)	100,000	0	0	100,000	0.00%
4092094	TDA (Major component rehab)	350,000	0	0	350,000	0.00%
4091294	TDA Doolan Tower Upgrade	10,000	0	0	10,000	0.00%
	TDA TSP	66,000	0	0	66,000	0.00%
4092194	TDA Rebranding bus wrap	100,000	0	0	100,000	0.00%
4091594	TDA Farebox upgrade	101,758	0	0	101,758	0.00%
4090394	TDA Non revenue vehicle replacement	200,000	0	0	200,000	0.00%
4092396	Bridge Tolls Bus Replacement	-	0	0	0	#DIV/0!
4091701	CTC CIP Shelters	1,414,000	104,704	104,704	1,309,296	7.40%
409xx01	TVTC TSP	1,140,000	0	0	1,140,000	0.00%
409xx01	SGR shelters and stops	55,640	18,491	18,491	37,149	33.23%
4111700	PTMISEA Shelters and Stops	80,585	0	0	80,585	0.00%
41124	Prob 1B Security upgrades	44,259	0	0	44,259	0.00%
41114	Prop 1B Wifi	36,696	0	0	36,696	0.00%
41107	PTMISEA Transit Center Improvements	127,520	0	0	127,520	0.00%
41105	PTMISEA Office improvements	195,000	0	0	195,000	0.00%
	TSP	200,000	0	297,112	(97,112)	148.56%
41315	FTA Farebox upgrade	398,242	0	0	398,242	0.00%
	FTA Hybrid battery packs	800,000	0	0	800,000	0.00%
41303	FTA non revenue vehicle upgrade	367,200	0	0	367,200	0.00%
	FTA Transit Center	440,000	0			0.00%
<b>TOTAL REVENUE</b>		<b>7,141,315</b>	<b>123,195</b>	<b>420,307</b>	<b>6,281,008</b>	<b>5.89%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)**  
**FOR THE PERIOD ENDING:**  
**January 31, 2019**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
<b>EXPENDITURE DETAILS</b>						
<b>CAPITAL PROGRAM - COST CENTER 07</b>						
5550107	Shop Repairs and replacement	85,000	0	900	84,100	1.06%
5550207	New MOA Facility (Satelite Facility)	-	0	0	0	#DIV/0!
5550307	Non revenue vehicle replacement	567,200	0	155,797	411,403	27.47%
5550407	BRT	-	456,139	580,839	(580,839)	#DIV/0!
5550507	Office and Facility Equipment	295,000	0	1,071	293,929	0.36%
5550607	511 Integration	-	0	0	0	#DIV/0!
	TSP upgrade	1,406,000	0	0	1,406,000	0.00%
	Bus camera replacement	230,000	0	0	230,000	0.00%
5550907	IT Upgrades and replacement	35,000	0	21,216	13,784	60.62%
5551007	Transit Center Upgrades and Improvements	567,520	5,382	5,382	562,138	0.95%
5551207	Doolan Tower upgrade	10,000	0	0	10,000	0.00%
5551407	Wifi	36,696	0	0	36,696	0.00%
5551507	Farebox upgrade	500,000	0	13,925	486,075	2.79%
5551707	Bus Shelters and Stops	2,014,640	(442,616)	14,664	1,999,976	0.73%
5552007	Major component rehab	1,150,000	0	59,206	1,090,794	5.15%
5552107	Rebranding bus wrap	100,000	0	0	100,000	0.00%
5552307	Bus replacement	-	0	177,722	(177,722)	#DIV/0!
5552407	Security upgrades	44,259	0	0	44,259	0.00%
555??07	Transit Capital	100,000	0	0	100,000	0.00%
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>7,141,315</b>	<b>18,905</b>	<b>1,030,723</b>	<b>6,110,592</b>	<b>14.43%</b>
<b>FUND BALANCE (CAPITAL)</b>		<b>0.00</b>	<b>104,290</b>	<b>(610,417)</b>		
<b>FUND BALANCE (CAPTIAL &amp; OPERATING)</b>		<b>0.00</b>	<b>573,739</b>	<b>(623,086)</b>		

**Local Agency Investment Fund**  
**P.O. Box 942809**  
**Sacramento, CA 94209-0001**  
**(916) 653-3001**

[www.treasurer.ca.gov/pmia-laif/laif.asp](http://www.treasurer.ca.gov/pmia-laif/laif.asp)  
 February 11,  
 2019

LIVERMORE/AMADOR VALLEY TRANSIT  
 AUTHORITY  
 GENERAL MANAGER  
 1362 RUTAN COURT, SUITE 100  
 LIVERMORE, CA 94550

[PMIA Average Monthly Yields](#)

**Account Number:**

80-01-002

[Tran Type Definitions](#)

January 2019 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
1/15/2019	1/14/2019	QRD	1594110	SYSTEM	34,595.79

**Account Summary**

Total Deposit:	34,595.79	Beginning Balance:	5,725,129.30
Total Withdrawal:	0.00	Ending Balance:	5,759,725.09



REPORT.: Feb 13 19 Wednesday  
 RUN....: Feb 13 19 Time: 16:46  
 Run By.: Daniel Zepeda

LAVTA  
 Month End Cash Disbursements Report  
 Prior Period Report for 01-19 BANK ACCOUNT 105

PAGE: 001  
 ID #: PY-CD  
 CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
01-19	H9011	01/11/19	STA01 (STATE COMPENSATION FUND)		1,759.83	.00	1,759.83	STA01, JAN-19 WORKER'S CO
	H9031	01/11/19	MVT01 (MV TRANSPORTATION, INC.)		65,189.14	.00	65,189.14	MVT01, NOV-18 MONTHLY FIX
	H9032	01/15/19	MVT01 (MV TRANSPORTATION, INC.)		378,720.32	.00	378,720.32	MVT01, 97693, JAN-19 1ST
	H9033	01/11/19	MTM01 (MEDICAL TRANSPORTATION MANAG		112,827.92	.00	112,827.92	MTM01, NOV-18 MONTHLY SER
	H9034	01/11/19	STE04 (JONATHAN STEKETEE)		456.00	.00	456.00	STE04, TRB ANNUAL CONFERE
	H9035	01/01/19	VER01 (VERIZON WIRELESS)		1,362.36	.00	1,362.36	VER01, 9818932227, CELL &
	H9036	01/11/19	CAL15 (CALTRONICS BUSINESS SYS)		737.70	.00	737.70	CAL15, 2667318, BIZHUB 11
	H9037	01/04/19	PAC01 (AT&T )		100.97	.00	100.97	PAC01,ACCT #925-245-0576,
	H9038	01/04/19	PAC01 (AT&T )		200.76	.00	200.76	PAC01,ACCT #925-243-9029,
	H9039	01/04/19	PAC01 (AT&T )		351.40	.00	351.40	PAC01,ACCT #436-951-0106,
	H9040	01/04/19	PAC01 (AT&T )		33.03	.00	33.03	PAC01,ACCT #232-351-6260,
	H9041	01/11/19	CAL04 (CALIFORNIA WATER SERVICE)		1,172.39	.00	1,172.39	CAL04, 9098655555, MOA WA
	H9042	01/11/19	PAC02 (PACIFIC GAS AND ELECTRIC)		2,342.25	.00	2,342.25	PAC02, 9007202117-4, MOA
	H9043	01/11/19	CIT07 (CITY OF LIVERMORE - WATER)		24.99	.00	24.99	CIT07, 139399-00, ATLANTI
	H9044	01/11/19	CIT07 (CITY OF LIVERMORE - WATER)		32.71	.00	32.71	CIT07, 139361-00, ATLANTI
	H9045	01/11/19	CIT07 (CITY OF LIVERMORE - WATER)		155.87	.00	155.87	CIT07, 138430-01, ATLANTI
	H9046	01/11/19	CIT07 (CITY OF LIVERMORE - WATER)		14.34	.00	14.34	CIT07, 138432-00, ATLANTI
	H9047	01/01/19	MER01 (MERCHANT SERVICES)		106.77	.00	106.77	MER01, DEC-18 MOA CC FEES
	H9048	01/04/19	MER01 (MERCHANT SERVICES)		108.38	.00	108.38	MER01, DEC-18 TRANSIT CEN
	H9049	01/11/19	OAK01 (OAKS BUSINESS PK OWNERS)		3,237.00	.00	3,237.00	OAK01, 1ST QTR BUSINESS P
	H9050	01/04/19	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		39,843.20	.00	39,843.20	DIR02, PR DIRECT DEPOSIT
	H9051	01/04/19	EFT01 (ELECTRONIC FUND TRANSFERS)		7,020.92	.00	7,020.92	EFT01, FEDERAL TAX 12/15-
	H9052	01/04/19	EMP01 (EMPLOYMENT DEVEL DEPT)		2,748.44	.00	2,748.44	EMP01, STATE TAX 12/15-12
	H9053	01/04/19	PER01 (PERS )		2,993.66	.00	2,993.66	PER01, PERS NEW CONTRIBUT
	H9054	01/04/19	PER01 (PERS )		3,319.71	.00	3,319.71	PER01, PERS CLASSIC CONTR
	H9055	01/04/18	TAX91 (VIVIAN MARIE MILLER)		261.38	.00	261.38	TAX91, PARATAXI REIMBURSE
	H9056	01/04/18	TAX67 (CHRISTEL RAGER)		161.50	.00	161.50	TAX67, PARATAXI REIMBURSE
	H9057	01/04/19	TAX07 (ASMA SYEDA)		27.41	.00	27.41	TAX07, PARATAXI REIMBURSE
	H9058	01/25/19	TAX07 (ASMA SYEDA)		75.04	.00	75.04	TAX07, PARATAXI REIMBURSE
	H9059	01/25/19	TAX14 (KAREN ADAMS)		108.95	.00	108.95	TAX14, PARATAXI REIMBURSE
	H9060	01/25/19	TAX71 (MARY RARIDON)		25.50	.00	25.50	TAX71, PARATAXI REIMBURSE
	H9061	01/25/19	TX143 (KIM BRETOI)		200.00	.00	200.00	TX143, PARATAXI REIMBURSE
	H9062	01/25/19	TX177 (MARILYN LANE)		81.60	.00	81.60	TX177, PARATAXI REIMBURSE
	H9063	01/16/19	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		131.54	.00	131.54	DIR02, PR DIRECT DEPOSIT-
	H9064	01/18/19	PER04 (CALPERS RETIREMENT SYSTEM)		3,667.52	.00	3,667.52	PER04, PERS 457 CONTRIBUT
	H9065	01/18/19	PER01 (PERS )		3,319.71	.00	3,319.71	PER01, PERS CLASSIC CONTR
	H9066	01/18/19	PER01 (PERS )		4,044.02	.00	4,044.02	PER01, PERS NEW CONTRIBUT
	H9067	01/18/19	EFT01 (ELECTRONIC FUND TRANSFERS)		11,137.06	.00	11,137.06	EFT01, FEDERAL TAX 12/29/
	H9068	01/18/19	EMP01 (EMPLOYMENT DEVEL DEPT)		4,027.63	.00	4,027.63	EMP01, STATE TAX 12/29/18
	H9069	01/18/19	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		50,516.89	.00	50,516.89	DIR02, PR DIRECT DEPOSIT
	H9070	01/04/19	PER04 (CALPERS RETIREMENT SYSTEM)		811.36	.00	811.36	PER04, PERS 457 CONTRIBUT
	H9071	01/25/19	SHE05 (SHELL )		57.46	.00	57.46	SHE05, JAN-19 CC STATEMEN
	H9072	01/25/19	STA13 (STAPLES CREDIT PLAN)		944.12	.00	944.12	STA13, JAN-19 CC STATEMEN
	H9073	01/25/19	CAL15 (CALTRONICS BUSINESS SYS)		372.75	.00	372.75	CAL15, 2687093, BIZHUB 12
	H9074	01/25/19	VER01 (VERIZON WIRELESS)		1,364.31	.00	1,364.31	VER01, 9820859475, CELL &
	H9075	01/16/19	STA18 (JOSHUA STANLEY)		148.24	.00	148.24	STA18, AUG-18 THRU JAN-19
	H9076	01/25/19	KUL01 (KADRI KULM)		33.00	.00	33.00	KUL01, JAN-19 TRAVEL REIM
	H9077	01/31/19	MVT01 (MV TRANSPORTATION, INC.)		378,720.32	.00	378,720.32	MVT01, 97694, JAN-19 2ND
	H9078	01/25/19	STO04 (STORMWINDSTUDIOOS LLC)		1,990.00	.00	1,990.00	STO04, 23461, PO #7089 CI
	H9079	01/31/19	BAN03 (BANKCARD CENTER)		4,878.33	.00	4,878.33	BAN03, MAY-18 BOW CC STAT
	H9080	01/31/19	BAN03 (BANKCARD CENTER)		13,418.42	.00	13,418.42	BAN03, JUN-18 BOW CC STAT
	H9081	01/31/19	BAN03 (BANKCARD CENTER)		7,943.26	.00	7,943.26	BAN03, JULY-18 BOW CC STA
	H9082	01/31/19	BAN03 (BANKCARD CENTER)		16,087.29	.00	16,087.29	BAN03, AUG-18 BOW CC STAT
	H9083	01/31/19	BAN03 (BANKCARD CENTER)		11,117.33	.00	11,117.33	BAN03, SEPT-18 BOW CC STA
	H9084	01/01/19	PER03 (CAL PUB EMP RETIRE SYSTM)		35,926.11	.00	35,926.11	PER03, JAN-19 HEALTH INSU
	H9085	01/01/19	DEL05 (ALLIED ADMIN/DELTA DENTAL)		2,294.02	.00	2,294.02	DEL05, JAN-19 DENTAL INSU
	H9086	01/01/19	MUT01 (MUTUAL OF OMAHA)		1,044.27	.00	1,044.27	MUT01, JAN-19 LIFE & LTD
	H9087	01/01/19	MUT01 (MUTUAL OF OMAHA)		1,044.27	.00	1,044.27	MUT01, FEB-19 LIFE & LTD
	H9088	01/01/19	PER03 (CAL PUB EMP RETIRE SYSTM)		35,926.11	.00	35,926.11	PER03, FEB-19 HEALTH INSU
	H9089	01/01/19	DEL05 (ALLIED ADMIN/DELTA DENTAL)		2,294.02	.00	2,294.02	DEL05, FEB-19 DENTAL INSU
	H9090	01/26/19	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		447.68	.00	447.68	DIR02, PR DIRECT DEPOSIT-
	H9091	01/26/19	EMP01 (EMPLOYMENT DEVEL DEPT)		5.13	.00	5.13	EMP01, STATE TAXES-JAZMIN
	H9092	01/26/19	EFT01 (ELECTRONIC FUND TRANSFERS)		98.90	.00	98.90	EFT01, FEDERAL TAX-JAZMIN
	H9093	01/25/19	STA05 (STATE BOARD OF EQUAL)		945.51	.00	945.51	STA05, 4TH QTR EXEMPT BUS
	H9094	01/25/19	STA04 (STATE BOARD OF )		1,695.18	.00	1,695.18	STA04, 4TH QTR STORAGE TA
	H9095	01/31/19	CAL04 (CALIFORNIA WATER SERVICE)		43.29	.00	43.29	CAL04, 3616555555, TC WAT
	H9096	01/31/19	CAL04 (CALIFORNIA WATER SERVICE)		68.95	.00	68.95	CAL04, 5755555555, CONTRA
	H9097	01/31/19	CAL04 (CALIFORNIA WATER SERVICE)		68.95	.00	68.95	CAL04, 4755555555, MOA FI
	H9098	01/31/19	CAL04 (CALIFORNIA WATER SERVICE)		51.71	.00	51.71	CAL04, 2575555555, TC FIR
	H9099	01/31/19	PAC02 (PACIFIC GAS AND ELECTRIC)		1,254.98	.00	1,254.98	PAC02, 7264840356-5, RAPI
	H9100	01/31/19	PAC02 (PACIFIC GAS AND ELECTRIC)		101.81	.00	101.81	PAC02, 7649646868-7, DOOL
	H9101	01/31/19	PAC02 (PACIFIC GAS AND ELECTRIC)		1,192.70	.00	1,192.70	PAC02, 6062256368-6, ATLA
	H9102	01/31/19	PAC02 (PACIFIC GAS AND ELECTRIC)		2,861.99	.00	2,861.99	PAC02, 9007202117-4, MOA
	H9103	01/31/19	PAC02 (PACIFIC GAS AND ELECTRIC)		5,708.53	.00	5,708.53	PAC02, 5809326332-3, MOA
	H9104	01/31/19	CIT07 (CITY OF LIVERMORE - WATER)		14.34	.00	14.34	CIT07, 138432-00, ATLANTI
	H9105	01/31/19	CIT07 (CITY OF LIVERMORE - WATER)		24.99	.00	24.99	CIT07, 139399-00, ATLANTI
	H9106	01/31/19	CIT07 (CITY OF LIVERMORE - WATER)		32.71	.00	32.71	CIT07, 139361-00, ATLANTI
	H9107	01/31/19	CIT07 (CITY OF LIVERMORE - WATER)		155.87	.00	155.87	CIT07, 138430-01, ATLANTI
	H9108	01/31/19	CIT07 (CITY OF LIVERMORE - WATER)		38.82	.00	38.82	CIT07, 138431-00, ATLANTI
	H9109	01/31/19	CIT07 (CITY OF LIVERMORE - WATER)		118.35	.00	118.35	CIT07, 139388-00, BUS WAS
	H9133	01/01/19	CAL04 (CALIFORNIA WATER SERVICE)		(1,728.81)	.00	(1,728.81)	CAL04, 9098655555, MOA WA
	H9134	01/01/19	CAL04 (CALIFORNIA WATER SERVICE)		1,382.64	.00	1,382.64	CAL04, 9098655555, MOA WA
	H9135	01/01/19	CAL04 (CALIFORNIA WATER SERVICE)		(1,631.62)	.00	(1,631.62)	CAL04, 4616555555, TC IRR
	H9136	01/01/19	CAL04 (CALIFORNIA WATER SERVICE)		767.11	.00	767.11	CAL04, 4616555555, TC IRR
	H9137	01/31/19	CAL04 (CALIFORNIA WATER SERVICE)		807.62	.00	807.62	CAL04, 4616555555, TC IRR
	H9138	01/31/19	CAL04 (CALIFORNIA WATER SERVICE)		289.10	.00	289.10	CAL04, 4616555555, TC IRR
021036		01/02/19	LUC01 (LUCKY'S #721)		1,200.00	.00	1,200.00	Automatic Generated Check
021037		01/02/19	SAF03 (SAFEWAY #0910)		672.00	.00	672.00	Automatic Generated Check
021038		01/02/19	SAF04 (SAFEWAY #1257)		2,048.00	.00	2,048.00	Automatic Generated Check
021060		01/03/19	LUC01 (LUCKY'S #721)		1,200.00	.00	1,200.00	Automatic Generated Check
021061		01/03/19	LUC02 (LUCKY'S #744)		4,752.00	.00	4,752.00	Automatic Generated Check

REPORT.: Feb 13 19 Wednesday  
RUN....: Feb 13 19 Time: 16:46  
Run By.: Daniel Zepeda

LAVTA  
Month End Cash Disbursements Report  
Prior Period Report for 01-19 BANK ACCOUNT 105

PAGE: 002  
ID #: PY-CD  
CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
01-19	021062	01/03/19	SAF03 (SAFEWAY #0910)		672.00	.00	672.00	Automatic Generated Check
	021063	01/03/19	SAF04 (SAFEWAY #1257)		2,048.00	.00	2,048.00	Automatic Generated Check
	021064	01/03/19	SAF05 (SAFEWAY #1953)		640.00	.00	640.00	Automatic Generated Check
	021064	01/04/19	SAF05 (SAFEWAY #1953)		(640.00)	.00	(640.00)	Ck# 021064 Reversed
	021065	01/03/19	SAF06 (SAFEWAY #1502)		7,136.00	.00	7,136.00	Automatic Generated Check
	021066	01/03/19	SAF07 (SAFEWAY #1932)		2,912.00	.00	2,912.00	Automatic Generated Check
	021067	01/04/19	PLE05 (PLEASANTON, CITY OF)		1,804.00	.00	1,804.00	Automatic Generated Check
	021068	01/04/19	SAF05 (SAFEWAY #1953)		2,512.00	.00	2,512.00	Automatic Generated Check
	021069	01/11/19	AEC01 (AECOM TECHNICAL SERVICES INC		71,200.00	.00	71,200.00	Automatic Generated Check
	021070	01/11/19	AIM01 (AIM TO PLEASE JANITORIAL SER		7,174.30	.00	7,174.30	Automatic Generated Check
	021071	01/11/19	AVI01 (AMADOR VALLEY INDUSTRIES)		384.67	.00	384.67	Automatic Generated Check
	021072	01/11/19	CAL13 (CALIFORNIA TRANSIT)		11,003.03	.00	11,003.03	Automatic Generated Check
	021073	01/11/19	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check
	021074	01/11/19	EME01 (EMERALD LANDSCAPE CO INC)		1,226.00	.00	1,226.00	Automatic Generated Check
	021075	01/11/19	GRA01 (GRANDFLOW INC)		441.25	.00	441.25	Automatic Generated Check
	021076	01/11/19	IPC01 (IPC (USA) INC)		15,409.39	.00	15,409.39	Automatic Generated Check
	021077	01/11/19	KKI01 (ALPHA MEDIA LLC)		5,000.00	.00	5,000.00	Automatic Generated Check
	021078	01/11/19	LIV10 (LIVERMORE SANITATION INC)		2,385.70	.00	2,385.70	Automatic Generated Check
	021079	01/11/19	PRO06 (PROFORMA J.C.L. PRINT ASSOCI		168.01	.00	168.01	Automatic Generated Check
	021080	01/11/19	QMR01 (QUANTUM MARKET RESEARCH INC.		10,985.00	.00	10,985.00	Automatic Generated Check
	021081	01/11/19	SHA02 (SHAMROCK OFFICE SOLUTIONS)		22.08	.00	22.08	Automatic Generated Check
	021082	01/11/19	SOL01 (SOLUTIONS FOR TRANSIT)		2,083.33	.00	2,083.33	Automatic Generated Check
	021083	01/11/19	TX133 (SAROJA IYER)		85.00	.00	85.00	Automatic Generated Check
	021084	01/11/19	TX138 (SUSAN ZAPPE)		30.81	.00	30.81	Automatic Generated Check
	021085	01/11/19	TX188 (ERHARD ZAPPE)		20.00	.00	20.00	Automatic Generated Check
	021086	01/11/19	TX201 (JANE TIPTON)		272.95	.00	272.95	Automatic Generated Check
	021087	01/11/19	TX205 (MUHAMMAD ALI)		137.06	.00	137.06	Automatic Generated Check
	021088	01/11/19	TX206 (FARZANA ALI)		134.09	.00	134.09	Automatic Generated Check
	021089	01/25/19	A&M01 (LEO LAM INC)		3,048.82	.00	3,048.82	Automatic Generated Check
	021090	01/25/19	AMP01 (AMP PRINTING INC.)		1,439.91	.00	1,439.91	Automatic Generated Check
	021091	01/25/19	ATT02 (AT&T )		388.09	.00	388.09	Automatic Generated Check
	021092	01/25/19	BAY08 (BAY CITY ELECTRIC WORKS)		269.67	.00	269.67	Automatic Generated Check
	021093	01/25/19	CIT06 (CITY OF LIVERMORE SEWER)		319.66	.00	319.66	Automatic Generated Check
	021094	01/25/19	COR01 (CORBIN WILLITS SYSTEMS)		239.45	.00	239.45	Automatic Generated Check
	021095	01/25/19	DIR01 (DIRECT TV)		1,038.13	.00	1,038.13	Automatic Generated Check
	021096	01/25/19	EME01 (EMERALD LANDSCAPE CO INC)		3,075.00	.00	3,075.00	Automatic Generated Check
	021097	01/25/19	FED01 (FedEx )		76.36	.00	76.36	Automatic Generated Check
	021098	01/25/19	IPC01 (IPC (USA) INC)		17,278.33	.00	17,278.33	Automatic Generated Check
	021099	01/25/19	JCO01 (J COMM INC.)		15,000.00	.00	15,000.00	Automatic Generated Check
	021100	01/25/19	KIM02 (KIMLEY-HORN AND ASSOC, INC)		13,523.13	.00	13,523.13	Automatic Generated Check
	021101	01/25/19	KKI01 (ALPHA MEDIA LLC)		1,000.00	.00	1,000.00	Automatic Generated Check
	021102	01/25/19	L&D01 (L&D PRINTING INC)		912.24	.00	912.24	Automatic Generated Check
	021103	01/25/19	MAZ01 (MAZE & ASSOCIATES)		346.00	.00	346.00	Automatic Generated Check
	021104	01/25/19	NOR02 (NOR-CAL FIRE EQUIPMENT)		430.53	.00	430.53	Automatic Generated Check
	021105	01/25/19	OFF01 (OFFICE DEPOT)		75.67	.00	75.67	Automatic Generated Check
	021106	01/25/19	PAC11 (PACIFIC ENVIROMENTAL SERV)		240.00	.00	240.00	Automatic Generated Check
	021107	01/25/19	PLA02 (PLANETERIA MEDIA LLC)		325.00	.00	325.00	Automatic Generated Check
	021108	01/25/19	SHA02 (SHAMROCK OFFICE SOLUTIONS)		11.47	.00	11.47	Automatic Generated Check
	021109	01/25/19	SLI01 (SlicART CUSTOM APPAREL)		589.95	.00	589.95	Automatic Generated Check
	021110	01/25/19	TEL01 (TPx COMMUNICATIONS)		2,028.02	.00	2,028.02	Automatic Generated Check
	021111	01/25/19	TES01 (TEST AMERICA LABORATORIES IN		846.00	.00	846.00	Automatic Generated Check
	021112	01/25/19	TIC01 (REH-LIN CHEN)		18.00	.00	18.00	Automatic Generated Check
	021113	01/25/19	TX156 (YVONNE BRETOI)		194.70	.00	194.70	Automatic Generated Check
	021114	01/25/19	TX162 (SANDRA LANGLOTZ)		95.20	.00	95.20	Automatic Generated Check
	021115	01/25/19	TX184 (DEBRA YOUNAN)		20.40	.00	20.40	Automatic Generated Check
	021116	01/25/19	TX204 (DONALD ALLMER)		85.00	.00	85.00	Automatic Generated Check
	021117	01/25/19	TX207 (JENNIFER MELLO)		8.50	.00	8.50	Automatic Generated Check
Total for Bank Account 105 ----->					1,452,137.13	.00	1,452,137.13	
Grand Total of all Bank Accounts ----->					1,452,137.13	.00	1,452,137.13	

REPORT.: Feb 13 19 Wednesday  
 RUN....: Feb 13 19 Time: 16:47  
 Run By.: Daniel Zepeda

LAVTA  
 Month End Payable Activity Report  
 Prior Period Report for 01-19

PAGE: 001  
 ID #: PY-AC  
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
01-19	A&M01 (LEO LAM INC)	151675	01/09/19	02/08/19	A	1524.41	A&M01, 151675, PO #7084 TIMETABLES & BROCHUR
		151858	01/16/19	02/15/19	A	1524.41	A&M01, 151858, PO #7099 TIMETABLES & BROCHUR
		Vendor's Total ----->				3048.82	
01-19	AEC01 (AECOM TECHNICAL SERVICES IN200153666	12/21/18	01/20/19	A	71200.00	AEC01, 2000153666, 11/20-12/17/18 ALTAMONT R	
01-19	AIM01 (AIM TO PLEASE JANITORIAL SE39-NOV-18	11/30/18	12/30/18	A	2700.00	AIM01, NOV-18 JANITORIAL MONTHLY SERVICE	
	40-DEC-18	12/31/18	01/30/19	A	3974.30	AIM01, DEC-18 JANITORIAL MONTHLY SERVICE	
	OCT-18ADD	11/01/18	12/01/18	A	500.00	AIM01, OCT-18 ADDITIONAL-MONTHLY SERVICE	
		Vendor's Total ----->				7174.30	
01-19	AMP01 (AMP PRINTING INC.)	84258	01/10/19	02/09/19	A	1439.91	AMP01, 84258, PO #7112 SHELTER INSERTS DEC-1
01-19	ATT02 (AT&T )	12477685	01/13/19	02/12/19	A	388.09	ATT02, PAYER #9391035694 12/13/18-1/12/19
01-19	AVI01 (AMADOR VALLEY INDUSTRIES)	722560	12/31/18	01/30/19	A	384.67	AVI01, 722560, DEC-18 GARBAGE PICK UP SERVIC
01-19	BAN03 (BANKCARD CENTER)	AUG-2018H	08/28/18	09/27/18	A	16087.29	BAN03, AUG-18 BOW CC STATEMENT
	MAY-2018H	05/28/18	06/27/18	A	4878.33	BAN03, MAY-18 BOW CC STATEMENT	
	JULY-2018H	07/28/18	08/27/18	A	7943.26	BAN03, JULY-18 BOW CC STATEMENT	
	JUNE-2018H	06/28/18	07/28/18	A	13418.42	BAN03, JUN-18 BOW CC STATEMENT	
	SEPT-2018H	09/28/18	10/28/18	A	11117.33	BAN03, SEPT-18 BOW CC STATEMENT	
		Vendor's Total ----->				53444.63	
01-19	BAY08 (BAY CITY ELECTRIC WORKS)	W201644	12/11/18	01/10/19	A	269.67	BAY08, W201644, PO #7108 EMERGENCY GENERATOR
01-19	CAL04 (CALIFORNIA WATER SERVICE)	257122818H	12/28/18	01/27/19	A	51.71	CAL04, 2575555555, TC FIRE 1/1/19-1/31/19
	361123118H	12/31/18	01/30/19	A	43.29	CAL04, 3616555555, TC WATER 11/29-12/28/18	
	4611103COH	10/30/18	11/29/18	A	767.11	CAL04, 4616555555, TC IRRG 9/29-10/26 CORREC	
	4611103RVH	10/30/18	11/29/18	A	1631.62	CAL04, 4616555555, TC IRRG 9/29-10/26 REVERS	
	461113018H	11/30/18	12/30/18	A	807.62	CAL04, 4616555555, TC IRRG. 10/27-11/28/18	
	461123118H	12/31/18	01/30/19	A	289.10	CAL04, 4616555555, TC IRRG. 11/29-12/28/18	
	475122818H	12/28/18	01/27/19	A	68.95	CAL04, 4755555555, MOA FIRE 1/1/19-1/31/19	
	575122818H	12/28/18	01/27/19	A	68.95	CAL04, 5755555555, CONTRACTOR FIRE 1/1-1/31/	
	9091018COH	10/18/18	11/17/18	A	1382.64	CAL04, 9098655555, MOA WATER 9/19-10/16 CORR	
	9091018RVH	10/18/18	11/17/18	A	1728.81	CAL04, 9098655555, MOA WATER 9/19-10/16 REVE	
	909121818H	12/18/18	01/17/19	A	1172.39	CAL04, 9098655555, MOA WATER 11/15-12/14/18	
		Vendor's Total ----->				1291.33	
01-19	CAL13 (CALIFORNIA TRANSIT)	312018DEC	12/31/18	01/30/19	A	11003.03	CAL13, 31-2018-DEC, DEC-18 INSURANCE CLAIMS
01-19	CAL15 (CALTRONICS BUSINESS SYS)	2667318H	12/17/18	01/16/19	A	737.70	CAL15, 2667318, BIZHUB 11/16-12/15/18
	2687093H	01/16/19	02/15/19	A	372.75	CAL15, 2687093, BIZHUB 12/16/18-1/15/19	
		Vendor's Total ----->				1110.45	
01-19	CIT06 (CITY OF LIVERMORE SEWER)	BW011519	01/15/19	02/14/19	A	65.70	CIT06, 138143-00, BUS WASH 12/18/18-1/15/19
	TC010819	01/08/19	02/07/19	A	39.38	CIT06, 133389-00, TRANSIT CENTER 12/11/18-1/	
	MOA011519	01/15/19	02/14/19	A	214.58	CIT06, 133294-00, MOA SEWER 12/18/18-1/15/19	
		Vendor's Total ----->				319.66	
01-19	CIT07 (CITY OF LIVERMORE - WATER)	361011519H	01/15/19	02/14/19	A	32.71	CIT07, 139361-00, ATLANTIS SEWER 12/18/18-1/
	361121818H	12/18/18	01/17/19	A	32.71	CIT07, 139361-00, ATLANTIS SEWER 11/20-12/18	
	388010119H	01/01/19	01/31/19	A	118.35	CIT07, 139388-00, BUS WASH 12/4/18-1/1/19	
	399011519H	01/15/19	02/14/19	A	24.99	CIT07, 139399-00, ATLANTIS SEWER 12/18/18-1/	
	399121818H	12/18/18	01/17/19	A	24.99	CIT07, 139399-00, ATLANTIS SEWER 11/20-12/18	
	430011519H	01/15/19	02/14/19	A	155.87	CIT07, 138430-01, ATLANTIS INDOOR 12/18/18-1	
	430121818H	12/18/18	01/17/19	A	155.87	CIT07, 138430-01, ATLANTIS INDOOR 11/20-12/1	
	431010119H	01/01/19	01/31/19	A	38.82	CIT07, 138431-00, ATLANTIS IRRG. 12/4/18-1/1	
	432011519H	01/15/19	02/14/19	A	14.34	CIT07, 138432-00, ATLANTIS FIRE 12/18/18-1/1	
	432121818H	12/18/18	01/17/19	A	14.34	CIT07, 138432-00, ATLANTIS FIRE 11/20-12/18/	
		Vendor's Total ----->				612.99	
01-19	COR01 (CORBIN WILLITS SYSTEMS)	B901151	01/15/19	02/14/19	A	239.45	COR01, B901151, JAN-19 SERVICE
01-19	DAY02 (DAY & NIGHT PEST CONTROL)	139828	12/27/18	01/26/19	A	218.00	DAY02, 139828, 12/21/18 RUTAN SERVICE
01-19	DEL05 (ALLIED ADMIN/DELTA DENTAL)	FEB-2019H	01/25/19	02/24/19	A	2294.02	DEL05, FEB-19 DENTAL INSURANCE
	JAN-2019H	12/25/18	01/24/19	A	2294.02	DEL05, JAN-19 DENTAL INSURANCE	
		Vendor's Total ----->				4588.04	

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01-19	DIR01 (DIRECT TV)	735801638	01/11/19	02/10/19	A	1038.13	DIR01, 35735801638, ANNUAL SERVICE 02/19-01/
01-19	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20181228H	01/04/19	02/03/19	A	39843.20	DIR02, PR DIRECT DEPOSIT 12/15-12/28/18
		20190111H	01/18/19	02/17/19	A	50516.89	DIR02, PR DIRECT DEPOSIT 12/29/18-1/11/19
		20190116FH	01/16/19	02/15/19	A	131.54	DIR02, PR DIRECT DEPOSIT-FINAL JOSHUA STANLE
		20190126FH	01/26/19	02/25/19	A	447.68	DIR02, PR DIRECT DEPOSIT-JAZMIN AMIN FINAL P
		Vendor's Total	----->			90939.31	
01-19	EFT01 (ELECTRONIC FUND TRANFERS)	20181228H	01/04/19	02/03/19	A	7020.92	EFT01, FEDERAL TAX 12/15-12/28/18
		20190111H	01/18/19	02/17/19	A	11137.06	EFT01, FEDERAL TAX 12/29/18-1/11/19
		20190126FH	01/26/19	02/25/19	A	98.90	EFT01, FEDERAL TAX-JAZMIN AMIN FINAL PAY
		Vendor's Total	----->			18256.88	
01-19	EME01 (EMERALD LANDSCAPE CO INC)	325749	01/01/19	01/31/19	A	1226.00	EME01, 325749, DEC-18 LANDSCAPING SERVICE
		326276	12/27/18	01/26/19	A	3075.00	EME01, 326276, PO #7107 2018 TREE WORK-TC
		Vendor's Total	----->			4301.00	
01-19	EMP01 (EMPLOYMENT DEVEL DEPT)	20181228H	01/04/19	02/03/19	A	2748.44	EMP01, STATE TAX 12/15-12/28/18
		20190111H	01/18/19	02/17/19	A	4027.63	EMP01, STATE TAX 12/29/18-1/11/19
		20190126FH	01/26/19	02/25/19	A	5.13	EMP01, STATE TAXES-JAZMIN AMIN FINAL PAY
		Vendor's Total	----->			6781.20	
01-19	FED01 (FedEx )	643352099	01/18/19	02/17/19	A	76.36	FED01, 6-433-52099, JAN-19 STATEMENT
01-19	GRA01 (GRANDFLOW INC)	146034	12/20/18	01/19/19	A	441.25	GRA01, 146034, AP CHECK STOCK-2500 QTY
01-19	IPC01 (IPC (USA) INC)	217219382	01/03/19	02/02/19	A	15409.39	IPC01, 217219382, 1/3/19 FUEL DELIVERY
		217760632	01/11/19	02/10/19	A	17278.33	IPC01, 217760632, 1/11/19 FUEL DELIVERY
		Vendor's Total	----->			32687.72	
01-19	JCO01 (J COMM INC.)	121718	12/17/18	01/16/19	A	15000.00	JCO01, 121718, RAIL AUTHORITY VALLEY LINK-VI
01-19	KIM02 (KIMLEY-HORN AND ASSOC, INC)	12747282	11/30/18	12/30/18	A	7325.40	KIM02, 12747282, 10R CORRIDOR ENHANCEMENT PR
		12946364	12/31/18	01/30/19	A	6197.73	KIM02, 12946364, 10R CORRIDOR ENHANCEMENT PR
		Vendor's Total	----->			13523.13	
01-19	KKI01 (ALPHA MEDIA LLC)	320226-5	12/31/18	01/30/19	A	4000.00	KKI01, 320226-5, 12/3-12/16/18 RADIO ADS
		324538-5	12/31/18	01/30/19	A	1000.00	KKI01, 324538-5, 12/10-12/16/18 TARGETED RAD
		324538-6	01/13/19	02/12/19	A	1000.00	KKI01, 324538-6, 1/7/19-1/13/19 TARGETED RAD
		Vendor's Total	----->			6000.00	
01-19	KUL01 (KADRI KULM)	JAN-2019H	01/24/19	02/23/19	A	33.00	KUL01, JAN-19 TRAVEL REIMBURSE
01-19	L&D01 (L&D PRINTING INC)	48704	01/11/19	02/10/19	A	912.24	L&D01, 48704, PO #7086 NEW WHEELS STATIONARY
01-19	LIV10 (LIVERMORE SANITATION INC)	1080255	12/31/18	01/30/19	A	2385.70	LIV10, 1080255, DEC-18 GARBAGE SERVICE
01-19	LUC01 (LUCKY'S #721)	1-3-18FB	01/03/19	02/02/19	A	1200.00	LUCKY'S #721 FAREBUSTER BUY BACK-75 SHEETS @
01-19	LUC02 (LUCKY'S #744)	1-3-18FB	01/03/19	02/02/19	A	4752.00	LUCKY'S #744 FARE BUSTER BUY BACK-297 SHEET
01-19	MAZ01 (MAZE & ASSOCIATES)	30670	12/31/18	01/30/19	A	346.00	MAZ01, 30670, FY18 AUDIT WORK DEC-2018 BILLI
01-19	MER01 (MERCHANT SERVICES)	TC123118H	01/01/19	01/31/19	A	108.38	MER01, DEC-18 TRANSIT CENTER CC FEES
		MOA123118H	01/01/19	01/31/19	A	106.77	MER01, DEC-18 MOA CC FEES
		Vendor's Total	----->			215.15	
01-19	MTM01 (MEDICAL TRANSPORTATION MANA NOV-2018H	12/06/18	01/05/19	A	112827.92	MTM01, NOV-18 MONTHLY SERVICE	
01-19	MUT01 (MUTUAL OF OMAHA)	FEB-2019H	01/16/19	02/15/19	A	1044.27	MUT01, FEB-19 LIFE & LTD INSURANCE
		JAN-2019H	12/10/18	01/09/19	A	1044.27	MUT01, JAN-19 LIFE & LTD INSURANCE
		Vendor's Total	----->			2088.54	

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01-19	MVT01 (MV TRANSPORTATION, INC.)	97693H	01/03/19	02/02/19	A	378720.32	MVT01, 97693, JAN-19 1ST INSTALL PAYMENT
		97694H	01/03/19	02/02/19	A	378720.32	MVT01, 97694, JAN-19 2ND INSTALL PAYMENT
		NOV-2018H	12/05/18	01/04/19	A	65189.14	MVT01, NOV-18 MONTHLY FIXED ROUTE SERVICE
		Vendor's Total ----->				822629.78	
01-19	NOR02 (NOR-CAL FIRE EQUIPMENT)	14640	12/21/18	01/20/19	A	430.53	NOR02, 14640, PO #7105 ANNUAL FIRE EXTINGUIS
01-19	OAK01 (OAKS BUSINESS PK OWNERS)	1STQTR19H	01/01/19	01/31/19	A	3237.00	OAK01, 1ST QTR BUSINESS PARK DUES 2019-FY19
01-19	OFF01 (OFFICE DEPOT)	293700001	12/04/18	01/03/19	A	75.67	OFF01, 242293700001, 12/4/18 OFFICE SUPPLIES
01-19	PAC01 (AT&T )	ATT 12/18H	12/13/18	01/12/19	A	100.97	PAC01,ACCT #925-245-0576, 12/13-1/12/19
		ATT120718H	12/07/18	01/06/19	A	33.03	PAC01,ACCT #232-351-6260, CONTRACTOR FIRE 12
		ATT121118H	12/11/18	01/10/19	A	351.40	PAC01,ACCT #436-951-0106,ATLANTIS T1 12/11-1
		ATT121318H	12/13/18	01/12/19	A	200.76	PAC01,ACCT #925-243-9029,ATLANTIS ALARM 12/1
		Vendor's Total ----->				686.16	
01-19	PAC02 (PACIFIC GAS AND ELECTRIC)	580010819H	01/08/19	02/07/19	A	5708.53	PAC02, 5809326332-3, MOA ELECTRIC 12/1/18-1/
		606010419H	01/04/19	02/03/19	A	1192.70	PAC02, 6062256368-6, ATLANTIS 11/30-12/28/18
		726122718H	12/27/18	01/26/19	A	1254.98	PAC02, 7264840356-5, RAPID BUS STOPS 11/23-1
		764121818H	12/18/18	01/17/19	A	101.81	PAC02, 7649646868-7, DOOLAN TWR 11/13-12/11/
		900011319H	01/13/19	02/12/19	A	2861.99	PAC02, 9007202117-4, MOA GAS 12/13/18-1/11/1
		900121318H	12/13/18	01/12/19	A	2342.25	PAC02, 9007202117-4, MOA GAS 11/14-12/12/18
		Vendor's Total ----->				13462.26	
01-19	PAC11 (PACIFIC ENVIROMENTAL SERV)	1554	01/07/19	02/06/19	A	120.00	PAC11, 1554, DEC-18 RUTAN MONTHLY SERVICE
		1555	01/07/19	02/06/19	A	120.00	PAC11, 1555, DEC-18 ATLANTIS MONTHLY SERVICE
		Vendor's Total ----->				240.00	
01-19	PER01 (PERS )	20181228CH	01/04/19	02/03/19	A	3319.71	PER01, PERS CLASSIC CONTRIBUTION 12/15-12/28
		20181228NH	01/04/19	02/03/19	A	2993.66	PER01, PERS NEW CONTRIBUTION 12/15-12/28/18
		20190111CH	01/18/19	02/17/19	A	3319.71	PER01, PERS CLASSIC CONTRIBUTION 12/29/18-1/
		20190111NH	01/18/19	02/17/19	A	4044.02	PER01, PERS NEW CONTRIBUTION 12/29/18-1/11/1
		Vendor's Total ----->				13677.10	
01-19	PER03 (CAL PUB EMP RETIRE SYSTM)	FEB-2019H	01/14/19	02/13/19	A	35926.11	PER03, FEB-19 HEALTH INSURANCE
		JAN-2019H	12/14/18	01/13/19	A	35926.11	PER03, JAN-19 HEALTH INSURANCE
		Vendor's Total ----->				71852.22	
01-19	PER04 (CALPERS RETIREMENT SYSTEM)	20181228H	01/04/19	02/03/19	A	811.36	PER04, PERS 457 CONTRIBUTION 12/15-12/28/18
		20190111H	01/18/19	02/17/19	A	3667.52	PER04, PERS 457 CONTRIBUTION 12/29/18-1/11/1
		Vendor's Total ----->				4478.88	
01-19	PLA02 (PLANETERIA MEDIA LLC)	16163	01/15/19	02/14/19	A	325.00	PLA02, 16163, PO #7119 WEB HOSTING JAN-19
01-19	PLE05 (PLEASANTON, CITY OF)	1-4-18FB	01/04/19	02/03/19	A	1804.00	PLEASANTON SNR CTR TICKET BUYBACK/PRICING CH
01-19	PRO06 (PROFORMA J.C.L. PRINT ASSOCA)	A91005579	12/28/18	01/27/19	A	35.26	PRO06, A91005579, PO #7088 GFI FOAM MOUNTED
		A91005582	12/31/18	01/30/19	A	132.75	PRO06, A91005582, PO #7088 RETURN ADDRESS LA
		Vendor's Total ----->				168.01	
01-19	QMR01 (QUANTUM MARKET RESEARCH INC)	Q1237-001	01/07/19	02/06/19	A	10985.00	QMR01, Q1237-001, PO #6953 ADA PARATRANSIT S
01-19	SAF03 (SAFEWAY #0910)	1-3-18FB	01/03/19	02/02/19	A	672.00	SAFEWAY #0910 FARE BUSTER BUY BACK-42 SHEETS
01-19	SAF04 (SAFEWAY #1257)	1-3-18FB	01/03/19	02/02/19	A	2048.00	SAFEWAY #1257 FARE BUSTER BUY BACK-128 SHEET
01-19	SAF05 (SAFEWAY #1953)	1-3-18FB	01/03/19	02/02/19	A	640.00	SAFEWAY #1953 FARE BUSTER BUY BACK-40 SHEETS
		1-3-18FBu	01/04/19	/ /		640.00	-Ck# 021064 Reversed
		1-4-18FB	01/04/19	02/03/19	A	2512.00	SAFEWAY #1953 FARE BUSTER BUY BACK-157 SHEET
		Vendor's Total ----->				2512.00	
01-19	SAF06 (SAFEWAY #1502)	1-3-18FB	01/03/19	02/02/19	A	7136.00	SAFEWAY #1502 FARE BUSTER BUY BACK-446 SHEET

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01-19	SAF07 (SAFEWAY #1932)	1-3-18FB	01/03/19	02/02/19	A	2912.00	SAFEWAY #1932 FARE BUSTER BUY BACK-182 SHEET
01-19	SHA02 (SHAMROCK OFFICE SOLUTIONS)	382162 383875	12/31/18 01/08/19	01/30/19 02/07/19	A A	22.08 11.47	SHA02, 382162, FRONT DESK PRINTER 11/30-12/2 SHA02, 383875, TONER FOR ADMIN PRINTER 1/8/1
		Vendor's Total ----->				33.55	
01-19	SHE05 (SHELL )	JAN-2019H	01/06/19	02/05/19	A	57.46	SHE05, JAN-19 CC STATEMENT
01-19	SLI01 (SlicART CUSTOM APPAREL)	21343	12/10/18	01/09/19	A	589.95	SLI01, 21343, PO #7068 WHEELS POLO SHIRTS
01-19	SOL01 (SOLUTIONS FOR TRANSIT)	19-0105LA	01/05/19	02/04/19	A	2083.33	SOL01, 19-0105LAVTA, DEC-18 CLIPPER ANALYSIS
01-19	STA01 (STATE COMPENSATION FUND)	JAN-2019H	12/21/18	01/20/19	A	1759.83	STA01, JAN-19 WORKER'S COMP
01-19	STA04 (STATE BOARD OF )	QTR4 2018H	01/23/19	02/22/19	A	1695.18	STA04, 4TH QTR STORAGE TANK MAINT TAX FEE
01-19	STA05 (STATE BOARD OF EQUAL)	QTR4 2018H	01/23/19	02/22/19	A	945.51	STA05, 4TH QTR EXEMPT BUS OPERATOR TAX FEE
01-19	STA13 (STAPLES CREDIT PLAN)	JAN-2019H	01/09/19	02/08/19	A	944.12	STA13, JAN-19 CC STATEMENT
01-19	STA18 (JOSHUA STANLEY)	0829-0116H	01/16/19	02/15/19	A	148.24	STA18, AUG-18 THRU JAN-19 MILEAGE REIMBURSE
01-19	STE04 (JONATHAN STEKETEE)	JAN-19PERH	01/10/19	02/09/19	A	456.00	STE04, TRB ANNUAL CONFERENCE-PER DIEM
01-19	STO04 (STORMWINDSTUDIOOS LLC)	23461H	12/19/18	01/18/19	A	1990.00	STO04, 23461, PO #7089 CISCO TRAINING FOR DA
01-19	TAX07 (ASMA SYEDA)	0101-0111H 1219-1220H	01/24/19 01/10/19	02/23/19 02/09/19	A A	75.04 27.41	TAX07, PARATAXI REIMBURSE 1/1-1/11/19 TAX07, PARATAXI REIMBURSE 12/19-12/20/18
		Vendor's Total ----->				102.45	
01-19	TAX14 (KAREN ADAMS)	1221-0111H	01/24/19	02/23/19	A	108.95	TAX14, PARATAXI REIMBURSE 12/21/18-1/11/19
01-19	TAX67 (CHRISTEL RAGER)	1203-1228H	01/10/19	02/09/19	A	161.50	TAX67, PARATAXI REIMBURSE 12/3-12/28/18
01-19	TAX71 (MARY RARIDON)	0103-0108H	01/24/19	02/23/19	A	25.50	TAX71, PARATAXI REIMBURSE 1/3-1/8/19
01-19	TAX91 (VIVIAN MARIE MILLER)	1111-1223H	01/10/19	02/09/19	A	261.38	TAX91, PARATAXI REIMBURSE 11/11-12/23/18
01-19	TEL01 (TPx COMMUNICATIONS)	111541222	12/31/18	01/30/19	A	2028.02	TEL01, 111541222-0, 1/1-1/31/19 SERVICE
01-19	TES01 (TEST AMERICA LABORATORIES)	I720002799 720002925	12/11/18 12/17/18	01/10/19 01/16/19	A A	423.00 423.00	TES01, 7200002799, 12/11/18 RUTAN WATER TEST TES01, 7200002925, 12/17/18 ATLANTIS WATER T
		Vendor's Total ----->				846.00	
01-19	TIC01 (REH-LIN CHEN)	1-23-19SM	01/24/19	02/23/19	A	18.00	TIC01, REFUND SENIOR MONTHLY PASS 1/23/19
01-19	TX133 (SAR0JA IYER)	1126-1224	01/10/19	02/09/19	A	85.00	TX133, PARATAXI REIMBURSE 11/26-12/24/18
01-19	TX138 (SUSAN ZAPPE)	1127-1203	01/10/19	02/09/19	A	30.81	TX138, PARATAXI REIMBURSE 11/27-12/3/18
01-19	TX143 (KIM BRETOI)	1201-1227H	01/24/19	02/23/19	A	200.00	TX143, PARATAXI REIMBURSE 12/1-12/27/18
01-19	TX156 (YVONNE BRETOI)	1204-1222	01/24/19	02/23/19	A	194.70	TX156, PARATAXI REIMBURSE 12/4-12/22/18
01-19	TX162 (SANDRA LANGLOTZ)	0917-0927	01/24/19	02/23/19	A	95.20	TX162, PARATAXI REIMBURSE 9/17-9/27/18
01-19	TX177 (MARILYN LANE)	1029-1206H	01/24/19	02/23/19	A	81.60	TX177, PARATAXI REIMBURSE 10/29-12/6/18
01-19	TX184 (DEBRA YOUNAN)	12-12-18	01/24/19	02/23/19	A	20.40	TX184, PARATAXI REIMBURSE 12/12/18

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 ID #: PY-AC  
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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
01-19	TX188 (ERHARD ZAPPE)	11-20-18	01/10/19	02/09/19	A	20.00	TX188, PARATAXI REIMBURSE 11/20/18
01-19	TX201 (JANE TIPTON)	0708-1212	01/10/19	02/09/19	A	272.95	TX201, PARATAXI REIMBURSE 7/8-12/12/18
01-19	TX204 (DONALD ALLMER)	1018-1212	01/24/19	02/23/19	A	85.00	TX204, PARATAXI REIMBURSE 10/18-12/12/18
01-19	TX205 (MUHAMMAD ALI)	1002-1130	01/10/19	02/09/19	A	137.06	TX205, PARATAXI REIMBURSE 10/2-11/30/18
01-19	TX206 (FARZANA ALI)	1009-1119	01/10/19	02/09/19	A	134.09	TX206, PARATAXI REIMBURSE 10/9-11/19/18
01-19	TX207 (JENNIFER MELLO)	12-21-18	01/24/19	02/23/19	A	8.50	TX207, PARATAXI REIMBURSE 12/21/18
01-19	VER01 (VERIZON WIRELESS)	818932227H	12/23/18	01/22/19	A	1362.36	VER01, 9818932227, CELL & WIFI SERVICE 10/23
		820859475H	12/22/18	01/21/19	A	1364.31	VER01, 9820859475, CELL & WIFI SERVICE 11/23
		Vendor's Total ----->				2726.67	
		Total of Purchases ->				1448217.13	

## **AGENDA**

### **ITEM 4C**



## STAFF REPORT

**SUBJECT:** Resolution in Support of Allocation Request for FY 18-19 Funding through the State Low Carbon Transit Operations Program (LCTOP)

**FROM:** Jennifer Yeamans, Senior Grants & Management Specialist

**DATE:** March 4, 2019

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### **Action Requested**

Based on a recommendation from the Finance & Administration Committee, staff requests the Board of Directors approve Resolution 05-2019 in support of an allocation request to Caltrans for the Low Carbon Transit Operations Program (LCTOP) toward the future purchase of four zero-emission battery-electric replacement buses in FY 2022. This resolution is required to request allocations for this funding from Caltrans.

### **Background**

The LCTOP was established by California Senate Bill 862 to provide funding, on a formula basis, for operational or capital expansion projects to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. The funds are derived from California's Cap-and-Trade Program and are the result of quarterly auctions of emission credits for greenhouse gas emitters regulated under AB 32, California's Global Warming Solutions Act of 2006. Auction proceeds, known as the Greenhouse Gas Reduction Fund, are then reinvested in various projects to further reduce emissions. There is a continuous appropriation of 5 percent of Cap and Trade auction proceeds into the LCTOP and other Cap and Trade programs. The auction proceeds are anticipated to vary over time as Cap and Trade revenues fluctuate.

The program guidelines state that transit agencies receiving funds from the LCTOP shall submit expenditure proposals listing projects that meet any of the following criteria:

- Expenditures that directly enhance or expand transit service by supporting new or expanded services, expanded intermodal transit facilities, and may include equipment acquisition, fueling, and maintenance, and other costs to operate those services or facilities.
- Operational expenditures that increase transit mode share.
- Expenditures related to the purchase of zero-emission buses, including electric buses, and the installation of the necessary equipment and infrastructure to operate and support zero-emission buses.

The LCTOP specifically requires documentation that each proposed project will achieve a reduction in greenhouse gas emissions and will not supplant other sources of funds. In

addition, project sponsors are required to document how their projects meet all program requirements related to benefits to Disadvantaged Communities (DACs) and AB 1550 Population requirements to benefit low-income households. LAVTA's service area has one low-income census tract as defined by AB 1550, shown in the map in Attachment 2.

### Discussion

As was previously approved for LAVTA's FY 17-18 LCTOP allocation, staff proposes to roll its FY 18-19 allocation forward toward the future purchase of four zero-emission battery-electric buses to replace diesel-electric hybrids at the end of their useful life in FY 2021-22. LCTOP guidelines permit eligible recipients to roll funds over into a subsequent fiscal year, accruing a maximum of four years of LCTOP funds for a more substantial project. Approved projects must also be completed and funds expended within the subsequent four years. Applying the LCTOP funding to a future zero-emission battery-electric bus purchase will meet the LCTOP program requirements by reducing greenhouse gas emissions associated with operating diesel-electric hybrid buses. Because FY 18-19 LCTOP allocations came in higher than previously budgeted based on actual Cap-and-Trade auction proceeds, LAVTA will also roll over some additional funding toward the purchase of support infrastructure needed for zero-emission buses.

LAVTA's next replacement bus purchases are currently scheduled for FY 2022 and FY 2023 according to the agency's Short Range Transit Plan. The LCTOP funds will specifically be used to offset the incrementally higher cost of battery-electric buses compared to diesel-electric hybrids typically funded with Federal Transit Administration formula funds for transit capital projects.

### Budget

The proposed project budget and schedule is as follows, pending future funding decisions in future budget years. The attached resolution only commits FY 2018-19 LCTOP funds highlighted below to a future project, as permitted by the guidelines.

<b>Fund Source</b>	<b>FY 2017-18 (previously committed)</b>	<b>FY 2018-19 (current allocation)</b>	<b>FY 2021-22 (future anticipated)</b>	<b>Total</b>
LCTOP – Revenue-Based	\$51,389	\$71,461	-	\$122,850
LCTOP – Population Based	\$264,885	\$401,737	-	\$666,622
<i>LCTOP Subtotal</i>	<i>\$316,274</i>	<i>\$473,198</i>	-	<i>\$789,472</i>
FTA 5307	-	-	\$2,720,000	\$2,720,000
TDA	-	-	\$600,000	\$600,000
<b>Total Budget</b>	<b>\$316,274</b>	<b>\$473,198</b>	<b>\$3,320,000</b>	<b>\$4,109,472</b>

### Recommendation

Based on a recommendation from the Finance & Administration Committee, staff requests the Board of Directors approve Resolution 05-2019 in support of an LCTOP allocation request to Caltrans for the future purchase of four zero-emission battery-electric replacement buses and related support infrastructure in FY 2022. This resolution is required to request allocations for this funding from Caltrans.

Attachments:

1. Resolution 05-2019
2. Map of AB 1550 Low Income Community of North Livermore

*Approved:* \_\_\_\_\_

**RESOLUTION 05-2019**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
AUTHORIZING FOR THE EXECUTION OF THE CERTIFICATIONS AND  
ASSURANCES AND AUTHORIZED AGENT FORMS FOR THE LOW CARBON  
TRANSIT OPERATIONS PROGRAM (LCTOP) FOR THE PURCHASE OF FOUR (4)  
ZERO-EMISSION REPLACEMENT BUSES AND RELATED SUPPORT  
INFRASTRUCTURE USING \$473,198 IN LCTOP FUNDS**

**WHEREAS**, the Livermore Amador Valley Transit Authority is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS**, the Livermore Amador Valley Transit Authority wishes to delegate authorization to execute these documents and any amendments thereto to Michael Tree, Executive Director;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Livermore Amador Valley Transit Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects; and

**BE IT FURTHER RESOLVED** that Michael Tree, Executive Director, be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation; and

**BE IT FURTHER RESOLVED** that the Board of Directors of the Livermore Amador Valley Transit Authority hereby authorizes the submittal of the following project nominations and allocation requests to the Department in FY 2018-19 LCTOP funds:

Project Name: Purchase of Four (4) Zero-Emission Replacement Buses and Related Support Infrastructure

Amount of LCTOP funds requested: \$473,198

Short description of project: Purchase four (4) 40-foot zero-emission battery-electric buses and related support infrastructure to replace diesel-electric hybrid buses at the end of their useful life.

Contributing Sponsor: Metropolitan Transportation Commission

**PASSED AND ADOPTED BY** the governing board of the Livermore Amador Valley Transit Authority on this 4th day of March 2019.

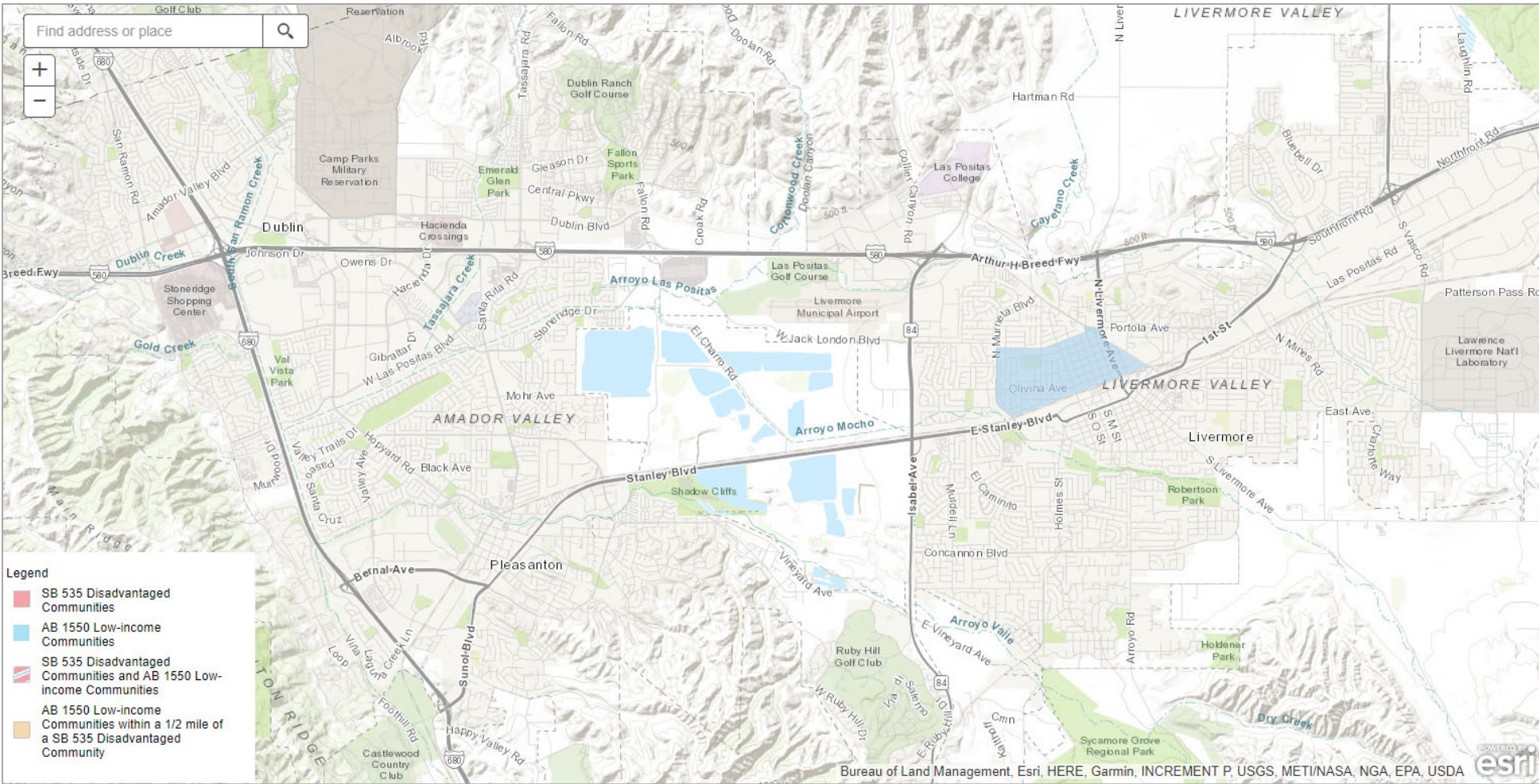
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Scott Haggerty, Chair

Attest:

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Michael Tree, Executive Director



## **AGENDA**

### **ITEM 5**

## STAFF REPORT

SUBJECT: Resolution of the Board of Directors Appreciating the Services of Councilmembers Janine Thalblum and Steven Spedowfski

FROM: Michael Tree, Executive Director

DATE: March 4, 2019

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### **Action Requested**

It is requested that the Board of Directors adopt the attached Resolutions appreciating the services of Councilmembers Janine Thalblum and Steven Spedowfski.

### **Attachments:**

1. Resolution 07-2019 Appreciating the Services of Councilmember Janine Thalblum
2. Resolution 06-2019 Appreciating the Services of Councilmember Steven Spedowfski

*Submitted:* \_\_\_\_\_



**RESOLUTION NO. 07-2019**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE  
AMADOR VALLEY TRANSIT AUTHORITY  
APPRECIATING THE SERVICES OF JANINE THALBLUM**

**WHEREAS**, Councilmember Janine Thalblum has served with distinction as a member of the Livermore Amador Valley Transit Authority's Board of Directors since May 2018, and

**WHEREAS**, Councilmember Thalblum has ably served the citizens of the City of Dublin and the entire Tri-Valley area as a LAVTA Board member; and

**WHEREAS**, Councilmember Thalblum served as Vice-Chair of the Finance and Administration Committee in FY 2019; and

**WHEREAS**, as a LAVTA Board member, Councilmember Thalblum contributed to the continued development of several high-profile projects at the transit agency, including Dublin Student Transit Service Plan, the extension of the GoDublin program, an upgrade of the onboard video surveillance system, updates to agency fare policies, and the relocation and remodeling of the Livermore Historic Railroad Depot at LAVTA's Livermore Transit Center; all of which projects contributed to LAVTA being named the California Transit Agency of the year in 2018; and

**WHEREAS**, LAVTA's staff, recognizes Councilmember Thalblum for her diligence in thoroughly reading agenda packets, asking probing and thoughtful questions, and paying meticulous attention to detail.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Livermore Amador Valley Transit Authority that the Board and staff express their enduring gratitude and appreciation for the exceptional service provided by Councilmember Janine Thalblum in the furtherance of the mission, goals, and values of LAVTA.

**APPROVED AND ADOPTED THIS 4th DAY OF MARCH 2019.**

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Scott Haggerty  
Chair, Board of Directors

ATTEST:

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Michael Tree  
Executive Director

**RESOLUTION NO. 06-2019**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE  
AMADOR VALLEY TRANSIT AUTHORITY  
APPRECIATING THE SERVICES OF STEVEN SPEDOWFSKI**

**WHEREAS**, Councilmember Steven Spedowfski has served with distinction as a member of the Livermore Amador Valley Transit Authority's Board of Directors since December 2014; and

**WHEREAS**, Councilmember Spedowfski has ably served the citizens of the City of Livermore and the entire Tri-Valley area as a LAVTA Board member; and

**WHEREAS**, Councilmember Spedowfski served as Chair of the Livermore Amador Valley Transit Authority (LAVTA) Board of Directors for Fiscal Year 2017; Vice-Chair of the Board for Fiscal Year 2016; Vice-Chair of the Projects and Services Committee in FY 2018, and Chair of the Projects and Services Committee in FY 2019; and

**WHEREAS**, as a LAVTA Board member, Councilmember Spedowfski contributed positively to the continued development of several high-profile projects at the agency, including the creation of the Tri-Valley–San Joaquin Valley Regional Rail Authority on which he served as LAVTA's inaugural representative following his term as LAVTA's appointee to the predecessor Altamont Regional Rail Working Group, the implementation of the GoDublin program, launch and testing of the Shared Autonomous Vehicle (SAV) project, the Smart Trips Marketing program, the redesign of the Wheels logo, the comprehensive Tri-Valley Paratransit study known as Mobility Forward, updates to agency fare policies, and the relocation and remodeling of the Livermore Historic Railroad Depot at LAVTA's Livermore Transit Center; all of which projects contributed to LAVTA being named the California Transit Agency of the year in 2018; and

**WHEREAS**, Councilmember Spedowfski was instrumental in advancing the Authority's Comprehensive Operational Analysis known as Wheels Forward that resulted in new, innovative changes within the transit system to grow ridership, including the addition of 15-minute all-day service from Livermore to Pleasanton and BART, 15-minute all-day service to Las Positas College, improved connections with ACE Rail, and new express service from downtown Livermore to BART; and

**WHEREAS**, LAVTA staff wishes to recognize Councilmember Spedowfski for his diligence in thoroughly reading agenda packets, asking probing and thoughtful questions, and paying meticulous attention to detail in his service to the Agency;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Livermore Amador Valley Transit Authority that the Board and staff express their enduring gratitude and appreciation for the exceptional service provided by Councilmember Steven Spedowfski in the furtherance of the mission, goals, and values of LAVTA.

**APPROVED AND ADOPTED THIS 4th DAY OF MARCH 2019.**

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Scott Haggerty  
Chair, Board of Directors

ATTEST:

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Michael Tree  
Executive Director

## **AGENDA**

### **ITEM 6**

## STAFF REPORT

SUBJECT: MV Transportation, Inc. Employee of the Month

FROM: Jonathan Steketee, Customer Service & Contract Compliance Manager

DATE: March 4, 2019

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### **Action Requested**

None – Information Only.

### **Background**

MV Transportation, Inc. (MV) has started a new initiative to recognize an employee each month that goes above and beyond expectations in their work. MV & LAVTA Staff know that excellent service to the public is only possible by having excellent employees and go above and beyond expectations each and every day.

MV will choose an employee of the month each month who exceeds in their work. The chosen employee will park in the “Employee of The Month” parking space in the parking lot. The space has a sign designated the parking space for the employee of the month and is a prime parking spot.

Additionally, the employee’s picture is featured above the “Employee of The Month Plaque” in the break room and their name is placed on the plaque. The plaques will remain on the wall with the names of each employee who was the employee of the month.

### **Discussion:**

The MV Employee of the month for January, 2019 is Mandell Coats.

Mandell is the facility supervisor for MV Transportation Inc. and oversees facility upkeep, maintenance, and repairs for all LAVTA owned property. Additionally, Mandell assists LAVTA in overseeing outside custodial and maintenance vendors and the bus shelter cleaning program.

Mandell was selected as MV’s January’s Employee of the Month for all his hard work getting the LAVTA Bus Stop Inventory List complete in an unexpected short amount of

time. As well as his overall dedication to the job and ensuring that customers and employees have a safe and enjoyable experience.

As Supervisor, Facility Maintenance, Mandell has exceeded expectations in handling all aspects of his responsibilities. Last year, Mandell was promoted into the Supervisor position after the incumbent made an unexpected departure. Mandell quickly learned the ins and outs of his role and has excelled in the position. Mandell responds quickly to all inquiries and completes task well ahead of deadlines.

You can find Mandell always checking in with employees on how conditions are and if any improvements need to be made, he always has a smile, and is a fantastic addition to our team.

**Budget**

None.

**Recommendation**

None – Information Only.

*Approved:* \_\_\_\_\_

# **AGENDA**

## **ITEM 7**

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Rail Stipends for LAVTA Staff

FROM: Michael Tree, Executive Director

DATE: March 4, 2019

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**Action Required**

Authorize the Executive Director to provide stipends to staff members working on Rail Authority tasks consistent with the adopted Rail Budget.

**Background**

Per AB 758 (Eggman/Baker) LAVTA administration serves currently, and for at least the first year, as the administrative agency for the Tri-Valley San Joaquin Valley Regional Rail Authority (Regional Rail Authority). As such LAVTA staff members have been working on a variety of tasks for the Rail Authority. In December 2018, the Regional Rail Authority reviewed and approved their budget for the next 12 months (attached) which included stipends for the LAVTA Executive Director, LAVTA Director of Planning and Marketing, and LAVTA Director of Finance. The intent of the stipends is to compensate individuals in those positions for time spent working for the Regional Rail Authority that is above and beyond their normal workloads at LAVTA.

At the January Board meeting staff discussed providing stipends for one year of \$25,000 for the LAVTA Director of Finance and LAVTA Director of Planning/Marketing.

**Discussion**

Attached is the information provided at the February Board meeting. At that meeting the Board discussed the stipends for the Director of Finance and the Director Planning/Marketing. However, a formal action is needed as these are members of the LAVTA staff. Since the stipends have been delayed it is requested that instead of being retroactive to January 1, 2019, that the stipends begin in March 2019 for a period of 10 months not to exceed a total of \$50,000 as approved in the Rail budget. Additionally, the Executive Director would like the discretion to determine the activities to be completed in exchange for the additional stipends. As reference, the stipend amount represents approximately 260 hours of overtime at the current hourly equivalent rate for the two positions.



**Recommendation**

Staff requests that the Board of Directors approve the Stipends for the Director of Finance and the Director of Planning and Communication to be administered at the discretion of the Executive Director.

**Attachments:**

1. Staff Report from February 2019 regarding Rail Stipends for LAVTA Staff
2. Tri-Valley – San Joaquin Valley Regional Rail Authority Staff Report dated December 12, 2018
3. Anticipated Regional Rail Authority Workload for LAVTA's Director of Finance and Director of Planning/Marketing

*Submitted:* \_\_\_\_\_

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Rail Stipends for Director of Finance and Director of Planning/Marketing

FROM: Michael Tree, Executive Director

DATE: February 4, 2019

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**Action Required**

This is an informational item.

**Background**

Per AB 758 (Eggman/Baker) LAVTA administration serves for at least the first year as administration for the Tri-Valley San Joaquin Valley Regional Rail Authority (Regional Rail Authority). In December 2018, the Regional Rail Authority reviewed and approved their budget for the next 12 months (attached). Within the approved budget are stipends for the following positions within LAVTA administration: Executive Director, Finance Director and Planning Director. The intent of the stipends is to compensate LAVTA administration for time spent working for the Regional Rail Authority that is above and beyond their normal workloads at LAVTA.

The stipend for the LAVTA Executive Director has been discussed in prior LAVTA Board meetings. Staff seeks to discuss with the LAVTA Board the approved \$25,000 annual stipends for the LAVTA Director of Finance and LAVTA Director of Planning/Marketing. Both stipends are the equivalent to approximately 1 hour of overtime per workday for the LAVTA positions involved.

**Discussion**

Attached are the anticipated areas of work for the Regional Rail Authority to be completed by the Director of Finance and the Director Planning/Marketing. Both the Director of Finance and the Director of Planning/Marketing have indicated that they can accomplish the work, in addition to their current workload.

The Executive Director is anticipating that the stipends will be effective retroactively to January 1, 2019 due to the Regional Rail Authority workload currently being performed by the Director of Finance and the Director of Planning/Marketing. Both the Director of Finance and the Director of Planning/Marketing understand that no LAVTA or Regional Rail Authority benefits accompany the stipends and that the stipend are for a temporary time period to assist the Regional Rail Authority with its current workload.

**Recommendation**

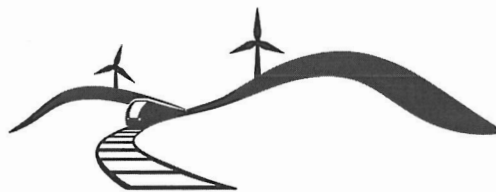
The recommendation is that the LAVTA Board discuss the stipends.

**Attachments:**

1. Tri-Valley – San Joaquin Valley Regional Rail Authority Staff Report dated December 12, 2018
2. Anticipated Regional Rail Authority Workload for LAVTA's Director of Finance and Director of Planning/Marketing

*Submitted:* \_\_\_\_\_

Tri-Valley & San Joaquin Valley  
**REGIONAL RAIL AUTHORITY**



## STAFF REPORT

SUBJECT: Treasurer's Report

FROM: Tamara Edwards, Director of Finance

DATE: December 12, 2018

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### **Action Requested**

Staff recommends the Tri-Valley – San Joaquin Valley Regional Rail Authority Board accept the financial statements for the period of January 1, 2018 through October 31, 2018 and approve the budget for the next twelve months.

### **Background/Discussion**

An initial budget was developed and presented to the Board based on funding revenue secured. These revenues consisted of Bridge Toll (RM1), State Transit Assistance funds (STA) through San Joaquin COG and a planning grant from Caltrans.

Attachment A shows where the revenues and expenses for the agency stand as of October 31, 2018 on a cash basis (everything paid through October 31, 2018). Staff is aware of additional expenses that will exhaust the funds from both RM1 and STA.

Attachment B shows the budget for the agency for the next twelve months. Revenues are from the Caltrans Planning Grant (\$750,000) and a grant from MTC (\$10,121,000). Anticipated expenses for this same period are also shown.

### **Next Steps**

Beginning with the next Tri-Valley – San Joaquin Valley Regional Rail Authority Board meeting staff will present monthly Treasurer's Reports showing budget vs actual revenues and expenses based on expenses paid and grant receipts.

### **Attachments:**

- A. Budget vs Actual: January 1, 2018 to October 31, 2018
- B. Estimated 12 Month Budget Plan

**Tri-Valley-San Joaquin Valley Regional Rail Authority**  
**Budget vs Actual: January 1, 2018 to October 31, 2018**

		Budget	Actual	Amount remaining	% budget remaining
Revenues					
	Caltrans	\$ 750,000		\$ 750,000	100%
	RM1	\$ 496,225	\$ 435,194	\$ 61,031	12%
	SJCOG	\$ 300,000	\$ 300,000	\$ -	0%
		<u>\$ 1,571,400</u>	<u>\$ 735,194</u>	<u>\$ 836,206</u>	<u>53%</u>
Expenses					
	ED Stipend	\$ 82,499	\$ 45,833	\$ 36,666	44%
	ED Travel	\$ 4,500	\$ 2,250	\$ 2,250	50%
	Planner Consultant	\$ 95,000	\$ 62,900	\$ 32,100	34%
	Meeting Materials	\$ 1,000	\$ 2,392	\$ (1,392)	-139%
	Legal	\$ 75,000	\$ 38,153	\$ 36,847	49%
	Insurance	\$ 22,500	\$ 10,426	\$ 12,074	54%
	Feasability report /EIR	\$ 1,281,901	\$ 591,127	\$ 690,774	54%
		<u>\$ 1,571,400</u>	<u>\$ 753,081</u>	<u>\$ 809,319</u>	<u>52%</u>

**Tri-Valley-San Joaquin Valley Regional Rail Authority**  
**Estimated 12 Month Budget Plan**

		Budget	Actual	Amount remaining	% budget remaining
<b>Revenues</b>					
	Caltrans	\$ 750,000		\$ 750,000	100%
	MTC	\$ 10,121,000		\$ 10,121,000	100%
		<u>\$ 10,871,000</u>	<u>\$ -</u>	<u>\$ 10,871,000</u>	<u>100%</u>
<b>Expenses</b>					
<b>Stipends</b>					
	Executive Director	\$ 125,000	\$ -	\$ 125,000	100%
	Finance Director	\$ 25,000	\$ -	\$ 25,000	100%
	Planning Director	\$ 25,000	\$ -	\$ 25,000	100%
	Total Stipends	<u>\$ 175,000</u>	<u>\$ -</u>	<u>\$ 175,000</u>	<u>100%</u>
<b>Consultants</b>					
	Environmental/30% Design	\$ 8,500,000	\$ -	\$ 8,500,000	100%
	Feasibility report /EIR	\$ 750,000	\$ -	\$ 750,000	100%
	Senior Project Manager	\$ 425,000	\$ -	\$ 425,000	100%
	Senior Lead Engineer	\$ 376,000	\$ -	\$ 376,000	100%
	Strategic Development Dir	\$ 100,000	\$ -	\$ 100,000	100%
	Administrative Assistant	\$ 55,000	\$ -	\$ 55,000	100%
	Total Consultants	<u>\$ 10,206,000</u>	<u>\$ -</u>	<u>\$ 10,206,000</u>	<u>100%</u>
<b>Other Direct costs</b>					
	Legal	\$ 30,000	\$ -	\$ 30,000	100%
	Meeting Materials	\$ 15,000	\$ -	\$ 15,000	100%
	Insurance	\$ 25,000	\$ -	\$ 25,000	100%
	Travel/Mileage/Mis	\$ 20,000	\$ -	\$ 20,000	100%
	Office Remodel	\$ 25,000	\$ -	\$ 25,000	100%
	Caltrans Reimbursement	\$ 150,000	\$ -	\$ 150,000	100%
	Union Pacific Reimbursement	\$ 150,000	\$ -	\$ 150,000	100%
	BART Reimbursement	\$ 75,000	\$ -	\$ 75,000	100%
	Total Other Direct Costs	<u>\$ 490,000</u>	<u>\$ -</u>	<u>\$ 490,000</u>	<u>100%</u>
	Total Budget	<u>\$ 10,871,000</u>	<u>\$ -</u>	<u>\$ 10,871,000</u>	<u>100%</u>

## Anticipated Regional Rail Authority Workload for LAVTA Director of Finance

### Budget

- Develop, adjust and monitor.
- Prepare financial reports, including all necessary journal entries.
- Prepare and manage annual financial audit.
- Ensure that all Regional Rail Authority expenses are tracked and reported correctly ensuring that Regional Rail Authority and LAVTA revenues and expenses are not intermixed.
- Ensure that all Regional Rail Authority expenses are procured within the approved policy of the Regional Rail Authority Board of Director.
- Cash flow monitoring.

### Grants

- Prepare and submit reimbursements from the various funding agencies ensuring that what is billed to each grant is appropriate.
- Prepare financial reporting as needed for grants.
- Ensure that the various regulations imposed by the funding sources are being followed with reporting and other requirements.

Other Duties as assigned.

## Anticipated Regional Rail Authority Workload for LAVTA Director of Planning and Marketing

### Marketing

- Maintain/update Regional Rail Authority website ([www.valleylinkrail.com](http://www.valleylinkrail.com))
- Maintain Regional Rail Authority social media activity
- Develop and manage consultant work in creation of collateral materials (brochures, flyers, etc.) for public outreach activities
- Design and procure promotional materials not required by consultants
- Assist in the planning and implementation of special events.
- Assist with governmental relations and public affairs

### Planning

- Assist Executive Director in management of consultants conducting Feasibility Report and Environmental Work and the 30% Design of Valley Link to assure timelines are met and work products are acceptable.
- Assist with Strategic Project Development and Funding Plan for Valley Link.

Other Duties as assigned.

## **AGENDA**

### **ITEM 8**



## EXECUTIVE DIRECTOR'S REPORT

February 2019

### *Near Future Strategic Planning*

In March, we will be releasing a Request for Proposals (RFP) for Strategic Planning Services. There will be two components to the RFP. Part One will be the Tri-Valley Hub Network Integration Study, which is funded and a requirement of the State that is tied to the Dublin Parking Garage TIRCP grant. The study will identify opportunities for coordinated megaregional, regional and local bus services at the future Tri-Valley Hub.

Part Two of the RFP will include both a Short Range Transit Plan (SRTP) and a Long Range Transit Plan (LRTP) for LAVTA. The SRTP and LRTP are partially (50%) funded through a grant from the Alameda County Transportation Commission (ACTC).

Proposers will be given the option of submitting proposals on the entire RFP or on either of the components individually. Issuing a single RFP but reserving the ability to award the two components as a combined contract or as separate contracts gives LAVTA flexibility in evaluating the proposals. This strategy also provides potential proposers the opportunity to demonstrate the cost efficiencies that might be possible with a single award.

At the present time, we anticipate bringing a recommendation to the Board this summer. The anticipated timeline for the planning studies is in the 18-24 month range.

### *Shared Autonomous Vehicle Project*

Staff continues to work with BART on the storage and charging infrastructure for the shared autonomous vehicle project. The work has been authorized and is scheduled for completion with BART paying for the construction and installation of the charging infrastructure, as well as the ongoing utility costs to charge the SAV. Additionally, staff is working to install a wireless charger at the site. Discussion with GoMentum to transfer the contract continue and staff estimates a draft agreement for LAVTA Board consideration in the near future.

### *Development and Submission of Grants for Parataxi and Go Dublin*

Staff has submitted two grant proposals for ACTC 2020 discretionary grant consideration. The first grant is \$139,391 for the LAVTA ParaTaxi program to be funded over 5-years. The second grant is for \$86,240 to implement a debit card program for ParaTaxi where individuals can load funds on the debit card and have the 85% reimbursement from LAVTA for ParaTaxi rides automatically applied.

Finally, staff is working with the Bay Area Air Quality Management District on the development of a grant to fund Go Dublin, the innovation partnership between LAVTA and Transit Network Companies (TNCs) in Dublin. Recently, Uber has join forces with MV to provide accessible vehicles for Uber in Dublin, which allows LAVTA's Go Dublin project to have reliable accessibility for all users. Staff continues to work with innovative ideas, such as a near future concierge program for passengers using Go Dublin without access to a smartphone and anticipates ridership growth with program. Citywide, ridership continues to grow in Dublin on the LAVTA bus routes and with the Go Dublin program.

### Attachments

1. Management Action Plan w/Updates

2. Board Statistics January FY19
3. FY19 Upcoming Items

# FY2019 Goals, Strategies and Projects

Last Updated – February 20, 2019

## MANAGEMENT ACTION PLAN (MAP)

*Goal: Service Development*

*Strategies (those highlighted in bold indicate highest Board priority)*

- 1. Provide routes and services to meet current and future demand for timely/reliable transit service**
2. Increase accessibility to community, services, senior centers, medical facilities and jobs
- 3. Optimize existing routes/services to increase productivity and response to MTC projects and studies**
- 4. Improve connectivity with regional transit systems and participate in Valley Link Project**
5. Explore innovative fare policies and pricing options
6. Provide routes and services to promote mode shift from personal car to public transit

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Short/Long Range Transit Plan	<ul style="list-style-type: none"> <li>RFP</li> <li>Award of Contract</li> </ul>	DP	Projects/ Services	Mar 2019  May 2019	→ New project 2019.	
Network Integration Study	<ul style="list-style-type: none"> <li>RFP</li> <li>Award of Contract</li> </ul>	DP	Projects/ Services	Mar 2019  May 2019	→ New project 2019. Requirement of Dublin Parking Garage.	
Comprehensive Paratransit Assessment	<ul style="list-style-type: none"> <li>Award of Contract</li> <li>Public Outreach</li> <li>Approval of Recommendations</li> </ul>	ED	Projects/ Services	Nov 2016  Jun/Nov 2017  Jun 2019	→ Nelson/Nygaard awarded contract. Public meetings held in June. LAVTA Board presentation made in September. Second round of workshops completed in November. City of Pleasanton analyzing data. <u>Met with City in early January. Discussions continuing with City. Update to Committees in March.</u>	X  X

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Fare Study	<ul style="list-style-type: none"> <li>Draft Fare Study</li> <li>Public Hearings</li> <li>Board Approval</li> </ul>	PD	Projects/ Services	May 2017  Sept 2018  Oct 2018	→ Draft Fare Study for fixed route complete. F&A reviewed in May. Decision made to hold study results to see ridership trends on fixed route and paratransit study fare recommendations. Public Hearings held in September. Board approved in October. Implemented in January.	X  X  X
Hacienda Pass	<ul style="list-style-type: none"> <li>Review Pass Program</li> <li>Work with Hacienda on Improving the Program</li> </ul>	ED	Finance/ Admin	Oct 2019  Jun 2019	→ Initial correspondence and meeting with Hacienda held. Upcoming meeting in February.	
Transit Signal Priority Upgrade Project in Rapid Corridors	<ul style="list-style-type: none"> <li>Engineering Work</li> <li>Finish Project</li> </ul>	DP	Projects/ Services	Oct 2017  Jun 2019	→ Grant by TVTAC approved. Board approved MOU with Pleasanton. Board approved engineering contract with Kimley Horn. <u>Waiting on 100% plans w/comments from cities incorporated. Expect install of equipment in summer of 2019.</u>	
Go Dublin Discount Program	<ul style="list-style-type: none"> <li>Explore use of Uber WAV</li> <li>Secure additional funding</li> <li>Develop long-term strategy</li> </ul>	ED	Projects/ Services	Nov 2018  Jun 2019  Jun 2019	→ Program continuing into FY2019. <u>Uber &amp; MV implemented Uber WAV in Dublin in December (MV provides wheelchair accessible rides through Uber). Final planning for Go Go Grandparent happening for concierge service if customer doesn't have a smart phone. Legal reviewing concept of VISA debit cards with no loading fees through Walmart as option for those without a credit card. Grant application being prepared for AQMD to consider funding for Go Dublin and potential expansion of program.</u>	X

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Dublin Service Plan	<ul style="list-style-type: none"> <li>Explore use of articulated buses</li> </ul>	DP	Projects/ Services	Mar 2019	→ Nelson/Nygaard looking at merits of LAVTA operating articulated buses. <u>Report received. Final questions/answers being made/received. Anticipate discussion with committees in March.</u>	
SAV Project	<ul style="list-style-type: none"> <li>Complete storage facility/electrical</li> <li>Work through first set of tests</li> <li>Seek long-term funding for project</li> </ul>	CM	Projects/ Services	Mar 2019 Jun 2019 Jun 2019	→ BART working on storage and electrical. <u>Negotiations held with GoMentum to determine path to testing/program success. RFP being reviewed by legal for future program management.</u>	
Advanced Intelligent Intersection Project	<ul style="list-style-type: none"> <li>Install equipment on buses</li> <li>Evaluate performance of project</li> </ul>	CM	Projects/ Services	Jun 2019 Jun 2020	→ City of Dublin funded. MOU approved between City and LAVTA. <u>Working through FCC issues on the project.</u>	
Install and Upgrade Video System on Vehicles	<ul style="list-style-type: none"> <li>Install video cameras on paratransit vehicles</li> <li>Upgrade 20 video systems on Wheels buses</li> </ul>	ED	Projects/ Services	Jun 2019 Mar 2019	→ <u>Staff installed demo video system in paratransit vehicle. Awaiting completion of 90 day trial. Working on wireless download capability of equipment.</u> → 20 buses upgraded with new video systems	X
Amendment with MTM for Paratransit Services	<ul style="list-style-type: none"> <li>Amend MTM contract to potentially require on-site dispatches</li> </ul>	ED	Finance & Admin	March 2019	→ Staff working on contract amendment. . <u>Potential contract amendment going to Committee in March for consideration.</u>	

Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
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**Goal:** Marketing and Public Awareness

**Strategies (those highlighted in bold indicate highest Board priority)**

- 1. Continue to build the Wheels brand image, identity and value for customers**
2. Improve the public image and awareness of Wheels
3. Increase two-way communication between Wheels and its customers
- 4. Increase ridership, particularly on the Rapid, to fully attain benefits achieved through optimum utilization of our transit system**
5. Promote Wheels to New Businesses and residents

Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
Website Upgrades	<ul style="list-style-type: none"> <li>More fully develop Better Way to BART section of website</li> </ul>	PD	Projects/ Services	Jun 2019	→ Project under development with Celtis.	
App Development	<ul style="list-style-type: none"> <li>Mobile Ticketing App</li> <li>Improve integration on CityMapper</li> <li>Mobile Ticketing in Transit and CityMapper</li> </ul>	PD	Projects/ Services	April 2019	→ Working with City Mapper and Transit apps on requirements for integration of mobile ticketing. Creating RFP for mobile ticketing. In final evaluation period. Report to Board in <u>April</u> on mobile ticketing app strategy.	
LAVTA Rebranding Project	<ul style="list-style-type: none"> <li>Bus stop sign replacement with new branding.</li> </ul>	PD	Projects/ Services	Jun 2019	→ Replace bus stop signs throughout service area with newly branded bus stop signs. Replace stencil stops with bus stop signs. Spring/early summer project.	
Individualized Marketing	<ul style="list-style-type: none"> <li>Award Contract</li> <li>Marketing</li> <li>Review of Results</li> </ul>	PD	Projects/ Services	May 2019 Aug/Sept 2019 Nov 2019	→ Targeting Pleasanton's high density housing areas along Rapid near BART. <u>RFP to be advertised in March. Board to consider award in May for a fall 2019 implementation.</u>	

Underlined text indicates changes since last report.

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
N Canyons Parkway Rapid Bus Stop Project	<ul style="list-style-type: none"> <li>• Begin planning/engineering work</li> <li>• Improvements to site</li> <li>• Relocation of shelters</li> </ul>	FD	Projects/ Services	May 2017 Jun 2018 Aug 2018	→ FTA grant to upgrade stops in this corridor to Rapid style. Engineering work done. Bids came in high. Board rejected all bids. Bid re-advertised. Board awarded project in November. Construction completed.	X X X
Pleasanton SmartTrips Corridor Rapid Bus Stop Project	<ul style="list-style-type: none"> <li>• Engineering work</li> <li>• Award of construction contract</li> <li>• Finish project</li> </ul>	FD	Projects/ Services	Nov 2017 <u>May 2019</u> <u>Aug 2019</u>	→ ACTC grant received to upgrade stops in this corridor to Rapid style. Board awarded engineering to Kimley Horn in November. Bus shelter type is next step. Project award in April. <u>Awaiting 100% design incorporating city comments.</u>	
Replace Shelters Past Useful Life That Are On Livermore Routes	<ul style="list-style-type: none"> <li>• Identify shelters</li> <li>• Demo/Install</li> </ul>	FD	Projects/ Services	Nov 2016 Apr 2018	→ Shelters identified. 10 shelters delivered. <u>MV to demo eight shelters and construct/install 8 shelters in March and April.</u>	X
<p><i>Goal: Regional Leadership</i></p> <p><i>Strategies (those highlighted in bold indicate highest Board priority)</i></p> <ol style="list-style-type: none"> <li><b>1. Advocate for local, regional, state, and federal policies that support mission of Wheels</b></li> <li>2. Support staff involvement in leadership roles representing regional, state, and federal forums</li> <li>3. Promote transit priority initiatives with member agencies</li> <li>4. Support regional initiatives that support mobility convenience</li> </ol>						
<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Valley Link	<ul style="list-style-type: none"> <li>• Provide staff support</li> </ul>	ED	Projects/ Services	Jun 2019	→ Staff continuing to provide support. Agency working on Phase II of Feasibility Report and environmental work/30% design of Valley Link. MTC approved \$10.1M request in September. <u>Phase II and Environmental work underway. To be completed in summer of 2019. Key issues include UP agreement, I-580 planning, BART connection, track planning to speed up train, governance and funding.</u>	
Dublin Parking Garage	<ul style="list-style-type: none"> <li>• Complete grant paperwork</li> <li>• Procure consultant for inter-regional express bus service planning as per Caltrans grant requirement.</li> </ul>	ED	Projects/ Services	Jun 2019	→ Staff meeting with County and Caltrans and CalSTA to support the project. Ground breaking held. <u>Grant work on track. County finishing EIR work and will report to County Board in March. Scope of work approved by CalSTA/Caltrans for megaregion express bus study. RFP to be advertised in March</u>	X
Calendar Year Legislative Plan	<ul style="list-style-type: none"> <li>• Creation of Legislative Plan and review/approval by the Board and provide support for key legislation.</li> </ul>	ED	Finance/ Admin	Feb 2019	→ F&A committee looked at draft legislative plan in January 2019 and Board approved in February.	X
<p><b>Goal: Organizational Effectiveness</b></p> <p><b>Strategies (those highlighted in bold indicate highest Board priority)</b></p> <ol style="list-style-type: none"> <li>1. Promote system wide continuous quality improvement initiatives</li> <li>2. Continue to expand the partnership with contract staff to strengthen teamwork and morale and enhance the quality of service</li> <li><b>3. Establish performance based metrics with action plans for improvement; monitor, improve, and report on-time performance and productivity</b></li> <li>4. HR development with focus on employee quality of life and strengthening of technical resources</li> <li>5. Enhance and improve organizational structures, processes and procedures to increase system effectiveness</li> <li>6. Develop policies that hold Board and staff accountable, providing clear direction through sound policy making decisions</li> </ol>						
<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>



<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
ViewPoint Software	<ul style="list-style-type: none"> <li>Staff to complete development of software ViewPoint w/Trapeze.</li> </ul>	ED	Projects/ Services	April 2019	→ Met with Trapeze. <u>Trapeze trained on new software and making final adjustments to templates required by contract and dealing with log-in issues.</u>	
Explore Quality of Life Opportunities for Workforce	<ul style="list-style-type: none"> <li>Explore opportunities to enhance quality of life to retain workforce</li> </ul>	FD	Finance/ Admin	Jun 2019	→ RFP to be released in Apr/May to have <u>on call assistance for organizational</u>	
Continue Planning of Atlantis Operating & Maintenance Facility	<ul style="list-style-type: none"> <li>Review previous conceptual planning and recommendations.</li> </ul>	FD	Finance/ Admin	Apr 2019	→ Currently LAVTA is out of office space/bus parking space. Review of plans to take place in late fall early spring for recommendations to the Board in April.	
<p><b>Goal: Financial Management</b></p> <p><i>Strategies (those highlighted in bold indicate highest Board priority)</i></p> <ol style="list-style-type: none"> <li><b>1. Develop budget in accordance with strategic Plan, integrating fiscal review processes into all decisions</b></li> <li>2. Explore and develop revenue generating opportunities</li> <li>3. Maintain fiscally responsible long range capital and operating plans</li> </ol>						
<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
FY18 Comprehensive Annual Financial Report	<ul style="list-style-type: none"> <li>Complete financial audit and all required reporting to Board, local, regional and state agencies.</li> </ul>	DF	Finance/ Admin	Nov 2018	→ Audit performed. No findings. Board reviewed in November.	X

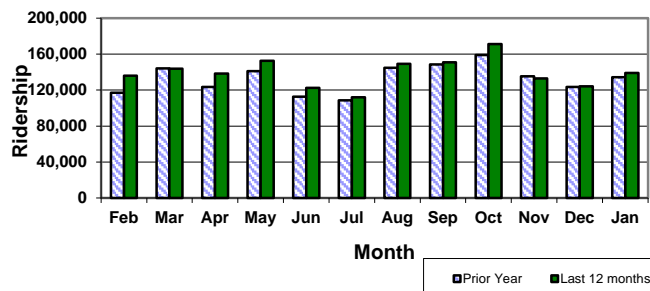
# Monthly Summary Statistics for Wheels

January 2019

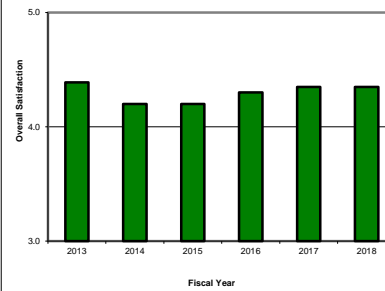
## FIXED ROUTE

	January 2019			% change from one year ago		
Total Ridership FY 2018 To Date	979,408			2.7%		
Total Ridership For Month	138,918			3.5%		
Fully Allocated Cost per Passenger	\$8.40			-3.8%		
	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday
Average Daily Ridership	5,976	1,563	1,127	4.1%	0.1%	-2.8%
Passengers Per Hour	13.7	10.0	7.2	2.5%	0.1%	-6.8%
	January 2019			% change from last month		
On Time Performance	83.0%			0.4%		

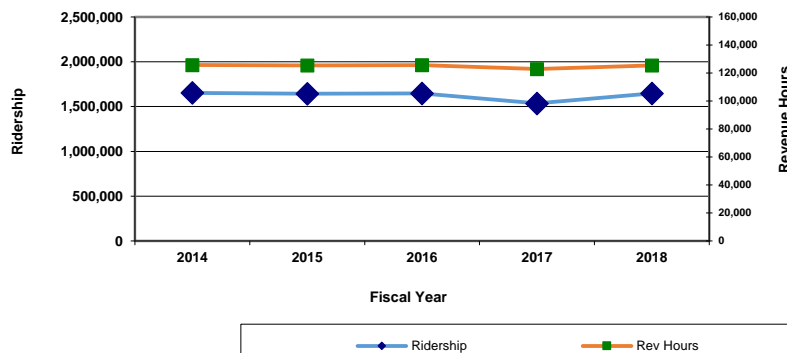
Monthly Unlinked Boardings and Revenue Hours  
Last 24 Months



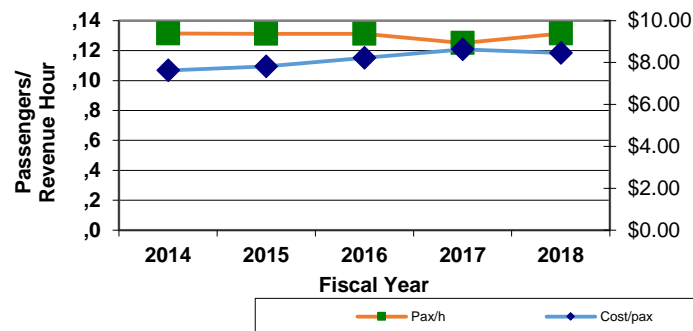
Historical Customer Service  
Survey Results



Annual Unlinked Boardings and Revenue Hours  
FY2014-2018



Full Cost Per Passenger and Passenger Per Hour  
FY2014-2018



## Monthly Summary Statistics for Wheels

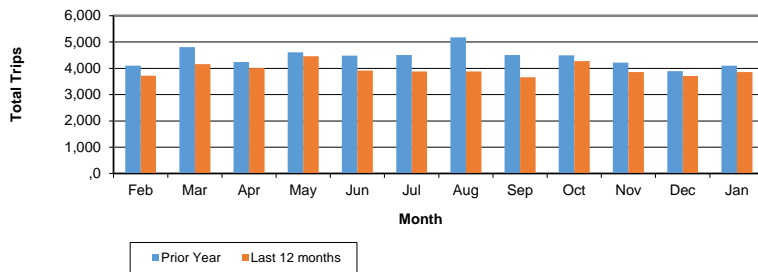
*January 2019*

### PARATRANSIT

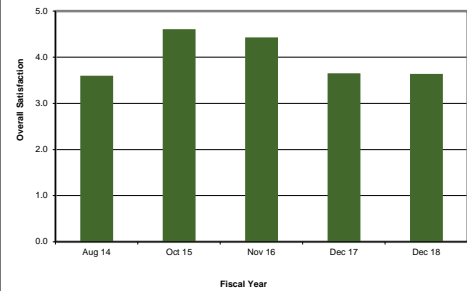
General Statistics	January 2019	% Change from last year	Year to Date
Total Monthly Passengers	3,862	-5.7%	27,130
Average Passengers Per Hour	1.20	-29.4%	
On Time Performance	94%	17.5%	
Cost per Trip	\$33.82	2.0%	
Number of Paratransit Assessments	25	47.1%	201
Calls Answered in <1 Minute	70%	-7.0%	

Missed Services Summary	January 2019	Year to Date
1st Sanction - Phone Call	0	14
2nd Sanction - Written Letter	0	0
3rd Sanction - 15 Day Suspension	0	0
4th Sanction - 30 Day Suspension	0	0
5th Sanction - 60 Day Suspension	0	0
6th Sanction - 90 Day Suspension	0	0

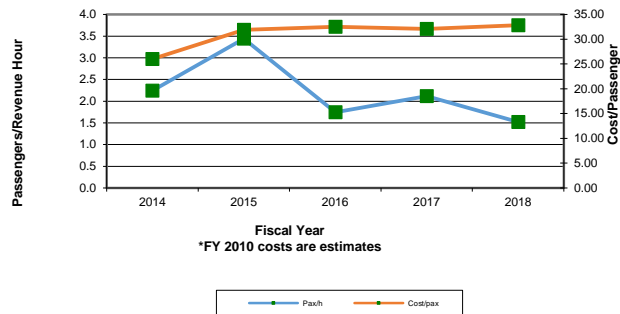
**Paratransit Monthly Unlinked Boardings, Last 24 Months**



**Historical Customer Service Survey Results**



**Paratransit Full Cost Per Trip and Average Passengers Per Hour  
FY2014-2018**



## Monthly Summary Statistics for Wheels

**January 2019**

SAFETY														
ACCIDENT DATA	January 2019				Fiscal Year to Date									
	Fixed Route		Paratransit		Fixed Route		Paratransit							
Total					16		1							
Preventable	0		0		11		0							
Non-Preventable	0		0		5		1							
Physical Damage														
Major	0		0		0		0							
Minor	0		0		16		0							
Bodily Injury														
Yes	0		0		2		1							
No	0		0		10		0							
MONTHLY CLAIMS ACTIVITY	Totals													
Amount Paid														
This Month	\$3,416.85													
To Date This Fiscal Year	\$26,320.93													
Budget	\$100,000.00													
% Expended	26%													
CUSTOMER SERVICE - ADMINISTRATION														
CATEGORY	Number of Requests													
	January 2019	Year To Date												
Praise		5												
Bus Stop	3	14												
Incident		0												
Trip Planning	1	14												
Fares/Tickets/Passes		6												
Route/Schedule Planning	4	16												
Marketing/Website	1	2												
ADA	1	2												
TOTAL		49												
CUSTOMER SERVICE - OPERATIONS														
CATEGORY	FIXED ROUTE				PARATRANSIT									
	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE						
Praise	3			5				1						
Safety	1	2		3				1						
Driver/Dispatch Courtesy		3		5				0						
Early				1	1	1		1						
Late		3		14		2		1						
No Show	1			7		1		0						
Incident				0				1						
Driver/Dispatch Training	4	2	2	5	1	4		9						
Maintenance				0				0						
Bypass	2	4		20				0						
TOTAL	11	14	2	60	2	8	0	14						
Valid Complaints														
Per 10,000 riders	0.79													
Per 1,000 riders					0.52									

## LAVTA COMMITTEE ITEMS - March 2019 - July 2019

### Finance & Administration Committee

#### March

	Action	Info
Minutes	X	
Treasurers Report	X	

#### April

	Action	Info
Minutes	X	
Treasurers Report	X	
Funding Resolutions - TDA, STA, RM2	X	

#### May

	Action	Info
Minutes	X	
Treasurers Report	X	
Prelim Budget	X	
FTA Triennial Review (last in '18)	X	

#### June

	Action	Info
Minutes	X	
Treasurers Report	X	
LAIF	X	
Budget - final	X	
Annual Org Review	X	
Legal Contract	X	

#### July

	Action	Info
Minutes	X	
Treasurers Report	X	
FTA Funding resolutions 5307, 5309, and 5311	X	

\*Typically July committee meetings are cancelled

## LAVTA COMMITTEE ITEMS - March 2019 - July 2019

### Projects & Services Committee

#### March

	Action	Info
Minutes	X	
Quarterly Operations		X
Mobility Forward Draft Recommendation	X	
SAV Update		X
Articulated Bus Study		X
SmartTrips Phase II Summary		X
Alameda County Fair Service	X	

#### April

	Action	Info
Minutes	X	
Draft Fall Service Changes	X	
DAR Customer Satisfaction Survey		X
Mobility Forward Final Recommendation	X	

#### May

	Action	Info
Minutes	X	
Fall Service Changes (effective August)	X	
Quarterly Operations		X

#### June

	Action	Info
Minutes	X	
WAAC Appointments	X	
Fixed Route Customer Satisfaction		X
Marketing Work Plan	X	

#### July

	Action	Info
Minutes	X	

\*Typically July committee meetings are cancelled