

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

BOARD OF DIRECTORS MEETING

DATE: April 1, 2019

PLACE: LAVTA Offices, Room 110
1362 Rutan Court, Suite 100, Livermore

TIME: 4:00pm

AGENDA

1. Call to Order and Pledge of Allegiance

2. Roll Call of Members

3. Meeting Open to Public

- Members of the audience may address the Board of Directors on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Unless members of the audience submit speaker forms before the start of the meeting requesting to address the board on specific items on the agenda, all comments must be made during this item of business. Speaker cards are available at the entrance to the meeting room and should be submitted to the Board secretary.
- Public comments should not exceed three (3) minutes.
- Items are placed on the Agenda by the Chairman of the Board of Directors, the Executive Director, or by any three members of the Board of Directors. Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.
- For the sake of brevity, all questions from the public, Board and Staff will be directed through the Chair.

4. March Tri-Valley Accessible Advisory Committee Minutes

5. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

- A. Minutes of the March 4, 2019 Board of Directors meeting.**
- B. Treasurer's Report for February 2019**

Recommendation: The Finance and Administration committee recommends approval of the LAVTA Treasurer's Report for February 2019.

- C. Wheels Service to the 2019 Alameda County Fair**

Recommendation: The Projects & Services Committee approved forwarding a recommendation to the Board of Directors to operate a dedicated, hourly shuttle service

between the East Dublin/Pleasanton BART station and the Fairgrounds during the 2019 Alameda County Fair, as outlined above.

D. Summer School Service Accommodation for 2019

Recommendation: The Projects & Services Committee approved forwarding a recommendation to the Board of Directors to:

- Operate Wheels routes #501, #502, #503, and #504 during the DUSD 2019 summer school program, and
- Operate the selected option above for an additional three days to accommodate the earlier start of the DPIE STEM program at DHS, and
- Direct students to the regular Rapid Route 10R for the PUSD 2019 summer school program.

E. Resolution in Support of Application for FY 2019 Pilot Trip Reduction Microtransit Grant Program Funding through the Bay Area Air Quality Management District (BAAQMD)

Recommendation: The Finance and Administration recommends the Board of Directors approve Resolution 09-2019 in support of an application to the Bay Area Air Quality Management District for Pilot Trip Reduction Microtransit funding toward the development and implementation of the GoTriValley On-Demand Shared-Ride Microtransit Project. This resolution is required to complete the application for this funding.

6. FY 2019 2nd Quarter Report – Operations

Recommendation: None – information only.

7. Dial-A-Ride Passenger Survey of 2018

Recommendation: None – information only.

8. Management Action Plan

9. Matters Initiated by the Board of Directors

- Items may be placed on the agenda at the request of three members of the Board.

10. Next Meeting Date is Scheduled for: May 6, 2019

11. Adjournment

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

*Executive Director
Livermore Amador Valley Transit Authority
1362 Rutan Court, Suite 100
Livermore, CA 94551
Fax: 925.443.1375
Email: frontdesk@lavta.org*

AGENDA

ITEM 4

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

Tri-Valley Accessible Advisory Committee

DATE: Wednesday, March 6, 2019

PLACE: **Robert Livermore Community Center, Larkspur South Room**
4444 East Avenue, Livermore 94550

TIME: 3:30 p.m.

DRAFT MINUTES

1. Call to Order

The TAAC Chair Herb Hastings called the meeting to order at 3:35 pm.

Members Present:

Judith LaMarre	City of Livermore
Bob Chulata	City of Livermore – Alternate
Shawn Costello	City of Dublin
Connie Mack	City of Dublin
Sue Tuite	City of Pleasanton
Carmen Rivera-Hendrickson	City of Pleasanton
Jeffrey Jacobsen	City of Pleasanton - Alternate
Herb Hastings	County of Alameda
David Weir	County of Alameda – Alternate
Amy Mauldin	Social Services Member

Staff Present:

Jonathan Steketee	LAVTA
Kadri Kulm	LAVTA
Cliff Crabtree	MTM
Lindsey Bookhammer	MTM
Christian Pereira	MV Transit

Richard Weiner	Nelson\Nygaard
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2. **Citizens' Forum: An opportunity for members of the audience to comment on a subject not listed on the agenda (under state law, no action may be taken at this meeting)**
None
3. **Minutes of the November 14, 2018 meetings of the Committee**
Approved.
Mauldin/Tuite
Rivera-Hendrickson and Costello abstained.
4. **Mobility Forward: Tri-Valley Paratransit Study**
Richard Weiner from Nelson\Nygaard presented the final study outcomes and recommendations. The main recommendations of the study include transferring the ADA service from the City of Pleasanton to LAVTA, implementing policy and service changes for Wheels Dial-A-Ride, and implementing Tri-Valley coordinated transit strategy for older adults and people with disabilities. LAVTA staff is reviewing the recommendations made in the study and will bring back to the committee and LAVTA board as action items to implement based on the recommendations in the assessment.
5. **Dial-A-Ride Customer Satisfaction Survey**
Staff presented the latest Dial-A-Ride Customer Satisfaction Survey results to the committee.
6. **LAVTA's Annual ADA Paratransit Plan Submission to Alameda CTC for FY19/20**
Staff presented LAVTA's FY19/20 Paratransit Plan submission for ACTC's Measure B and BB funds to the committee.
7. **TAAC Member Recruitment for Terms Starting FY19/20**
LAVTA is recruiting members for the terms starting in July, 2019. The deadline for submitting applications is April 19, 2019.
8. **PAPCO Report**
Carmen Rivera-Hendrickson reported that PAPCO reviewed the three applications LAVTA submitted for the ACTC discretionary grant program at their last meeting. She did not support the funding.
9. **Service Updates & Concerns**
Staff distributed new TAAC binders and identification cards to the committee members. Staff updated the committee on the MTM subcontractors, LAVTA's

RFP for Strategic Planning Services, SAV project, and grant applications for Para-Taxi service and GoDublin expansion.

Judy LaMarre reported that the Civic Center bus stop in Livermore had problems in the evening of February 12 as the bus had already gone by. She called, but the first call went straight to the voicemail and when she called back the person hung up. Staff took notes for the follow-up.

Herb Hastings said that due to construction there is a temporary bus stop in Dublin Court near the Dublin Civic Center.

Couple of the committee members said that their Dial-A-Ride vehicles were missing a topper.

Herb Hastings recommended there should be a member of the TAAC at the rail committee.

10. Adjournment

Meeting adjourned at 5:05pm

AGENDA

ITEM 5A

MINUTES OF THE MARCH 4, 2019 LAVTA BOARD MEETING AGENDA

DATE: March 4, 2019
PLACE: Dublin Civic Center - Regional Meeting Room
100 Civic Plaza, Dublin, CA 94568
TIME: 4:00pm

1. Call to Order and Pledge of Allegiance

Without objection the Board nominated Jerry Pentin to be the Chair Pro Tem, until the Chair arrives.

Meeting was called to order by Board Chair Pro Tem Jerry Pentin at 4:04pm

2. Roll Call of Members

Members Present

Melissa Hernandez – Vice Mayor, City of Dublin
Karla Brown – Vice Mayor, City of Pleasanton
Jerry Pentin – Councilmember, City of Pleasanton
Bob Woerner – Councilmember, City of Livermore
Bob Coomber – Councilmember, City of Livermore

Members Absent

Scott Haggerty – Supervisor, County of Alameda
David Haubert – Mayor, City of Dublin

3. Meeting Open to Public

Herb Hastings

Herb Hastings requested the closed westbound bus stop near the construction zone on Dublin Boulevard be reopened for Dublin's St. Patrick's Day Celebration. Reopening the bus stop will make BART more accessible for bus service. Herb Hastings also made a suggestion on behalf of the Tri-Valley Accessible Advisory Committee (TAAC) to expand Go Dublin throughout the Tri-Valley. Staff informed there is a temporary bus stop located on the west side of Civic Center Drive, due to construction.

4. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

- A. Minutes of the February 4, 2019 Board of Directors meeting.**
- B. Treasurer's Report for January 2019**

The Board of Directors approved the LAVTA Treasurer's Report for January 2019.

- C. Resolution in Support of Allocation Request for FY 18-19 Funding through the State Low Carbon Transit Operations Program (LCTOP)**

The Board of Directors approved Resolution 05-2019 in support of an LCTOP allocation request to Caltrans for the future purchase of four zero-emission battery-electric replacement buses and related support infrastructure in FY 2022. This resolution is required to request allocations for this funding from Caltrans.

Board Chair Pro Tem Jerry Pentin asked for any amendments or changes on the Consent Agenda or any objections to its adoption. The Consent Agenda passed without objection.

Aye: Pentin, Brown, Woerner, Hernandez, Coomber

No: None

Abstain: None

Absent: Haggerty, Haubert

5. Resolution of the Board of Directors Appreciating the Services of Councilmembers Janine Thalblum and Steven Spedowski

The Board of Directors adopted Resolution 06-2019 and 07-2019 appreciating the services of Councilmembers Janine Thalblum and Steven Spedowski.

Approved: Hernandez/Coomber

Aye: Pentin, Brown, Woerner, Hernandez, Coomber

No: None

Abstain: None

Absent: Haggerty, Haubert

6. MV Transportation, Inc. Employee of the Month

Staff provided the Board of Directors the MV Transportation, Inc. Employee of the Month. MV Transportation started an employee of the month program. The employee selected will have their picture featured above an "Employee of the Month Plaque" and will park in a designated prime parking space. The employee of the month for January 2019 is Mandell Coats.

The item was discussed by the Board of Directors and staff.

This was informational only.

7. Rail Stipends for LAVTA Staff

Executive Director Michael Tree provided the Board of Directors the Rail Stipends for LAVTA Staff. Executive Director Michael Tree informed that the Rail Authority approved the twelve month budget in December 2018, which included the stipends. The stipends would begin in March 2019 for a period of ten months not to exceed a total of \$50,000, as approved by the Rail budget.

The item was discussed by the Board of Directors and staff. Board Member Karla Brown does not want Rail Authority work to take precedence over LAVTA's work. Board Member Karla Brown would like to reevaluate this in one year, since employees may not want to continue working on the Rail project.

The Board of Directors approved the Stipends for the Director of Finance and the Director of Planning and Communication to be administered at the discretion of the Executive Director.

Approved: Woerner/Brown

Aye: Pentin, Brown, Woerner, Hernandez, Coomber

No: None

Abstain: None

Absent: Haggerty, Haubert

8. Executive Director's Report

Executive Director Michael Tree provided the Board of Directors the Executive Director's Report. Executive Director Michael Tree informed that there will be Request for Proposals (RFP) released soon. The Shared Autonomous Vehicle (SAV) RFP will be released this week or next week for a new management team. The goal is to get the SAV testing on the street by July, if not before. Executive Director Michael Tree also noted that Board Members would like to expand Go Dublin into Livermore and Pleasanton, so staff is working with BAQMD to expand this program. Executive Director Michael Tree stated that a high priority project is the Santa Rita corridor with Rapid shelters. Executive Director Michael Tree lastly highlighted the upgrade of signal lights at sixty-six intersections on Rapid routes to have GPS signal priority.

Staff presented four first place AdWheel awards that are given to North American Transit Systems from American Public Transportation Association (APTA). LAVTA won more than any other transit system and the grand prize will be awarded at New York City in October. LAVTA will find out in the Summer if any of these awards won the grand prize award.

9. Matters Initiated by the Board of Directors

None.

10. Next Meeting Date is Scheduled for: April 1, 2019

11. Adjournment

Meeting adjourned at 4:22pm.

AGENDA

ITEM 5B

STAFF REPORT

SUBJECT: Treasurer's Report for February 2019

FROM: Tamara Edwards, Director of Finance

DATE: April 1, 2019

Action Requested

Approve the LAVTA Treasurer's Report for February 2019.

Discussion

Cash accounts:

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

General checking account activity (105):

Beginning balance February 1, 2019	\$4,869,133.95
Payments made	\$1,614,389.46
Deposits made	\$1,196,152.07
Ending balance February 28, 2019	\$4,450,896.56

Farebox account activity (106):

Beginning balance February 1, 2019	\$31,201.04
Deposits made	\$111,702.85
Ending balance February 28, 2019	\$142,903.89

LAIF investment account activity (135):

Beginning balance February 1, 2019	\$5,745,951.10
Ending balance February 28, 2019	\$5,745,951.10

Operating Expenditures Summary:

As this is the eighth month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 66.66%. The agency is at 56.04% overall.

Operating Revenues Summary:

While expenses are at 56.04%, revenues are at 56.3%, which is expected and the agency has sufficient cash on hand.

Recommendation

The Finance and Administration Committee recommends that the Board of Directors approve the LAVTA Treasurer's Report for February 2019.

Attachments:

1. February 2019 Treasurer's Report

Approved: _____

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
BALANCE SHEET
FOR THE PERIOD ENDING:
February 28, 2019**

ASSETS:

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	4,450,897	
106 CASH - FIXED ROUTE ACCOUNT	142,904	
107 Clipper Cash	980,647	
120 ACCOUNTS RECEIVABLE	928,151	
135 INVESTMENTS - LAIF	5,745,951	
150 PREPAID EXPENSES	(91,368)	
160 OPEB ASSET	536,342	
165 DEFFERED OUTFLOW-Pension Related	636,065	
170 INVESTMENTS HELD AT CALTIP	0	
111 NET PROPERTY COSTS	69,223,989	
TOTAL ASSETS		82,554,017

LIABILITIES:

205 ACCOUNTS PAYABLE	440,935	
211 PRE-PAID REVENUE	1,854,887	
21101 Clipper to be distributed	493,755	
22000 FEDERAL INCOME TAXES PAYABLE	34	
22010 STATE INCOME TAX	(10)	
22020 FICA MEDICARE	(57)	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(330)	
22030 SDI TAXES PAYABLE	0	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	627	
22090 WORKERS' COMPENSATION PAYABLE	3,560	
22100 PERS-457	0	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	1,075,263	
23104 Deferred Inflow- Pension Related	60,124	
23103 INSURANCE CLAIMS PAYABLE	105,932	
23102 UNEMPLOYMENT RESERVE	8,300	
TOTAL LIABILITIES		4,043,022

FUND BALANCE:

301 FUND RESERVE	(4,812,531)	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	81,875,448	
30401 SALE OF BUSES & EQUIPMENT	565	
FUND BALANCE	1,447,514	
TOTAL FUND BALANCE		78,510,996
TOTAL LIABILITIES & FUND BALANCE		82,554,018

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
REVENUE REPORT
FOR THE PERIOD ENDING:
February 28, 2019**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	1,411,344	140,266	918,178	493,166	65.1%
4020000	Business Park Revenues	208,249	0	112,218	96,031	53.9%
4020500	Special Contract Fares	529,223	124,593	171,015	358,208	32.3%
4020500	Special Contract Fares - Paratransit	54,000	0	21,436	32,564	39.7%
4010200	Paratransit Passenger Fares	203,000	14,261	100,850	102,151	49.7%
4060100	Concessions	54,110	0	4,985	49,125	9.2%
4060300	Advertising Revenue	95,000	0	0	95,000	0.0%
4070400	Miscellaneous Revenue-Interest	7,000	2,932	33,873	(26,873)	483.9%
4070300	Non transportation revenue	56,400	0	41,592	14,808	73.7%
4090100	Local Transportation revenue	333,000	0	34,596	298,404	10.4%
4099100	TDA Article 4.0 - Fixed Route	10,481,586	907,504	6,413,469	4,068,117	61.2%
4099500	TDA Article 4.0-BART	101,489	8,022	68,012	33,477	67.0%
4099200	TDA Article 4.5 - Paratransit	141,539	11,786	76,312	65,227	53.9%
4099600	Bridge Toll- RM2, RM1	778,436	0	0	778,436	0.0%
4110100	STA Funds-Paratransit	88,104	0	23,812	64,292	27.0%
4110500	STA Funds- Fixed Route BART	593,690	0	593,690	-	100.0%
4110100	STA Funds-pop	1,077,176	71,824	1,149,000	(71,824)	106.7%
4110100	STA Funds- rev	250,382	0	250,382	-	100.0%
4110100	STA Funds- Lifeline	205,118	0	518,490	(313,372)	252.8%
4110100	STA Funds- SJ county	100,000	0	0	100,000	0.0%
4110100	Caltrans rail planning grant	750,000	0	0	750,000	0.0%
4130000	FTA Section 5307 Preventative Maint.	444,777	0	0	444,777	100.0%
4130000	FTA Section 5307 ADA Paratransit	348,687	0	0	348,687	0.0%
4130000	FTA TPI	-	0	0	-	100.0%
4130000	FTA JARC and NF	-	0	0	-	#DIV/0!
4130000	FTA 5310	33,000	0	0	33,000	0.0%
4640500	Measure B Gap	17,932	0	0	17,932	100.0%
4640500	Measure B Express Bus	-	0	0	-	100.0%
4640100	Measure B Paratransit Funds-Fixed Route	976,564	0	467,119	509,445	47.8%
4640100	Measure B Paratransit Funds-Paratransit	181,949	0	87,032	94,917	47.8%
4640200	Measure BB Paratransit Funds-Fixed Route	722,304	0	344,935	377,369	47.8%
4640200	Measure BB Paratransit Funds-Paratransit	329,937	0	157,561	329,937	47.8%
TOTAL REVENUE		20,573,996	1,281,188	11,588,556	9,143,001	56.3%

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
OPERATING EXPENDITURES
FOR THE PERIOD ENDING:
February 28, 2019**

		BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
501 02	Salaries and Wages	\$1,643,512	\$119,834	\$968,351	\$675,161	58.92%
502 00	Personnel Benefits	\$947,690	\$13,693	\$471,530	\$476,160	49.76%
503 00	Professional Services	\$1,606,046	\$15,553	\$375,170	\$1,230,876	23.36%
503 05	Non-Vehicle Maintenance	\$667,183	\$18,412	\$446,958	\$207,303	66.99%
503 99	Communications	\$9,500	\$29	\$1,983	\$7,517	20.87%
504 01	Fuel and Lubricants	\$1,338,900	\$63,183	\$543,158	\$795,742	40.57%
504 03	Non contracted vehicle maintenance	\$7,300	\$0	\$0	\$7,300	0.00%
504 99	Office/Operating Supplies	\$48,135	\$5,679	\$29,940	\$18,195	62.20%
504 99	Printing	\$60,000	\$1,712	\$17,456	\$42,544	29.09%
505 00	Utilities	\$323,914	\$17,625	\$200,971	\$122,943	62.04%
506 00	Insurance	\$689,689	\$2,992	\$522,762	\$166,927	75.80%
507 99	Taxes and Fees	\$302,000	\$5,895	\$56,208	\$245,792	18.61%
508 01	Purchased Transportation Fixed Route	\$10,199,209	\$806,002	\$6,724,597	\$3,495,909	65.93%
2-508 02	Purchased Transportation Paratransit	\$2,024,000	\$124,533	\$1,040,734	\$983,266	51.42%
508 03	Purchased Transportation WOD	\$75,000	\$2,307	\$11,581	\$63,419	15.44%
509 00	Miscellaneous	\$476,518	(\$7,129)	\$35,714	\$433,538	7.49%
509 02	Professional Development	\$57,400	\$1,167	\$25,668	\$31,732	44.72%
509 08	Advertising	\$75,000	\$5,073	\$43,914	\$31,086	58.55%
TOTAL		\$20,550,996	\$1,196,560	\$11,516,696	\$9,035,409	56.04%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)
FOR THE PERIOD ENDING:
February 28, 2019

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
REVENUE DETAILS						
4090594	TDA (office and facility equip)	100,000	0	0	100,000	0.00%
4090194	TDA Shop repairs and replacement	85,000	0	0	85,000	0.00%
4091794	Bus stop improvements	464,415	0	0	464,415	0.00%
	TDA Bus cameras	230,000	0	0	230,000	0.00%
4090994	TDA IT Upgrades and Replacements	35,000	0	0	35,000	0.00%
4090794	TDA Transit Center Improvements	-	0	0	0	#DIV/0!
409??94	TDA (Transit Capital)	100,000	0	0	100,000	0.00%
4092094	TDA (Major component rehab)	350,000	0	0	350,000	0.00%
4091294	TDA Doolan Tower Upgrade	10,000	0	0	10,000	0.00%
	TDA TSP	66,000	0	0	66,000	0.00%
4092194	TDA Rebranding bus wrap	100,000	0	0	100,000	0.00%
4091594	TDA Farebox upgrade	101,758	0	0	101,758	0.00%
4090394	TDA Non revenue vehicle replacement	200,000	0	0	200,000	0.00%
4092396	Bridge Tolls Bus Replacement	-	0	0	0	#DIV/0!
4091701	CTC CIP Shelters	1,414,000	0	104,704	1,309,296	7.40%
409xx01	TVTC TSP	1,140,000	0	0	1,140,000	0.00%
409xx01	SGR shelters and stops	55,640	0	18,491	37,149	33.23%
4111700	PTMISEA Shelters and Stops	80,585	0	0	80,585	0.00%
41124	Prob 1B Security upgrades	44,259	0	0	44,259	0.00%
41114	Prop 1B Wifi	36,696	0	0	36,696	0.00%
41107	PTMISEA Transit Center Improvements	127,520	0	0	127,520	0.00%
41105	PTMISEA Office improvements	195,000	0	0	195,000	0.00%
	TSP	200,000	0	297,112	(97,112)	148.56%
41315	FTA Farebox upgrade	398,242	0	0	398,242	0.00%
	FTA Hybrid battery packs	800,000	0	0	800,000	0.00%
41303	FTA non revenue vehicle upgrade	367,200	0	0	367,200	0.00%
	FTA Transit Center	440,000	0			0.00%
TOTAL REVENUE		7,141,315	-	420,307	6,281,008	5.89%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)
FOR THE PERIOD ENDING:
February 28, 2019

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
EXPENDITURE DETAILS						
CAPITAL PROGRAM - COST CENTER 07						
5550107	Shop Repairs and replacement	85,000	0	900	84,100	1.06%
5550207	New MOA Facility (Satelite Facility)	-	0	0	0	#DIV/0!
5550307	Non revenue vehicle replacement	567,200	159,228	315,025	252,175	55.54%
5550407	BRT	-	1,111	581,950	(581,950)	#DIV/0!
5550507	Office and Facility Equipment	295,000	38,397	39,468	255,532	13.38%
5550607	511 Integration	-	125,000	125,000	(125,000)	#DIV/0!
	TSP upgrade	1,406,000	0	0	1,406,000	0.00%
	Bus camera replacement	230,000	0	0	230,000	0.00%
5550907	IT Upgrades and replacement	35,000	0	21,216	13,784	60.62%
5551007	Transit Center Upgrades and Improvements	567,520	0	5,382	562,138	0.95%
5551207	Doolan Tower upgrade	10,000	0	0	10,000	0.00%
5551407	Wifi	36,696	0	0	36,696	0.00%
5551507	Farebox upgrade	500,000	0	13,925	486,075	2.79%
5551707	Bus Shelters and Stops	2,014,640	0	14,664	1,999,976	0.73%
5552007	Major component rehab	1,150,000	0	59,206	1,090,794	5.15%
5552107	Rebranding bus wrap	100,000	0	0	100,000	0.00%
5552307	Bus replacement	-	0	177,722	(177,722)	#DIV/0!
5552407	Security upgrades	44,259	0	0	44,259	0.00%
555??07	Transit Capital	100,000	0	0	100,000	0.00%
TOTAL CAPITAL EXPENDITURES		7,141,315	323,736	1,354,459	5,786,856	18.97%
FUND BALANCE (CAPITAL)		0.00	(323,736)	(934,152)		
FUND BALANCE (CAPTIAL & OPERATING)		0.00	(245,058)	(869,408)		

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
March 20, 2019

LIVERMORE/AMADOR VALLEY TRANSIT
AUTHORITY
GENERAL MANAGER
1362 RUTAN COURT, SUITE 100
LIVERMORE, CA 94550

PMIA Average Monthly Yields

Account Number:
80-01-002

// [Tran Type Definitions](#)

February 2019 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	5,759,725.09
Total Withdrawal:	0.00	Ending Balance:	5,759,725.09

REPORT.: Mar 15 19 Friday
 RUN....: Mar 15 19 Time: 10:55
 Run By.: Daniel Zepeda

LAVTA
 Month End Cash Disbursements Report
 Prior Period Report for 02-19 BANK ACCOUNT 105

PAGE: 001
 ID #: PY-CD
 CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
02-19	H9110	02/01/19	BRO03 (KARLA SUE BROWN)		200.00	.00	200.00	BRO03, JAN-19 BOD STIPEND
	H9111	02/01/19	HAG01 (SCOTT HAGGERTY)		100.00	.00	100.00	HAG01, JAN-19 BOD STIPEND
	H9112	02/01/19	HAU01 (DAVID HAUBERT)		100.00	.00	100.00	HAU01, JAN-19 BOD STIPEND
	H9113	02/01/19	PEN01 (JERRY PENTIN)		100.00	.00	100.00	PEN01, JAN-19 BOD STIPEND
	H9114	02/01/19	EMP01 (EMPLOYMENT DEVEL DEPT)		.13	.00	.13	EMP01, 4TH QTR STATE TAX
	H9115	02/01/19	EFT01 (ELECTRONIC FUND TRANSFERS)		.04	.00	.04	EFT01, 4TH QTR FEDERAL TA
	H9116	02/01/19	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		39,685.40	.00	39,685.40	DIR02, PR DIRECT DEPOSIT
	H9117	02/01/19	EFT01 (ELECTRONIC FUND TRANSFERS)		7,024.90	.00	7,024.90	EFT01, FEDERAL TAX 1/12-1
	H9118	02/01/19	EMP01 (EMPLOYMENT DEVEL DEPT)		2,752.04	.00	2,752.04	EMP01, STATE TAX 1/12-1/2
	H9119	02/01/19	PER04 (CALPERS RETIREMENT SYSTEM)		1,696.42	.00	1,696.42	PER04, PERS 457 CONTRIBUT
	H9120	02/01/19	PER01 (PERS)		3,360.35	.00	3,360.35	PER01, PERS CLASSIC CONTR
	H9121	02/01/19	PER01 (PERS)		4,023.92	.00	4,023.92	PER01, PERS NEW CONTRIBUT
	H9122	02/08/19	MTM01 (MEDICAL TRANSPORTATION MANAG		108,562.08	.00	108,562.08	MTM01, DEC-18 MONTHLY SER
	H9123	02/08/19	MCC01 (TONY MCCAULAY)		215.94	.00	215.94	MCC01, NOV-18 THRU JAN-19
	H9124	02/08/19	STE04 (JONATHAN STEKETEE)		1,446.38	.00	1,446.38	STE04, JAN-19 TRB ANNUAL
	H9125	02/08/19	MVT01 (MV TRANSPORTATION, INC.)		48,582.11	.00	48,582.11	MVT01, DEC-18 MONTHLY FIX
	H9126	02/08/19	MTM01 (MEDICAL TRANSPORTATION MANAG		2,707.50	.00	2,707.50	MTM01, MTM-112121 SECURE
	H9127	02/08/19	MTM01 (MEDICAL TRANSPORTATION MANAG		8,837.50	.00	8,837.50	MTM01, MTM-112120 NORTH B
	H9128	02/08/19	STA01 (STATE COMPENSATION FUND)		1,759.83	.00	1,759.83	STA01, FEB-19 WORKER'S CO
	H9129	02/08/19	PAC01 (AT&T)		33.03	.00	33.03	PAC01,ACCT #232-351-6260,
	H9130	02/08/19	PAC01 (AT&T)		351.40	.00	351.40	PAC01,ACCT #436-951-0106,
	H9131	02/08/19	PAC01 (AT&T)		204.73	.00	204.73	PAC01,ACCT #925-243-9029,
	H9132	02/08/19	PAC01 (AT&T)		103.08	.00	103.08	PAC01,ACCT #925-245-0576,
	H9139	02/08/19	CAL04 (CALIFORNIA WATER SERVICE)		644.38	.00	644.38	CAL04, 0198655555, BUS WA
	H9140	02/08/19	CAL04 (CALIFORNIA WATER SERVICE)		130.68	.00	130.68	CAL04, 0198655555, BUS WA
	H9141	02/08/19	CAL04 (CALIFORNIA WATER SERVICE)		74.26	.00	74.26	CAL04, 0198655555, BUS WA
	H9142	02/08/19	CAL04 (CALIFORNIA WATER SERVICE)		883.82	.00	883.82	CAL04, 9098655555, MOA WA
	H9143	02/08/19	TAX07 (ASMA SYEDA)		101.36	.00	101.36	TAX07, PARATAXI REIMBURSE
	H9144	02/08/19	TAX14 (KAREN ADAMS)		73.55	.00	73.55	TAX14, PARATAXI REIMBURSE
	H9145	02/08/19	TAX76 (MARY ANN HANDZUS)		220.20	.00	220.20	TAX76, PARATAXI REIMBURSE
	H9146	02/08/19	TAX91 (VIVIAN MARIE MILLER)		227.13	.00	227.13	TAX91, PARATAXI REIMBURSE
	H9147	02/08/19	GRA02 (GRANADA HIGH SCHOOL-ART DEPT		(350.00)	.00	(350.00)	GRA02, 2019 ART MURAL SHE
	H9148	02/08/19	GRA02 (GRANADA HIGH SCHOOL-ART DEPT		350.00	.00	350.00	GRA02, 2019 ART MURAL SHE
	H9149	02/22/19	STA13 (STAPLES CREDIT PLAN)		724.29	.00	724.29	STA13, FEB-19 CC STATEMEN
	H9150	02/22/19	MCC01 (TONY MCCAULAY)		426.00	.00	426.00	MCC01, FEB-19 APTA MARKET
	H9151	02/22/19	MAS01 (ANTHONY D. MASSA)		24.00	.00	24.00	MAS01, PARKING EXPENSE RE
	H9152	02/22/19	MTM01 (MEDICAL TRANSPORTATION MANAG		2,932.50	.00	2,932.50	MTM01, MTM-112122, 1/13-2
	H9153	02/22/19	CAP01 (CAPTURE TECHNOLOGIES INC)		13,005.63	.00	13,005.63	CAP01, 26405CI, PO #6886
	H9154	02/22/19	MVT01 (MV TRANSPORTATION, INC.)		378,720.32	.00	378,720.32	MVT01, 98389, FEB-19 1ST
	H9155	02/15/19	AME06 (AMERICAN FIDELITY ASSURANCE		1,092.32	.00	1,092.32	AME06, JAN-19 FLEXIBLE SP
	H9156	02/15/19	AME06 (AMERICAN FIDELITY ASSURANCE		1,008.32	.00	1,008.32	AME06, FEB-19 FLEXIBLE SP
	H9157	02/15/19	AME06 (AMERICAN FIDELITY ASSURANCE		638.98	.00	638.98	AME06, JAN-19 SUPPLEMENTA
	H9158	02/15/19	AME06 (AMERICAN FIDELITY ASSURANCE		446.04	.00	446.04	AME06, DEC-18 SUPPLEMENTA
	H9159	02/15/19	AME06 (AMERICAN FIDELITY ASSURANCE		446.04	.00	446.04	AME06, NOV-18 SUPPLEMENTA
	H9160	02/15/19	VSP01 (VSP)		542.20	.00	542.20	VSP01, FEB-19 VISION INSU
	H9161	02/15/19	VSP01 (VSP)		542.20	.00	542.20	VSP01, JAN-19 VISION INSU
	H9162	02/15/19	VSP01 (VSP)		542.20	.00	542.20	VSP01, DEC-18 VISION INSU
	H9163	02/15/19	VSP01 (VSP)		542.20	.00	542.20	VSP01, NOV-18 VISION INSU
	H9164	02/15/19	VSP01 (VSP)		542.20	.00	542.20	VSP01, OCT-18 VISION INSU
	H9165	02/15/19	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		47,312.66	.00	47,312.66	DIR02, PR DIRECT DEPOSIT
	H9166	02/15/19	EMP01 (EMPLOYMENT DEVEL DEPT)		3,586.18	.00	3,586.18	EMP01, STATE TAX 1/26-2/8
	H9167	02/15/19	EFT01 (ELECTRONIC FUND TRANSFERS)		9,952.47	.00	9,952.47	EFT01, FEDERAL TAX 1/26-2
	H9168	02/15/19	PER01 (PERS)		4,036.48	.00	4,036.48	PER01, PERS NEW CONTRIBUT
	H9169	02/15/19	PER04 (CALPERS RETIREMENT SYSTEM)		1,696.58	.00	1,696.58	PER04, PERS 457 CONTRIBUT
	H9170	02/15/19	PER01 (PERS)		3,319.71	.00	3,319.71	PER01, PERS CLASSIC CONTR
	H9171	02/22/19	TAX71 (MARY RARIDON)		33.15	.00	33.15	TAX71, PARATAXI REIMBURSE
	H9172	02/22/19	TX177 (MARILYN LANE)		93.95	.00	93.95	TX177, PARATAXI REIMBURSE
	H9173	02/22/19	TAX14 (KAREN ADAMS)		68.34	.00	68.34	TAX14, PARATAXI REIMBURSE
	H9174	02/22/19	TAX07 (ASMA SYEDA)		107.55	.00	107.55	TAX07, PARATAXI REIMBURSE
	H9175	02/22/19	EDW01 (TAMARA EDWARDS)		525.98	.00	525.98	EDW01, FEB-19 TRAVEL REIM
	H9176	02/28/19	MER01 (MERCHANT SERVICES)		108.92	.00	108.92	MER01, JAN-19 MOA CC FEES
	H9177	02/28/19	MER01 (MERCHANT SERVICES)		123.82	.00	123.82	MER01, JAN-19 TRANSIT CEN
	H9178	02/28/19	CAL04 (CALIFORNIA WATER SERVICE)		38.74	.00	38.74	CAL04, 3616555555, TC WAT
	H9179	02/28/19	CAL04 (CALIFORNIA WATER SERVICE)		51.71	.00	51.71	CAL04, 2575555555, TC FIR
	H9180	02/28/19	CAL04 (CALIFORNIA WATER SERVICE)		68.95	.00	68.95	CAL04, 5755555555, CONTRA
	H9181	02/28/19	CAL04 (CALIFORNIA WATER SERVICE)		68.95	.00	68.95	CAL04, 4755555555, MOA FI
	H9182	02/28/19	CAL04 (CALIFORNIA WATER SERVICE)		935.97	.00	935.97	CAL04, 4616555555, TC IRR
	H9183	02/28/19	CIT07 (CITY OF LIVERMORE - WATER)		38.82	.00	38.82	CIT07, 138431-00, ATLANTI
	H9184	02/28/19	CIT07 (CITY OF LIVERMORE - WATER)		118.35	.00	118.35	CIT07, 139388-00, BUS WAS
	H9185	02/28/19	PAC02 (PACIFIC GAS AND ELECTRIC)		101.20	.00	101.20	PAC02, 7649646868-7, DOOL
	H9186	02/28/19	PAC02 (PACIFIC GAS AND ELECTRIC)		1,374.35	.00	1,374.35	PAC02, 7264840356-5, BUS
	H9187	02/28/19	PAC02 (PACIFIC GAS AND ELECTRIC)		1,243.26	.00	1,243.26	PAC02, 6062256368-6, ATLA
	H9188	02/28/19	PAC02 (PACIFIC GAS AND ELECTRIC)		5,753.89	.00	5,753.89	PAC02, 5809326332-3, MOA
	H9189	02/28/19	MVT01 (MV TRANSPORTATION, INC.)		378,720.32	.00	378,720.32	MVT01, 98390, FEB-19 2ND
	H9190	02/28/19	BRO03 (KARLA SUE BROWN)		200.00	.00	200.00	BRO03, FEB-19 BOD STIPEND
	H9191	02/28/19	COO03 (BOB COOMBER)		50.00	.00	50.00	COO03, FEB-19 BOD STIPEND
	H9192	02/28/19	HAG01 (SCOTT HAGGERTY)		200.00	.00	200.00	HAG01, FEB-19 BOD STIPEND
	H9193	02/28/19	HAU01 (DAVID HAUBERT)		200.00	.00	200.00	HAU01, FEB-19 BOD STIPEND
	H9194	02/28/19	PEN01 (JERRY PENTIN)		100.00	.00	100.00	PEN01, FEB-19 BOD STIPEND
	H9195	02/28/19	WOE01 (ROBERT L. WOERNER)		100.00	.00	100.00	WOE01, FEB-19 BOD STIPEND
	H9196	02/28/19	CAP01 (CAPTURE TECHNOLOGIES INC)		10,556.00	.00	10,556.00	CAP01, 57424, PO #7054 AL
	H9197	02/28/19	CAP01 (CAPTURE TECHNOLOGIES INC)		(1,929.92)	.00	(1,929.92)	CAP01, 53694-REVERSAL, PO
	021118	02/08/19	ATT03 (AT&T)		925.84	.00	925.84	Automatic Generated Check
	021119	02/08/19	CAL03 (CALIFORNIA CHAMBER OF)		52.93	.00	52.93	Automatic Generated Check
	021120	02/08/19	CAL05 (CALTEST LABS)		805.60	.00	805.60	Automatic Generated Check
	021121	02/08/19	CAL13 (CALIFORNIA TRANSIT)		3,416.85	.00	3,416.85	Automatic Generated Check
	021122	02/08/19	CIT01 (CITY OF LIVERMORE)		125,000.00	.00	125,000.00	Automatic Generated Check
	021123	02/08/19	CSM01 (CSMFO)		110.00	.00	110.00	Automatic Generated Check
	021124	02/08/19	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check
	021125	02/08/19	DEL01 (DELL MARKETING LP)		2,155.68	.00	2,155.68	Automatic Generated Check
	021126	02/08/19	DFS01 (DOWNTOWN FORD SALES)		28,014.92	.00	28,014.92	Automatic Generated Check

REPORT.: Mar 15 19 Friday
 RUN....: Mar 15 19 Time: 10:55
 Run By.: Daniel Zepeda

LAVTA
 Month End Cash Disbursements Report
 Prior Period Report for 02-19 BANK ACCOUNT 105

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Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description		
02-19	021127	02/08/19	EME01 (EMERALD LANDSCAPE CO INC)		4,830.00	.00	4,830.00	Automatic	Generated	Check
	021128	02/08/19	GRA02 (GRANADA HIGH SCHOOL-ART DEPT)		350.00	.00	350.00	Automatic	Generated	Check
	021129	02/08/19	HAN01 (HANSON BRIDGETT MARCUS)		12,808.00	.00	12,808.00	Automatic	Generated	Check
	021130	02/08/19	HOT01 (HOTSYPACIFIC)		2,777.20	.00	2,777.20	Automatic	Generated	Check
	021131	02/08/19	IPC01 (IPC (USA) INC)		33,723.72	.00	33,723.72	Automatic	Generated	Check
	021132	02/08/19	JTH01 (J. THAYER COMPANY)		99.43	.00	99.43	Automatic	Generated	Check
	021133	02/08/19	KKI01 (ALPHA MEDIA LLC)		4,000.00	.00	4,000.00	Automatic	Generated	Check
	021134	02/08/19	LIV10 (LIVERMORE SANITATION INC)		2,385.70	.00	2,385.70	Automatic	Generated	Check
	021135	02/08/19	MET01 (METROPOLITAN TRANSPORT-)		29,760.10	.00	29,760.10	Automatic	Generated	Check
	021136	02/08/19	OFF01 (OFFICE DEPOT)		185.60	.00	185.60	Automatic	Generated	Check
	021137	02/08/19	QUE01 (QUENCH)		358.80	.00	358.80	Automatic	Generated	Check
	021138	02/08/19	SHA02 (SHAMROCK OFFICE SOLUTIONS)		24.46	.00	24.46	Automatic	Generated	Check
	021139	02/08/19	SLE01 (SLEC INC.)		1,416.35	.00	1,416.35	Automatic	Generated	Check
	021140	02/08/19	TRA03 (TRACY FORD)		77,652.06	.00	77,652.06	Automatic	Generated	Check
	021141	02/08/19	TX200 (ANITA BROWN)		38.25	.00	38.25	Automatic	Generated	Check
	021142	02/08/19	TX205 (MUHAMMAD ALI)		53.13	.00	53.13	Automatic	Generated	Check
	021143	02/08/19	TX206 (FARZANA ALI)		119.21	.00	119.21	Automatic	Generated	Check
	021144	02/08/19	TX208 (LILLIAN RUIZ)		34.00	.00	34.00	Automatic	Generated	Check
	021145	02/20/19	BUD02 (BUDGET BLINDS)		1,700.00	.00	1,700.00	Automatic	Generated	Check
	021146	02/22/19	ATT02 (AT&T)		388.11	.00	388.11	Automatic	Generated	Check
	021147	02/22/19	AVI01 (AMADOR VALLEY INDUSTRIES)		384.67	.00	384.67	Automatic	Generated	Check
	021148	02/22/19	CIT06 (CITY OF LIVERMORE SEWER)		43.03	.00	43.03	Automatic	Generated	Check
	021149	02/22/19	DFS01 (DOWNTOWN FORD SALES)		53,560.70	.00	53,560.70	Automatic	Generated	Check
	021150	02/22/19	DIR01 (DIRECT TV)		18.25	.00	18.25	Automatic	Generated	Check
	021151	02/22/19	EJW01 (E.J. WARD INC)		612.00	.00	612.00	Automatic	Generated	Check
	021152	02/22/19	FED01 (FedEx)		29.42	.00	29.42	Automatic	Generated	Check
	021153	02/22/19	GLO01 (GLOBE TICKET AND LABEL)		1,712.00	.00	1,712.00	Automatic	Generated	Check
	021154	02/22/19	IPC01 (IPC (USA) INC)		34,320.12	.00	34,320.12	Automatic	Generated	Check
	021155	02/22/19	JCO01 (J COMM INC.)		15,000.00	.00	15,000.00	Automatic	Generated	Check
	021156	02/22/19	KIM02 (KIMLEY-HORN AND ASSOC, INC)		1,110.91	.00	1,110.91	Automatic	Generated	Check
	021157	02/22/19	LYF01 (LYFT, INC)		2,307.20	.00	2,307.20	Automatic	Generated	Check
	021158	02/22/19	MET01 (METROPOLITAN TRANSPORT-)		26,582.44	.00	26,582.44	Automatic	Generated	Check
	021159	02/22/19	NAT02 (NATIONAL BUSINESS FURNITURE)		25,391.44	.00	25,391.44	Automatic	Generated	Check
	021160	02/22/19	OFF01 (OFFICE DEPOT)		202.29	.00	202.29	Automatic	Generated	Check
	021161	02/22/19	PAC11 (PACIFIC ENVIROMENTAL SERV)		240.00	.00	240.00	Automatic	Generated	Check
	021162	02/22/19	PLA02 (PLANETERIA MEDIA LLC)		325.00	.00	325.00	Automatic	Generated	Check
	021163	02/22/19	SOL01 (SOLUTIONS FOR TRANSIT)		4,166.66	.00	4,166.66	Automatic	Generated	Check
	021164	02/22/19	TEL01 (TPx COMMUNICATIONS)		2,060.31	.00	2,060.31	Automatic	Generated	Check
	021165	02/22/19	TX201 (JANE TIPTON)		136.00	.00	136.00	Automatic	Generated	Check
	021166	02/22/19	TX204 (DONALD ALLMER)		112.20	.00	112.20	Automatic	Generated	Check
	021167	02/22/19	TX209 (PATRICIA EMERY)		40.00	.00	40.00	Automatic	Generated	Check
	021168	02/22/19	TX210 (JOSEPHINE PETRINI)		38.25	.00	38.25	Automatic	Generated	Check
	021169	02/22/19	ZUM01 (ZUMAR INDUSTRIES INC.)		185.15	.00	185.15	Automatic	Generated	Check
	021170	02/22/19	DIG01 (SAMEER SIRUGURI)		6,000.00	.00	6,000.00	Automatic	Generated	Check
	021171	02/22/19	SPE03 (SPECTRIO)		1,073.00	.00	1,073.00	Automatic	Generated	Check
Total for Bank Account 105 ----->					1,614,388.96	.00	1,614,388.96			
Grand Total of all Bank Accounts ----->					1,614,388.96	.00	1,614,388.96			

REPORT.: Mar 15 19 Friday
 RUN...: Mar 15 19 Time: 10:55
 Run By.: Daniel Zepeda

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 02-19

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
02-19	AME06 (AMERICAN FIDELITY ASSURANCE	FSA01-19H	01/07/19	02/06/19	A	1092.32	AME06, JAN-19 FLEXIBLE SPENDING ACCT
		FSA02-19H	02/04/19	03/06/19	A	1008.32	AME06, FEB-19 FLEXIBLE SPENDING ACCT
		SUPP01-19H	01/16/19	02/15/19	A	638.98	AME06, JAN-19 SUPPLEMENTAL INSURANCE
		SUPP11-18H	11/16/18	12/16/18	A	446.04	AME06, NOV-18 SUPPLEMENTAL INSURANCE
		SUPP12-18H	12/17/18	01/16/19	A	446.04	AME06, DEC-18 SUPPLEMENTAL INSURANCE
		Vendor's Total ----->				3631.70	
02-19	ATT02 (AT&T)	12619228	02/13/19	03/15/19	A	388.11	ATT02, 12619228, PAYER #9391035694 1/13-2/12
02-19	ATT03 (AT&T)	577675405	01/19/19	02/18/19	A	925.84	ATT03, 8577675405, JAN-19 INTERNET PRI
02-19	AVI01 (AMADOR VALLEY INDUSTRIES)	735644	01/31/19	03/02/19	A	384.67	AVI01, 735644, JAN-19 GARBAGE PICK UP SERVIC
02-19	BRO03 (KARLA SUE BROWN)	FEB-2019H	02/28/19	03/30/19	A	200.00	BRO03, FEB-19 BOD STIPEND
		JAN-2019H	01/31/19	03/02/19	A	200.00	BRO03, JAN-19 BOD STIPEND
		Vendor's Total ----->				400.00	
02-19	BUD02 (BUDGET BLINDS)	021419W	02/20/19	03/22/19	A	1700.00	BUD02, 021419W, PO #7162 BLINDS FOR RUTAN OF
02-19	CAL03 (CALIFORNIA CHAMBER OF)	11268554	12/17/18	01/16/19	A	52.93	CAL03, 11268554, PO #7152 2019 EMPLOYMENT PO
02-19	CAL04 (CALIFORNIA WATER SERVICE)	198011719H	01/17/19	02/16/19	A	74.26	CAL04, 0198655555, BUS WASH 12/15/18-1/16/19
		198111518H	11/15/18	12/15/18	A	644.38	CAL04, 0198655555, BUS WASH 10/17-11/14/18
		198121718H	12/17/18	01/16/19	A	130.68	CAL04, 0198655555, BUS WASH 11/15-12/14/18
		257013019H	01/30/19	03/01/19	A	51.71	CAL04, 2575555555, TC FIRE 2/1-2/28/19
		361013119H	01/31/19	03/02/19	A	38.74	CAL04, 3616555555, TC WATER 12/29/18-1/30/19
		461020119H	02/01/19	03/03/19	A	935.97	CAL04, 4616555555, TC IRRG. 12/29/18-1/30/19
		475013019H	01/30/19	03/01/19	A	68.95	CAL04, 4755555555, MOA FIRE 2/1-2/28/19
		575013019H	01/30/19	03/01/19	A	68.95	CAL04, 5755555555, CONTRACTOR FIRE 2/1-2/28/
		909011719H	01/17/19	02/16/19	A	883.82	CAL04, 9098655555, MOA WATER 12/15/18-1/16/1
		Vendor's Total ----->				2897.46	
02-19	CAL05 (CALTEST LABS)	594827	01/28/19	02/27/19	A	805.60	CAL05, 594827, PO #7140 2019 ANNUAL COMPLIAN
02-19	CAL13 (CALIFORNIA TRANSIT)	312019JAN	01/31/19	03/02/19	A	3416.85	CAL13, 31-2019-JAN, JAN-19 INSURANCE CLAIMS
02-19	CAP01 (CAPTURE TECHNOLOGIES INC)	57424H	11/30/18	12/30/18	A	10556.00	CAP01, 57424, PO #7054 ALTIGEN ANNUAL SOFTWA
		26405CIH	08/10/18	09/09/18	A	13005.63	CAP01, 26405CI, PO #6886 TC CAMERAS MOVE & S
		53694-REVH	06/08/18	07/08/18	A	1929.92	CAP01, 53694-REVERSAL, PO #6759 RUTAN DISPAT
		Vendor's Total ----->				21631.71	
02-19	CIT01 (CITY OF LIVERMORE)	DEPOT-DRW	02/08/19	03/10/19	A	125000.00	CIT01, HISTORIC DEPOT-DRIVEWAY REPAIR
02-19	CIT06 (CITY OF LIVERMORE SEWER)	TC021219	02/12/19	03/14/19	A	43.03	CIT06, 133389-00, TRANSIT CENTER 1/8-2/12/19
02-19	CIT07 (CITY OF LIVERMORE - WATER)	388020519H	02/05/19	03/07/19	A	118.35	CIT07, 139388-00, BUS WASH 1/1-2/5/19
		431020519H	02/05/19	03/07/19	A	38.82	CIT07, 138431-00, ATLANTIS IRRG. 1/1-2/5/19
		Vendor's Total ----->				157.17	
02-19	COO03 (BOB COOMBER)	FEB-2019H	02/28/19	03/30/19	A	50.00	COO03, FEB-19 BOD STIPEND
02-19	CSM01 (CSMFO)	300001602	02/05/19	03/07/19	A	110.00	CSM01, 300001602, PO #7145 MUNICIPAL MEMBERS
02-19	DAY02 (DAY & NIGHT PEST CONTROL)	140625	01/28/19	02/27/19	A	218.00	DAY02, 140625, 1/25/19 RUTAN SERVICE
02-19	DEL01 (DELL MARKETING LP)	29449486	09/28/18	10/28/18	A	2155.68	DEL01, 29449486, PO #6951 COMPUTER ADDENDUM
02-19	DFS01 (DOWNTOWN FORD SALES)	309707	01/28/19	02/27/19	A	28014.92	DFS01, 309707, PO #6841 FORD TRANSIT WAGON 2
		309843	02/15/19	03/17/19	A	53560.70	DFS01, 309843, PO #6839 FORD F550 DIESEL 201
		Vendor's Total ----->				81575.62	
02-19	DIG01 (SAMEER SIRUGURI)	LVTA0007	12/20/18	01/19/19	A	6000.00	DIG01, LVTA0007, PO #7143 UPDATE 511 INTERFA
02-19	DIR01 (DIRECT TV)	882559068	02/11/19	03/13/19	A	18.25	DIR01, 35882559068, FEB-19 SERVICE

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02-19	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20190125H	02/01/19	03/03/19	A	39685.40	DIR02, PR DIRECT DEPOSIT 1/12-1/25/19
		20190208H	02/15/19	03/17/19	A	47312.66	DIR02, PR DIRECT DEPOSIT 1/26-2/8/19
		Vendor's Total ----->				86998.06	
02-19	EDW01 (TAMARA EDWARDS)	FEB-2019H	02/21/19	03/23/19	A	525.98	EDW01, FEB-19 TRAVEL REIMBURSEMENT
02-19	EFT01 (ELECTRONIC FUND TRANSFERS)	20181231H	01/31/19	03/02/19	A	.04	EFT01, 4TH QTR FEDERAL TAXES DUE
		20190125H	02/01/19	03/03/19	A	7024.90	EFT01, FEDERAL TAX 1/12-1/25/19
		20190208H	02/15/19	03/17/19	A	9952.47	EFT01, FEDERAL TAX 1/26-2/8/19
		Vendor's Total ----->				16977.41	
02-19	EJW01 (E.J. WARD INC)	0066059IN	01/31/19	03/02/19	A	612.00	EJW01, 0066059-IN, PO #7096 SOFTWARE RESTORA
02-19	EME01 (EMERALD LANDSCAPE CO INC)	327823	01/31/19	03/02/19	A	1290.00	EME01, 327823, PO #7127 2019 TREE CARE-ATLAN
		327824	01/31/19	03/02/19	A	1830.00	EME01, 327824, PO #7128 2019 TREE CARE-TRANS
		327842	01/31/19	03/02/19	A	1710.00	EME01, 327842, PO #7126 2019 TREE CARE-RUTAN
		Vendor's Total ----->				4830.00	
02-19	EMP01 (EMPLOYMENT DEVEL DEPT)	20181231H	02/01/19	03/03/19	A	.13	EMP01, 4TH QTR STATE TAX BALANCE
		20190125H	02/01/19	03/03/19	A	2752.04	EMP01, STATE TAX 1/12-1/25/19
		20190208H	02/15/19	03/17/19	A	3586.18	EMP01, STATE TAX 1/26-2/8/19
		Vendor's Total ----->				6338.35	
02-19	FED01 (FedEx)	646160173	02/15/19	03/17/19	A	29.42	FED01, FEB-19 STATEMENT (T.EDWARDS CHECK REP
02-19	GLO01 (GLOBE TICKET AND LABEL)	311375	02/11/19	03/13/19	A	1712.00	GLO01, 311375, PO #7166 SMP & DMP ORDER-1,00
02-19	GRA02 (GRANADA HIGH SCHOOL-ART DEP19MURAL-CH	19MURAL-RH	02/08/19	03/10/19	A	350.00	GRA02, 2019 ART MURAL SHELTER SUPPLIES-CORRE
		19MURAL-RH	02/08/19	03/10/19	A	350.00	GRA02, 2019 ART MURAL SHELTER SUPPLIES-REVER
		2019MURAL	02/08/19	03/10/19	A	350.00	GRA02, 2019 ART MURAL SHELTER PROJECT SUPPLI
		Vendor's Total ----->				350.00	
02-19	HAG01 (SCOTT HAGGERTY)	FEB-2019H	02/28/19	03/30/19	A	200.00	HAG01, FEB-19 BOD STIPEND
		JAN-2019H	01/31/19	03/02/19	A	100.00	HAG01, JAN-19 BOD STIPEND
		Vendor's Total ----->				300.00	
02-19	HAN01 (HANSON BRIDGETT MARCUS)	1229996	12/31/18	01/30/19	A	8326.00	HAN01, 1229996, NOV-18 CONTRACT LEGAL FEES
		1229997	12/31/18	01/30/19	A	4482.00	HAN01, 1229997, NOV-18 ADMIN LEGAL FEES
		Vendor's Total ----->				12808.00	
02-19	HAU01 (DAVID HAUBERT)	FEB-2019H	02/28/19	03/30/19	A	200.00	HAU01, FEB-19 BOD STIPEND
		JAN-2019H	01/31/19	03/02/19	A	100.00	HAU01, JAN-19 BOD STIPEND
		Vendor's Total ----->				300.00	
02-19	HOT01 (HOTSYPACIFIC)	62557	01/31/19	03/02/19	A	2777.20	HOT01, 62557, PO #7148 REPAIR RUTAN BUS WASH
02-19	IPC01 (IPC (USA) INC)	218165359	01/18/19	02/17/19	A	17024.73	IPC01, 218165359, 1/18/19 FUEL DELIVERY
		218571011	01/25/19	02/24/19	A	16698.99	IPC01, 218571011, 1/25/19 FUEL DELIVERY
		219139576	02/04/19	03/06/19	A	17006.18	IPC01, 219139576, 2/4/19 FUEL DELIVERY
		219724255	02/13/19	03/15/19	A	17313.94	IPC01, 219724255, 2/13/19 FUEL DELIVERY
		Vendor's Total ----->				68043.84	
02-19	JCO01 (J COMM INC.)	22119	02/21/19	03/23/19	A	15000.00	JCO01, 22119, RAIL AUTHORITY VALLEY LINK VID
02-19	JTH01 (J. THAYER COMPANY)	1327451-0	02/01/19	03/03/19	A	99.43	JTH01, 1327451-0, 2/1/19 PRINTING PAPER
02-19	KIM02 (KIMLEY-HORN AND ASSOC, INC)	13101022	01/31/19	03/02/19	A	1110.91	KIM02, 13101022, 10R CORRIDOR ENHANCEMENT PR
02-19	KKI01 (ALPHA MEDIA LLC)	320226-6	01/31/19	03/02/19	A	4000.00	KKI01, 320226-6, 1/7/19-1/20/19 RADIO ADS
02-19	LIV10 (LIVERMORE SANITATION INC)	1090524	01/31/19	03/02/19	A	2385.70	LIV10, 1090524, JAN-19 GARBAGE SERVICE

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02-19	LYF01 (LYFT, INC)	27316	01/31/19	03/02/19	A	2307.20	LYF01, 27316, JAN-19 CODE: GODUBLIN
02-19	MAS01 (ANTHONY D. MASSA)	FEB-2019H	02/21/19	03/23/19	A	24.00	MAS01, PARKING EXPENSE REIMBURSE 2/6/19
02-19	MCC01 (TONY McCAULAY)	FEB-19PERH NOV-JAN19H	02/21/19 01/31/19	03/23/19 03/02/19	A A	426.00 215.94	MCC01, FEB-19 APTA MARKETING CONF-PER DIEM MCC01, NOV-18 THRU JAN-19 EXPENSE REIMBURSE
		Vendor's Total ----->				641.94	
02-19	MER01 (MERCHANT SERVICES)	TC013119H MOA013119H	02/01/19 02/01/19	03/03/19 03/03/19	A A	123.82 108.92	MER01, JAN-19 TRANSIT CENTER CC FEES MER01, JAN-19 MOA CC FEES
		Vendor's Total ----->				232.74	
02-19	MET01 (METROPOLITAN TRANSPORT-)	AR019290 AR019307 AR019399 AR019491	01/25/19 01/25/19 02/11/19 02/12/19	02/24/19 02/24/19 03/13/19 03/14/19	A A A A	14199.49 15560.61 13107.59 13474.85	MET01, AR019290, SEPT-18 CLIPPER FEES MET01, AR019307, OCT-18 CLIPPER FEES MET01, AR019399, NOV-18 CLIPPER FEES MET01, AR019491, DEC-18 CLIPPER FEES
		Vendor's Total ----->				56342.54	
02-19	MTM01 (MEDICAL TRANSPORTATION MANA	DEC-2018H MTM112120H MTM112121H MTM112122H	01/03/19 02/08/19 02/08/19 02/11/19	02/02/19 03/10/19 03/10/19 03/13/19	A A A A	108562.08 8837.50 2707.50 2932.50	MTM01, DEC-18 MONTHLY SERVICE MTM01, MTM-112120 NORTH BAY NOV-18 & DEC-18 MTM01, MTM-112121 SECURE 12/30/18-1/12/19 MTM01, MTM-112122, 1/13-2/2/19 SECURE
		Vendor's Total ----->				123039.58	
02-19	MVT01 (MV TRANSPORTATION, INC.)	98389H 98390H DEC-2018H	02/03/19 02/03/19 01/04/19	03/05/19 03/05/19 02/03/19	A A A	378720.32 378720.32 48582.11	MVT01, 98389, FEB-19 1ST INSTALL PAYMENT MVT01, 98390, FEB-19 2ND INSTALL PAYMENT MVT01, DEC-18 MONTHLY FIXED ROUTE SERVICE
		Vendor's Total ----->				806022.75	
02-19	NAT02 (NATIONAL BUSINESS FURNITURE MK516795		01/31/19	03/02/19	A	25391.44	NAT02, MK516795, PO #7081 RAIL OFFICE CUBICL
02-19	OFF01 (OFFICE DEPOT)	030508001 441000001 445075001 629177001 629392001	02/12/19 02/14/19 02/13/19 01/23/19 01/24/19	03/14/19 03/16/19 03/15/19 02/22/19 02/23/19	A A A A A	123.11 39.59 39.59 131.71 53.89	OFF01, 274030508001, 2/12/19 OFFICE SUPPLIES OFF01, 274441000001, 2/14/19 OFFICE SUPPLIES OFF01, 274445075001, 2/13/19 OFFICE SUPPLIES OFF01, 264629177001, 1/23/19 OFFICE SUPPLIES OFF01, 264629392001, 1/24/19 OFFICE SUPPLIES
		Vendor's Total ----->				387.89	
02-19	PAC01 (AT&T)	ATT 01/19H ATT010719H ATT011119H ATT011319H	01/13/19 01/07/19 01/11/19 01/13/19	02/12/19 02/06/19 02/10/19 02/12/19	A A A A	103.08 33.03 351.40 204.73	PAC01,ACCT #925-245-0576, 1/13-2/12/19 PAC01,ACCT #232-351-6260,CONTRACTOR FIRE 1/7 PAC01,ACCT #436-951-0106,ATLANTIS T1 1/11-2/ PAC01,ACCT #925-243-9029,ATLANTIS ALARM 1/13
		Vendor's Total ----->				692.24	
02-19	PAC02 (PACIFIC GAS AND ELECTRIC)	580020619H 606020519H 726012819H 764011719H	02/06/19 02/05/19 01/28/19 01/17/19	03/08/19 03/07/19 02/27/19 02/16/19	A A A A	5753.89 1243.26 1374.35 101.20	PAC02, 5809326332-3, MOA ELECTRIC 1/2-1/30/1 PAC02, 6062256368-6, ATLANTIS 12/29/18-1/29/ PAC02, 7264840356-5, BUS STOP 12/20/18-1/21/ PAC02, 7649646868-7, DOOLAN TWR 12/12/18-1/1
		Vendor's Total ----->				8472.70	
02-19	PAC11 (PACIFIC ENVIROMENTAL SERV)	1574 1575	02/07/19 02/07/19	03/09/19 03/09/19	A A	120.00 120.00	PAC11, 1574, JAN-19 RUTAN MONTHLY SERVICE PAC11, 1575, JAN-19 ATLANTIS MONTHLY SERVICE
		Vendor's Total ----->				240.00	
02-19	PEN01 (JERRY PENTIN)	FEB-2019H JAN-2019H	02/28/19 01/31/19	03/30/19 03/02/19	A A	100.00 100.00	PEN01, FEB-19 BOD STIPEND PEN01, JAN-19 BOD STIPEND
		Vendor's Total ----->				200.00	
02-19	PER01 (PERS)	20190125CH 20190125NH 20190208CH 20190208NH	02/01/19 02/01/19 02/15/19 02/15/19	03/03/19 03/03/19 03/17/19 03/17/19	A A A A	3360.35 4023.92 3319.71 4036.48	PER01, PERS CLASSIC CONTRIBUTION 1/12-1/25/1 PER01, PERS NEW CONTRIBUTION 1/12-1/25/19 PER01, PERS CLASSIC CONTRIBUTION 1/26-2/8/19 PER01, PERS NEW CONTRIBUTION 1/26-2/8/19
		Vendor's Total ----->				14740.46	
02-19	PER04 (CALPERS RETIREMENT SYSTEM)	20190125H	02/01/19	03/03/19	A	1696.42	PER04, PERS 457 CONTRIBUTION 1/12-1/25/19

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02-19	PER04 (CALPERS RETIREMENT SYSTEM)	20190208H	02/15/19	03/17/19	A	1696.58	PER04, PERS 457 CONTRIBUTIONS 1/26-2/8/19
			Vendor's Total ----->			3393.00	
02-19	PLA02 (PLANETERIA MEDIA LLC)	16250	02/15/19	03/17/19	A	325.00	PLA02, 16250, PO #7119 WEB HOSTING FEB-19
02-19	QUE01 (QUENCH)	1597338	02/01/19	03/03/19	A	179.40	QUE01, 1597338, PO #7153 XSTREAM WATER RUTAN
		1614046	02/01/19	03/03/19	A	179.40	QUE01, 1614046, PO #7153 XSTREAM WATER COOLE
			Vendor's Total ----->			358.80	
02-19	SHA02 (SHAMROCK OFFICE SOLUTIONS)	387583	01/31/19	03/02/19	A	24.46	SHA02, 387583, FRONT DESK PRINTER 12/30/18-1
02-19	SLE01 (SLEC INC.)	92810	01/17/19	02/16/19	A	1416.35	SLE01, 92810, PO #7132 ANNUAL SEFAC LIFTS IN
02-19	SOL01 (SOLUTIONS FOR TRANSIT)	18-1205LA	12/05/18	01/04/19	A	2083.33	SOL01, 18-1205LAVTA, NOV-18 CLIPPER ANALYSIS
		19-0205LA	02/05/19	03/07/19	A	2083.33	SOL01, 19-0205LAVTA, JAN-19 CLIPPER ANALYSIS
			Vendor's Total ----->			4166.66	
02-19	SPE03 (SPECTRIO)	832426	09/01/18	10/01/18	A	1073.00	SPE03, 832426, ANNUAL ON HOLD MESSAGING
02-19	STA01 (STATE COMPENSATION FUND)	FEB-2019H	01/23/19	02/22/19	A	1759.83	STA01, FEB-19 WORKER'S COMP PREMIEM
02-19	STA13 (STAPLES CREDIT PLAN)	FEB-2019H	02/06/19	03/08/19	A	724.29	STA13, FEB-19 CC STATEMENT
02-19	STE04 (JONATHAN STEKETEE)	JAN-2019H	01/28/19	02/27/19	A	1446.38	STE04, JAN-19 TRB ANNUAL CONFERENCE REIMBURS
02-19	TAX07 (ASMA SYEDA)	0114-0131H	02/08/19	03/10/19	A	101.36	TAX07, PARATAXI REIMBURSE 1/14-1/31/19
		0206-0215H	02/21/19	03/23/19	A	107.55	TAX07, PARATAXI REIMBURSE 2/6-2/15/19
			Vendor's Total ----->			208.91	
02-19	TAX14 (KAREN ADAMS)	0108-0125H	02/08/19	03/10/19	A	73.55	TAX14, PARATAXI REIMBURSE 1/8-1/25/19
		0201-0204H	02/21/19	03/23/19	A	68.34	TAX14, PARATAXI REIMBURSE 2/1-2/4/19
			Vendor's Total ----->			141.89	
02-19	TAX71 (MARY RARIDON)	2-7-19H	02/21/19	03/23/19	A	33.15	TAX71, PARATAXI REIMBURSE 2/7/19
02-19	TAX76 (MARY ANN HANDZUS)	1115-0125H	02/08/19	03/10/19	A	220.20	TAX76, PARATAXI REIMBURSE 11/15/18-1/25/19
02-19	TAX91 (VIVIAN MARIE MILLER)	1205-0128H	02/08/19	03/10/19	A	227.13	TAX91, PARATAXI REIMBURSE 12/5/18-1/28/19
02-19	TEL01 (TPx COMMUNICATIONS)	112628083	02/19/19	03/21/19	A	2060.31	TEL01, 112628083-0, 2/1-2/28/19 SERVICE
02-19	TRA03 (TRACY FORD)	78544	02/05/19	03/07/19	A	38826.03	TRA03, 78544, PO #7066 ACCESSIBLE PASSENGER
		78545	02/05/19	03/07/19	A	38826.03	TRA03, 78545, PO #7066 ACCESSIBLE PASSENGER
			Vendor's Total ----->			77652.06	
02-19	TX177 (MARILYN LANE)	1217-0115H	02/21/19	03/23/19	A	93.95	TX177, PARATAXI REIMBURSE 12/17/18-1/15/19
02-19	TX200 (ANITA BROWN)	1212-0114	02/08/19	03/10/19	A	38.25	TX200, PARATAXI REIMBURSE 12/12/18-1/14/19
02-19	TX201 (JANE TIPTON)	0104-0128	02/21/19	03/23/19	A	136.00	TX201, PARATAXI REIMBURSE 1/4-1/28/19
02-19	TX204 (DONALD ALLMER)	1213-0119	02/21/19	03/23/19	A	112.20	TX204, PARATAXI REIMBURSE 12/13/18-1/19/19
02-19	TX205 (MUHAMMAD ALI)	1207-1217	02/08/19	03/10/19	A	53.13	TX205, PARATAXI REIMBURSE 12/7/18-12/17/18
02-19	TX206 (FARZANA ALI)	1201-1212	02/08/19	03/10/19	A	119.21	TX206, PARATAXI REIMBURSE 12/1/18-12/12/18
02-19	TX208 (LILLIAN RUIZ)	1119-1127	02/08/19	03/10/19	A	34.00	TX208, PARATAXI REIMBURSE 11/19/18-11/27/18
02-19	TX209 (PATRICIA EMERY)	1-25-19	02/21/19	03/23/19	A	40.00	TX209, PARATAXI REIMBURSE 1/25/19

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AGENDA

ITEM 5C

STAFF REPORT

SUBJECT: Wheels Service to the 2019 Alameda County Fair

FROM: Tony McCaulay, Director of Planning and Marketing
Cyrus Sheik, Senior Transit Planner

DATE: April 1, 2019

Action Requested

Approve a recommendation to operate a dedicated shuttle during the 2019 Alameda County Fair.

Background

This year's Alameda County Fair will be held between Friday, June 14 and Sunday July 7, 2019 at the Fairgrounds in Pleasanton. During this time, the event will be open Wednesdays thru Sundays, and operate between the hours of 11AM and 11PM. The Fair is a major event that draws visitors from across the Tri-Valley as well as other parts of Alameda County and the Bay Area.

Most fairgoers from outside the Tri-Valley that are taking public transportation to the event travel on BART and then transfer to a Wheels route to complete their trip to the Alameda County Fairgrounds, which is not within walking distance from a BART station.

Discussion

The accommodation of fairgoers on Wheels service has varied over the years. Through 2004, a dedicated BART shuttle was provided, whereas in most subsequent years the agency accommodated these trips by applying detours and extensions to one or more existing routes. However, the current route setup does not lend itself to detouring without substantial disruption and delays to regular service. As a result, for the past two years the Board of Directors has approved a return to a dedicated shuttle (Route 52), which was operated during the 2017 and 2018 fairs.

Dedicated Shuttle

Staff is again proposing a dedicated shuttle service between BART and the Fairgrounds for the 2019 County Fair, with similar parameters and budget as last year. The shuttle would be provided during 17 of the 18 days that the Fair will be open (no service would be provided on July 4), and run between the hours of approximately 10:30a and 11:30p. Using one bus, the service would operate hourly between the East Dublin/Pleasanton BART Station and the Pleasanton ACE bus stop on Pleasanton Avenue, which is located just across from the

Fairgrounds main entrance. Similar to the past two years, the shuttle would use Hopyard Road between BART and the Fair, and pick up at local bus stops in order to serve local fairgoers wishing to use the service as well. All regular Wheels fares and policies would apply to this service, and its schedule would be published through the same channels as that of regular Wheels routes as well as via additional dissemination through the Fair Association's information channels.

The following table summarizes the parameters for the proposed repeat of the BART-Fair shuttle.

PROPOSED COUNTY FAIR SHUTTLE 2019	
General service parameters	
<i>Days operated</i>	June 14 thru July 7, excl Mon/Tue, and July 4
<i>Hours of operation</i>	10:30a--11:30p
<i>Frequency</i>	60 min
<i># Buses</i>	1
<i>Termini</i>	E Dublin BART / Ala Co Fairgrounds main entrance
<i>via</i>	Owens - Hopyard - Fair - Rose - Pleasanton v.v.
<i>Fare</i>	\$2.00 cash fare; regular Wheels discounts as appl.
<i>Local pickups allowed</i>	Yes

Estimated costs and contingencies. If approved, a dedicated shuttle service as outlined above would incur approximately 13 vehicle hours of service per day operated, for a total of 221 revenue hours. The following table summarizes the gross and net cost estimates for the proposed service.

PROPOSED COUNTY FAIR SERVICE 2019	
Cost estimate	
<i>Dedicated hourly shuttle Bart-Fairgrounds</i>	
Daily revenue hours	13.00
Number of days operated	17
Total revenue hours	221.00
Total fully allocated cost	\$24 082
Total estimated ridership	2 941
Estimated add'l fare revenue	\$3 823
Total net cost (est'd)	\$20 259

The fully allocated cost to operate the proposed shuttle is estimated at approximately \$24,100. Based on last year's ridership, the service would be expected to see just short of 3,000 one-way passenger boardings, resulting in an estimated total net cost of \$20,250 after fare revenues.

Other Wheels Service Available to the Fair

Rapid Route 10R operates locally between the East Dublin/Pleasanton BART station and the Transit Center in Livermore, via downtown Pleasanton, from early morning to late evening, every day of the week. Serving a pair of bus stops on Peters Avenue, it is well suited for local Tri-Valley resident fairgoers who are familiar with navigating the short walk from Peters Avenue to the main Fairgrounds gate on Pleasanton Avenue. It would also be able to function as a “frequency filler” to the dedicated BART shuttle for out-of-area passengers who have a similar knowledge of the local downtown street network. Based on last year’s ridership analysis, the 10R would be estimated to carry an additional 160 one-way passenger boardings during the Fair.

Wheels Route 53 provides direct service between the West Dublin/Pleasanton station and the Fairgrounds. However, its primary purpose is to serve as a connector for ACE rail passengers transferring to/from BART, with trips and times are limited to match those of ACE. Without an augmentation in service, the Route 53 is of limited utility to fairgoers, and no measurable ridership increment was seen on this route during last year’s Fair.

Marketing and Coordination with the Fair Association

LAVTA staff and County Fair staff met in February to discuss continuation of the dedicated shuttle service. The fair staff was very supportive of continuing the service and committed to providing financial, marketing and in-kind support to help promote ridership and defray the cost of operation for LAVTA.

The Fair agreed to again provide prime space near the entrance to the horse track to display our Rideo bus, as well as space by the bus display for a tent and information booth. The Fair also agreed to pay for the printing of the Route 52 timetables and again provide our riders with special 2 for 1 admission tickets that will be made available on all Wheels and Rapid buses.

In past years, the Fair has promoted BART and Wheels separately. This year, the Wheels connection from BART will be an integrated message. An ad for our shuttle will also be in the rotation on the video display sign at the corner of Bernal and Valley. The Fair will also purchase advertising inside the East Dublin/Pleasanton BART Station directing riders to the location of the Fair Shuttle.

Budget

If approved, the 221 additional revenue hours associated with the proposed service will be incorporated with the concurrent budgeting process for the upcoming fiscal year, and will require no amendments.

Recommendation

The Projects & Services Committee approved forwarding a recommendation to the Board of Directors to operate a dedicated, hourly shuttle service between the East Dublin/Pleasanton BART station and the Fairgrounds during the 2019 Alameda County Fair, as outlined above.

Approved: _____

AGENDA

ITEM 5D

STAFF REPORT

SUBJECT: Summer School Service Accommodation for 2019

FROM: Tony McCaulay, Director of Planning and Marketing
Cyrus Sheik, Senior Transit Planner

DATE: April 1, 2019

Action Requested

Approve the recommended service to serve the travel needs of students attending the summer school programs in Dublin and Pleasanton.

Background

In Dublin and Pleasanton, LAVTA supplements its mainline routes with limited “school tripper” service operating on school days during the main academic year. Since 2014, the agency has also provided a limited subset of this service to accommodate students that attend the summer school sessions of the Dublin Unified School District (DUSD) and Pleasanton Unified School District (PUSD). The primary purpose of these sessions is to offer remedial coursework to students who are at risk of not meeting grade level standards.

Discussion

Similarly to prior years, the Dublin school district will again run its summer program at the Dublin High School (DHS) location this year. Wheels mainline service along Village Parkway (where DHS is located) was removed in the fall of 2016, and the County Connection just discontinued its service in the corridor earlier this month (March 2019) – leaving the supplemental routes as the only option for students looking to take public transit to/from DHS.

The summer supplemental service that was operated in Dublin in 2018 operated across 33 days, and carried a total of 4,121 boardings through the program – or an average of 142 one-way boardings per day operated, a slight increase of about 2.5% over the prior year summer service.

The Pleasanton summer program will remain at Amador Valley High School (AVHS) this year. Although two supplemental routes are provided during the main academic year, AVHS is located along the frequent mainline Route 10R which also runs the perimeter of a number of neighborhoods located north and south off Santa Rita Road and Owens Drive.

Service Options for Summer 2019

Dublin: The DUSD summer school program is expected to be offered similarly to last year in terms of duration and bell times, and to run for seven weeks, Monday thru Friday, starting June 10. Classes will begin at 8:00am and end at 12:50pm, and the program will again be held at Dublin High School. There will be a total of 31 instructional days.

LAVTA operates four supplemental routes to/from Dublin High School during the main academic year, as follows:

SUPPLEMENTAL ROUTES at Dublin High School	
Route	Area(s)
501	Positano Hill, Silvera Ranch
502	Emerald Glen, Jordan Ranch
503	Shannon Park
504	Dublin Ranch

During last year's program, service on the two busiest routes (#501 and #502) was provided during the summer session. Due to some geographic overlap between these routes, this provided relatively good neighborhood coverage to/from eastern Dublin, while areas west of I-680 were unserved. It was necessary to provide an overflow bus in the pm for the #501, in order to accommodate passenger loads.

Given the strong demand for travel to the DUSD summer program that the agency has seen over the past couple of years, the increased demand during the current academic year and the absence of mainline transit service in the Dublin High School area, staff is recommending that the Board consider improving the summer supplemental service coverage there. The farebox recovery rate for supplemental service is generally high, and – unlike during the main academic year – LAVTA is not maxed out on peak-pull resources during the summer.

The table that follows shows the estimated cost and revenue parameters for running, during summer session of 2019, the four supplemental routes that regularly serve DHS during the main school year.

SUPPLEMENTAL SERVICE OPTIONS	
Dublin summer program 2019	
<i>Number of days operated</i>	<i>31</i>
Route 501	
Total revenue hours	54.25
Fully allocated cost	\$5 912
Total estimated ridership	2 895
Estimated fare revenue	\$3 763
Estimated net cost	\$2 149
Route 502	
Total revenue hours	30.38
Fully allocated cost	\$3 311
Total estimated ridership	1 329
Estimated fare revenue	\$1 728
Estimated net cost	\$1 582
Route 503	
Total revenue hours	27.90
Fully allocated cost	\$3 040
Total estimated ridership	341
Estimated fare revenue	\$443
Estimated net cost	\$2 597
Route 504	
Total revenue hours	13.95
Fully allocated cost	\$1 520
Total estimated ridership	1 166
Estimated fare revenue	\$1 516
Estimated net cost	\$4
<i>Total estimated ridership, if all of above</i>	<i>5 731</i>
<i>Total estimated net cost, if all of above</i>	<i>\$6 332</i>

These numbers show the net cost (fully allocated cost minus anticipated farebox revenue) of \$6,300 for running all the DHS supplemental routes during the summer, with an estimated corresponding total ridership of approximately 5,700. Based on the success of the Dublin supplemental service last summer, and on the continued growth in the city's student population, Staff anticipates service to again be productive this year and recommends that the Committee endorse accommodating the Dublin summer 2019 program with supplemental service as outlined above.

The Dublin Partners in Education (DPIE) enrichment program: As in years past, the DPIE is a program that operates independently from the school district, and the goal of which is to assist students with their academic goals and needs through accelerated courses for high school credit, and enrichment courses for middle school. The high school grade element of this program has been, and will continue to be, held at DHS, and will be conducted Monday thru Friday, 8:00a to 12:45p, from June 5 thru July 12, 2019. These times coincide closely with those of the District's program, and can be accommodated within the same service framework provided for the latter, as long as the service starts on June 5. This start date would require approximately 12 total additional service hours across three extra days.

At the same time, the DPIE middle school level classes will be relocating to Fallon Middle School (FMS) this year. During the regular academic year, FMS is served by Wheels Route 2. While this route operates year-round, its schedule takes into account only the regular Fallon bell schedule and would be unsuitable for the bell times of the enrichment classes. As such, it would be necessary to operate dedicated inbound and outbound trips to accommodate the summer session at FMS. The following table summarizes the would-be cost factors associated with such a service.

SUPPLEMENTAL SERVICE OPTION	
DPIE FMS Location	
Route 2	
Total revenue hours	40.30
Fully allocated cost	\$4 391
Total estimated ridership	403
Estimated fare revenue	\$524
Estimated net cost	\$3 868

Based on the proportion of students using Route 2 during the main academic year versus the anticipated enrollment numbers in the summer enrichment program, Staff estimates that additional trips on the Route 2 to accommodate the DPIE summer middle school program at FMS would only see in the order of 10-15 total boardings per day. As such, staff *does not recommend this kind of additional service* for the 2019 DPIE FMS program.

Pleasanton: As in 2018, this year's PUSD summer school program will be held at Amador Valley High School. It will offer middle- and high school grade summer classes as well as enrichment courses. The program will start on June 12 and run for five weeks, and take place during the hours of 8:00a and 1:00p (middle school grades to let out at 12:00p). There will be a total of 22 instruction days.

Due to the presence of the frequent Rapid Route 10R operating throughout the day in the Santa Rita Road corridor by AVHS, and given the virtual absence of riders on the supplemental Route 605 when LAVTA last ran that route for the summer session in 2016, Staff recommends *no supplemental service* for the 2019 program in Pleasanton.

Instead, the agency would produce targeted timetables and other materials tailored toward students who could utilize Route 10 for their travel to and from the summer classes. These materials would highlight the scheduled trips that are relevant to the bell times of the summer program, and would contain guidance on transfer options as applicable.

Budget

The potential summer session accommodation option recommended by Staff totals 179 revenue hours of service. Based on direction from the Committee regarding service levels, these hours will be incorporated with the concurrent budgeting process for the upcoming fiscal year, and will require no amendments.

Recommendation

The Projects & Services Committee approved forwarding a recommendation to the Board of Directors to:

- Operate Wheels routes #501, #502, #503, and #504 during the DUSD 2019 summer school program, and
- Operate the selected option above for an additional three days to accommodate the earlier start of the DPIE STEM program at DHS, and
- Direct students to the regular Rapid Route 10R for the PUSD 2019 summer school program.

Approved: _____

AGENDA

ITEM 5E

STAFF REPORT

SUBJECT: Resolution in Support of Application for FY 2019 Pilot Trip Reduction Microtransit Grant Program Funding through the Bay Area Air Quality Management District (BAAQMD)

FROM: Jennifer Yeamans, Senior Grants & Management Specialist

DATE: April 1, 2019

Action Requested

Approve Resolution 09-2019 in support of an application to the Bay Area Air Quality Management District (BAAQMD) for Pilot Trip Reduction Microtransit funding for development and implementation of the GoTriValley On-Demand Shared-Ride Microtransit Project.

Background

In December 2018, BAAQMD released a competitive Call for Projects for the Pilot Trip Reduction Microtransit Grant Program funded by the regional Transportation Fund for Clean Air (TFCA). Funds are derived from a \$4 registration surcharge on Bay Area motor vehicles to fund projects that reduce on-road vehicle emissions, including trip-reduction projects. For the FY 2019 grant cycle, up to \$7 million of TFCA funding administered by the Air District was made available to a pilot trip-reduction grant program targeting microtransit services.

The goal of the program is to test the potential of microtransit services to reduce commute-hour single-occupancy vehicle trips, including by helping transit providers test new emerging technology-enabled solutions as alternatives to traditional fixed-route shuttle service. To be eligible for funding, projects must:

- be located or primarily serve residents in one of the region's highly impacted or Priority Development Areas; and
- operate where no similar service exists or significantly expand existing service.

Most of LAVTA's service area is included in the Air District's definition of highly impacted communities in terms of air quality. There are also six Priority Development Areas in LAVTA's service area surrounding current or planned rail stations.

LAVTA's current fixed-route bus network targets the corridors and nodes where this type of service is most productive. However, there are many areas of lower-density residential and commercial development throughout LAVTA's service area not served by fixed-route service, where alternative service types could potentially be deployed to connect riders in

these areas to mainline transit stops and stations, especially the Tri-Valley's two BART stations where demand for parking far exceeds supply.

Discussion

Based on the success to date of the agency's innovative GoDublin! partnership with Transportation Network Companies operating in the city of Dublin, staff developed the GoTriValley On-Demand Shared-Ride Microtransit Project to expand this type of service to those portions of Pleasanton and Livermore not currently served by fixed-route service. Similar to the way the GoDublin! promotion operates, users would receive a fare discount that can be accessed through existing third-party apps such as Uber Pool and Lyft Line for trips requested with eligible origins and destinations. For the purposes of GoTriValley, these eligible origins and destinations would be defined by the use of a "geofence" to exclude pickups in locations with existing fixed-route service.

Program guidelines require project sponsors to submit a resolution from the sponsor's governing body in support of the project application and committing all necessary funding to undertake the project, including the provision of matching funds. Sponsors must provide a minimum 10% local match and operate the project without grant funding for a minimum of three months in the project's operational period. LAVTA's proposal provides for matching funds in the form of in-kind staffing to help oversee operational aspects of the program plus three months' worth of operational funding in Year 1 to meet these requirements.

Budget

The proposed project budget is as follows.

	Year 1	Year 2	Total
BAAQMD	\$114,000	\$143,000	\$257,000
Local Match-TDA	\$33,000	\$0	\$33,000
Local Match-In-kind	\$16,640	\$16,973	\$33,613
Total	\$163,640	\$159,973	\$323,613

Next Steps

BAAQMD will review applications received for the Pilot Trip Reduction Grant Program and anticipates making funding recommendations in June 2019. If the project is approved for funding, LAVTA staff would begin implementation activities in fall 2019.

Recommendation

The Finance and Administration recommends the Board of Directors approve Resolution 09-2019 in support of an application to the Bay Area Air Quality Management District for Pilot Trip Reduction Microtransit funding toward the development and implementation of the GoTriValley On-Demand Shared-Ride Microtransit Project. This resolution is required to complete the application for this funding.

Attachments:

1. Resolution 09-2019

Approved: _____

RESOLUTION 09-2019

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY IN SUPPORT
OF AN APPLICATION TO THE BAY AREA AIR QUALITY MANAGEMENT
DISTRICT FOR FISCAL YEAR 2019 PILOT TRIP REDUCTION GRANT
PROGRAM FUNDS**

WHEREAS, the Livermore Amador Valley Transit Authority as an eligible project sponsor may receive funding from the Bay Area Air Quality Management District (BAAQMD) for eligible projects funded by the Pilot Trip Reduction Grant Program; and

WHEREAS, BAAQMD has developed guidelines for the purpose of administering and distributing Transportation Fund for Clean Air regional funds for Pilot Trip Reduction Microtransit Projects to eligible project sponsors; and

WHEREAS, BAAQMD requires project sponsors to provide a resolution from the project sponsor's governing body that authorizes the submittal of the application, identifies the individual authorized to submit and carry out the proposal, and commits the sponsoring agency to provide all necessary funds to undertake the project including matching funds; and

WHEREAS, the Livermore Amador Valley Transit Authority recognizes the potential trip-reduction benefits of expanding access to on-demand shared ride microtransit services such as it already operates in Dublin through the GoDublin! program and has submitted a proposed project called GoTriValley to expand such service to areas of Pleasanton and Livermore not currently served by its fixed-route services; and

WHEREAS, the Livermore Amador Valley Transit Authority wishes to delegate authorization to execute all required documents associated with the administration of any Pilot Trip Reduction grant funding received and any amendments thereto to the Executive Director or his/her designee;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Livermore Amador Valley Transit Authority that the agency authorize the development and implementation of the GoTriValley On-Demand Shared-Ride Microtransit Project and comply with all conditions and requirements as may be set forth by the Bay Area Air Quality Management District in conjunction with receiving Pilot Trip Reduction grant funds; and

BE IT FURTHER RESOLVED that Michael Tree, Executive Director, or his designee, be authorized to execute all required documents of the Pilot Trip Reduction grant program and any Amendments thereto with the Bay Area Air Quality Management District; and

BE IT FURTHER RESOLVED that the Board of Directors of the Livermore Amador Valley Transit Authority hereby commits to providing all necessary matching funds required to undertake the project.

PASSED AND ADOPTED BY the governing board of the Livermore Amador Valley Transit Authority on this 1st day of April 2019.

Scott Haggerty, Chair

Attest:

Michael Tree, Executive Director

AGENDA

ITEM 6

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: FY 2019 2nd Quarter Report – Operations

FROM: Jonathan Steketee, Customer Service and Contract Compliance Manager

DATE: April 1, 2019

Action Requested

None – Information Only

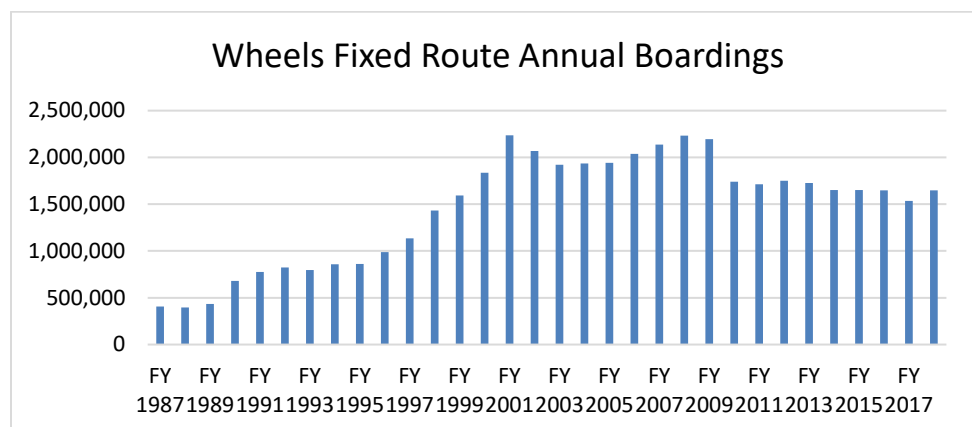
Background

This report is intended to provide a summary and analysis of operations for the second quarter of FY2019 (October 2018 to December 2018), including fixed route, paratransit, safety, and customer experience metrics.

Discussion

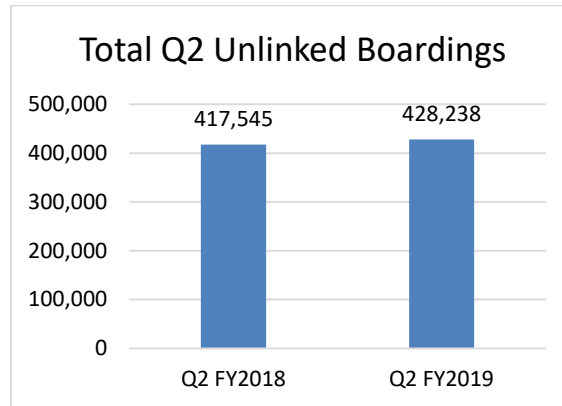
Fixed Route

The graph below shows the long-term ridership trend for the Wheels service from the agency's inception through the fiscal year that ended on June 30, 2018. Looking specifically at FY2018 increases in ridership were in part attributable to the Las Positas College pass program and increased demand for student ridership in Dublin and Pleasanton, with total ridership increasing 7.2% over FY 2017

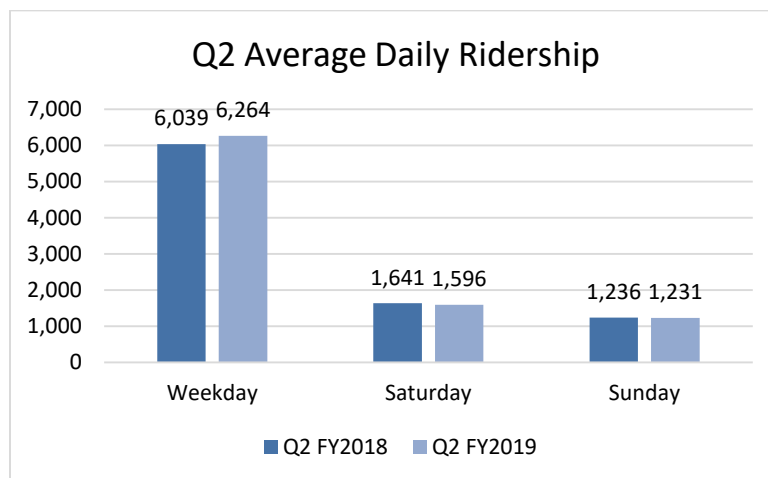


Turning to the quarterly year-on-year comparisons, the chart below shows the total number of boardings for Quarter 2 of this year, compared with the same quarter of last year. A total of

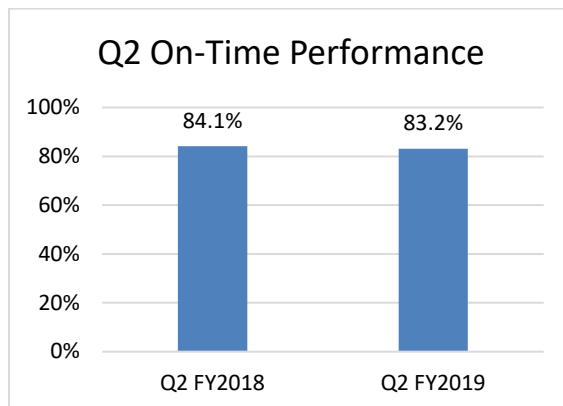
428,238 boardings were recorded in Quarter 2 of FY2019 a 2.6% increase for the quarter compared to the quarter year prior.



Ridership increased on the weekdays and decreased on the weekends comparing Q2 FY2019 to Q2 FY2018.

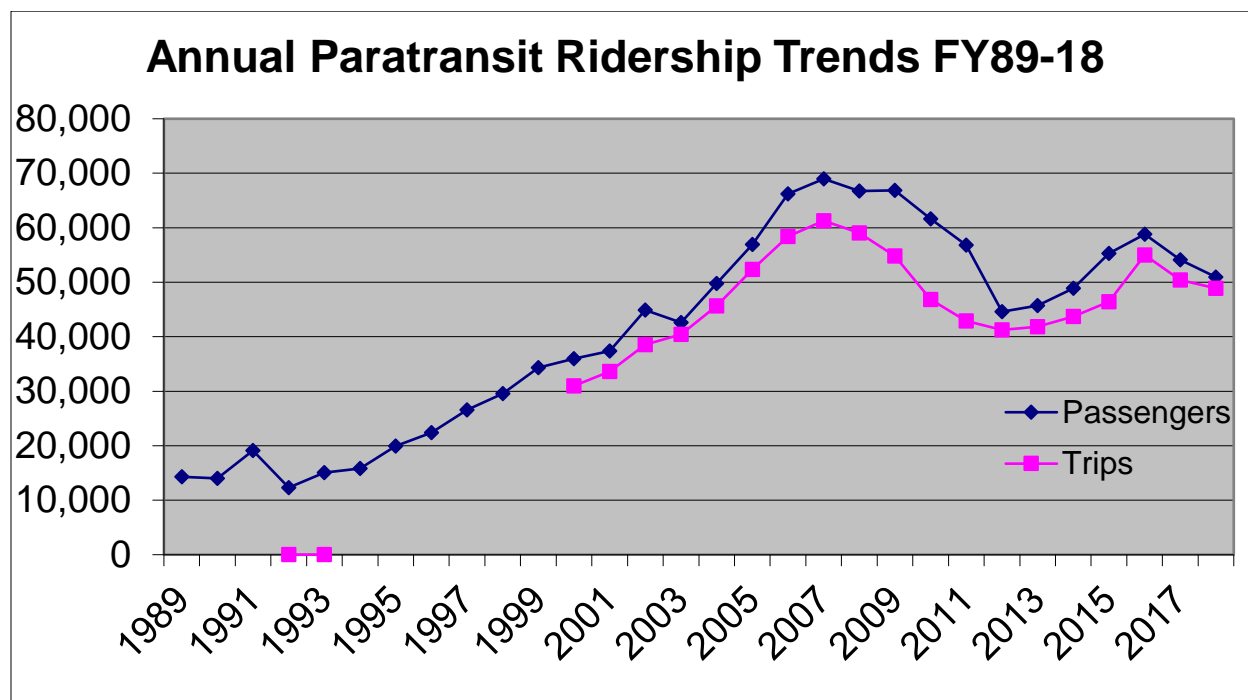


On Time Performance for our fixed route system stayed consistent year to year.

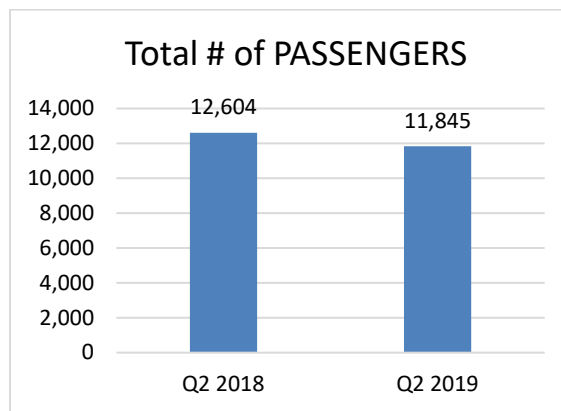
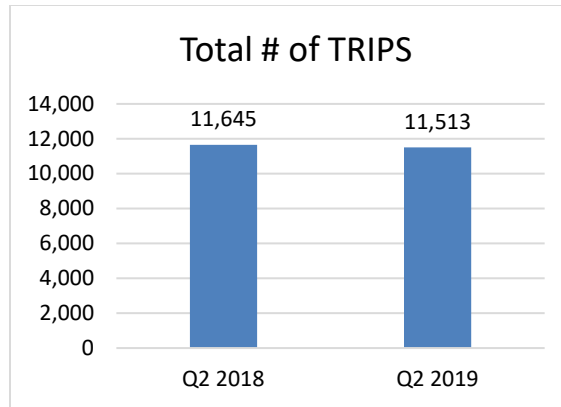


Paratransit

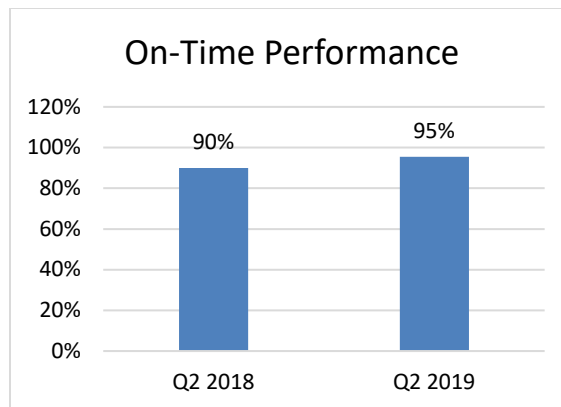
The graph below provides an overview of the historic annual paratransit ridership trend from the agency's inception thru the end of fiscal year 2018:



The paratransit ridership has decreased slightly during the second quarter of FY19 when comparing it to the second quarter ridership in FY18. There has been a decrease of 1.13% in the number of one-way trips as well as a decrease of 6.02% in the number of total passengers, which the following two graphs illustrate. The total number of passengers statistics includes personal care attendants and companions in addition to the ADA paratransit eligible riders.



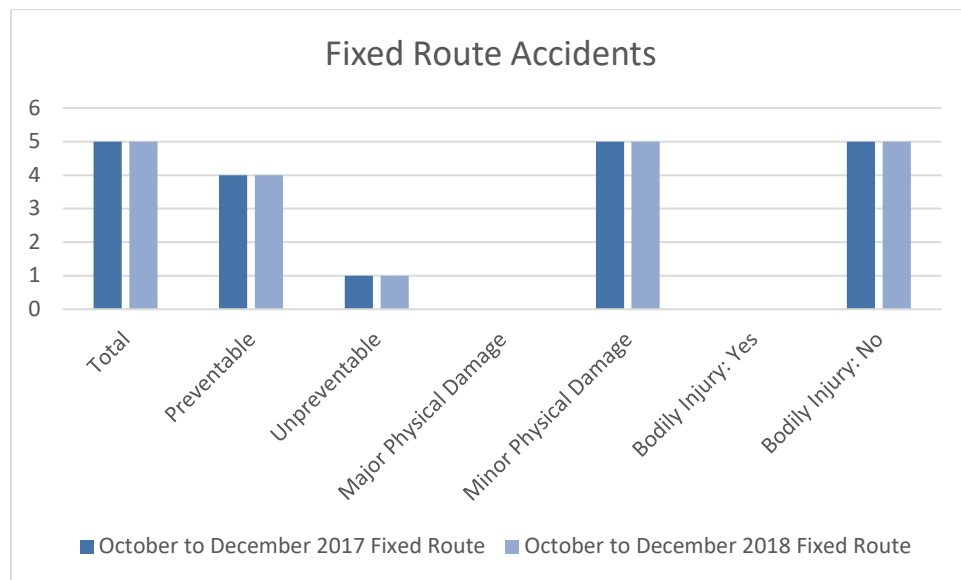
On-time performance (OTP) has **improved by 5%** from 90% in Q2, FY18 to 95% in Q2, FY19.



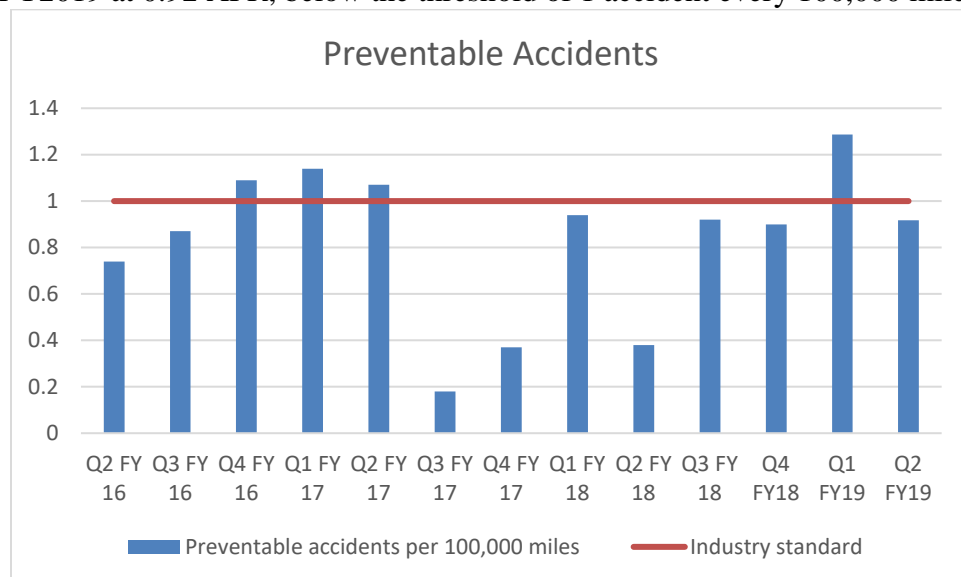
Accidents/Incidents

Fixed Route

The accident/incident statistics for Q2 FY2019 remained low and on trend. There was no difference between Q2 FY2018 and Q2 FY2019.

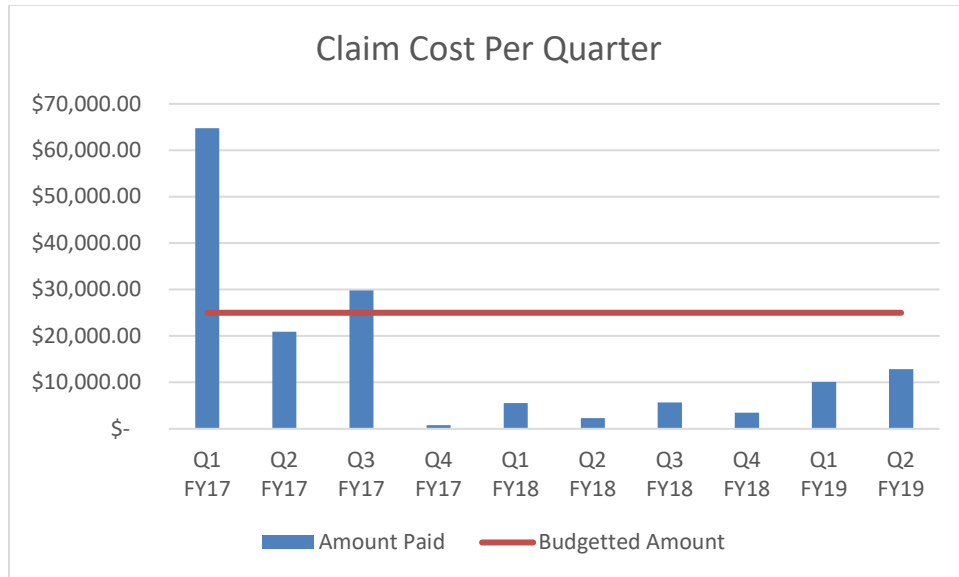


Using the transportation industry standard measurement of accident frequency ratio (AFR), we ended Q2 FY2019 at 0.92 AFR, below the threshold of 1 accident every 100,000 miles.



Claims Activity

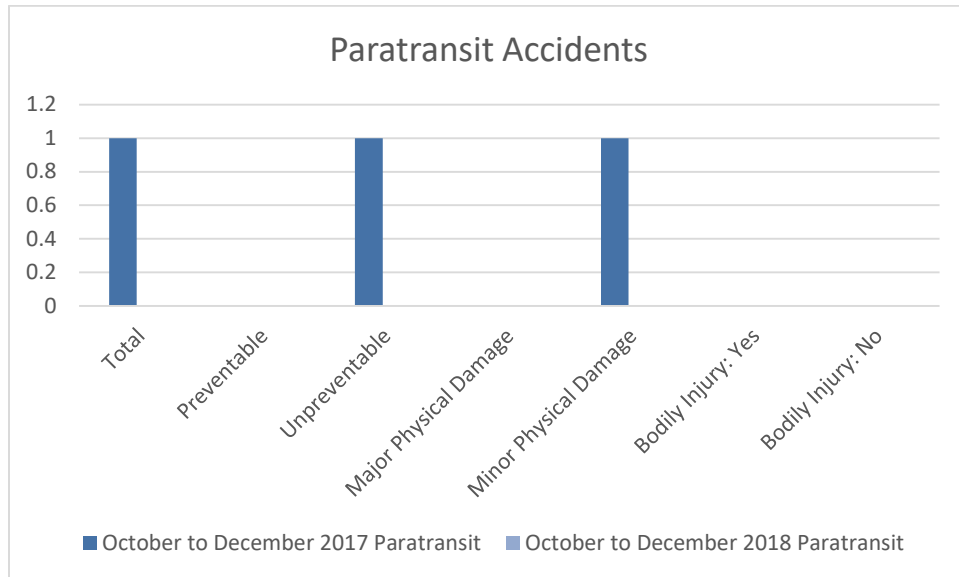
With respect to the monthly accident claim activity, the charts below highlight claims **for fixed route only**. It should be noted that some of the expenditures are for the prior fiscal year, as adjudication of claims can take some time after the actual accident/incident.



Accidents/Incidents

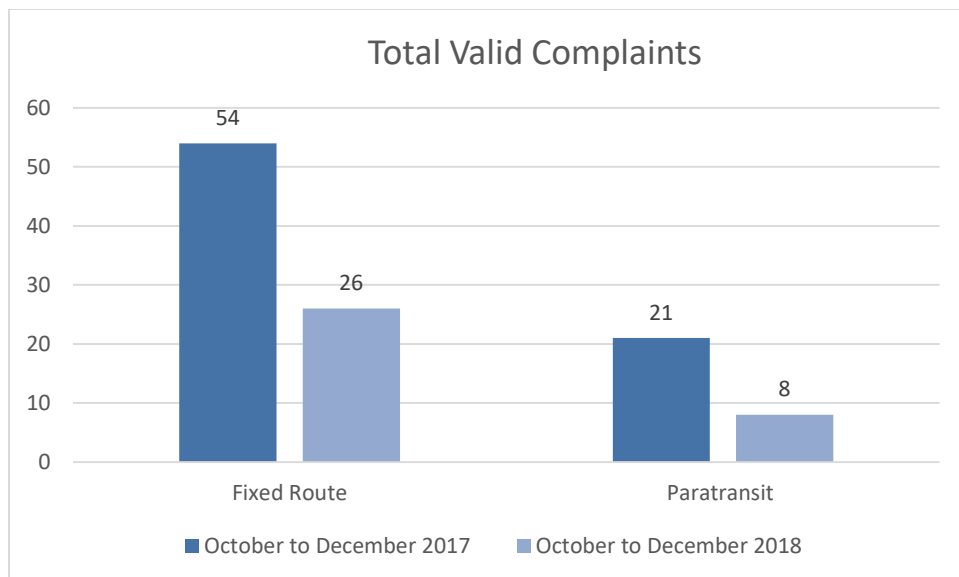
Paratransit

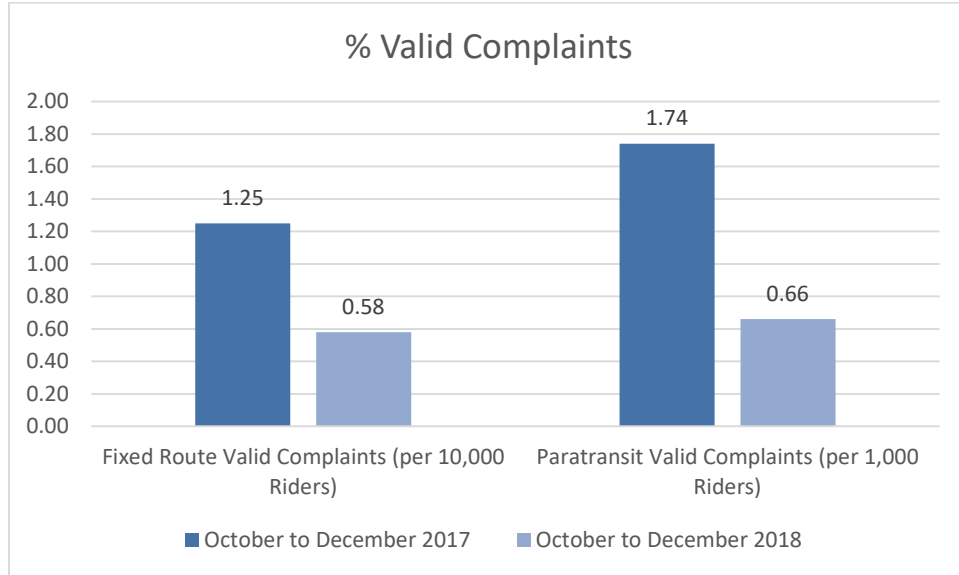
In Q2 FY2019 there was one (1) paratransit accident/incidents. This is up 1 accident from Q2 FY2018.



Customer Service

Customer Service staff processed a total of 165 customer requests for Q2 FY19. The number of requests reduced by 53 requests compared to Q2 FY18. LAVTA's Service Quality Standards Index, a measurement of performance for fixed route and paratransit service providers, tracks the number of **valid** complaints for both fixed route and paratransit service, as noted for the quarter in the chart below.





Fixed Route complaints are measured by a ratio of number of complaints per 10,000 riders and paratransit is measured at complaints per 1,000 riders. In both Fixed Route and Paratransit the number of valid complaints dramatically reduced comparing Q2 FY19 to Q2 FY18. The top three categories for fixed route service were Bypass (7), Safety (5), & Bus Early/Late (5). Paratransit's top three categories were Booking Problem (3), Driver Courtesy (1), & Safety (1).

Next Steps

None

Recommendation

None – information only.

Approved: _____

AGENDA

ITEM 7

STAFF REPORT

SUBJECT: Dial-A-Ride Passenger Survey of 2018

FROM: Kadri Klm, Paratransit Planner

DATE: April 1, 2019

Action Requested

None – Information only.

Background

LAVTA performs annual Dial-A-Ride passenger surveys to assess passenger satisfaction in order to continually improve service. For the current FY18/19 LAVTA is conducting two surveys – one was completed in November/December of 2018 and the other one is planned for six months later in late spring/early summer of 2019.

Methodology

The methodology for the customer satisfaction survey was the same as in the previous FY17/18 survey and incorporated both telephone surveys and an online survey. In the prior years only a telephone survey has been conducted. Potential respondents were screened to ensure they had used the Dial-A-Ride service at least once in the last 12-month period. Also, in this wave, a postcard was sent to all riders inviting them to complete the survey online or over the phone.

The participants surveyed via telephone were randomly selected, and the online survey was sent to the email addresses in the LAVTA paratransit database. The survey was administered by a third party surveyor, and a total of 280 Dial-A-Ride surveys were completed, which included 220 phone surveys and 60 online surveys.

The surveyors asked the passengers to rate Dial-A-Ride service on a 1-to-5 scale (5 being highest and 1 being lowest) on a variety of topics, including the reservation process, pick-up experience, ride experience, drop-off experience, and their overall satisfaction with the service.

Discussion

Comparing the results of this most recent survey conducted in November/December 2018 to the previous survey from December 2017 shows that there was not statistically significant differences between the ratings in the two surveys as the table below demonstrates. The ratings in the table are listed in the order of highest to lowest rating in the results of the 2018 survey.

Satisfaction with Service Aspects on a 1-5 Point Scale	<u>2018</u>	<u>2017</u>	<u>% Change</u>
Driver courteous and helpful	4.21	4.29	-1.86%
Driver dressed appropriately/clean	4.19	4.3	-2.56%
Person on phone courteous	4.19	4.14	1.21%
Vehicle/shuttle was clean	4.13	4.21	-1.90%
Driver operated vehicle safely/followed traffic laws	4.13	4.2	-1.67%
Vehicle/shuttle was in working order	4.1	4.17	-1.68%
No problems with phone menu	4.1	4.08	0.49%
Overall high level of satisfaction with drop off experience	4.08	4.09	-0.24%
Driver offered me help during drop off	4.05	4.08	-0.74%
Driver dropped me off on time/in correct place	4.01	3.96	1.26%
Driver arrived correct address/pickup spot	3.98	4.09	-2.69%
Overall high level of satisfaction with ride experience	3.94	4.03	-2.23%
Person on phone able to arrange request for transportation	3.88	3.87	0.26%
Able to reach customer service quickly	3.86	3.79	1.85%
Overall high level of satisfaction with pickup experience	3.83	3.81	0.52%
Person on phone knowledgeable	3.8	3.86	-1.55%
Easy to make arrangements for transportation on phone	3.75	3.85	-2.60%
Prefer use of smaller vehicles	3.65	3.69	-1.08%
Overall experience	3.64	3.65	-0.27%
Hold times not an issue	3.61	3.73	-3.22%
Driver on time	3.53	3.47	1.73%

As the survey results indicate the riders are clearly more positive than negative when it comes to all variables assessed. The highest rated variables were driver courtesy and helpfulness, drivers being dressed appropriately and being clean, the person on the phone being courteous, vehicles being clean, and driver operating the vehicle safely/following traffic rules.

The lowest rated variables were driver timeliness and the amount of time on hold. In order to follow up on the two lowest rated variables LAVTA staff analyzed the on-time-performance and telephone hold time statistics in the last twelve month period to see how the actual trends correspond to the survey findings. As shown in the two tables below both the OTP percentages as well as on hold time have steadily been improving over the past 12 months. The OTP has increased from 78.85% in December 2017 to 94.2% in December 2018. The on hold time has increased from 78.09% of phone calls being picked up within 60 seconds in December 2017 to 89.59% of phone calls being picked up within 60 seconds in December

2018. There is still room for improvement, but LAVTA staff is happy to see that the agency is on the right track with both of these important aspects of the service.

On Time Performance Percentages:

Month, Year	OTP %
December 2017	78.85%
January 2018	77.75%
February 2018	82.31%
March 2018	86.97%
April 2018	89.36%
May 2018	87.24%
June 2018	88.13%
July 2018	90.42%
August 2018	91.06%
September 2018	92.79%
October 2018	91.74%
November 2018	94.71%
December 2018	94.2%

Telephone Hold Times Percentages:

Month, Year	<60 Seconds	<180 Seconds
December 2017	78.09%	91.78%
January 2018	74.45%	89.27%
February 2018	75.43%	90.31%
March 2018	72.43%	86.28%
April 2018	76.31%	90.99%
May 2018	84.12%	94.94%
June 2018	80.38%	93.78%
July 2018	75.31%	90.33%
August 2018	90.95%	97.1%
September 2018	77.44%	91.38%
October 2018	78.94%	91.75%
November 2018	93.04%	97.59%
December 2018	89.59%	94.01%

Next Steps

LAVTA staff will continue working with the contractor to monitor and improve the service quality. The next Dial-A-Ride customer satisfaction survey is scheduled to be conducted in six month.

Recommendation

None – Information only.

Attachments:

1. Dial-A-Ride Customer Service Survey PowerPoint

Approved: _____

AGENDA

ITEM 8

FY2019 Goals, Strategies and Projects

Last Updated – February 20, 2019

MANAGEMENT ACTION PLAN (MAP)

<p>Goal: Service Development</p> <p><i>Strategies (those highlighted in bold indicate highest Board priority)</i></p> <ol style="list-style-type: none"> 1. Provide routes and services to meet current and future demand for timely/reliable transit service 2. Increase accessibility to community, services, senior centers, medical facilities and jobs 3. Optimize existing routes/services to increase productivity and response to MTC projects and studies 4. Improve connectivity with regional transit systems and participate in Valley Link Project 5. Explore innovative fare policies and pricing options 6. Provide routes and services to promote mode shift from personal car to public transit 						
Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
Short/Long Range Transit Plan	<ul style="list-style-type: none"> RFP Award of Contract 	DP	Projects/ Services	Mar 2019 May 2019	→ <u>Scope of work being reviewed by P&S Committee in March. On track for May award.</u>	
Network Integration Study	<ul style="list-style-type: none"> RFP Award of Contract 	DP	Projects/ Services	Mar 2019 May 2019	→ New project 2019. Requirement of Dublin Parking Garage. <u>Scope approved by Caltrans. Being reviewed by P&S Committee in March. On track for May award.</u>	
Comprehensive Paratransit Assessment	<ul style="list-style-type: none"> Award of Contract Public Outreach Approval of Recommendations 	ED	Projects/ Services	Nov 2016 Jun/Nov 2017 Jun 2019	→ Nelson/Nygaard awarded contract. Public meetings held in June. LAVTA Board presentation made in September. Second round of workshops completed in November. City of Pleasanton analyzing data. <u>Discussions continuing with City. Update to Committees in April.</u>	X X

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Fare Study	<ul style="list-style-type: none"> Draft Fare Study Public Hearings Board Approval 	PD	Projects/ Services	May 2017 Sept 2018 Oct 2018	→ Draft Fare Study for fixed route complete. F&A reviewed in May. Decision made to hold study results to see ridership trends on fixed route and paratransit study fare recommendations. Public Hearings held in September. Board approved in October. Implemented in January.	X X X
Hacienda Pass	<ul style="list-style-type: none"> Review Pass Program Work with Hacienda on Improving the Program 	ED	Finance/ Admin	Oct 2018 Jun 2019	→ Initial correspondence and meeting with Hacienda held. Upcoming meeting in <u>March</u> to continue discussions.	
Transit Signal Priority Upgrade Project in Rapid Corridors	<ul style="list-style-type: none"> Engineering Work Finish Project 	DP	Projects/ Services	Oct 2017 Jun 2019	→ Grant by TVTAC approved. Board approved MOU with Pleasanton. Board approved engineering contract with Kimley Horn. Expect install of equipment in summer of 2019.	
Go Dublin Discount Program	<ul style="list-style-type: none"> Explore use of Uber WAV Secure additional funding Develop long-term strategy 	ED	Projects/ Services	Nov 2018 Jun 2019 Jun 2019	→ Program continuing into FY2019. <u>Uber & MV implemented Uber WAV in Dublin in December (MV provides wheelchair accessible rides through Uber). Final planning for Go Go Grandparent happening for concierge service if customer doesn't have a smart phone. Legal review completed on concept of VISA debit cards with no loading fees through Walmart as option for those without a credit card. Grant application submitted for AQMD to consider funding for Go Dublin and potential expansion of program to Pleasanton and Livermore.</u>	X

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Dublin Service Plan	<ul style="list-style-type: none"> Explore use of articulated buses 	DP	Projects/ Services	<u>Apr 2019</u>	→ Nelson/Nygaard looking at merits of LAVTA operating articulated buses. Report received. Final questions/answers being made/received. Anticipate discussion with committees in <u>April</u> .	
SAV Project	<ul style="list-style-type: none"> RFP for program management Work through first set of tests Seek long-term funding for project 	CM	Projects/ Services	May 2019 Jul 2019 Jul 2019	→ BART working on storage and electrical. <u>Negotiations being held with GoMentum to close out contract. RFP advertised for future program management.</u>	
Advanced Intelligent Intersection Project	<ul style="list-style-type: none"> Install equipment on buses Evaluate performance of project 	CM	Projects/ Services	Jun 2019 Jun 2020	→ City of Dublin funded. MOU approved between City and LAVTA. Working through FCC issues on the project.	
Install and Upgrade Video System on Vehicles	<ul style="list-style-type: none"> Install video cameras on paratransit vehicles Upgrade 20 video systems on Wheels buses 	ED	Projects/ Services	Jun 2019 Mar 2019	→ Staff installed demo video system in paratransit vehicle. Awaiting completion of 90 day trial. Working on wireless download capability of equipment. → 20 buses upgraded with new video systems	X
Amendment with MTM for Paratransit Services	<ul style="list-style-type: none"> Amend MTM contract to potentially require on-site dispatches 	ED	Finance & Admin	March 2019	→ Staff working on contract amendment. . Potential contact amendment going to Committee in April for consideration.	

Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
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Goal: Marketing and Public Awareness

Strategies (those highlighted in bold indicate highest Board priority)

- 1. Continue to build the Wheels brand image, identity and value for customers**
2. Improve the public image and awareness of Wheels
3. Increase two-way communication between Wheels and its customers
- 4. Increase ridership, particularly on the Rapid, to fully attain benefits achieved through optimum utilization of our transit system**
5. Promote Wheels to New Businesses and residents

Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
Website Upgrades	<ul style="list-style-type: none"> More fully develop Better Way to BART section of website 	PD	Projects/ Services	Jun 2019	→ Project under development with Celtis.	
App Development	<ul style="list-style-type: none"> Mobile Ticketing App Improve integration on CityMapper Mobile Ticketing in Transit and CityMapper 	PD	Projects/ Services	April 2019	→ Working with City Mapper and Transit apps on requirements for integration of mobile ticketing. Creating RFP for mobile ticketing. In final evaluation period. Report to Board in <u>April</u> on mobile ticketing app strategy.	
LAVTA Rebranding Project	<ul style="list-style-type: none"> Bus stop sign replacement with new branding. 	PD	Projects/ Services	Jun 2019	→ Replace bus stop signs throughout service area with newly branded bus stop signs. Replace stencil stops with bus stop signs. Spring/early summer project.	
Individualized Marketing	<ul style="list-style-type: none"> Award Contract Marketing Review of Results 	PD	Projects/ Services	May 2019 Aug/Sept 2019 Nov 2019	→ Targeting Pleasanton's high density housing areas along Rapid near BART. <u>P&S Committee presentation on 2018 results of program in March. RFP being prepared for fall implementation of program.</u>	

Underlined text indicates changes since last report.

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
N Canyons Parkway Rapid Bus Stop Project	<ul style="list-style-type: none"> • Begin planning/engineering work • Improvements to site • Relocation of shelters 	FD	Projects/ Services	May 2017 Jun 2018 Aug 2018	→ FTA grant to upgrade stops in this corridor to Rapid style. Engineering work done. Bids came in high. Board rejected all bids. Bid re-advertised. Board awarded project in November. Construction completed.	X X X
Pleasanton SmartTrips Corridor Rapid Bus Stop Project	<ul style="list-style-type: none"> • Engineering work • Award of construction contract • Finish project 	FD	Projects/ Services	Nov 2017 <u>May 2019</u> <u>Aug 2019</u>	→ ACTC grant received to upgrade stops in this corridor to Rapid style. Board awarded engineering to Kimley Horn in November. Bus shelter type is next step. Project award in April. Awaiting 100% design incorporating city comments.	
Replace Shelters Past Useful Life That Are On Livermore Routes	<ul style="list-style-type: none"> • Identify shelters • Demo/Install 	FD	Projects/ Services	Nov 2016 Apr 2018	→ Shelters identified. 10 shelters delivered. <u>MV to demo eight shelters and construct/install 8 shelters in March and April.</u>	X
<p><i>Goal: Regional Leadership</i></p> <p><i>Strategies (those highlighted in bold indicate highest Board priority)</i></p> <ol style="list-style-type: none"> 1. Advocate for local, regional, state, and federal policies that support mission of Wheels 2. Support staff involvement in leadership roles representing regional, state, and federal forums 3. Promote transit priority initiatives with member agencies 4. Support regional initiatives that support mobility convenience 						
<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Valley Link	<ul style="list-style-type: none"> • Provide staff support 	ED	Projects/ Services	Jun 2019	→ Staff continuing to provide support. Agency working on Phase II of Feasibility Report and environmental work/30% design of Valley Link. MTC approved \$10.1M request in September. Phase II and Environmental work underway. To be completed in summer of 2019. Key issues include UP agreement, I-580 planning, BART connection, track planning to speed up train, governance and funding.	
Dublin Parking Garage	<ul style="list-style-type: none"> • Complete grant paperwork • Procure consultant for inter-regional express bus service planning as per Caltrans grant requirement. 	ED	Projects/ Services	Jun 2019	→ Staff meeting with County and Caltrans and CalSTA to support the project. Ground breaking held. Grant work on track. County finishing EIR work and will report to County Board in March. Scope of work approved by CalSTA/Caltrans for megaregion express bus study. RFP to be advertised in March	X
Calendar Year Legislative Plan	<ul style="list-style-type: none"> • Creation of Legislative Plan and review/approval by the Board and provide support for key legislation. 	ED	Finance/ Admin	Feb 2019	→ F&A committee looked at draft legislative plan in January 2019 and Board approved in February.	X
<p>Goal: Organizational Effectiveness</p> <p>Strategies (those highlighted in bold indicate highest Board priority)</p> <ol style="list-style-type: none"> 1. Promote system wide continuous quality improvement initiatives 2. Continue to expand the partnership with contract staff to strengthen teamwork and morale and enhance the quality of service 3. Establish performance based metrics with action plans for improvement; monitor, improve, and report on-time performance and productivity 4. HR development with focus on employee quality of life and strengthening of technical resources 5. Enhance and improve organizational structures, processes and procedures to increase system effectiveness 6. Develop policies that hold Board and staff accountable, providing clear direction through sound policy making decisions 						
<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>

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Explore Quality of Life Opportunities for Workforce	<ul style="list-style-type: none"> Explore opportunities to enhance quality of life to retain workforce 	FD	Finance/ Admin	Jun 2019	→ RFP to be released in Apr/May to have on call assistance for organizational	
Continue Planning of Atlantis Operating & Maintenance Facility	<ul style="list-style-type: none"> Review previous conceptual planning and recommendations. 	FD	Finance/ Admin	Apr 2019	→ Currently LAVTA is out of office space/bus parking space. Review of plans to take place in late fall early spring for recommendations to the Board in April.	
<p>Goal: Financial Management</p> <p>Strategies (those highlighted in bold indicate highest Board priority)</p> <ol style="list-style-type: none"> 1. Develop budget in accordance with strategic Plan, integrating fiscal review processes into all decisions 2. Explore and develop revenue generating opportunities 3. Maintain fiscally responsible long range capital and operating plans 						
<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
FY18 Comprehensive Annual Financial Report	<ul style="list-style-type: none"> Complete financial audit and all required reporting to Board, local, regional and state agencies. 	DF	Finance/ Admin	Nov 2018	→ Audit performed. No findings. Board reviewed in November.	X

Attachments:

1. Board Statistics February 2019
2. FY19 Upcoming Items

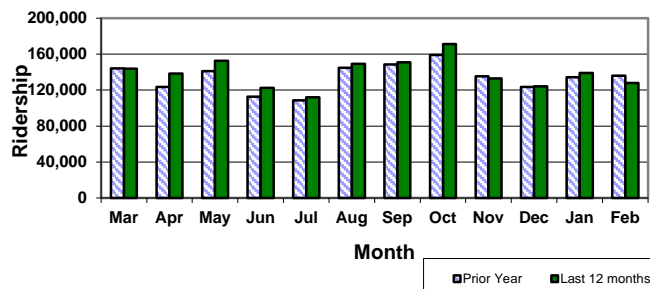
Monthly Summary Statistics for Wheels

February 2019

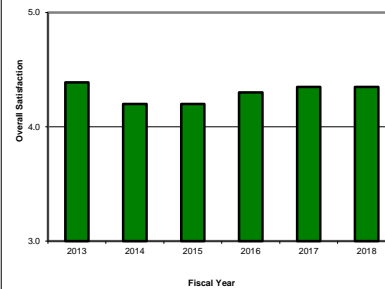
FIXED ROUTE

	February 2019			% change from one year ago		
Total Ridership FY 2018 To Date	1,107,222			1.6%		
Total Ridership For Month	127,814			-6.0%		
Fully Allocated Cost per Passenger	\$8.29			5.3%		
	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday
Average Daily Ridership	6,085	1,482	1,195	-5.7%	-12.3%	-4.6%
Passengers Per Hour	13.9	9.5	7.7	-6.6%	-12.3%	-4.6%
	February 2019			% change from last month		
On Time Performance	84.0%			1.2%		

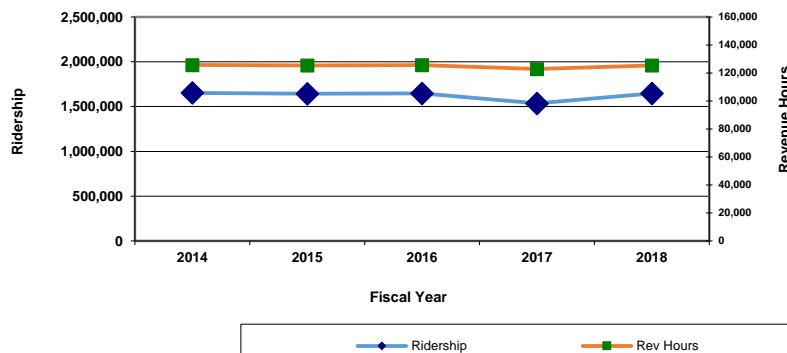
**Monthly Unlinked Boardings and Revenue Hours
Last 24 Months**



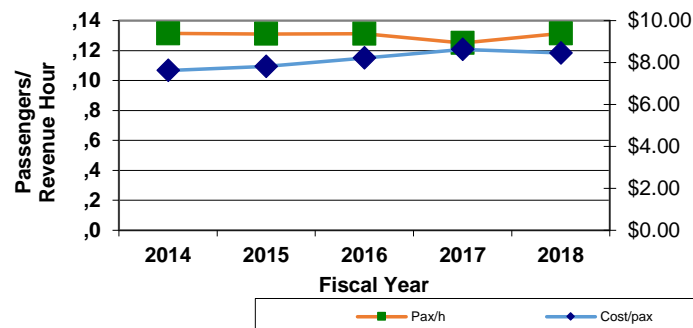
**Historical Customer Service
Survey Results**



**Annual Unlinked Boardings and Revenue Hours
FY2014-2018**



**Full Cost Per Passenger and Passenger Per Hour
FY2014-2018**



Monthly Summary Statistics for Wheels

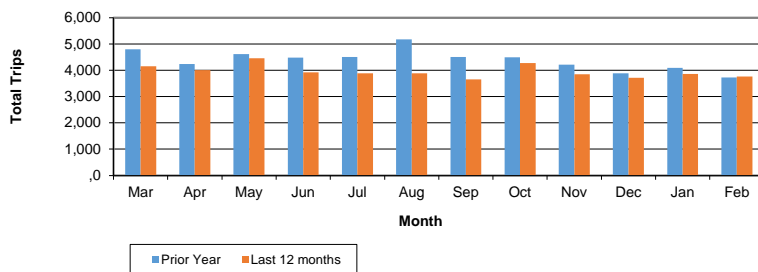
February 2019

PARATRANSIT

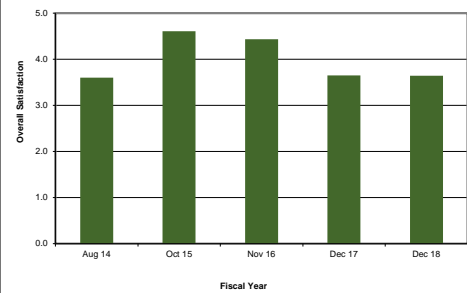
General Statistics	February 2019	% Change from last year	Year to Date
Total Monthly Passengers	3,764	1.1%	30,894
Average Passengers Per Hour	1.30	-13.3%	
On Time Performance	91%	10.4%	
Cost per Trip	\$33.82	2.0%	
Number of Paratransit Assessments	22	0.0%	223
Calls Answered in <1 Minute	78%	3.6%	

Missed Services Summary	February 2019	Year to Date
1st Sanction - Phone Call	1	15
2nd Sanction - Written Letter	0	0
3rd Sanction - 15 Day Suspension	0	0
4th Sanction - 30 Day Suspension	0	0
5th Sanction - 60 Day Suspension	0	0
6th Sanction - 90 Day Suspension	0	0

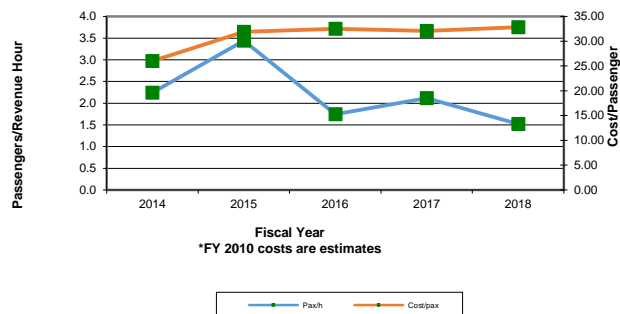
Paratransit Monthly Unlinked Boardings, Last 24 Months



Historical Customer Service Survey Results



Paratransit Full Cost Per Trip and Average Passengers Per Hour FY2014-2018



Monthly Summary Statistics for Wheels
February 2019

SAFETY								
ACCIDENT DATA	February 2019				Fiscal Year to Date			
	Fixed Route		Paratransit		Fixed Route		Paratransit	
Total	0		0		16		1	
Preventable	0		0		11		0	
Non-Preventable	0		0		5		1	
Physical Damage								
Major	0		0		0		0	
Minor	0		0		16		0	
Bodily Injury								
Yes	0		0		2		1	
No	0		0		10		0	
MONTHLY CLAIMS ACTIVITY	Totals							
Amount Paid								
This Month								
To Date This Fiscal Year	\$26,320.93							
Budget	\$100,000.00							
% Expended	26%							
CUSTOMER SERVICE - ADMINISTRATION								
CATEGORY	Number of Requests							
	February 2019	Year To Date						
Praise	0	5						
Bus Stop	1	15						
Incident	0	0						
Trip Planning	0	14						
Fares/Tickets/Passes	0	6						
Route/Schedule Planning	0	16						
Marketing/Website	0	2						
ADA	0	2						
TOTAL	1	50						
CUSTOMER SERVICE - OPERATIONS								
CATEGORY	FIXED ROUTE				PARATRANSIT			
	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE
Praise	0	0	0	5	0	0	0	1
Safety	0	3	3	3	0	0	0	1
Driver/Dispatch Courtesy	2	0	0	7	1	0	0	1
Early	1	0	0	2	0	0	0	1
Late	3	5	0	17	4	2	1	5
No Show	0	0	0	7	0	0	0	0
Incident	1	3	0	1	1	0	1	2
Driver/Dispatch Training	0	0	0	5	4	0	0	13
Maintenance	0	0	0	0	0	0	0	0
Bypass	2	0	3	22	0	0	0	0
TOTAL	9	11	6	69	10	2	2	24
Valid Complaints								
Per 10,000 riders	0.70							
Per 1,000 riders					2.66			

LAVTA COMMITTEE ITEMS - April 2019 - August 2019

Finance & Administration Committee

April

	Action	Info
Minutes	X	
Treasurers Report	X	
Funding Resolutions - TDA, STA, RM2	X	
Procurement Policy Update	X	

May

	Action	Info
Minutes	X	
Treasurers Report	X	
Prelim Budget	X	
FTA Triennial Review (last in '18)	X	

June

	Action	Info
Minutes	X	
Treasurers Report	X	
LAIF	X	
Budget - final	X	
Annual Org Review	X	
Legal Contract	X	

July

	Action	Info
Minutes	X	
Treasurers Report	X	
FTA Funding resolutions 5307, 5309, and 5311	X	
*Typically July committee meetings are cancelled		

August

	Action	Info
Minutes	X	
Treasures Report	X	

LAVTA COMMITTEE ITEMS - April 2019 - August 2019

Projects & Services Committee

April

	Action	Info
Minutes	X	
Draft Fall Service Changes	X	
SAV RFP Recommendation	X	
Articulated Bus Study		X

May

	Action	Info
Minutes	X	
Fall Service Changes (effective August)	X	
Quarterly Operations		X
Mobility Forward Draft Recommendation	X	

June

	Action	Info
Minutes	X	
WAAC Appointments	X	
Fixed Route Customer Satisfaction		X
Mobility Forward Final Recommendation	X	
Marketing Work Plan	X	
Award of Contract for Network Integration Study	X	
Award of Contract for SRTP and Long Range Plan	X	

July

	Action	Info
Minutes	X	
*Typically July committee meetings are cancelled		

August

	Action	Info
Minutes	X	
DAR Customer Satisfaction Survey		X
Quarterly Operations Report		X