

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

BOARD OF DIRECTORS MEETING

DATE: June 3, 2019

PLACE: LAVTA Offices, Room 110
1362 Rutan Court, Suite 100, Livermore

TIME: 4:00pm

AGENDA

1. Call to Order and Pledge of Allegiance

2. Roll Call of Members

3. Meeting Open to Public

- Members of the audience may address the Board of Directors on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Unless members of the audience submit speaker forms before the start of the meeting requesting to address the board on specific items on the agenda, all comments must be made during this item of business. Speaker cards are available at the entrance to the meeting room and should be submitted to the Board secretary.
- Public comments should not exceed three (3) minutes.
- Items are placed on the Agenda by the Chairman of the Board of Directors, the Executive Director, or by any three members of the Board of Directors. Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.
- For the sake of brevity, all questions from the public, Board and Staff will be directed through the Chair.

4. May Tri-Valley Accessible Advisory Committee Minutes

5. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

A. Minutes of the May 6, 2019 Board of Directors meeting.

B. Treasurer's Report for April 2019

Recommendation: The Finance and Administration committee recommends approval of the LAVTA Treasurer's Report for April 2019.

C. Mobility Forward Study Update and Presentation

Recommendation: The Projects and Services Committee recommends that the Board accept the Mobility Forward Study.

D. Tri-Valley Accessible Advisory Committee (TAAC) Bylaws Update

Recommendation: The Projects and Service Committee recommends that the Board adopt the TAAC bylaws as revised.

E. Tri-Valley Accessible Advisory Committee Recruitment for Terms Starting FY 2019/2020

Recommendation: The Projects and Service Committee recommends that the Board ratify the TAAC appointments.

F. Saturday Service Accommodation for ACE

Recommendation: The Projects & Services Committee recommends the Board of Directors approve new Saturday service for Wheels Route 53, as outlined above, to be billed to ACE at the fully allocated cost, with a target implementation date of July 27, 2019.

G. Temporary Additional Service to/from Amador Valley High School

Recommendation: The Projects & Services Committee recommends the Board of Directors approve temporary, additional service and free rides on Wheels routes 605 and 611, as outlined above, to be reimbursed by PUSD at the fully allocated rate, effective on August 12, and anticipated to end on or around October 31, 2019.

H. Contract Award for Tri-Valley Hub Network Integration Study

Recommendation: The Project & Services Committee recommends that the LAVTA Board authorize the Executive Director to enter into a contract with AECOM Technical Services, Inc., for the development of the Tri-Valley Hub Network Integration Study, in an amount not to exceed \$384,863.71, which represents AECOM's price proposal plus a 10 percent contingency.

I. Approval of Resolutions Authorizing Staff to Apply for TDA, STA, and RM2 funds for Fiscal Year 2019-2020.

Recommendation: The Finance and Administration Committee recommends approving the attached resolutions authorizing the filing of a claim with MTC for Allocation of TDA Article 4.0, 4.5, STA, and RM2 Funds for Fiscal Year 2019-2020.

6. MV Transportation, Inc. Employee of the Month- April 2019

Recommendation: None – Informational Only.

7. LAVTA Annual Salary Band Review

Recommendation: The Finance and Administration Committee recommends approval of the attached Resolution 15-2019 adjusting the salary bands for LAVTA positions.

8. LAVTA's Operating & Capital Budget for FY 2020

Recommendation: The Finance and Administration Committee recommends approval of the Operating and Capital Budget for FY 2020.

9. Organizational Structure

Recommendation: None – Information only.

10. Management Action Plan

Recommendation: None – Information only.

11. Matters Initiated by the Board of Directors

- Items may be placed on the agenda at the request of three members of the Board.

12. Next Meeting Date is Scheduled for: July 1, 2019

13. Adjournment

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

/s/ Jennifer Suda

5/29/2019

LAVTA, Executive Assistant

Date

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

*Executive Director
Livermore Amador Valley Transit Authority
1362 Rutan Court, Suite 100
Livermore, CA 94551
Fax: 925.443.1375
Email: frontdesk@lavta.org*

AGENDA

ITEM 4

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

Tri-Valley Accessible Advisory Committee

DATE: Wednesday, May 1, 2019

PLACE: **Robert Livermore Community Center, Larkspur South Room**
4444 East Avenue, Livermore 94550

TIME: 3:30 p.m.

DRAFT MINUTES

1. Call to Order

The TAAC Chair Herb Hastings called the meeting to order at 3:32 pm.

Members Present:

Russ Riley	City of Livermore
Bob Chulata	City of Livermore – Alternate
Shawn Costello	City of Dublin
Connie Mack	City of Dublin
Sue Tuite	City of Pleasanton
Carmen Rivera-Hendrickson	City of Pleasanton
Jeffrey Jacobsen	City of Pleasanton - Alternate
Herb Hastings	County of Alameda
David Weir	County of Alameda – Alternate
Amy Mauldin	Social Services Member
Rachel Prater	Social Services Member
Melanie Henry	Social Services Member
Ester Waltz	PAPCO Representative

Staff Present:

Jonathan Steketee	LAVTA
Kadri Kulm	LAVTA
Cliff Crabtree	MTM
Lindsey Bookhammer	MTM
Christian Pereira	MV Transit

2. **Citizens' Forum: An opportunity for members of the audience to comment on a subject not listed on the agenda (under state law, no action may be taken at this meeting)**

None

3. **Minutes of the March 6, 2019 meetings of the Committee**

Approved.

Rivera-Hendrickson/Waltz

Riley abstained.

4. **TAAC Member Recruitment for Terms Starting FY 19/20**

The committee members reviewed the four applications received.

Approved.

Rivera-Hendrickson/Waltz

5. **Mobility Forward: Tri-Valley Paratransit Study**

Staff informed the committee that the report will be presented to the LAVTA Projects and Services as well as Finance and Administration committees in late May and to the full board in June.

6. **TAAC Bylaws Update**

The committee members reviewed the additional clarifying language that was added to the bylaws' Quorum section.

Approved.

Tuite/Waltz

7. **LAVTA's Annual ADA Paratransit Plan Submission to Alameda CTC for FY19/20**

LAVTA staff presented the plan to the PAPCO subcommittee on April 22nd and the subcommittee recommended full funding.

8. **PAPCO Report**

Esther Waltz reported on the last PAPCO meeting as well as the Program Plan Subcommittee meeting.

9. **Service Updates & Concerns**

Staff said LAVTA was named the Transit Agency of the Year by the California Association of Community Transportation (CalACT).

Sue Tuite said there is a new stop on Route 8 (Valley and Case), but it's only on one side of the street. Staff will investigate.

Esther Waltz said that the driver wanted to charge her when she was a PCA for her husband on Dial-A-Ride.

Jeff Jacobsen asked about Dial-A-Ride driver uniforms. Staff said the drivers should have new uniforms in about three weeks.

10. Chair's Report

Herb Hastings said he had met with LAVTA staff in regards to the wording for the Quorum section in the committee by-laws. He also said he would like to have one member of TAAC to serve at the Valley Link board. There was also talk about the service to the Alameda County Fair. Several committee members mentioned that they would be interested in volunteering at the Fair.

11. Adjournment

Meeting adjourned at 4:35pm

AGENDA

ITEM 5A

MINUTES OF THE MAY 6, 2019 LAVTA BOARD MEETING AGENDA

DATE: May 6, 2019
PLACE: LAVTA Offices, Room 110
1362 Rutan Court, Suite 100, Livermore
TIME: 4:00pm

1. Call to Order and Pledge of Allegiance

Without objection the Board nominated Melissa Hernandez to be the Chair Pro Tem, until the Chair arrives.

Meeting was called to order by Board Chair Pro Tem Melissa Hernandez at 4:03pm

2. Roll Call of Members

Members Present

Scott Haggerty – County of Alameda (arrived at 4:15pm)
David Haubert – City of Dublin (arrived at 4:05pm)
Melissa Hernandez – City of Dublin
Karla Brown – City of Pleasanton
Jerry Pentin – City of Pleasanton
Bob Woerner – City of Livermore
Bob Coomber – City of Livermore

3. Meeting Open to Public

No comments.

4. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

[David Haubert, from City of Dublin, arrived during Consent Agenda.]

- A. Minutes of the April 1, 2019 Board of Directors meeting.**
- B. Treasurer's Report for March 2019**

The Board of Directors approved the LAVTA Treasurer's Report for March 2019.

- C. 2019 Title VI Program**

Legal Counsel Michael Conneran informed that they reviewed the Title VI late and had some minor comments and would like to add some detail. He asked the Board of Directors to approve the Title VI Program with the caveat that with the attorneys approval.

The Board of Directors approved the attached 2019 Title VI Program for submittal to the

FTA.

The Board of Directors approved the Consent Agenda with the amendments that were recommended by LAVTA's Legal Counsel.

Approved: Pentin/Woerner

Aye: Pentin, Brown, Woerner, Hernandez, Coomber, Haubert

No: None

Abstain: None

Absent: Haggerty

5. MV Transportation, Inc. Employee of the Month

Staff provided the MV Transportation, Inc. Employee of the Month to the Board of Directors. The employee of the Month for February is Michael Adams and he is one of our fantastic bus operators with great statistics. The employee of the Month for March is Sergio Perez and he is a bus technician. LAVTA is proud to recognize both of their accomplishments.

This was informational only.

6. Legislative Update

[Scott Haggerty, from County of Alameda, arrived during Legislative Update.]

Staff provided the Board of Directors a legislative update of recent federal and state legislative activities of interest to LAVTA. The Finance and Administration Committee requested Staff to bring back more information to the Board of Directors at their April 23, 2019 meeting for discussion on two additional measures (Assembly Bill 1560 and Senate Bill 336) and they are in the Staff Report for review. Staff first provided an overview of AB 1350 (Gonzalez) – Youth Transit Pass Pilot Program and SB 152 (Beall) – Active Transportation Program. Staff also provided further information on SB 336 (Dodd) – Transportation Fully Automates Vehicles and AB 1560 (Friedman) – California Environmental Quality Act: Transportation: Major Transit Stop. Bills AB 1350 and SB 152 support LAVTA's legislative priorities. LAVTA is also requesting SB 336 as a watch position.

The item was discussed by the Board of Directors and staff.

The Board of Directors approved three legislative positions:

- AB 1350 (Gonzalez) – Youth Transit Pass Pilot Program – **SUPPORT**
- SB 152 (Beall) – Active Transportation Program – **SUPPORT**
- SB 336 (Dodd) – Transportation: Fully Automated Vehicles – **WATCH**

Approved: Haubert/Brown

Aye: Pentin, Brown, Woerner, Hernandez, Coomber, Haubert, Haggerty

No: None

Abstain: None

Absent: None

7. Shared Autonomous Vehicle Project Management and Operations Contract Award

Staff provided the Shared Autonomous Vehicle (SAV) Project Management and Operations Contract Award to the Board of Directors. Staff informed that LAVTA's partnership with GoMentum is dissolving and that LAVTA is working with them. LAVTA sent out a Request for Proposal (RFP), so that Executive Director Michael Tree can negotiate the terms of the contract. Transdev was the qualified company of choice, as well as the price. LAVTA will work on dissolving the contract with GoMentum and will not enter into the new contract until the GoMentum contract is dissolved.

The item was discussed by the Board of Directors and staff. Chair Scott Haggerty would like to see the SAV ran between Santa Rita Jail and BART. The Board of Directors have concerns about the amount of money they will not get back from GoMentum and would like 100% back. LAVTA is in discussions with GoMentum regarding recouping the remaining funds and will bring back more information next month.

The Board of Directors approved resolution 11-2019 authorizing the Executive Director to award a contract to Transdev for the SAV Pilot, immediately after the GoMentum Contract dissolves.

Approved: Haubert/Brown

Aye: Pentin, Brown, Woerner, Hernandez, Coomber, Haubert, Haggerty

No: None

Abstain: None

Absent: None

8. Executive Director's Report

Director of Planning and Marketing Tony McCaulay provided the Executive Director's Report to the Board of Directors, since Executive Director Michael Tree was on travel. Director of Planning and Marketing Tony McCaulay announced LAVTA won the CalACT Transit Agency of the Year Award for 2019. Director of Planning and Marketing Tony McCaulay informed that the Fixed Route ridership in April 2019 was up 3.8% over last year and that is a 9% increase over the pre COA number from April 2016. Director of Planning and Marketing Tony McCaulay also mentioned the MTM Paratransit Contract is anticipated to be brought to the Board in June.

Director of Planning and Marketing Tony McCaulay also noted the Amador Valley High School Solar Panel Project – Financial Request from LAVTA. The Pleasanton Unified School District (PUSD) is undertaking a five month project to install solar panels at Amador Valley High School. The project will start around June 1, 2019 and 500 parking spaces will not be available, so they are looking for transportation alternatives for the 500 students. LAVTA received a request from PUSD for transportation assistance with no cost to PUSD. Director of Planning and Marketing Tony McCaulay requested feedback from the Board of Directors. The Board of Directors provided feedback.

9. Matters Initiated by the Board of Directors

None.

10. Next Meeting Date is Scheduled for: June 3, 2019

11. Adjournment

Meeting adjourned at 4:46pm.

AGENDA

ITEM 5B

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Treasurer's Report for April 2019

FROM: Tamara Edwards, Director of Finance

DATE: June 3, 2019

Action Requested

Approval of the LAVTA Treasurer's Report for April 2019.

Discussion

Cash accounts:

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

General checking account activity (105):

Beginning balance April 1, 2019	\$4,961,667.98
Payments made	\$1,794,912.81
Deposits made	\$1,993,191.72
Transfer from Farebox account	\$200,000.00
Ending balance April 30, 2019	\$5,359,946.89

Farebox account activity (106):

Beginning balance April 1, 2019	\$194,427.59
Deposits made	\$99,385.37
Transfer to General Checking	\$200,000.00
Ending balance April 30, 2019	\$93,812.96

LAIF investment account activity (135):

Beginning balance April 1, 2019	\$5,745,951.10
Q3FY19 Interest	\$36,129.74
Ending balance April 30, 2019	\$5,782,080.84

Operating Expenditures Summary:

As this is the tenth month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 83%. The agency is at 74.26% overall.

Operating Revenues Summary:

While expenses are at 74.26%, revenues are at 79.2%, providing for a healthy cash flow.

Recommendation

The Finance and Administration Committee recommends approval of the April 2019 Treasurer's Report.

Attachments:

1. April 2019 Treasurer's Report

Approved: _____

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
BALANCE SHEET
FOR THE PERIOD ENDING:
April 30, 2019**

ASSETS:

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	5,359,947	
106 CASH - FIXED ROUTE ACCOUNT	93,813	
107 Clipper Cash	1,438,161	
120 ACCOUNTS RECEIVABLE	928,151	
135 INVESTMENTS - LAIF	5,782,081	
150 PREPAID EXPENSES	3,632	
160 OPEB ASSET	536,342	
165 DEFFERED OUTFLOW-Pension Related	636,065	
170 INVESTMENTS HELD AT CALTIP	0	
111 NET PROPERTY COSTS	69,223,989	
TOTAL ASSETS		84,002,620

LIABILITIES:

205 ACCOUNTS PAYABLE	522,879	
211 PRE-PAID REVENUE	1,854,887	
21101 Clipper to be distributed	934,689	
22000 FEDERAL INCOME TAXES PAYABLE	34	
22010 STATE INCOME TAX	(10)	
22020 FICA MEDICARE	(57)	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(330)	
22030 SDI TAXES PAYABLE	0	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	2,275	
22090 WORKERS' COMPENSATION PAYABLE	2,360	
22100 PERS-457	0	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	1,075,263	
23104 Deferred Inflow- Pension Related	60,124	
23103 INSURANCE CLAIMS PAYABLE	105,585	
23102 UNEMPLOYMENT RESERVE	8,300	
TOTAL LIABILITIES		4,566,000

FUND BALANCE:

301 FUND RESERVE	(4,812,531)	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	81,875,448	
30401 SALE OF BUSES & EQUIPMENT	565	
FUND BALANCE	2,373,138	
TOTAL FUND BALANCE		79,436,620
TOTAL LIABILITIES & FUND BALANCE		84,002,620

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
REVENUE REPORT
FOR THE PERIOD ENDING:
April 30, 2019**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	1,411,344	114,237	1,104,783	306,561	78.3%
4020000	Business Park Revenues	208,249	19,505	170,732	37,517	82.0%
4020500	Special Contract Fares	529,223	46,189	335,895	193,328	63.5%
4020500	Special Contract Fares - Paratransit	54,000	16,710	38,146	15,854	70.6%
4010200	Paratransit Passenger Fares	203,000	3,188	119,718	83,282	59.0%
4060100	Concessions	54,110	1,662	13,293	40,817	24.6%
4060300	Advertising Revenue	95,000	0	95,000	-	100.0%
4070400	Miscellaneous Revenue-Interest	7,000	36,130	70,003	(63,003)	1000.0%
4070300	Non transportation revenue	56,400	3,079	47,749	8,651	84.7%
4090100	Local Transportation revenue	333,000	30,000	64,596	268,404	19.4%
4099100	TDA Article 4.0 - Fixed Route	10,481,586	1,641,835	9,107,101	1,374,485	86.9%
4099500	TDA Article 4.0-BART	101,489	7,727	85,036	16,453	83.8%
4099200	TDA Article 4.5 - Paratransit	141,539	11,352	101,324	40,215	71.6%
4099600	Bridge Toll- RM2, RM1	778,436	0	350,666	427,770	45.0%
4110100	STA Funds-Paratransit	88,104	0	23,812	64,292	27.0%
4110500	STA Funds- Fixed Route BART	593,690	0	593,690	-	100.0%
4110100	STA Funds-pop	1,077,176	0	1,324,260	(247,084)	122.9%
4110100	STA Funds- rev	250,382	0	250,382	-	100.0%
4110100	STA Funds- Lifeline	205,118	0	723,608	(518,490)	352.8%
4110100	STA Funds- SJ county	100,000	0	0	100,000	0.0%
4110100	Caltrans rail planning grant	750,000	0	0	750,000	0.0%
4130000	FTA Section 5307 Preventative Maint.	444,777	0	0	444,777	100.0%
4130000	FTA Section 5307 ADA Paratransit	348,687	0	0	348,687	0.0%
4130000	FTA TPI	-	0	0	-	100.0%
4130000	FTA JARC and NF	-	0	0	-	#DIV/0!
4130000	FTA 5310	33,000	0	0	33,000	0.0%
4640500	Measure B Gap	17,932	2,051	6,304	11,628	100.0%
4640500	Measure B Express Bus	-	0	0	-	100.0%
4640100	Measure B Paratransit Funds-Fixed Route	976,564	84,210	736,697	239,867	75.4%
4640100	Measure B Paratransit Funds-Paratransit	181,949	15,690	137,258	44,691	75.4%
4640200	Measure BB Paratransit Funds-Fixed Route	722,304	61,894	543,577	178,727	75.3%
4640200	Measure BB Paratransit Funds-Paratransit	329,937	28,272	248,298	329,937	75.3%
TOTAL REVENUE		20,573,996	2,123,729	16,291,930	4,530,364	79.2%

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
OPERATING EXPENDITURES
FOR THE PERIOD ENDING:
April 30, 2019**

		BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
501 02	Salaries and Wages	\$1,643,512	\$125,799	\$1,278,461	\$365,051	77.79%
502 00	Personnel Benefits	\$947,690	\$89,627	\$788,898	\$158,792	83.24%
503 00	Professional Services	\$1,606,046	\$458,430	\$1,142,851	\$463,195	71.16%
503 05	Non-Vehicle Maintenance	\$667,183	\$22,048	\$526,330	\$127,931	78.89%
503 99	Communications	\$9,500	(\$2)	\$2,978	\$6,522	31.35%
504 01	Fuel and Lubricants	\$1,338,900	\$77,534	\$688,980	\$649,920	51.46%
504 03	Non contracted vehicle maintenance	\$7,300	\$0	\$0	\$7,300	0.00%
504 99	Office/Operating Supplies	\$48,135	\$881	\$35,734	\$12,401	74.24%
504 99	Printing	\$60,000	\$0	\$22,812	\$37,188	38.02%
505 00	Utilities	\$323,914	\$19,424	\$240,566	\$83,348	74.27%
506 00	Insurance	\$689,689	\$4,900	\$529,694	\$159,995	76.80%
507 99	Taxes and Fees	\$302,000	\$12,615	\$75,167	\$226,833	24.89%
508 01	Purchased Transportation Fixed Route	\$10,199,209	\$860,276	\$8,445,678	\$1,779,169	82.81%
2-508 02	Purchased Transportation Paratransit	\$2,024,000	\$137,807	\$1,317,697	\$706,303	65.10%
508 03	Purchased Transportation WOD	\$75,000	\$6,051	\$46,593	\$28,407	62.12%
509 00	Miscellaneous	\$476,518	(\$13,890)	\$22,452	\$443,954	4.71%
509 02	Professional Development	\$57,400	\$738	\$33,884	\$23,516	59.03%
509 08	Advertising	\$75,000	\$5,000	\$62,922	\$12,078	83.90%
TOTAL		\$20,550,996	\$1,807,237	\$15,261,698	\$5,291,902	74.26%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)
FOR THE PERIOD ENDING:
April 30, 2019

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
REVENUE DETAILS						
4090594	TDA (office and facility equip)	100,000	0	0	100,000	0.00%
4090194	TDA Shop repairs and replacement	85,000	0	0	85,000	0.00%
4091794	Bus stop improvements	464,415	0	0	464,415	0.00%
	TDA Bus cameras	230,000	0	0	230,000	0.00%
4090994	TDA IT Upgrades and Replacements	35,000	0	0	35,000	0.00%
4090794	TDA Transit Center Improvements	-	0	0	0	#DIV/0!
409??94	TDA (Transit Capital)	100,000	0	0	100,000	0.00%
4092094	TDA (Major component rehab)	350,000	0	0	350,000	0.00%
4091294	TDA Doolan Tower Upgrade	10,000	0	0	10,000	0.00%
	TDA TSP	66,000	0	0	66,000	0.00%
4092194	TDA Rebranding bus wrap	100,000	0	0	100,000	0.00%
4091594	TDA Farebox upgrade	101,758	0	0	101,758	0.00%
4090394	TDA Non revenue vehicle replacement	200,000	0	0	200,000	0.00%
4092396	Bridge Tolls Bus Replacement	-	0	0	0	#DIV/0!
4091701	CTC CIP Shelters	1,414,000	0	104,704	1,309,296	7.40%
409xx01	TVTC TSP	1,140,000	0	0	1,140,000	0.00%
409xx01	SGR shelters and stops	55,640	0	18,491	37,149	33.23%
4111700	PTMISEA Shelters and Stops	80,585	0	0	80,585	0.00%
4111700	SGR Shelters and Stops	80,585	0	29,952	50,633	37.17%
41124	Prob 1B Security upgrades	44,259	0	0	44,259	0.00%
41114	Prop 1B Wifi	36,696	0	0	36,696	0.00%
41107	PTMISEA Transit Center Improvements	127,520	0	0	127,520	0.00%
41105	PTMISEA Office improvements	195,000	0	0	195,000	0.00%
	TSP	200,000	0	297,112	(97,112)	148.56%
41315	FTA Farebox upgrade	398,242	0	0	398,242	0.00%
	FTA Hybrid battery packs	800,000	0	0	800,000	0.00%
41303	FTA non revenue vehicle upgrade	367,200	0	0	367,200	0.00%
	FTA Transit Center	440,000	0			0.00%
TOTAL REVENUE		7,221,900	-	450,259	6,331,641	6.23%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)
FOR THE PERIOD ENDING:
April 30, 2019

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
EXPENDITURE DETAILS						
CAPITAL PROGRAM - COST CENTER 07						
5550107	Shop Repairs and replacement	85,000	0	900	84,100	1.06%
5550207	New MOA Facility (Satelite Facility)	-	0	0	0	#DIV/0!
5550307	Non revenue vehicle replacement	567,200	0	315,025	252,175	55.54%
5550407	BRT	-	1,177	583,127	(583,127)	#DIV/0!
5550507	Office and Facility Equipment	295,000	0	39,468	255,532	13.38%
5550607	511 Integration	-	0	125,000	(125,000)	#DIV/0!
	TSP upgrade	1,406,000	30,897	30,897	1,375,103	2.20%
	Bus camera replacement	230,000	0	0	230,000	0.00%
5550907	IT Upgrades and replacement	35,000	0	21,216	13,784	60.62%
5551007	Transit Center Upgrades and Improvements	567,520	0	5,411	562,109	0.95%
5551207	Doolan Tower upgrade	10,000	0	0	10,000	0.00%
5551407	Wifi	36,696	0	0	36,696	0.00%
5551507	Farebox upgrade	500,000	0	13,925	486,075	2.79%
5551707	Bus Shelters and Stops	2,014,640	0	14,664	1,999,976	0.73%
5552007	Major component rehab	1,150,000	0	59,206	1,090,794	5.15%
5552107	Rebranding bus wrap	100,000	0	0	100,000	0.00%
5552307	Bus replacement	-	0	177,722	(177,722)	#DIV/0!
5552407	Security upgrades	44,259	0	25,201	19,058	56.94%
555??07	Transit Capital	100,000	0	0	100,000	0.00%
TOTAL CAPITAL EXPENDITURES		7,141,315	32,074	1,411,763	5,729,552	19.77%
FUND BALANCE (CAPITAL)		80585.00	(32,074)	(961,504)		
FUND BALANCE (CAPTIAL & OPERATING)		80,585.00	285,211	56,216		

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp

May 13, 2019

LIVERMORE/AMADOR VALLEY TRANSIT
 AUTHORITY
 GENERAL MANAGER
 1362 RUTAN COURT, SUITE 100
 LIVERMORE, CA 94550

PMIA Average Monthly Yields

Account Number:

80-01-002

// [Tran Type Definitions](#)

April 2019 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
4/15/2019	4/12/2019	QRD	1602153	SYSTEM	36,129.74

Account Summary

Total Deposit:	36,129.74	Beginning Balance:	5,759,725.09
Total Withdrawal:	0.00	Ending Balance:	5,795,854.83

REPORT.: May 16 19 Thursday
RUN..... May 16 19 Time: 18:30
Run By.: Daniel Zepeda

LAVTA
Month End Cash Disbursements Report
Prior Period Report for 04-19 BANK ACCOUNT 105

PAGE: 001
ID #: PY-CD
CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
04-19	H9277	04/05/19	TAX07 (ASMA SYEDA)		79.71	.00	79.71	TAX07, PARATAXI REIMBURSE
	H9278	04/05/19	TX116 (JACQUELINE POPE-JENKINS)		156.40	.00	156.40	TX116, PARATAXI REIMBURSE
	H9279	04/15/19	PAC01 (AT&T)		102.57	.00	102.57	PAC01,ACCT #925-245-0576,
	H9280	04/05/19	PAC01 (AT&T)		351.40	.00	351.40	PAC01,ACCT #436-951-0106,
	H9281	04/15/19	PAC01 (AT&T)		225.56	.00	225.56	PAC01,ACCT #925-243-9029,
	H9282	04/05/19	PAC01 (AT&T)		33.03	.00	33.03	PAC01,ACCT #232-351-6260,
	H9283	04/05/19	CAL15 (CALTRONICS BUSINESS SYS)		262.60	.00	262.60	CAL15, 2731455, BIZHUB 2/
	H9284	04/05/19	CAS02 (LISETH CASTRO)		8.72	.00	8.72	CAS02, 11/6-11/19/18 TRAV
	H9285	04/05/19	CAS02 (LISETH CASTRO)		154.55	.00	154.55	CAS02, 5/17/18-11/5/18 TR
	H9286	04/05/19	MOR02 (VANESSA MORENO)		23.65	.00	23.65	MOR02, 10/2-12/29/19 TRAV
	H9287	04/05/19	YEA01 (JENNIFER YEAMANS)		53.69	.00	53.69	YEA01, 1/2-3/22/19 TRAVEL
	H9288	04/05/19	MTM01 (MEDICAL TRANSPORTATION MANAG	109,323.41	.00	109,323.41	MTM01, FEB-19 MONTHLY SER	
	H9289	04/05/19	MTM01 (MEDICAL TRANSPORTATION MANAG	2,163.75	.00	2,163.75	MTM01, MTM-112124, CAB 2/	
	H9290	04/05/19	MTM01 (MEDICAL TRANSPORTATION MANAG	6,877.50	.00	6,877.50	MTM01, MTM-112125, NB FEB	
	H9291	04/05/19	MTM01 (MEDICAL TRANSPORTATION MANAG	4,158.75	.00	4,158.75	MTM01, MTM-112126, NORTH	
	H9292	04/05/19	MVT01 (MV TRANSPORTATION, INC.)	47,299.21	.00	47,299.21	MVT01, FEB-19 MONTHLY FIX	
	H9293	04/03/19	EMP01 (EMPLOYMENT DEVEL DEPT)	3.90	.00	3.90	EMP01, STATE TAX, 3/23-4/	
	H9294	04/03/19	EFT01 (ELECTRONIC FUND TRANSFERS)	83.96	.00	83.96	EFT01, FEDERAL TAX 3/23-4/	
	H9295	04/03/19	DIR02 (DIRECT DEPOSIT OF PAYROLL CH	331.55	.00	331.55	DIR02, PR DIRECT DEPOSIT	
	H9296	04/09/19	DIR02 (DIRECT DEPOSIT OF PAYROLL CH	1,056.61	.00	1,056.61	DIR02, PR DIRECT DEPOSIT	
	H9297	04/09/19	EMP01 (EMPLOYMENT DEVEL DEPT)	37.34	.00	37.34	EMP01, STATE TAX 3/23-4/9	
	H9298	04/09/19	EFT01 (ELECTRONIC FUND TRANSFERS)	312.23	.00	312.23	EFT01, FEDERAL TAX 3/23-4/	
	H9299	04/12/19	DIR02 (DIRECT DEPOSIT OF PAYROLL CH	39,589.92	.00	39,589.92	DIR02, PR DIRECT DEPOSIT	
	H9300	04/12/19	PER01 (PERS)	4,036.48	.00	4,036.48	PER01, PERS NEW CONTRIBUT	
	H9301	04/12/19	PER01 (PERS)	3,319.71	.00	3,319.71	PER01, PERS CLASSIC CONTR	
	H9302	04/12/19	PER04 (CALPERS RETIREMENT SYSTEM)	1,696.42	.00	1,696.42	PER04, PERS 457 CONTRIBUT	
	H9303	04/12/19	EFT01 (ELECTRONIC FUND TRANSFERS)	7,128.36	.00	7,128.36	EFT01, FEDERAL TAX 3/23-4/	
	H9304	04/12/19	EMP01 (EMPLOYMENT DEVEL DEPT)	2,757.96	.00	2,757.96	EMP01, STATE TAX 3/23-4/5	
	H9305	04/01/19	BRO03 (KARLA SUE BROWN)	300.00	.00	300.00	BRO03, MAR-19 BOD STIPEND	
	H9306	04/01/19	COO03 (BOB COOMBER)	50.00	.00	50.00	COO03, MAR-19 BOD STIPEND	
	H9307	04/01/19	HAG01 (SCOTT HAGGERTY)	100.00	.00	100.00	HAG01, MAR-19 BOD STIPEND	
	H9308	04/01/19	HAU01 (DAVID HAUBERT)	100.00	.00	100.00	HAU01, MAR-19 BOD STIPEND	
	H9309	04/01/19	PEN01 (JERRY PENTIN)	100.00	.00	100.00	PEN01, MAR-19 BOD STIPEND	
	H9310	04/01/19	WOE01 (ROBERT L. WOERNER)	300.00	.00	300.00	WOE01, MAR-19 BOD STIPEND	
	H9311	04/05/19	STA01 (STATE COMPENSATION FUND)	1,759.83	.00	1,759.83	STA01, APR-19 WORKER'S CO	
	H9312	04/15/19	MVT01 (MV TRANSPORTATION, INC.)	378,720.32	.00	378,720.32	MVT01, 99653, APR-19 1ST	
	H9313	04/18/19	NAV01 (CHRISTY NAVARRO)	213.00	.00	213.00	NAV01, APR-19 CalACT SPRI	
	H9314	04/18/19	STE04 (JONATHAN STEKETEE)	284.00	.00	284.00	STE04, APR-19 CalACT SPRI	
	H9315	04/18/19	KUL01 (KADRI KULM)	284.00	.00	284.00	KUL01, APR-19 CalACT SPRI	
	H9316	04/18/19	SHE05 (SHELL)	74.98	.00	74.98	SHE05, APR-19 CC STATEMEN	
	H9317	04/18/19	STA13 (STAPLES CREDIT PLAN)	377.07	.00	377.07	STA13, APR-19 CC STATEMEN	
	H9318	04/18/19	TAX07 (ASMA SYEDA)	73.74	.00	73.74	TAX07, PARATAXI REIMBURSE	
	H9319	04/19/19	TAX14 (KAREN ADAMS)	109.91	.00	109.91	TAX14, PARATAXI REIMBURSE	
	H9320	04/19/19	TAX32 (SUE TSANG)	289.00	.00	289.00	TAX32, PARATAXI REIMBURSE	
	H9321	04/19/19	TAX67 (CHRISTEL RAGER)	161.50	.00	161.50	TAX67, PARATAXI REIMBURSE	
	H9322	04/19/19	TAX76 (MARY ANN HANDZUS)	222.70	.00	222.70	TAX76, PARATAXI REIMBURSE	
	H9323	04/19/19	TAX91 (VIVIAN MARIE MILLER)	167.66	.00	167.66	TAX91, PARATAXI REIMBURSE	
	H9324	04/19/19	TX124 (LISA BALL)	12.75	.00	12.75	TX124, PARATAXI REIMBURSE	
	H9325	04/18/19	MTM01 (MEDICAL TRANSPORTATION MANAG	6,397.50	.00	6,397.50	MTM01, MTM-112127, 3/14-3	
	H9326	04/18/19	STE04 (JONATHAN STEKETEE)	1,044.24	.00	1,044.24	STE04, 2/14-4/10/19 EXPEN	
	H9327	04/26/19	DIR02 (DIRECT DEPOSIT OF PAYROLL CH	50,074.75	.00	50,074.75	DIR02, PR DIRECT DEPOSIT	
	H9328	04/26/19	EMP01 (EMPLOYMENT DEVEL DEPT)	3,928.07	.00	3,928.07	EMP01, STATE TAX 4/6-4/19	
	H9329	04/26/19	EFT01 (ELECTRONIC FUND TRANSFERS)	11,101.11	.00	11,101.11	EFT01, FEDERAL TAX 4/6-4/	
	H9330	04/26/19	PER04 (CALPERS RETIREMENT SYSTEM)	2,104.90	.00	2,104.90	PER04, PERS 457 CONTRIBUT	
	H9331	04/26/19	PER01 (PERS)	3,319.71	.00	3,319.71	PER01, PERS CLASSIC CONTR	
	H9332	04/26/19	PER01 (PERS)	4,036.48	.00	4,036.48	PER01, PERS NEW CONTRIBUT	
	H9333	04/26/19	STA05 (STATE BOARD OF EQUAL)	928.78	.00	928.78	STA05, 1ST QTR EXEMPT OPE	
	H9334	04/26/19	STA04 (STATE BOARD OF)	1,660.28	.00	1,660.28	STA04, 1ST QTR STORAGE TA	
	H9335	04/30/19	VSP01 (VSP)	542.20	.00	542.20	VSP01, APR-19 VISION INSU	
	H9336	04/30/19	VSP01 (VSP)	542.20	.00	542.20	VSP01, MAY-19 VISION INSU	
	H9337	04/24/19	MUT01 (MUTUAL OF OMAHA)	1,044.27	.00	1,044.27	MUT01, APR-19 LIFE & LTD	
	H9338	04/30/19	MUT01 (MUTUAL OF OMAHA)	1,044.27	.00	1,044.27	MUT01, MAY-19 LIFE & LTD	
	H9339	04/30/19	PER03 (CAL PUB EMP RETIRE SYSTM)	35,842.42	.00	35,842.42	PER03, MAY-19 HEALTH INSU	
	H9340	04/30/19	PER03 (CAL PUB EMP RETIRE SYSTM)	35,926.11	.00	35,926.11	PER03, APR-19 HEALTH INSU	
	H9341	04/30/19	DEL05 (ALLIED ADMIN/DELTA DENTAL)	2,294.02	.00	2,294.02	DEL05, MAY-19 DENTAL INSU	
	H9342	04/30/19	STA01 (STATE COMPENSATION FUND)	1,759.83	.00	1,759.83	STA01, MAY-19 WORKER'S CO	
	H9344	04/01/19	MER01 (MERCHANT SERVICES)	109.90	.00	109.90	MER01, MAR-19 TRANSIT CEN	
	H9345	04/01/19	MER01 (MERCHANT SERVICES)	178.71	.00	178.71	MER01, MAR-19 MOA CC FEES	
	H9346	04/15/19	MVT01 (MV TRANSPORTATION, INC.)	378,720.32	.00	378,720.32	MVT01, 99654, APR-19 2ND	
	H9347	04/25/19	PAC02 (PACIFIC GAS AND ELECTRIC)	5,537.72	.00	5,537.72	PAC02, 5809326332-3, MOA	
	H9348	04/15/19	PAC02 (PACIFIC GAS AND ELECTRIC)	1,218.31	.00	1,218.31	PAC02, 7264840356-5, BUS	
	H9349	04/08/19	PAC02 (PACIFIC GAS AND ELECTRIC)	99.97	.00	99.97	PAC02, 7649646868-7, DOOL	
	H9350	04/30/19	PAC02 (PACIFIC GAS AND ELECTRIC)	1,243.56	.00	1,243.56	PAC02, 6062256368-6, ATLA	
	H9351	04/01/19	PAC02 (PACIFIC GAS AND ELECTRIC)	2,955.44	.00	2,955.44	PAC02, 9007202117-4, MOA	
	H9352	04/22/19	CAL04 (CALIFORNIA WATER SERVICE)	80.38	.00	80.38	CAL04, 4616555555, TC IRR	
	H9353	04/22/19	CAL04 (CALIFORNIA WATER SERVICE)	43.57	.00	43.57	CAL04, 3616555555, TC WAT	
	H9354	04/17/19	CAL04 (CALIFORNIA WATER SERVICE)	68.95	.00	68.95	CAL04, 5755555555, CONTRA	
	H9355	04/17/19	CAL04 (CALIFORNIA WATER SERVICE)	51.71	.00	51.71	CAL04, 2575555555, TC FIR	
	H9356	04/17/19	CAL04 (CALIFORNIA WATER SERVICE)	68.95	.00	68.95	CAL04, 4755555555, MOA FI	
	H9357	04/08/19	CAL04 (CALIFORNIA WATER SERVICE)	1,624.06	.00	1,624.06	CAL04, 9098655555, MOA WA	
	H9358	04/08/19	CAL04 (CALIFORNIA WATER SERVICE)	80.38	.00	80.38	CAL04, 0198655555, BUS WA	
	H9359	04/16/19	CIT07 (CITY OF LIVERMORE - WATER)	14.34	.00	14.34	CIT07, 138432-00, ATLANTI	
	H9360	04/16/19	CIT07 (CITY OF LIVERMORE - WATER)	168.10	.00	168.10	CIT07, 138430-01, ATLANTI	
	H9361	04/16/19	CIT07 (CITY OF LIVERMORE - WATER)	24.99	.00	24.99	CIT07, 139399-00, ATLANTI	
	H9362	04/16/19	CIT07 (CITY OF LIVERMORE - WATER)	28.85	.00	28.85	CIT07, 139361-00, ATLANTI	
	H9363	04/16/19	CIT07 (CITY OF LIVERMORE - WATER)	38.82	.00	38.82	CIT07, 138431-00, ATLANTI	
	H9364	04/16/19	CIT07 (CITY OF LIVERMORE - WATER)	118.35	.00	118.35	CIT07, 139388-00, BUS WAS	
	H9365	04/30/19	CAL15 (CALTRONICS BUSINESS SYS)	270.99	.00	270.99	CAL15, 2753266, BIZHUB 3/	
021241	04/08/19	AIM01 (AIM TO PLEASE JANITORIAL SER	3,484.92	.00	3,484.92	Automatic Generated Check		
021242	04/08/19	ATT03 (AT&T)	925.84	.00	925.84	Automatic Generated Check		
021243	04/08/19	BAY03 (BAY AREA NEWS GROUP)	58.50	.00	58.50	Automatic Generated Check		

REPORT.: May 16 19 Thursday
 RUN....: May 16 19 Time: 18:30
 Run By.: Daniel Zepeda

LAVTA
 Month End Cash Disbursements Report
 Prior Period Report for 04-19 BANK ACCOUNT 105

PAGE: 002
 ID #: PY-CD
 CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
04-19	021244	04/08/19	BAY09 (BAY WIDE GLASS, INC.)		150.00	.00	150.00	Automatic Generated Check
	021245	04/08/19	CAL13 (CALIFORNIA TRANSIT)		5,069.44	.00	5,069.44	Automatic Generated Check
	021246	04/08/19	CIT06 (CITY OF LIVERMORE SEWER)		251.08	.00	251.08	Automatic Generated Check
	021247	04/08/19	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check
	021248	04/08/19	EME01 (EMERALD LANDSCAPE CO INC)		1,226.00	.00	1,226.00	Automatic Generated Check
	021249	04/08/19	HAN01 (HANSON BRIDGETT MARCUS)		8,006.00	.00	8,006.00	Automatic Generated Check
	021250	04/08/19	JON01 (ANNA JONES)		130.00	.00	130.00	Automatic Generated Check
	021251	04/08/19	JTH01 (J. THAYER COMPANY)		154.53	.00	154.53	Automatic Generated Check
	021252	04/08/19	KIM02 (KIMLEY-HORN AND ASSOC, INC)		32,074.09	.00	32,074.09	Automatic Generated Check
	021253	04/08/19	LIV10 (LIVERMORE SANITATION INC)		2,385.70	.00	2,385.70	Automatic Generated Check
	021254	04/08/19	LTK01 (LTK CONSULTING SERVICES, INC		66,757.21	.00	66,757.21	Automatic Generated Check
	021255	04/08/19	MAK01 (MAKAI SOLUTIONS)		999.72	.00	999.72	Automatic Generated Check
	021256	04/08/19	MET01 (METROPOLITAN TRANSPORT-)		259.12	.00	259.12	Automatic Generated Check
	021257	04/08/19	OFF01 (OFFICE DEPOT)		77.87	.00	77.87	Automatic Generated Check
	021258	04/08/19	PAC16 (PACIFIC COAST TRANE)		4,410.00	.00	4,410.00	Automatic Generated Check
	021259	04/08/19	SCF01 (SC FUELS)		40,615.52	.00	40,615.52	Automatic Generated Check
	021260	04/08/19	SDG01 (STEER DAVIES & GLEAVE INC.)		13,230.00	.00	13,230.00	Automatic Generated Check
	021261	04/08/19	SHA02 (SHAMROCK OFFICE SOLUTIONS)		30.70	.00	30.70	Automatic Generated Check
	021262	04/08/19	TX133 (SAROJA IYER)		140.25	.00	140.25	Automatic Generated Check
	021263	04/08/19	TX156 (YVONNE BRETOI)		59.50	.00	59.50	Automatic Generated Check
	021264	04/08/19	TX173 (ADELE WRIGHT)		105.87	.00	105.87	Automatic Generated Check
	021265	04/19/19	AEC01 (AECOM TECHNICAL SERVICES INC		328,175.00	.00	328,175.00	Automatic Generated Check
	021266	04/19/19	AIM01 (AIM TO PLEASE JANITORIAL SER		3,699.48	.00	3,699.48	Automatic Generated Check
	021267	04/19/19	AVI01 (AMADOR VALLEY INDUSTRIES)		384.67	.00	384.67	Automatic Generated Check
	021268	04/19/19	BAY08 (BAY CITY ELECTRIC WORKS)		369.50	.00	369.50	Automatic Generated Check
	021269	04/19/19	CIT06 (CITY OF LIVERMORE SEWER)		39.38	.00	39.38	Automatic Generated Check
	021270	04/19/19	COR01 (CORBIN WILLITS SYSTEMS)		239.45	.00	239.45	Automatic Generated Check
	021271	04/19/19	EME01 (EMERALD LANDSCAPE CO INC)		1,010.00	.00	1,010.00	Automatic Generated Check
	021272	04/19/19	GGA01 (GOGOVAPPS INC.)		2,760.00	.00	2,760.00	Automatic Generated Check
	021273	04/19/19	INT03 (INTERNATL EFFECTIVENESS)		1,302.26	.00	1,302.26	Automatic Generated Check
	021274	04/19/19	KKI01 (ALPHA MEDIA LLC)		5,000.00	.00	5,000.00	Automatic Generated Check
	021275	04/19/19	KOF01 (KOFF & ASSOCIATES)		3,015.00	.00	3,015.00	Automatic Generated Check
	021276	04/19/19	LTK01 (LTK CONSULTING SERVICES, INC		36,754.37	.00	36,754.37	Automatic Generated Check
	021277	04/19/19	LYF01 (LYFT, INC)		3,503.15	.00	3,503.15	Automatic Generated Check
	021278	04/19/19	OFF01 (OFFICE DEPOT)		257.29	.00	257.29	Automatic Generated Check
	021279	04/19/19	PAC11 (PACIFIC ENVIROMENTAL SERV)		240.00	.00	240.00	Automatic Generated Check
	021280	04/19/19	PAC16 (PACIFIC COAST TRANE)		2,605.00	.00	2,605.00	Automatic Generated Check
	021281	04/19/19	PLA02 (PLANETERIA MEDIA LLC)		325.00	.00	325.00	Automatic Generated Check
	021282	04/19/19	SCF01 (SC FUELS)		42,714.86	.00	42,714.86	Automatic Generated Check
	021283	04/19/19	SOL01 (SOLUTIONS FOR TRANSIT)		2,083.33	.00	2,083.33	Automatic Generated Check
	021284	04/19/19	STA15 (STATE WATER RESOURCES CONTRO		2,800.00	.00	2,800.00	Automatic Generated Check
	021285	04/19/19	TEL01 (TPx COMMUNICATIONS)		2,058.44	.00	2,058.44	Automatic Generated Check
	021286	04/19/19	TX156 (YVONNE BRETOI)		122.40	.00	122.40	Automatic Generated Check
	021287	04/19/19	TX197 (JULIANNA ROSEMARK)		120.00	.00	120.00	Automatic Generated Check
	021288	04/19/19	TX201 (JANE TIPTON)		170.00	.00	170.00	Automatic Generated Check
	021289	04/19/19	TX202 (KEITH WONG)		20.00	.00	20.00	Automatic Generated Check
	021290	04/19/19	TX210 (JOSEPHINE PETRINI)		97.75	.00	97.75	Automatic Generated Check
	021291	04/19/19	TX213 (VICTOR TOOZE)		12.11	.00	12.11	Automatic Generated Check
	021292	04/19/19	UBE01 (UBER)		2,547.60	.00	2,547.60	Automatic Generated Check
Total for Bank Account 105 ----->					1,794,912.81	.00	1,794,912.81	
Grand Total of all Bank Accounts ----->					1,794,912.81	.00	1,794,912.81	

REPORT.: May 16 19 Thursday
 RUN....: May 16 19 Time: 18:30
 Run By.: Daniel Zepeda

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 04-19

PAGE: 001
 ID #: PY-AC
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
04-19	AEC01 (AECOM TECHNICAL SERVICES)	IN200192003	03/27/19	04/26/19	A	328175.00	AEC01, 2000192003, 2/2-3/20/19 ALTAMONT RAIL
04-19	AIM01 (AIM TO PLEASE JANITORIAL)	SE41-JAN-19 43-MAR-19	02/04/19 04/01/19	03/06/19 05/01/19	A A	3484.92 3699.48	AIM01, JAN-19 JANITORIAL MONTHLY SERVICE AIM01, MAR-19 JANITORIAL MONTHLY SERVICE
			Vendor's Total ----->			7184.40	
04-19	ATT03 (AT&T)	562686403	03/19/19	04/18/19	A	925.84	ATT03, 6562686403, MAR-19 INTERNET PRI
04-19	AVI01 (AMADOR VALLEY INDUSTRIES)	739616	04/04/19	05/04/19	A	384.67	AVI01, 739616, MAR-19 GARBAGE PICKUP SERVICE
04-19	BAY03 (BAY AREA NEWS GROUP)	6294451	02/13/19	03/15/19	A	58.50	BAY03, 6294451, PO #R-1002 RAIL CONSULTING S
04-19	BAY08 (BAY CITY ELECTRIC WORKS)	W206387	03/27/19	04/26/19	A	369.50	BAY08, W206387, PO #7133 MAR-19 GENERATOR MA
04-19	BAY09 (BAY WIDE GLASS, INC.)	1058387	01/30/19	03/01/19	A	150.00	BAY09, 1058387, PO #7080 REPAIR 2 RUTAN WIND
04-19	BRO03 (KARLA SUE BROWN)	MAR-2019H	04/01/19	05/01/19	A	300.00	BRO03, MAR-19 BOD STIPEND
04-19	CAL04 (CALIFORNIA WATER SERVICE)	198031919H 257032919H 361040219H 461040219H 475032919H 575032919H 909032019H	03/19/19 03/29/19 04/02/19 04/02/19 03/29/19 03/29/19 03/20/19	04/18/19 04/28/19 05/02/19 05/02/19 04/28/19 04/28/19 04/19/19	A A A A A A A	80.38 51.71 43.57 80.38 68.95 68.95 1624.06	CAL04, 0198655555, BUS WASH 2/16-3/18/19 CAL04, 2575555555, TC FIRE 4/1-4/30/19 CAL04, 3616555555, TC WATER 3/1-4/1/19 CAL04, 4616555555, TC IRRG. 3/1-4/1/19 CAL04, 4755555555, MOA FIRE 4/1-4/30/19 CAL04, 5755555555, CONTRACTOR FIRE 4/1-4/30/ CAL04, 9098655555, MOA WATER 2/16-3/18/19
			Vendor's Total ----->			2018.00	
04-19	CAL13 (CALIFORNIA TRANSIT)	312019MAR	04/05/19	05/05/19	A	5069.44	CAL13, 31-2019-MAR, MAR-19 INSURANCE CLAIMS
04-19	CAL15 (CALTRONICS BUSINESS SYS)	2731455H 2753266H	03/18/19 04/17/19	04/17/19 05/17/19	A A	262.60 270.99	CAL15, 2731455, BIZHUB 2/16-3/15/19 CAL15, 2753266, BIZHUB 3/16-4/15/19
			Vendor's Total ----->			533.59	
04-19	CAS02 (LISETH CASTRO)	0517-1105H 1106-1119H	03/13/19 03/13/19	04/12/19 04/12/19	A A	154.55 8.72	CAS02, 5/17/18-11/5/18 TRAVEL REIMBURSE CAS02, 11/6-11/19/18 TRAVEL REIMBURSE
			Vendor's Total ----->			163.27	
04-19	CIT06 (CITY OF LIVERMORE SEWER)	BW031919 TC040919 MOA031919	03/19/19 04/09/19 03/19/19	04/18/19 05/09/19 04/18/19	A A A	65.70 39.38 185.38	CIT06, 138143-00, BUS WASH 2/19-3/19/19 CIT06, 133389-00, TRANSIT CENTER 3/12-4/9/19 CIT06, 133294-00, MOA SEWER 2/19-3/19/19
			Vendor's Total ----->			290.46	
04-19	CIT07 (CITY OF LIVERMORE - WATER)	361031919H 388040219H 399031919H 430031919H 431040219H 432031919H	03/19/19 04/02/19 03/19/19 03/19/19 04/02/19 03/19/19	04/18/19 05/02/19 04/18/19 04/18/19 05/02/19 04/18/19	A A A A A A	28.85 118.35 24.99 168.10 38.82 14.34	CIT07, 139361-00, ATLANTIS SEWER 2/19-3/19/1 CIT07, 139388-00, BUS WASH 3/5-4/2/19 CIT07, 139399-00, ATLANTIS SEWER 2/19-3/19/1 CIT07, 138430-01, ATLANTIS INDOOR 2/19-3/19/ CIT07, 138431-00, ATLANTIS IRRG. 3/5-4/2/19 CIT07, 138432-00, ATLANTIS FIRE 2/19-3/19/19
			Vendor's Total ----->			393.45	
04-19	COO03 (BOB COOMBER)	MAR-2019H	04/01/19	05/01/19	A	50.00	COO03, MAR-19 BOD STIPEND
04-19	COR01 (CORBIN WILLITS SYSTEMS)	B903151	03/15/19	04/14/19	A	239.45	COR01, B903151, MAR-19 SERVICE
04-19	DAY02 (DAY & NIGHT PEST CONTROL)	142272	03/22/19	04/21/19	A	218.00	DAY02, 142272, 3/22/19 RUTAN SERVICE
04-19	DEL05 (ALLIED ADMIN/DELTA DENTAL)	MAY-2019H	04/25/19	05/25/19	A	2294.02	DEL05, MAY-19 DENTAL INSURANCE
04-19	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20190405H 20190419H 20190403FH 20190409FH	04/12/19 04/26/19 04/03/19 04/09/19	05/12/19 05/26/19 05/03/19 05/09/19	A A A A	39589.92 50074.75 331.55 1056.61	DIR02, PR DIRECT DEPOSIT 3/23-4/5/19 DIR02, PR DIRECT DEPOSIT 4/6-4/19/19 DIR02, PR DIRECT DEPOSIT 3/23-4/3/19-ICESYS DIR02, PR DIRECT DEPOSIT 3/23-4/9/19-MELANIE
			Vendor's Total ----->			91052.83	

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
04-19	EFT01 (ELECTRONIC FUND TRANSFERS)	20190405H	04/12/19	05/12/19	A	7128.36	EFT01, FEDERAL TAX 3/23-4/5/19
		20190419H	04/26/19	05/26/19	A	11101.11	EFT01, FEDERAL TAX 4/6-4/19/19
		20190403FH	04/03/19	05/03/19	A	83.96	EFT01, FEDERAL TAX 3/23-4/3/19-ICESYS AU FIN
		20190409FH	04/09/19	05/09/19	A	312.23	EFT01, FEDERAL TAX 3/23-4/9/19-MELANIE HILL
		Vendor's Total ----->				18625.66	
04-19	EME01 (EMERALD LANDSCAPE CO INC)	330212	04/01/19	05/01/19	A	1226.00	EME01, 330212, APR-19 LANDSCAPING SERVICE
		331015	03/31/19	04/30/19	A	90.00	EME01, 331015, PO #7256 FLATS OF ANNUAL COLO
		331075	03/31/19	04/30/19	A	920.00	EME01, 331075, PO #7225 IRRG. REPAIRS-RUTAN
		Vendor's Total ----->				2236.00	
04-19	EMP01 (EMPLOYMENT DEVEL DEPT)	20190405H	04/12/19	05/12/19	A	2757.96	EMP01, STATE TAX 3/23-4/5/19
		20190419H	04/26/19	05/26/19	A	3928.07	EMP01, STATE TAX 4/6-4/19/19
		20190403FH	04/03/19	05/03/19	A	3.90	EMP01, STATE TAX, 3/23-4/3/19-ICESYS AU FINA
		20190409FH	04/09/19	05/09/19	A	37.34	EMP01, STATE TAX 3/23-4/9/19-MELANIE HILL FI
		Vendor's Total ----->				6727.27	
04-19	GGA01 (GOGOVAPPS INC.)	19-016	03/27/19	04/26/19	A	2760.00	GGA01, 19-016, PO #7235 ONE YEAR CRM SOFTWARE
04-19	HAG01 (SCOTT HAGGERTY)	MAR-2019H	04/01/19	05/01/19	A	100.00	HAG01, MAR-19 BOD STIPEND
04-19	HAN01 (HANSON BRIDGETT MARCUS)	1233764	02/28/19	03/30/19	A	2184.00	HAN01, 1233764, JAN-19 ADMIN LEGAL FEES
		1233765	02/28/19	03/30/19	A	5822.00	HAN01, 1233765, JAN-19 RAIL LEGAL FEES
		Vendor's Total ----->				8006.00	
04-19	HAU01 (DAVID HAUBERT)	MAR-2019H	04/01/19	05/01/19	A	100.00	HAU01, MAR-19 BOD STIPEND
04-19	INT03 (INTERNATL EFFECTIVENESS)	39615	04/10/19	05/10/19	A	1302.26	INT03, 39615, PO #6990 TRANSLATION SERVICE 4
04-19	JON01 (ANNA JONES)	4-4-19INS	04/05/19	05/05/19	A	130.00	JON01, DOL 3/14/19 ANNA JONES-TIRE COST REIM
04-19	JTH01 (J. THAYER COMPANY)	1344084-0	03/29/19	04/28/19	A	154.53	JTH01, 1344084-0, 3/29/19 PRINTING PAPER
04-19	KIM02 (KIMLEY-HORN AND ASSOC, INC)	13292137	03/21/19	04/20/19	A	30896.94	KIM02, 13292137, FEB-19 TSP UPGRADE & EXPAND
		13383337	02/28/19	03/30/19	A	1177.15	KIM02, 13383337, 10R CORRIDOR ENHANCEMENT PR
		Vendor's Total ----->				32074.09	
04-19	KKI01 (ALPHA MEDIA LLC)	372224-2	03/31/19	04/30/19	A	1000.00	KKI01, 372224-2, 3/11-3/17/19 TARGETED ADS
		372225-2	03/31/19	04/30/19	A	4000.00	KKI01, 372225-2, 3/11-3/24/19 RADIO ADS
		Vendor's Total ----->				5000.00	
04-19	KOF01 (KOFF & ASSOCIATES)	5216	04/03/19	05/03/19	A	3015.00	KOF01, 5216, PO #7169 COMP STUDY-PAYMENT #2
04-19	KUL01 (KADRI KULM)	APR-19PERH	04/18/19	05/18/19	A	284.00	KUL01, APR-19 CalACT SPRING CONFERENCE-PER D
04-19	LIV10 (LIVERMORE SANITATION INC)	1113199	03/31/19	04/30/19	A	2385.70	LIV10, 1113199, MAR-19 GARBAGE SERVICE
04-19	LTK01 (LTK CONSULTING SERVICES, INC)	5364-001	02/28/19	03/30/19	A	66757.21	LTK01, C5364.01-001, RFP 2018-12 RAIL CONSUL
		C5364-002	03/31/19	04/30/19	A	36754.37	LTK01, C5364.01-002, RAIL CONSULTANTS 2/23-3
		Vendor's Total ----->				103511.58	
04-19	LYF01 (LYFT, INC)	30675	03/31/19	04/30/19	A	3503.15	LYF01, 30675, MAR-19 CODE: GODUBLIN
04-19	MAK01 (MAKAI SOLUTIONS)	1030	03/19/19	04/18/19	A	425.00	MAK01, 1030, PO #7202 ANNUAL INSPECTIONS-3 L
		1046	03/26/19	04/25/19	A	574.72	MAK01, 1046, PO #7226 REPAIR LIFT IN BAY TWO
		Vendor's Total ----->				999.72	
04-19	MER01 (MERCHANT SERVICES)	TC033119H	04/01/19	05/01/19	A	109.90	MER01, MAR-19 TRANSIT CENTER CC FEES
		MOA033119H	04/01/19	05/01/19	A	178.71	MER01, MAR-19 MOA CC FEES
		Vendor's Total ----->				288.61	
04-19	MET01 (METROPOLITAN TRANSPORT-)	AR019783	04/01/19	05/01/19	A	259.12	MET01, AR019783, BANK FEES CLIPPER 07/18-12/

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04-19	MOR02 (VANESSA MORENO)	1002-1229H	03/13/19	04/12/19	A	23.65	MOR02, 10/2-12/29/19 TRAVEL REIMBURSE
04-19	MTM01 (MEDICAL TRANSPORTATION MANA FEB-2019H)	MTM112124H	03/04/19	04/03/19	A	109323.41	MTM01, FEB-19 MONTHLY SERVICE
		MTM112124H	04/05/19	05/05/19	A	2163.75	MTM01, MTM-112124, CAB 2/1-3/13 & SECURE 3/1
		MTM112125H	04/05/19	05/05/19	A	6877.50	MTM01, MTM-112125, NB FEB-19 & SECURE 2/24-3
		MTM112126H	04/05/19	05/05/19	A	4158.75	MTM01, MTM-112126, NORTH 3/1-3/13 & TRI 3/18
		MTM112127H	04/18/19	05/18/19	A	6397.50	MTM01, MTM-112127, 3/14-3/31/19 COUNTYWIDE
		Vendor's Total ----->				128920.91	
04-19	MUT01 (MUTUAL OF OMAHA)	APR-2019H	03/14/19	04/13/19	A	1044.27	MUT01, APR-19 LIFE & LTD INSURANCE
		MAY-2019H	04/15/19	05/15/19	A	1044.27	MUT01, MAY-19 LIFE & LTD INSURANCE
		Vendor's Total ----->				2088.54	
04-19	MVT01 (MV TRANSPORTATION, INC.)	99653H	04/15/19	05/15/19	A	378720.32	MVT01, 99653, APR-19 1ST INSTALL PAYMENT
		99654H	04/03/19	05/03/19	A	378720.32	MVT01, 99654, APR-19 2ND INSTALL PAYMENT
		FEB-2019H	03/05/19	04/04/19	A	47299.21	MVT01, FEB-19 MONTHLY FIXED ROUTE SERVICE
		Vendor's Total ----->				804739.85	
04-19	NAV01 (CHRISTY NAVARRO)	APR-19PERH	04/18/19	05/18/19	A	213.00	NAV01, APR-19 CalACT SPRING CONFERENCE-PER D
04-19	OFF01 (OFFICE DEPOT)	002740001	04/02/19	05/02/19	A	257.29	OFF01, 297002740001, 4/2/19 OFFICE SUPPLIES
		138164001	03/20/19	04/19/19	A	77.87	OFF01, 291138164001, 3/20/19 OFFICE SUPPLIES
		Vendor's Total ----->				335.16	
04-19	PAC01 (AT&T)	ATT 03/19H	03/13/19	04/12/19	A	102.57	PAC01,ACCT #925-245-0576, 3/13-4/12/19
		ATT030719H	03/07/19	04/06/19	A	33.03	PAC01,ACCT #232-351-6260, CONTRACTOR FIRE 3/
		ATT031119H	03/11/19	04/10/19	A	351.40	PAC01,ACCT #436-951-0106, ATLANTIS T1 3/11-4
		ATT031319H	03/13/19	04/12/19	A	225.56	PAC01,ACCT #925-243-9029, ATLANTIS ALARM 3/1
		Vendor's Total ----->				712.56	
04-19	PAC02 (PACIFIC GAS AND ELECTRIC)	580040819H	04/08/19	05/08/19	A	5537.72	PAC02, 5809326332-3, MOA ELECTRIC 3/4-4/1/19
		606040419H	04/04/19	05/04/19	A	1243.56	PAC02, 6062256368-6, ATLANTIS 3/1-3/29/19
		726032819H	03/28/19	04/27/19	A	1218.31	PAC02, 7264840356-5, BUS STOPS 2/21-3/20/19
		764032019H	03/20/19	04/19/19	A	99.97	PAC02, 7649646868-7, DOOLAN TWR 2/12-3/13/19
		900031519H	03/15/19	04/14/19	A	2955.44	PAC02, 9007202117-4, MOA GAS 2/13-3/14/19
		Vendor's Total ----->				11055.00	
04-19	PAC11 (PACIFIC ENVIROMENTAL SERV)	1616	04/02/19	05/02/19	A	120.00	PAC11, 1616, MAR-19 RUTAN MONTHLY SERVICE
		1617	04/02/19	05/02/19	A	120.00	PAC11, 1617, MAR-19 ATLANTIS MONTHLY SERVICE
		Vendor's Total ----->				240.00	
04-19	PAC16 (PACIFIC COAST TRANE)	S95002	02/14/19	03/16/19	A	2605.00	PAC16, S95002, PO #7155 UPGRADE SC-1 & INSPE
		S95328	03/25/19	04/24/19	A	945.00	PAC16, S95328, PO #7188 ATLANTIS-CRANKCASE R
		S95482	03/20/19	04/19/19	A	1590.00	PAC16, S95482, PO #7164 REPLACE RTEM & RTRM-
		S95633	03/26/19	04/25/19	A	1875.00	PAC16, S95633, PO #7187 REPLACEMENT HEATER-R
		Vendor's Total ----->				7015.00	
04-19	PEN01 (JERRY PENTIN)	MAR-2019H	04/01/19	05/01/19	A	100.00	PEN01, MAR-19 BOD STIPEND
04-19	PER01 (PERS)	20190405CH	04/12/19	05/12/19	A	3319.71	PER01, PERS CLASSIC CONTRIBUTION 3/23-4/5/19
		20190405NH	04/12/19	05/12/19	A	4036.48	PER01, PERS NEW CONTRIBUTION 3/23-4/5/19
		20190419CH	04/26/19	05/26/19	A	3319.71	PER01, PERS CLASSIC CONTRIBUTIONS 4/6-4/19/1
		20190419NH	04/26/19	05/26/19	A	4036.48	PER01, PERS NEW CONTRIBUTION 4/6-4/19/19
		Vendor's Total ----->				14712.38	
04-19	PER03 (CAL PUB EMP RETIRE SYSTM)	APR-2019H	03/14/19	04/13/19	A	35926.11	PER03, APR-19 HEALTH INSURANCE
		MAY-2019H	04/15/19	05/15/19	A	35842.42	PER03, MAY-19 HEALTH INSURANCE
		Vendor's Total ----->				71768.53	
04-19	PER04 (CALPERS RETIREMENT SYSTEM)	20190405H	04/12/19	05/12/19	A	1696.42	PER04, PERS 457 CONTRIBUTION 3/23-4/5/19
		20190419H	04/26/19	05/26/19	A	2104.90	PER04, PERS 457 CONTRIBUTION 4/6-4/19/19
		Vendor's Total ----->				3801.32	
04-19	PLA02 (PLANETERIA MEDIA LLC)	16393	04/15/19	05/15/19	A	325.00	PLA02, 16393, PO #7119 WEB HOSTING APR-19

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04-19	SCF01 (SC FUELS)	3896121	03/27/19	04/26/19	A	20151.31	SCF01, 3896121, 3/27/19 FUEL DELIVERY
		3902579	04/02/19	05/02/19	A	20464.21	SCF01, 3902579, 4/2/19 FUEL DELIVERY
		3911286	04/11/19	05/11/19	A	21408.69	SCF01, 3911286, 4/11/19 FUEL DELIVERY
		3916727	04/17/19	05/17/19	A	21306.17	SCF01, 3916727, 4/17/19 FUEL DELIVERY
		Vendor's Total ----->				83330.38	
04-19	SDG01 (STEER DAVIES & GLEAVE INC.)	5625658	03/22/19	04/21/19	A	13230.00	SDG01, 5625658, 8/1/18-2/15/19 SMART TRIPS P
04-19	SHA02 (SHAMROCK OFFICE SOLUTIONS)	397171	03/25/19	04/24/19	A	30.70	SHA02, 397171, FRONT DESK PRINTER 2/28-3/29/
04-19	SHE05 (SHELL)	APR-2019H	04/05/19	05/05/19	A	74.98	SHE05, APR-19 CC STATEMENT
04-19	SOL01 (SOLUTIONS FOR TRANSIT)	19-0405LA	04/05/19	05/05/19	A	2083.33	SOL01, 19-0405LAVTA, MAR-19 CLIPPER ANALYSIS
04-19	STA01 (STATE COMPENSATION FUND)	APR-2019H	03/21/19	04/20/19	A	1759.83	STA01, APR-19 WORKER'S COMP PREMIUM
		MAY-2019H	04/23/19	05/23/19	A	1759.83	STA01, MAY-19 WORKER'S COMP PREMIUM
		Vendor's Total ----->				3519.66	
04-19	STA04 (STATE BOARD OF)	QTR1 2019H	04/26/19	05/26/19	A	1660.28	STA04, 1ST QTR STORAGE TANK MAINTENANCE FEE
04-19	STA05 (STATE BOARD OF EQUAL)	QTR1 2019H	04/26/19	05/26/19	A	928.78	STA05, 1ST QTR EXEMPT OPERATOR FUEL TAX FEE
04-19	STA13 (STAPLES CREDIT PLAN)	APR-2019H	04/08/19	05/08/19	A	377.07	STA13, APR-19 CC STATEMENT
04-19	STA15 (STATE WATER RESOURCES CONTRS)	SW0169271	04/01/19	05/01/19	A	1400.00	STA15, 2019 ANNUAL PERMIT #368729-ATLANTIS F
		SW0169444	04/01/19	05/01/19	A	1400.00	STA15, 2019 ANNUAL PERMIT #368902-RUTAN FACI
		Vendor's Total ----->				2800.00	
04-19	STE04 (JONATHAN STEKETEE)	0204-0410H	04/15/19	05/15/19	A	1044.24	STE04, 2/14-4/10/19 EXPENSE REIMBURSE
		APR-19PERH	04/18/19	05/18/19	A	284.00	STE04, APR-19 CalACT SPRING CONFERENCE-PER D
		Vendor's Total ----->				1328.24	
04-19	TAX07 (ASMA SYEDA)	0310-0321H	04/05/19	05/05/19	A	79.71	TAX07, PARATAXI REIMBURSE 3/10-3/21/19
		0325-0407H	04/18/19	05/18/19	A	73.74	TAX07, PARATAXI REIMBURSE 3/25-4/7/19
		Vendor's Total ----->				153.45	
04-19	TAX14 (KAREN ADAMS)	0305-0405H	04/18/19	05/18/19	A	109.91	TAX14, PARATAXI REIMBURSE 3/5-4/5/19
04-19	TAX32 (SUE TSANG)	0122-0321H	04/18/19	05/18/19	A	289.00	TAX32, PARATAXI REIMBURSE 1/22-3/21/19
04-19	TAX67 (CHRISTEL RAGER)	0304-0329H	04/18/19	05/18/19	A	161.50	TAX67, PARATAXI REIMBURSE 3/4-3/29/19
04-19	TAX76 (MARY ANN HANDZUS)	0125-0325H	04/18/19	05/18/19	A	222.70	TAX76, PARATAXI REIMBURSE 1/25-3/25/19
04-19	TAX91 (VIVIAN MARIE MILLER)	0222-0404H	04/18/19	05/18/19	A	167.66	TAX91, PARATAXI REIMBURSE 2/22-4/4/19
04-19	TEL01 (TPx COMMUNICATIONS)	114825453	03/31/19	04/30/19	A	2058.44	TEL01, 114825453-0, 4/1-4/30/19 SERVICE
04-19	TX116 (JACQUELINE POPE-JENKINS)	0211-0228H	04/05/19	05/05/19	A	156.40	TX116, PARATAXI REIMBURSE 2/11-2/28/19
04-19	TX124 (LISA BALL)	1-21-19H	04/18/19	05/18/19	A	12.75	TX124, PARATAXI REIMBURSE 1/21/19
04-19	TX133 (SAROJA IYER)	0304-0321	04/05/19	05/05/19	A	140.25	TX133, PARATAXI REIMBURSE 3/4-3/21/19
04-19	TX156 (YVONNE BRETOI)	0226-0228	04/05/19	05/05/19	A	59.50	TX156, PARATAXI REIMBURSE 2/26-2/28/19
		0305-0321	04/18/19	05/18/19	A	122.40	TX156, PARATAXI REIMBURSE 3/5-3/21/19
		Vendor's Total ----->				181.90	
04-19	TX173 (ADELE WRIGHT)	1207-0326	04/05/19	05/05/19	A	105.87	TX173, PARATAXI REIMBURSE 12/7/18-3/26/19
04-19	TX197 (JULIANNA ROSEMARK)	0821-1211	04/18/19	05/18/19	A	120.00	TX197, PARATAXI REIMBURSE 8/21/18-12/11/18

REPORT.: May 16 19 Thursday
 RUN....: May 16 19 Time: 18:30
 Run By.: Daniel Zepeda

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 04-19

PAGE: 005
 ID #: PY-AC
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
04-19	TX201 (JANE TIPTON)	0128-0403	04/18/19	05/18/19	A	170.00	TX201, PARATAXI REIMBURSE 1/28-4/3/19
04-19	TX202 (KEITH WONG)	3-13-19	04/18/19	05/18/19	A	20.00	TX202, PARATAXI REIMBURSE 3/13/19
04-19	TX210 (JOSEPHINE PETRINI)	0222-0329	04/18/19	05/18/19	A	97.75	TX210, PARATAXI REIMBURSE 2/22-3/29/19
04-19	TX213 (VICTOR TOOZE)	3-8-19	04/18/19	05/18/19	A	12.11	TX213, PARATAXI REIMBURSE 3/8/19
04-19	UBE01 (UBER)	46143	04/03/19	05/03/19	A	2547.60	UBE01, 46143, MAR-19 BILLING-GO DUBLIN
04-19	VSP01 (VSP)	APR-2019H	04/19/19	05/19/19	A	542.20	VSP01, APR-19 VISION INSURANCE
		MAY-2019H	04/19/19	05/19/19	A	542.20	VSP01, MAY-19 VISION INSURANCE
		Vendor's Total ----->				1084.40	
04-19	WOE01 (ROBERT L. WOERNER)	MAR-2019H	04/01/19	05/01/19	A	300.00	WOE01, MAR-19 BOD STIPEND
04-19	YEA01 (JENNIFER YEAMANS)	0102-0322H	03/25/19	04/24/19	A	53.69	YEA01, 1/2-3/22/19 TRAVEL EXPENSE REIMBURSE
		Total of Purchases ->				1794912.81	

AGENDA

ITEM 5C

STAFF REPORT

SUBJECT: Mobility Forward Study Update and Presentation

FROM: Jonathan Steketee, Customer Service & Contract Compliance Manager

DATE: June 3, 2019

Action Requested

Receive and move to accept the Mobility Forward Study conducted by Nelson Nygaard.

Background

In 2017, LAVTA and the City of Pleasanton launched a comprehensive study of paratransit services throughout the Tri-Valley called *Mobility Forward: Tri-Valley Paratransit Assessment*. The study was conducted by Nelson Nygaard.

The following activities have taken place since then:

- 1) Data collection: The Study Team compiled and analyzed data from LAVTA and Pleasanton Paratransit. A public survey was administered throughout the Tri-Valley to learn about existing awareness of services, to understand needs and travel patterns, and to understand where gaps in services exist a peer review was completed.
- 2) Stakeholder Advisory Committee (SAC): The SAC met twice during the study period to give their feedback on existing conditions and potential alternatives.
- 3) There were three rounds of Public Listening Sessions, two in each Tri-Valley city.
- 4) Presentations and updates to TAAC, Pleasanton Paratransit Advisory Committee, LAVTA board, and Pleasanton City Council.

Discussion

Richard Weiner from Nelson Nygaard will be giving a presentation in regards to the study.

Overall, the Assessment is positive for LAVTA. We continue to improve our service in the TriValley.

The following recommendations were given in the report:

1. Transfer ADA Paratransit Service currently provided by Pleasanton Paratransit to be provided by LAVTA.
2. Evaluate continued use of brokerage model for providing ADA paratransit service.
3. Explore new technology to assist operations and customers.
4. Enhance in-person eligibility assessment model.

5. Consider premium fares for service that exceeds ADA minimum requirements, or cut service hours on routes where fixed route service ends early (initial analysis shows limited cost benefit)
6. Explore options for increasing same day service through potential TNC expansion
7. Explore potential for cost sharing with Regional Centers and dialysis clinics
8. Implement a transit orientation “tech training” program
9. Explore viability of Older Driver Cessation program
10. Share scheduling and dispatch platforms with PPS
11. Develop coordinated public information
12. Advocate for more equitable allocation of Measure B and BB funding in East County
13. Explore mobility management options

LAVTA staff is reviewing the recommendations made in the assessment. Some items are currently being acted upon with the potential of a new debit card program for ParaTaxi, inclusion of TNCs for reimbursement under the ParaTaxi program, enhanced marketing and information for eligible riders. Staff also is working with City of Pleasanton staff on recommendations. Evaluation and action items will come back to the board in the near future.

Recommendation

The Projects and Services Committee recommends that the Board accept the Mobility Forward Study.

Attachments:

1. Mobility Forward Tri-Valley Paratransit Study PowerPoint

Approved: _____



mobility forward

Tri-Valley
Paratransit Study

Final Presentation
May 2019

Study Purpose

To understand the best way to operate and invest in paratransit service in the Tri-Valley

Study Objectives

- Develop approaches for improving paratransit services for older adults and people with disabilities living in the Tri-Valley.
- Define how investments in paratransit and other transportation should be made in the coming years.

- Existing Services Analysis
- Paratransit Service Performance Analysis
- Peer Review
- First Round of Stakeholder and Community Outreach
- Market Analysis
- Development of Alternatives
- Second Round of Stakeholder and Community Outreach
- Recommendations and Implementation Plan

Key Findings



Findings include strengths, weaknesses, and areas of opportunity to build on what could become strengths and threats that need to be addressed for future sustainability and success

Recommendations were based on the following findings

SWOT Analysis of Findings

■ Strengths

- Both Wheels and PPS staff are dedicated to providing quality service
- Both agencies have worked collaboratively to serve the mobility needs of Valley residents
- LAVTA's Dial-A-Ride Wheels service appears to be ADA-compliant
- Reasonable service hour cost and productivity

■ Weaknesses/Challenges

- The two-system operating environment brings complexity in consistency of services and policies for consumers
- Wheels ridership has steadied after growing during the study period, while PPS has declined
- Dialysis, Regional Center and Adult Day Center trips increasing with no cost contribution from agencies/clinics
- Para-Taxi non-ambulatory service very limited

SWOT Analysis of Findings

- **Opportunities exist to**
 - Update policies on subscription service limits
 - Enhance the effectiveness of the ADA eligibility screening process
 - Reduce complexity of transfers for regional trips
 - Expand Para-Taxi service options
- **Threats**
 - Ridership increases on Wheels Dial-A-Ride will likely result from shift of riders from PPS
 - Driver retention

Recommendations

1. Transfer ADA service from City of Pleasanton to LAVTA
2. Implement policy and service changes for Wheels Dial-A-Ride
3. Implement a Tri-Valley coordinated transit strategy for older adults and people with disabilities

1. Transfer ADA Service

- Clearly differentiate between Wheels' ADA level of service and Pleasanton's senior transportation service
- Estimate potential shift of trips from Pleasanton to Wheels for planning purposes
- Resolve funding allocations and sign MOU
- Make a decision regarding Sunol service
- Revise marketing materials

2. Policy and Service Changes

- Evaluate continued use of current service delivery model vs more traditional locally based model
- Explore new technology
- Enhance in-person eligibility assessment model
- Consider premium fares for service that exceeds ADA minimum requirements, or cut service hours on routes where fixed route service ends early (initial analysis shows limited cost benefit)
- Explore options for increasing same day service through potential TNC expansion

3. Coordinated Transit Strategy

- Explore potential for cost sharing with Regional Centers and dialysis clinics
- Implement a transit orientation “tech training” program
- Explore viability of Older Driver Cessation program
- Share scheduling and dispatch platforms with PPS
- Develop coordinated public information
- Advocate for more equitable allocation of Measure B and BB funding in East County
- Explore mobility management options

Thank You!



Richard Weiner
rweiner@nelsonnygaard.com

AGENDA

ITEM 5D

STAFF REPORT

SUBJECT: Tri-Valley Accessible Advisory Committee (TAAC) Bylaws Update

FROM: Jonathan Steketee, Customer Service and Contract Compliance Manager

DATE: June 3, 2019

Action Requested

Adopt the revisions to the Tri-Valley Accessible Advisory Committee (TAAC) bylaws.

Background

In light of the advisory committee name change that was approved by LAVTA's Board of Directors; there is a need to update the committee bylaws to reflect the current name of the advisory committee.

Additionally, Staff and the TAAC took the opportunity to review the bylaws and make any changes.

Discussion

In addition to the name change below are the updates TAAC members and staff have amended and was approved by the TAAC:

- **SECTION 3.7. COMMITTEE MEETINGS**
 - f. Quorum. A quorum must be present to take action on agenda items. Quorum is considered met with a combination of six (6) TAAC representatives and/or alternates. In the absence of a regular representative the alternate for the representative will be a voting member for the meeting. In the occasion where two (2) representatives from a member city are absent, the alternate for that city will have two (2) votes. In the occasion with two (2) representatives absent from a member city, the alternate will count as two representatives towards quorum. If two (2) or more representatives from member Social Service Agencies are absent, the alternate for Social Services will count as two representatives towards quorum and will be allowed to exercise two (2) votes. On this occasion the alternate for Social Services Agencies will count as two (2)

towards quorum. In the occasion where one (1) representative from a member city is absent and the alternate is absent, the present city representative will have two (2) votes for the meeting and count as two (2) representatives towards quorum. In the occasion where one (1) Social Services representative is present and two (2) members and alternate representative are absent then the present Social Services representative will have two (2) votes and will count as two (2) representatives towards quorum. In the occasion where two (2) Social Services representatives are absent and one (1) social service representative and one (1) social services alternate is present, each will get one (1) vote and count as one (1) each towards quorum. If the PAPCO representative is absent, there is not an alternate for that representative.

- Adding Measure BB information to the definitions:
 - SECTION 2.9. “ALAMEDA COUNTY MEASURE B” refers to local funding for paratransit service generated by the one-half percent (0.5%) transportation sales tax in Alameda County. Collections for the sales tax authorized by Measure B will be in effect for 20 years, beginning on April 1, 2002 and extending through March 31, 2022.
 - SECTION 2.10. “ALAMEDA COUNTY MEASURE BB” augments the half-cent Measure B sales tax by a half-cent, beginning April 1, 2015 through March 31, 2022. The full one-cent sales tax authorized by Measure BB will begin April 1, 2022 and will extend through March 31, 2045.
- Add the word “or” to the section 3.2.a to reflect that the social services representative can either work for an agency physically located in the Tri-Valley or represent people of the Tri-Valley (not necessarily both):
 - Three members shall be representatives of social service agencies, which are located in and/or represent people who use or could use transit services in Livermore, Pleasanton and Dublin, and ex-officio members from the connecting transit service providers.

Recommendation

The Projects and Service Committee recommends that the Board adopt the TAAC bylaws as revised.

Attachment:

1. Draft Bylaws

Approved: _____

**BYLAWS
OF THE
~~WHEELS-TRI-VALLEY~~ ACCESSIBLE ADVISORY COMMITTEE**

ARTICLE 1

NAME

The name of this committee shall be the “~~WHEELS-TRI VALLEY~~ ACCESSIBLE ADVISORY COMMITTEE.”

ARTICLE 2

DEFINITIONS

The terms defined in this Article shall have the following meaning:

SECTION 2.1. “LAVTA” refers to the Livermore/Amador Valley Transit Authority, created pursuant to Government Code 6500 et. seq., which provides public transportation services within the cities of Dublin, Livermore and Pleasanton, and portions of unincorporated areas in Eastern Alameda County.

SECTION 2.2. “BOARD OF DIRECTORS” or Board, means the governing Board of LAVTA.

SECTION 2.3. “PARATRANSIT” refers to any form of transportation for persons unable to use fixed route public transit.

SECTION 2.4. “PERSON WITH DISABILITIES” refers to any person whose disability prevents him/her from accessing public transportation pursuant to 49 CFR 37.

SECTION 2.5. “ELDERLY” is defined as any person who is sixty-five (65) years of age or older.

SECTION 2.6. “COMPLEMENTARY PARATRANSIT SERVICE” refers to comparable paratransit service to fixed route transit service as mandated by the Americans with Disabilities Act (49 CFR 37.125).

SECTION 2.7. “LOCAL PARATRANSIT SERVICE” refers to paratransit services that are not mandated by the Americans with Disabilities Act, and that are defined by individual transit operators.

SECTION 2.8. “TRANSPORTATION DEVELOPMENT ACT-ARTICLE 4.5” refers to State funding for paratransit service generated from the ¼ cent sales tax.

SECTION 2.9. “ALAMEDA COUNTY MEASURE B” refers to local funding for paratransit service generated by the one-half percent (0.5%) transportation sales tax in Alameda County. Collections for the sales tax authorized by Measure B will be in effect for 20 years, beginning on April 1, 2002 and extending through March 31, 2022.

SECTION 2.10. “ALAMEDA COUNTY MEASURE BB” augments the half-cent Measure B sales tax by a half-cent, beginning April 1, 2015 through March 31, 2022. The full one-cent sales tax authorized by Measure BB will begin April 1, 2022 and will extend through March 31, 2045.

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SECTION 2.1011. “AMERICANS WITH DISABILITIES ACT” (ADA) refers to the Federal law which provides equal access to buildings, services and public transportation to persons with disabilities (Public Law 101-336). Among its provision, the ADA mandates that public transit operators provide complementary paratransit service to persons whose impairment(s) prevent(s) them from using regular fixed route transit service.

SECTION 2.112. “COMMITTEE” refers to “WHEELS-Tri-Valley Accessible Advisory Committee.”

SECTION 2.1213. “MEMBER” is defined as a Member of the Committee, who resides and/or works in the LAVTA member jurisdictions and represents the interests, concerns and suggestions of the elderly and disabled persons. This person may or may not have disabilities, or who may or may not be sixty-five years of age or more.

SECTION 2.1314. “FISCAL YEAR” means the period from July 1 to and including the following June 30.

SECTION 2.1415. “FIXED ROUTE SERVICE” refers to service that operates along prescribed routes according to fixed schedules.

ARTICLE 3

GENERAL PROVISIONS

SECTION 3.1. RESPONSIBILITIES

The Committee shall have the following responsibilities:

- (a) Provide a forum to discuss matters relating to LAVTA’s fixed route and paratransit system accessibility as they pertain to the elderly and persons with disabilities; ~~and~~
- (b) Advise the Board of Directors on matters relating to LAVTA's fixed route and paratransit system accessibility as they pertain to the elderly and persons with disabilities; ~~and-~~
- (c) To represent the interests of elderly and persons with disabilities who depend upon accessible public transit service(s).

SECTION 3.2. COMMITTEE

- (a) Composition. The Committee shall be composed of eleven (11) members. Each city in the LAVTA jurisdiction shall have two members, and the County of Alameda one member, who is a resident in the LAVTA service area. Three members shall be representatives of social service agencies, which are located in and/or represent people who use or could use transit services in Livermore, Pleasanton and Dublin, ~~and ex-officio members from the connecting transit service providers.~~ One member shall be LAVTA’s representative to the Paratransit Advisory and Planning Committee (PAPCO) of the Alameda County Transportation Commission (ACTC).
- (b) Alternate. Each City, the County, and social service agency, may have one (1) alternate member.
- (c) Qualifications of Members and Alternates. The members and alternates must be able to demonstrate:

- (i) That they reside in the City they represent and in the case of the County, they reside in the LAVTA service area. Social services agencies must be located in and or serve the residents of LAVTA service area.
 - (ii) Meet regularly during business hours.
 - (iii) Analyze complex issues, reports, etc., and make objective conclusions relating to the issues and reports.
- (d) Appointment Process
- (i) LAVTA shall advertise for any vacancy or vacancies on the Committee on LAVTA's website, post notices to the existing riders, and contact relevant social service agencies regarding serving on the committee. LAVTA's Board of Directors selects and approves committee members.
 - (ii) Every interested person shall complete a LAVTA application form.
 - (iii) The process of making appointments of alternate members shall be the same as for regular members.
- (e) Vacancies on the Committee. When there is a vacancy on the Committee, the alternate member shall fill in as an interim member, and, if desired, shall become a full voting permanent member.

SECTION 3.3 TERM OF APPOINTMENT OF COMMITTEE MEMBERS

The term of appointment of each committee member and alternate shall generally be for a period of two (2) fiscal years, unless a one (1) year term is necessary to ensure continuity of membership and avoid all appointments expiring at the same time. The term of appointment of the LAVTA's PAPCO representative shall match the PAPCO's membership term. Each member shall serve for a maximum of four (4) consecutive terms (i.e. eight

(8) consecutive fiscal years). A member may continue to serve for additional consecutive terms beyond the maximum of four (4) consecutive terms (i.e. eight (8) consecutive fiscal years) if no other qualified applicants apply for the open position and the member is willing to serve. The member will be appointed as an Alternate unless there is an opening for a full voting member in their jurisdiction on the committee. The term shall be for one year. When a vacancy occurs, the vacancy will be filled using the procedure described above.

SECTION 3.4. REMOVAL AND RESIGNATION OF MEMBERS

- (a) Appointed members and alternates may be removed automatically from the Committee by the Board of Directors if:
 - (i) The member or alternate is absent for three (3) consecutive regular and/or special meetings;
 - (ii) A member may resign from the Committee by a letter of resignation to the Board of Directors.

SECTION 3.5. COMMITTEE OFFICERS AND THEIR DUTIES

- (a) The Committee shall elect a Chair and Vice Chair from among its members. The Committee Chair and Vice Chair shall not represent the same city.
- (b) The Chair and Vice Chair shall be elected at the last meeting of each fiscal year and assume office at the first meeting of the new fiscal year.
- (c) The Chair shall preside at all meetings of the Committee, call special meetings, and act as spokesperson of the Committee with the authorization of the Committee pursuant to Section 4.1 of these Bylaws.
- (d) The Vice Chair shall assume all duties of the Chair in the absence of, or upon request of, the Chair.

- (e) The Chair or his/her designee shall make an oral report at the meeting of the Board of Directors following the Committee's meeting. The designee shall be the Vice Chair of the Committee or a Committee member.
- (f) In the absence of the Chair and Vice Chair, the Committee shall appoint a Chair Pro-Tem to fill the duties of the Chair.

SECTION 3.6. COMMITTEE SECRETARY

A LAVTA staff person shall serve as Secretary and shall have no vote on matters before the Committee. The Secretary shall keep minutes of all regular and special meetings, and submit them to the Committee for approval, maintain a record of attendance, record all roll call votes, and assist with clerical and administrative tasks pertaining to the Committee.

SECTION 3.7. COMMITTEE MEETINGS

- (a) Regular Meeting Site, Schedule and Time. The Committee shall meet quarterly as needed. The Committee shall establish the meeting schedule, meeting time, meeting sites for the regular meetings at the first regular meeting of the fiscal year.
- (b) Regular Meetings. All regular meetings shall have a published agenda. Only items on the agenda shall be addressed at the meeting. Items for a regular meeting agenda may be submitted by any member of the Committee at least two (2) weeks prior to the meeting. The Committee Secretary may submit items for the agenda. Any supportive material for an agenda item shall be submitted at the same time. The Chair and the Committee Secretary shall agree on the final agenda.
- (c) Agendas. The agenda shall contain at least the following: call to order; approval of minutes; old business; new business; public comment and adjournment. Copies of the agenda, with supporting material and past meeting minutes, shall be mailed or delivered to the Committee members.

- (d) Notice. Notice of regular and special meetings shall comply with the Ralph M. Brown Act, Government Code Section 54950, et seq. Notices shall be mailed or delivered to the appropriate locations in the LAVTA jurisdiction. Notices may be mailed to the public upon request. All requests for additional information for regular and special meetings shall comply with LAVTA's Access to Public Records Information Policy. All notices of regular and special meetings shall be posted 72 hours prior to the meeting.
- (e) Special Meetings. Special Meetings may be called by the Committee Chair. Special meetings may include regular business in nature and/or time-urgent items. Special meetings shall comply with the same requirements of regular meetings.
- (f) Accessibility. All meetings shall be conducted in the LAVTA jurisdiction and shall be in a location accessible by public transportation and accessible to persons with disabilities.

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~~Quorum~~. A quorum must be present to take action on agenda items, conduct a meeting. Quorum is considered met with a combination of six (6) TAAC representatives and/or alternates, and shall consist of six members. In the absence of a regular representative the alternate for the representative will be a voting member for the meeting. In the occasion where two (2) representatives from a member city are absent, the alternate for that city will have two (2) votes. In the occasion with two (2) representatives absent from a member city, the alternate will count as two representatives towards quorum ~~or alternate representative.~~ If two (2) or more representatives from member Social Service Agencies are absent, the alternate for Social Services will count as two representatives towards quorum and will be allowed to exercise two (2) votes. On this occasion the alternate for Social Services Agencies will count as two (2) towards quorum. In the occasion where one (1) representative from a member city is absent and the alternate is absent, the present city representative will have two (2) votes for the meeting and count as two (2) representatives towards quorum. In the occasion where one (1) Social Services representative is present and two (2) members and alternate representative are absent then the present Social Services representative will have two (2) votes and will count as two (2) representatives towards quorum. In the occasion where two (2) Social

Services representatives are absent and one (1) social service representative and one (1) social services alternate is present, each will get one (1) vote and count as one (1) each towards quorum. If the PAPCO representative is absent, there is not an alternate for that representative.

(g) the other representative from the City, County, or Social Services Agency may exercise two votes for that jurisdiction and this would constitute a quorum.

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- (h) Affirmative Vote. An affirmative vote by the majority of the filled positions of the Committee is required for an action to be approved, and a quorum must be present in the room in order for a vote to be taken. If a quorum is not present, the Chair would adjourn the meeting.
- (i) Compensation. Committee members shall not receive compensation for attending regular and special meetings. Please refer to section 4.2.
- (j) Parliamentary Procedure. Meetings shall be conducted in accordance with Robert's Rules of Order, Revised, The Classic Edition, General Henry M. Robert, III.
- (k) Minutes of ~~WAAC-TAAC~~ Meetings. Minutes of the ~~WAAC-TAAC~~ meetings shall be included in the Board of Directors Agenda Package.
- (l) A member unable to attend a Committee meeting shall notify the member's alternate to attend the meeting.

ARTICLE 4

MISCELLANEOUS

SECTION 4.1. PUBLIC STATEMENTS.

The Chair of the Committee shall be the spokesperson. In the absence of the Chair, the Vice Chair shall act as the spokesperson. In the absence of the Committee's Chair and Vice Chair, a spokesperson shall be appointed by the Committee Chair. Furthermore, no member of the Committee shall speak as a spokesperson for LAVTA without authorization by majority vote of the Board of Directors of LAVTA.

SECTION 4.2. EXPENSES. The Committee is strictly on a volunteer basis; therefore, members shall not be reimbursed for any expenses relative to the Committee's activities and functions. However, LAVTA will provide paratransit service to/from regular and special meetings for Committee members upon request. LAVTA will also provide transit passes at no charge for rides on fixed route services. Members of the public must provide their own transportation.

SECTION 4.3. AMENDMENTS. Proposed amendments to these Bylaws shall be submitted to the LAVTA Board of Directors by the ~~General Manager~~~~Executive -with~~~~Director with~~ an explanation of the proposed changes. Amendments shall be incorporated into these Bylaws upon a majority vote of the LAVTA Board of Directors

AGENDA

ITEM 5E

STAFF REPORT

SUBJECT: Tri-Valley Accessible Advisory Committee Recruitment for Terms Starting FY 2019/2020

FROM: Jonathan Steketee, Customer Service and Contract Compliance Manager

DATE: June 3, 2019

Action Requested

Ratify the appointments for the Tri-Valley Accessible Advisory Committee for two-year terms starting on July 1, 2019 to LAVTA Board of Directors.

Background

On June 30th 2019, terms will expire for three TAAC members:

- Shawn Costello – Dublin Representative
- Carmen Rivera-Hendrickson – Pleasanton Representative
- Sue Tuite – Pleasanton Representative

There is also a currently vacant seat for the Social Services alternate position.

Discussion

LAVTA received four applications for FY 2019/2020 open positions:

Dublin (1 member needed)

- Shawn Costello – current Dublin member

Pleasanton (2 members needed)

- Carmen Rivera-Hendrickson – current Pleasanton member
- Sue Tuite – current Pleasanton member

Social Services (1 alternate needed)

- Michal Calvin – new applicant

TAAC members reviewed the applications at their May 1st meeting and recommend that LAVTA board ratify these appointments.

If the Board of Directors makes the appointments as recommended then the TAAC will be fully represented with no vacancies.

It is important to note, that two applicants, Shawn Costello and Carmen Rivera-Hendrickson have served 3 consecutive terms on the TAAC and therefore, by the TAAC's bylaws would be termed out. However, there is a stipulation that states that if there are no other applicants, the incumbent may continue to serve. In both cases, they were the only applicant and therefore are allowed to serve for an additional term.

Recommendation

The Projects and Service Committee recommends that the Board ratify the TAAC appointments.

Attachments:

1. TAAC Term Expirations
2. TAAC Applications

Approved: _____

Tri-Valley Accessible Advisory Committee (TAAC)
 Membership Directory for FY 2019 (July 2018 to June 2019)
As of January 11, 2019

Dublin Representation

<i>Committee Seat</i>	<i>Term</i>	<i>Term Beginning</i>	<i>Term Conclusion</i>
Shawn Costello	2 years	July 2017	June 2019
Connie Mack	2 years	July 2018	June 2020
Helen Buckholz (Alternate)	2 years	July 2018	June 2020

Livermore Representation

<i>Committee Seat</i>	<i>Term</i>	<i>Term Beginning</i>	<i>Term Conclusion</i>
Russ Riley	2 years	July 2018	June 2020
Judith LaMarre	2 years	July 2018	June 2020
Bob Chulata (Alternate)	2 years	July 2018	June 2020

Pleasanton Representation

<i>Committee Seat</i>	<i>Term</i>	<i>Term Beginning</i>	<i>Term Conclusion</i>
Carmen Rivera-Hendrickson	2 years	July 2017	June 2019
Sue Tuite	1 year	July 2017	June 2019
Jeffrey Jacobsen (Alternate)	2 years	December 2018	June 2020

Alameda County Representation

<i>Committee Seat</i>	<i>Term</i>	<i>Term Beginning</i>	<i>Term Conclusion</i>
Herb Hastings	2 years	July 2018	June 2020
David Weir (Alternate)	2 years	July 2018	June 2020

Social Services Representation

<i>Committee Seat</i>	<i>Term</i>	<i>Term Beginning</i>	<i>Term Conclusion</i>
Melanie Henry	2 years	July 2018	June 2020
Rachel Prater	2 years	July 2018	June 2020
Amy Mauldin	2 years	July 2018	June 2020
Alternate (VACANT)			

PAPCO Representative

<i>Committee Seat</i>	<i>Term</i>	<i>Term Beginning</i>	<i>Term Conclusion</i>
Esther Waltz	N/A	2014	Same as PAPCO Term

APPLICATION FOR TAAC MEMBERSHIP**GENERAL INFORMATION**

Name _____ Shawn Costello _____

Agency (if applicable) _____

Address _____

City _____ Dublin _____ Zip _____ 94568 _____

Home # _____ 925-551- _____ Work # _____ Mobile # _____

Email address: _____

Which of the following open positions are you applying for?

(May check more than one, if applicable.)

City of Dublin _____ X _____

City of Pleasanton _____

City of Livermore _____

Alameda County _____

Social Services Agency _____

You are eligible for your position because you are**A resident of the City or County and are**

Elderly _____

Disabled _____ X _____

A Caretaker for a Disabled person _____

Or

Employed in Social Services in the Tri Valley _____

1. Do you or your clients use Dial-A-Ride? If yes, how often?

I use it about every other week.

2. Do you or your clients use Fixed Route service? If yes, how often?

I use it often, about every other day.

3. In a single statement, why do you want to be on this committee?

Because I love working with everybody in the office and I enjoy being in the committee. I am proud to be a TAAC member. This is my favorite committee.

4. What skills and knowledge do you feel you bring to this committee?

I bring the knowledge of what it is like to be in a wheelchair and knowledge that I can help with everybody to be treated on the buses fairly and respectfully.

5. Will you be able to attend meetings during regular business hours? How flexible is your schedule?

I am there whenever we have the meeting. The only time I am not there is when there is a strong reason such as wheelchair breaking down or bus not coming.

6. Please include any additional information that may assist the decision making process.

I am one of the most dedicated person in the committee, and even though I get outspoken sometimes, I am always honest to the committee.

APPLICATION FOR TAAC MEMBERSHIP

GENERAL INFORMATION

Name Armen Rivera-Hendrickson

Agency (if applicable) _____

Address [REDACTED]

City Pleasanton Zip 94588

Home # 925-339-[REDACTED] Work # _____ Mobile # same

Email address: _____

Which of the following open positions are you applying for?
(May check more than one, if applicable.)

City of Dublin	_____
City of Pleasanton	<u>✓</u>
City of Livermore	_____
Alameda County	_____
Social Services Agency	_____

You are eligible for your position because you are

A resident of the City or County and are

Elderly	_____
Disabled	<u>✓</u>
A Caretaker for a Disabled person	_____

Or

Employed in Social Services in the Tri Valley _____

1. Do you or your clients use Dial-A-Ride? If yes, how often?

When I can

2. Do you or your clients use Fixed Route service? If yes, how often?

Yes, sometimes it hard when you are in a large wheelchair

3. In a single statement, why do you want to be on this committee?

I wish to provide my views being in a large wheelchair and how hard it is for me to find transportation.

4. What skills and knowledge do you feel you bring to this committee?

I have work with state and federal stakeholders California Transportation

5. Will you be able to attend meetings during regular business hours? How flexible is your schedule?

yes, all.

6. Please include any additional information that may assist the decision making process.

Work hard, I believe that everyone has to have a voice to care for those that can do for them self.

APPLICATION FOR TAAC MEMBERSHIP

GENERAL INFORMATION

Name Sue Tuite

Agency (if applicable) _____

Address [REDACTED]

City Pleasanton Ca. Zip 94566

Home # No Work # No Mobile # 925-895-[REDACTED]

Email address [REDACTED]

Which of the following open positions are you applying for?
(May check more than one, if applicable.)

City of Dublin	_____
City of Pleasanton	<u>✓</u>
City of Livermore	_____
Alameda County	_____
Social Services Agency	_____

You are eligible for your position because you are

A resident of the City or County and are

Elderly	_____
Disabled	<u>✓</u>
A Caretaker for a Disabled person	_____

Or

Employed in Social Services in the Tri Valley No

1. Do you or your clients use Dial-A-Ride? If yes, how often?

yes I use it a lot to go to appointment and grocery shopping

2. Do you or your clients use Fixed Route service? If yes, how often?

Once in a blue moon if I have to

3. In a single statement, why do you want to be on this committee?

yes I love working with people

4. What skills and knowledge do you feel you bring to this committee?

I do a lot of work going around on the buses looking at stops & see what needs updating

5. Will you be able to attend meetings during regular business hours? How flexible is your schedule?

yes

6. Please include any additional information that may assist the decision making process.

I am a very good advocate for others.

APPLICATION FOR TAAC MEMBERSHIP

GENERAL INFORMATION

Name : Michael Galvan

Agency: Community Resources for Independent Living (CRIL)

Address

City Hayward Zip94541

Home # _____ Work #510.881 _____ Mobile # _____

Email address: _____

Which of the following open positions are you applying for?
(May check more than one, if applicable.)

City of Dublin	_____
City of Pleasanton	_____
City of Livermore	_____
Alameda County	_____
Social Services Agency	X

You are eligible for your position because you are

A resident of the City or County and are

Elderly	_____
Disabled	_____
A Caretaker for a Disabled person	_____

Or

Employed in Social Services in the Tri Valley X

1. Do you or your clients use Dial-A-Ride? If yes, how often?

A number of CRIL consumers regularly use Dial-a-Ride.

2. Do you or your clients use Fixed Route service? If yes, how often?

Since a number of CRIL consumers do not have cars and/or do not drive, a good number of CRIL consumers regularly use Dial-a-Ride.

3. In a single statement, why do you want to be on this committee? To articulate and support the needs of the disability community.

4. What skills and knowledge do you feel you bring to this committee? I have worked at CRIL for 8 years and come with the experience and knowledge of working with the disability community.

5. Will you be able to attend meetings during regular business hours? How flexible is your schedule?

Yes – but meetings need to be held on a regularly schedule basis.

6. Please include any additional information that may assist the decision making process.

AGENDA

ITEM 5F

STAFF REPORT

SUBJECT: Saturday Service Accommodation for ACE

FROM: Tony McCaulay, Director of Planning and Marketing
Cyrus Sheik, Senior Transit Planner

DATE: June 3, 2019

Action Requested

Review and approve service as proposed.

Background

The Altamont Commuter Express (ACE) is a service of the San Joaquin Joint Powers Authority (SJJPA), providing commuter rail operation between Stockton and San José. Intermediate stations in the Tri-Valley include Vasco Road (Livermore), downtown Livermore, and downtown Pleasanton. Service is limited to weekdays, with four train departures toward San José in the morning, and four train departures toward Stockton in the afternoon.

ACE contracts with multiple transit providers to ensure bus connector service to and from key ACE stations. In the Tri-Valley, LAVTA operates Wheels routes 53 and 54, both of which connect transferring ACE passengers with areas of employment within Pleasanton as well as with the San Francisco Bay Area Rapid Transit District (BART). Route 53 operates between the Pleasanton ACE station and the West Dublin/Pleasanton BART station via I-680 and Stoneridge, while Route 54 operates between the Pleasanton ACE station and the East Dublin/Pleasanton BART station via the Hacienda Business Park.

ACE underwrites 60 percent of the fully allocated cost to operate the #53 and #54 service. As a concession, passengers with a validated ACE train ticket can board LAVTA buses for free.

Discussion

Having run weekend service only on a special-event basis in the past, ACE has now received a two-year grant to provide regular service on Saturdays. Two San José-bound trains would be operated in the mid-morning hours, with two return trips toward Stockton in the late afternoon.

Although passengers' use of the Saturday ACE service is expected to be related primarily to sporting and other special events in Santa Clara County, ACE wants to provide a viable

connection to BART as well, and has reached out to LAVTA staff regarding potential options for this.

The staffs of ACE and LAVTA have determined that expanding the existing Route 53 service to Saturdays likely would be the most straightforward option for this purpose, as the #53 provides the most direct and expeditious link between ACE and BART. It is proposed that, based on ACE committing to underwrite the additional service, two morning trips and two afternoon trips be provided between Pleasanton ACE and West Dublin/ Pleasanton BART on Saturdays, using one bus. All trips would be timed to the ACE train schedule at Pleasanton.

The following table summarizes the parameters of the proposed service:

ROUTE 53 PROPOSED SATURDAY SERVICE	
General service parameters	
<i>Days operated</i>	Saturdays
<i>Hours of operation</i>	8:40a--10:10a, 4:15p--5:50p
<i>Frequency</i>	2x AM and 2x PM trips
<i># Buses</i>	1
<i>Termini</i>	Pleasanton ACE - West Dublin/Pleasanton BART
<i>via</i>	I-680 and Stoneridge
<i>Fare</i>	Regular Wheels fare; free w/validated ACE ticket

Unlike the weekday 53/54 service that is reimbursed at 60%, it is proposed that ACE would underwrite 100% of the fully allocated cost to operate the Saturday #53. As a concession and similar to the existing weekday service, however, passengers with a validated ACE ticket would not need to pay an additional fare when boarding Wheels.

The following table summarizes the estimated annualized costs and reimbursements of the proposed service addition:

ROUTE 53 PROPOSED SATURDAY SERVICE	
Cost estimate	
Revenue hours per day operated (Saturday)	2.98
Number of days operated per year	52
Total revenue hours	155.13
Total fully allocated cost	\$17 916
Reimbursement from ACE	100%*
LAVTA cost	\$0*
* Similar to the existing weekday service, LAVTA would provide as a concession free rides to passengers with a validated ACE train ticket	

The grant to ACE for the new Saturday train service is for two years; however, should the service be successful, ACE's intention is to make the service permanent.

ACE has not stated what their ridership expectation for a Saturday Route 53 is. But an agreement would be written to give ACE reasonable flexibility to expand, reduce, or discontinue the service, as long as proper lead time is provided to for public notice and for scheduling such in conjunction with the LAVTA fixed-route contractor's regular driver signup periods.

Budget

If approved by the Board, this item will be included with the FY2020 budget.

Next Steps

If approved by the governing boards of both parties, each entity would sign a Memorandum of Understanding (MoU) for LAVTA to supply the additional Saturday service on a reimbursement basis from ACE. The first day of service would be expected to occur on July 27, 2019.

Recommendation

The Projects & Services Committee recommends the Board of Directors approve new Saturday service for Wheels Route 53, as outlined above, to be billed to ACE at the fully allocated cost, with a target implementation date of July 27, 2019.

Approved: _____

AGENDA

ITEM 5G

STAFF REPORT

SUBJECT: Temporary Additional Service to/from Amador Valley High School

FROM: Tony McCaulay, Director of Planning and Marketing
Cyrus Sheik, Senior Transit Planner

DATE: June 3, 2019

Action Requested

Review and approve service as proposed.

Background

Amador Valley High School (AVHS) is located in a central area of Pleasanton that is served by three LAVTA routes: the mainline route 10R, which provides service north and south along Santa Rita Road, as well as two supplemental routes, 605 and 611, which are “school trippers” connecting the Fairlands and Ruby Hill residential areas with AVHS. The #10 operates four times per hour, per direction throughout the day, while the #605 and #611 provide a single inbound (school-bound) trip in the morning and a single outbound trip in the afternoon, timed to the main bell time at AVHS.

The Pleasanton Unified School District (PUSD) has received a grant to install energy-generating solar panels at its AVHS site. The solar panels would be installed as roof covers over existing surface parking areas at the school, and the installation will have an impact on the amount of available student parking during construction. The installation will begin shortly after the end of the current spring semester on May 31, and is anticipated to be completed by approximately October 31, 2019.

While the school district has identified some alternative parking options for students during the installation project, its parking capacity would be less than the regular parking capacity. So, earlier this spring, PUSD reached out to LAVTA to see whether additional bus capacity might be one of the mitigations that could be put in place to supplement or reduce the need for parking during the solar installation project, once the fall semester begins in August.

Discussion

The staffs of LAVTA and PUSD last met on May 10 to discuss possible options with regard to bus service, taking into account the transit agency’s resource constraints, as well as the district’s other mitigation measures for their solar installation project (including temporary replacement parking). The discussion centered on the fact that LAVTA does not have the capacity to additionally carry all the students whose parking might be lost during the project,

especially at the main bell time peak, and that the role of Wheels in this irregular context should be one of providing a backup option that could potentially be offered outside of the timeframe of peak time. It was discussed that if supplemental route trips were added to provide for A/B period (which are classes that are held before the main bell in the morning, and after the main bell in the afternoon), those trips – together with the other mitigation measures that the district is planning – might provide sufficient backfill capacity to allow all students to continue being able to travel to school during the project. If scheduled this way, the same buses that normally operate the 605 and 611 routes would be able to do double trips, rather than requiring additional bus/driver pulls from the LAVTA garage.

The PUSD staff also stated that they wished for such additional service to be fare-free, and that in the interest of fairness, it would be desirable to also let the students ride for free on the regular, main-bell trips of the same routes during the same timeframe. The district would then reimburse LAVTA for the operation of the additional service, as well as for the loss in fare revenue on the existing service.

At the conclusion of the meeting, both staffs agreed to propose the following:

- One additional, earlier morning trip on Wheels routes 605 and 611, timed to the A period bell.
- One additional, later afternoon trip on the same routes, timed to the B period bell.
- LAVTA would waive fares for all students showing a valid AVHS ID card on all trips of the #605 and #611, including the regular main-bell trips.
- PUSD would reimburse LAVTA at the fully allocated rate of \$99.73 per additional bus vehicle hour, and at the rate of \$1.30 per fare-waived student boarding on the regular-schedule trips.
- The above measures would be in effect from the start of the fall semester on August 12, until the project's completion, anticipated by approximately October 31, 2019.

The following table illustrates what the additional #605 and #611 arrival and departure times would be during this timeframe, relative to these routes' regular arrivals and departures (which would continue to operate normally) at AVHS:

PROPOSED TEMPORARY EXTRA SERVICE TO AVHS				
Summary of trips				
	AM	AM	PM	PM
	Extra trip	Regular trip	Regular trip	Extra trip
Route	arrival	arrival	departure	departure
605	6:40 AM	7:40 AM	3:12 PM	4:12 PM
611	6:40 AM	7:40 AM	3:12 PM	4:12 PM
No extra AM service on Wednesdays due to collaboration time				
Wed/Thu AM arrivals would be 50 min later than shown above				

The additional service is estimated to incur a total of 19.43 incremental bus vehicle hours per week. At the LAVTA fully allocated gate-to-gate rate, the agency would bill the school district approximately \$23,250 for this service, based on twelve weeks of operation.

During a typical week last fall, the #605 and #611 routes saw 940 total boardings. At an average fare of \$1.30 per boarding, a waiver of those fares would be estimated to incur a loss of approximately \$14,700, based on twelve weeks of free rides, which would also be billed to the school district. The free rides on the *extra* trips would not be charged to the district.

The following table summarizes these costs, showing a total estimated amount to be billed by LAVTA to PUSD in the order of approximately \$37,900:

PROPOSED TEMPORARY EXTRA SERVICE TO AVHS	
Summary of costs and reimbursement for additional service	
<i>Additional operation:</i>	
Additional revenue hours required, weekly	19.43
Hourly rate charged to PUSD	\$99.73
Total weekly cost	\$1 938
Expected number of weeks of operation	12
Expected cost to be billed to PUSD	\$23 253
<i>Fare waiver reimbursement:</i>	
Estimated weekly boardings on regular trips	940
Per-boarding reimbursement from PUSD	\$1.30
Total weekly fare revenue loss	\$1 222
Expected number of weeks of operation	12
Expected total fare loss to be billed to PUSD	\$14 664
<i>Total:</i>	
Total amount estimated to be billed to PUSD	\$37 917

Budget

If approved, this item will be included with the FY2020 budget.

Next Steps

If approved by the governing boards of both parties, each entity would enter into a Memorandum of Understanding (MoU) for LAVTA to supply the additional #605/#611 service, as well as free rides to AVHS students on all trips of those routes, on a reimbursement basis from PUSD. The first day of the additional service and fare waiver would be August 12, 2019, with an anticipated last day of service (subject to change depending on the progress of construction) of October 31, 2019.

Recommendation

The Projects & Services Committee recommends the Board of Directors approve temporary, additional service and free rides on Wheels routes 605 and 611, as outlined above, to be reimbursed by PUSD at the fully allocated rate, effective on August 12, and anticipated to end on or around October 31, 2019.

Approved: _____

AGENDA

ITEM 5H

STAFF REPORT

SUBJECT: Contract Award for Tri-Valley Hub Network Integration Study

FROM: Tony McCaulay, Director of Planning and Marketing

DATE: June 3, 2019

Action Requested

Authorize the Executive Director to enter into a contract with AECOM Technical Services, Inc., for the development of the Tri-Valley Hub Network Integration Study.

Background

On March 26, Staff issued a Request for Proposals for Strategic Planning Services. The RFP sought proposals on two planning studies: 1) the development of a short range and a long range transit plan for LAVTA and 2) the development of the Tri-Valley Hub Network Integration Study (Study). The Study is comprised of four components, including:

- Strategic planning and feasibility analysis;
- Operations planning;
- Facilities planning; and
- Implementation planning.

The goal of the Study is to provide the strategic and technical requirements to move forward toward initiating future regional transportation services via a hubbed model at the Dublin/Pleasanton BART Station and for the near-term evolution of that station into the Tri-Valley Hub as envisioned in the 2018 California State Rail Plan.

Discussion

Three proposals were received in response to the RFP. The proposers were AECOM Technical Services, Inc., Stantec Consulting Services, Inc., and Nelson\Nygaard Consulting Services, Inc. The LAVTA staff evaluation team included Executive Director Michael Tree; Director of Planning and Marketing Tony McCaulay; Customer Service and Contract Oversight Manager Jonathan Steketee; Senior Grants & Management Specialist Jennifer Yeaman; and Senior Transit Planner Cyrus Sheik. The review team evaluated the proposals on four criteria: Completeness and thorough conformance with the terms and requirements of the RFP; project plan and technical approach; proposer qualifications and experience and price.

All three proposers were invited to make oral presentations to the evaluation team on Tuesday May 21. Following the review of the written proposals and the oral presentations, all five members of the evaluation team rated AECOM Technical Services, Inc. as their top rated candidate. The results of the ratings were as follows:

	AECOM	Stantec	Nelson\Nygaard
Average Score (100 possible)	90.4	70.4	74.0
Number of first place rankings	5	0	0
Number of second place rankings	0	2	3
Number of third place rankings	0	3	2

Fiscal Impact

This planning study is 100 percent funded through a \$500,000 grant award from the California State Transportation Agency (CalSTA) as part of the 2018 Transit and Intercity Rail Capital Program ('TIRCP'). The grant award also included \$20,000,000 in state funds to increase the parking capacity at the Dublin/Pleasanton BART Station via construction of a new parking garage.

AECOM's price proposal was \$349,876.10, the lowest of the three proposals received.

Recommendation

The Project & Services Committee recommends that the LAVTA Board authorize the Executive Director to enter into a contract with AECOM Technical Services, Inc., for the development of the Tri-Valley Hub Network Integration Study, in an amount not to exceed \$384,863.71, which represents AECOM's price proposal plus a 10 percent contingency.

Attachments:

1. Resolution 16-2019 Awarding Tri-Valley Hub Network Integration Study Contract

Approved: _____

RESOLUTION 16-2019

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
AWARDING A CONTRACT TO AECOM TECHNICAL SERVICES, INC. FOR THE
DEVELOPMENT OF THE TRI-VALLEY HUB NETWORK INTEGRATION STUDY**

WHEREAS, the California State Transportation Agency ('CalSTA') awarded \$500,000 to LAVTA to complete a study of incorporating megaregional bus services into the needs of the capacity expansion at the Dublin/Pleasanton BART Station and achieving key state strategic goals for a future 'Tri-Valley Hub' as outlined in the 2018 California State Rail Plan.

WHEREAS, LAVTA requires the services of a qualified consulting firm to develop the Tri-Valley Hub Network Integration Study; and

WHEREAS, LAVTA issued a Request for Proposals (RFP) for Strategic Planning Services #2019-06 on March 26, 2019; and

WHEREAS, LAVTA received three proposals and has evaluated the proposals received and LAVTA's evaluation committee determined the proposal received from AECOM Technical Services, Inc. to be the preferred responsive and responsible proposer; and

WHEREAS, LAVTA intends to enter into a contract with AECOM Technical Services, Inc. to carry out the strategic planning, operations planning, facilities planning, implementation planning, feasibility analysis and other related tasks requested in the RFP; and

WHEREAS, funds for this contract shall be within the annual Budget authority adopted by the Board of Directors;

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the Livermore Amador Valley Transit Authority that the LAVTA Board authorizes the Executive Director to enter into a contract with AECOM Technical Services, Inc. for the development of the Tri-Valley Hub Network Integration Study.

PASSED AND ADOPTED this 3rd day of June 2019.

Scott Haggerty, Chair

Attest: _____
Michael Tree, Executive Director

AGENDA

ITEM 5I

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Approval of Resolutions Authorizing Staff to Apply for TDA, STA, and RM2 funds for Fiscal Year 2019-2020.

FROM: Tamara Edwards, Finance and Grants Manager

DATE: June 3, 2019

Action Requested

Approve the following resolutions:

1. Resolution 13-2019 of the Board of Directors of the Livermore Amador Valley Transit Authority authorizing the filing of a claim with the Metropolitan Transportation Commission (MTC) for Allocation of Transportation Development Act (TDA) Article 4.0, State Transit Assistance (STA), and Regional Measure 2 (RM 2) for Fiscal Year 2019-2020
2. Resolution 14-2019 of the Board of Directors of the Livermore Amador Valley Transit Authority Authorizing the filing of a claim with the Metropolitan Transportation Commission for Allocation of Transportation Development Act Article 4.5 Funds for the Fiscal Year 2019-2020

These resolutions authorize staff to file applications with the MTC for the 2019-2020 Fiscal Year.

Background

Attached for your review and approval are the annual resolutions authorizing LAVTA's Executive Director (or designee) to file a claim with MTC for TDA Article 4.0, 4.5, and STA funds for Fiscal Year 2019-2020. These resolutions are required as part of MTC's annual claim submittal. The funds requested in the claim are limited to the amount allocated to LAVTA, based on a prescribed apportionment formula. On an annual basis, LAVTA is required to resolve support for the submission of applications for Regional Measure 2 operating assistance in connection with the providing service to the BRT service. MTC has advised LAVTA that the inclusion of provisions relevant to RM 2 can be included in the TDA and STA resolutions for ease of submission.

Discussion

Attached to this report is the MTC staff report which accompanied their estimate and gives background information on the various funding sources and the bases for this year's estimates:

Budget Considerations

The next step will be to prepare a detailed capital and operating budget within the available revenues.

Recommendation

The Finance and Administration Committee recommends approving the attached resolutions authorizing the filing of a claim with MTC for Allocation of TDA Article 4.0, 4.5, STA, and RM2 Funds for Fiscal Year 2019-2020.

Attachments:

1. February 27, 2019 Fund Estimate from MTC
2. Resolution 13-2019 MTC for Allocation of Transportation Development Act Article 4.0
3. Resolution 14-2019 MTC for Allocation of Transportation Development Act Article 4.5

Approved: _____

**FY 2019-20 FUND ESTIMATE
REGIONAL SUMMARY**

*Attachment A
Res No. 4360
Page 1 of 20
2/27/2019*

TDA REGIONAL SUMMARY TABLE								
Column	A	B	C	D	E	F	G	H=Sum(A:G)
	6/30/2018	FY2017-19	FY2018-19	FY2018-19	FY2018-19	FY2019-20	FY2019-20	FY2019-20
Apportionment Jurisdictions	Balance ¹	Outstanding Commitments, Refunds, & Interest ²	Original Estimate	Revenue Adjustment	Revised Admin. & Planning Charge	Revenue Estimate	Admin. & Planning Charge	Available for Allocation
Alameda	21,451,946	(87,691,429)	85,627,000	5,999,726	(3,665,069)	93,648,000	(3,745,920)	111,624,253
Contra Costa	18,330,873	(46,122,379)	43,662,990	4,170,506	(1,913,340)	49,794,669	(1,991,786)	65,931,532
Marin	788,882	(13,680,637)	13,492,255	682,491	(566,990)	14,695,062	(587,802)	14,823,262
Napa	5,923,436	(14,203,865)	9,623,888	(857,475)	(350,657)	8,941,741	(357,670)	8,719,400
San Francisco	1,134,529	(47,938,932)	49,067,500	(182,500)	(1,955,400)	49,262,500	(1,970,501)	47,417,196
San Mateo	7,914,338	(3,069,340)	44,447,807	1,670,132	(1,844,718)	47,777,676	(1,911,106)	94,984,789
Santa Clara	6,658,406	(110,488,204)	109,927,000	5,969,122	(4,635,845)	117,635,000	(4,705,400)	120,360,077
Solano	27,519,736	(28,786,393)	19,722,853	1,516,957	(849,592)	21,239,810	(849,592)	39,513,776
Sonoma	8,705,497	(25,326,290)	24,900,000	1,100,000	(1,040,000)	26,800,000	(1,072,000)	34,067,206
TOTAL	\$98,427,643	(\$377,307,469)	\$400,471,293	\$20,068,959	(\$16,821,611)	\$429,794,458	(\$17,191,777)	\$537,441,491
STA, AB 1107, BRIDGE TOLL, LOW CARBON TRANSIT OPERATIONS PROGRAM, & SGR PROGRAM REGIONAL SUMMARY TABLE								
Column	A		B	C	D	E=Sum(A:D)		
	6/30/2018		FY2017-19	FY2018-19	FY2019-20	FY2019-20		
Fund Source	Balance (w/ interest) ¹		Outstanding Commitments ²	Revenue Estimate	Revenue Estimate	Available for Allocation		
State Transit Assistance								
Revenue-Based	20,181,706		(146,843,148)	179,153,920	208,601,170	261,093,648		
Population-Based	56,059,253		(60,377,702)	64,770,585	75,416,824	135,264,289		
SUBTOTAL	76,240,959		(207,220,850)	243,924,505	284,017,994	396,357,936		
AB1107 - BART District Tax (25% Share)	0		(89,000,000)	89,000,000	91,000,000	91,000,000		
Bridge Toll Total								
MTC 2% Toll Revenue	5,840,894		(5,072,516)	1,450,000	1,450,000	3,668,376		
5% State General Fund Revenue	13,306,059		(8,892,690)	3,581,607	3,614,688	11,609,663		
SUBTOTAL	19,146,952		(13,965,206)	5,031,607	5,064,688	15,278,039		
Low Carbon Transit Operations Program	0		0	54,058,614	44,305,559	98,364,173		
State of Good Repair Program								
Revenue-Based	88,616		0	28,352,052	29,060,854	57,501,523		
Population-Based	66,936		(500,000)	10,250,287	10,506,544	20,323,767		
SUBTOTAL	155,552		(500,000)	38,602,339	39,567,398	77,825,290		
TOTAL	\$95,543,464		(\$310,686,056)	\$430,617,065	\$463,955,639	\$678,825,438		

Please see Attachment A pages 2-20 for detailed information on each fund source.

1. Balance as of 6/30/18 is from the MTC FY2017-18 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.

2. The outstanding commitments figure includes all unpaid allocations as of 6/30/18, and FY2018-19 allocations as of 1/31/19.

FY 2019-20 FUND ESTIMATE
TRANSPORTATION DEVELOPMENT ACT FUNDS
ALAMEDA COUNTY

Attachment A
Res No. 4360
Page 2 of 20
2/27/2019

FY2018-19 TDA Revenue Estimate				FY2019-20 TDA Revenue Estimate			
FY2018-19 Generation Estimate Adjustment				FY2019-20 County Auditor's Generation Estimate			
1. Original County Auditor Estimate (Feb, 18)		85,627,000		13. County Auditor Estimate		93,648,000	
2. Revised Revenue (Feb, 19)		91,626,726		FY2019-20 Planning and Administration Charges			
3. Revenue Adjustment (Lines 2-1)			5,999,726	14. MTC Administration (0.5% of Line 13)		468,240	
FY2018-19 Planning and Administration Charges Adjustment				15. County Administration (0.5% of Line 13)		468,240	
4. MTC Administration (0.5% of Line 3)		29,999		16. MTC Planning (3.0% of Line 13)		2,809,440	
5. County Administration (Up to 0.5% of Line 3)		29,999		17. Total Charges (Lines 14+15+16)		3,745,920	
6. MTC Planning (3.0% of Line 3)		179,992		18. TDA Generations Less Charges (Lines 13-17)		89,902,080	
7. Total Charges (Lines 4+5+6)			239,990	FY2019-20 TDA Apportionment By Article			
8. Adjusted Generations Less Charges (Lines 3-7)			5,759,736	19. Article 3.0 (2.0% of Line 18)		1,798,042	
FY2018-19 TDA Adjustment By Article				20. Funds Remaining (Lines 18-19)		88,104,038	
9. Article 3 Adjustment (2.0% of line 8)		115,195		21. Article 4.5 (5.0% of Line 20)		4,405,202	
10. Funds Remaining (Lines 8-9)			5,644,541	22. TDA Article 4 (Lines 20-21)		83,698,836	
11. Article 4.5 Adjustment (5.0% of Line 10)		282,227					
12. Article 4 Adjustment (Lines 10-11)			5,362,314				

TDA APPORTIONMENT BY JURISDICTION										
Column	A	B	C=Sum(A:B)	D	E	F	G	H=Sum(C:G)	I	J=Sum(H:I)
	6/30/2018	FY2017-18	6/30/2018	FY2017-19	FY2018-19	FY2018-19	FY2018-19	6/30/2019	FY2019-20	FY2019-20
Apportionment Jurisdictions	Balance (w/o interest)	Interest	Balance (w/ interest) ¹	Outstanding Commitments ²	Transfers/ Refunds	Original Estimate	Revenue Adjustment	Projected Carryover	Revenue Estimate	Available for Allocation
Article 3	4,304,890	53,204	4,358,094	(4,867,401)	0	1,644,038	115,195	1,249,926	1,798,042	3,047,968
Article 4.5	177,650	3,364	181,015	(4,167,540)	0	4,027,894	282,227	323,596	4,405,202	4,728,798
SUBTOTAL	4,482,541	56,568	4,539,109	(9,034,941)	0	5,671,932	397,422	1,573,522	6,203,244	7,776,766
Article 4										
AC Transit										
District 1	2,181,680	35,805	2,217,485	(51,634,148)	0	49,454,451	3,465,181	3,502,970	53,652,104	57,155,074
District 2	573,116	9,416	582,532	(13,593,692)	0	13,021,099	912,364	922,304	14,405,019	15,327,323
BART ³	9,216	31	9,247	(101,489)	0	93,204	6,531	7,492	99,686	107,178
LAVTA	8,253,898	64,178	8,318,076	(10,880,707)	0	10,544,788	738,854	8,721,010	11,862,197	20,583,207
Union City	5,951,495	61,408	6,012,904	(2,913,977)	240,118	3,416,446	239,384	6,994,875	3,679,830	10,674,705
SUBTOTAL	16,969,405	170,839	17,140,244	(79,124,013)	240,118	76,529,988	5,362,314	20,148,651	83,698,836	103,847,487
GRAND TOTAL	\$21,451,946	\$227,406	\$21,679,352	(\$88,158,954)	\$240,118	\$82,201,920	\$5,759,736	\$21,722,173	\$89,902,080	\$111,624,253

1. Balance as of 6/30/18 is from the MTC FY2017-18 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.

2. The outstanding commitments figure includes all unpaid allocations as of 6/30/18, and FY2018-19 allocations as of 1/31/19.

3. Details on the proposed apportionment of BART funding to local operators are shown on page 16 of the Fund Estimate.

FY 2019-20 FUND ESTIMATE
TRANSPORTATION DEVELOPMENT ACT FUNDS
CONTRA COSTA COUNTY

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FY2018-19 TDA Revenue Estimate			FY2019-20 TDA Revenue Estimate		
FY2018-19 Generation Estimate Adjustment			FY2019-20 County Auditor's Generation Estimate		
1. Original County Auditor Estimate (Feb, 18)	43,662,990		13. County Auditor Estimate	49,794,669	
2. Revised Revenue (Feb, 19)	47,833,496		FY2019-20 Planning and Administration Charges		
3. Revenue Adjustment (Lines 2-1)	4,170,506		14. MTC Administration (0.5% of Line 13)	248,973	
FY2018-19 Planning and Administration Charges Adjustment			15. County Administration (0.5% of Line 13)	248,973	
4. MTC Administration (0.5% of Line 3)	20,853		16. MTC Planning (3.0% of Line 13)	1,493,840	
5. County Administration (Up to 0.5% of Line 3)	20,853		17. Total Charges (Lines 14+15+16)	1,991,786	
6. MTC Planning (3.0% of Line 3)	125,115		18. TDA Generations Less Charges (Lines 13-17)	47,802,883	
7. Total Charges (Lines 4+5+6)	166,821		FY2019-20 TDA Apportionment By Article		
8. Adjusted Generations Less Charges (Lines 3-7)	4,003,685		19. Article 3.0 (2.0% of Line 18)	956,058	
FY2018-19 TDA Adjustment By Article			20. Funds Remaining (Lines 18-19)	46,846,825	
9. Article 3 Adjustment (2.0% of line 8)	80,074		21. Article 4.5 (5.0% of Line 20)	2,342,341	
10. Funds Remaining (Lines 8-9)	3,923,611		22. TDA Article 4 (Lines 20-21)	44,504,484	
11. Article 4.5 Adjustment (5.0% of Line 10)	196,181				
12. Article 4 Adjustment (Lines 10-11)	3,727,430				

TDA APPORTIONMENT BY JURISDICTION										
Column	A	B	C=Sum(A:B)	D	E	F	G	H=Sum(C:G)	I	J=Sum(H:I)
	6/30/2018	FY2017-18	6/30/2018	FY2017-19	FY2018-19	FY2018-19	FY2018-19	6/30/2019	FY2019-20	FY2019-20
Apportionment Jurisdictions	Balance (w/o interest)	Interest	Balance (w/ interest) ¹	Outstanding Commitments ²	Transfers/ Refunds	Original Estimate	Revenue Adjustment	Projected Carryover	Revenue Estimate	Available for Allocation
Article 3	1,229,103	18,462	1,247,565	(1,983,694)	0	838,329	80,074	182,274	956,058	1,138,332
Article 4.5	64,239	554	64,793	(2,104,344)	0	2,053,907	196,181	210,537	2,342,341	2,552,878
SUBTOTAL	1,293,343	19,016	1,312,358	(4,088,038)	0	2,892,236	276,255	392,811	3,298,399	3,691,210
Article 4										
AC Transit										
District 1	211,689	3,425	215,114	(7,009,922)	0	6,799,654	649,474	654,321	7,683,913	8,338,234
BART ³	8,726	47	8,773	(281,512)	0	275,140	26,280	28,681	309,402	338,083
CCCTA	13,008,802	116,179	13,124,981	(24,129,651)	1,699,736	18,312,124	1,749,097	10,756,287	20,909,368	31,665,655
ECCTA	889,558	7,406	896,965	(8,959,319)	0	11,300,787	1,079,403	4,317,836	12,929,972	17,247,808
WCCTA	2,918,755	30,902	2,949,656	(3,530,648)	0	2,336,529	223,175	1,978,713	2,671,829	4,650,542
SUBTOTAL	17,037,530	157,959	17,195,489	(43,911,052)	1,699,736	39,024,234	3,727,430	17,735,838	44,504,484	62,240,322
GRAND TOTAL	\$18,330,873	\$176,974	\$18,507,847	(\$47,999,089)	\$1,699,736	\$41,916,470	\$4,003,685	\$18,128,649	\$47,802,883	\$65,931,532

1. Balance as of 6/30/18 is from the MTC FY2017-18 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.

2. The outstanding commitments figure includes all unpaid allocations as of 6/30/18, and FY2018-19 allocations as of 1/31/19.

3. Details on the proposed apportionment of BART funding to local operators are shown on page 16 of the Fund Estimate.

FY 2019-20 FUND ESTIMATE
TRANSPORTATION DEVELOPMENT ACT FUNDS
MARIN COUNTY

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FY2018-19 TDA Revenue Estimate			FY2019-20 TDA Revenue Estimate		
FY2018-19 Generation Estimate Adjustment			FY2019-20 County Auditor's Generation Estimate		
1. Original County Auditor Estimate (Feb, 18)	13,492,255		13. County Auditor Estimate	14,695,062	
2. Revised Revenue (Feb, 19)	14,174,746		FY2019-20 Planning and Administration Charges		
3. Revenue Adjustment (Lines 2-1)		682,491	14. MTC Administration (0.5% of Line 13)	73,475	
FY2018-19 Planning and Administration Charges Adjustment			15. County Administration (0.5% of Line 13)	73,475	
4. MTC Administration (0.5% of Line 3)	3,412		16. MTC Planning (3.0% of Line 13)	440,852	
5. County Administration (Up to 0.5% of Line 3)	3,412		17. Total Charges (Lines 14+15+16)	587,802	
6. MTC Planning (3.0% of Line 3)	20,475		18. TDA Generations Less Charges (Lines 13-17)	14,107,260	
7. Total Charges (Lines 4+5+6)		27,299	FY2019-20 TDA Apportionment By Article		
8. Adjusted Generations Less Charges (Lines 3-7)		655,192	19. Article 3.0 (2.0% of Line 18)	282,145	
FY2018-19 TDA Adjustment By Article			20. Funds Remaining (Lines 18-19)	13,825,115	
9. Article 3 Adjustment (2.0% of line 8)	13,104		21. Article 4.5 (5.0% of Line 20)	0	
10. Funds Remaining (Lines 8-9)		642,088	22. TDA Article 4 (Lines 20-21)	13,825,115	
11. Article 4.5 Adjustment (5.0% of Line 10)	0				
12. Article 4 Adjustment (Lines 10-11)		642,088			

TDA APPORTIONMENT BY JURISDICTION										
Column	A	B	C=Sum(A:B)	D	E	F	G	H=Sum(C:G)	I	J=Sum(H:I)
	6/30/2018	FY2017-18	6/30/2018	FY2017-19	FY2018-19	FY2018-19	FY2018-19	6/30/2019	FY2019-20	FY2019-20
Apportionment Jurisdictions	Balance (w/o interest)	Interest	Balance (w/ interest) ²	Outstanding Commitments ³	Transfers/ Refunds	Original Estimate	Revenue Adjustment	Projected Carryover	Revenue Estimate	Available for Allocation
Article 3	580,302	14,305	594,607	(837,830)	0	259,051	13,104	28,932	282,145	311,077
Article 4.5										
SUBTOTAL	580,302	14,305	594,607	(837,830)	0	259,051	13,104	28,932	282,145	311,077
Article 4/8										
GGBHTD	133,790	3,200	136,991	(7,760,055)	0	7,626,263	385,766	388,965	8,286,774	8,675,739
Marin Transit	74,790	9,142	83,932	(5,109,399)	0	5,067,251	256,321	298,105	5,538,341	5,836,446
SUBTOTAL	208,581	12,342	220,923	(12,869,454)	0	12,693,514	642,088	687,070	13,825,115	14,512,185
GRAND TOTAL	\$788,882	\$26,647	\$815,529	(\$13,707,284)	\$0	\$12,952,565	\$655,192	\$716,002	\$14,107,260	\$14,823,262

1. Balance as of 6/30/18 is from the MTC FY2017-18 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.
2. The outstanding commitments figure includes all unpaid allocations as of 6/30/18, and FY2018-19 allocations as of 1/31/19.

FY 2019-20 FUND ESTIMATE
TRANSPORTATION DEVELOPMENT ACT FUNDS
NAPA COUNTY

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FY2018-19 TDA Revenue Estimate					FY2019-20 TDA Revenue Estimate					
FY2018-19 Generation Estimate Adjustment					FY2019-20 County Auditor's Generation Estimate					
1. Original County Auditor Estimate (Feb, 18)			9,623,888		13. County Auditor Estimate				8,941,741	
2. Revised Revenue (Feb, 19)			8,766,413		FY2019-20 Planning and Administration Charges					
3. Revenue Adjustment (Lines 2-1)			-857,475		14. MTC Administration (0.5% of Line 13)			44,709		
FY2018-19 Planning and Administration Charges Adjustment					15. County Administration (0.5% of Line 13)			44,709		
4. MTC Administration (0.5% of Line 3)			(4,287)		16. MTC Planning (3.0% of Line 13)			268,252		
5. County Administration (Up to 0.5% of Line 3)			(4,287)		17. Total Charges (Lines 14+15+16)			357,670		
6. MTC Planning (3.0% of Line 3)			(25,724)		18. TDA Generations Less Charges (Lines 13-17)			8,584,071		
7. Total Charges (Lines 4+5+6)			(34,298)		FY2019-20 TDA Apportionment By Article					
8. Adjusted Generations Less Charges (Lines 3-7)			(823,177)		19. Article 3.0 (2.0% of Line 18)			171,681		
FY2018-19 TDA Adjustment By Article					20. Funds Remaining (Lines 18-19)			8,412,390		
9. Article 3 Adjustment (2.0% of line 8)			(16,464)		21. Article 4.5 (5.0% of Line 20)			420,620		
10. Funds Remaining (Lines 8-9)			(806,713)		22. TDA Article 4 (Lines 20-21)			7,991,770		
11. Article 4.5 Adjustment (5.0% of Line 10)			(40,336)							
12. Article 4 Adjustment (Lines 10-11)			(766,377)							
TDA APPORTIONMENT BY JURISDICTION										
Column	A	B	C=Sum(A:B)	D	E	F	G	H=Sum(C:G)	I	J=Sum(H:I)
	6/30/2018	FY2017-18	6/30/2018	FY2017-19	FY2018-19	FY2018-19	FY2018-19	6/30/2019	FY2019-20	FY2019-20
Apportionment Jurisdictions	Balance (w/o interest)	Interest	Balance (w/ interest) ²	Outstanding Commitments ³	Transfers/ Refunds	Original Estimate	Revenue Adjustment	Projected Carryover	Revenue Estimate	Available for Allocation
Article 3	376,020	3,968	379,988	(542,206)	0	184,779	(16,464)	6,097	171,681	177,778
Article 4.5	12,649	33	12,682	(465,356)	0	452,708	(40,336)	(40,302)	420,620	380,318
SUBTOTAL	388,669	4,001	392,670	(1,007,562)	0	637,487	(56,800)	(34,205)	592,301	558,096
Article 4/8										
NVTA ³	5,534,768	36,150	5,570,918	(13,236,453)	0	8,601,446	(766,377)	169,534	7,991,770	8,161,304
SUBTOTAL	5,534,768	36,150	5,570,918	(13,236,453)	0	8,601,446	(766,377)	169,534	7,991,770	8,161,304
GRAND TOTAL	\$5,923,436	\$40,151	\$5,963,587	(\$14,244,015)	\$0	\$9,238,933	(\$823,177)	\$135,329	\$8,584,071	\$8,719,400

1. Balance as of 6/30/18 is from the MTC FY2017-18 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.
2. The outstanding commitments figure includes all unpaid allocations as of 6/30/18, and FY2018-19 allocations as of 1/31/19.
3. NVTA is authorized to claim 100% of the apportionment to Napa County.

FY 2019-20 FUND ESTIMATE
TRANSPORTATION DEVELOPMENT ACT FUNDS
SAN FRANCISCO COUNTY

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FY2018-19 TDA Revenue Estimate			FY2019-20 TDA Revenue Estimate		
FY2018-19 Generation Estimate Adjustment			FY2019-20 County Auditor's Generation Estimate		
1. Original County Auditor Estimate (Feb, 18)		49,067,500	13. County Auditor Estimate		49,262,500
2. Revised Revenue (Feb, 19)		48,885,000	FY2019-20 Planning and Administration Charges		
3. Revenue Adjustment (Lines 2-1)		(182,500)	14. MTC Administration (0.5% of Line 13)		246,313
FY2018-19 Planning and Administration Charges Adjustment			15. County Administration (0.5% of Line 13)		246,313
4. MTC Administration (0.5% of Line 3)		(913)	16. MTC Planning (3.0% of Line 13)		1,477,875
5. County Administration (Up to 0.5% of Line 3)		(913)	17. Total Charges (Lines 14+15+16)		1,970,501
6. MTC Planning (3.0% of Line 3)		(5,475)	18. TDA Generations Less Charges (Lines 13-17)		47,291,999
7. Total Charges (Lines 4+5+6)		(7,301)	FY2019-20 TDA Apportionment By Article		
8. Adjusted Generations Less Charges (Lines 3-7)		(175,199)	19. Article 3.0 (2.0% of Line 18)		945,840
FY2018-19 TDA Adjustment By Article			20. Funds Remaining (Lines 18-19)		46,346,159
9. Article 3 Adjustment (2.0% of line 8)		(3,504)	21. Article 4.5 (5.0% of Line 20)		2,317,308
10. Funds Remaining (Lines 8-9)		(171,695)	22. TDA Article 4 (Lines 20-21)		44,028,851
11. Article 4.5 Adjustment (5.0% of Line 10)		(8,585)			
12. Article 4 Adjustment (Lines 10-11)		(163,110)			

TDA APPORTIONMENT BY JURISDICTION										
Column	A	B	C=Sum(A:B)	D	E	F	G	H=Sum(C:G)	I	J=Sum(H:I)
	6/30/2018	FY2017-18	6/30/2018	FY2017-19	FY2018-19	FY2018-19	FY2018-19	6/30/2019	FY2019-20	FY2019-20
Apportionment Jurisdictions	Balance (w/o interest)	Interest	Balance (w/ interest) ²	Outstanding Commitments ³	Transfers/ Refunds	Original Estimate	Revenue Adjustment	Projected Carryover	Revenue Estimate	Available for Allocation
Article 3	1,134,528	30,000	1,164,528	(2,076,622)	0	942,096	(3,504)	26,498	945,840	972,338
Article 4.5	0	0	0	0	(2,038,135)	2,308,135	(8,585)	261,415	2,317,308	2,578,723
SUBTOTAL	1,134,528	30,000	1,164,528	(2,076,622)	(2,038,135)	3,250,231	(12,089)	287,913	3,263,148	3,551,061
Article 4										
SFMTA	1	0	1	(46,162,310)	2,308,135	43,854,568	(163,110)	(162,716)	44,028,851	43,866,135
SUBTOTAL	1	0	1	(46,162,310)	2,308,135	43,854,568	(163,110)	(162,716)	44,028,851	43,866,135
GRAND TOTAL	\$1,134,529	\$30,000	\$1,164,529	(\$48,238,932)	\$270,000	\$47,104,799	(\$175,199)	\$125,197	\$47,291,999	\$47,417,196

1. Balance as of 6/30/18 is from the MTC FY2017-18 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.

2. The outstanding commitments figure includes all unpaid allocations as of 6/30/18, and FY2018-19 allocations as of 1/31/19.

FY 2019-20 FUND ESTIMATE
TRANSPORTATION DEVELOPMENT ACT FUNDS
SAN MATEO COUNTY

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FY2018-19 TDA Revenue Estimate			FY2019-20 TDA Revenue Estimate		
FY2018-19 Generation Estimate Adjustment			FY2019-20 County Auditor's Generation Estimate		
1. Original County Auditor Estimate (Feb, 18)	44,447,807		13. County Auditor Estimate	47,777,676	
2. Revised Revenue (Feb, 19)	46,117,939		FY2019-20 Planning and Administration Charges		
3. Revenue Adjustment (Lines 2-1)	1,670,132		14. MTC Administration (0.5% of Line 13)	238,888	
FY2018-19 Planning and Administration Charges Adjustment			15. County Administration (0.5% of Line 13)	238,888	
4. MTC Administration (0.5% of Line 3)	8,351		16. MTC Planning (3.0% of Line 13)	1,433,330	
5. County Administration (Up to 0.5% of Line 3)	8,351		17. Total Charges (Lines 14+15+16)	1,911,106	
6. MTC Planning (3.0% of Line 3)	50,104		18. TDA Generations Less Charges (Lines 13-17)	45,866,570	
7. Total Charges (Lines 4+5+6)	66,806		FY2019-20 TDA Apportionment By Article		
8. Adjusted Generations Less Charges (Lines 3-7)	1,603,326		19. Article 3.0 (2.0% of Line 18)	917,331	
FY2018-19 TDA Adjustment By Article			20. Funds Remaining (Lines 18-19)	44,949,239	
9. Article 3 Adjustment (2.0% of line 8)	32,067		21. Article 4.5 (5.0% of Line 20)	2,247,462	
10. Funds Remaining (Lines 8-9)	1,571,259		22. TDA Article 4 (Lines 20-21)	42,701,777	
11. Article 4.5 Adjustment (5.0% of Line 10)	78,563				
12. Article 4 Adjustment (Lines 10-11)	1,492,696				

TDA APPORTIONMENT BY JURISDICTION										
Column	A	B	C=Sum(A:B)	D	E	F	G	H=Sum(C:G)	I	J=Sum(H:I)
	6/30/2018	FY2017-18	6/30/2018	FY2017-19	FY2018-19	FY2018-19	FY2018-19	6/30/2019	FY2019-20	FY2019-20
Apportionment Jurisdictions	Balance (w/o interest)	Interest	Balance (w/ interest) ¹	Outstanding Commitments ²	Transfers/ Refunds	Original Estimate	Revenue Adjustment	Projected Carryover	Revenue Estimate	Available for Allocation
Article 3	3,343,206	76,745	3,419,951	(3,267,191)	0	853,398	32,067	1,038,225	917,331	1,955,556
Article 4.5	361,262	8,740	370,002	0	0	2,090,825	78,563	2,539,390	2,247,462	4,786,852
SUBTOTAL	3,704,468	85,485	3,789,953	(3,267,191)	0	2,944,223	110,630	3,577,615	3,164,793	6,742,408
Article 4										
SamTrans	4,209,869	112,366	4,322,236	0	0	39,725,672	1,492,696	45,540,604	42,701,777	88,242,381
SUBTOTAL	4,209,869	112,366	4,322,236	0	0	39,725,672	1,492,696	45,540,604	42,701,777	88,242,381
GRAND TOTAL	\$7,914,338	\$197,851	\$8,112,189	(\$3,267,191)	\$0	\$42,669,895	\$1,603,326	\$49,118,219	\$45,866,570	\$94,984,789

1. Balance as of 6/30/18 is from the MTC FY2017-18 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.

2. The outstanding commitments figure includes all unpaid allocations as of 6/30/18, and FY2018-19 allocations as of 1/31/19.

FY 2019-20 FUND ESTIMATE
TRANSPORTATION DEVELOPMENT ACT FUNDS
SANTA CLARA COUNTY

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FY2018-19 TDA Revenue Estimate				FY2019-20 TDA Revenue Estimate			
FY2018-19 Generation Estimate Adjustment				FY2019-20 County Auditor's Generation Estimate			
1. Original County Auditor Estimate (Feb, 18)		109,927,000		13. County Auditor Estimate		117,635,000	
2. Revised Revenue (Feb, 19)		115,896,122		FY2019-20 Planning and Administration Charges			
3. Revenue Adjustment (Lines 2-1)			5,969,122	14. MTC Administration (0.5% of Line 13)		588,175	
FY2018-19 Planning and Administration Charges Adjustment				15. County Administration (0.5% of Line 13)		588,175	
4. MTC Administration (0.5% of Line 3)		29,846		16. MTC Planning (3.0% of Line 13)		3,529,050	
5. County Administration (Up to 0.5% of Line 3)		29,846		17. Total Charges (Lines 14+15+16)		4,705,400	
6. MTC Planning (3.0% of Line 3)		179,074		18. TDA Generations Less Charges (Lines 13-17)		112,929,600	
7. Total Charges (Lines 4+5+6)			238,766	FY2019-20 TDA Apportionment By Article			
8. Adjusted Generations Less Charges (Lines 3-7)			5,730,356	19. Article 3.0 (2.0% of Line 18)		2,258,592	
FY2018-19 TDA Adjustment By Article				20. Funds Remaining (Lines 18-19)		110,671,008	
9. Article 3 Adjustment (2.0% of line 8)		114,607		21. Article 4.5 (5.0% of Line 20)		5,533,550	
10. Funds Remaining (Lines 8-9)			5,615,749	22. TDA Article 4 (Lines 20-21)		105,137,458	
11. Article 4.5 Adjustment (5.0% of Line 10)		280,787					
12. Article 4 Adjustment (Lines 10-11)			5,334,962				

TDA APPORTIONMENT BY JURISDICTION										
Column	A	B	C=Sum(A:B)	D	E	F	G	H=Sum(C:G)	I	J=Sum(H:I)
	6/30/2018	FY2017-18	6/30/2018	FY2017-19	FY2018-19	FY2018-19	FY2018-19	6/30/2019	FY2019-20	FY2019-20
Apportionment Jurisdictions	Balance (w/o interest)	Interest	Balance (w/ interest) ¹	Outstanding Commitments ²	Transfers/ Refunds	Original Estimate	Revenue Adjustment	Projected Carryover	Revenue Estimate	Available for Allocation
Article 3	6,658,405	156,884	6,815,290	(7,225,766)		2,110,598	114,607	1,814,728	2,258,592	4,073,320
Article 4.5	0	0	0	0	(5,170,966)	5,170,966	280,787	280,787	5,533,550	5,814,337
SUBTOTAL	6,658,406	156,884	6,815,290	(7,225,766)	(5,170,966)	7,281,564	395,394	2,095,515	7,792,142	9,887,657
Article 4										
VTA	0	0	0	(103,419,322)	5,170,966	98,248,356	5,334,962	5,334,962	105,137,458	110,472,420
SUBTOTAL	0	0	0	(103,419,322)	5,170,966	98,248,356	5,334,962	5,334,962	105,137,458	110,472,420
GRAND TOTAL	\$6,658,406	\$156,884	\$6,815,290	(\$110,645,088)	\$0	\$105,529,920	\$5,730,356	\$7,430,477	\$112,929,600	\$120,360,077

1. Balance as of 6/30/18 is from the MTC FY2017-18 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.

2. The outstanding commitments figure includes all unpaid allocations as of 6/30/18, and FY2018-19 allocations as of 1/31/19.

FY 2019-20 FUND ESTIMATE
TRANSPORTATION DEVELOPMENT ACT FUNDS
SOLANO COUNTY

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FY2018-19 TDA Revenue Estimate			FY2019-20 TDA Revenue Estimate		
FY2018-19 Generation Estimate Adjustment			FY2019-20 County Auditor's Generation Estimate		
1. Original County Auditor Estimate (Feb, 18)	19,722,853		13. County Auditor Estimate	21,239,810	
2. Revised Revenue (Feb, 19)	21,239,810		FY2019-20 Planning and Administration Charges		
3. Revenue Adjustment (Lines 2-1)	1,516,957		14. MTC Administration (0.5% of Line 13)	106,199	
FY2018-19 Planning and Administration Charges Adjustment			15. County Administration (0.5% of Line 13)	106,199	
4. MTC Administration (0.5% of Line 3)	7,585		16. MTC Planning (3.0% of Line 13)	637,194	
5. County Administration (Up to 0.5% of Line 3)	7,585		17. Total Charges (Lines 14+15+16)	849,592	
6. MTC Planning (3.0% of Line 3)	45,509		18. TDA Generations Less Charges (Lines 13-17)	20,390,218	
7. Total Charges (Lines 4+5+6)	60,679		FY2019-20 TDA Apportionment By Article		
8. Adjusted Generations Less Charges (Lines 3-7)	1,456,278		19. Article 3.0 (2.0% of Line 18)	407,804	
FY2018-19 TDA Adjustment By Article			20. Funds Remaining (Lines 18-19)	19,982,414	
9. Article 3 Adjustment (2.0% of line 8)	29,126		21. Article 4.5 (5.0% of Line 20)	0	
10. Funds Remaining (Lines 8-9)	1,427,152		22. TDA Article 4 (Lines 20-21)	19,982,414	
11. Article 4.5 Adjustment (5.0% of Line 10)	0				
12. Article 4 Adjustment (Lines 10-11)	1,427,152				

TDA APPORTIONMENT BY JURISDICTION										
Column	A	B	C=Sum(A:B)	D	E	F	G	H=Sum(C:G)	I	J=Sum(H:I)
	6/30/2018	FY2017-18	6/30/2018	FY2017-19	FY2018-19	FY2018-19	FY2018-19	6/30/2019	FY2019-20	FY2019-20
Apportionment Jurisdictions	Balance (w/o interest)	Interest	Balance (w/ interest) ²	Outstanding Commitments ³	Transfers/ Refunds	Original Estimate	Revenue Adjustment	Projected Carryover	Revenue Estimate	Available for Allocation
Article 3	767,550	8,994	776,544	(956,448)	0	378,679	29,126	227,901	407,804	635,705
Article 4.5										
SUBTOTAL	767,550	8,994	776,544	(956,448)	0	378,679	29,126	227,901	407,804	635,705
Article 4/8										
Dixon	1,474,407	17,511	1,491,918	(1,268,791)	0	821,240	63,165	1,107,531	903,994	2,011,525
Fairfield	5,209,597	60,294	5,269,891	(6,622,220)	60,133	4,858,030	373,649	3,939,482	5,277,659	9,217,141
Rio Vista	532,756	6,110	538,866	(33,890)	0	383,810	29,520	918,306	417,466	1,335,772
Solano County	1,674,281	16,559	1,690,840	(948,412)	0	843,581	64,883	1,650,892	892,044	2,542,936
Suisun City	46,475	1,204	47,678	(1,293,143)	0	1,246,669	95,886	97,090	1,326,366	1,423,456
Vacaville	9,878,356	115,298	9,993,654	(6,771,323)	0	4,189,863	322,257	7,734,451	4,497,114	12,231,565
Vallejo/Benicia	7,936,315	99,041	8,035,356	(11,277,310)	0	6,212,067	477,792	3,447,905	6,667,772	10,115,677
SUBTOTAL	26,752,185	316,017	27,068,203	(28,215,089)	60,133	18,555,260	1,427,152	18,895,657	19,982,414	38,878,071
GRAND TOTAL	\$27,519,736	\$325,011	\$27,844,747	(\$29,171,537)	\$60,133	\$18,933,939	\$1,456,278	\$19,123,558	\$20,390,218	\$39,513,776

1. Balance as of 6/30/18 is from the MTC FY2018-19 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.
2. The outstanding commitments figure includes all unpaid allocations as of 6/30/18, and FY2018-19 allocations as of 1/31/19.
3. Where applicable by local agreement, contributions from each jurisdiction will be made to support the Intercity Transit Funding Agreement.

FY 2019-20 FUND ESTIMATE
TRANSPORTATION DEVELOPMENT ACT FUNDS
SONOMA COUNTY

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FY2018-19 TDA Revenue Estimate				FY2019-20 TDA Revenue Estimate			
FY2018-19 Generation Estimate Adjustment				FY2019-20 County Auditor's Generation Estimate			
1. Original County Auditor Estimate (Feb, 18)		24,900,000		13. County Auditor Estimate		26,800,000	
2. Revised Revenue (Feb, 19)		26,000,000		FY2019-20 Planning and Administration Charges			
3. Revenue Adjustment (Lines 2-1)			1,100,000	14. MTC Administration (0.5% of Line 13)		134,000	
FY2018-19 Planning and Administration Charges Adjustment				15. County Administration (0.5% of Line 13)		134,000	
4. MTC Administration (0.5% of Line 3)		5,500		16. MTC Planning (3.0% of Line 13)		804,000	
5. County Administration (Up to 0.5% of Line 3)		5,500		17. Total Charges (Lines 14+15+16)		1,072,000	
6. MTC Planning (3.0% of Line 3)		33,000		18. TDA Generations Less Charges (Lines 13-17)		25,728,000	
7. Total Charges (Lines 4+5+6)			44,000	FY2019-20 TDA Apportionment By Article			
8. Adjusted Generations Less Charges (Lines 3-7)			1,056,000	19. Article 3.0 (2.0% of Line 18)		514,560	
FY2018-19 TDA Adjustment By Article				20. Funds Remaining (Lines 18-19)		25,213,440	
9. Article 3 Adjustment (2.0% of line 8)		21,120		21. Article 4.5 (5.0% of Line 20)		0	
10. Funds Remaining (Lines 8-9)			1,034,880	22. TDA Article 4 (Lines 20-21)		25,213,440	
11. Article 4.5 Adjustment (5.0% of Line 10)		0					
12. Article 4 Adjustment (Lines 10-11)			1,034,880				

TDA APPORTIONMENT BY JURISDICTION										
Column	A	B	C=Sum(A:B)	D	E	F	G	H=Sum(C:G)	I	J=Sum(H:I)
	6/30/2018	FY2017-18	6/30/2018	FY2017-19	FY2018-19	FY2018-19	FY2018-19	6/30/2019	FY2019-20	FY2019-20
Apportionment Jurisdictions	Balance (w/o interest)	Interest	Balance (w/ interest) ¹	Outstanding Commitments ²	Transfers/ Refunds	Original Estimate	Revenue Adjustment	Projected Carryover	Revenue Estimate	Available for Allocation
Article 3	1,776,179	31,898	1,808,077	(899,957)	0	478,080	21,120	1,407,320	514,560	1,921,880
Article 4.5										
SUBTOTAL	1,776,179	31,898	1,808,077	(899,957)	0	478,080	21,120	1,407,320	514,560	1,921,880
Article 4/8										
GGBHTD ³	152,347	4,607	156,954	(6,003,623)	0	5,856,480	258,720	268,531	6,303,360	6,571,891
Petaluma	838,632	7,802	846,434	(1,711,157)	0	1,752,259	77,409	964,945	1,951,520	2,916,465
Santa Rosa	2,355,593	22,905	2,378,497	(6,988,901)	0	6,247,693	276,003	1,913,292	6,812,671	8,725,963
Sonoma County	3,582,747	40,209	3,622,956	(9,830,074)	0	9,569,488	422,748	3,785,118	10,145,888	13,931,006
SUBTOTAL	6,929,318	75,523	7,004,841	(24,533,755)	0	23,425,920	1,034,880	6,931,886	25,213,440	32,145,326
GRAND TOTAL	\$8,705,497	\$107,422	\$8,812,919	(\$25,433,712)	\$0	\$23,904,000	\$1,056,000	\$8,339,206	\$25,728,000	\$34,067,206

1. Balance as of 6/30/18 is from the MTC FY2017-18 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.

2. The outstanding commitments figure includes all unpaid allocations as of 6/30/18, and FY2018-19 allocations as of 1/31/19.

3. Apportionment to GGBHTD is 25-percent of Sonoma County's total Article 4/8 TDA funds.

**FY 2019-20 FUND ESTIMATE
STATE TRANSIT ASSISTANCE
REVENUE-BASED FUNDS (PUC 99314)**

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FY2018-19 STA Revenue Estimate			FY2019-20 STA Revenue Estimate			
1. State Estimate (Aug, 18)		\$179,153,920	4. Projected Carryover (Aug, 19)		\$52,492,478	
2. Actual Revenue (Aug, 19)			5. State Estimate (Jan, 19)		\$208,601,170	
3. Revenue Adjustment (Lines 2-1)			6. Total Funds Available (Lines 4+5)		\$261,093,648	
STA REVENUE-BASED APPORTIONMENT BY OPERATOR						
Column	A	B	C	D=Sum(A:C)	E	F=Sum(D:E)
	6/30/2018	FY2017-19	FY2018-19	6/30/2019	FY2019-20	Total
Apportionment Jurisdictions	Balance (w/interest) ¹	Outstanding Commitments ²	Revenue Estimate	Projected Carryover ³	Revenue Estimate ⁴	Available For Allocation
ACCMA - Corresponding to ACE	558,245	0	256,540	814,785	298,707	1,113,492
Caltrain	1,703,516	0	7,896,890	9,600,406	9,194,889	18,795,295
CCCTA	112,241	(628,747)	728,710	212,204	848,487	1,060,691
City of Dixon	17,283	0	6,666	23,949	7,762	31,711
ECCTA	41,551	(147,694)	341,120	234,977	397,189	632,166
City of Fairfield	32,568	(163,369)	221,156	90,355	257,507	347,862
GGBHTD	95	(3,051,151)	7,898,532	4,847,476	9,196,801	14,044,277
LAVTA	268,425	(250,382)	322,450	340,493	375,451	715,944
Marin Transit	1,034,234	(1,518,064)	1,336,691	852,861	1,556,401	2,409,262
NVTA	15,815	(22,601)	103,605	96,819	120,634	217,453
City of Petaluma	20,404	0	39,138	59,542	45,571	105,113
City of Rio Vista	2,311	0	2,196	4,507	2,557	7,064
SamTrans	1,751,068	0	7,748,676	9,499,744	9,022,314	18,522,058
SMART	48,123	0	1,620,305	1,668,428	1,886,632	3,555,060
City of Santa Rosa	38,858	(199,516)	160,658	0	187,065	187,065
Solano County Transit	62,580	(355,135)	346,911	54,356	403,932	458,288
Sonoma County Transit	48,965	(217,999)	215,835	46,801	251,311	298,112
City of Union City	48,866	(133,992)	104,345	19,219	121,496	140,715
Vacaville City Coach	21,117	0	25,160	46,277	29,296	75,573
VTA	1,294,898	(29,544,098)	28,253,091	3,891	32,897,007	32,900,898
VTA - Corresponding to ACE	2	(198,174)	198,174	2	230,748	230,750
WCCTA	89,273	(444,705)	453,453	98,021	527,986	626,007
WETA	7,349,633	0	1,903,964	9,253,597	2,216,916	11,470,513
SUBTOTAL	14,560,071	(36,875,627)	60,184,266	37,868,710	70,076,659	107,945,369
AC Transit	941,284	(20,232,887)	19,293,289	1,686	22,464,497	22,466,183
BART	1,842,995	(39,612,823)	37,787,095	17,266	43,998,101	44,015,367
SFMTA	2,837,357	(50,121,811)	61,889,270	14,604,816	72,061,913	86,666,729
SUBTOTAL	5,621,635	(109,967,521)	118,969,654	14,623,768	138,524,510	153,148,278
GRAND TOTAL	\$20,181,706	(\$146,843,148)	\$179,153,920	\$52,492,478	\$208,601,170	\$261,093,648

1. Balance as of 6/30/18 is from the MTC FY2017-18 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.
2. The outstanding commitments figure includes all unpaid allocations as of 6/30/18, and FY2018-19 allocations as of 1/31/19.
3. Projected carryover as of 6/30/19 does not include interest accrued in FY2018-19.
4. FY2019-20 STA revenue generation is based on January 31, 2019 estimates from the SCO.

**FY 2019-20 FUND ESTIMATE
STATE TRANSIT ASSISTANCE
POPULATION-BASED FUNDS (PUC 99313) - THROUGH FY 2017-18**

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STA POPULATION-BASED APPORTIONMENT BY JURISDICTION & OPERATOR						
<i>Column</i>	<i>A</i>	<i>B</i>	<i>C</i>	<i>D=Sum(A:C)</i>	<i>E</i>	<i>F=Sum(D:E)</i>
	6/30/2018	FY2017-19	FY2018-19	6/30/2019	FY2019-20	Total
Apportionment Jurisdictions	Balance (w/interest) ¹	Outstanding Commitments ²	Revenue Estimate ⁴	Projected Carryover ³	Revenue Estimate ⁴	Available For Allocation
Northern Counties/Small Operators						
Marin	614,135	(613,281)	0	854	0	854
Napa	331,884	(331,425)	0	459	0	459
Solano/Vallejo	6,642,077	(4,089,567)	0	2,552,510	0	2,552,510
Sonoma	1,174,682	(1,080,237)	0	94,445	0	94,445
CCCTA	1,170,610	(995,164)	0	175,446	0	175,446
ECCTA	703,901	(702,265)	0	1,636	0	1,636
LAVTA	1,155,405	(1,149,000)	0	6,405	0	6,405
Union City	340,951	(339,244)	0	1,707	0	1,707
WCCTA	155,106	(154,890)	0	216	0	216
SUBTOTAL	12,288,750	(9,455,073)	0	2,833,678	0	2,833,678
Regional Paratransit						
Alameda	635,953	(635,105)	0	848	0	848
Contra Costa	344,514	(344,169)	0	345	0	345
Marin	86,811	(86,744)	0	67	0	67
Napa	70,449	(70,350)	0	99	0	99
San Francisco	504,602	(503,904)	0	698	0	698
San Mateo	250,492	0	0	250,492	0	250,492
Santa Clara	106,910	(106,910)	0	0	0	0
Solano	1,201,490	(526,439)	0	675,051	0	675,051
Sonoma	290,864	(243,549)	0	47,315	0	47,315
SUBTOTAL	3,492,086	(2,517,170)	0	974,915	0	974,915
Lifeline						
Alameda	3,843,413	(1,727,256)	0	2,116,157	0	2,116,157
Contra Costa	2,166,351	(1,021,204)	0	1,145,147	0	1,145,147
Marin	389,335	(25,837)	0	363,498	0	363,498
Napa	305,889	0	0	305,889	0	305,889
San Francisco	2,039,429	(1,098,050)	0	941,379	0	941,379
San Mateo	1,749,177	0	0	1,749,177	0	1,749,177
Santa Clara	8,242,789	0	0	8,242,789	0	8,242,789
Solano	1,056,779	(460,133)	0	596,646	0	596,646
Sonoma	1,171,693	(367,341)	0	804,352	0	804,352
MTC Mean-Based Discount Project	713,054	0	0	713,054	0	713,054
JARC Funding Restoration ⁵	400,668	(60,000)	0	340,668	0	340,668
Participatory Budgeting Pilot	1,003,435	0	0	1,003,435	0	1,003,435
Reserve for a Means-Based Transit Fare	5,910,243	0	0	5,910,243	0	5,910,243
SUBTOTAL	28,992,255	(4,759,821)	0	24,232,434	0	24,232,434
MTC Regional Coordination Program⁶		0	0	0	0	0
BART to Warm Springs	1,682	(1,682)	0	0	0	0
SamTrans	40,561	0	0	40,561	0	40,561
GRAND TOTAL	\$44,815,334	(\$16,733,749)	\$0	\$28,081,588	\$0	\$28,081,588

1. Balance as of 6/30/18 is from the MTC FY2017-18 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.

2. The outstanding commitments figure includes all unpaid allocations as of 6/30/18, and FY2018-19 allocations as of 1/31/19.

3. The projected carryover as of 6/30/2019 does not include interest accrued in FY 2018-19. All apportionment jurisdictions must spend or request to transfer all fund balances by June 30, 2019.

4. FY 2018-19 and FY 2019-20 revenue is distributed through MTC Resolution 4321, adopted in February 2018. See following page for details.

5. Includes 2/26/14 Commission action to re-assign \$1.1 million in FY 2014-15 Lifeline funds, and re-assigning \$693,696 of MTC's Means-Based Discount Project balance.

6. See Regional Program on following page for details from FY 2018-19 onwards.

**FY 2019-20 FUND ESTIMATE
STATE TRANSIT ASSISTANCE
POPULATION-BASED FUNDS (PUC 99313) - FY 2018-19 ONWARDS**

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FY2018-19 STA Revenue Estimate		FY2019-20 STA Revenue Estimate				
1. State Estimate (Aug, 18)	\$64,770,585	4. Projected Carryover (Aug, 19)	\$31,765,877			
2. Actual Revenue (Aug, 19)		5. State Estimate ⁴ (Jan, 19)	\$75,416,824			
3. Revenue Adjustment (Lines 2-1)		6. Total Funds Available (Lines 4+5)	\$107,182,701			
STA POPULATION-BASED COUNTY BLOCK GRANT AND REGIONAL PROGRAM APPORTIONMENT						
Column	A	C	D	E=Sum(A:D)	F	G=Sum(E:F)
	6/30/2018	FY2017-19	FY2018-19	6/30/2019	FY2019-20	Total
Apportionment Jurisdictions	Balance (w/interest) ¹	Outstanding Commitments ²	Revenue Estimate	Projected Carryover ³	Revenue Estimate ⁴	Available For Allocation
County Block Grant ⁵						
Alameda	0	(7,568,311)	7,973,449	405,138	9,300,688	9,705,826
Contra Costa	0	(10,005,669)	10,005,668	(1)	11,671,183	11,671,182
Marin	0	(2,114,242)	2,573,954	459,712	3,002,408	3,462,120
Napa	0	(1,313,035)	1,574,493	261,458	1,836,579	2,098,037
San Francisco	0	0	3,813,938	3,813,938	4,448,795	8,262,733
San Mateo	0	0	2,283,503	2,283,503	2,663,609	4,947,112
Santa Clara	0	(6,356,355)	6,356,355	0	7,414,416	7,414,416
Solano	0	0	4,737,026	4,737,026	5,525,538	10,262,564
Sonoma	0	(5,278,947)	5,787,690	508,743	6,751,093	7,259,836
SUBTOTAL	0	(32,636,559)	45,106,076	12,469,517	52,614,308	65,083,825
Regional Program ⁶	10,830,779	(11,612,068)	19,331,176	18,549,887	22,548,989	41,098,876
Transit Emergency Service Contingency Fund ⁷	413,140	0	333,333	746,473	253,527	1,000,000
GRAND TOTAL	\$11,243,919	(\$44,248,627)	\$64,770,585	\$31,765,877	\$75,416,824	\$107,182,701

1. Balance as of 6/30/18 is from MTC FY2017-18 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.

2. The outstanding commitments figure includes all unpaid allocations as of 6/30/18, and FY2018-19 allocations as of 1/31/19.

3. The projected carryover as of 6/30/2019 does not include interest accrued in FY 2018-19.

4. FY2019-20 STA revenue generation based on January 31, 2019 State Controller's Office (SCO) forecast.

5. County Block Grant adopted through MTC Resolution 4321 in February 2018.

6. Regional Program adopted through MTC Resolution 4321 in February 2018. Balance and carryover amounts are from the MTC Regional Coordination Program established through MTC Resolution 3837, Revised. Funds are committed to Clipper® and other MTC Customer Service projects.

7. Funds for the Transit Emergency Service Contingency Fund are taken "off the top" from the STA Population-Based program.

**FY 2019-20 FUND ESTIMATE
BRIDGE TOLLS¹**

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BRIDGE TOLL APPORTIONMENT BY CATEGORY

<i>Column</i>	<i>A</i>	<i>B</i>	<i>C</i>	<i>D=Sum(A:C)</i>	<i>E</i>	<i>F=D+E</i>
	6/30/2018	FY2017-19	FY2018-19	6/30/2019	FY2019-20	Total
Fund Source	Balance ²	Outstanding Commitments ³	Programming Amount ⁴	Projected Carryover	Programming Amount ⁴	Available for Allocation
MTC 2% Toll Revenues						
Ferry Capital	5,135,093	(4,421,771)	1,000,000	1,713,321	1,000,000	2,713,321
Bay Trail	20,201	(470,201)	450,000	0	450,000	450,000
Studies	685,600	(180,544)	0	505,055	0	505,055
SUBTOTAL	5,840,894	(5,072,516)	1,450,000	2,218,376	1,450,000	3,668,376
5% State General Fund Revenues						
Ferry	13,262,787	(8,575,998)	3,308,186	7,994,975	3,341,267	11,336,242
Bay Trail	43,271	(316,692)	273,421	0	273,421	273,421
SUBTOTAL	13,306,059	(8,892,690)	3,581,607	7,994,975	3,614,688	11,609,663

1. BATA Resolution 93 and MTC Resolution 3948 required BATA to make a payment to MTC equal to the estimated present value of specified fund transfers for the next 50 years (FY2010-11 through FY2059-60) and relieved BATA from making those fund transfers for that 50 year period. The MTC 2% Toll Revenues listed above, commencing in FY2010-11, are funded from this payment.
2. Balance as of 6/30/18 is from MTC FY2017-18 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.
3. The outstanding commitments figure includes all unpaid allocations as of 6/30/18, and FY2018-19 allocations as of 1/31/19
4. MTC Resolution 4015 states that annual funding levels are established and adjusted through the fund estimate for 2%, and 5% bridge toll revenues.

FY 2019-20 FUND ESTIMATE
AB1107 FUNDS
AB1107 IS TWENTY-FIVE PERCENT OF THE ONE-HALF CENT BART DISTRICT SALES TAX

Attachment A
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FY2018-19 AB1107 Revenue Estimate					FY2018-19 AB1107 Estimate				
1. Original MTC Estimate (Feb, 18)				\$86,536,800	4. Projected Carryover (Jun, 19)				\$0
2. Revised Estimate (Feb, 19)				\$89,000,000	5. MTC Estimate (Feb, 19)				\$91,000,000
3. Revenue Adjustment (Lines 2-1)				\$2,463,200	6. Total Funds Available (Lines 4+5)				\$91,000,000
AB1107 APPORTIONMENT BY OPERATOR									
Column	A	B	C=Sum(A:B)	D	E	F	G=Sum(A:F)	H	I=Sum(G:H)
	6/30/2018	FY2017-18	6/30/2018	FY2017-19	FY2018-19	FY2018-19	6/30/2019	FY2019-20	FY2019-20
Apportionment Jurisdictions	Balance (w/o interest)	Interest	Balance (w/ interest) ¹	Outstanding Commitments ²	Original Estimate	Revenue Adjustment	Projected Carryover	Revenue Estimate	Available for Allocation
AC Transit	0	0	0	(44,500,000)	43,268,400	1,231,600	0	45,500,000	45,500,000
SFMTA	0	0	0	(44,500,000)	43,268,400	1,231,600	0	45,500,000	45,500,000
TOTAL	\$0	\$0	\$0	(\$89,000,000)	\$86,536,800	\$2,463,200	\$0	\$91,000,000	\$91,000,000

1. Balance as of 6/30/18 is from MTC FY2017-8 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.

2. The outstanding commitments figure includes all unpaid allocations as of 6/30/18, and FY2018-19 allocations as of 1/31/19.

**FY 2019-20 FUND ESTIMATE
TDA & STA FUND SUBAPPORTIONMENT FOR ALAMEDA & CONTRA COSTA COUNTIES
& IMPLEMENTATION OF OPERATOR AGREEMENTS**

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ARTICLE 4.5 SUBAPPORTIONMENT				
Apportionment Jurisdictions	Alameda Article 4.5		Contra Costa Article 4.5	
Total Available	\$4,728,798		\$2,552,878	
AC Transit	\$4,324,534		\$773,881	
LAVTA	\$160,937			
Pleasanton	\$85,674			
Union City	\$157,653			
CCCTA				
ECCTA			\$1,056,604	
WCCTA			\$554,058	
			\$168,337	
IMPLEMENTATION OF OPERATOR AGREEMENTS				
Apportionment of BART Funds to Implement Transit Coordination Program				
Apportionment Jurisdictions	Total Available Funds (TDA and STA) FY 2019-20			
CCCTA	\$861,895			
LAVTA	\$725,279			
ECCTA	\$2,802,042			
WCCTA	\$2,923,975			
Fund Source	Apportionment Jurisdictions	Claimant	Amount ¹	Program
Total Available BART STA Revenue-Based Funds			\$44,015,367	
STA Revenue-Based	BART	AC Transit	(459,611)	BART-AC Transit MOU Set-Aside ²
STA Revenue-Based	BART	CCCTA	(861,895)	BART Feeder Bus
STA Revenue-Based	BART	LAVTA	(618,101)	BART Feeder Bus
STA Revenue-Based	BART	ECCTA	(2,802,042)	BART Feeder Bus
STA Revenue-Based	BART	WCCTA	(2,585,892)	BART Feeder Bus
Total Payment			(7,327,541)	
Remaining BART STA Revenue-Based Funds			\$36,687,825	
Total Available BART TDA Article 4 Funds			\$445,261	
TDA Article 4	BART-Alameda	LAVTA	(107,178)	BART Feeder Bus
TDA Article 4	BART-Contra Costa	WCCTA	(338,083)	BART Feeder Bus
Total Payment			(445,261)	
Remaining BART TDA Article 4 Funds			\$0	
Total Available SamTrans STA Revenue-Based Funds			\$18,522,058	
STA Revenue-Based	SamTrans	BART	(801,024)	SFO Operating Expense
Total Payment			(801,024)	
Remaining SamTrans STA Revenue-Based Funds			\$17,721,034	
Total Available Union City TDA Article 4 Funds			\$10,674,705	
TDA Article 4	Union City	AC Transit	(116,699)	Union City service
Total Payment			(116,699)	
Remaining Union City TDA Article 4 Funds			\$10,558,006	

1. Amounts assigned to the claimants in this page will reduce the funds available for allocation in the corresponding apportionment jurisdictions by the same amounts.

2. MTC holds funds in accordance with the BART-AC Transit Memorandum of Understanding on feeder/transfer payments. Funds will be allocated to AC Transit in FY 2019-20.

**FY 2019-20 FUND ESTIMATE
STA SPILLOVER FUNDING AGREEMENT PER RESOLUTION 3814**

*Attachment A
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PROPOSITION 1B TRANSIT FUNDING PROGRAM -- POPULATION BASED SPILLOVER DISTRIBUTION

Apportionment Category	MTC Resolution 3814	%	FY 2007-08	FY2009-18	MTC Res-3833	MTC Res-3925	FY2019-20
	Spillover Payment Schedule		Spillover Distribution	Spillover Distribution	(RM 1 Funding)	(STP/CMAQ Funding)	Remaining
Lifeline	10,000,000	16%	1,028,413	0	0	8,971,587	0
Small Operators / North Counties	3,000,000	5%	308,524	0	0	2,691,476	0
BART to Warm Springs	3,000,000	5%	308,524	0	0	0	0
eBART	3,000,000	5%	327,726	0	2,672,274	0	0
SamTrans	43,000,000	69%	4,422,174	0	0	19,288,913	19,288,913
TOTAL	\$62,000,000	100%	\$6,395,361	\$0	\$0	\$30,951,976	\$19,288,914

FY 2019-20 FUND ESTIMATE
CAP AND TRADE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)

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FY2018-19 LCTOP Revenue Estimate¹		FY2019-20 LCTOP Revenue Estimate²	
1. Statewide Appropriation (Jan, 19)	\$147,041,725	5. Estimated Statewide Appropriation (Jan, 19)	\$120,513,000
2. MTC Region Revenue-Based Funding	\$39,704,139	6. Estimated MTC Region Revenue-Based Funding	\$32,540,866
3. MTC Region Population-Based Funding	\$14,354,475	7. Estimated MTC Region Population-Based Funding	\$11,764,693
4. Total MTC Region Funds	\$54,058,614	8. Estimated Total MTC Region Funds	\$44,305,559

1. The FY 2018-19 LCTOP revenue generation is based on State Controller's Office letter dated January 31, 2019

2. The FY 2019-20 LCTOP revenue generation is based on the \$179 million estimated in the FY 2019-20 State Budget.

**FY 2019-20 FUND ESTIMATE
STATE OF GOOD REPAIR (SGR) PROGRAM
REVENUE-BASED FUNDS**

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FY2018-19 SGR Revenue-Based Revenue Estimate			FY2019-20 SGR Revenue-Based Revenue Estimate			
1. State Estimate (Aug, 18)	\$28,352,052		4. Projected Carryover (Aug, 19)	\$28,440,669		
2. Actual Revenue (Aug, 19)			5. State Estimate (Jan, 19)	\$29,060,854		
3. Revenue Adjustment (Lines 2-1)	\$0		6. Total Funds Available (Lines 4+5)	\$57,501,523		
STATE OF GOOD REPAIR PROGRAM REVENUE-BASED APPORTIONMENT BY OPERATOR						
Column	A	B	C	D=Sum(A:C)	E	F=Sum(D:E)
	6/30/2018	FY2017-19	FY2018-19	6/30/2019	FY2019-20	Total
Apportionment Jurisdictions	Balance (w/interest)	Outstanding Commitments	Revenue Estimate ¹	Projected Carryover	Revenue Estimate ²	Available For Allocation
ACCMA - Corresponding to ACE	66	0	40,599	40,665	41,614	82,279
Caltrain	4,042	0	1,249,724	1,253,767	1,280,968	2,534,735
CCCTA	386	0	115,322	115,709	118,205	233,914
City of Dixon	3	0	1,055	1,058	1,081	2,139
ECCTA	179	0	53,984	54,163	55,334	109,497
City of Fairfield	86	0	34,999	35,085	35,874	70,959
GGBHTD	1,877	0	1,249,984	1,251,861	1,281,234	2,533,095
LAVTA	181	0	51,029	51,210	52,305	103,515
Marin Transit	666	0	211,538	212,204	216,827	429,031
NVTA	44	0	16,396	16,440	16,806	33,246
City of Petaluma	21	0	6,194	6,215	6,349	12,564
City of Rio Vista	1	0	348	348	356	704
SamTrans	3,981	0	1,226,269	1,230,250	1,256,926	2,487,176
SMART	499	0	256,422	256,921	262,832	519,753
City of Santa Rosa	94	0	25,425	25,519	26,061	51,580
Solano County Transit	191	0	54,900	55,091	56,273	111,364
Sonoma County Transit	111	0	34,157	34,268	35,011	69,279
City of Union City	56	0	16,513	16,569	16,926	33,495
Vacaville City Coach	15	0	3,982	3,996	4,081	8,077
VTA	14,059	0	4,471,201	4,485,260	4,582,981	9,068,241
VTA - Corresponding to ACE	51	0	31,362	31,413	32,146	63,559
WCCTA	232	0	71,761	71,993	73,555	145,548
WETA	900	0	301,312	302,212	308,845	611,057
SUBTOTAL	27,739	0	9,524,477	9,552,217	9,762,589	19,314,806
AC Transit	10,225	0	3,053,265	3,063,490	3,129,596	6,193,086
BART	19,811	0	5,980,007	5,999,818	6,129,507	12,129,325
SFMTA	30,840	0	9,794,303	9,825,144	10,039,161	19,864,305
SUBTOTAL	60,877	0	18,827,575	18,888,452	19,298,265	38,186,717
GRAND TOTAL	\$88,616	\$0	\$28,352,052	\$28,440,669	\$29,060,854	\$57,501,523

1. The State of Good Repair Program was established through SB 1 in April 2017. The program commenced with FY 2017-18.

2. FY2019-20 State of Good Repair Program revenue generation is based on January 31, 2019 estimates from the State Controller's Office (SCO).

**FY 2019-20 FUND ESTIMATE
STATE OF GOOD REPAIR (SGR) PROGRAM
POPULATION-BASED FUNDS**

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FY2019-20 SGR Population-Based Revenue Estimate		FY2019-20 SGR Population-Based Revenue Estimate				
1. State Estimate (Aug, 18)	\$10,250,287	4. Projected Carryover (Aug, 19)				\$9,817,223
2. Actual Revenue (Aug, 19)		5. State Estimate (Jan, 19)				\$10,506,544
3. Revenue Adjustment (Lines 2-1)		6. Total Funds Available (Lines 4+5)				\$20,323,767
SGR PROGRAM POPULATION-BASED APPORTIONMENT						
Column	A	B	C	D=Sum(A:C)	E	F=Sum(D:E)
	6/30/2018	FY2017-19	FY2018-19	6/30/2019	FY2019-20	Total
Apportionment	Balance (w/interest)	Outstanding Commitments	Revenue Estimate ¹	Projected Carryover	Revenue Estimate ²	Available For Allocation
Clipper®/Clipper® 2.0 ³	66,936	(500,000)	10,250,287	9,817,223	10,506,544	20,323,767
GRAND TOTAL	\$66,936	(\$500,000)	\$10,250,287	\$9,817,223	\$10,506,544	\$20,323,767

1. FY2018-19 State of Good Repair Program revenue generation is based on August 1, 2018 estimates from the State Controller's Office (SCO).

2. FY2019-20 State of Good Repair Program revenue generation is based on January 31, 2019 estimates from the State Controller's Office (SCO).

3. FY2018-19 and FY2019-20 State of Good Repair Program funds are shown here according to the policy in MTC Resolution 4321.

RESOLUTION NO 13-2019

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
AUTHORIZING THE FILING OF A CLAIM WITH THE
METROPOLITAN TRANSPORTATION COMMISSION FOR ALLOCATION
OF TRANSPORTATION DEVELOPMENT ACT ARTICLE 4.0, STATE
TRANSIT ASSISTANCE AND REGIONAL MEASURE 2 FUNDS FOR FISCAL
YEAR 2019-2020**

WHEREAS, the Transportation Development Act (TDA), (Pub. Utilities Code 992200 et. seq. provides for the disbursement of funds from the Local Transportation Fund of the County of Alameda for use by eligible claimants for the purpose of providing local transit service in the cities of Dublin, Livermore and Pleasanton; and

WHEREAS, pursuant to the provisions of the TDA, and pursuant to the applicable rules and regulations thereunder (21 Cal Adm. Code 660 et. seq.), a prospective claimant wishing to receive an allocation from the Local Transportation Funds shall file its claim with the Metropolitan Transportation Commission; and

WHEREAS, the State Transit Assistance (STA) fund is created pursuant to Public Utilities Code 99310 (et. seq.); and

WHEREAS, the STA fund makes funds available pursuant to Public Utilities Code 99313.6 for allocation to eligible applicants to support approved transit projects; and

WHEREAS, the Livermore Amador Valley Transit Authority is an eligible claimant for TDA and STA funds pursuant to PUC Section 99260 and Article 4 funds pursuant to PUC Section 99260A, as attested by the Livermore Amador Valley Authority's opinion of counsel dated May 16, 2019; and

WHEREAS, TDA funds from the Local Transport Fund of Alameda County and STA funds will be required by claimant in Fiscal Year 2019-2020 for transit service;

WHEREAS, LAVTA is an eligible sponsor of transportation project(s) in Regional Measure 2, Regional Traffic Relief Plan funds; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors as follows:

1. That the Executive Director or his designee is authorized to execute and file an appropriate TDA/STA claim together with all necessary supporting documents, with the Metropolitan Transportation Commission for allocation of TDA/STA funds in Fiscal Year 2019-2020; and be it further resolved
2. That a copy of this Resolution be transmitted to the Metropolitan Transportation Commission in conjunction with the filing of the claim; and

the Metropolitan Transportation Commission be requested to grant the allocation of funds as specified herein; and be it further resolved

3. That LAVTA, and its agents shall comply with the provisions of the Metropolitan Transportation Commission's, "Regional Measure 2 Regional Traffic Relief Plan Policies and Procedures," (MTC Resolution No. 3636, Amended April 28, 2010); and be it further resolved
4. That LAVTA certifies that the project is consistent with the Regional Transportation Plan (RTP) and is in compliance with the requirements of the California Environmental Quality Act (Public Resources Code Section 21000 et seq.); and be it further resolved
5. That LAVTA approves the updated Operating Assistance Proposal, attached to this resolution; and be it further resolved
6. That LAVTA approves the certification of assurances, attached to this resolution; and be it further resolved
7. That there is no pending or threatened litigation which might in any way adversely affect the proposed project, or the ability of LAVTA to deliver such project; and be it further resolved
8. That LAVTA indemnifies and holds harmless MTC, its Commissioners, representatives, agents, and employees from and against all claims, injury, suits, demands, liability, losses, damages, and expenses, whether direct or indirect (including any and all costs and expenses in connection therewith), incurred by reason of any act or failure to act of LAVTA, its officers, employees or agents, or subcontractors or any of them in connection with its performance of services under this allocation of RM2 funds; and be it further resolved
9. That LAVTA authorizes its Executive Director, or his designee to execute and submit an allocation request for operating or planning costs for Fiscal Year 2019-2020 with MTC for Regional Measure 2 funds, for the project, purposes and amounts included in the project application attached to this resolution; and be it further resolved
10. That the Executive Director, or his designee is hereby delegated the authority to make non-substantive changes or minor amendments to the OAP as he/she deems appropriate.

PASSED AND ADOPTED this 3rd day of June 2019.

Scott Haggerty, Chair

ATTEST:

Michael Tree, Executive Director

RESOLUTION NO 14-2019

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE
AMADOR VALLEY TRANSIT AUTHORITY AUTHORIZING THE FILING OF
A CLAIM WITH THE METROPOLITAN TRANSPORTATION COMMISSION
FOR ALLOCATION OF TRANSPORTATION DEVELOPMENT ACT ARTICLE
4.5 FUNDS FOR THE FISCAL YEAR 2019-2020**

WHEREAS, the Transportation Development Act (TDA), Pub Util. Code 99200 et. seq. provides for the disbursement of funds from the Local Transportation Funds of the County of Alameda for use by eligible claimants for the purpose of providing local transit service in the cities of Dublin and Livermore; and

WHEREAS, pursuant to the provisions of the TDA, and pursuant to the applicable rules and regulations thereunder (21 Cal Adm. Code 660 et. seq.), a prospective claimant wishing to receive an allocation from the Local Transportation Funds shall file its claim with the Metropolitan Transportation Commission; and

WHEREAS, TDA funds from the Local Transportation Fund of Alameda County will be required by claimant in Fiscal Year 2018-2019 for paratransit services; and

WHEREAS, the Livermore Amador Valley Transit Authority is an eligible claimant for TDA funds pursuant to PUC Section 99275 funds as attested by the Livermore Amador Valley Transit Authority's opinion of counsel dated May 16, 2019; and

RESOLVED, that the Executive Director or his/her designee is authorized to execute and file an appropriate TDA/STA claim together with all necessary supporting documents with the Metropolitan Transportation Commission for an allocation of TDA funds in Fiscal Year 2019-2020; and be it further

NOW, THEREFORE, LET IT BE RESOLVED, that a copy of this Resolution be transmitted to the Metropolitan Transportation Commission in conjunction with the filing of the claim; and the Metropolitan Transportation Commission be requested to grant the allocations of funds as specified herein.

PASSED AND ADOPTED this 3rd day of June 2019.

Scott Haggerty, Chair

ATTEST:

Michael Tree, Executive Director

AGENDA

ITEM 6

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: MV Transportation, Inc. Employee of the Month- April 2019

FROM: Jonathan Steketee, Customer Service & Contract Compliance Manager

DATE: June 3, 2019

Action Requested

None – Informational Only.

Background

MV Transportation, Inc. (MV) has recognizes an employee each month that goes above and beyond expectations in their work. MV & LAVTA Staff know that excellent service to the public is only possible by having excellent employees and go above and beyond expectations each and every day.

MV will choose an employee of the month each month who exceeds in their work. The chosen employee will park in the “Employee of The Month” parking space in the parking lot. The space has a sign designated the parking space for the employee of the month and is a prime parking spot.

Additionally, the employee’s picture is featured above the “Employee of The Month Plaque” and their name is placed on the plaque. The plaques will remain on the wall with the names of each employee who was the employee of the month.

Discussion:

April 2019 Employee of the Month

Karen Gaskin

Karen is the Training & Safety Manager for MV. She was selected as employee of the month for her dedication to the job and ensuring that all new operators are well trained and ready to provide our passengers with excellent customer service.

Since my first day at LAVTA I can always expect a warm greeting from Karen and to see her working with new operators each and every day. Her dedication to safety and training is amazing.

Budget

None.

Recommendation

None – Informational Only.

Approved: _____

AGENDA

ITEM 7

STAFF REPORT

SUBJECT: LAVTA Annual Salary Band Review

FROM: Tamara Edwards, Director of Finance

DATE: June 3, 2019

Action Requested

Approve the proposed Resolution 15-2019 resulting from the annual review of the LAVTA organization and of salary bands as required by the LAVTA Human Resources Policy.

Background

LAVTA's Human Resources Policy states that "As part of the annual budget approval process, salary ranges will be established in accordance with procedures in the Human Resources Manual, which includes adherence to the Executive Director Compensation Policy and an annual salary survey for all established positions within the Authority." LAVTA also reviews the organization for any changes that have occurred over the last fiscal year or that are recommended to the Board for the next fiscal year. Last year, LAVTA's Board approved an adjustment to the salary bands for FY2019 based on the update to the salary survey conducted by a third party contractor.

Discussion

Organization Chart

The proposed FY2020 budget includes the positions as reflected in the attached organization chart adopted by the Board in June 2018, no additional changes to the organization chart are recommended for FY2020.

Salary Bands

A thorough compensation study conducted by the third part contractor was completed in 2014, with an update to the survey, including any adjustments subsequent to the study, was completed in 2015, 2016, 2017, 2018 and this year. The previous updates were made based on 11 comparator transit agencies. For the 2019 study staff asked that one of the comparator agencies, Foothill Transit be eliminated from comparison based on Board Discussion.

Based on the update this year, there is no indication that salaries in the transit agency labor market have fluctuated enough to warrant more than a CPI-based increase in the salary bands (Table A. San Francisco-Oakland-Hayward, CA CPI-U bi-monthly and annual percent changes). Therefore, staff recommends 4% CPI increase in the salary bands in order to ensure that the bands stay competitive in the labor market. The changes are summarized below.

Please note: Changes to the Salary Bands do not affect individual salaries which are increased based solely on performance and in accordance with the adopted budget.

Table of Proposed Monthly Salary Range Changes

Band	Current FY2019 Monthly Salary Range		Proposed FY2020 Monthly Salary Range	
1	\$3,557	\$4,981	\$3,699	\$5,180
2	\$4,447	\$6,226	\$4,625	\$6,475
3	\$5,338	\$7,473	\$5,552	\$7,772
4	\$6,405	\$8,966	\$6,661	\$9,325
5	\$7,685	\$10,760	\$7,992	\$11,190
6	\$9,223	\$12,910	\$9,592	\$13,426

Proposed Salary Band Ranges

Monthly Salary Ranges

Band 1 **\$3,699 - \$5,180**

Customer Service Representative

Band 2 **\$4,625 - \$6,475**

Executive Assistant

Customer Service Supervisor

Band 3 **\$5,552 - \$7,772**

Paratransit Planning Specialist

Accounting Analyst

Marketing and Communications Specialist

Band 4 **\$6,661 - \$9,325**

Senior Transit Planner

Senior Fleet & Technology Management Specialist

Senior Grants, and Management Specialist

Band 5 **\$7,992 - \$11,190**

Manager of Customer Service and Contract Oversight

Band 6 **\$9,592 - \$13,426**

Director of Finance

Director of Planning and Marketing

Budget Impact

These Salary Band Ranges and the Organizational Chart are consistent with the proposed FY2020 operating budget.

Recommendation

The Finance and Administration Committee recommends approval of the attached Resolution 15-2019 adjusting the salary bands for LAVTA positions.

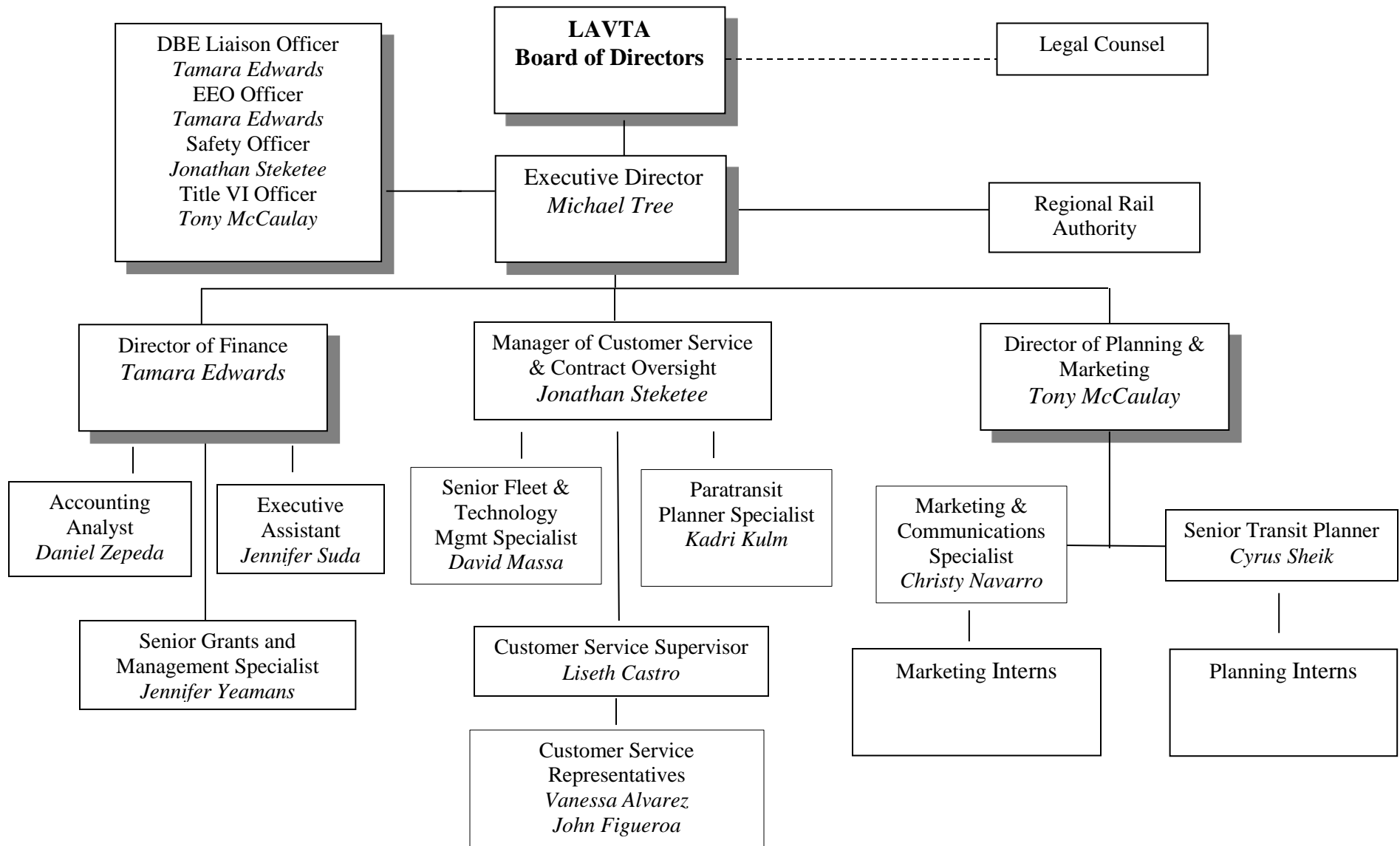
Attachments:

1. LAVTA Organization Chart
2. Resolution 15-2019 of the Board of Directors of the Livermore Amador Valley Transit Authority Establishing FY2020 Salary Bands
3. Annual Organizational Review Results Summary
4. Bureau of Labor Statistics

Approved: _____

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

Organizational Chart



RESOLUTION NO. 15-2019**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
ESTABLISHING FY2020 SALARY BANDS**

WHEREAS, the Board of Directors of the Livermore Amador Valley Transit Authority adopted Resolution No. 26-2014, which established the current Human Resources Policy; and

WHEREAS, Section 4.2, Rates of Pay, of the Human Resources Policy requires an annual review of the Salary Ranges as part of the annual budget process; and

WHEREAS, it is desirable and necessary to revise the Salary Bands.

NOW, THEREFORE, BE IT RESOLVED that the Salary Bands for FY2020 are revised as follows:

Salary Bands

The following salary bands represent the categories of employment within the agency. Bands will be adjusted annually as part of the budget process. Periodically the Board of Directors may make additional one time adjustments to the bands based on market conditions, or other relevant factors indicating that the bands have become non-competitive. The Executive Director will have the authority to set salaries for positions within each band based on adopted budget constraints.

Monthly salary ranges as of July 1, 2019.

Monthly Salary Ranges

<u>Band 1</u>	<u>\$3,699 - \$5,180</u>
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Customer Service Representative

<u>Band 2</u>	<u>\$4,625 - \$6,475</u>
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Executive Assistant

Customer Service Supervisor

<u>Band 3</u>	<u>\$5,552 - \$7,772</u>
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Paratransit Planning Specialist

Accounting Analyst

Marketing and Communications Specialist

<u>Band 4</u>	<u>\$6,661 - \$9,325</u>
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Senior Transit Planner

Senior Fleet & Technology Management Specialist

Senior Grants, and Management Specialist

<u>Band 5</u>	<u>\$7,992 - \$11,190</u>
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Manager of Customer Service and Contract Oversight

<u>Band 6</u>	<u>\$9,592 - \$13,426</u>
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Director of Finance

Director of Planning and Marketing

PASSED AND ADOPTED this 3rd day of June 2019.

Scott Haggerty, Chair

ATTEST:

Michael Tree, Executive Director

Approved as to form:

Michael Conneran, Legal Counsel

Classification	# of Matches	Top Monthly Salary Data				
		Top Monthly Salary	Average of Comparators	% above or below	Median of Comparators	% above or below
Accounting Analyst	5	\$ 7,473	\$ 7,210	3.5%	\$ 7,278	2.6%
Administrative Assistant	8	\$ 6,226	\$ 5,553	10.8%	\$ 5,434	12.7%
Customer Service Representative	3	\$ 4,981	Insufficient Data	Insufficient Data	Insufficient Data	Insufficient Data
Customer Service Supervisor	4	\$ 6,226	\$ 6,108	1.9%	\$ 5,889	5.4%
Director of Finance	9	\$ 12,910	\$ 13,084	-1.4%	\$ 12,752	1.2%
Director of Planning and Marketing	9	\$ 12,910	\$ 12,047	6.7%	\$ 12,150	5.9%
Manager of Contract Oversight and Customer Service	1	\$ 10,760	Insufficient Data	Insufficient Data	Insufficient Data	Insufficient Data
Marketing and Communications Specialist	4	\$ 7,473	\$ 7,346	1.7%	\$ 7,318	2.1%
Paratransit Planner	5	\$ 7,473	\$ 7,301	2.3%	\$ 6,927	7.3%
Senior Fleet and Technology Management Specialist	4	\$ 8,966	\$ 8,545	4.7%	\$ 8,751	2.4%
Senior Grants, Project Management and Contract Specialist	6	\$ 8,966	\$ 8,798	1.9%	\$ 8,108	9.6%
Senior Transit Planner	7	\$ 8,966	\$ 8,917	0.5%	\$ 8,440	5.9%
AVERAGE:				3.3%	AVERAGE:	5.5%
MEDIAN:				2.1%	MEDIAN:	5.6%

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Data extracted on: May 10, 2019 (5:33:37 PM)

CPI-All Urban Consumers (Current Series)

12-Month Percent Change

Series Id: CUURS49BSA0

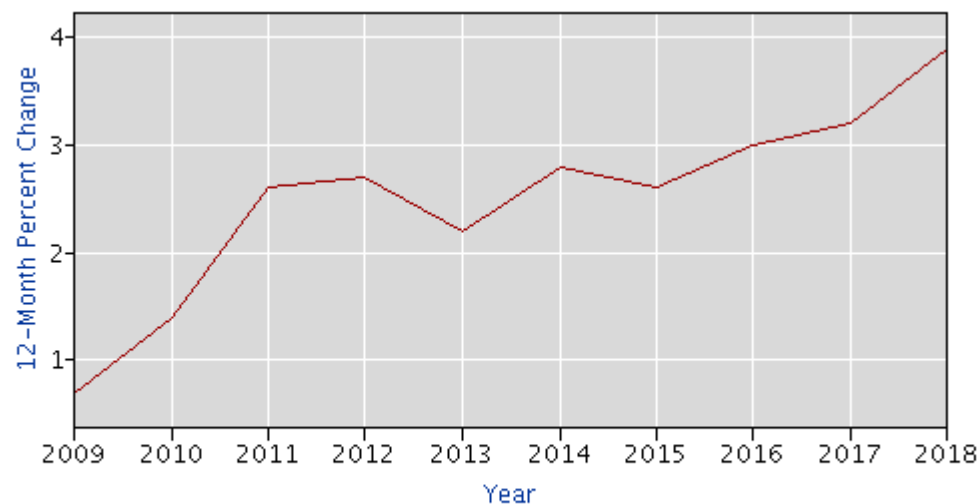
Not Seasonally Adjusted

Series Title: All items in San Francisco-Oakland-Hayward, CA, all urban consumers, not seasonally adjusted

Area: San Francisco-Oakland-Hayward, CA

Item: All items

Base Period: 1982-84=100



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Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2009		1.2		0.8		0.2		0.2		0.1		2.6	0.7	0.7	0.8
2010		1.8		1.7		1.1		1.0		0.9		1.5	1.4	1.7	1.1
2011		1.7		2.8		2.4		2.9		3.2		2.9	2.6	2.2	3.0
2012		3.0		2.1		2.6		2.8		3.2		2.2	2.7	2.6	2.8
2013		2.4		2.4		2.6		2.0		1.6		2.6	2.2	2.4	2.1
2014		2.4		2.8		3.0		3.0		3.2		2.7	2.8	2.7	3.0
2015		2.5		2.4		2.3		2.6		2.6		3.2	2.6	2.5	2.7
2016		3.0		2.7		2.7		3.1		3.6		3.5	3.0	2.8	3.2
2017		3.4		3.8		3.5		3.0		2.7		2.9	3.2	3.6	2.9
2018		3.6		3.2		3.9		4.3		4.4		4.5	3.9	3.4	4.3
2019		3.5		4.0											

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AGENDA

ITEM 8

STAFF REPORT

SUBJECT: LAVTA's Operating & Capital Budget for FY 2020

FROM: Tamara Edwards, Director of Finance

DATE: June 3, 2019

Discussion

Attached for your approval is the draft LAVTA Operating Budget for FY 2020 (July 1, 2019 through June 30, 2020). The operating budget includes revenues and expenses required to operate fixed route, Dial-a-Ride, and other projects such as Go Dublin, and the shared autonomous vehicles. The total operating budget of \$20,596,292 reflects an overall increase of 6.09% from the FY 2019 budget, a breakdown of this increase is below. A large portion of these projects are covered by dedicated grants and allocations. The operating budget was balanced without the need to drawdown from the LAVTA reserve funds. Additionally the FY2020 Capital Budget has been enclosed for your review.

Fund	\$ Increase over prior year	% Increase over prior year	% Share of the overall budget increase
Fixed Route	1,279,745	8.2%	108.84%
Paratransit	-158,807	-7%	-13.44%
WHEELS on Demand/SAV	60,479	12.1%	5.1%

Planning for the FY 2020 budget again utilized a system wide approach to clearly align the budget with the mission, vision and goals established in the Strategic Plan.

Operating Budget Provisions

The largest budget line items for LAVTA are purchased transportation and fuel. This year's budget reflects the contracted increase in Paratransit and Fixed Route purchased transportation. For FY19 LAVTA budgeted \$2.70 per gallon for fuel, however the average price per gallon that LAVTA paid in FY 19 (to date) is \$2.34. With anticipated fuel price increases the amount per gallon for FY 20 was budgeted at \$2.80 per gallon.

The budget does not reflect any grant awards not currently in hand. The reason behind this involves the timing of grant applications and awards. Many awards will be announced after the beginning of the fiscal year, rather than budget based on an assumption of receiving the awards and then backfilling if awards are not received, LAVTA budgets based on what is in hand and then adds additional funds to our reserve account at the end of the year from the grants received. Once grants have been applied for and received staff will update the Board in regard to the additional revenues.

At the meeting, staff will review with the committee the line item budgets for revenues and expenses, highlighting changes from the prior year budget and areas of particular importance.

Recommendation

The Finance and Administration Committee recommends approval of the Operating and Capital Budget for FY 2020.

Attachments:

1. Operating and Capital Budget FY 2020
2. Resolution 12-2019 Operating and Capital Budget FY2020

Approved: _____

WHEELS
Livermore Amador Valley Transit Authority
Fiscal Year 2020
Budget Message

Summary Outlook for FY2020

LAVTA's FY2020 Budget is \$20,596,292 which is 6.09% higher than FY2019. The draft budget assumes LAVTA will provide 139,059 fixed route service hours and 49,000 paratransit trips. The Budget for FY2020 continues to comply with the Board's policy to maintain reserves equivalent to 3-6 months of operating costs.

FY2020's major highlight will be a continuing focus on increasing ridership through improved customer service and skilled marketing. All operators in FY2020 will continue to improve their customer skills with the new MV Platinum Customer Connection course and will participate in monthly safety meetings where the concepts will be reinforced. In FY2020 the LAVTA Marketing Department will continue individualized marketing on the Rapid routes, will upgrade the agency's website to include a customer notification system and improved commuter information, and will replace bus signs that are past their life cycle with the new Wheels brand. With planning the agency will conduct several studies, including a network integration study that will look at the strategy for express bus as it relates to rail service in the Bay Area, a fleet electrification plan for buses, and most importantly short and long range planning at the agency. Finally, LAVTA staff will continue to provide administrative support for the Tri-Valley – San Joaquin Valley Regional Rail Authority and manage partnerships participating in the shared autonomous vehicle project.

Medical Transportation Management continues to improve the agency's brokerage paratransit services and continues to deliver a high level of on-time performance and overall service.

LAVTA's capital program in FY2020 will focus on several high priority projects, including transit center upgrades at the Livermore Transit Center, completion of the new Rapid bus stops in Pleasanton, the upgrade of the agency's radio system on fixed route buses to comply with new regulations, the upgrade of 66 intersections throughout the Tri-Valley on the Rapid system to include improved transit signal priority, the replacement of battery packs past their life cycle in select hybrid buses, the installation of multiple electric vehicle charging stations at the Rutan facility, and the rehabilitation of 1/3 of the Rapid route bus shelters and amenities.

As the transit agency enters into FY2020, its activities will occur against the backdrop of an economy continuing to gain momentum. FAST ACT, the approved federal transportation bill, provides relatively flat, but stable funding for the next several years. State funding has been improved through approved SB1 funding. At the local level the region's Metropolitan Planning Organization is continuing to fund Regional Measure 2 funding for the Rapid 30R, derived from bridge toll fees. Staff will continue to watch the performance of the 30R

for future compliance with performance requirements. This is a sign of the times in which public transit must focus on improved performance or anticipate a reduction in funding.

FY19 Perspective

Before discussing FY2020, it is useful to briefly recap this last year. LAVTA's FY2019 Budget was \$20,573,995 million, which was 12.02% higher than FY17. For the first time in seven consecutive years, a fare increase was implemented. Staff continues to monitor what is expected to be a positive financial impact from the fare increase. LAVTA was also able to comply with the Board's policy to maintain reserves equivalent to 3-6 months of operating costs.

FY2019's major service highlight continued to be the development of ridership on the fixed route system, with ridership up approximately 2% in FY 2019. Additionally, the Go Dublin pilot is carrying approximately 500 rides per month and experiencing modest rider growth. The shared autonomous vehicle project in Dublin experienced challenges in FY2019, but is expected to move forward into testing with a new management team provided through Transdev.

The capital program had several areas of focus in regard to major capital projects, including the dedication of the Historic Depot at the LAVTA Transit Center in Livermore, the completion of the Rapid bus stop project on North Canyons Blvd in Livermore, the continuation of the Rapid bus stop project on Santa Rita Rd in Pleasanton, and the planning work for the near future transit signal priority project throughout the Rapid system.

Accomplishments in FY19

In addition to the on-going workload of the agency, staff was busy this year on the following issues and projects.

Policy Related Matters

- Adopted 2018 Legislative Program and monitored key legislation
- Provide administrative support for the Tri-Valley – San Joaquin Valley Regional Rail Authority, including the completion of the Feasibility Report, 15% of Valley Link, and the draft environmental impact report.

Fixed Route Service

- Monitored the continuing ridership increases on fixed route system
- Completed the annual survey to assess customer satisfaction of fixed route services
- Continued service to the Livermore July 4 fireworks event
- Continued service to Pleasanton and Dublin summer school
- Extended service during the Alameda County Fair

Paratransit Service

- Completed the annual survey to assess customer satisfaction of paratransit services
- Completed the fifth full year with new contractor, MTM
- Continued efforts to negotiate trips, optimize trips, and conduct eligibility interviews.

Capital Projects

- Completed the Rapid bus stop project on North Canyons Blvd in Livermore
- Coordinated with Livermore staff to complete the relocation and restoration of the historic train depot
- Continued planning of the Rapid bus stop project on Santa Rita Rd in Pleasanton
- Continued the transit signal priority project on Rapid routes

Marketing

- Conducted individualized marketing on Dublin Boulevard resulting in 11% ridership increase in the project area
- Completed rebranding the Wheels fleet
- Installed 10 new art shelters in Livermore
- Provided marketing assistance to ACTC with the Measure BB Student Pass Pilot
- Completed the Try Transit campaign for middle and high school riders
- Provided marketing for Go Dublin pilot
- Provided assistance for Tri-Valley – San Joaquin Valley Regional Rail Authority, including updates for website, guidance on the Valley Link Video, and the creation of swag and materials for public workshops and events.

Audits/Reviews

- Completed the annual Financial Audit (CAFR)

Financial Management

- Continued grants status reports to the Board
- Received GFOA's Award of Excellence for Financial Reporting for FY18 CAFR
- Leased portion of Atlantis to Google for bus storage

Personnel

- Hired multiple interns in marketing and planning
- Continued to improve agency management practices

Major Features of FY2020's Operating Revenues

Looking forward to next year's budget, this section outlines what staff sees forthcoming on the revenue side. LAVTA's primary revenue source is TDA, which is projected by Alameda County's forecasters to increase slightly.

Another critical revenue source is STA funding. The volatile nature of diesel fuel sales and prices underscore that LAVTA has been wise in how we budget our STA revenues. In the past few years, our strategy was to place all STA expected upcoming year's revenues into reserves and base the budget on the previous year's actuals. This strategy has proven to be successful, removing significant risk from our Budget. In FY2020, staff recommends that we continue this strategy by placing expected FY2020 STA revenues in reserves and spending the FY2018 revenues which were distributed to us. LAVTA is expecting an increase in FY2020 STA revenues thanks in part to the passage of SB1.

Major Features of FY20's Operating Expenditures

The expenditure budget for FY2020 is \$20,596,292 which is \$1,181,418 more (6.09%) than the budget for FY19. Both the Fixed Route and Paratransit contracts had a slight increase this year although paratransit is expected to decrease the number of trips, also account for increases to the FY2020 budget. Similar to the revenue side, LAVTA's expenditure side is also driven by a handful of sources. For example, the O&M contracts, diesel fuel, taxes, utilities, and insurance make up about 80% of LAVTA's expenditures. Major matters regarding expenditures are described below.

O&M Services: FY2020 marks the second year of the multi-year contract for fixed route O&M services to MV Transportation, and the third optional year for paratransit services to MTM. Per the contract bids submitted, the MV costs will escalate 2.82% next year over FY2019 and MTM per trip costs will escalate 2%.

Fuel Prices: For FY2020, fuel is assumed to be \$2.80 per gallon, which is 3.5% more than what was assumed last year. Total fuel costs and taxes on fuel are approximately \$1.69 million, or about 8% of total spending.

Personnel Costs: The FY2020 budget assumes no additional FTE to the 14 FTEs currently at the agency. As in prior years, LAVTA will continue to implement merit-based increases based on staff's performance evaluations.

Administrative Costs: Staff is proposing a FY2020 Budget that keeps most budgeted line items, which staff has some control over, similar to the amounts in the FY2019 Budget.

Major Features of the Capital Budget

The Capital Budget is expected to decrease by \$1.6 million over last year. Last year, themes that dominated the Capital Budget will continue through FY20. They are (1) a continued emphasis on a State of Good Repair (SGR), and (2) continued improvements that improve speed and reliability to the Rapid corridors, as well as upgraded and attractive Rapid stops.

Strategic Plan Guidance and Projects for FY2020

The Wheels Strategic Plan establishes an overall vision and mission for Wheels and contains a series of goals and strategies to guide the future development of services and projects. Although the goals and strategies will be updated through the short and long range planning in 2020, the following are the current goals of the agency:

Goal: Service Development

Strategies:

- (1) Provide routes and services to meet current and future demand for timely/reliable transit service.
- (2) Increase accessibility to community, services, senior centers, medical facilities and jobs.
- (3) Optimize existing routes/services to increase productivity and response to MTC projects and studies.

- (4) Improve connectivity with regional transit systems and provide administration for Valley Link project.
- (5) Explore innovative fare policies and pricing options
- (6) Provide routes and services to promote mode shift from personal car to public transit.

Projects:

- (1) Conduct analysis of bus system and engage in strategic planning
- (2) Implement recommendations of the Comprehensive Paratransit Study
- (3) Monitor impacts of fare increase
- (4) Continue support for with Tri-Valley – San Joaquin Valley Regional Rail Authority
- (5) Explore expansion of with partnership with transit network companies
- (6) Conduct testing through partners with shared autonomous vehicle

Goal: Marketing and Public Awareness

Strategies:

- (1) Continue to build the Wheels brand image identity and value for customers
- (2) Improve the public image and awareness of Wheels
- (3) Increase communication between Wheels and its customers
- (4) Increase ridership, particularly on the Rapid to fully attain benefits achieved through optimum utilization of our transit system
- (5) Promote Wheels to new businesses and residents

Projects:

- (1) Continue individualized marketing on Rapid corridors
- (2) Install new bus stop signs with rebranded Wheels logo/design
- (3) Continue ridership development at Las Positas College
- (4) Continue ridership development at schools participating in the ACTC Measure BB Student Pass Pilot
- (5) Install a customer notification system and improve commuter information on Wheels/Rapid website
- (6) Continue targeted social media and mass promotion tools

Goal: Community and Economic Development

Strategies:

- (1) Integrate transit into local economic development plans
- (2) Advocate for increased TOD from member agencies and MTC
- (3) Partner with employers in the use of transit to meet TDM goals and requirements

Projects:

- (1) Continue to support TOD Development in the Tri-Valley
- (2) Assist City of Dublin in developing transit management association with new TOD develop on Dublin Blvd

Goal: Regional Leadership

Strategies:

- (1) Advocate for local regional, state, and federal policies that support mission of Wheels
- (2) Support staff involvement in leadership roles representing regional, state and federal forums
- (3) Promote transit priority initiatives with member agencies
- (4) Support regional initiatives that support mobility convenience

Projects:

- (1) Advocate for positions taken by LAVTA on FY2020 Legislative Plan
- (2) Continue to support with the Tri-Valley – San Joaquin Valley Regional Rail Authority
- (3) Manage partners and regional interests in Go Dublin pilot and the shared autonomous vehicle project

Goal: Organizational Effectiveness

Strategies:

- (1) Promote system wide continuous quality improvement
- (2) Continue to expand the partnership with contract staff
- (3) HR development with focus on employee quality of life and strengthening of technical resources
- (4) Enhance and improve organizational structures, processes and procedures
- (5) Develop policies that hold Board and staff accountable, providing clear direction through sound policy making decisions.

Projects:

- (1) Create improved contract management process for fixed route operator, paratransit operator and other agency contractors.
- (2) Continue to emphasize and support training of employees to improve their technical expertise.
- (3) Continue to perform annual salary study to ensure competitive wages and benefits.
- (4) Continue to look at staff job descriptions and staffing levels compared to agency projects and requirements to ensure success.

Goal: Financial Management

Strategies:

- (1) Develop budget in accordance with strategic plan
- (2) Explore and develop revenue generating opportunities
- (3) Maintain fiscally responsible long range capital and operating plans

Projects:

- (1) Approve FY20 budget with emphasis on growing ridership and providing support for innovative transit projects
- (2) Achieve continuing recognition for financial management excellence
- (3) Continue to explore potential revenue sources for supporting agency activities, such as cell tower rents, and facilities leasing opportunities.

Summary

To summarize, this FY2020 Budget supports 139,059 hours of fixed route service and 49,000 paratransit trips for next year. The Budget assumes that fares are not raised.

At the end of FY20, the forecast is to have \$20 million in reserves. In January 2009, the Board adopted a policy to gradually build up reserves, targeting a range of 3 to 6 months of operating expenses, and attaining this goal by the end of FY2012. The FY2012 Budget achieved that goal and the Budgets since then continue to maintain it.

OPERATING REVENUES

LAVTA services are supported by two primary types of operating revenues:

- Revenues generated by the agency either through the provision of transit service (farebox and contract fares) or through supplementary activities such as advertising and ticket concessions.
- Federal, State and Local transportation funding assistance programs including Transportation Development Act (TDA), State Transit Assistance (STA), Federal Transit Administration grants, Bridge Toll Revenues (RM2), Motor Vehicle Registration Surcharge (TFCA), and Measure B/BB sales tax revenue.

A brief description of each budget line item follows:

Passenger Fares

Revenues derived from the farebox are forecast to be slightly lower for fixed route based on the running rate for FY19, although with the increase in ridership and the fare changes passed in January this amount should increase. However, due to a delay in clipper data staff does not have the necessary information to track fare changes for the second half of the fiscal year yet. Paratransit fares are budgeted to decrease based on a decrease in trips.

Revenue is also generated from an agreement with Hacienda Business Park This revenue is expected to increase based on the agreement.

Contract Services

LAVTA receives revenues from the San Joaquin Regional Rail Commission (SJRRRC) to subsidize the ACE shuttle service (ACE passengers then ride free). Revenue from an agreement with BART to supply paratransit services to the BART station for connections with East Bay Paratransit are also included. Additionally, there are contracted Fare Revenues from Las Positas college student body based on the student pass, and fares from the Alameda County Transportation Commission (ACTC) for their student pass pilot program. Special contract fares are expected to increase this year.

Concessions, Advertising, Interest and T-Mobile and Google Agreements

LAVTA currently contracts with Lamar Outdoor Advertising for use of exterior bus advertising space. LAVTA also receives revenues from an agreement with ACE to sell train tickets at the transit center. Interest is generated on unspent revenue in our LAIF account. The agreement with T-Mobile for the lease of space for a cell tower is for an annual fee of \$36,943, while the agreement with Google to park at the Atlantis Facility is expected to generate \$48,000.

Transportation Development Act Funds (TDA)

These funds are derived from a ¼ cent sales tax and distributed by the Metropolitan Transportation Commission (MTC) to Alameda County and all of its incorporated cities.

LAVTA is eligible for two different programs within this funding source: TDA 4.0 which provides general transit assistance and can be used for capital and operating expenses for both fixed route and paratransit and TDA 4.5 which is exclusively for paratransit services.

The total amount requested in TDA 4.0 funds for FY20 is \$10,396,514 additionally the amount requested in TDA 4.5 funds is \$160,937.

LAVTA also receives a portion of BART's TDA 4.0 apportionment to help support feeder service to the Dublin/Pleasanton station. These funds help subsidize routes that run between Livermore and the BART stations. This year LAVTA will receive \$107,178 from this source.

State Transit Assistance Funds (STA)

STA is distributed to jurisdictions for fixed route service in two ways – as a revenue-based and a population-based subsidy for transit capital and operating needs.

The amount of population based STA requested by LAVTA for 2020 is \$1,730,160, and LAVTA has requested revenue based STA funding of \$340,493.

Additional STA comes to LAVTA in the form of a paratransit allocation and as part of the feeder bus agreement with BART. LAVTA's apportionment of STA paratransit for FY 20 is \$128,602, and through BART LAVTA will receive \$618,101.

LAVTA will also receive some STA this year from SB1, these include additional "lifeline funds" of \$234,250, and additional funds for the Student Pass program (budgeted under special contract fares) of 197,999.

Regional Measure and 2 (RM2)

Regional Measure 2 increased the toll on Bay Area bridges by \$1. Funds from these increases were designated to fund projects to improve transit in the Bay Area. LAVTA has received \$580,836 in RM2 funding for the Rapid service.

Federal Transit Administration (FTA) Section 5307

FTA Section 5307 funds are distributed by MTC to transit operators in the region. These funds are available to LAVTA to fund bus replacement projects, and ADA paratransit. A provision of FTA legislation allows regional capital funds to be used for ADA paratransit operating purposes. This year's allocation for LAVTA is estimated at \$406,835.

Measure B

Voters in Alameda County re-authorized a one-half cent sales tax dedicated to funding transportation projects. This measure was originally passed in 1992. A portion of the revenues from this measure are dedicated to supporting paratransit services throughout the County. Funds are distributed to eligible recipients based on a population formula that includes the number of elderly and disabled persons in the jurisdiction, as well as the number of low income persons. This year LAVTA's Measure B allocation for paratransit is \$190,978. Another portion of these revenues helps support fixed route service; LAVTA is

expected to receive \$1,027,962 in fixed route revenues for FY 2020.

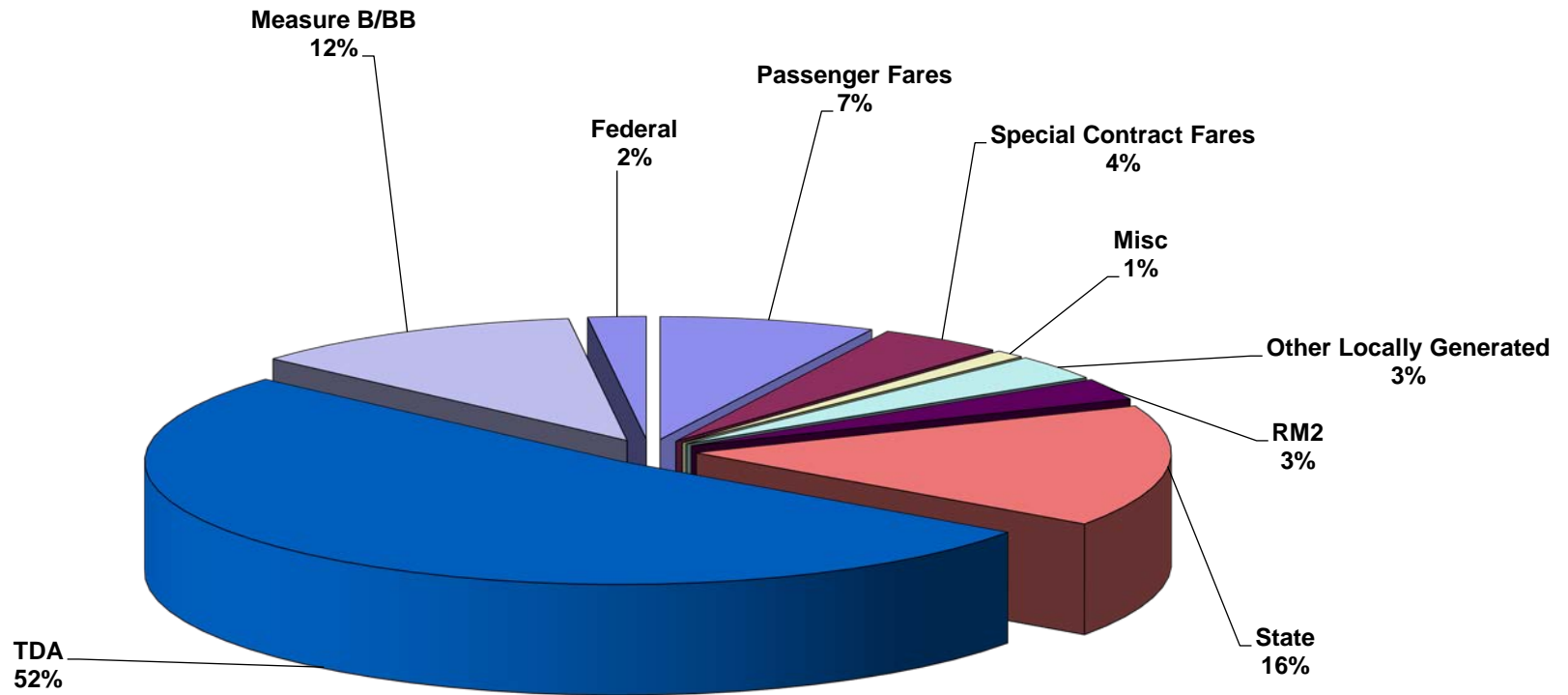
Measure BB

Additionally, voters in Alameda County voted for an addition sales tax increase for transit projects. This measure BB is anticipated to provide an additional \$760,320 in funds for Fixed Route service and \$352,826 for Paratransit service.

**LAVTA
FY2020 BUDGET
OPERATING REVENUES**

		FIXED ROUTE FUND	PARATRANS. FUND	WOD	TOTAL FY2020	BUDGET FY2019	% CHANGE
401	Passenger Fares:	\$1,333,594	\$183,750		\$1,517,344	\$1,614,344	-6%
402	Business Park Revenue	\$239,911			\$239,911	\$208,249	15%
402	05 Special Contract Fares:	\$604,799	\$36,000		\$640,799	\$583,223	10%
406	01 Concessions	\$56,875		\$0	\$56,875	\$10,283	453%
406	03 Advertising	\$95,000		\$ -	\$95,000	\$34,306	177%
407	04 Interest	\$12,000			\$12,000	\$0	#DIV/0!
407	03 Google Lease	\$48,000		\$0	\$48,000	\$48,000	0%
407	99 Clipper Fees and cards	\$2,400			\$2,400	\$8,400	-71%
409	Transit Development Act (TDA)						
	91 Article 4.0	\$9,470,824	\$814,821	\$110,869	\$10,396,515	\$10,481,587	-1%
	92 Article 4.5		\$160,937		\$160,937	\$141,539	14%
	95 BART 4.0	\$107,178			\$107,178	\$101,489	6%
	96 RM2	\$580,836			\$580,836	\$580,836	0%
	01 TFCA BRT	\$238,500			\$238,500	\$0	#DIV/0!
	01 BAAQMD			\$436,000	\$436,000	\$333,000	31%
411	State Transit Assistance (STA)						
	01 Operating-Population Based	\$1,723,755			\$1,723,755	\$1,077,176	60%
	01 Operating-Revenue Based	\$346,898			\$346,898	\$250,382	39%
	01 Regional Paratransit	\$0	\$128,602		\$128,602	\$88,104	46%
	01 STA Route 14	\$234,250			\$234,250	\$205,118	100%
	05 Regional BART	\$618,101			\$618,101	\$593,690	4%
	01 CalTrans	\$250,000			\$250,000	\$0	100%
413	Federal Transit Administration						
	Section 5303	\$0			\$0	\$0	0%
	Section 5307	\$0	\$406,835		\$406,835	\$793,646	-49%
	Route 14				\$0	\$33,000	0%
464	01 Measure B and BB	\$1,811,752	\$543,804	\$0	\$2,355,556	\$2,228,503	6%
TOTAL REVENUE		\$17,774,673	\$2,274,749	\$546,869	\$20,596,291	\$19,414,875	6.09%

OPERATING REVENUE FY2020



OPERATING EXPENDITURES

Salaries and Wages

This category includes salaries for all staff members, including 11.5% towards PERS 457 Retirement Plan (for Executive Director only). In addition employee salary increases are included in this line item however increases for employees are based on performance/merit only.

Personnel Benefits

This category includes contributions to California Public Employees Retirement System (CalPERS), premiums for Medical, Dental, Vision, Disability and Life Insurance programs, Workers Compensation Insurance, Unemployment expense and Automobile Allowance (for the Executive Director only). Also included is the health annuity for retirees, and the amount necessary to prefund LAVTA's annual OPEB obligation.

Professional Services

Compensation for Board Members per Bylaws of LAVTA for attendance at meetings of the Board of Directors, Committees of the Board of Directors and other LAVTA business is included here. Additionally, on an on-going basis LAVTA contracts out for a variety of professional services including: legal counsel, financial services (for the annual audit), and graphic design. This category also includes the expenses associated with the testing of the SAV.

Non-Vehicle Maintenance

This line item includes the expenses to cover the cost of hiring professional maintenance vendors to assist in the cleaning of the Maintenance, Operations and Administration building (MOA), Transit Center facility and grounds, and cleaning of bus stops. In addition this line item includes the cost of preventative maintenance for the facilities, office equipment such as the accounting system, copy machines, and phones. Costs also include computer support, including the annual contracts for the AVL system and a map platform update, and the cost of the bus shelter maintenance program.

Communications

Postage, Federal Express, and courier charges are in this category of expenses.

Fuel and Lubricants

Costs for all diesel and unleaded gas for buses and vans are budgeted here. This line item is budgeted for FY 2020 at \$2.80 per gallon; fuel for non-revenue vehicles is budgeted at \$4.20 per gallon. This line item also contains a \$100,000 contingency to account for unstable and volatile gas prices.

Office/Operating Supplies

This category includes copy machine paper, consumable office supplies, letterhead, envelopes and any other miscellaneous office supplies needed.

Printing

The line item for printing covers the cost for printing public information materials, i.e. Wheels map and schedules, fare media, brochures and the production of exterior route and schedule displays are in this line item.

Utilities

Utilities include expenses to cover electricity, gas, water, sewer, garbage, and telephone bills. .

Insurance

This line item includes insurance on facility contents, employee dishonesty bonds, and property insurance on the MOA, Transit Center and Atlantis facilities. It also includes premiums for casualty, general liability and physical damage insurance. LAVTA has a \$25,000 self-insured retention which has been assumed by our fixed route contractor.

Taxes and Fees

Fees for fuel taxes and underground storage tank fees are budgeted here.

Purchased Transportation Service

Purchased transportation service is the largest of the budgeted line items. This line item includes the total operating costs and fixed monthly management fee based on the agreements between LAVTA and MV, and LAVTA and MTM, which includes all materials, supplies, lubricants, vehicle parts and labor for provision of operation and maintenance services. This line item is increased from last year's budget due to the increase in contract costs for the fixed route contract with MV Transportation and an increase in contract costs for Paratransit services with MTM. Additionally, expenses have been budgeted for the "WHEELS on Demand" service.

Miscellaneous

This line item includes membership dues for the American Public Transit Association, California Transit Association, CalAct, and the Dublin, Pleasanton, and Livermore Chambers of Commerce. Also included are promotional items related to special events, and any miscellaneous items not included elsewhere are budgeted here.

Professional Development

Professional development covers the expenses for transportation, meals, conference registration fees and lodging for attendance at transit conferences, training seminars, workshops and other required business meetings are included here. This category also includes expenses associated with job specific development classes.

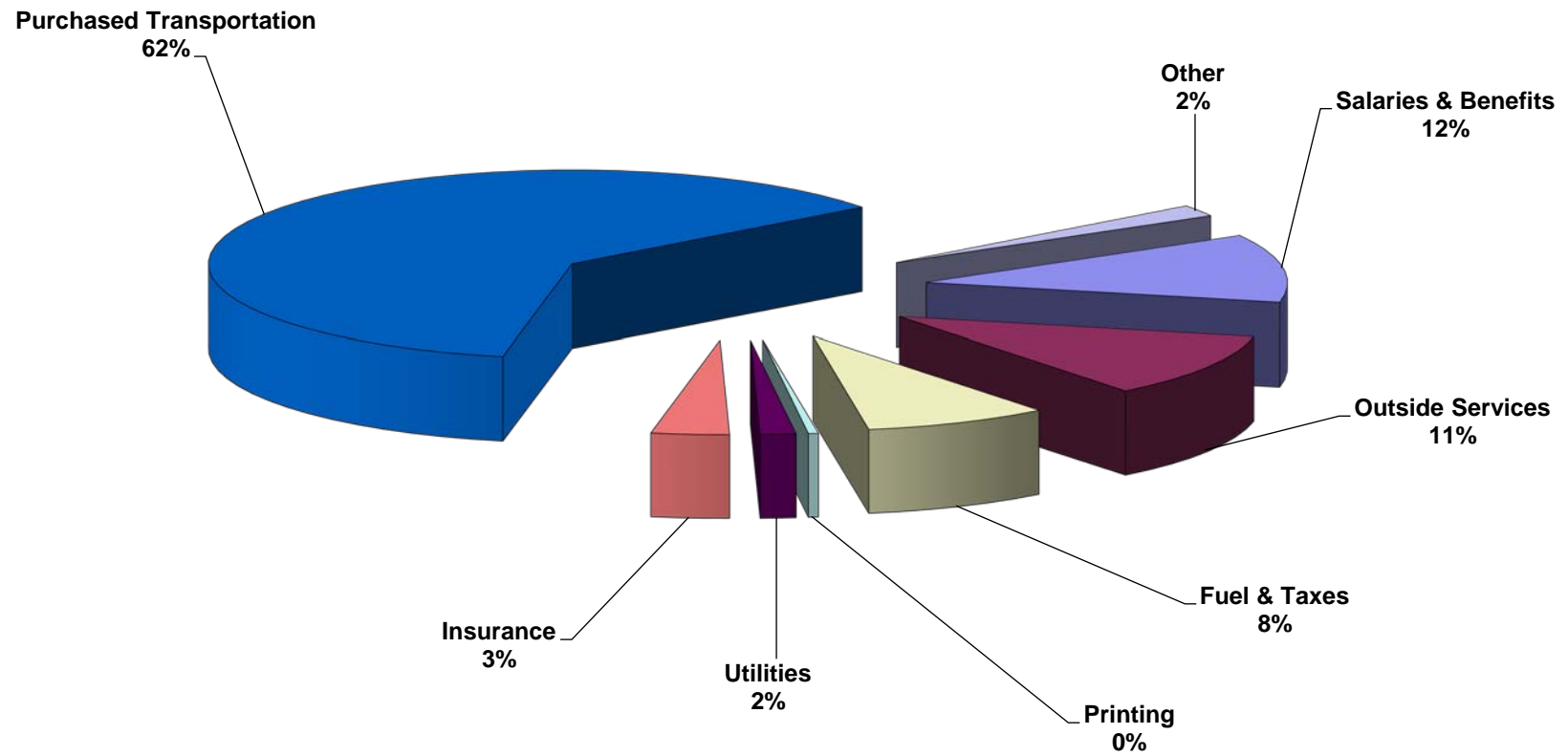
Advertising

The advertising budget includes any advertising done for LAVTA including radio, newspaper, flyers etc.

**LAVTA
FY2020 BUDGET
OPERATING EXPENDITURES**

			GENERAL FUND	PARATRANSIT FUND	Wheels On Demand	TOTAL FY 20	BUDGET FY19	% CHANGE
501	02	Salaries and Wages	\$1,320,920	\$175,741	\$69,624	\$1,566,285	\$1,643,512	-5%
502	00	Personnel Benefits	\$799,474	\$42,456	\$6,694	\$848,625	\$947,689	-10%
503	00	Professional Services	\$1,011,101	\$64,950	\$258,051	\$1,334,102	\$1,613,546	-17%
503	05	Non-Vehicle Maintenance	\$902,084	\$10,745	\$0	\$912,830	\$667,183	37%
503	99	Communications	\$5,500	\$6,000	\$0	\$11,500	\$9,500	21%
504	01	Parts, Fuel and Lubricants	\$1,386,600	\$0	\$0	\$1,386,600	\$1,338,900	4%
504	03	Non Contracted Vehicle Maintenance	\$6,000	\$0	\$0	\$6,000	\$7,300	-18%
504	99	Office/Operating Supplies	\$59,083	\$10,756	\$500	\$70,339	\$55,135	28%
504	99	Printing	\$91,744	\$0	\$0	\$91,744	\$68,500	34%
505	00	Utilities	\$320,942	\$3,937	\$0	\$324,879	\$323,914	0%
506	00	Insurance	\$705,088	\$7,122	\$0	\$712,210	\$689,690	3%
507	99	Taxes and Fees	\$302,000	\$0	\$0	\$302,000	\$302,000	0%
508	01	Purchased Transportation	\$10,551,158	\$1,937,200	\$210,000	\$12,698,358	\$12,298,209	3%
509	00	Miscellaneous	\$127,083	\$9,337	\$0	\$136,419	\$461,268	-70%
509	02	Professional Development	\$69,400	\$5,000	\$0	\$74,400	\$72,650	2%
509	08	Advertising	\$118,000	\$0	\$2,000	\$120,000	\$75,000	60%
TOTAL TRANSIT OPERATIONS AND MAINTENANCE			\$17,776,178	\$2,273,245	\$546,869	\$20,596,292	\$20,573,995	0.1%

OPERATING EXPENDITURES FY 2020



CAPITAL IMPROVEMENT PROGRAM – FY 2020

Facilities Rehab and Repair

Office and Facility Equipment

This budget item will be used to upgrade and replace existing office and/or facility equipment as needed.

Shop Repairs and Replacements

The current MOA facility was built in 1991 and on-going repairs have been required in the past. Some of the equipment is now in need of total replacement, this line item reflects minor replacements, and larger repairs for FY20.

EVC Stations

Staff is working on a grant with the air district to put some Electric Vehicle Charging stations in the staff parking lot.

Transit Center Upgrades and Improvements

Now that the Historic Railroad Depot has been moved and is being refurbished LAVTA needs to do some upgrades and repairs to the rest of the facility.

Bus Shelter and Stops

Funds for this project will be used to rehabilitate or improve selected bus stop locations, and move bus stops to new locations. Additionally, bus stop branding will need to be updated as the rebranding project commences. This year LAVTA is receiving 1.4 Million from the Alameda CTC to improve the shelters on the Santa Rita corridor.

Doolan Tower Upgrade

The Doolan Tower houses LAVTA's radio equipment and is a key component of LAVTA's AVL system. The majority of the equipment has been in place for over a decade and some of it needs an upgrade to prevent future failure.

Vehicle Rehab and Repair and Replacement

Vehicle Repairs

Funds associated with this project will be used for the replacement of engines and transmissions, battery packs on the Hybrid buses and other major components that have reached the end of their useful lives.

Radio Upgrade

The radios on the buses need to be upgraded in order to continue to work with our network.

Miscellaneous

Transit Capital

The funds associated with this line item will be used to cover miscellaneous projects that come up throughout the year.

TSP Upgrade

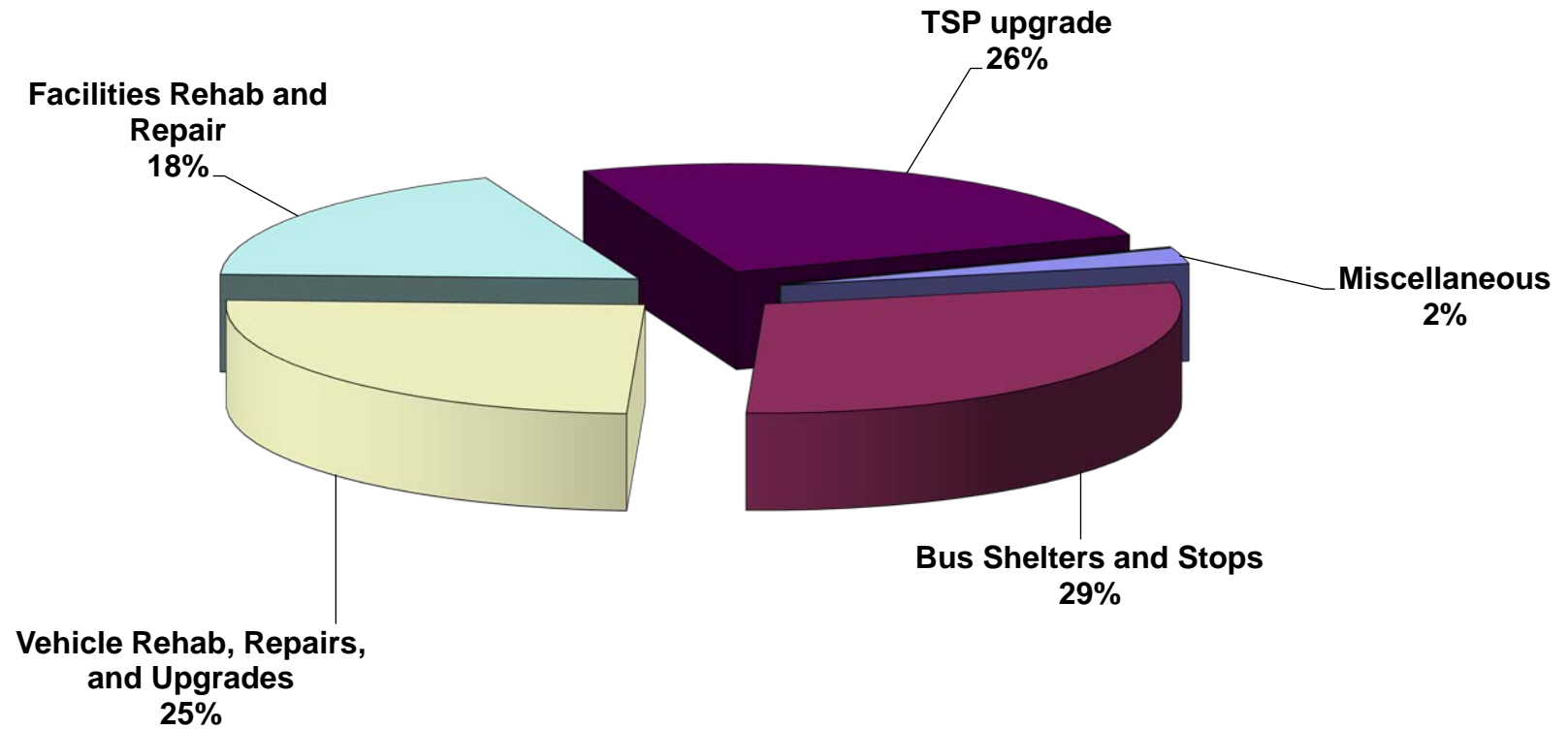
LAVTA is working to upgrade the TSP (transit signal priority) system so that it will be GPS based. This will provide for better accuracy and efficiency which will decrease LAVTA's running time and increase on-time performance. This is being made possible primarily through a grant from the TVTC.

**LAVTA
FY2020 BUDGET
PROJECT DETAIL**

Capital Improvement Program

Project	FTA FUNDS	BAAQMD	SGR	CTC CIP	TVTC	TDA 4.0	Prop 1B	BUDGET FY18
Transit Center Upgrades and Improvements	\$440,000					\$110,000		\$550,000
Bus Shelters, signs, and Stops				\$1,414,000		\$186,000		\$1,600,000
Radio upgrade						\$232,000		\$232,000
Office and Facility Equipment			52,305			\$100,000	\$200,000	\$352,305
Transit Capital						\$100,000		\$100,000
Shop Repairs and Replacements						\$100,000		\$100,000
TSP upgrade	\$200,000				\$1,140,000	\$66,000		\$1,406,000
Doolan tower upgrade						\$30,000		\$30,000
ECV stations		\$7,500					\$7,500	\$15,000
Vehicle Repairs	\$800,000					\$350,000		\$1,150,000
TOTAL	\$1,440,000	\$7,500	\$52,305	\$1,414,000	\$1,140,000	\$1,274,000	\$207,500	\$5,535,305

CAPITAL PROGRAM FY 2020



LAVTA
RESERVES ANALYSIS

OVERVIEW OF THE ALLOCATION PROCESS

TDA

Under the State Transportation Development Act (TDA), the Metropolitan Transportation Commission (MTC) is designated as the body that distributes funds from the County Local Transportation Fund (LTF) to each transit operator in the county. Each year this distribution process begins in February when MTC passes a resolution approving each transit operator's apportionment of TDA funds for the upcoming fiscal year. This resolution defines LAVTA's share of the funds available in Alameda County. The funds are apportioned based on population. LAVTA's service area contains approximately 14% of the total population in the county.

Through its planning process LAVTA determines how much of this apportionment to request for the year, and submits a claim for these funds. MTC then passes a resolution allocating the requested funds.

The difference between the apportioned amount and the allocated amount is reserved for LAVTA's future use. This amount, called "prior year funds", "carryover" or "reserves", is also shown in the apportionment resolution. These funds are retained in accordance with the California Administrative Code, in the LTF at the County of Alameda based on terms and conditions determined by MTC.

TDA RESERVES

The following analysis calculates LAVTA's expected reserves at the end of FY2020 based on currently available information about FY 2019

Projected Reserves at June 30, 2019	\$8,721,010 (Projected Carryover 2/27/19)
FY2020 Apportionment (estimated)	11,862,197 (FY19 revenue estimate 2/27/19)
FY2020 TDA Funds Available for Allocation	\$20,583,207

FY2020 Operating Request	10,396,515
FY2020 Capital Request	1,274,000
FY2020 TDA Request for Allocation	\$11,670,515

Projected Reserves at June 30, 2020	
Reserves at June 30, 2019	\$8,912,692
Expiring Capital Allocations @June 30, 2019	0
FY 2019 Unexpended Funds (Due to LTF)	513,775 (estimate)
Prior year Due to LTF	\$10,198,420

<u>TOTAL TDA RESERVES</u>	<u>\$19,624,887</u>
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STA

A second revenue source administered by MTC is State Transportation Assistance Funds, or STA. LAVTA receives apportionments of STA funds each year: Revenue based (calculated on LAVTA's locally generated revenue as a portion of the region's locally generated revenue) and Population based (based on LAVTA's share of population compared to other small and north county operators). The population based apportionment is administered by ACTC. As with TDA, LAVTA receives an estimated apportionment in February, requests an allocation, and the difference is maintained in the County Treasury, as reserves.

STA RESERVES

The following analysis calculates LAVTA's expected STA reserves at the end of FY2020 based on currently available information about FY 2019.

Population Based

Reserves at June 30, 2019	\$0
FY2020 Apportionment	\$1,723,755 (FY20 revenue estimate 2/27/19)
FY2020 Available STA Funds	\$1,723,755
 FY2019 STA Request for Allocation	 \$1,723,755
 Reserves at June 30, 2020	 \$0

Revenue Based

Reserves at June 30, 2019	\$346,898 (Projected Carryover 2/27/2019)
FY2020 Apportionment	375,451 (FY20 revenue estimate 2/27/2019)
FY2020 Available STA Funds	\$722,349
 FY2020 STA Request for Allocation	 \$346,898
 Reserves at June 30, 2020	 \$375,451
 <u>TOTAL STA RESERVES</u>	 <u>\$375,451</u>

TOTAL TDA and STA RESERVES **\$20,000,338**

RESOLUTION NO. 12-2019

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE
AMADOR VALLEY TRANSIT AUTHORITY ADOPTING THE OPERATING
AND CAPITAL BUDGET FOR FISCAL YEAR 2020**

WHEREAS the Board of Directors of the Livermore Amador Valley Transit Authority at their meeting of June 3, 2019 reviewed the Operating and Capital Budget for Fiscal Year 2020 for this Authority.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors that the Operating and Capital Budget for the Livermore Amador Valley Transit Authority for Fiscal Year 2020, attached hereto and incorporated herein as Attachment 1, is hereby adopted.

BE IT FURTHER RESOLVED that the Executive Director is authorized to transfer funds within and between costs centers.

APPROVED AND PASSED this 3rd day of June 2019.

Scott Haggerty, Chair

ATTEST:

Michael Tree, Executive Director

AGENDA

ITEM 9

STAFF REPORT

SUBJECT: Organizational Structure

FROM: Michael Tree, Executive Director

DATE: June 3, 2019

Action Required

The recommendation is that the LAVTA Board receive the report and provide direction to staff.

Background

AB 758 required that the Livermore Amador Valley Transit Authority (LAVTA) provide administrative support for the newly established Tri-Valley – San Joaquin Valley Regional Rail Authority (Rail Authority) for the first 18-month period to provide all necessary administrative support to the board to perform its duties and responsibilities. At the conclusion of the initial period, AB 758 provided that the board may select LAVTA or the San Joaquin Regional Rail Commission to provide administrative support, or may alternatively hire an executive director for those functions. If an executive director is hired, the executive may appoint staff or retain consultants as necessary to carry out the duties of the authority.

Discussion

Over the past 16 months LAVTA has provided the administrative support, with the LAVTA Executive Director serving as the Executive Director of the Rail Authority and other administrative support being provided by the Finance and Marketing Departments. Staff seeks to have a discussion with LAVTA Board on the future of the Rail Authority and the level of involvement from LAVTA in the Rail Authority moving forward. Additional information on this agenda item will be provided at the Committee meeting.

Recommendation

None – Information only.

Submitted: _____

AGENDA

ITEM 10

FY2019 Goals, Strategies and Projects

Last Updated – May 20, 2019

MANAGEMENT ACTION PLAN (MAP)

Goal: Service Development Strategies (those highlighted in bold indicate highest Board priority) 1. Provide routes and services to meet current and future demand for timely/reliable transit service 2. Increase accessibility to community, services, senior centers, medical facilities and jobs 3. Optimize existing routes/services to increase productivity and response to MTC projects and studies 4. Improve connectivity with regional transit systems and participate in Valley Link Project 5. Explore innovative fare policies and pricing options 6. Provide routes and services to promote mode shift from personal car to public transit						
Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
Short/Long Range Transit Plan	<ul style="list-style-type: none"> RFP Award of Contract 	DP	Projects/ Services	Mar 2019 July 2019	→ <u>Three companies submitted proposals. Interviews held and proposals scored. Consideration of award to be considered by Board in July after programming of funds by ACTC in June.</u>	X
Network Integration Study	<ul style="list-style-type: none"> RFP Award of Contract 	DP	Projects/ Services	Mar 2019 May 2019	→ <u>Requirement of Dublin Parking Garage. Planning for express bus to fill gaps in rail service in region. Three companies submitted proposals. Contract award for consideration by Board in June.</u>	X
Comprehensive Paratransit Assessment. AKA Mobility Forward.	<ul style="list-style-type: none"> Award of Contract Public Outreach Approval of Recommendations 	ED	Projects/ Services	Nov 2016 Jun/Nov 2017 Jun 2019	→ Nelson/Nygaard awarded contract. Public meetings held in June. LAVTA Board presentation made in September. Second round of workshops completed in November. Draft completed. City of Pleasanton received report in May. Board to receive presentation/report in June.	X X

Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
Fare Study	<ul style="list-style-type: none"> Draft Fare Study Public Hearings Board Approval 	PD	Projects/ Services	May 2017 Sept 2018 Oct 2018	→ Draft Fare Study for fixed route complete. F&A reviewed in May. Decision made to hold study results to see ridership trends on fixed route and paratransit study fare recommendations. Public Hearings held in September. Board approved in October. Implemented in January.	X X X
Hacienda Pass	<ul style="list-style-type: none"> Review Pass Program Work with Hacienda on Improving the Program 	ED	Finance/ Admin	Oct 2019 Dec 2019	→ <u>Meeting with Hacienda is scheduled for week of May 27th.</u>	X
Transit Signal Priority Upgrade Project in Rapid Corridors	<ul style="list-style-type: none"> Engineering Work Finish Project 	DP	Projects/ Services	Oct 2017 Oct 2019	→ Grant by TVTAC approved. Board approved MOU with Pleasanton. Board approved engineering contract with Kimley Horn. <u>100% design completed with comments from member agencies included. Project short funding. Staff working with FTA to transfer unused grant funds from completed queue jump project to this project to fully fund. Expect completion in fall of 2019.</u>	X
Go Dublin Discount Program	<ul style="list-style-type: none"> Explore use of Uber WAV Secure additional funding Develop long-term strategy 	ED	Projects/ Services	Nov 2018 Jun 2019 Jun 2019	→ Program continuing into FY2019. <u>Uber & MV implemented Uber WAV in Dublin in December (MV provides wheelchair accessible rides through Uber). Final contract negotiations for Go Go Grandparent taking place for concierge service if customer doesn't have a smart phone. July implementation. Legal review completed on concept of VISA debit cards with no loading fees through Walmart as option for those without a credit card. July implementation. AQMD approved funding for Go Dublin expansion to other cities in the Tri-Valley.</u>	X X

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Dublin Service Plan	<ul style="list-style-type: none"> Explore use of articulated buses 	DP	Projects/ Services	Mar 2019	→ Nelson/Nygaard looking at merits of LAVTA operating articulated buses. <u>Report received by the Board.</u>	X
SAV Project	<ul style="list-style-type: none"> Complete storage facility/electrical Work through first set of tests Seek long-term funding for project 	CM	Projects/ Services	Oct 2019 July/Aug 2019 Dec 2019	→ BART working on storage and electrical. <u>Final negotiations for closeout of GoMentum contract underway. Board awarded contract with Transdev. Developing contingency plan with storage and charging infrastructure while BART continues to work on long term solution. Applying of federal grant to fund project long term.</u>	
Advanced Intelligent Intersection Project	<ul style="list-style-type: none"> Install equipment on buses Evaluate performance of project 	CM	Projects/ Services	Aug 2019 Jun 2020	→ City of Dublin funded. MOU approved between City and LAVTA. Awaiting FCC approval to proceed.	
Install and Upgrade Video System on Vehicles	<ul style="list-style-type: none"> Install video cameras on paratransit vehicles Upgrade 20 video systems on Wheels buses 	ED	Projects/ Services	Jul 2019 Mar 2019	→ Staff installed demo video system in paratransit vehicle. 90-day trial period completed. <u>Ordering equipment in June for July install.</u> → 20 buses upgraded with new video systems	X
Amendment with MTM for Paratransit Services	<ul style="list-style-type: none"> Amend MTM contract to require on-site dispatching. 	ED	Finance & Admin	Jul 2019	→ Potential contract amendment going to Board for consideration.	

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
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Goal: Marketing and Public Awareness

Strategies (those highlighted in bold indicate highest Board priority)

- 1. Continue to build the Wheels brand image, identity and value for customers**
2. Improve the public image and awareness of Wheels
3. Increase two-way communication between Wheels and its customers
- 4. Increase ridership, particularly on the Rapid, to fully attain benefits achieved through optimum utilization of our transit system**
5. Promote Wheels to New Businesses and residents

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Website Upgrades	<ul style="list-style-type: none"> More fully develop Better Way to BART section of website 	PD	Projects/ Services	Jun 2019	→ Project under development with Celtis.	
LAVTA Rebranding Project	<ul style="list-style-type: none"> Bus stop sign replacement with new branding. 	PD	Projects/ Services	Sept 2019	→ Replace bus stop signs throughout service area with newly branded bus stop signs. Replace stencil stops with bus stop signs. Summer/fall project.	
Individualized Marketing	<ul style="list-style-type: none"> Award Contract Marketing Review of Results 	PD	Projects/ Services	Jul 2019 Aug/Sept 2019 Nov 2019	→ Targeting Pleasanton's high density housing areas along Rapid near BART. RFP to be advertised in June. Board to consider award in July for a fall 2019 implementation.	
N Canyons Parkway Rapid Bus Stop Project	<ul style="list-style-type: none"> Begin planning/engineering work Improvements to site Relocation of shelters 	FD	Projects/ Services	May 2017 Jun 2018 Aug 2018	→ FTA grant to upgrade stops in this corridor to Rapid style. Engineering work done. Bids came in high. Board rejected all bids. Bid re-advertised. Board awarded project in November. Construction completed.	X X X

Underlined text indicates changes since last report.

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Pleasanton SmartTrips Corridor Rapid Bus Stop Project	<ul style="list-style-type: none"> Engineering work Award of construction contract Finish project 	FD	Projects/ Services	Nov 2017 <u>May 2019</u> <u>Oct/Nov 2019</u>	→ ACTC grant received to upgrade stops in this corridor to Rapid style. Board awarded engineering to Kimley Horn in November. Project award in April. <u>Revised 100% due week of May 27th. Fall construction.</u>	
Replace Shelters Past Useful Life That Are On Livermore Routes	<ul style="list-style-type: none"> Identify shelters Demo/Install 	FD	Projects/ Services	Nov 2016 Apr 2019	→ Shelters identified. 8 shelters delivered. MV to demoed eight shelters and installed 8 shelters in March and April.	X
<p>Goal: Regional Leadership</p> <p>Strategies (those highlighted in bold indicate highest Board priority)</p> <ol style="list-style-type: none"> 1. Advocate for local, regional, state, and federal policies that support mission of Wheels 2. Support staff involvement in leadership roles representing regional, state, and federal forums 3. Promote transit priority initiatives with member agencies 4. Support regional initiatives that support mobility convenience 						
<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Valley Link	<ul style="list-style-type: none"> Provide staff support 	ED	Projects/ Services	Jun 2019	→ Staff continuing to provide support. Feasibility Report to be approved by Board in June. EIR draft to be circulated in June. 30% design completed in fall. BUILD grant application due in July. TIRCP and Congested Corridors grant due in fall.	

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Dublin Parking Garage	<ul style="list-style-type: none"> Complete grant paperwork Procure consultant for inter-regional express bus service planning as per Caltrans grant requirement. 	ED	Projects/ Services	Jun 2019	→ Staff meeting with County and Caltrans and CalSTA to support the project. Ground breaking held. <u>Expecting completion on environmental work in June. Allocation of funds in August. Award of Design Build contract by County in spring of 2020. Study to be considered by Board in June.</u>	X
Calendar Year Legislative Plan	<ul style="list-style-type: none"> Creation of Legislative Plan and review/approval by the Board and provide support for key legislation. 	ED	Finance/ Admin	Feb 2019	→ F&A committee looked at draft legislative plan in January 2019 and Board approved in February.	X
<p>Goal: Organizational Effectiveness</p> <p>Strategies (those highlighted in bold indicate highest Board priority)</p> <ol style="list-style-type: none"> Promote system wide continuous quality improvement initiatives Continue to expand the partnership with contract staff to strengthen teamwork and morale and enhance the quality of service 3. Establish performance based metrics with action plans for improvement; monitor, improve, and report on-time performance and productivity HR development with focus on employee quality of life and strengthening of technical resources Enhance and improve organizational structures, processes and procedures to increase system effectiveness Develop policies that hold Board and staff accountable, providing clear direction through sound policy making decisions 						
<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
ViewPoint Software	<ul style="list-style-type: none"> Staff to complete development of software ViewPoint w/Trapeze. 	ED	Projects/ Services	April 2019	→ Met with Trapeze. Trapeze trained on new software and making final adjustments to templates required by contract and dealing with log-in issues.	X
Explore Quality of Life Opportunities for Workforce	<ul style="list-style-type: none"> Explore opportunities to enhance quality of life to retain workforce 	FD	Finance/ Admin	Jul 2019	→ <u>RFP to be released in June to have on call assistance for organizational</u>	

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Continue Planning of Atlantis Operating & Maintenance Facility	<ul style="list-style-type: none"> Review previous conceptual planning and recommendations. 	FD	Finance/ Admin	Apr 2019	→ Currently LAVTA is out of office space/bus parking space. Seeking \$1-\$2 million in funding in RTP to complete design.	
<p>Goal: Financial Management</p> <p>Strategies (those highlighted in bold indicate highest Board priority)</p> <ol style="list-style-type: none"> 1. Develop budget in accordance with strategic Plan, integrating fiscal review processes into all decisions 2. Explore and develop revenue generating opportunities 3. Maintain fiscally responsible long range capital and operating plans 						
<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
FY18 Comprehensive Annual Financial Report	<ul style="list-style-type: none"> Complete financial audit and all required reporting to Board, local, regional and state agencies. 	DF	Finance/ Admin	Nov 2018	→ Audit performed. No findings. Board reviewed in November.	X

Attachments:

1. Board Statistics April 2019
2. FY19 Upcoming Items

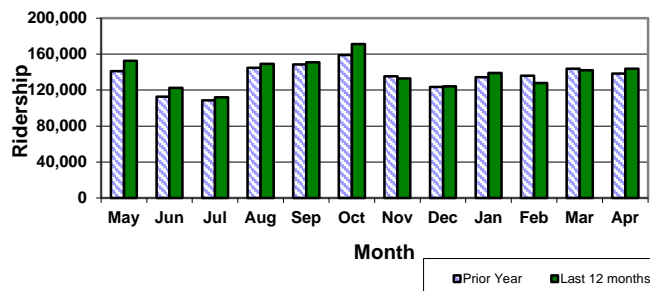
Monthly Summary Statistics for Wheels

April 2019

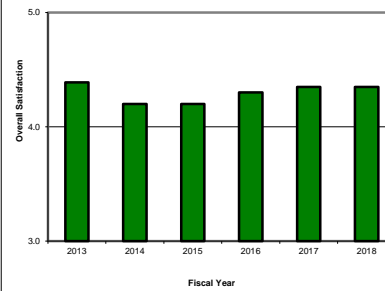
FIXED ROUTE

	April 2019			% change from one year ago		
Total Ridership FY 2019 To Date	1,393,054			1.5%		
Total Ridership For Month	143,637			3.8%		
Fully Allocated Cost per Passenger	\$8.16			-2.4%		
	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday
Average Daily Ridership	5,995	1,650	1,285	1.1%	0.2%	-12.2%
Passengers Per Hour	13.9	10.6	8.2	0.4%	0.2%	-12.1%
	April 2019			% change from last month		
On Time Performance	85.7%			2.0%		

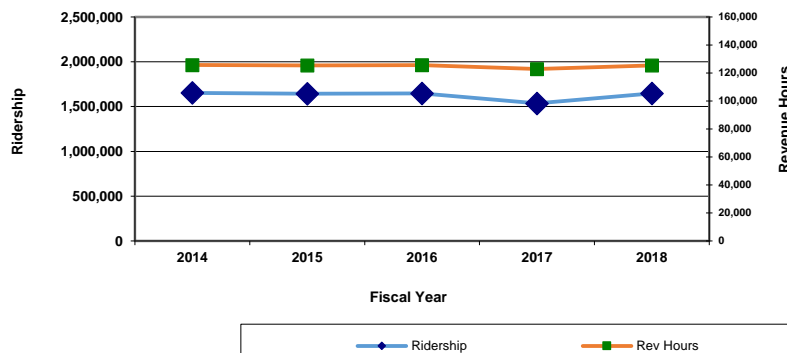
Monthly Unlinked Boardings and Revenue Hours
Last 24 Months



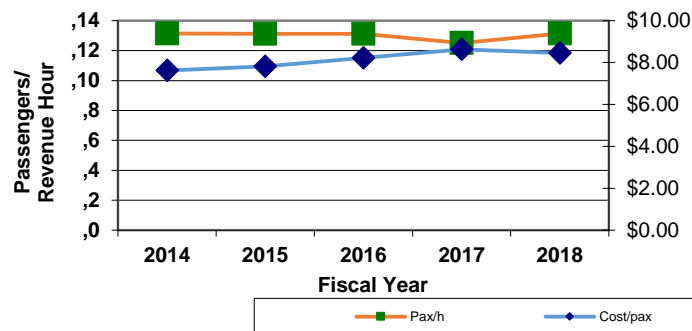
Historical Customer Service
Survey Results



Annual Unlinked Boardings and Revenue Hours
FY2014-2018



Full Cost Per Passenger and Passenger Per Hour
FY2014-2018



Monthly Summary Statistics for Wheels

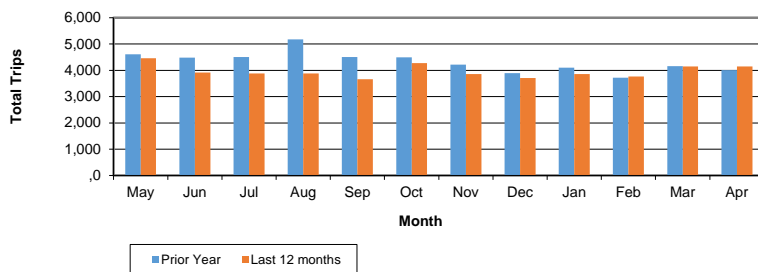
April 2019

PARATRANSIT

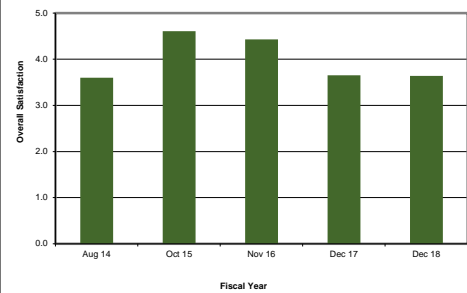
General Statistics	April 2019	% Change from last year	Year to Date
Total Monthly Passengers	4,141	3.4%	39,178
Average Passengers Per Hour	1.20	-7.7%	
On Time Performance	97%	8.4%	
Cost per Trip	\$33.82	2.0%	
Number of Paratransit Assessments	18	-33.3%	269
Calls Answered in <1 Minute	89%	16.6%	

Missed Services Summary	April 2019	Year to Date
1st Sanction - Phone Call	0	16
2nd Sanction - Written Letter	0	1
3rd Sanction - 15 Day Suspension	0	0
4th Sanction - 30 Day Suspension	0	0
5th Sanction - 60 Day Suspension	0	0
6th Sanction - 90 Day Suspension	0	0

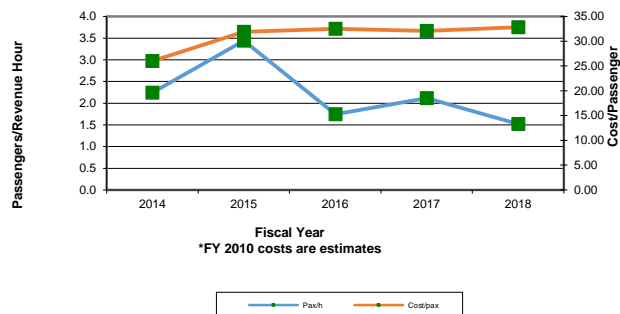
Paratransit Monthly Unlinked Boardings, Last 24 Months



Historical Customer Service Survey Results



Paratransit Full Cost Per Trip and Average Passengers Per Hour FY2014-2018



Monthly Summary Statistics for Wheels

April 2019

SAFETY														
ACCIDENT DATA	April 2019				Fiscal Year to Date									
	Fixed Route		Paratransit		Fixed Route		Paratransit							
Total	2		0		22		1							
Preventable	1		0		13		0							
Non-Preventable	1		0		9		1							
Physical Damage														
Major	0		0		0		0							
Minor	2		0		22		0							
Bodily Injury														
Yes	0		0		3		1							
No	2		0		15		0							
MONTHLY CLAIMS ACTIVITY	Totals													
Amount Paid														
This Month	\$2,027.89													
To Date This Fiscal Year	\$33,418.26													
Budget	\$100,000.00													
% Expended	33%													
CUSTOMER SERVICE - ADMINISTRATION														
CATEGORY	Number of Requests													
	April 2019	Year To Date												
Praise	0	5												
Bus Stop	0	15												
Incident	0	0												
Trip Planning	0	14												
Fares/Tickets/Passes	1	8												
Route/Schedule Planning	0	16												
Marketing/Website	0	2												
ADA	1	3												
TOTAL	2	53												
CUSTOMER SERVICE - OPERATIONS														
CATEGORY	FIXED ROUTE				PARATRANSIT									
	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE						
Praise	0	0	0	5	0	0	0	1						
Safety	5	2	2	11	1	0	0	2						
Driver/Dispatch Courtesy	2	2	0	9	0	0	0	2						
Early	3	1	0	5	0	0	0	1						
Late	7	3	0	25	1	0	0	8						
No Show	1	1	0	8	0	0	2	4						
Incident	1	1	0	4	0	0	0	2						
Driver/Dispatch Training	0	0	0	5	2	0	2	17						
Maintenance	0	0	0	0	0	0	0	0						
Bypass	3	6	0	29	0	0	0	0						
TOTAL	22	16	2	101	4	0	4	37						
Valid Complaints														
Per 10,000 riders	1.53													
Per 1,000 riders					0.97									

LAVTA COMMITTEE ITEMS - May 2019 - September 2019

Finance & Administration Committee

May

	Action	Info
Minutes	X	
Treasurers Report	X	
Prelim Budget	X	
Funding Resolutions - TDA, STA, RM2	X	
2019 Audit of Financial Statements		X
Annual Org Review	X	

June

	Action	Info
Minutes	X	
Treasurers Report	X	
LAIF	X	
Procurement Policy Update	X	
Legal Contract	X	

July

	Action	Info
Minutes	X	
*Typically July committee meetings are cancelled		
Mobility Forward Final Recommendation	X	

August

	Action	Info
Minutes	X	
DAR Customer Satisfaction Survey		X
Quarterly Operations Report		X

September

	Action	Info
Minutes	X	
Draft Winter Service Changes		X
Passenger Surveys		X

LAVTA COMMITTEE ITEMS - May 2019 - September 2019

Projects & Services Committee

May

	Action	Info
Minutes	X	
MOU with ACE for Saturday Service	X	
MOU with PUSD for Supplemental Service	X	
Award of Contract for Network Integration Study	X	
TAAC Appointments	X	
TAAC Bylaws	X	
Mobility Forward Final Recommendation	X	

June

	Action	Info
Minutes	X	
Quarterly Operations		X
Fixed Route Customer Satisfaction		X
Transit Signal Priority GPS	X	
Marketing Work Plan	X	
Award of Contract for SRTP and Long Range Plan	X	

July

	Action	Info
Minutes	X	
*Typically July committee meetings are cancelled		

August

	Action	Info
Minutes	X	
DAR Customer Satisfaction Survey		X
Quarterly Operations Report		X

September

	Action	Info
Minutes	X	
Draft Winter Service Changes		X
Passenger Surveys		X