

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

BOARD OF DIRECTORS MEETING

DATE: July 1, 2019

PLACE: LAVTA Offices, Room 110
1362 Rutan Court, Suite 100, Livermore

TIME: 4:00pm

AGENDA

1. Call to Order and Pledge of Allegiance

2. Roll Call of Members

3. Meeting Open to Public

- Members of the audience may address the Board of Directors on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Unless members of the audience submit speaker forms before the start of the meeting requesting to address the board on specific items on the agenda, all comments must be made during this item of business. Speaker cards are available at the entrance to the meeting room and should be submitted to the Board secretary.
- Public comments should not exceed three (3) minutes.
- Items are placed on the Agenda by the Chairman of the Board of Directors, the Executive Director, or by any three members of the Board of Directors. Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.
- For the sake of brevity, all questions from the public, Board and Staff will be directed through the Chair.

4. Election of LAVTA Chair and Vice Chair

Recommendation: Nominate and elect a LAVTA Board Chair and Vice Chair for FY20 in accordance with the agency's bylaws.

5. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

A. Minutes of the June 3, 2019 Board of Directors meeting.

B. Treasurer's Report for May 2019

Recommendation: The Finance and Administration Committee recommends that the Board of Directors approve the May 2019 Treasurer's Report.

C. Resolution Authorizing Investment of Livermore Amador Valley Transit Authority

(LAVTA) Monies in the State of California Local Agency Investment Fund (LAIF)

Recommendation: The Finance and Administration Committee recommends that the Board of Directors adopt the attached Resolution 17-2019 reauthorizing investment of LAVTA monies in LAIF.

D. Contract Extension with MTM, Inc.

Recommendation: The Projects and Services Committee recommend to the Board of Directors to Authorize the Executive Director to extend the current contract with MTM, Inc. for one (1) additional year.

E. New Joint Powers Agreement for CalTIP

Recommendation: The Finance and Administration Committee recommend to the Board of Directors passage of the attached Resolution No. 19-2019 acknowledging the Livermore Amador Valley Transit Authority approval of the amended Joint Powers Agreement forming the California Transit Systems Joint Powers Authority and authorizing the Executive Director to sign the amended Agreement.

F. Contract Award for Short Range and Long Range Transit Plans

Recommendation: The Project & Services Committee recommends that the LAVTA Board authorize the Executive Director to enter into a contract with Nelson\Nygaard Consulting Associates, Inc., for the development of LAVTA's Short Range and Long Range Transit Plans, in an amount not to exceed \$273,637.10, which represents Nelson\Nygaard's price proposal plus a 10 percent contingency.

G. Resolution in Support of Application for FY 19-20 Funding through the State Transit Assistance State of Good Repair Program

Recommendation: The Finance and Administration Committee recommends the Board of Directors approve Resolution 18-2019 in support of an allocation request to MTC and Caltrans for the State Transit Assistance State of Good Repair (SGR) Program.

6. Establishing Standing Committees and Memberships

Recommendation: Staff recommends the Board confirm and approve Resolution 22-2019, establishing standing committees, memberships, and officers.

7. Transit Signal Priority GPS Upgrade and Expansion Project Equipment Purchase

Recommendation: Staff requests that the Board of Directors authorize the Executive Director to execute an Agreement between LAVTA and Global Traffic Technologies LLC to acquire GPS-based Transit Signal Priority equipment for 24 LAVTA-owned buses and 67 intersections served by Rapid Routes 10R and 30R in Livermore, Pleasanton, and Dublin.

8. LAVTA Zero-Emission Bus Transition Study On-Call Task Order for Zero-Emission Bus Consulting Services

Recommendation: Staff recommends the Board of Directors approve Resolution 24-2019 to execute a task order contract with LAVTA's on-call zero-emission bus consulting firm Center for Transportation and the Environment (CTE), for a not-to-exceed amount of \$161,200 with a contingency amount of \$16,120 (10%) to be utilized at the discretion of the Executive Director.

9. Executive Director's Report

10. Adjourn to CLOSED SESSION

11. CLOSED SESSION—CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956: (One case.)

12. Reconvene to OPEN SESSION

13. Matters Initiated by the Board of Directors

- Items may be placed on the agenda at the request of three members of the Board.

14. Next Meeting Date is Scheduled for: August 5, 2019

15. Adjournment

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

/s/ Jennifer Suda

6/28/2019

LAVTA, Executive Assistant

Date

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

*Executive Director
Livermore Amador Valley Transit Authority
1362 Rutan Court, Suite 100
Livermore, CA 94551
Fax: 925.443.1375
Email: frontdesk@lavta.org*

AGENDA

ITEM 4

STAFF REPORT

SUBJECT: Election of LAVTA Chair and Vice Chair

FROM: Michael Tree, Executive Director

DATE: July 1, 2019

Action Required

Discuss and elect a new Chair and Vice Chair of the LAVTA Board of Directors for FY20. Per the Bylaws, the Chair should represent Dublin and the Vice Chair should represent Livermore.

Background

Sections 4.03 and 4.04 of LAVTA Bylaws read as follows:

- 4.03** Term of Office. The Chair and Vice Chair shall serve one (1) year terms of office commencing on July 1 of each year. There shall be no limit on the number of terms that a Director may serve as Chair or Vice Chair. The Chair shall rotate among the four Members on an annual basis with a Pleasanton, County, Dublin, and Livermore sequence.
- 4.04** Qualifications. In casting votes for Chair and Vice Chair, members of the Board may consider the candidate's leadership qualities, ability to conduct meetings of the Board expeditiously and fairly, and willingness to represent and implement positions adopted by the Board when such positions are at variance with his/her political views, as well as any other factors deemed pertinent.
- 4.05** Nomination and Election of Officers Nomination and election of officers shall be carried out in such a manner and schedule as determined by the Board of Directors.

Next Steps

Per the Board's policy, the chairs of LAVTA's two standing committees are represented by the two jurisdictions not represented in the Board Chair and Vice Chair positions. Therefore, Pleasanton and the County should be the FY20 chairs of the two committees. The Chair of the Finance and Administration Committee's is currently a Pleasanton member, and Pleasanton could continue to chair this Committee. The Chair of the Projects and Services Committee is currently the Livermore member, and with Livermore rotating into the Vice Chair position, the County could move into this Committee Chair position.

Recommendation

Nominate and elect a LAVTA Board Chair and Vice Chair for FY20 in accordance with the agency's bylaws.

Submitted: _____

AGENDA

ITEM 5A

MINUTES OF THE JUNE 3, 2019 LAVTA BOARD MEETING AGENDA

DATE: June 3, 2019
PLACE: LAVTA Offices, Room 110
1362 Rutan Court, Suite 100, Livermore
TIME: 4:00pm

1. Call to Order and Pledge of Allegiance

Meeting was called to order by Board Chair Scott Haggerty at 4:00pm

2. Roll Call of Members

Members Present

Scott Haggerty – County of Alameda
David Haubert – City of Dublin
Melissa Hernandez – City of Dublin
Karla Brown – City of Pleasanton
Jerry Pentin – City of Pleasanton
Bob Woerner – City of Livermore
Bob Coomber – City of Livermore

3. Meeting Open to Public

No comments.

4. May Tri-Valley Accessible Advisory Committee Minutes

Board Chair Scott Haggerty requested the Tri-Valley Accessible Advisory Committee Minutes to be added to the Consent Agenda for future Board meetings. Agenda Item 4 was moved into the Consent Agenda for approval.

5. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

- A. Minutes of the May 6, 2019 Board of Directors meeting.**
- B. Treasurer's Report for April 2019**

The Board of Directors approved the LAVTA Treasurer's Report for April 2019.

- C. Mobility Forward Study Update and Presentation**

The Board of Directors accepted the Mobility Forward Study.

- D. Tri-Valley Accessible Advisory Committee (TAAC) Bylaws Update**

The Board of Directors adopted the TAAC bylaws as revised. Legal Counsel informed

that the Bylaws had minor amendments to the language.

E. Tri-Valley Accessible Advisory Committee Recruitment for Terms Starting FY 2019/2020

The Board of Directors ratified the TAAC appointments: Shawn Costello as the Dublin Representative, Carmen Rivera-Hendrickson as the Pleasanton Representative, and Sue Tuite as the Pleasanton Representative.

F. Saturday Service Accommodation for ACE

The Board of Directors approved new Saturday service for Wheels Route 53, as outlined above, to be billed to ACE at the fully allocated cost, with a target implementation date of July 27, 2019.

G. Temporary Additional Service to/from Amador Valley High School

The Board of Directors approved temporary, additional service and free rides on Wheels routes 605 and 611, as outlined above, to be reimbursed by PUSD at the fully allocated rate, effective on August 12, and anticipated to end on or around October 31, 2019.

H. Contract Award for Tri-Valley Hub Network Integration Study

The Board of Directors authorized the Executive Director to enter into a contract with AECOM Technical Services, Inc., for the development of the Tri-Valley Hub Network Integration Study, in an amount not to exceed \$384,863.71, which represents AECOM's price proposal plus a 10 percent contingency.

I. Approval of Resolutions Authorizing Staff to Apply for TDA, STA, and RM2 funds for Fiscal Year 2019-2020.

The Board of Directors approved Resolutions 13-2019 and 14-2019 authorizing the filing of a claim with MTC for Allocation of TDA Article 4.0, 4.5, STA, and RM2 Funds for Fiscal Year 2019-2020.

Approved: Haubert/Woerner

Aye: Pentin, Brown, Woerner, Hernandez, Coomber, Haubert, Haggerty

No: None

Abstain: None

Absent: None

6. MV Transportation, Inc. Employee of the Month- April 2019

Board Chair Scott Haggerty requested Agenda Item 6 to be placed on the July 1, 2019 Board Meeting Agenda, since the Employee of the Month for April 2019 was not present at the meeting.

7. LAVTA Annual Salary Band Review

Staff provided the LAVTA Annual Salary Band Review to the Board of Directors. Staff

recommended to change the salary band by the CPI which is 4% in April and this does not guarantee employees a raise, since that is based on merit.

The item was discussed by the Board of Directors and staff.

The Board of Directors approved the attached Resolution 15-2019 adjusting the salary bands for LAVTA positions.

Approved: Haubert/Hernandez

Aye: Pentin, Brown, Woerner, Hernandez, Coomber, Haubert, Haggerty

No: None

Abstain: None

Absent: None

8. LAVTA's Operating & Capital Budget for FY 2020

Staff provided LAVTA's Operating & Capital Budget for FY 2020 to the Board of Directors. Staff informed that the Rail Authority is no longer part of LAVTA's budget, since they now have their own budget and funding. The overall budget increased 6.09%. The MV and MTM contracts increased about 2%. Fuel increased \$0.10 a gallon and insurance went up a little. The Hub Study and Short Range Transit Plan also increased the budget for FY 2020, but there is anticipated grant funds to cover these.

The item was discussed by the Board of Directors and staff.

The Board of Directors approved the Operating and Capital Budget for FY 2020 and directed staff to check alternative bids for insurance companies.

Approved: Woerner/Brown

Aye: Pentin, Brown, Woerner, Hernandez, Coomber, Haubert, Haggerty

No: None

Abstain: None

Absent: None

9. Organizational Structure

Executive Director Michael Tree provided Organizational Structure to the Board of Directors. The Rail Authority has been up and going, since January 1, 2018. AB 758 required the administration for the Rail Authority be provided by LAVTA for the first 18-months and corresponds with the completion of the Feasibility Report. To compensate several employees for time spent on Rail Authority work the LAVTA Board of Directors recognized stipends that were proposed by the Rail Authority Board. That is the mechanism in place for employees working extra hours to complete the work for the Rail Authority. The Rail Authority work will conclude on June 12, 2019. Part of the Feasibility Report is the outlook of how the Rail Authority will be structured organizationally and potentially operations of the Valley Link rail. Executive Director Michael Tree highlighted the organizational structure and how it can move forward with this administration. The Rail Authority Board could hire all of their own employees (traditional model) or blend with another agency (blended model). The blended approach is more cost effective. Executive Director Michael Tree recommended the blended model with LAVTA and the advantage is the administrative staff (Tamara Edwards, Director of

Finance and Tony McCaulay, Director of Marketing and Planning) with expertise to help the Rail Authority. Executive Director Michael Tree noted that there should be long term policy development on how to compensate employees working a certain percentage of their work for the Rail Authority versus LAVTA. A handout of the organizational chart was reviewed by the Board of Directors.

The item was discussed by the Board of Directors and staff. The Board of Directors noted that if additional support is required to inform them.

This was informational

10. Management Action Plan

Executive Director Michael Tree highlighted AECOM being appointed to do the Network Integration Study, LAVTA's Short/Long Range Transit Plan, Paratransit audio/video upgrade completion in June 2019, and various other projects. Executive Director Michael Tree pointed out that staff is working with CTE to assist with electric bus infrastructure, since LAVTA will be procuring four buses in the next couple of years.

The item was discussed by the Board of Directors and staff.

This was informational only.

11. Matters Initiated by the Board of Directors

None.

12. Next Meeting Date is Scheduled for: July 1, 2019

13. Adjournment

Meeting adjourned at 4:45pm.

AGENDA

ITEM 5B

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Treasurer's Report for May 2019

FROM: Tamara Edwards, Director of Finance

DATE: July 1, 2019

Action Requested

Approval of the LAVTA Treasurer's Report for May 2019.

Discussion

Cash accounts:

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

General checking account activity (105):

Beginning balance May 1, 2019	\$5,359,946.89
Payments made	\$2,349,188.62
Deposits made	\$980,799.52
Ending balance May 31, 2019	\$3,991,557.79

Farebox account activity (106):

Beginning balance May 1, 2019	\$93,812.96
Deposits made	\$56,620.41
Ending balance May 31, 2019	\$150,433.37

LAIF investment account activity (135):

Beginning balance May 1, 2019	\$5,782,080.84
Ending balance May 31, 2019	\$5,782,080.84

Operating Expenditures Summary:

As this is the eleventh month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 91.7%. The agency is at 85.23% overall.

Operating Revenues Summary:

While expenses are at 85.23%, revenues are at 83.2%, however, LAVTA has a healthy cash balance.

Recommendation

The Finance and Administration Committee recommends that the Board of Directors approve the May 2019 Treasurer's Report.

Attachments:

1. May 2019 Treasurer's Report

Approved: _____

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
BALANCE SHEET
FOR THE PERIOD ENDING:
May 31, 2019**

ASSETS:

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	3,991,558	
106 CASH - FIXED ROUTE ACCOUNT	150,433	
107 Clipper Cash	1,860,917	
120 ACCOUNTS RECEIVABLE	748,804	
135 INVESTMENTS - LAIF	5,782,081	
150 PREPAID EXPENSES	153,903	
160 OPEB ASSET	536,342	
165 DEFFERED OUTFLOW-Pension Related	636,065	
170 INVESTMENTS HELD AT CALTIP	0	
111 NET PROPERTY COSTS	69,223,989	
TOTAL ASSETS		83,084,532

LIABILITIES:

205 ACCOUNTS PAYABLE	537,849	
211 PRE-PAID REVENUE	1,869,887	
21101 Clipper to be distributed	1,357,445	
22000 FEDERAL INCOME TAXES PAYABLE	34	
22010 STATE INCOME TAX	(10)	
22020 FICA MEDICARE	(57)	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(330)	
22030 SDI TAXES PAYABLE	0	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	3,922	
22090 WORKERS' COMPENSATION PAYABLE	3,996	
22100 PERS-457	0	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	1,075,263	
23104 Deferred Inflow- Pension Related	60,124	
23103 INSURANCE CLAIMS PAYABLE	104,539	
23102 UNEMPLOYMENT RESERVE	8,300	
TOTAL LIABILITIES		5,020,963

FUND BALANCE:

301 FUND RESERVE	(4,812,531)	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	81,875,448	
30401 SALE OF BUSES & EQUIPMENT	565	
FUND BALANCE	1,000,087	
TOTAL FUND BALANCE		78,063,569
TOTAL LIABILITIES & FUND BALANCE		83,084,532

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
REVENUE REPORT
FOR THE PERIOD ENDING:
May 31, 2019**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	1,411,344	70,416	1,175,200	236,144	83.3%
4020000	Business Park Revenues	208,249	19,505	190,237	18,012	91.4%
4020500	Special Contract Fares	529,223	0	335,895	193,328	63.5%
4020500	Special Contract Fares - Paratransit	54,000	0	38,146	15,854	70.6%
4010200	Paratransit Passenger Fares	203,000	21,625	141,343	61,657	69.6%
4060100	Concessions	54,110	1,662	14,954	39,156	27.6%
4060300	Advertising Revenue	95,000	0	95,000	-	100.0%
4070400	Miscellaneous Revenue-Interest	7,000	0	70,003	(63,003)	1000.0%
4070300	Non transportation revenue	56,400	26,157	103,907	(47,507)	184.2%
4090100	Local Transportation revenue	333,000	0	64,596	268,404	19.4%
4099100	TDA Article 4.0 - Fixed Route	10,481,586	0	9,107,101	1,374,485	86.9%
4099500	TDA Article 4.0-BART	101,489	7,902	92,938	8,551	91.6%
4099200	TDA Article 4.5 - Paratransit	141,539	11,610	112,934	28,605	79.8%
4099600	Bridge Toll- RM2, RM1	778,436	0	350,666	427,770	45.0%
4110100	STA Funds-Paratransit	88,104	0	23,812	64,292	27.0%
4110500	STA Funds- Fixed Route BART	593,690	0	593,690	-	100.0%
4110100	STA Funds-pop	1,077,176	0	1,324,260	(247,084)	122.9%
4110100	STA Funds- rev	250,382	0	250,382	-	100.0%
4110100	STA Funds- Lifeline	205,118	0	723,608	(518,490)	352.8%
4110100	STA Funds- SJ county	100,000	0	0	100,000	0.0%
4110100	Caltrans rail planning grant	750,000	0	0	750,000	0.0%
4130000	FTA Section 5307 Preventative Maint.	444,777	451,647	451,647	(6,870)	100.0%
4130000	FTA Section 5307 ADA Paratransit	348,687	0	0	348,687	0.0%
4130000	FTA TPI	-	11,713	11,713	(11,713)	100.0%
4130000	FTA JARC and NF	-	0	0	-	#DIV/0!
4130000	FTA 5310	33,000	0	0	33,000	0.0%
4640500	Measure B Gap	17,932	2,383	8,687	9,245	100.0%
4640500	Measure B Express Bus	-	0	0	-	100.0%
4640100	Measure B Paratransit Funds-Fixed Route	976,564	77,792	814,489	162,075	83.4%
4640100	Measure B Paratransit Funds-Paratransit	181,949	14,494	151,752	30,197	83.4%
4640200	Measure BB Paratransit Funds-Fixed Route	722,304	57,066	600,643	121,661	83.2%
4640200	Measure BB Paratransit Funds-Paratransit	329,937	26,067	274,364	329,937	83.2%
TOTAL REVENUE		20,573,996	800,039	17,121,969	3,726,392	83.2%

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
OPERATING EXPENDITURES
FOR THE PERIOD ENDING:
May 31, 2019**

		BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
501 02	Salaries and Wages	\$1,643,512	\$126,486	\$1,404,947	\$238,565	85.48%
502 00	Personnel Benefits	\$947,690	\$12,386	\$801,284	\$146,406	84.55%
503 00	Professional Services	\$1,606,046	\$853,589	\$1,996,440	(\$390,394)	124.31%
503 05	Non-Vehicle Maintenance	\$667,183	\$48,002	\$574,331	\$79,930	86.08%
503 99	Communications	\$9,500	\$181	\$3,159	\$6,341	33.25%
504 01	Fuel and Lubricants	\$1,338,900	\$103,669	\$792,649	\$546,251	59.20%
504 03	Non contracted vehicle maintenance	\$7,300	\$0	\$0	\$7,300	0.00%
504 99	Office/Operating Supplies	\$48,135	\$1,502	\$37,236	\$10,899	77.36%
504 99	Printing	\$60,000	\$2,645	\$25,457	\$34,543	42.43%
505 00	Utilities	\$323,914	\$19,704	\$260,270	\$63,644	80.35%
506 00	Insurance	\$689,689	\$982	\$530,677	\$159,012	76.94%
507 99	Taxes and Fees	\$302,000	\$9,697	\$84,865	\$217,135	28.10%
508 01	Purchased Transportation Fixed Route	\$10,199,209	\$877,191	\$9,322,869	\$903,925	91.41%
2-508 02	Purchased Transportation Paratransit	\$2,024,000	\$136,786	\$1,454,484	\$569,516	71.86%
508 03	Purchased Transportation WOD	\$75,000	\$0	\$46,593	\$28,407	62.12%
509 00	Miscellaneous	\$476,518	\$10,232	\$77,684	\$387,078	16.30%
509 02	Professional Development	\$57,400	\$1,688	\$35,572	\$21,828	61.97%
509 08	Advertising	\$75,000	\$5,000	\$67,922	\$7,078	90.56%
TOTAL		\$20,550,996	\$2,209,740	\$17,516,438	\$3,037,463	85.23%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)
FOR THE PERIOD ENDING:
May 31, 2019

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
REVENUE DETAILS						
4090594	TDA (office and facility equip)	100,000	0	0	100,000	0.00%
4090194	TDA Shop repairs and replacement	85,000	0	0	85,000	0.00%
4091794	Bus stop improvements	464,415	0	0	464,415	0.00%
	TDA Bus cameras	230,000	0	0	230,000	0.00%
4090994	TDA IT Upgrades and Replacements	35,000	0	0	35,000	0.00%
4090794	TDA Transit Center Improvements	-	0	0	0	#DIV/0!
409??94	TDA (Transit Capital)	100,000	0	0	100,000	0.00%
4092094	TDA (Major component rehab)	350,000	0	0	350,000	0.00%
4091294	TDA Doolan Tower Upgrade	10,000	0	0	10,000	0.00%
	TDA TSP	66,000	0	0	66,000	0.00%
4092194	TDA Rebranding bus wrap	100,000	0	0	100,000	0.00%
4091594	TDA Farebox upgrade	101,758	0	0	101,758	0.00%
4090394	TDA Non revenue vehicle replacement	200,000	0	0	200,000	0.00%
4092396	Bridge Tolls Bus Replacement	-	0	0	0	#DIV/0!
4091701	CTC CIP Shelters	1,414,000	0	104,704	1,309,296	7.40%
409xx01	TVTC TSP	1,140,000	0	0	1,140,000	0.00%
409xx01	SGR shelters and stops	55,640	0	18,491	37,149	33.23%
4111700	PTMISEA Shelters and Stops	80,585	0	0	80,585	0.00%
4111700	SGR Shelters and Stops	80,585	0	29,952	50,633	37.17%
41124	Prob 1B Security upgrades	44,259	0	0	44,259	0.00%
41114	Prop 1B Wifi	36,696	0	0	36,696	0.00%
41107	PTMISEA Transit Center Improvements	127,520	0	0	127,520	0.00%
41105	PTMISEA Office improvements	195,000	0	0	195,000	0.00%
	TSP	200,000	(297,112)	0	200,000	0.00%
41315	FTA Farebox upgrade	398,242	0	0	398,242	0.00%
	FTA Hybrid battery packs	800,000	0	0	800,000	0.00%
41304	FTA BRT	364,491	364,491	364,491	0	100.00%
41303	FTA non revenue vehicle upgrade	367,200	0	0	367,200	0.00%
	FTA Transit Center	440,000	0			0.00%
TOTAL REVENUE		7,586,391	67,379	517,638	6,628,753	6.82%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)
FOR THE PERIOD ENDING:
May 31, 2019

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
EXPENDITURE DETAILS						
CAPITAL PROGRAM - COST CENTER 07						
5550107	Shop Repairs and replacement	85,000	0	900	84,100	1.06%
5550207	New MOA Facility (Satelite Facility)	-	0	0	0	#DIV/0!
5550307	Non revenue vehicle replacement	567,200	0	315,025	252,175	55.54%
5550407	BRT	-	0	583,127	(583,127)	#DIV/0!
5550507	Office and Facility Equipment	295,000	6,031	45,499	249,501	15.42%
5550607	511 Integration	-	0	125,000	(125,000)	#DIV/0!
	TSP upgrade	1,406,000	0	30,897	1,375,103	2.20%
	Bus camera replacement	230,000	0	0	230,000	0.00%
5550907	IT Upgrades and replacement	35,000	0	21,216	13,784	60.62%
5551007	Transit Center Upgrades and Improvements	567,520	0	5,411	562,109	0.95%
5551207	Doolan Tower upgrade	10,000	0	0	10,000	0.00%
5551407	Wifi	36,696	0	0	36,696	0.00%
5551507	Farebox upgrade	500,000	0	13,925	486,075	2.79%
5551707	Bus Shelters and Stops	2,014,640	10,000	24,664	1,989,976	1.22%
5552007	Major component rehab	1,150,000	0	59,206	1,090,794	5.15%
5552107	Rebranding bus wrap	100,000	0	0	100,000	0.00%
5552307	Bus replacement	-	0	177,722	(177,722)	#DIV/0!
5552407	Security upgrades	44,259	0	25,201	19,058	56.94%
555??07	Transit Capital	100,000	0	0	100,000	0.00%
TOTAL CAPITAL EXPENDITURES		7,141,315	16,031	1,427,793	5,713,522	19.99%
FUND BALANCE (CAPITAL)		445076.00	51,348	(910,156)		
FUND BALANCE (CAPTIAL & OPERATING)		445,076.00	(1,358,051)	(1,316,836)		

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
June 11, 2019

LIVERMORE/AMADOR VALLEY TRANSIT
AUTHORITY
GENERAL MANAGER
1362 RUTAN COURT, SUITE 100
LIVERMORE, CA 94550

PMIA Average Monthly Yields

Account Number:
80-01-002

Tran Type Definitions

May 2019 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	5,795,854.83
Total Withdrawal:	0.00	Ending Balance:	5,795,854.83

REPORT.: Jun 17 19 Monday
 RUN....: Jun 17 19 Time: 17:27
 Run By.: Daniel Zepeda

LAVTA
 Month End Cash Disbursements Report
 Prior Period Report for 05-19 BANK ACCOUNT 105

PAGE: 001
 ID #: PY-CD
 CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
05-19	H9366	05/03/19	TAX07 (ASMA SYEDA)		181.71	.00	181.71	TAX07, PARATAXI REIMBURSE
	H9367	05/10/19	EFT01 (ELECTRONIC FUND TRANSFERS)		7,349.33	.00	7,349.33	EFT01, FEDERAL TAX 4/20-5
	H9368	05/10/19	EMP01 (EMPLOYMENT DEVEL DEPT)		2,652.29	.00	2,652.29	EMP01, STATE TAX 4/20-5/3
	H9369	05/10/19	PER01 (PERS)		4,036.48	.00	4,036.48	PER01, PERS NEW CONTRIBUT
	H9370	05/10/19	PER01 (PERS)		3,319.71	.00	3,319.71	PER01, PERS CLASSIC CONTR
	H9371	05/10/19	PER04 (CALPERS RETIREMENT SYSTEM)		2,102.36	.00	2,102.36	PER04, PERS 457 CONTRIBUT
	H9372	05/10/19	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		40,055.45	.00	40,055.45	DIR02, PR DIRECT DEPOSIT
	H9373	05/01/19	BRO03 (KARLA SUE BROWN)		200.00	.00	200.00	BRO03, APR-19 BOD STIPEND
	H9374	05/01/19	COO03 (BOB COOMBER)		100.00	.00	100.00	COO03, APR-19 BOD STIPEND
	H9375	05/01/19	HAG01 (SCOTT HAGGERTY)		200.00	.00	200.00	HAG01, APR-19 BOD STIPEND
	H9376	05/01/19	HAU01 (DAVID HAUBERT)		200.00	.00	200.00	HAU01, APR-19 BOD STIPEND
	H9377	05/01/19	PEN01 (JERRY PENTIN)		200.00	.00	200.00	PEN01, APR-19 BOD STIPEND
	H9378	05/01/19	WOE01 (ROBERT L. WOERNER)		300.00	.00	300.00	WOE01, APR-19 BOD STIPEND
	H9379	05/17/19	PAC01 (AT&T)		102.50	.00	102.50	PAC01, ACCT #925-245-0576
	H9380	05/17/19	PAC01 (AT&T)		351.43	.00	351.43	PAC01, ACCT #436-951-0106,
	H9381	05/17/19	PAC01 (AT&T)		225.31	.00	225.31	PAC01, ACCT #925-243-9029,
	H9382	05/17/19	PAC01 (AT&T)		33.03	.00	33.03	PAC01, ACCT #232-351-6260,
	H9383	05/03/19	STE04 (JONATHAN STEKETEE)		330.00	.00	330.00	STE04, MAY-19 URBANISM NE
	H9384	05/17/19	KUL01 (KADRI KULM)		98.79	.00	98.79	KUL01, APR-19 TRAVEL REIM
	H9385	05/17/19	OAK01 (OAKS BUSINESS PK OWNERS)		112.00	.00	112.00	OAK01, 2019 1ST & 2ND QTR
	H9386	05/03/19	MVT01 (MV TRANSPORTATION, INC.)		101,677.32	.00	101,677.32	MVT01, MAR-19 MONTHLY FIX
	H9387	05/03/19	MTM01 (MEDICAL TRANSPORTATION MANAG		122,334.68	.00	122,334.68	MTM01, MAR-19 MONTHLY SER
	H9388	05/15/19	MVT01 (MV TRANSPORTATION, INC.)		378,720.32	.00	378,720.32	MVT01, 100430, MAY-19 1ST
	H9389	05/17/19	TAX67 (CHRISTEL RAGER)		161.50	.00	161.50	TAX67, PARATAXI REIMBURSE
	H9390	05/17/19	TAX14 (KAREN ADAMS)		139.19	.00	139.19	TAX14, PARATAXI REIMBURSE
	H9391	05/17/19	TAX07 (ASMA SYEDA)		23.80	.00	23.80	TAX07, PARATAXI REIMBURSE
	H9392	05/17/19	MTM01 (MEDICAL TRANSPORTATION MANAG		592.50	.00	592.50	MTM01, MTM-112128 4/16-4
	H9393	05/17/19	NAV01 (CHRISTY NAVARRO)		27.25	.00	27.25	NAV01, 5/10/19 TRAVEL MIL
	H9394	05/17/19	NAV01 (CHRISTY NAVARRO)		38.15	.00	38.15	NAV01, 5/2/19 TRAVEL MILE
	H9395	05/17/19	NAV01 (CHRISTY NAVARRO)		26.19	.00	26.19	NAV01, 5/8/19 EXPENSE REI
	H9396	05/24/19	PER01 (PERS)		3,319.71	.00	3,319.71	PER01, PERS CLASSIC CONTR
	H9397	05/24/19	PER01 (PERS)		4,036.48	.00	4,036.48	PER01, PERS NEW CONTRIBUT
	H9398	05/24/19	PER04 (CALPERS RETIREMENT SYSTEM)		2,104.90	.00	2,104.90	PER04, PERS 457 CONTRIBUT
	H9399	05/24/19	EMP01 (EMPLOYMENT DEVEL DEPT)		3,808.66	.00	3,808.66	EMP01, STATE TAX 5/4-5/17
	H9400	05/24/19	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		51,431.55	.00	51,431.55	DIR02, PR DIRECT DEPOSIT
	H9401	05/24/19	EFT01 (ELECTRONIC FUND TRANSFERS)		11,372.55	.00	11,372.55	EFT01, FEDERAL TAX 5/4-5/
	H9402	05/31/19	NAV01 (CHRISTY NAVARRO)		31.64	.00	31.64	NAV01, MAY-2019 TRAVEL &
	H9403	05/31/19	STA13 (STAPLES CREDIT PLAN)		682.92	.00	682.92	STA13, MAY-19 CC STATEMEN
	H9404	05/31/19	MVT01 (MV TRANSPORTATION, INC.)		378,720.32	.00	378,720.32	MVT01, 100432, MAY-19 2ND
	H9405	05/31/19	MCC01 (TONY MCCAULAY)		1,537.67	.00	1,537.67	MCC01, APR-19 TRAVEL & EX
	H9406	05/31/19	STE04 (JONATHAN STEKETEE)		830.01	.00	830.01	STE04, 5/20-5/21/19 TRAVE
	H9407	05/31/19	STE04 (JONATHAN STEKETEE)		1,456.84	.00	1,456.84	STE04, 0422-0516, TRAVEL
	H9408	05/31/19	TAX07 (ASMA SYEDA)		162.19	.00	162.19	TAX07, PARATAXI REIMBURSE
	H9409	05/31/19	TAX91 (VIVIAN MARIE MILLER)		255.85	.00	255.85	TAX91, PARATAXI REIMBURSE
	H9410	05/31/19	TAX71 (MARY RARIDON)		28.05	.00	28.05	TAX71, PARATAXI REIMBURSE
	H9411	05/31/19	TAX76 (MARY ANN HANDZUS)		112.20	.00	112.20	TAX76, PARATAXI REIMBURSE
	H9412	05/31/19	TAX14 (KAREN ADAMS)		107.40	.00	107.40	TAX14, PARATAXI REIMBURSE
	H9413	05/31/19	MTM01 (MEDICAL TRANSPORTATION MANAG		1,556.25	.00	1,556.25	MTM01, MTM-112129 5/6-5/1
	H9414	05/31/19	MTM01 (MEDICAL TRANSPORTATION MANAG		1,031.25	.00	1,031.25	MTM01, MTM-112130 5/20-5/
	H9415	05/31/19	CAL15 (CALTRONICS BUSINESS SYS)		237.77	.00	237.77	CAL15, 2775351, BIZHUB 4/
	H9416	05/31/19	NAV01 (CHRISTY NAVARRO)		30.85	.00	30.85	NAV01, 5/28/19 ART SHELTE
	H9417	05/31/19	EDW01 (TAMARA EDWARDS)		55.96	.00	55.96	EDW01, APR & MAY-19 EXPEN
	H9418	05/31/19	TRE01 (MICHAEL TREE)		1,868.81	.00	1,868.81	TRE01 MAR-19 THRU APR-19
	H9419	05/31/19	TRE01 (MICHAEL TREE)		1,911.32	.00	1,911.32	TRE01, NOV-18 THRU FEB-19
	H9420	05/31/19	PAC02 (PACIFIC GAS AND ELECTRIC)		1,545.37	.00	1,545.37	PAC02, 9007202117-4, MOA
	H9421	05/31/19	PAC02 (PACIFIC GAS AND ELECTRIC)		120.88	.00	120.88	PAC02, 7649646868-7, DOOL
	H9422	05/31/19	PAC02 (PACIFIC GAS AND ELECTRIC)		1,110.95	.00	1,110.95	PAC02, 7264840356-5, RAPI
	H9423	05/31/19	PAC02 (PACIFIC GAS AND ELECTRIC)		1,213.33	.00	1,213.33	PAC02, 6062256368-6, ATLA
	H9424	05/31/19	PAC02 (PACIFIC GAS AND ELECTRIC)		5,718.15	.00	5,718.15	PAC02, 5809326332-3, MOA
	H9425	05/31/19	CAL04 (CALIFORNIA WATER SERVICE)		68.84	.00	68.84	CAL04, 4755555555, MOA FI
	H9426	05/31/19	CAL04 (CALIFORNIA WATER SERVICE)		68.84	.00	68.84	CAL04, 5755555555, CONTRA
	H9427	05/31/19	CAL04 (CALIFORNIA WATER SERVICE)		51.63	.00	51.63	CAL04, 2575555555, TC FIR
	H9428	05/31/19	CAL04 (CALIFORNIA WATER SERVICE)		314.66	.00	314.66	CAL04, 0198655555, BUS WA
	H9429	05/31/19	CAL04 (CALIFORNIA WATER SERVICE)		851.39	.00	851.39	CAL04, 9098655555, MOA WA
	H9430	05/31/19	CAL04 (CALIFORNIA WATER SERVICE)		42.29	.00	42.29	CAL04, 3616555555, TC WAT
	H9431	05/31/19	CAL04 (CALIFORNIA WATER SERVICE)		234.58	.00	234.58	CAL04, 4616555555, TC IRR
	H9432	05/31/19	CIT07 (CITY OF LIVERMORE - WATER)		164.94	.00	164.94	CIT07, 138430-01, ATLANTI
	H9433	05/31/19	CIT07 (CITY OF LIVERMORE - WATER)		14.34	.00	14.34	CIT07, 138432-00, ATLANTI
	H9434	05/31/19	CIT07 (CITY OF LIVERMORE - WATER)		38.82	.00	38.82	CIT07, 138431-00, ATLANTI
	H9435	05/31/19	CIT07 (CITY OF LIVERMORE - WATER)		121.16	.00	121.16	CIT07, 139388-00, BUS WAS
	H9436	05/31/19	CIT07 (CITY OF LIVERMORE - WATER)		32.71	.00	32.71	CIT07, 139361-00, ATLANTI
	H9437	05/31/19	CIT07 (CITY OF LIVERMORE - WATER)		21.13	.00	21.13	CIT07, 139399-00, ATLANTI
	H9438	05/31/19	MER01 (MERCHANT SERVICES)		75.41	.00	75.41	MER01, APR-19 TRANSIT CEN
	H9439	05/31/19	MER01 (MERCHANT SERVICES)		99.84	.00	99.84	MER01, APR-19 MOA CC FEES
	O20915	05/13/19	TAQ01 (TAQUIZAS SPEEDY GARCIA)		(2,112.00)	.00	(2,112.00)	Ck# 020915 Reversed
	O21293	05/06/19	AIM01 (AIM TO PLEASE JANITORIAL SER		3,229.33	.00	3,229.33	Automatic Generated Check
	O21294	05/06/19	ATT02 (AT&T)		387.08	.00	387.08	Automatic Generated Check
	O21295	05/06/19	ATT03 (AT&T)		923.58	.00	923.58	Automatic Generated Check
	O21296	05/06/19	CIT06 (CITY OF LIVERMORE SEWER)		356.93	.00	356.93	Automatic Generated Check
	O21297	05/06/19	COR01 (CORBIN WILLITS SYSTEMS)		239.45	.00	239.45	Automatic Generated Check
	O21298	05/06/19	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check
	O21299	05/06/19	DIR01 (DIRECT TV)		14.00	.00	14.00	Automatic Generated Check
	O21300	05/06/19	EME01 (EMERALD LANDSCAPE CO INC)		1,226.00	.00	1,226.00	Automatic Generated Check
	O21301	05/06/19	FED01 (FedEx)		184.40	.00	184.40	Automatic Generated Check
	O21302	05/06/19	HAN01 (HANSON BRIDGETT MARCUS)		7,353.00	.00	7,353.00	Automatic Generated Check
	O21303	05/06/19	HOT01 (HOTSYPACIFIC)		4,335.18	.00	4,335.18	Automatic Generated Check
	O21304	05/06/19	L&D01 (L&D PRINTING INC)		650.04	.00	650.04	Automatic Generated Check
	O21305	05/06/19	LIV10 (LIVERMORE SANITATION INC)		2,385.70	.00	2,385.70	Automatic Generated Check
	O21306	05/06/19	OFF01 (OFFICE DEPOT)		328.63	.00	328.63	Automatic Generated Check
	O21307	05/06/19	PAC16 (PACIFIC COAST TRANE)		2,320.00	.00	2,320.00	Automatic Generated Check
	O21308	05/06/19	PLE05 (PLEASANTON, CITY OF)		2,457.81	.00	2,457.81	Automatic Generated Check

REPORT.: Jun 17 19 Monday
RUN....: Jun 17 19 Time: 17:27
Run By.: Daniel Zepeda

LAVTA
Month End Cash Disbursements Report
Prior Period Report for 05-19 BANK ACCOUNT 105

PAGE: 002
ID #: PY-CD
CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
05-19	021309	05/06/19	PRO06 (PROFORMA J.C.L. PRINT ASSOCI		1,994.68	.00	1,994.68	Automatic Generated Check
	021310	05/06/19	SCF01 (SC FUELS)		21,520.28	.00	21,520.28	Automatic Generated Check
	021311	05/06/19	TNT01 (TNT FIRE PROTECTION INC)		2,175.00	.00	2,175.00	Automatic Generated Check
	021312	05/06/19	TX133 (SAROJA IYER)		254.75	.00	254.75	Automatic Generated Check
	021313	05/06/19	TX168 (EVELYN WRIGHT)		80.00	.00	80.00	Automatic Generated Check
	021314	05/17/19	AEC01 (AECOM TECHNICAL SERVICES INC		688,345.55	.00	688,345.55	Automatic Generated Check
	021315	05/17/19	ALA10 (ALAMEDA COUNTY CLERK)		50.00	.00	50.00	Automatic Generated Check
	021316	05/17/19	ATT02 (AT&T)		387.24	.00	387.24	Automatic Generated Check
	021317	05/17/19	AVI01 (AMADOR VALLEY INDUSTRIES)		384.67	.00	384.67	Automatic Generated Check
	021318	05/17/19	CAL13 (CALIFORNIA TRANSIT)		2,027.89	.00	2,027.89	Automatic Generated Check
	021319	05/17/19	CEN01 (CENTRUM SOUND SYSTEMS)		6,030.69	.00	6,030.69	Automatic Generated Check
	021320	05/17/19	DIR01 (DIRECT TV)		18.25	.00	18.25	Automatic Generated Check
	021321	05/17/19	EME01 (EMERALD LANDSCAPE CO INC)		1,635.00	.00	1,635.00	Automatic Generated Check
	021322	05/17/19	FAS01 (FASTSIGNS)		227.24	.00	227.24	Automatic Generated Check
	021323	05/17/19	GET01 (GETTLER-RYAN INC.)		591.01	.00	591.01	Automatic Generated Check
	021324	05/17/19	INT03 (INTERNATL EFFECTIVENESS)		140.00	.00	140.00	Automatic Generated Check
	021325	05/17/19	JTH01 (J. THAYER COMPANY)		154.53	.00	154.53	Automatic Generated Check
	021326	05/17/19	KHI01 (ALPHA MEDIA LLC)		5,000.00	.00	5,000.00	Automatic Generated Check
	021327	05/17/19	KOF01 (KOFF & ASSOCIATES)		2,412.00	.00	2,412.00	Automatic Generated Check
	021328	05/17/19	L&D01 (L&D PRINTING INC)		281.08	.00	281.08	Automatic Generated Check
	021329	05/17/19	OFF01 (OFFICE DEPOT)		48.25	.00	48.25	Automatic Generated Check
	021330	05/17/19	PAC11 (PACIFIC ENVIROMENTAL SERV)		240.00	.00	240.00	Automatic Generated Check
	021331	05/17/19	PLE05 (PLEASANTON, CITY OF)		1,951.03	.00	1,951.03	Automatic Generated Check
	021332	05/17/19	PRO02 (PROFESSIONAL ELECTRIC)		4,448.00	.00	4,448.00	Automatic Generated Check
	021333	05/17/19	RSE01 (R & S ERECTION)		359.00	.00	359.00	Automatic Generated Check
	021334	05/17/19	SCF01 (SC FUELS)		45,200.52	.00	45,200.52	Automatic Generated Check
	021335	05/17/19	SOL01 (SOLUTIONS FOR TRANSIT)		2,083.33	.00	2,083.33	Automatic Generated Check
	021336	05/17/19	TEL01 (TPx COMMUNICATIONS)		2,059.24	.00	2,059.24	Automatic Generated Check
	021337	05/17/19	TUR02 (RON TURLEY ASSOCIATES, INC)		1,454.63	.00	1,454.63	Automatic Generated Check
	021338	05/17/19	TX136 (VIRGINIA REID)		102.43	.00	102.43	Automatic Generated Check
	021339	05/17/19	TX156 (YVONNE BRETOI)		88.40	.00	88.40	Automatic Generated Check
	021340	05/17/19	TX168 (EVELYN WRIGHT)		160.00	.00	160.00	Automatic Generated Check
	021341	05/17/19	TX192 (PATRICIA LOVELOCK)		42.50	.00	42.50	Automatic Generated Check
	021342	05/17/19	TX204 (DONALD ALLMER)		33.15	.00	33.15	Automatic Generated Check
	021343	05/20/19	TRA12 (TRAPEZE SOFTWARE GROUP)		10,515.92	.00	10,515.92	Automatic Generated Check
	021344	05/21/19	BAY09 (BAY WIDE GLASS, INC.)		10,000.00	.00	10,000.00	Automatic Generated Check
	021345	05/31/19	ATT03 (AT&T)		923.58	.00	923.58	Automatic Generated Check
	021346	05/31/19	CIT06 (CITY OF LIVERMORE SEWER)		217.46	.00	217.46	Automatic Generated Check
	021347	05/31/19	COR01 (CORBIN WILLITS SYSTEMS)		239.45	.00	239.45	Automatic Generated Check
	021348	05/31/19	JCO01 (J COMM INC.)		15,000.00	.00	15,000.00	Automatic Generated Check
	021349	05/31/19	LTK01 (LTK CONSULTING SERVICES, INC		43,992.07	.00	43,992.07	Automatic Generated Check
	021350	05/31/19	PAP02 (PAPE MATERIAL HANDLING)		726.89	.00	726.89	Automatic Generated Check
	021351	05/31/19	PLA02 (PLANETERIA MEDIA LLC)		325.00	.00	325.00	Automatic Generated Check
	021352	05/31/19	SCF01 (SC FUELS)		44,868.38	.00	44,868.38	Automatic Generated Check
	021353	05/31/19	STA19 (STATE OF CALIFORNIA-DEPT OF		40,000.00	.00	40,000.00	Automatic Generated Check
	021354	05/31/19	TOL06 (TOLAR MFR CO INC)		5,468.70	.00	5,468.70	Automatic Generated Check
	021355	05/31/19	TRA12 (TRAPEZE SOFTWARE GROUP)		148,817.00	.00	148,817.00	Automatic Generated Check
	021356	05/31/19	TX133 (SAROJA IYER)		13.00	.00	13.00	Automatic Generated Check
	021357	05/31/19	ADV03 (ADVOCACY MARKETING LLC)		65,000.00	.00	65,000.00	Automatic Generated Check
Total for Bank Account 105 ----->					2,347,076.62	.00	2,347,076.62	
Grand Total of all Bank Accounts ----->					2,347,076.62	.00	2,347,076.62	

REPORT.: Jun 17 19 Monday
 RUN....: Jun 17 19 Time: 17:28
 Run By.: Daniel Zepeda

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 05-19

PAGE: 001
 ID #: PY-AC
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
05-19	ADV03 (ADVOCACY MARKETING LLC)	APR-2019	05/02/19	06/01/19	A	32500.00	ADV03, APR-2019 RAIL MARKETING & ADVOCATING
		MAY-2019	05/31/19	06/30/19	A	32500.00	ADV03, MAY-19 RAIL MARKETING & ADVOCATING
		Vendor's Total ----->				65000.00	
05-19	AEC01 (AECOM TECHNICAL SERVICES	IN200193239	03/29/19	04/28/19	A	179372.55	AEC01, 2000193239, 1/24-3/8/19 PHASE 2:FEASI
		200197621	04/10/19	05/10/19	A	361573.00	AEC01, 2000197621, 3/21-4/10/19 ALTAMONT RAI
		200207219	05/02/19	06/01/19	A	147400.00	AEC01, 2000207219, 4/11-4/26/19 ALTAMONT RAI
		Vendor's Total ----->				688345.55	
05-19	AIM01 (AIM TO PLEASE JANITORIAL SE44-APR-19		04/24/19	05/24/19	A	3229.33	AIM01, APR-19 JANITORIAL MONTHLY SERVICE
05-19	ALA10 (ALAMEDA COUNTY CLERK)	FY20ENVEX	05/16/19	06/15/19	A	50.00	ALA10, FY2020 ENVIRONMENTAL DECLARATION-EXEM
05-19	ATT02 (AT&T)	12902995	04/13/19	05/13/19	A	387.08	ATT02, 12902995, PAYER #9391035694, 3/13-4/1
		13048170	05/13/19	06/12/19	A	387.24	ATT02, 13048170, PAYER #9391035694, 4/13-5/1
		Vendor's Total ----->				774.32	
05-19	ATT03 (AT&T)	270627402	04/19/19	05/19/19	A	923.58	ATT03, 3270627402, APR-19 INTERNET PRI
		606309400	05/19/19	06/18/19	A	923.58	ATT03, 0606309400, MAY-19 INTERNET PRI
		Vendor's Total ----->				1847.16	
05-19	AVI01 (AMADOR VALLEY INDUSTRIES)	754226	04/30/19	05/30/19	A	384.67	AVI01, 754226, APR-19 GARBAGE PICK UP SERVIC
05-19	BAY09 (BAY WIDE GLASS, INC.)	W045331	05/07/19	06/06/19	A	10000.00	BAY09, W045331, PO #7284 RAPID REPLACE GLASS
05-19	BRO03 (KARLA SUE BROWN)	APR-2019H	05/01/19	05/31/19	A	200.00	BRO03, APR-19 BOD STIPEND
05-19	CAL04 (CALIFORNIA WATER SERVICE)	198041819H	04/18/19	05/18/19	A	314.66	CAL04, 01986555555, BUS WASH 3/19-4/17/19
		257043019H	04/30/19	05/30/19	A	51.63	CAL04, 25755555555, TC FIRE 5/1-5/31/19
		361050119H	05/01/19	05/31/19	A	42.29	CAL04, 36165555555, TC WATER 4/2-4/30/19
		461050119H	05/01/19	05/31/19	A	234.58	CAL04, 46165555555, TC IRRG. 4/2-4/30/19
		475043019H	04/30/19	05/30/19	A	68.84	CAL04, 47555555555, MOA FIRE 5/1-5/31/19
		575043019H	04/30/19	05/30/19	A	68.84	CAL04, 57555555555, CONTRACTOR FIRE 5/1-5/31/19
		909041819H	04/18/19	05/18/19	A	851.39	CAL04, 90986555555, MOA WATER 3/19-4/17/19
		Vendor's Total ----->				1632.23	
05-19	CAL13 (CALIFORNIA TRANSIT)	312019APR	05/16/19	06/15/19	A	2027.89	CAL13, 31-2019-APR, APR-19 INSURANCE CLAIMS
05-19	CAL15 (CALTRONICS BUSINESS SYS)	2775351H	05/17/19	06/16/19	A	237.77	CAL15, 2775351, BIZHUB 4/16-5/15/19
05-19	CEN01 (CENTRUM SOUND SYSTEMS)	25520	04/26/19	05/26/19	A	6030.69	CEN01, 25520, PO# R-1011 TRAVELING SOUND SYS
05-19	CIT06 (CITY OF LIVERMORE SEWER)	BW041619	04/16/19	05/16/19	A	65.70	CIT06, 138143-00, BUS WASH, 3/19-4/16/19
		TC051419	05/14/19	06/13/19	A	43.03	CIT06, 133389-00, TRANSIT CENTER 4/9-5/14/19
		MOA041619	04/16/19	05/16/19	A	291.23	CIT06, 133294-00, MOA SEWER, 3/19-4/16/19
		MOA052119	05/21/19	06/20/19	A	174.43	CIT06, 133294-00, MOA SEWER 4/16-5/21/19
		Vendor's Total ----->				574.39	
05-19	CIT07 (CITY OF LIVERMORE - WATER)	361041619H	04/16/19	05/16/19	A	32.71	CIT07, 139361-00, ATLANTIS SEWER 3/19-4/16/1
		388050719H	05/07/19	06/06/19	A	121.16	CIT07, 139388-00, BUS WASH 4/2-5/7/19
		399041619H	04/16/19	05/16/19	A	21.13	CIT07, 139399-00, ATLANTIS SEWER 3/19-4/16/1
		430041619H	04/16/19	05/16/19	A	164.94	CIT07, 138430-01, ATLANTIS INDOOR 3/19-4/16/
		431050719H	05/07/19	06/06/19	A	38.82	CIT07, 138431-00, ATLANTIS IRRG. 4/2-5/7/19
		432041619H	04/16/19	05/16/19	A	14.34	CIT07, 138432-00, ATLANTIS FIRE 3/19-4/16/19
		Vendor's Total ----->				393.10	
05-19	COO03 (BOB COOMBER)	APR-2019H	05/01/19	05/31/19	A	100.00	COO03, APR-19 BOD STIPEND
05-19	COR01 (CORBIN WILLITS SYSTEMS)	B904151	04/15/19	05/15/19	A	239.45	COR01, B904151, APR-19 SERVICE
		B905151	05/15/19	06/14/19	A	239.45	COR01, B905151, MAY-19 SERVICE
		Vendor's Total ----->				478.90	
05-19	DAY02 (DAY & NIGHT PEST CONTROL)	143031	04/25/19	05/25/19	A	218.00	DAY02, 143031, 4/19/19 RUTAN SERVICE

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05-19	DIR01 (DIRECT TV)	149680668	04/11/19	05/11/19	A	14.00	DIR01, 36149680668, APR-19 SERVICE
		260491538	05/11/19	06/10/19	A	18.25	DIR01, 36260491538, MAY-19 SERVICE
		Vendor's Total ----->				32.25	
05-19	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20190503H	05/10/19	06/09/19	A	40055.45	DIR02, PR DIRECT DEPOSIT 4/20-5/3/19
		20190517H	05/24/19	06/23/19	A	51431.55	DIR02, PR DIRECT DEPOSIT 5/4-5/17/19
		Vendor's Total ----->				91487.00	
05-19	EDW01 (TAMARA EDWARDS)	MAY-2019H	05/30/19	06/29/19	A	55.96	EDW01, APR & MAY-19 EXPENSE REIMBURSE
05-19	EFT01 (ELECTRONIC FUND TRASFERS)	20190503H	05/10/19	06/09/19	A	7349.33	EFT01, FEDERAL TAX 4/20-5/3/19
		20190517H	05/24/19	06/23/19	A	11372.55	EFT01, FEDERAL TAX 5/4-5/17/19
		Vendor's Total ----->				18721.88	
05-19	EME01 (EMERALD LANDSCAPE CO INC)	331858	05/01/19	05/31/19	A	1226.00	EME01, 331858, MAY-19 LANDSCAPING SERVICE
		332374	04/30/19	05/30/19	A	1260.00	EME01, 332374, PO #7246 BACKFLOW TESTING
		332674	04/30/19	05/30/19	A	375.00	EME01, 332674, 4/30/19 RUTAN IRRG. REPAIRS
		Vendor's Total ----->				2861.00	
05-19	EMP01 (EMPLOYMENT DEVEL DEPT)	20190503H	05/10/19	06/09/19	A	2652.29	EMP01, STATE TAX 4/20-5/3/19
		20190517H	05/24/19	06/23/19	A	3808.66	EMP01, STATE TAX 5/4-5/17/19
		Vendor's Total ----->				6460.95	
05-19	FAS01 (FASTSIGNS)	DUB-98843	05/06/19	06/05/19	A	227.24	FAS01, DUB-98843, PO #7280 LAVTA VEHICLE DEC
05-19	FED01 (FedEx)	652714302	04/19/19	05/19/19	A	184.40	FED01, 652714302, APR-19 CC STATEMENT
05-19	GET01 (GETTLER-RYAN INC.)	11491	05/02/19	06/01/19	A	591.01	GET01, 11491, PO #7281 FUEL PUMP REPAIRS
05-19	HAG01 (SCOTT HAGGERTY)	APR-2019H	05/01/19	05/31/19	A	200.00	HAG01, APR-19 BOD STIPEND
05-19	HAN01 (HANSON BRIDGETT MARCUS)	1236143	03/31/19	04/30/19	A	3024.00	HAN01, 1236143, FEB-19 CONTRACT LEGAL FEES
		1236144	03/31/19	04/30/19	A	975.00	HAN01, 1236144, FEB-19 LABOR & PERSONNEL LEG
		1236145	03/31/19	04/30/19	A	1170.00	HAN01, 1236145, FEB-19 ADMIN LEGAL FEES
		1236146	03/31/19	04/30/19	A	2184.00	HAN01, 1236146, FEB-19 RAIL LEGAL FEES
		Vendor's Total ----->				7353.00	
05-19	HAU01 (DAVID HAUBERT)	APR-2019H	05/01/19	05/31/19	A	200.00	HAU01, APR-19 BOD STIPEND
05-19	HOT01 (HOTSY PACIFIC)	63530	04/11/19	05/11/19	A	4335.18	HOT01, 63530, PO #7244 REPAIR BUS WASH-RUTAN
05-19	INT03 (INTERNATL EFFECTIVENESS)	39767	05/03/19	06/02/19	A	140.00	INT03, 39767, PO #6990 TRANSLATION SERVICE 5
05-19	JCO01 (J COMM INC.)	51019	05/10/19	06/09/19	A	15000.00	JCO01, 051019, RAIL AUTHORITY VALLEY LINK VI
05-19	JTH01 (J. THAYER COMPANY)	1355383-0	05/07/19	06/06/19	A	154.53	JTH01, 1355383-0, 5/7/19 PRINTING PAPER
05-19	KKI01 (ALPHA MEDIA LLC)	372224-3	04/30/19	05/30/19	A	1000.00	KKI01, 372224-3, 4/15-4/21/19 TARGETED ADS
		372225-3	04/30/19	05/30/19	A	4000.00	KKI01, 372225-3, 4/8-4/21/19 RADIO ADS
		Vendor's Total ----->				5000.00	
05-19	KOF01 (KOFF & ASSOCIATES)	5286	05/02/19	06/01/19	A	2412.00	KOF01, 5286, PO #7169 COMP STUDY #3
05-19	KUL01 (KADRI KULM)	APR-2019H	04/30/19	05/30/19	A	98.79	KUL01, APR-19 TRAVEL REIMBURSE
05-19	L&D01 (L&D PRINTING INC)	49080	04/18/19	05/18/19	A	650.04	L&D01, 49080, PO #7257 SHELTER INSERTS-12 QT
		49159	05/10/19	06/09/19	A	281.08	L&D01, 49159, PO #7249 FRAUD PROOF STICKERS
		Vendor's Total ----->				931.12	
05-19	LIV10 (LIVERMORE SANITATION INC)	1123548	05/01/19	05/31/19	A	2385.70	LIV10, 1123548, APR-19 GARBAGE SERVICE

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05-19	LTK01 (LTK CONSULTING SERVICES, INC)	5364-003	05/22/19	06/21/19	A	43992.07	LTK01, C5364.01-003, RAIL CONSULTANTS 3/30-4
05-19	MCC01 (TONY McCAULAY)	APR-2019H	05/29/19	06/28/19	A	1537.67	MCC01, APR-19 TRAVEL & EXPENSE REIMBURSE
05-19	MER01 (MERCHANT SERVICES)	TC043019H	05/01/19	05/31/19	A	75.41	MER01, APR-19 TRANSIT CENTER CC FEES
		MOA043019H	05/01/19	05/31/19	A	99.84	MER01, APR-19 MOA CC FEES
		Vendor's Total ----->				175.25	
05-19	MTM01 (MEDICAL TRANSPORTATION MANA)	MAR-2019H	04/04/19	05/04/19	A	122334.68	MTM01, MAR-19 MONTHLY SERVICE
		MTM112128H	05/01/19	05/31/19	A	592.50	MTM01, MTM-112128 4/16-4/30/19
		MTM112129H	05/14/19	06/13/19	A	1556.25	MTM01, MTM-112129 5/6-5/14/19
		MTM112130H	05/29/19	06/28/19	A	1031.25	MTM01, MTM-112130 5/20-5/27/19
		Vendor's Total ----->				125514.68	
05-19	MVT01 (MV TRANSPORTATION, INC.)	100430H	05/03/19	06/02/19	A	378720.32	MVT01, 100430, MAY-19 1ST INSTALL PAYMENT
		100432H	05/04/19	06/03/19	A	378720.32	MVT01, 100432, MAY-19 2ND INSTALL PAYMENT
		MAR-2019H	04/03/19	05/03/19	A	101677.32	MVT01, MAR-19 MONTHLY FIXED ROUTE SERVICES
		Vendor's Total ----->				859117.96	
05-19	NAV01 (CHRISTY NAVARRO)	5-28-19H	05/30/19	06/29/19	A	30.85	NAV01, 5/28/19 ART SHELTER DEDICATION-SNACKS
		MAY-2019H	05/29/19	06/28/19	A	31.64	NAV01, MAY-2019 TRAVEL & EXPENSE REIMBURSE
		5/10TRAVLH	05/10/19	06/09/19	A	27.25	NAV01, 5/10/19 TRAVEL MILEAGE REIMBURSE
		5/2TRAVELH	05/03/19	06/02/19	A	38.15	NAV01, 5/2/19 TRAVEL MILEAGE REIMBURSE
		5/8EXPENSH	05/08/19	06/07/19	A	26.19	NAV01, 5/8/19 EXPENSE REIMBURSEMENT
		Vendor's Total ----->				154.08	
05-19	OAK01 (OAKS BUSINESS PK OWNERS)	3RD QTR19H	05/01/19	05/31/19	A	112.00	OAK01, 2019 1ST & 2ND QTR FEES-TRUE UP
05-19	OFF01 (OFFICE DEPOT)	235318001	04/16/19	05/16/19	A	15.14	OFF01, 302235318001, 4/16/19 OFFICE SUPPLIES
		235521001	04/12/19	05/12/19	A	302.83	OFF01, 302235521001, 4/12/19 OFFICE SUPPLIES
		235522001	04/15/19	05/15/19	A	10.66	OFF01, 302235522001, 4/15/19 OFFICE SUPPLIES
		594184001	05/03/19	06/02/19	A	48.25	OFF01, 310594184001, 5/2/19 OFFICE SUPPLIES
		Vendor's Total ----->				376.88	
05-19	PAC01 (AT&T)	ATT 04/19H	04/13/19	05/13/19	A	102.50	PAC01, ACCT #925-245-0576, 4/13-5/12/19
		ATT040719H	04/07/19	05/07/19	A	33.03	PAC01,ACCT #232-351-6260, CONTRACTOR FIRE 4/
		ATT041119H	04/11/19	05/11/19	A	351.43	PAC01,ACCT #436-951-0106, ATLANTIS T1 4/11-5
		ATT041319H	04/13/19	05/13/19	A	225.31	PAC01,ACCT #925-243-9029, ATLANTIS ALARM 4/1
		Vendor's Total ----->				712.27	
05-19	PAC02 (PACIFIC GAS AND ELECTRIC)	580050819H	05/08/19	06/07/19	A	5718.15	PAC02, 5809326332-3, MOA ELECTRIC 4/2-5/1/19
		606050719H	05/07/19	06/06/19	A	1213.33	PAC02, 6062256368-6, ATLANTIS 3/30-4/30/19
		726050219H	05/02/19	06/01/19	A	1110.95	PAC02, 7264840356-5, RAPID BUS STOPS 3/22-4/
		764041919H	04/19/19	05/19/19	A	120.88	PAC02, 7649646868-7, DOOLAN TWR 3/14-4/14/19
		900041619H	04/16/19	05/16/19	A	1545.37	PAC02, 9007202117-4, MOA GAS 3/15-4/15/19
		Vendor's Total ----->				9708.68	
05-19	PAC11 (PACIFIC ENVIROMENTAL SERV)	1633	05/09/19	06/08/19	A	120.00	PAC11, 1633, APR-19 RUTAN MONTHLY SERVICE
		1634	05/09/19	06/08/19	A	120.00	PAC11, 1634, APR-19 ATLANTIS MONTHLY SERVICE
		Vendor's Total ----->				240.00	
05-19	PAC16 (PACIFIC COAST TRANE)	C22396	04/16/19	05/16/19	A	1600.00	PAC16, C22396, PO #6872 SEMI ANNUAL INSPECT-
		C22419	04/24/19	05/24/19	A	720.00	PAC16, C22419, PO #6873 SEMI ANNUAL INSPECT-
		Vendor's Total ----->				2320.00	
05-19	PAP02 (PAPE MATERIAL HANDLING)	10179240	05/07/19	06/06/19	A	726.89	PAP02, 10179240, PO #7295 FORKLIFT PREVENT M
05-19	PEN01 (JERRY PENTIN)	APR-2019H	05/01/19	05/31/19	A	200.00	PEN01, APR-19 BOD STIPEND
05-19	PER01 (PERS)	20190503CH	05/10/19	06/09/19	A	3319.71	PER01, PERS CLASSIC CONTRIBUTION 4/20-5/3/19
		20190503NH	05/10/19	06/09/19	A	4036.48	PER01, PERS NEW CONTRIBUTION 4/20-5/3/19
		20190517CH	05/24/19	06/23/19	A	3319.71	PER01, PERS CLASSIC CONTRIBUTION 5/4-5/17/19
		20190517NH	05/24/19	06/23/19	A	4036.48	PER01, PERS NEW CONTRIBUTION 5/4-5/17/19
		Vendor's Total ----->				14712.38	

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05-19	PER04 (CALPERS RETIREMENT SYSTEM)	20190503H 20190517H	05/10/19 05/24/19	06/09/19 06/23/19	A A	2102.36 2104.90	PER04, PERS 457 CONTRIBUTION 4/20-5/3/19 PER04, PERS 457 CONTRIBUTION 5/4-5/17/19
		Vendor's Total ----->				4207.26	
05-19	PLA02 (PLANETERIA MEDIA LLC)	16463	05/15/19	06/14/19	A	325.00	PLA02, 16463, PO #7119 WEB HOSTING MAY-19
05-19	PLE05 (PLEASANTON, CITY OF)	1204 1227	04/23/19 05/03/19	05/23/19 06/02/19	A A	2457.81 1951.03	PLE05, 1204, PARATRANSIT ASSESSMENT BILL #74 PLE05, 1227, PARATRANSIT ASSESSMENT BILL #74
		Vendor's Total ----->				4408.84	
05-19	PRO02 (PROFESSIONAL ELECTRIC)	2195 2230	02/14/19 05/08/19	03/16/19 06/07/19	A A	2876.00 1572.00	PRO02, 2195, PO #7106 ELECTRIC & PO #7278 SE PRO02, 2230, PO #7082 EXTERIOR LIGHTING-RUTA
		Vendor's Total ----->				4448.00	
05-19	PRO06 (PROFORMA J.C.L. PRINT ASSOCA)	91005637	04/23/19	05/23/19	A	1994.68	PRO06, A91005637, PO #7254 TIMETABLES-8,500
05-19	RSE01 (R & S ERECTION)	111273	04/30/19	05/30/19	A	359.00	RSE01, 111273-COMR, PO #7279 BAY 5 DOOR SERV
05-19	SCF01 (SC FUELS)	3925748 3931998 3942142 3950308 3954665	04/25/19 05/01/19 05/10/19 05/17/19 05/23/19	05/25/19 05/31/19 06/09/19 06/16/19 06/22/19	A A A A A	21520.28 22387.93 22812.59 23357.07 21511.31	SCF01, 3925748, 4/25/19 FUEL DELIVERY SCF01, 3931998, 5/1/19 FUEL DELIVERY SCF01, 3942142, 5/10/19 FUEL DELIVERY SCF01, 3950308, 5/17/19 FUEL DELIVERY SCF01, 3954665, 5/23/19 FUEL DELIVERY
		Vendor's Total ----->				111589.18	
05-19	SOL01 (SOLUTIONS FOR TRANSIT)	19-0505LA	05/05/19	06/04/19	A	2083.33	SOL01, 19-0505 LAVTA, APR-19 CLIPPER ANALYSI
05-19	STA13 (STAPLES CREDIT PLAN)	MAY-2019H	05/09/19	06/08/19	A	682.92	STA13, MAY-19 CC STATEMENT
05-19	STA19 (STATE OF CALIFORNIA-DEPT OF	19008332	05/16/19	06/15/19	A	40000.00	STA19, 19008332, RAIL PROJ 04-0419000266-DEP
05-19	STE04 (JONATHAN STEKETEE)	0422-0516H 0520-0521H MAY-19PERH	05/29/19 05/29/19 04/30/19	06/28/19 06/28/19 05/30/19	A A A	1456.84 830.01 330.00	STE04, 0422-0516, TRAVEL & EXPENSE REIMBURSE STE04, 5/20-5/21/19 TRAVEL & EXPENSE REIMBUR STE04, MAY-19 URBANISM NEXT CONFERENCE-PER D
		Vendor's Total ----->				2616.85	
05-19	TAQ01 (TAQUIZAS SPEEDY GARCIA)	2018-APPu	05/13/19	/ /		2112.00	Ck# 020915 Reversed
05-19	TAX07 (ASMA SYEDA)	4-27-19H 0413-0417H 0427-0521H	05/16/19 05/06/19 05/29/19	06/15/19 06/05/19 06/28/19	A A A	23.80 181.71 162.19	TAX07, PARATAXI REIMBURSE 4/27/19 TAX07, PARATAXI REIMBURSE 4/13-4/17/19 TAX07, PARATAXI REIMBURSE 4/27-5/21/19
		Vendor's Total ----->				367.70	
05-19	TAX14 (KAREN ADAMS)	0412-0503H 0507-0517H	05/16/19 05/29/19	06/15/19 06/28/19	A A	139.19 107.40	TAX14, PARATAXI REIMBURSE 4/12-5/3/19 TAX14, PARATAXI REIMBURSE 5/7-5/17/19
		Vendor's Total ----->				246.59	
05-19	TAX67 (CHRISTEL RAGER)	0403-0430H	05/16/19	06/15/19	A	161.50	TAX67, PARATAXI REIMBURSE 4/3-4/30/19
05-19	TAX71 (MARY RARIDON)	5-3-19H	05/29/19	06/28/19	A	28.05	TAX71, PARATAXI REIMBURSE 5/3/19
05-19	TAX76 (MARY ANN HANDZUS)	0406-0514H	05/29/19	06/28/19	A	112.20	TAX76, PARATAXI REIMBURSE 4/6-5/14/19
05-19	TAX91 (VIVIAN MARIE MILLER)	0307-0511H	05/29/19	06/28/19	A	255.85	TAX91, PARATAXI REIMBURSE 3/7-5/11/19
05-19	TEL01 (TPx COMMUNICATIONS)	115928528	04/30/19	05/30/19	A	2059.24	TEL01, 115928528-0, 5/1-5/31/19 SERVICE
05-19	TNT01 (TNT FIRE PROTECTION INC)	2019-4790 2019-4791 2019-4792 2019-4827	02/22/19 02/22/19 02/22/19 03/06/19	03/24/19 03/24/19 03/24/19 04/05/19	A A A A	300.00 300.00 300.00 1275.00	TNT01, 2019-4790, PO #7147 ANNUAL ATLANTIS I TNT01, 2019-4791, PO #7147 ANNUAL TC INSPECT TNT01, 2019-4792, PO #7147 ANNUAL RUTAN INSP TNT01, 2019-4827, PO #7179 REPLACEMENT SPRIN
		Vendor's Total ----->				2175.00	

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05-19	TOL06 (TOLAR MFR CO INC)	13032	05/07/19	06/06/19	A	5468.70	TOL06, 13032, PO #7230 SHELTER REPAIRS-INSUR
05-19	TRA12 (TRAPEZE SOFTWARE GROUP)	CK#020754C	05/20/19	06/19/19	A	10215.08	TRA12, DUPLICATE CK #020754 CREDIT
		MA0000600	05/13/19	06/12/19	A	137345.00	TRA12, MA0000000600, PO #7293 TRANSIT MASTER
		TPMAG6113	04/28/19	05/28/19	A	20731.00	TRA12, TPMAG6113, PO #7290 TRAPEZE FX-LITE F
		TPMAG6114	04/28/19	05/28/19	A	11472.00	TRA12, TPMAG06114, PO #7292 TRAPEZE FX-MON F
		Vendor's Total ---->				159332.92	
05-19	TRE01 (MICHAEL TREE)	MAR-APR19H	05/01/19	05/31/19	A	1868.81	TRE01 MAR-19 THRU APR-19 RAIL MILEAGE REIMBU
		NOV-FEB19H	05/01/19	05/31/19	A	1911.32	TRE01, NOV-18 THRU FEB-19 RAIL MILEAGE REIMB
		Vendor's Total ---->				3780.13	
05-19	TUR02 (RON TURLEY ASSOCIATES, INC)	54999	05/01/19	05/31/19	A	1454.63	TUR02, 54999, PO #7276 ANNUAL MAINTENANCE FY
05-19	TX133 (SAROJA IYER)	0321-0411	05/06/19	06/05/19	A	254.75	TX133, PARATAXI REIMBURSE 3/21-4/11/19
		0414-0415	05/29/19	06/28/19	A	13.00	TX133, PARATAXI REIMBURSE 4/14-4/15/19
		Vendor's Total ---->				267.75	
05-19	TX136 (VIRGINIA REID)	0308-0403	05/16/19	06/15/19	A	102.43	TX136, PARATAXI REIMBURSE 3/8-4/3/19
05-19	TX156 (YVONNE BRETOI)	0409-0430	05/16/19	06/15/19	A	88.40	TX156, PARATAXI REIMBURSE 4/9-4/30/19
05-19	TX168 (EVELYN WRIGHT)	0323-0330	05/06/19	06/05/19	A	80.00	TX168, PARATAXI REIMBURSE 3/23-3/30/19
		0406-0427	05/16/19	06/15/19	A	160.00	TX168, PARATAXI REIMBURSE 4/6-4/27/19
		Vendor's Total ---->				240.00	
05-19	TX192 (PATRICIA LOVELOCK)	0207-0423	05/16/19	06/15/19	A	42.50	TX192, PARATAXI REIMBURSE 2/7-4/23/19
05-19	TX204 (DONALD ALLMER)	0206-0221	05/16/19	06/15/19	A	33.15	TX204, PARATAXI REIMBURSE 2/6-2/21/19
05-19	WOE01 (ROBERT L. WOERNER)	APR-2019H	05/01/19	05/31/19	A	300.00	WOE01, APR-19 BOD STIPEND
		Total of Purchases ->				2347076.62	

AGENDA

ITEM 5C

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Resolution Authorizing Investment of Livermore Amador Valley Transit Authority (LAVTA) Monies in the State of California Local Agency Investment Fund (LAIF)

FROM: Tamara Edwards, Director of Finance

DATE: July 1, 2019

Action Requested

Approval of the attached Resolution 17-2019 reauthorizing investment of LAVTA funds in LAIF.

Background

In 1996 the California legislature enacted a new law under the California Government Code to improve accountability for investments made by public agencies. (This was in response to the financial problems in Orange County at the time.) This law, in part, requires that public entities annually prepare and adopt an investment policy at a public meeting. Attached for your review and approval is a resolution adopting LAVTA's current investment policy, which was first adopted by the board of Directors in February 1986.

Discussion

In 1986 when LAVTA made the decision to utilize the LAIF for investment purposes, that decision was based on a number of considerations which included the fact that there are no qualified positions within the Authority's organization to make day-to-day investment decisions. Since that has not changed over the years, nor is it anticipated that the organization will likely have such expertise in the future, Staff recommends that LAVTA continue to utilize LAIF for ongoing investments.

There is no change in the recommendation for this year's resolution in the authorization to order the deposit or withdrawal of monies in LAIF, and includes LAVTA's Executive Director, Michael Tree, and Tamara Edwards, Director of Finance.

Budget

No budget impact.

Next Steps

Upon Board approval, this Resolution will be provided to LAIF and kept on record as required.

Recommendation

The Finance and Administration Committee recommends that the Board of Directors adopt the attached Resolution 17-2019 reauthorizing investment of LAVTA monies in LAIF.

Attachments:

1. Resolution 17-2019 Authorizing Investment of Livermore Amador Valley Transit Authority Monies in the State of California Local Agency Investment Fund

Approved: _____

RESOLUTION NO. 17-2019

**RESOLUTION AUTHORIZING INVESTMENT OF
LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
MONIES IN LOCAL AGENCY INVESTMENT FUND**

WHEREAS, pursuant to Chapter 730 of the Statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Livermore Amador Valley Transit Authority does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purposes of investment as stated therein as in the best interests of the Livermore Amador Valley Transit Authority ;

THEREFORE, BE IT RESOLVED that the Board of Directors does hereby authorize the deposit and withdrawal of Livermore Amador Valley Transit Authority monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein;

BE IT FURTHER RESOLVED that the following Livermore Amador Valley Transit Authority officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

Michael S. Tree
Executive Director

Tamara Edwards
Director of Finance

PASSED AND ADOPTED by the Board of Directors of the Livermore Amador Valley Transit Authority of the State of California on the 1st day of July 2019.

David Haubert, Board Chair

ATTEST:

Michael Conneran, Legal Counsel

AGENDA

ITEM 5D

STAFF REPORT

SUBJECT: Contract Extension with MTM, Inc.

FROM: Michael Tree, Executive Director

DATE: July 1, 2019

Action Requested

The Projects and Services Committee recommend to the Board of Directors to authorize the Executive Director to extend the contract with MTM, Inc. by one (1) year.

Background

MTM, Inc. (MTM) is the current paratransit provider for LAVTA. The contract with MTM started in 2014 and is currently in the 2nd year of 4 optional contract extension years.

Discussion

LAVTA at their sole discretion can extend the contract with MTM awarded from RFP # 2013-03.

Given current service quality and cost, it is in the best interest of LAVTA to extend the contract with MTM rather than go out to bid for the paratransit service.

Budget

The budget FY20 has allocations in the budget for the increase in cost to the paratransit services.

Fiscal Impact

The cost of the contract will increase by two percent (2%) as per the agreement with MTM for additional contract years. The increase has been budgeted for FY20.

Recommendation

The Projects and Services Committee recommend to the Board of Directors to Authorize the Executive Director to extend the current contract with MTM, Inc. for one (1) additional year.

Submitted: _____

AGENDA

ITEM 5E

STAFF REPORT

SUBJECT: New Joint Powers Agreement for CalTIP

FROM: Michael Tree, Executive Director

DATE: July 1, 2019

Action Requested

The Finance and Administration Committee recommend to the Board of Directors passage of the attached Resolution No. 19-2019 acknowledging the Livermore Amador Valley Transit Authority approval of the amended Joint Powers Agreement forming the California Transit Systems Joint Powers Authority and authorizing the Executive Director to sign the amended Agreement.

Background

The Livermore Amador Valley Transit Authority joined California Transit Systems Joint Powers Authority (CalTIP or Authority) in 1999 to obtain liability and vehicle physical damage coverage and risk management services through jointly pooling resources with the other transit agencies that are members of the Authority. CalTIP has provided competitive rates and needed risk management services over the years. As were many other self-insurance pools, CalTIP was formed in 1987 during a difficult time for public entities to obtain coverage from the insurance market. Although the difficulty of obtaining insurance from the standard markets eventually waned, the coverage provided by the insurance industry usually was not tailored to the specific needs of the public entities and did not provide the tailored risk management services.

CalTIP was formed with the signing of a joint powers agreement by each of its members. The Agreement was drafted in 1987 and was last amended in May 2011 to align the document with current operations and practices of the authority at that time. The document has not been updated since then.

The current amendments to the Agreement are the result of discussions with CalTIP's Oversight Committee and Board to address CalTIP's ongoing challenges associated with achieving certain quorum requirements at Board meetings in order to conduct business and to ensure the governing documents align with CalTIP's current practices and procedures.

CalTIP's draft Agreement and Bylaws with changes shown in redline were distributed to all CalTIP members on April 3, 2019, to provide members with time to review the changes, provide comments, and ask questions.

At its April 18th meeting, the CalTIP Board approved submitting the amended Joint Powers Authority Agreement to the Parties for approval. In addition, the CalTIP Board approved the Bylaws as amended to become effective upon approval of the Agreement. While the CalTIP Board has the authority to approve the amendments to the CalTIP Bylaws, because the Agreement makes reference to that document, it has been included for informational purposes.

Discussion

The Agreement needs to be adopted by the governing bodies of at least three-fourths of the members of CalTIP, although CalTIP believes it best to have all members adopt the amended Agreement. The amendments are intended to address ongoing challenges with quorum requirements and provide the CalTIP Board the flexibility and ability to make decisions and carry-forth initiatives in a more expeditious manner to the benefit of the organization. Each member, including the Livermore Amador Valley Transit Authority has representation on the CalTIP Board of Directors and each director has similar interests in the operations of CalTIP because each member is a transit agency similar to the Livermore Amador Valley Transit Authority. Thus, staff respectfully requests the Board of Directors to pass the attached Resolution No. 19-2019.

Financial Impact

None

Recommendation

The Finance and Administration Committee recommend to the Board of Directors passage of the attached Resolution No. 19-2019 acknowledging the Livermore Amador Valley Transit Authority approval of the amended Joint Powers Agreement forming the California Transit Systems Joint Powers Authority and authorizing the Executive Director to sign the amended Agreement.

Attachments:

1. Resolution 19-2019
2. Comparison Chart of JPA Agreements
3. Amended CalTIP Joint Powers Agreement – 2019
4. Amended CalTIP Bylaws – 2019

Submitted: _____

RESOLUTION NO. 19-2019

RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE AMADOR VALLEY
TRANSIT AUTHORITY APPROVING THE AMENDED JOINT POWERS AUTHORITY
AGREEMENT FORMING THE CALIFORNIA TRANSIT SYSTEMS JOINT POWERS
AUTHORITY

WHEREAS, on the 4th day of October 1999, by its Resolution No. 15-99, the Board of Directors approved entering into an agreement that provided for the creation of the California Transit Systems Joint Powers Authority (hereinafter CalTIP) for the purpose of jointly funding tort liabilities and other losses and providing risk management services to reduce such losses;

WHEREAS, CalTIP has provided the Livermore Amador Valley Transit Authority coverage for such liabilities including losses to vehicles at overall cost-effective pricing;

WHEREAS, the Board of Directors of the Livermore Amador Valley Transit Authority finds it is in its best interest to continue its participation in CalTIP and obtain liability coverage and risk management services from CalTIP;

WHEREAS, the joint powers authority agreement of CalTIP has retained its original form as drafted in 1987 and amended in 2011 and there have been changes in operations of CalTIP since that time;

WHEREAS, the Board of Directors recognizes the need to amend the CalTIP joint powers authority agreement to enable CalTIP to effectively govern the organization and adapt to changes in the environment in which CalTIP operates.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Livermore Amador Valley Transit Authority accepts the changes to the joint powers authority agreement as presented, and

BE IT FURTHER RESOLVED that the Board of Directors authorizes the Executive Director to sign the amended joint powers authority agreement that shall enable the Livermore Amador Valley Transit Authority to continue to enjoy the joint self-insurance and risk management programs provided by CalTIP.

THIS RESOLUTION DULY PASSED this 1st day of July, 2019.

BY _____
David Haubert, Chair

ATTEST _____
Michael Tree, Executive Director

California Transit Systems Joint Powers Authority
Comparison of JPA Agreements – Current versus Proposed

Current to Proposed:

Current JPA Reference	Changes in Proposed JPA	Proposed JPA Reference
Page 1, Lines 1 - 3	Changing the opening paragraph prior to recitals for clarification purposes.	Page 1, Lines 1 - 3
Page 1, Line 27	Adding language to clarify the amended Agreement will become effective as soon as three-quarters of the current Parties to the Agreement approve the Agreement.	Page 1, Lines 26 - 27
Page 2, Lines 81 - 83	Article IV – Term of Agreement: Adding language to clarify the agreement is effective as amended from time to time.	Page 2, Lines 85 - 87
Page 3, Line 111 - 112	Article VII – Governing Documents: Including language stating the amended Bylaws are attached to the document and noting they will be deemed adopted upon the effective date of the Agreement. (The Board has the authority to adopt the Bylaws; however, because some of the amendments to the Bylaws dovetail with the amendments to the Agreement, the Board adopted the amended Bylaws to become effective upon the effective date of the Agreement). The language was also changed to clarify the Board may amend the Bylaws.	Page 3, Lines 113 - 114
Page 3, Line 130	Article VIII – Responsibilities of the Parties: Clarifying one or more Alternates may be appointed to the Board, which is CalTIP's current practice.	Page 3, Line 134
Page 4, Lines 148 - 154	Article X – Board of Directors: Adding language to maintain consistency regarding appointment of "one or more Alternates" to the Board, referring to the Bylaws for specifics regarding the constitution of the Board of Directors, and removing the specifics from the Agreement.	Page 4, Lines 153 - 154
Page 5, Line 202 - 203	Article XVI – New Parties: Removing the quorum requirement from this section of the Agreement. Specifics regarding the quorum requirement are contained in the amended Bylaws. (The Bylaws require a two-thirds affirmative vote of the Board present and voting).	N/A
Page 6, Lines 221 - 223	Article XVIII – Expulsion: Removing the quorum requirement from this section of the Agreement and referencing the Bylaws. (The Bylaws require a three-fourths vote of the Board present and voting). Adding language to clarify written notice of such action will be provided to the expelled Party at least 90 days prior to the effective date of the expulsion.	Page 6, Lines 220 - 222
N/A	Article XXII – Notices: Adding language stating notices of meetings may be provided via e-mail.	Page 7, Lines 290 - 291
Page 7, Line 303	Article XXV – Amendments: Changing the approval requirement to amend the Agreement from three-fourths of the Parties to two-thirds of the Parties for future amendments.	Page 7, Line 310

CALIFORNIA TRANSIT SYSTEMS

JOINT POWERS AUTHORITY

JOINT POWERS AUTHORITY AGREEMENT

May 2011

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JOINT POWERS AUTHORITY AGREEMENT

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1 This Agreement is executed in the State of California by and among those public entities which are
2 parties signatory to this Agreement. All parties signatory to this Agreement shall hereinafter be called
3 "Party" [collectively "Parties"].

4 5 **RECITALS**

6
7 **Whereas**, Article 1, Chapter 5, Division 7, Title 1 of the California Government Code (Section 6500 et
8 seq.) permits two or more public entities, by agreement, to exercise jointly powers common to the
9 contracting parties; and

10
11 **Whereas**, it is the mutual benefit of the Parties and in the public interest that the Parties join together
12 to provide:

- 13
- 14 • Pooling of their self-insured losses caused by injury to, or disease of, a person or damage to
 - 15 property;
 - 16 • Sharing the cost of excess insurance or reinsurance, if any, or pooling with other joint powers
 - 17 authorities or public entity pooling arrangement; and
 - 18 • Sharing the administration of the Authority created by this document.
- 19

20 **Whereas**, each Party desires to enter into this Agreement with each of the other Parties for the purpose
21 of joint risk sharing and/or insuring against various risk of loss jointly, rather than individually;

22
23 **NOW, THEREFORE, IT IS AGREED AS FOLLOWS:**

24 25 **AGREEMENT**

26
27 This amended Agreement replaces the original Agreement and any prior amendments that may exist.

28
29 This Agreement is made under the authority of Government Code Section 6500 et seq. between the
30 undersigned public entities, after the governing boards of the entities determine that it is in their best
31 interest to execute this Agreement.

32 33 **ARTICLE I - PURPOSE**

34
35 The purpose of this Agreement is to exercise jointly powers common to each Party by:

- 36
- 37 • Creating an authority under Government Code Section 6500 et seq., a public entity that is
 - 38 separate and apart from the Parties, to be known as the California Transit System Joint Powers
 - 39 Authority, to administer a self-insurance pool,
 - 40 • Sharing losses and purchase as a group, insurance or reinsurance and participate in other joint
 - 41 powers authorities or other public entity pooling arrangements,
 - 42 • Maintaining funds sufficient to pay the losses to which the Parties agree to share through a
 - 43 Coverage Program, and
 - 44 • Purchasing jointly administrative and other services, including risk management, loss
 - 45 prevention, and legal defense in connection with the Coverage Programs.

46 **ARTICLE II - CREATION OF THE CALIFORNIA TRANSIT SYSTEMS JOINT POWERS AUTHORITY**

47
48 Pursuant to Government Code Section 6500 et seq., the Parties to this Agreement hereby create a public
49 entity separate and apart from the Parties. This public entity created by this Agreement shall be known
50 as the California Transit Systems Joint Powers Authority.
51

52 **ARTICLE III - DEFINITIONS**

- 53
54 1. "Authority" shall mean the California Transit Systems Joint Powers Authority.
55 2. "Board" or "Board of Directors" shall mean the governing board of the Authority.
56 3. "Coverage Programs" shall mean programs as defined and adopted by the Board which may, but
57 need not be limited to pooled risk programs, group purchase of insurance or reinsurance, or
58 participation in other public entity pooling programs.
59 4. "Coverage Program Documents" shall mean the Master Program Document defining the policies
60 and procedures of the program and the Memorandum of Coverage defining the coverage
61 provided by the program.
62 5. "Contributions" shall mean payments by Members to the Authority, for other than interest,
63 penalties paid, or reimbursements for payments made on behalf of the Member, for which the
64 Authority is not liable.
65 6. "Governing Documents" shall be those documents described in Article VII, Governing
66 Documents.
67 7. "Member" or collectively "Members" shall mean a Party who is participating in a particular
68 Coverage Program.
69 8. "Party" shall mean a signatory to this Agreement.
70 9. "Officer" shall mean an officer of the Authority as defined in Article XIII.
71

72 **ARTICLE IV - PARTIES TO THIS AGREEMENT**

73
74 Each Party to this Agreement certifies that it intends to, and does, contract with all other Parties who
75 are signatories to this Agreement, and any signatories that may sign this Agreement in the future,
76 pursuant to Article XVI. The withdrawal of any Party to this Agreement shall not affect this Agreement
77 as respects the remaining Parties and those remaining Parties' intent to be bound by this Agreement.
78

79 **ARTICLE V - TERM OF AGREEMENT**

80
81 As authorized by Government Code Section 6510, this Agreement was effective from May 1, 1987 and
82 shall stay in full force, as is, as amended on May 1, 2012 or any other subsequent amendments, until
83 terminated in accordance with Article XX.
84
85
86
87

88 **ARTICLE VI - POWERS OF THE AUTHORITY**

89
90 The powers of the Authority shall be the powers enjoyed by the County of Nevada or, if the County of
91 Nevada is no longer a Party to this Agreement then, the County of Siskiyou, and is authorized to do all
92 acts necessary to fulfill the purposes of this Agreement including, but not limited to, the following:
93

- 94 1. Make and enter into contracts;
95 2. Incur debts, liabilities and obligations, but no debt, liability or obligation of the Authority is the
96 debt, liability or obligation of any Party except as otherwise provided;
97 3. Acquire, hold or dispose of real and personal property;
98 4. Receive contributions and donations of property, funds, services and other forms of assistance
99 from any source;
100 5. Assess Parties as deemed appropriate by the Board;
101 6. Sue and be sued in its own name;
102 7. Acquire, construct, manage and maintain buildings; and
103 8. Lease real or personal property including property of a Party, and receive, collect, invest and
104 disburse monies.
105

106 These powers shall be executed in a manner provided by appropriate law and as set forth in this
107 Agreement.
108

109 **ARTICLE VII - GOVERNING DOCUMENTS**

110
111 The Board of Directors shall adopt Bylaws consistent with this Agreement and applicable law to govern
112 the operations of the Authority. The Board of Directors may adopt Coverage Program Documents,
113 consistent with this Agreement and the Bylaws. These Coverage Program Documents define the
114 Coverage Programs, the Members rights and duties, the Authority's rights and duties, and the
115 operations of the programs. The Board may also adopt policies and procedures, consistent with this
116 Agreement, the Bylaws, or Coverage Program Documents, to assist in the governance of the Authority's
117 operations and activities. The Agreement, the Bylaws, Coverage Program Documents and policies and
118 procedures adopted by the Board shall constitute the Governing Documents of the Authority.
119

120 Unless otherwise stated, a Governing Document may be amended by a majority of the Board of
121 Directors at a duly noticed regular or special Board meeting.
122

123 **ARTICLE VIII - RESPONSIBILITIES OF THE PARTIES**

124
125 The Parties to this Agreement shall have the following responsibilities:
126

- 127 1. To abide by the terms of this Agreement and other Governing Documents;
128 2. To cooperate fully with the Authority in the settlement of claims;
129 3. To pay Contributions, assessments, or other charges promptly to the Authority when due; and
130 4. To appoint a Director and an Alternate to the Board of Directors and to reappoint those
131 positions upon the departure of anyone from those positions.

132 **ARTICLE IX - POWERS RESERVED UNTO THE PARTIES**

133
134 The Parties reserve unto themselves the following powers:

- 135
136 1. To amend this Agreement;
137 2. Appoint the Representatives and Alternates to the Board of Directors; and
138 3. To terminate the Authority in accordance with Article XX.
139

140 **ARTICLE X - BOARD OF DIRECTORS**

141
142 There shall be a Board of Directors to govern the affairs of the Authority. The Board of Directors shall
143 have all the powers of the Authority except those specifically reserved to the Parties. The Board of
144 Directors shall have the authority to create committees as deemed necessary for the operations of the
145 Authority. The Board has the power to delegate any and all of its powers, not specifically reserved
146 exclusively to the Board, to a committee or an Officer of the Authority.
147

148 The Board of Directors shall consist of one Director and one Alternate from each Party to this
149 Agreement. The Party shall appoint by official action an officer or employee of the Party to be the
150 Director and such appointment shall remain in effect until such time as the Party appoints another to be
151 the Director. The Party shall appoint by official action an officer or employee of the Party to be the
152 Alternate and such appointment shall remain in effect until such time as the Party appoints another to
153 be the Alternate. Each Director shall have one vote, and each Alternate shall have one vote only if the
154 Director for which he/she is an Alternate is absent from the meeting.
155

156 **ARTICLE XI - DUTIES OF THE BOARD NOT DELEGABLE**

157
158 The Board may not delegate to any committee, office or person the authority to:

- 159
160 1. Adopt, amend or alter the Bylaws;
161 2. Adopt the Authority's Annual Budget;
162 3. Create a Coverage Program;
163 4. Accept a Party to this Agreement; or
164 5. Expel a Party to this Agreement.
165

166 **ARTICLE XII - BOARD MEETINGS AND RECORDS**

167
168 The Board of Directors shall hold at least one meeting each fiscal year. Regular and special meetings
169 may be called in accordance with the Bylaws of this Authority and applicable laws. All meetings shall be
170 open to the public except as permitted by Government Code Section 54950 et seq. The Secretary shall
171 keep full and complete minutes of all Board meetings.
172
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175

176 **ARTICLE XIII - OFFICERS OF THE AUTHORITY**

177
178 The Board shall elect one of its members as Chairperson and one as Vice Chairperson. The Board shall
179 appoint a Secretary. The duties of the Chairperson, Vice Chairperson and Secretary shall be defined in
180 the Bylaws.

181
182 In lieu of the designation of a treasurer and auditor as per Government Code Section 6505.6, the Board
183 shall elect a Treasurer, who shall have, among other duties defined in the Bylaws, the duties of the
184 treasurer and auditor as described in Government Code Section 6505.5.

185
186 The Board may appoint other officers of the Authority as described in the Bylaws.
187

188 **ARTICLE XIV - ANNUAL BUDGET**

189
190 Pursuant to Government Code Section 6508, the Board shall approve a budget for any given fiscal year
191 prior to the inception of that year.
192

193 **ARTICLE XV - ADMINISTRATION OF FUNDS**

194
195 The Authority shall be responsible for the strict accountability of all funds and reports of all receipts and
196 disbursements in conformity with Government Code Section 6505. All funds of the Authority may be
197 held in common although there shall be a separate accounting for funds of each Coverage Program.
198

199 **ARTICLE XVI - NEW PARTIES**

200
201 Prospective Parties may apply to the Board of Directors at any time. The Board shall have the power to
202 accept a prospective Party, after reviewing their application, with at least two-thirds affirmative vote of
203 the entire Board. The membership shall become effective upon the Board's approval and the signing of
204 this Agreement, participation in all mandatory Coverage Programs, and compliance with any and all
205 other requirements imposed upon membership by the Bylaws or other Governing Documents.
206

207 **ARTICLE XVII - WITHDRAWAL**

208
209 A Party to this Agreement may not withdraw as a party to this Agreement prior to being a Party for at
210 least three full fiscal years. A Party, who has been a Party for at least three full fiscal years, may
211 withdraw from this Agreement only on the completion of a fiscal year. The Party must provide the
212 Chairperson written notice of intent to withdraw at least six-months prior to withdrawal. The Party may
213 rescind its notice of intent to withdraw at any time prior to ninety-days prior to the commencement of
214 the next fiscal year. The Board may authorize rescission of the intent to withdraw upon a Party's request
215 pursuant to the Bylaws at any time.
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ARTICLE XVIII - EXPULSION

The Authority may expel a Party to this Agreement as a Party by a three-fourth vote of the entire Board. The Party shall be given written notice of such action of the Board at least ninety-days prior to the expulsion.

ARTICLE XIX - EFFECT OF EXPULSION OR WITHDRAWAL

Pursuant to Government Code Section 6512.2, termination of any Party to this Agreement as a Party shall not be construed to be completion of the purpose of the Agreement and shall not require the return of any Contributions, payments or advances made by the Party until the Agreement is rescinded or terminated by all Parties in accordance with Article XX.

Termination of a Party to this Agreement as a Party shall not terminate its continuing responsibilities defined in any Governing Document or Coverage Program Document for the period of time in which the Party participated, including, but not limited to:

1. Cooperate fully with the Authority in the investigation and settlement of a claim;
2. Pay any Contributions, retentions or deductibles, assessments or other charges which are due and payable; and
3. Provide any statistical or loss experience data and other information as may be necessary for the Authority to carry out the purpose of this Agreement.

ARTICLE XX - TERMINATION AND DISTRIBUTION

This Agreement may be terminated at any time with written consent of three-fourths of the Parties; provided, however, that this Agreement and the Authority shall exist for the purpose of disposing of all claims, distribution of assets and any other functions necessary to wind up the affairs of the Authority. The Board shall be vested with all the powers of the Authority for the purposes of winding down and dissolving the business affairs of the Authority, including the power to assess past and present Parties in accordance with Coverage Program Documents.

In accordance with Government Code Section 6512, all assets of the Authority shall be distributed among those who were Parties within ten years of termination, in proportion to the Parties' Contributions. The Board shall determine when claims and liabilities are sufficiently realized as to not jeopardize the payment of any claim or liability that may arise in the future.

ARTICLE XXI - LIABILITY AND INDEMNIFICATION

Pursuant to Government Code Section 6508.1, the debts, liabilities and obligations of the Authority shall not constitute debts, liabilities or obligations of any Party, except to the extent and in the proportions, imposed by the Bylaws or other Governing Documents. Each Party is independent of every other Party and of the Authority and not the agent of any Party or of the Authority. In contemplation of the provisions of Section 895.2 of the California Government Code, imposing certain tort liability jointly

upon public entities, solely by reason of a joint powers agreement as defined in Section 895 of that code, each Party, as between each other, pursuant to the authorization contained in Section 895.4 and 895.6 of that code, does hereby assume the full liability imposed upon it, or any of its officers, agents, or employees by law for injury caused by a negligent or wrongful act or omission occurring in the performance of this Agreement, to the same extent that such liability would be imposed in the absence of Section 895.2 of the California Government Code. To achieve the above-stated purpose, each Party shall indemnify and hold harmless each other Party for any loss, costs, or expense that may be imposed upon such other Party solely by virtue of Section 895.2. The provisions of Section 2778 of the California Civil Code are made a part of this Agreement as if set forth fully in this Agreement.

The members of the Board of Directors and the Officers and employees of the Authority shall act in good faith and in the best interests of the Authority in the performance of their duties. The members of the Board of Directors and Officers and employees shall be liable for an act or omission within the scope of their employment with the Authority as a public entity only in the event that they act or fail to act because of actual fraud, corruption, or malice. No member shall be liable for any actions taken or omissions by another member of the Board. Funds of the Authority shall be used to defend and indemnify members of the Board, Officers, and employees for any act or omission pursuant to the provisions of the Government Code Section 910 to 996.6, inclusive. The Authority may purchase insurance covering acts or omissions of the Board of Directors, Officers, and employees.

ARTICLE XXII - NOTICES

Notices to any or all Parties shall be sufficient if mailed to their respective addresses on file with the Authority. Notice to the Authority shall be sufficient if mailed to the official address of the Authority as established by Resolution.

ARTICLE XXIII - PROHIBITION AGAINST ASSIGNMENT

No Party may assign any right, claim, or interest it may have under this Agreement, and no creditor, assignee, or third party beneficiary of the Party shall have any right, claim or title to any part, share, interest, fund, premium, or asset of the Authority.

ARTICLE XXIV - ARBITRATION

Any controversy between the Parties hereto arising out of this Agreement shall be submitted to arbitration, and such arbitration shall comply with and be governed by the provisions of the California Arbitration Act, Sections 1280 through 1294.2 of the California Code of Civil Procedure.

ARTICLE XXV - AMENDMENTS

This Agreement may be amended at any time by approval of three-fourths of the Parties.

ARTICLE XXVI - AGREEMENT COMPLETE

The foregoing constitutes the full and complete agreement of the Parties. There are no oral understandings or agreements not set forth in writing herein.

In Witness Whereof, the undersigned Party hereto has executed this Agreement on the date indicated below:

Date: _____

By: _____

Printed Name of Authorized Signor

Signature of Authorized Signor

Title of Authorized Signor

Name of Agency

CALIFORNIA TRANSIT SYSTEMS

JOINT POWERS AUTHORITY

AMENDED AND RESTATED
JOINT POWERS AUTHORITY AGREEMENT

As Amended 2019

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1 This Amended and Restated Joint Powers Agreement ("Agreement") is executed by and among those
2 public entities which are signatories to this Agreement. Such parties shall hereinafter be referred to
3 individually as "Party" or collectively, "Parties."

4 **RECITALS**

5
6 **Whereas**, Article 1, Chapter 5, Division 7, Title 1 of the California Government Code (Section 6500 et
7 seq.) permits two or more public entities, by agreement, to exercise jointly powers common to the
8 contracting parties; and

9
10 **Whereas**, it is the mutual benefit of the Parties and in the public interest that the Parties join together
11 to provide:

- 12
- 13 • Pooling of their self-insured losses caused by injury to, or disease of, a person or damage to
 - 14 property;
 - 15 • Sharing the cost of excess insurance or reinsurance, if any, or pooling with other joint powers
 - 16 authorities or public entity pooling arrangement; and
 - 17 • Sharing the administration of the Authority created by this document.
- 18

19 **Whereas**, each Party desires to enter into this Agreement with each of the other Parties for the purpose
20 of joint risk sharing and/or insuring against various risk of loss jointly, rather than individually;

21
22 **NOW, THEREFORE, IT IS AGREED AS FOLLOWS:**

23 **AGREEMENT**

24
25
26 This amended Agreement replaces and restates in its entirety the Agreement and any prior amendments
27 that may exist and is effective upon approval by three-quarters of the current Parties to the Agreement.

28
29 This Agreement is made under the authority of Government Code Section 6500 et seq. between the
30 undersigned public entities, after the governing boards of the entities determine that it is in their best
31 interest to execute this Agreement.

32 **ARTICLE I - PURPOSE**

33
34
35
36 The purpose of this Agreement is to exercise jointly powers common to each Party by:

- 37
- 38 • Creating an authority under Government Code Section 6500 et seq., a public entity that is
 - 39 separate and apart from the Parties, to be known as the California Transit System Joint Powers
 - 40 Authority, to administer a self-insurance pool,
 - 41 • Sharing losses and purchase as a group, insurance or reinsurance and participate in other joint
 - 42 powers authorities or other public entity pooling arrangements,
 - 43 • Maintaining funds sufficient to pay the losses to which the Parties agree to share through a
 - 44 Coverage Program, and
 - 45 • Purchasing jointly administrative and other services, including risk management, loss
 - 46 prevention, and legal defense in connection with the Coverage Programs.

47 **ARTICLE II - CREATION OF THE CALIFORNIA TRANSIT SYSTEMS JOINT POWERS AUTHORITY**

48
49 Pursuant to Government Code Section 6500 et seq., the Parties to this Agreement hereby create a public
50 entity separate and apart from the Parties. This public entity created by this Agreement shall be known
51 as the California Transit Systems Joint Powers Authority.
52

53
54 **ARTICLE III - DEFINITIONS**

- 55
56 1. "Authority" shall mean the California Transit Systems Joint Powers Authority.
57 2. "Board" or "Board of Directors" shall mean the governing board of the Authority.
58 3. "Coverage Programs" shall mean programs as defined and adopted by the Board which may, but
59 need not be limited to pooled risk programs, group purchase of insurance or reinsurance, or
60 participation in other public entity pooling programs.
61 4. "Coverage Program Documents" shall mean the Master Program Document defining the policies
62 and procedures of the program and the Memorandum of Coverage defining the coverage
63 provided by the program.
64 5. "Contributions" shall mean payments by Members to the Authority, for other than interest,
65 penalties paid, or reimbursements for payments made on behalf of the Member, for which the
66 Authority is not liable.
67 6. "Governing Documents" shall be those documents described in Article VII, Governing
68 Documents.
69 7. "Member" or collectively "Members" shall mean a Party who is participating in a particular
70 Coverage Program.
71 8. "Party" shall mean a signatory to this Agreement.
72 9. "Officer" shall mean an officer of the Authority as defined in Article XIII.
73

74
75 **ARTICLE IV - PARTIES TO THIS AGREEMENT**

76
77 Each Party to this Agreement certifies that it intends to, and does, contract with all other Parties who
78 are signatories to this Agreement, and any signatories that may sign this Agreement in the future,
79 pursuant to Article XVI. The withdrawal of any Party to this Agreement shall not affect this Agreement
80 as respects the remaining Parties and those remaining Parties' intent to be bound by this Agreement.
81

82
83 **ARTICLE V - TERM OF AGREEMENT**

84
85 As authorized by Government Code Section 6510, this Agreement which was originally effective May
86 1, 1987 shall stay in full force, as amended from time to time, until terminated in accordance with
87 Article XX.

88 **ARTICLE VI - POWERS OF THE AUTHORITY**

89
90 The powers of the Authority shall be the powers enjoyed by the County of Nevada or, if the County of
91 Nevada is no longer a Party to this Agreement then, the County of Siskiyou, and is authorized to do all
92 acts necessary to fulfill the purposes of this Agreement including, but not limited to, the following:

- 93
94 1. Make and enter into contracts;
95 2. Incur debts, liabilities and obligations, but no debt, liability or obligation of the Authority is the
96 debt, liability or obligation of any Party except as otherwise provided;
97 3. Acquire, hold or dispose of real and personal property;
98 4. Receive contributions and donations of property, funds, services and other forms of assistance
99 from any source;
100 5. Assess Parties as deemed appropriate by the Board;
101 6. Sue and be sued in its own name;
102 7. Acquire, construct, manage and maintain buildings; and
103 8. Lease real or personal property including property of a Party, and receive, collect, invest and
104 disburse monies.

105
106 These powers shall be executed in a manner provided by appropriate law and as set forth in this
107 Agreement.

108
109
110 **ARTICLE VII - GOVERNING DOCUMENTS**

111
112 The attached amended Bylaws shall be deemed adopted upon the effective date of this Agreement.
113 Thereafter, the Board of Directors may amend the Bylaws consistent with this Agreement and
114 applicable law to govern the operations of the Authority. The Board of Directors may adopt Coverage
115 Program Documents, consistent with this Agreement and the Bylaws. These Coverage Program
116 Documents define the Coverage Programs, the Members' rights and duties, the Authority's rights and
117 duties, and the operations of the programs. The Board may also adopt policies and procedures,
118 consistent with this Agreement, the Bylaws, or Coverage Program Documents, to assist in the
119 governance of the Authority's operations and activities. The Agreement, the Bylaws, Coverage Program
120 Documents and policies and procedures adopted by the Board shall constitute the Governing
121 Documents of the Authority.

122
123 Unless otherwise stated, a Governing Document may be amended by a majority of the Board of
124 Directors at a duly noticed regular or special Board meeting.

125
126
127 **ARTICLE VIII - RESPONSIBILITIES OF THE PARTIES**

128
129 The Parties to this Agreement shall have the following responsibilities:

- 130
131 1. To abide by the terms of this Agreement and other Governing Documents;
132 2. To cooperate fully with the Authority in the settlement of claims;
133 3. To pay Contributions, assessments, or other charges promptly to the Authority when due; and
134 4. To appoint a Director and one or more Alternates to the Board of Directors and to
135 reappoint those positions upon the departure of anyone from those positions.

136 **ARTICLE IX - POWERS RESERVED UNTO THE PARTIES**

137
138 The Parties reserve unto themselves the following powers:

- 139
140 1. To amend this Agreement;
141 2. Appoint the Representatives and Alternates to the Board of Directors; and
142 3. To terminate the Authority in accordance with Article XX.
143
144

145 **ARTICLE X - BOARD OF DIRECTORS**

146
147 There shall be a Board of Directors to govern the affairs of the Authority. The Board of Directors shall
148 have all the powers of the Authority except those specifically reserved to the Parties. The Board of
149 Directors shall have the authority to create committees as deemed necessary for the operations of the
150 Authority. The Board has the power to delegate any and all of its powers, not specifically reserved
151 exclusively to the Board, to a committee or an Officer of the Authority.
152

153 The Board of Directors shall consist of one Director and one or more Alternates for each Party to this
154 Agreement as provided for in the Bylaws.
155
156

157 **ARTICLE XI - DUTIES OF THE BOARD NOT DELEGABLE**

158
159 The Board may not delegate to any committee, office or person the authority to:

- 160
161 1. Adopt, amend or alter the Bylaws;
162 2. Adopt the Authority's Annual Budget;
163 3. Create a Coverage Program;
164 4. Accept a Party to this Agreement; or
165 5. Expel a Party to this Agreement.
166
167

168 **ARTICLE XII - BOARD MEETINGS AND RECORDS**

169
170 The Board of Directors shall hold at least one meeting each fiscal year. Regular and special meetings
171 may be called in accordance with the Bylaws of this Authority and applicable laws. All meetings shall be
172 open to the public except as permitted by Government Code Section 54950 et seq. The Secretary shall
173 keep full and complete minutes of all Board meetings.

174 **ARTICLE XIII - OFFICERS OF THE AUTHORITY**

175
176 The Board shall elect one of its members as Chairperson and one as Vice Chairperson. The Board shall
177 appoint a Secretary. The duties of the Chairperson, Vice Chairperson and Secretary shall be defined in
178 the Bylaws.

179
180 In lieu of the designation of a treasurer and auditor as per Government Code Section 6505.6, the Board
181 shall elect a Treasurer, who shall have, among other duties defined in the Bylaws, the duties of the
182 treasurer and auditor as described in Government Code Section 6505.5.

183
184 The Board may appoint other officers of the Authority as described in the Bylaws.
185

186 **ARTICLE XIV - ANNUAL BUDGET**

187
188
189 Pursuant to Government Code Section 6508, the Board shall approve a budget for any given fiscal year
190 prior to the inception of that year.
191

192 **ARTICLE XV - ADMINISTRATION OF FUNDS**

193
194
195 The Authority shall be responsible for the strict accountability of all funds and reports of all receipts and
196 disbursements in conformity with Government Code Section 6505. All funds of the Authority may be
197 held in common although there shall be a separate accounting for funds of each Coverage Program.
198

199 **ARTICLE XVI - NEW PARTIES**

200
201
202 Prospective Parties may apply to the Board of Directors at any time. The Board shall have the power to
203 accept a prospective Party, after reviewing their application. The membership shall become effective
204 upon the Board's approval and the signing of this Agreement, participation in all mandatory Coverage
205 Programs, and compliance with any and all other requirements imposed upon membership by the
206 Bylaws or other Governing Documents.
207

208 **ARTICLE XVII - WITHDRAWAL**

209
210
211 A Party to this Agreement may not withdraw as a party to this Agreement prior to being a Party for at
212 least three full fiscal years. A Party, who has been a Party for at least three full fiscal years, may
213 withdraw from this Agreement only on the completion of a fiscal year. The Party must provide the
214 Chairperson written notice of intent to withdraw at least six-months prior to withdrawal. The Party may
215 rescind its notice of intent to withdraw at any time prior to ninety-days prior to the commencement of
216 the next fiscal year. The Board may authorize rescission of the intent to withdraw upon a Party's request
217 pursuant to the Bylaws at any time.

218 **ARTICLE XVIII - EXPULSION**

219
220 The Board may expel a Party to this Agreement as a Party as provided for in the Bylaws. The expelled
221 Party shall be given written notice of such action of the Board at least ninety-days prior to the effective
222 date of the expulsion.
223
224

225 **ARTICLE XIX - EFFECT OF EXPULSION OR WITHDRAWAL**

226
227 Pursuant to Government Code Section 6512.2, termination of any Party to this Agreement as a Party
228 shall not be construed to be completion of the purpose of the Agreement and shall not require the
229 return of any Contributions, payments or advances made by the Party until the Agreement is rescinded
230 or terminated by all Parties in accordance with Article XX.
231

232 Termination of a Party to this Agreement as a Party shall not terminate its continuing responsibilities
233 defined in any Governing Document or Coverage Program Document for the period of time in which the
234 Party participated, including, but not limited to:
235

- 236 1. Cooperate fully with the Authority in the investigation and settlement of a claim;
237 2. Pay any Contributions, retentions or deductibles, assessments or other charges which are due
238 and payable; and
239 3. Provide any statistical or loss experience data and other information as may be necessary for
240 the Authority to carry out the purpose of this Agreement.
241
242

243 **ARTICLE XX - TERMINATION AND DISTRIBUTION**

244
245 This Agreement may be terminated at any time with written consent of three-fourths of the Parties;
246 provided, however, that this Agreement and the Authority shall exist for the purpose of disposing of all
247 claims, distribution of assets and any other functions necessary to wind up the affairs of the Authority.
248 The Board shall be vested with all the powers of the Authority for the purposes of winding down and
249 dissolving the business affairs of the Authority, including the power to assess past and present Parties in
250 accordance with Coverage Program Documents.
251

252 In accordance with Government Code Section 6512, all assets of the Authority shall be distributed
253 among those who were Parties within ten years of termination, in proportion to the Parties'
254 Contributions. The Board shall determine when claims and liabilities are sufficiently realized as to not
255 jeopardize the payment of any claim or liability that may arise in the future.
256
257

258 **ARTICLE XXI - LIABILITY AND INDEMNIFICATION**

259
260 Pursuant to Government Code Section 6508.1, the debts, liabilities and obligations of the Authority shall
261 not constitute debts, liabilities or obligations of any Party, except to the extent and in the proportions,
262 imposed by the Bylaws or other Governing Documents. Each Party is independent of every other Party
263 and of the Authority and not the agent of any Party or of the Authority. In contemplation of the
264 provisions of Section 895.2 of the California Government Code, imposing certain tort liability jointly

upon public entities, solely by reason of a joint powers agreement as defined in Section 895 of that code, each Party, as between each other, pursuant to the authorization contained in Section 895.4 and 895.6 of that code, does hereby assume the full liability imposed upon it, or any of its officers, agents, or employees by law for injury caused by a negligent or wrongful act or omission occurring in the performance of this Agreement, to the same extent that such liability would be imposed in the absence of Section 895.2 of the California Government Code. To achieve the above-stated purpose, each Party shall indemnify and hold harmless each other Party for any loss, costs, or expense that may be imposed upon such other Party solely by virtue of Section 895.2. The provisions of Section 2778 of the California Civil Code are made a part of this Agreement as if set forth fully in this Agreement.

The members of the Board of Directors and the Officers and employees of the Authority shall act in good faith and in the best interests of the Authority in the performance of their duties. The members of the Board of Directors and Officers and employees shall be liable for an act or omission within the scope of their employment with the Authority as a public entity only in the event that they act or fail to act because of actual fraud, corruption, or malice. No member shall be liable for any actions taken or omissions by another member of the Board. Funds of the Authority shall be used to defend and indemnify members of the Board, Officers, and employees for any act or omission pursuant to the provisions of the Government Code Section 910 to 996.6, inclusive. The Authority may purchase insurance covering acts or omissions of the Board of Directors, Officers, and employees.

ARTICLE XXII - NOTICES

Notices to any or all Parties shall be sufficient if mailed to their respective addresses on file with the Authority. Notice to the Authority shall be sufficient if mailed to the official address of the Authority as established by Resolution. Notices of meetings may be given by electronic mail to the respective electronic mail addresses on file with the Authority, which notice shall be deemed sufficient notice.

ARTICLE XXIII - PROHIBITION AGAINST ASSIGNMENT

No Party may assign any right, claim, or interest it may have under this Agreement, and no creditor, assignee, or third party beneficiary of the Party shall have any right, claim or title to any part, share, interest, fund, premium, or asset of the Authority.

ARTICLE XXIV - ARBITRATION

Any controversy between the Parties hereto arising out of this Agreement shall be submitted to arbitration, and such arbitration shall comply with and be governed by the provisions of the California Arbitration Act, Sections 1280 through 1294.2 of the California Code of Civil Procedure.

ARTICLE XXV - AMENDMENTS

This Agreement may be amended at any time by approval of two-thirds of the Parties.

ARTICLE XXVI - AGREEMENT COMPLETE

The foregoing constitutes the full and complete agreement of the Parties. There are no oral understandings or agreements not set forth in writing herein.

In Witness Whereof, the undersigned Party hereto has executed this Agreement on the date indicated below:

Date: _____

By: _____

Printed Name of Authorized Signor

Signature of Authorized Signor

Title of Authorized Signor

Name of Agency

CALIFORNIA TRANSIT SYSTEMS

JOINT POWERS AUTHORITY

AMENDED AND RESTATED
JOINT POWERS AUTHORITY AGREEMENT

As Amended 2019

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This Amended and Restated Joint Powers Agreement (“Agreement”) is executed by and among those public entities which are signatories to this Agreement. Such parties shall hereinafter be referred to individually as “Party” or collectively, “Parties.”

RECITALS

Whereas, Article 1, Chapter 5, Division 7, Title 1 of the California Government Code (Section 6500 et seq.) permits two or more public entities, by agreement, to exercise jointly powers common to the contracting parties; and

Whereas, it is the mutual benefit of the Parties and in the public interest that the Parties join together to provide:

- Pooling of their self-insured losses caused by injury to, or disease of, a person or damage to property;
- Sharing the cost of excess insurance or reinsurance, if any, or pooling with other joint powers authorities or public entity pooling arrangement; and
- Sharing the administration of the Authority created by this document.

Whereas, each Party desires to enter into this Agreement with each of the other Parties for the purpose of joint risk sharing and/or insuring against various risk of loss jointly, rather than individually;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

AGREEMENT

This amended Agreement replaces and restates in its entirety the Agreement and any prior amendments that may exist and is effective upon approval by three-quarters of the current Parties to the Agreement.

This Agreement is made under the authority of Government Code Section 6500 et seq. between the undersigned public entities, after the governing boards of the entities determine that it is in their best interest to execute this Agreement.

ARTICLE I - PURPOSE

The purpose of this Agreement is to exercise jointly powers common to each Party by:

- Creating an authority under Government Code Section 6500 et seq., a public entity that is separate and apart from the Parties, to be known as the California Transit System Joint Powers Authority, to administer a self-insurance pool,
- Sharing losses and purchase as a group, insurance or reinsurance and participate in other joint powers authorities or other public entity pooling arrangements,
- Maintaining funds sufficient to pay the losses to which the Parties agree to share through a Coverage Program, and
- Purchasing jointly administrative and other services, including risk management, loss prevention, and legal defense in connection with the Coverage Programs.

ARTICLE II - CREATION OF THE CALIFORNIA TRANSIT SYSTEMS JOINT POWERS AUTHORITY

Pursuant to Government Code Section 6500 et seq., the Parties to this Agreement hereby create a public entity separate and apart from the Parties. This public entity created by this Agreement shall be known as the California Transit Systems Joint Powers Authority.

ARTICLE III - DEFINITIONS

1. "Authority" shall mean the California Transit Systems Joint Powers Authority.
2. "Board" or "Board of Directors" shall mean the governing board of the Authority.
3. "Coverage Programs" shall mean programs as defined and adopted by the Board which may, but need not be limited to pooled risk programs, group purchase of insurance or reinsurance, or participation in other public entity pooling programs.
4. "Coverage Program Documents" shall mean the Master Program Document defining the policies and procedures of the program and the Memorandum of Coverage defining the coverage provided by the program.
5. "Contributions" shall mean payments by Members to the Authority, for other than interest, penalties paid, or reimbursements for payments made on behalf of the Member, for which the Authority is not liable.
6. "Governing Documents" shall be those documents described in Article VII, Governing Documents.
7. "Member" or collectively "Members" shall mean a Party who is participating in a particular Coverage Program.
8. "Party" shall mean a signatory to this Agreement.
9. "Officer" shall mean an officer of the Authority as defined in Article XIII.

ARTICLE IV - PARTIES TO THIS AGREEMENT

Each Party to this Agreement certifies that it intends to, and does, contract with all other Parties who are signatories to this Agreement, and any signatories that may sign this Agreement in the future, pursuant to Article XVI. The withdrawal of any Party to this Agreement shall not affect this Agreement as respects the remaining Parties and those remaining Parties' intent to be bound by this Agreement.

ARTICLE V - TERM OF AGREEMENT

As authorized by Government Code Section 6510, this Agreement which was originally effective May 1, 1987 shall stay in full force, as amended from time to time, until terminated in accordance with Article XX.

ARTICLE VI - POWERS OF THE AUTHORITY

The powers of the Authority shall be the powers enjoyed by the County of Nevada or, if the County of Nevada is no longer a Party to this Agreement then, the County of Siskiyou, and is authorized to do all acts necessary to fulfill the purposes of this Agreement including, but not limited to, the following:

1. Make and enter into contracts;
2. Incur debts, liabilities and obligations, but no debt, liability or obligation of the Authority is the debt, liability or obligation of any Party except as otherwise provided;
3. Acquire, hold or dispose of real and personal property;
4. Receive contributions and donations of property, funds, services and other forms of assistance from any source;
5. Assess Parties as deemed appropriate by the Board;
6. Sue and be sued in its own name;
7. Acquire, construct, manage and maintain buildings; and
8. Lease real or personal property including property of a Party, and receive, collect, invest and disburse monies.

These powers shall be executed in a manner provided by appropriate law and as set forth in this Agreement.

ARTICLE VII - GOVERNING DOCUMENTS

The attached amended Bylaws shall be deemed adopted upon the effective date of this Agreement. Thereafter, the Board of Directors may amend the Bylaws consistent with this Agreement and applicable law to govern the operations of the Authority. The Board of Directors may adopt Coverage Program Documents, consistent with this Agreement and the Bylaws. These Coverage Program Documents define the Coverage Programs, the Members' rights and duties, the Authority's rights and duties, and the operations of the programs. The Board may also adopt policies and procedures, consistent with this Agreement, the Bylaws, or Coverage Program Documents, to assist in the governance of the Authority's operations and activities. The Agreement, the Bylaws, Coverage Program Documents and policies and procedures adopted by the Board shall constitute the Governing Documents of the Authority.

Unless otherwise stated, a Governing Document may be amended by a majority of the Board of Directors at a duly noticed regular or special Board meeting.

ARTICLE VIII - RESPONSIBILITIES OF THE PARTIES

The Parties to this Agreement shall have the following responsibilities:

1. To abide by the terms of this Agreement and other Governing Documents;
2. To cooperate fully with the Authority in the settlement of claims;
3. To pay Contributions, assessments, or other charges promptly to the Authority when due; and
4. To appoint a Director and one or more Alternates to the Board of Directors and to reappoint those positions upon the departure of anyone from those positions.

ARTICLE IX - POWERS RESERVED UNTO THE PARTIES

The Parties reserve unto themselves the following powers:

1. To amend this Agreement;
2. Appoint the Representatives and Alternates to the Board of Directors; and
3. To terminate the Authority in accordance with Article XX.

ARTICLE X - BOARD OF DIRECTORS

There shall be a Board of Directors to govern the affairs of the Authority. The Board of Directors shall have all the powers of the Authority except those specifically reserved to the Parties. The Board of Directors shall have the authority to create committees as deemed necessary for the operations of the Authority. The Board has the power to delegate any and all of its powers, not specifically reserved exclusively to the Board, to a committee or an Officer of the Authority.

The Board of Directors shall consist of one Director and one or more Alternates for each Party to this Agreement as provided for in the Bylaws.

ARTICLE XI - DUTIES OF THE BOARD NOT DELEGABLE

The Board may not delegate to any committee, office or person the authority to:

1. Adopt, amend or alter the Bylaws;
2. Adopt the Authority's Annual Budget;
3. Create a Coverage Program;
4. Accept a Party to this Agreement; or
5. Expel a Party to this Agreement.

ARTICLE XII - BOARD MEETINGS AND RECORDS

The Board of Directors shall hold at least one meeting each fiscal year. Regular and special meetings may be called in accordance with the Bylaws of this Authority and applicable laws. All meetings shall be open to the public except as permitted by Government Code Section 54950 et seq. The Secretary shall keep full and complete minutes of all Board meetings.

ARTICLE XIII - OFFICERS OF THE AUTHORITY

The Board shall elect one of its members as Chairperson and one as Vice Chairperson. The Board shall appoint a Secretary. The duties of the Chairperson, Vice Chairperson and Secretary shall be defined in the Bylaws.

In lieu of the designation of a treasurer and auditor as per Government Code Section 6505.6, the Board shall elect a Treasurer, who shall have, among other duties defined in the Bylaws, the duties of the treasurer and auditor as described in Government Code Section 6505.5.

The Board may appoint other officers of the Authority as described in the Bylaws.

ARTICLE XIV - ANNUAL BUDGET

Pursuant to Government Code Section 6508, the Board shall approve a budget for any given fiscal year prior to the inception of that year.

ARTICLE XV - ADMINISTRATION OF FUNDS

The Authority shall be responsible for the strict accountability of all funds and reports of all receipts and disbursements in conformity with Government Code Section 6505. All funds of the Authority may be held in common although there shall be a separate accounting for funds of each Coverage Program.

ARTICLE XVI - NEW PARTIES

Prospective Parties may apply to the Board of Directors at any time. The Board shall have the power to accept a prospective Party, after reviewing their application. The membership shall become effective upon the Board's approval and the signing of this Agreement, participation in all mandatory Coverage Programs, and compliance with any and all other requirements imposed upon membership by the Bylaws or other Governing Documents.

ARTICLE XVII - WITHDRAWAL

A Party to this Agreement may not withdraw as a party to this Agreement prior to being a Party for at least three full fiscal years. A Party, who has been a Party for at least three full fiscal years, may withdraw from this Agreement only on the completion of a fiscal year. The Party must provide the Chairperson written notice of intent to withdraw at least six-months prior to withdrawal. The Party may rescind its notice of intent to withdraw at any time prior to ninety-days prior to the commencement of the next fiscal year. The Board may authorize rescission of the intent to withdraw upon a Party's request pursuant to the Bylaws at any time.

ARTICLE XVIII - EXPULSION

The Board may expel a Party to this Agreement as a Party as provided for in the Bylaws. The expelled Party shall be given written notice of such action of the Board at least ninety-days prior to the effective date of the expulsion.

ARTICLE XIX - EFFECT OF EXPULSION OR WITHDRAWAL

Pursuant to Government Code Section 6512.2, termination of any Party to this Agreement as a Party shall not be construed to be completion of the purpose of the Agreement and shall not require the return of any Contributions, payments or advances made by the Party until the Agreement is rescinded or terminated by all Parties in accordance with Article XX.

Termination of a Party to this Agreement as a Party shall not terminate its continuing responsibilities defined in any Governing Document or Coverage Program Document for the period of time in which the Party participated, including, but not limited to:

1. Cooperate fully with the Authority in the investigation and settlement of a claim;
2. Pay any Contributions, retentions or deductibles, assessments or other charges which are due and payable; and
3. Provide any statistical or loss experience data and other information as may be necessary for the Authority to carry out the purpose of this Agreement.

ARTICLE XX - TERMINATION AND DISTRIBUTION

This Agreement may be terminated at any time with written consent of three-fourths of the Parties; provided, however, that this Agreement and the Authority shall exist for the purpose of disposing of all claims, distribution of assets and any other functions necessary to wind up the affairs of the Authority. The Board shall be vested with all the powers of the Authority for the purposes of winding down and dissolving the business affairs of the Authority, including the power to assess past and present Parties in accordance with Coverage Program Documents.

In accordance with Government Code Section 6512, all assets of the Authority shall be distributed among those who were Parties within ten years of termination, in proportion to the Parties' Contributions. The Board shall determine when claims and liabilities are sufficiently realized as to not jeopardize the payment of any claim or liability that may arise in the future.

ARTICLE XXI - LIABILITY AND INDEMNIFICATION

Pursuant to Government Code Section 6508.1, the debts, liabilities and obligations of the Authority shall not constitute debts, liabilities or obligations of any Party, except to the extent and in the proportions, imposed by the Bylaws or other Governing Documents. Each Party is independent of every other Party and of the Authority and not the agent of any Party or of the Authority. In contemplation of the provisions of Section 895.2 of the California Government Code, imposing certain tort liability jointly

upon public entities, solely by reason of a joint powers agreement as defined in Section 895 of that code, each Party, as between each other, pursuant to the authorization contained in Section 895.4 and 895.6 of that code, does hereby assume the full liability imposed upon it, or any of its officers, agents, or employees by law for injury caused by a negligent or wrongful act or omission occurring in the performance of this Agreement, to the same extent that such liability would be imposed in the absence of Section 895.2 of the California Government Code. To achieve the above-stated purpose, each Party shall indemnify and hold harmless each other Party for any loss, costs, or expense that may be imposed upon such other Party solely by virtue of Section 895.2. The provisions of Section 2778 of the California Civil Code are made a part of this Agreement as if set forth fully in this Agreement.

The members of the Board of Directors and the Officers and employees of the Authority shall act in good faith and in the best interests of the Authority in the performance of their duties. The members of the Board of Directors and Officers and employees shall be liable for an act or omission within the scope of their employment with the Authority as a public entity only in the event that they act or fail to act because of actual fraud, corruption, or malice. No member shall be liable for any actions taken or omissions by another member of the Board. Funds of the Authority shall be used to defend and indemnify members of the Board, Officers, and employees for any act or omission pursuant to the provisions of the Government Code Section 910 to 996.6, inclusive. The Authority may purchase insurance covering acts or omissions of the Board of Directors, Officers, and employees.

ARTICLE XXII - NOTICES

Notices to any or all Parties shall be sufficient if mailed to their respective addresses on file with the Authority. Notice to the Authority shall be sufficient if mailed to the official address of the Authority as established by Resolution. Notices of meetings may be given by electronic mail to the respective electronic mail addresses on file with the Authority, which notice shall be deemed sufficient notice.

ARTICLE XXIII - PROHIBITION AGAINST ASSIGNMENT

No Party may assign any right, claim, or interest it may have under this Agreement, and no creditor, assignee, or third party beneficiary of the Party shall have any right, claim or title to any part, share, interest, fund, premium, or asset of the Authority.

ARTICLE XXIV - ARBITRATION

Any controversy between the Parties hereto arising out of this Agreement shall be submitted to arbitration, and such arbitration shall comply with and be governed by the provisions of the California Arbitration Act, Sections 1280 through 1294.2 of the California Code of Civil Procedure.

ARTICLE XXV - AMENDMENTS

This Agreement may be amended at any time by approval of two-thirds of the Parties.

ARTICLE XXVI - AGREEMENT COMPLETE

The foregoing constitutes the full and complete agreement of the Parties. There are no oral understandings or agreements not set forth in writing herein.

In Witness Whereof, the undersigned Party hereto has executed this Agreement on the date indicated below:

Date: _____

By: _____

Printed Name of Authorized Signor

Signature of Authorized Signor

Title of Authorized Signor

Name of Agency

CALIFORNIA TRANSIT SYSTEMS

JOINT POWERS AUTHORITY

BYLAWS

Effective – 2019

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BYLAWS

For the regulation of the California Transit Systems Joint Powers Authority, except as otherwise provided by statute or the Joint Powers Agreement creating the California Transit Systems Joint Powers Authority, also known as the California Transit Indemnity Pool ("CalTIP").

ARTICLE I - DEFINITIONS

The terms in these Bylaws have the same definitions as those given in the Joint Powers Agreement Creating the California Transit Systems Joint Powers Authority, unless otherwise specified herein.

- A. "Master Program Document" is a document issued by the Authority specifying the rights and obligations of the Authority and the Members in the Coverage Program as well as the procedures and operations of the program.
- B. "Memorandum of Coverage" is the document issued by the Authority to the Members in a Coverage Program, specifying the type, term, and amount of coverage provided by the Authority.

ARTICLE II - OFFICES

The principal executive office for the transaction of business of the Authority is hereby fixed and located at the address shown in Appendix A. Notwithstanding Article XVI, the Board shall have the authority to change the location of the principal executive office from time to time by a simple majority vote of the Board of Directors present at a duly authorized meeting and with 30 days' prior notice of such change. A revised Appendix A will be distributed to all then current Parties to the Agreement. Other business offices may at any time be established by the Board at any place or places.

ARTICLE III - BOARD OF DIRECTORS

A. GOVERNING BOARD

In accordance with Article X of the Agreement, the Board of Directors shall be the governing body of the Authority. Each Party's governing board shall appoint, by resolution, an officer or employee of the Party to be the Director and one or more officers or employees of the Party to act as Alternate on the Board of Directors of the Authority. Such appointment shall not take effect until such resolution is received by the Authority at its executive office as defined in Article II above, and the appointees have complied with the Authority's Conflict of Interest Policy. Voting members of the Board of Directors shall be the Directors, or in the case of their absence, an Alternate. Alternates shall have all the same rights to hold office or sit on committees as a Director. No more than one alternate may exercise a Party's voting rights at a meeting.

The Board of Directors shall provide policy direction to the committees, the Officers, and any employees or contracted service providers of the Authority. The Board may delegate any and all powers except those specifically reserved onto the Board or specifically requiring a vote by the Board of Directors. The Board cannot delegate the following powers:

- 1. By a three-fourths vote of the Directors present and voting:
 - a. Expel an existing member from the Authority.

2. By a two-thirds vote of the Directors present and voting:
 - a. Accept a new Party to this Agreement.
3. By a majority vote of the Directors present and voting:
 - a. Amend these Bylaws pursuant to Article XVI of these Bylaws;
 - b. Create or terminate any self-insurance, group purchase insurance program, or Coverage program;
 - c. Remove an officer of the Authority or committee member;
 - d. Adopt an operating budget for each of the Authority's fiscal years;
 - e. Authorize a payment of a dividend, or charge an assessment under a retrospective adjustment;
 - f. Change the location of the principal executive office; or
 - g. Authorize a cash assessment.

B. MEETINGS

All regular and special meetings of the Board of Directors shall be conducted in accordance with the Ralph M. Brown Act (Government Code Section 54950) as it now exists or may be amended from time to time. The Secretary shall cause notice to be given of all meetings and cause minutes to be prepared and distributed to the Board of Directors. The Board of Directors cannot conduct business unless a quorum is present at the meeting. A quorum consists of a majority of the Directors, or in the absence of a Director, the Alternate, that have complied with the requirements of Article III, A, and vacancies shall not be counted in determining a quorum. An official set of minutes of all Board meetings shall be kept at the principal executive offices of the Authority as defined in Article II.

All matters duly noticed and within the purview of the Board of Directors may be decided by a simple majority of those Directors voting at a regular or special meeting, unless the Governing Documents prescribe otherwise. Where the matter before the Board affects a particular Coverage Program, other than the financing of the Program, only those Directors representing Parties participating in the Coverage Program may vote; provided, however, that in the absence of a quorum of Coverage Program participant representatives the vote shall be by the Board of Directors.

The Board shall have at least one regular meeting a fiscal year. The date and time of such meeting and all other regular meetings of the Board for the next fiscal year shall be established by resolution of the Board adopted at the last regular Board meeting of the then current fiscal year.

Pursuant to Government Code Section 54956, a special meeting of the Board of Directors may be called by the Oversight Committee or by the Chairperson, with 24 hours' notice, stating the time and place of such meeting and the matter to be discussed. Such notice may be delivered personally, by way of electronic transmission (other than voice communication) or by mail. Notice by mail must be received at least 24 hours prior to the meeting.

All meetings may be postponed or cancelled by the Chairperson with at least 24 hours' prior notice.

ARTICLE IV - ELECTION AND DUTIES OF THE OFFICERS

A. ELECTION OF THE OFFICERS

The Officers of the Board of Directors shall be the Chairperson, Vice Chairperson, Treasurer, and

Secretary. The Officers shall be elected in the following manner:

1. Each Director may place any member of the Oversight Committee in nomination for the offices of Chairperson and Vice Chairperson. Each Director may place any member of the Board in nomination for the office of Treasurer.
2. Each Director shall cast one vote for the candidate of his or her choice for each office.
3. The terms of office of the Chairperson, the Vice Chairperson, and Treasurer shall be two years, commencing during the even numbered years. The Officers will begin serving terms upon the beginning of the fiscal year immediately following the election. The terms as Officers will end on the last day of a fiscal year. No officer may serve more than three consecutive terms in the same office. An exception may be made for the Treasurer's office if there are no other qualified Directors to serve.
4. Elections will be held whenever there is an Officer vacancy to fill the unexpired term.
5. The Office of the Secretary of the Board of Directors shall be the General Manager unless a separate Secretary of the Board of Directors is appointed by the Board of Directors.
6. The Office of Secretary has no set term but continues until there is a new General Manager or the Board appoints another as Secretary.

B. DUTIES OF THE OFFICERS

The duties of the Chairperson shall be to preside at all meetings of the Board and to perform such other duties as the Board may specify. Upon the death, incapacity, or vacancy in the office of the Chairperson, the Vice Chairperson shall succeed to such office automatically, subject to ratification by the Board at its next meeting, at which time the Board shall also elect a new Vice Chairperson.

The duties of the Vice Chairperson shall be to act as the Chairperson in the absence of the Chairperson and to perform such other duties as the Board may specify.

The duties of the Treasurer shall be those specified in the Agreement, duties imposed on the Treasurer and Controller/Auditor as defined in Section 6505.5 and 6506 of the California Government Code and other duties as required by law or as specified by the Board. The Authority, at its own expense, shall maintain a bond covering the Treasurer and any other person having contact with funds of the Authority in an amount not less than \$250,000.

The duties of the Secretary shall be to cause minutes to be kept and to perform such other duties as the Board may specify.

ARTICLE V - OVERSIGHT COMMITTEE

There shall be an Oversight Committee consisting of not less than seven nor more than nine members from the Board of Directors. The Board of Directors shall elect each member to a term of two-years concurrent with the fiscal year of the Authority, and commencing during the even numbered years. The Board of Directors shall determine the number of members to serve for the following two years at the time of each election. The elected members will begin serving terms upon the beginning of the fiscal year immediately following the election. The terms as elected members will end on the last day of a fiscal year. There is no maximum number of terms a member can serve. A vacancy shall be filled by an election by the Board of Directors at its next meeting.

The Board Chairperson shall be the Chair of the Oversight Committee. The Board Vice Chairperson shall be the Vice Chair of the Oversight Committee.

The Oversight Committee shall have the full authority of the Board of Directors except that authority for which the Board is precluded from delegating. The Oversight Committee shall review disputes between a Party and the Authority, and make a determination of appropriate action, regarding coverage or the administration of the Authority, enter into contracts where such authority has not been delegated to another, contract for a financial audit and for general legal services. The Oversight Committee shall monitor the performance and the operations of the Authority and Board policy and make recommendations of change where the Committee deems appropriate.

A majority of the members of the Oversight Committee shall constitute a quorum. An action by the Oversight Committee shall require a majority vote of those in attendance. Vacancies shall not be counted in determining a quorum.

ARTICLE VI - ADDITIONAL COMMITTEES

In addition to the Oversight Committee, there shall be a Member Services Committee and a Finance and Administration Committee.

A. MEMBER SERVICES COMMITTEE

The Member Services Committee shall consist of not less than five nor more than nine members of the Board of Directors, at the discretion of the Oversight Committee. The members are to be elected by the Oversight Committee. The terms of office shall be two years, with half the elected positions incepting on fiscal years starting on even numbered years and half the elected positions incepting on fiscal years starting on odd numbered years, if there are an even number of committee members. If the committee has an odd number of members, then the majority of the terms (half plus one) will incept on even years and the remaining members' terms incept on odd years. There is no maximum number of terms a member can serve. A vacancy shall be filled by an election by the Oversight Committee.

The Chairperson of the Member Services Committee shall serve a one-year term concurrent with the fiscal year of the Authority. Upon the completion of the term of the Committee Chair, the Committee Vice Chairperson shall become the Committee Chair. The Member Services Committee shall elect a new Vice Chairperson at its first meeting of the fiscal year of the Authority in which the Committee Vice Chairperson will be serving. In the absence of the Committee Chairperson, the Committee Vice Chairperson shall assume the role of Chairperson. If the Committee Chairperson has resigned or becomes incapacitated, the Committee Vice Chairperson shall assume the position as Chairperson and the Committee shall elect a new Vice Chairperson.

The Member Services Committee shall review applications for membership and make recommendations to the Board of Directors, underwrite Members of a Coverage Program, review claims made against a Coverage Program and take action as needed, including providing settlement authority, and implement safety and loss control strategies.

A majority of the members of the Member Services Committee shall constitute a quorum. An action by the Member Services Committee shall require a majority vote of those in attendance. Vacancies shall not be counted in determining a quorum.

B. FINANCE AND ADMINISTRATION COMMITTEE

The Finance and Administration Committee shall consist of not less than five nor more than nine members of the Board of Directors, at the discretion of the Oversight Committee. All but one of the members is to be elected by the Oversight Committee, and the remaining member being the Treasurer, who shall have all the same rights as the other members. The terms of office shall be two years, with half the elected positions incepting on fiscal years starting on even numbered years and half the elected positions incepting on fiscal years starting on odd numbered years, if there are an even number of committee members. If the committee has an odd number of members, then the majority of the terms (half plus one) will incept on even years and the remaining members' terms incept on odd years. There is no maximum number of terms a member can serve. A vacancy shall be filled by an election by the Oversight Committee.

The Chairperson of the Finance and Administration Committee shall serve a one-year term concurrent with the fiscal year of the Authority. Upon the completion of the term of the Committee Chair, the Committee Vice Chairperson shall become the Committee Chair. The Finance and Administration Committee shall elect a new Committee Vice Chairperson at its first meeting of the fiscal year of the Authority in which the Committee Vice Chairperson shall be serving. In the absence of the Committee Chairperson, the Committee Vice Chairperson shall assume the role of Chairperson. If the Committee Chairperson has resigned or becomes incapacitated, the Committee Vice Chairperson shall assume the position as Chairperson and the Committee shall elect a new Vice Chairperson.

The Finance and Administration Committee shall review current financial conditions of the Authority and provide direction in the development of the budget for the coming fiscal year, review the allocation of revenues in the budget and make recommendations for change to the Board of Directors, and recommend to the Board the appropriate reserves for contingencies.

A majority of the members of the Finance and Administration Committee shall constitute a quorum. An action by the Finance and Administration Committee shall require a majority vote of those in attendance. Vacancies shall not be counted in determining a quorum.

C. OTHER COMMITTEES

The Board of Directors may establish additional standing or ad hoc committees and delegate authority to such committees to accomplish certain tasks. Members of a committee shall remain members of that committee until such time as the Board appoints new members to the committee, the committee is dissolved by the Board, or the purpose has been completed and there are no more responsibilities assigned to the committee.

A quorum of a committee created under this section shall be a majority of the members of the committee, without counting any vacant positions. All actions by such committee shall require a majority vote of those in attendance, unless otherwise specifically stated.

Each committee shall appoint a chairperson who shall call the meetings.

ARTICLE VII – FISCAL YEAR

The fiscal year shall commence on May 1 of each year and conclude on April 30 of the following year. Revenue and expenses shall be recorded on a full accrual basis.

ARTICLE VIII - BUDGET

A budget shall be adopted prior to the inception of the fiscal year. The Budget shall separately show the following:

1. General and administrative costs;
2. Contributions, projected interest income and other income; and
3. The actuarially estimated claims and allocated claims adjustment costs.

ARTICLE IX - RECEIPT AND DISBURSEMENT OF FUNDS

Payments to the Authority shall be received at its principal executive office. The Treasurer or other designee shall safeguard and invest funds in accordance with the Authority's current Investment Policy.

All disbursements (via check or electronic funds transfer) issuing funds of the Authority (for other than the payment of claims) shall require the signatures or approvals of the Treasurer and Chairperson, Vice Chairperson, or other Director or designee as approved by the Board. A register of all checks or electronic funds transfers issued since the last Board meeting shall be provided at each Board meeting and approved by the Board.

ARTICLE X – RESPONSIBILITIES OF THE PARTY

The Authority is a participatory organization with the goal of reducing exposures to losses. To facilitate this goal, each Party agrees to perform the following functions in discharging its responsibilities:

1. Abide by all the rules and obligations imposed upon the Party by the Agreement, these Bylaws, any administrative policies and procedures adopted, any Master Program Documents and Memoranda of Coverage for any and all Coverage Programs to which the Member participates;
2. Appoint a Director and at least one Alternate to the Board;
3. Participate in the Liability Coverage Program;
4. Remit Contributions and other amounts due within 30 days of the date of invoice;
5. Cooperate fully with the Authority in reporting, and in determining the cause of claims and in the settlement of such claims; and
6. Upon withdrawal from the Authority, the Party shall remain responsible for any losses and any other costs which it has incurred while a Member of a Coverage Program and a Party to the Agreement.

ARTICLE XI - COVERAGE PROGRAMS

All Parties to the Agreement shall participate in the Liability Coverage Program. Participation in any other Coverage Program is at the discretion of the Party.

Each Coverage Program shall have a Master Program Document that describes the rights and duties of the Authority, the Member, and the process by which the Coverage Program will be administered.

ARTICLE XII - PENALTY FOR MONEY IN ARREARS

The penalty for Contributions not paid to the Authority within 30 days of the date of the invoice shall be the prime interest rate plus two points on the amount of Contributions owed. The prime rate used for penalty calculation will be the prime rate in effect 30 days after the invoice date at the commercial bank which holds funds of the Authority. This penalty is subject to a minimum amount established by resolution of the Board of Directors.

On appeal to the Oversight Committee, the Committee may waive the late payment penalty if the Party shows a hardship and presents a plan for repayment, if not already paid. Alternatively, or in addition, the Oversight Committee may prescribe or approve a payment plan for the Party other than those outlined in the Governing Documents of the Authority.

ARTICLE XIII - RIGHT OF OFFSET

The Authority may offset any moneys owed to a Party, with amounts owed by the Party to the Authority whether the amounts owed by the Party are Contributions or any other amounts owed.

ARTICLE XIV - NEW PARTIES TO THE AGREEMENT

A qualified public entity requesting to be a Party to the Authority shall complete an application form and provide other information and documentation requested by the Authority, including that required by any Coverage Program in which the prospective Party would like to participate.

Each prospective Party will submit a non-refundable application fee, as determined by the Board, to defray processing costs along with its completed application form. The prospective Party shall be presented in summary to the Board of Directors for a vote in accordance with the Agreement.

ARTICLE XV - HIERARCHY OF GOVERNING DOCUMENTS

The Agreement forming the Authority shall be superior to these Bylaws and any provisions in these Bylaws that are contradictory or in conflict with any provisions in the Agreement shall be interpreted to be consistent with the Agreement or be voided to the extent it conflicts or is contradictory. The Board shall adopt Master Program Documents, and policies or procedures. However, such other documents shall be consistent with the Agreement and these Bylaws, and to the extent they are not consistent, those documents will be superseded by the Agreement and Bylaws.

ARTICLE XVI - AMENDMENTS

These Bylaws may be amended by a majority vote of the Directors present and voting, provided that any amendment is compatible with the purposes of the Authority, is not in conflict with the Agreement, and has been submitted to the Board at least 30 days in advance. Any such amendment shall be effective immediately, unless otherwise designated.

APPENDIX A - PRINCIPAL EXECUTIVE OFFICE

The principal executive office for the transaction of business of the Authority is hereby fixed and located at:

1750 Creekside Oaks Drive, Suite 200

Sacramento, CA 95833

AGENDA

ITEM 5F

STAFF REPORT

SUBJECT: Contract Award for Short Range and Long Range Transit Plans

FROM: Tony McCaulay, Director of Planning and Marketing

DATE: July 1, 2019

Action Requested

Authorize the Executive Director to enter into a contract with Nelson\Nygaard Consulting Associates, Inc., for the development of LAVTA's Short Range and Long Range Transit Plans.

Background

On March 26, Staff issued a Request for Proposals for Strategic Planning Services. The RFP sought proposals on two planning studies: 1) the development of a short range and a long range transit plan for LAVTA (SRTP & LRTP) and 2) the development of the Tri-Valley Hub Network Integration Study. The SRTP has a 5 year horizon (2022-2027) while the LRTP has a 20 year horizon (2022-2047).

The scope of work for these two projects includes:

- 1) Project Management and Coordination
- 2) Review of Existing Data and Studies
- 3) Data Collection and Analysis
- 4) Review of Existing Service Standards and Recommendations for Adjustments
- 5) Market Analysis
- 6) Develop and Conduct Public Outreach Plan
- 7) Develop an Operations Plan and Budget
- 8) Develop a Capital Improvement Plan and Budget

Federal statutes require that the Metropolitan Transportation Commission (MTC), in partnership with the state and with local agencies, develop and periodically update a long-range Regional Transportation Plan (RTP), and a Transportation Improvement Program (TIP) which implements the RTP by programming federal funds to transportation projects contained in the RTP. To effectively execute these planning and fund programming responsibilities, MTC, in cooperation with the Federal Transit Administration (FTA), requires each transit operator receiving federal funding through the TIP (federal grantees within the MTC region) to prepare, adopt, and submit an SRTP to MTC.

Discussion

Three proposals were received in response to the RFP. The proposers were Steer Davies & Gleeve Incorporated, Stantec Consulting Services, Inc., and Nelson\Nygaard Consulting Services, Inc. The LAVTA staff evaluation team included Executive Director Michael Tree; Director of Planning and Marketing Tony McCaulay; Customer Service and Contract Oversight Manager Jonathan Steketee; Senior Grants & Management Specialist Jennifer Yeamans; and Senior Transit Planner Cyrus Sheik. The review team evaluated the proposals on four criteria: Completeness and thorough conformance with the terms and requirements of the RFP; project plan and technical approach; proposer qualifications and experience and price.

All three proposers were invited to make oral presentations to the evaluation team on Tuesday May 21. Following the review of the written proposals and the oral presentations, all five members of the evaluation team rated Nelson\Nygaard Consulting Services, Inc. as their top rated candidate. The results of the ratings were as follows:

	Nelson\Nygaard	Stantec	Steer
Average Score (100 possible)	93.2	66.2	70.6
Number of first place rankings	5	0	0
Number of second place rankings	0	3	2
Number of third place rankings	0	2	3

Fiscal Impact

This planning study is being funded from three sources. The Metropolitan Transportation Commission (MTC) is funding \$30,000 of the project cost. The Alameda County Transportation Commission (ACTC) is funding 50 percent of the total project cost. The remainder will come from LAVTA funds. The FY 2020 portion of LAVTA's contribution was included in the adopted FY 20 LAVTA Budget.

Nelson\Nygaard's price proposal was \$248,761.00, the lowest of the three proposals received.

Recommendation

The Project & Services Committee recommends that the LAVTA Board authorize the Executive Director to enter into a contract with Nelson\Nygaard Consulting Associates, Inc., for the development of LAVTA's Short Range and Long Range Transit Plans, in an amount not to exceed \$273,637.10, which represents Nelson\Nygaard's price proposal plus a 10 percent contingency.

Attachments:

1. Draft Resolution 21-2019 Awarding LAVTA's Short Range and Long Range Transit Plans Contract

Approved: _____

RESOLUTION 21-2019

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
AWARDING A CONTRACT TO NELSON\NYGAARD CONSULTING
ASSOCIATES, INC. FOR THE DEVELOPMENT OF LAVTA'S SHORT RANGE
AND LONG RANGE TRANSIT PLANS**

WHEREAS, LAVTA requires the services of a qualified consulting firm to develop its short and long range transit plans; and

WHEREAS, LAVTA issued a Request for Proposals (RFP) for Strategic Planning Services #2019-06 on March 26, 2019; and

WHEREAS, LAVTA received three proposals and has evaluated the proposals received and LAVTA's evaluation committee determined the proposal received from Nelson\Nygaard Consulting Associates, Inc. to be the preferred responsive and responsible proposer; and

WHEREAS, LAVTA intends to enter into a contract with Nelson\Nygaard Consulting Associates, Inc. to carry out the project management, data collection and review, market analysis, public outreach, short and long range operations and capital planning and budgeting, and other related tasks requested in the RFP; and

WHEREAS, funds for this contract shall be within the annual Budget authority adopted by the Board of Directors;

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the Livermore Amador Valley Transit Authority that the LAVTA Board authorizes the Executive Director to enter into a contract with Nelson\Nygaard Consulting Associates, Inc., for the development of LAVTA's short and long range transit plans.

PASSED AND ADOPTED this 1st day of July 2019.

By: _____
David Haubert, Chair

Attest: _____
Michael Tree, Executive Director

AGENDA

ITEM 5G

STAFF REPORT

SUBJECT: Resolution in Support of Application for FY 19-20 Funding through the State Transit Assistance State of Good Repair Program

FROM: Jennifer Yeamans, Senior Grants & Management Specialist

DATE: July 1, 2019

Action Requested

The Finance and Administration Committee requests the Board of Directors approve Resolution 18-2019 in support of an allocation request to Caltrans for the State Transit Assistance State of Good Repair (SGR) Program.

Background

Senate Bill 1, also known as the Road Repair and Accountability Act of 2017, augmented the existing State Transit Assistance program with a new State of Good Repair (SGR) program funded from a portion of a new Transportation Improvement Fee on vehicle registrations due on or after January 1, 2018. Funds are distributed by formula on a population basis in the region to the Metropolitan Transportation Commission (MTC), and on a revenue basis to eligible transit operators for transit maintenance, rehabilitation, and capital projects. The State Controller's Office has estimated that \$52,305 in revenue-based SGR funds will be available for allocation to LAVTA in FY 2019-20.

In a departure from previous years where transit agencies requested revenue-based program funds directly from Caltrans, beginning in Fiscal Year (FY) 2019-20, Caltrans has revised the State of Good Repair (SGR) Program guidelines to require regional agencies like MTC to approve transit operators' revenue-based SGR projects and submit a single region-wide list of projects to Caltrans by September 1 of each year. Furthermore, transit operators in the Bay Area will need to submit a governing board-approved project list for all anticipated SGR Program expenditures to MTC for inclusion in the Regional SGR Program Project List.

The program guidelines state that transit agencies receiving funds from the SGR Program must submit expenditure proposals listing projects that maintain the public transit system in a state of good repair, which are:

- Transit capital projects or services to maintain or repair a transit operator's existing transit vehicle fleet or transit facilities, including the rehabilitation or modernization of the existing vehicles or facilities.
- The design, acquisition and construction of new vehicles or facilities that improve existing transit services.

- Transit services that complement local efforts for repair and improvement of local transportation infrastructure.

Discussion

Staff proposes to use the FY 2019-20 SGR allocation to augment and continue the agency's ongoing work on updating bus stops and shelters throughout LAVTA's service area. Many passenger shelters and amenities in LAVTA's service area are past their useful life and in need of rehabilitation and/or replacement, and other locations are in need of updating following implementation of the Comprehensive Operational Analysis in 2016.

Attachment 1 is a Board resolution as required by Caltrans and MTC which would authorize the Executive Director to request allocations for specific projects and execute the necessary Certifications and Assurances with Caltrans.

Fiscal Impact

The FY 19-20 SGR allocation is included in the FY 2019-20 agency budget. It is anticipated that SCO will announce final revised estimates for FY19-20 in August and the first of four quarterly payments will be made in November.

Recommendation

The Finance and Administration Committee recommends the Board of Directors approve Resolution 18-2019 in support of an allocation request to MTC and Caltrans for the State Transit Assistance State of Good Repair (SGR) Program.

Attachments:

1. Resolution 18-2019

Approved: _____

RESOLUTION NO. 18-2019

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE
AMADOR VALLEY TRANSIT AUTHORITY AUTHORIZING THE
SUBMITTAL OF APPLICATIONS, SUPPORTING DOCUMENTS AND
EXECUTION OF FUNDING AGREEMENTS FOR THE FISCAL YEAR 2019-
2020 STATE TRANSIT ASSISTANCE STATE OF GOOD REPAIR PROGRAM
FOR BUS SHELTER AND STOP MAINTENANCE**

WHEREAS, the Livermore Amador Valley Transit Authority is an eligible project sponsor and may receive State Transit Assistance funding from the State of Good Repair Account (SGR) now or sometime in the future for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, the State Controller's Office has released the Fiscal Year 2020 SGR apportionments and LAVTA is estimated to receive \$52,305 in SGR funds; and

WHEREAS, Senate Bill 1 (2017) named the Department of Transportation (Department) as the administrative agency for the SGR; and

WHEREAS, the Department has designated the Metropolitan Transportation Commission (MTC) as the regional entity responsible for coordinating the administration of all SGR projects and distribution of SGR funds to eligible project sponsors (local agencies) within the nine-county Bay Area; and

WHEREAS, the Livermore Amador Valley Transit Authority wishes to delegate the submittal of applications, necessary supporting documents, and any amendments thereto to the Executive Director;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Livermore Amador Valley Transit Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all SGR funded transit projects; and

NOW THEREFORE, BE IT FURTHER RESOLVED that the Executive Director be authorized to execute all required documents of the SGR program and any amendments thereto with the Metropolitan Transportation Commission and California Department of Transportation.

PASSED AND ADOPTED by the governing body of the Livermore Amador Valley Transit Authority (LAVTA) this 1st day of July 2019.

BY _____
David Haubert, Chair

ATTEST _____
Michael Tree, Executive Director

AGENDA

ITEM 6

STAFF REPORT

SUBJECT: Establishing Standing Committees and Memberships

FROM: Michael Tree, Executive Director

DATE: July 1, 2019

Action Requested

Discuss, review and adopt standing committees, memberships, and officers to conduct LAVTA's official business.

Background

At the LAVTA Board meeting today the Board elected a Boardmember from the City of Dublin as Chair and a Boardmember from the City of Livermore as Vice Chair for fiscal year 2020. Per the agency's By-Laws, the Chair shall appoint the members and the Committee Chairs subject to Board approval.

Discussion

Boardmembers can express their preferences for committee memberships and during the discussion will indicate their willingness to serve as Committee Chair or Vice-Chair. Recommendations are shown on the attached Resolution and should be confirmed.

These recommendations follow the Board's policy with respect to the appointment of Committee Chairs. The adopted policy is that the Chairs of the two standing committees be filled by the two jurisdictions who are not serving as Chair and Vice Chair of the Board. In this case, since a Boardmember from the City of Dublin and a Boardmember from the City of Livermore are the new Chair and Vice Chair respectively, then the two committee chairs should be filled by Pleasanton and the County representatives.

Next Steps

Upon Board approval, the new committee assignments will commence immediately.

Recommendation

Staff recommends the Board confirm and approve Resolution 22-2019, establishing standing committees, memberships, and officers.

Attachments:

1. Resolution 22-2019

Submitted: _____

RESOLUTION NO. 22-2019

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE
AMADOR VALLEY TRANSIT AUTHORITY ADOPTING COMMITTEE
ASSIGNMENTS FOR FY20**

WHEREAS, the Board of Directors of the Livermore Amador Valley Transit Authority (LAVTA) has adopted By-Laws which specify how the Board will conduct its business; and

WHEREAS, the By-Laws state that the Board shall establish standing and special ad hoc committees as it deems necessary; and

WHEREAS, the By-Laws further state that the Chair shall appoint the members and the Chairs of committees subject to Board approval; and

WHEREAS, the Board has selected _____ (City of Dublin) to be Chair and _____ (City of Livermore) to be Vice Chair for FY20; and

WHEREAS, the Board approved a two-committee structure at its July 2010 Board meeting, and the Chair has considered the committee assignments of the members of the Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY:**

1. The standing committees of the Board shall be:
 - a. Finance and Administration Committee
 - b. Projects and Services Committee
2. The chairs of the two standing committees should be filled by the jurisdictions who are not serving as Chair and Vice Chair of the Board.
3. The Finance and Administration Committee shall be comprised of:
 - a. Jerry Pentin (Pleasanton), Chair
 - b. Melissa Hernandez (Dublin), Vice Chair
 - c. Bob Coomber (Livermore)
4. The Projects and Services Committee shall be comprised of:
 - a. Scott Haggerty (County of Alameda), Chair
 - b. Karla Brown (Pleasanton), Vice Chair
 - c. Bob Woerner (Livermore)
 - d. David Haubert (Dublin)
5. The Finance and Administration Committee shall meet on the fourth Tuesday of each month at 4:00 pm.

6. The Projects and Services Committee shall meet on the fourth Monday of each month at 4:00 pm.
7. To allow full participation by Board Members on the two standing committees, one or both Committees may have four members, which constitute a quorum of the Board. As a result, a Committee which has four members shall also be noticed as a "Committee of the Whole." In the event that a quorum of Board members is present, the Committees will automatically convert into a Committee of the Whole. Likewise, if there is no longer a quorum of the Committee of the Whole, then the Committee of the Whole will automatically convert back into the regular committee. The Chair of the Committee will also serve as Chair of the Committee of the Whole.

The agendas for each meeting of the Committee of four shall include the following footnote:

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

PASSED AND ADOPTED this 1st day of July, 2019.

David Haubert, Chair

ATTEST:

Michael Tree, Executive Director

AGENDA

ITEM 7

STAFF REPORT

SUBJECT: Transit Signal Priority GPS Upgrade and Expansion Project Equipment Purchase

FROM: Jennifer Yeamans, Senior Grants & Management Specialist

DATE: July 1, 2019

Action Requested

Staff requests that the Board of Directors approve Resolution 23-2019, authorizing the Executive Director to execute an Agreement between LAVTA and Global Traffic Technologies LLC (GTT) to purchase GPS-based Transit Signal Priority equipment for 24 LAVTA-owned buses and 67 intersections served by Rapid Routes 10R and 30R in Livermore, Pleasanton, and Dublin.

Background

Following implementation of the Comprehensive Operational Analysis in 2016, in March 2017, LAVTA staff briefed the Projects & Services Committee on plans to expand and update LAVTA's infrared-based Transit Signal Priority system deployed with the original Rapid project with a more modern GPS-based technology using networked real-time schedule information along the newly realigned 10R and 30R routes.

In September 2017, LAVTA approved a Memorandum of Understanding with the City of Dublin (Attachment 2) for use of \$1.14 million in Tri-Valley Transportation Council (TVTC) funds for the Transit Signal Priority (TSP) Upgrade and Expansion project approved by TVTC in July 2017 (Attachment 3). The City of Dublin is a signatory agency to TVTC and as such is the project sponsor for the project (as described in Attachment 4), also known as Express Bus Phase 2, and LAVTA serves as Lead Agency.

In addition to providing more reliable performance and lower maintenance requirements than the existing optical system, the GPS-based system will also provide improved accuracy of queue-jump signal requests and reporting of TSP utilization and its impacts on on-time performance of LAVTA's two Rapid routes, which together carry about 55% of LAVTA's fixed-route ridership. Networked GPS software will only turn the TSP "on" when the buses run three or more minutes behind their published schedule, but keep the TSP "off" when the buses are on-time. The new technology will be installed in parallel to the legacy infrared technology LAVTA currently uses for TSP and which is also utilized for Emergency Vehicle Priority (EVP) systems in Livermore, Dublin, and Pleasanton. The legacy technology was furnished by Opticom, which is now owned by GTT. Similar GPS-based TSP systems have been deployed in the Bay Area by SFMTA and AC Transit with near-immediate improvements in operating performance reported.

In October 2017, LAVTA's Board of Directors authorized the Executive Director to execute a task-order contract with Kimley-Horn and Associates, Inc. to perform project management, design, and construction management services for the TSP Upgrade Project pursuant to the terms of LAVTA's existing on-call Engineering Services Contract (Agreement #842, RFP #2016-14). This work included data collection and field reviews, preparation of detailed installation designs, and extensive coordination with each of the cities of Livermore, Pleasanton, and Dublin, and was completed in May 2019. The intersection locations included in the project are included as Attachment 5. Of the 67 total intersections included in the project, 26 are in Dublin, 33 are in Livermore, and 8 are in Pleasanton.

Discussion

With the project design and specifications complete, LAVTA can proceed with procurement of needed equipment, software, and on-board installation services for the project. Field installation of equipment needed at the 67 intersections in each of the three jurisdictions will be performed by a licensed contractor to be procured via a separate contract in accordance with LAVTA's Procurement Policy.

Sole Source Justification and Cost Analysis

Consistent with LAVTA's Procurement Policy and FTA third-party contracting guidance, staff recommends utilizing a sole-source method of procurement for the TSP equipment, software, and on-board installation services. Sole-source procurements are permissible in limited circumstances, including when an offeror demonstrates a unique or innovative capability not available from another source and/or in order to avoid substantial duplication of costs that are not expected to be recovered through competition. In this case, GTT offers a unique capability with the newer technology to be backwards-compatible with the existing infrared equipment still in use for the cities' EVP systems, and GTT is the only source of the equipment. In addition, staff's cost analysis determined that a substantial duplication of cost will occur if an alternative technology or system were to be deployed that would not be recovered through competition, including time and resources spent by LAVTA coordinating with each of the cities to install new equipment at all 67 affected city-owned traffic signals, programming and testing an entirely new encoding scheme with all three cities and their emergency responders, and training all operations and maintenance personnel at the cities and LAVTA.

Based on the final project designs and specifications Kimley-Horn provided to LAVTA, GTT furnished LAVTA with a price quote for the equipment, software, on-board installation, and related services required to complete the project, exclusive of installation of field equipment, in May. Staff conducted an analysis using a similar contract awarded by another transit agency and determined that the price proposal received from GTT for the equipment, software, and on-board installation services is both reasonable and fair. Staff has since worked with GTT and LAVTA's Legal Counsel to finalize mutually acceptable terms for the purchase.

Fiscal Impact

This project was included in the Fiscal Year 19-20 budget. TVTC funds via the City of Dublin will provide 76% of the revenue to pay for this project, with the remaining 24% provided by Federal Transit Administration (FTA) funds remaining on LAVTA's Transit Performance

Initiative (TPI) grant for Dublin Boulevard. The TPI Dublin Boulevard Project was completed in late 2018 and realized over \$300,000 in cost savings primarily from delivering one of the project elements via an existing third-party product needing only minimal startup funding to deliver. Availability of these FTA funds are subject to FTA approval and concurrence from the Metropolitan Transportation Commission, which staff expects to receive, as the TSP project is within the scope of the original Dublin Boulevard project and the FTA funds would only be applied to expenses attributable to Dublin Blvd. intersections included in the original TPI grant.

The project budget is \$896,585.05 and consists of the contract award amount of \$815,077.32 for all materials necessary, labor to install, shipping, and tax, and a 10% project contingency of \$81,507.73.

Next Steps

Upon execution of the agreement with GTT, LAVTA will issue a purchase order for the TSP equipment, software, and on-board installation services, and also advertise the field-installation contract for award this fall to be performed following delivery of the needed equipment to LAVTA in order to complete the project.

Recommendation

Staff requests that the Board of Directors authorize the Executive Director to execute an Agreement between LAVTA and Global Traffic Technologies LLC to acquire GPS-based Transit Signal Priority equipment for 24 LAVTA-owned buses and 67 intersections served by Rapid Routes 10R and 30R in Livermore, Pleasanton, and Dublin.

Attachments

1. Resolution 23-2019
2. MOU with the City of Dublin
3. TVTC Resolution #2017-07
4. TVTC Strategic Expenditure Plan Project A-11 Description
5. Map of Project Locations

Approved: _____

RESOLUTION NO. 23-2019

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT
FOR THE PURCHASE OF TRANSIT SIGNAL PRIORITY UPGRADE AND
EXPANSION EQUIPMENT, SOFTWARE, AND ON-BOARD INSTALLATION
SERVICES WITH GLOBAL TRAFFIC TECHNOLOGIES LLC**

WHEREAS, the Livermore Amador Valley Transit Authority (LAVTA) has identified a need to upgrade and expand its Transit Signal Priority (TSP) infrastructure for its two realigned Rapid routes 10R and 30R with modern, more functional, and more reliable technology utilizing Global Positioning System (GPS) and real-time vehicle location and schedule information (Project); and

WHEREAS, the Tri-Valley Transportation Council (TVTC) approved Resolution 2017-07 in July 2017, appropriating \$1.14 million in funding to complete the Express Bus/BRT Phase 2 Project for the City of Dublin, which is a signatory agency to TVTC, to implement the TSP and Upgrade project; and

WHEREAS, LAVTA and the City of Dublin executed a Memorandum of Understanding in September 2017 establishing the City of Dublin as the Project Sponsor of the Express Bus/BRT Phase 2 Project and LAVTA as the Lead Agency and clarifying the funding arrangements between the two agencies to complete the project; and

WHEREAS, LAVTA has utilized an existing infrared TSP system originally furnished by Opticom, now owned by Global Traffic Technologies LLC (GTT) since 2011. This proprietary equipment is also used by existing Emergency Vehicle Priority (EVP) systems in each of the cities of Dublin, Pleasanton, and Livermore and must remain in use to ensure continued backward-compatible operability of that system; and

WHEREAS, the acquisition of equipment, software, and on-board installation services from GTT for the Project on a sole-source basis to ensure backwards-compatibility of new equipment utilizing proprietary technology with existing EVP systems and in order to avoid substantial duplication of cost has been deemed appropriate under FTA third-party contracting guidance by LAVTA's Legal Counsel and in accordance with LAVTA's Procurement Policy; and

WHEREAS, installation of field equipment required to complete the Project will be procured under a separate contract; and

WHEREAS, this Project was included in the Fiscal Year 2020 budget that was approved by the LAVTA Board of Directors;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Livermore Amador Valley Transit Authority that the Executive Director is authorized to

execute a contract with Global Traffic Technologies, LLC, to acquire GPS-based Transit Signal Priority equipment, software, and on-board installation services for 24 LAVTA-owned buses and 67 intersections served by Rapid Routes 10R and 30R in Livermore, Pleasanton, and Dublin, for a not-to-exceed amount of \$815,077.32; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Board of Directors authorizes the Executive Director to expend a 10% contingency amount not to exceed \$81,507.73.

PASSED AND ADOPTED by the governing body of the Livermore Amador Valley Transit Authority (LAVTA) this 1st day of July 2019.

BY _____
David Haubert, Chair

ATTEST _____
Michael Tree, Executive Director

EXHIBIT 1

**MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF DUBLIN
AND THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY FOR THE
IMPLEMENTATION OF EXPRESS BUS/RAPID BUS TRANSIT PAHSE 2 PROJECT**

This Memorandum of Understanding (MOU) is entered into as of September 5, 2017 between the City of Dublin, a municipal corporation (DUBLIN) and the Livermore Amador Valley Transit Authority, a joint powers authority (LAVTA).

RECITALS

- A. WHEREAS, DUBLIN, as one of the members of the Tri-Valley Transportation Council ("TVTC") is a signatory to the Joint Exercise of Powers Agreement pertaining to the Tri-Valley Transportation Development Fee (TVTDF) for Traffic Mitigation; and
- B. WHEREAS, DUBLIN has cooperatively participated in the development and adoption of the TVTC Strategic Expenditure Plan (SEP) and the TVTDF Funding Plan, which provide guidance for expenditure of the TVTDF on 22 projects (List A and List B); and
- C. WHEREAS, the Express Bus/BRT Phase 2 Project ("PROJECT") is one of the "List A" projects in the SEP (Project A-11); and
- D. WHEREAS, DUBLIN serves as the TVTC Project Sponsor of the PROJECT identified in the TVTC SEP 2017 Update; and
- E. WHEREAS, LAVTA is the lead agency responsible for management and implementation of the PROJECT; and
- F. WHEREAS, the PROJECT is listed in the TVTC SEP 2017 update with \$1.14 million from TVTDF in fiscal years 2016/17 and 2017/18; and
- G. WHEREAS, using TVTDF funds, LAVTA wishes to fund part of the PROJECT construction in accordance with the terms and conditions set forth herein; and
- H. WHEREAS, as a member of the TVTC, DUBLIN intends to ensure that funds set aside for PROJECT in the TVTDF Funding Plan are appropriated as expeditiously as feasible for the PROJECT;

EXHIBIT 1

- I. NOW, THEREFORE, in consideration of the promises herein, the parties agree as follows:

SECTION I

DUBLIN AGREES:

- A. To initiate a request from the TVTC for the disbursement of TVTDF funds in the amount of \$1.14 million in accordance with the TVTDF funding plan.
- B. To, upon receipt of the funds from the TVTC, pass the funds through to LAVTA, the party responsible for the management and construction of the PROJECT.

SECTION II

LAVTA AGREES:

- A. To receive TVTC pass-through funds from DUBLIN in the amount of \$1.14 million.
- B. To oversee the construction of the PROJECT, in accordance with LAVTA policy.

SECTION III

IT IS MUTUALLY AGREED:

- A. This MOU constitutes the entire agreement between the parties regarding the subject matter hereof and any oral discussions or written or oral agreements with respect thereto preceding the effective date of this MOU are superseded hereby. No amendment, alteration, or variation of the terms of the MOU shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto.
- B. DUBLIN and LAVTA each render their services under this MOU as independent agencies. None of the agents or employees of either shall be deemed agents or employees of the other.
- C. Any notice given under this MOU shall be in writing and shall be deemed given if delivered personally or mailed by registered or certified mail or commercial overnight courier, return receipt or confirmation of delivery requested, or by facsimile transmission with voice confirmation of receipt, the parties at the following addresses (or at such other address for a party as shall be specified by like notice):

EXHIBIT 1

If to DUBLIN:

Obaid Khan, P.E.
Public Works
100 Civic Plaza, Dublin ca 94568
Obaid.khan@dublin.ca.gov
Fax: 925-829-9248

If to LAVTA:

Christy Wegener
1362 Rutan Court, Suite 100
Livermore, CA 94551
cwegener@lavta.org
Fax: 925-443-1375

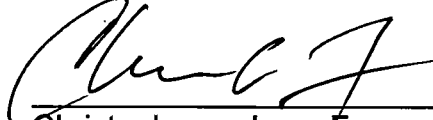
EXHIBIT 1

THIS AGREEMENT executed the date and year first above written.

LIVERMORE AMADOR VALLEY
TRANSPORTATION AUTHORITY

Michael Tree, Executive Director

CITY OF DUBLIN



Christopher L. Foss, City
Manager

ATTEST:




Caroline Soto, City Clerk

APPROVED AS TO FORM:

Michael Conneran
Legal Counsel to LAVTA

APPROVED AS TO FORM:



John Bakker, City Attorney

THIS AGREEMENT executed the date and year first above written.

LIVERMORE AMADOR VALLEY
TRANSPORTATION AUTHORITY



Michael Tree, Executive Director

CITY OF DUBLIN

Christopher L. Foss, City Manager

ATTEST:

Caroline Soto, City Clerk

APPROVED AS TO FORM:



Michael Conneran
Legal Counsel to LAVTA

APPROVED AS TO FORM:

John Bakker, City Attorney

**TRI-VALLEY TRANSPORTATION COUNCIL
RESOLUTION NO. 2017-07**

**A RESOLUTION OF THE TRI-VALLEY TRANSPORTATION COUNCIL
APPROPRIATING \$1,140,000 IN TRI-VALLEY TRANSPORTATION
DEVELOPMENT FEE (TVTDF) FUNDS FOR THE PURPOSES OF FUNDING
ADVANCED TECHNOLOGY EXPRESS BUS/BRT PHASE 2**

WHEREAS, in 1995, the Tri-Valley Transportation Council (TVTC) adopted the "Tri-Valley Transportation Plan/Action Plan (TVTP/AP) for Routes of Regional Significance; and

WHEREAS, the TVTP/AP identified 11 specific transportation improvements to be given high priority for funding; and

WHEREAS, in 1998, the TVTC, and entered into a Joint Exercise Powers of Agreement (JEPA) to provide authority to collect a Tri-Valley Transportation Development Fee (TVTDF) to collect impact fees for the traffic mitigation to be applied to the 11 high priority projects; and

WHEREAS, in 1999, the TVTC prepared and approved a Strategic Expenditure Plan (SEP), which guides the expenditure of revenue collected from TVTDF; and

WHEREAS, the SEP identifies priorities, project sponsors, and funding for TVTDF projects; and

WHEREAS, in 2004, the TVTC adopted an update to the SEP that reflected an update to the regional and sub-regional transportation outlook for the Tri-Valley; and

WHEREAS, in 2011, the TVTC prepared and approved the 2011 TVTDF Funding Plan that provides guidance for expenditure of the TVTDF on 22 projects (List A and List B) including Express Bus/BRT Phase 2 (Project A-11); and

WHEREAS, in 2017, the TVTC prepared and approved an update of the 2011 SEP, and provided a funding plan for the remaining projects; and

WHEREAS, the 2017 update of the SEP programmed \$1.00 million in fiscal year 17/18 and \$0.140 million in fiscal year 16/17 for a total of \$1.140 million to Express Bus/BRT Phase 2 (Project A-11); and

WHEREAS, the City of Dublin ("Dublin") a signatory agency to the 1991 Joint Powers Agreement governing the TVTC and is the TVTC-member sponsor Agency for the purposes of administering the appropriation of TVTD Fees to the Express Bus/BRT Phase 2 Project; and

WHEREAS, the Livermore Amador Valley Transit Authority ("LAVTA") is the Lead Agency for the implementation of Express Bus/BRT Phase 2 Project; and

WHEREAS, Dublin and LAVTA will enter into a Memorandum of Understanding (2017 MOU), which outlines how the funds will flow from TVTC through the City of Dublin to LAVTA, who will be managing the Express Bus/BRT Phase 2 Project; and

WHEREAS, sufficient revenue in the Joint TVTDF Fee Account is available for the FY 17/18 drawdown of \$1,140,000 for the Express Bus/BRT Phase 2 Project.

NOW THEREFORE BE IT RESOLVED THAT the Tri-Valley Transportation Council adopts:

1. The Tri-Valley Transportation Council authorizes an appropriation from the Tri-Valley Transportation Development Fee Account for the Express Bus/BRT Phase 2 TSP Upgrade (Project No. A-11) of \$1,140,000, as programmed in the Strategic Expenditure Plan for fiscal years 2017/18 and 16/17, subject to Dublin and LAVTA's approval and execution of the 2017 MOU. Funds are to be dispersed in accordance with the TVTC Strategic Expenditure Plan.
2. Upon confirmation of Dublin and LAVTA's approval and execution of the 2017 MOU, the Tri-Valley Transportation Council authorizes the TVTC Treasurer to transmit \$1,140,000 in funds in the Tri-Valley Transportation Development Fee Account to the City of Dublin, which will, in turn, pass the funds through to the Livermore Amador Valley Transit Authority, the party responsible for the management and construction of the Express Bus/BRT Phase 2 Project.
3. The Tri-Valley Transportation Council authorizes any related action to further the intent of this Resolution.

PASSED, APPROVED, AND ADOPTED at the meeting of July 17, 2017 by the following votes:

AYES: 6 (Spedowfski, Perkins, Biddle, Stepper, Haggerty, Anderson)

NOES: 0

ABSENT: 1 (Olson)

ABSTAIN: 0



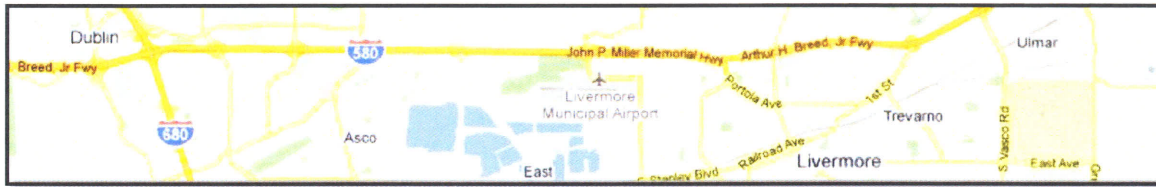
Steven Spedowski, Chair
Tri-Valley Transportation Council

ATTEST:



Debbie Bell, TVTC Administrative Staff

A-11. EXPRESS BUS/BUS RAPID TRANSIT (BRT) – PHASE 2



TVTC PROJECT SPONSOR

City of Dublin

LEAD AGENCY

Livermore Amador Valley Transit Authority (LAVTA)

OTHER INVOLVED PARTIES

City of Livermore, City of Pleasanton

PROJECT DESCRIPTION *(UPDATED FALL 2015)*

Project A-11 is Phase 2 of the Express Bus/BRT, which consists of two phases. The express bus route associated with Phase 1 of the project has been operating since January 2011.

Phase 2 includes upgrades to and expansion of the initial Rapid Project, as well as some project refinements, updates, and maintenance/replacement of original project elements and equipment based on evaluation of the existing components and conditions at the time of funding. The transit system priorities include the following elements:

- A technologically advanced transit system
- A multi-modal transportation system that supports the local economy
- Prioritized regional transfers and connections
- Reliability and efficiency that maximizes value to taxpayers and the community

Phase 2 will consist of five key potential elements (based upon conditions at time of funding):

1. **Advanced Technology** – Design and installation of advanced technologies and road features allowing rapid transit to operate quickly and efficiently, and help to mitigate delay in dwell times, boardings, and travel times. Some of the advanced technologies and road features that LAVTA is considering for Phase 2 are: transit signal priority, enhanced stations, queue jumps, environmentally friendly coaches and advanced onboard technology, advanced fare collection systems, level boarding, dedicated travel lanes, and better integrated park and ride facilities and transit centers. Element 1 is currently budgeted at \$2 Million.
2. **North/South Express Bus/Rapid Service** – In keeping with the Alameda Countywide Transit Plan, and in order to provide a strong foundation for LAVTA's System, I-680 service expansion, North/South Express Bus/BRT service, and other Express/Rapid service options, will be explored and considered. Element 2 is currently budgeted at \$6.5 Million.
3. **Dublin Extension** – Continued study and planning will be done on how best to integrate the planned extension of Dublin Boulevard and the planned Livermore BART Extension into LAVTA's Express Bus/BRT service. Element 3 is currently budgeted at \$6.5 Million.

4. **Pleasanton Alignment** – Complete “Rapidization,” of the Livermore to Pleasanton alignment will be evaluated, with advanced technology and improved service elements planned for the south side of I-580, and possible connection to the existing Rapid service. Element 4 is currently budgeted at \$1.5 Million.
5. **Park and Ride Lots** – In working with local cities and Alameda County, LAVTA will consider improved park and ride elements to support bus, biking, and walking access in the Tri-Valley, and to improve the accessibility of transportation alternatives that would ease congestion on I-580. These options might include: construction of new lots, smart signage, improved bicycle storage, increased pedestrian accessibility and safety, enhanced multi-modal elements on coaches, and increased or revised bus service to rail stations and regional transit connections. Element 5 is currently budgeted at \$2 Million.

STATUS

Phase 1 is fully completed and operational, as of January 2011.

Phase 2 is in the research, design, and planning stage. In August 2016, LAVTA realigned the Express Bus/BRT Route (Route 30R) to serve Las Positas College, and transformed existing Route 10 into an Express Bus/BRT (Route 10R) operating through Pleasanton to BART. The transformation of Route 10 into Route 10R was the first step in implementation of the Phase 2 Pleasanton Alignment. LAVTA intends to implement additional items from Phase 2 (Advanced Technology) to both Routes 10R and 30R in 2017, which includes upgrading the traffic signal priority onboard the buses and at key intersections along both Rapid routes.

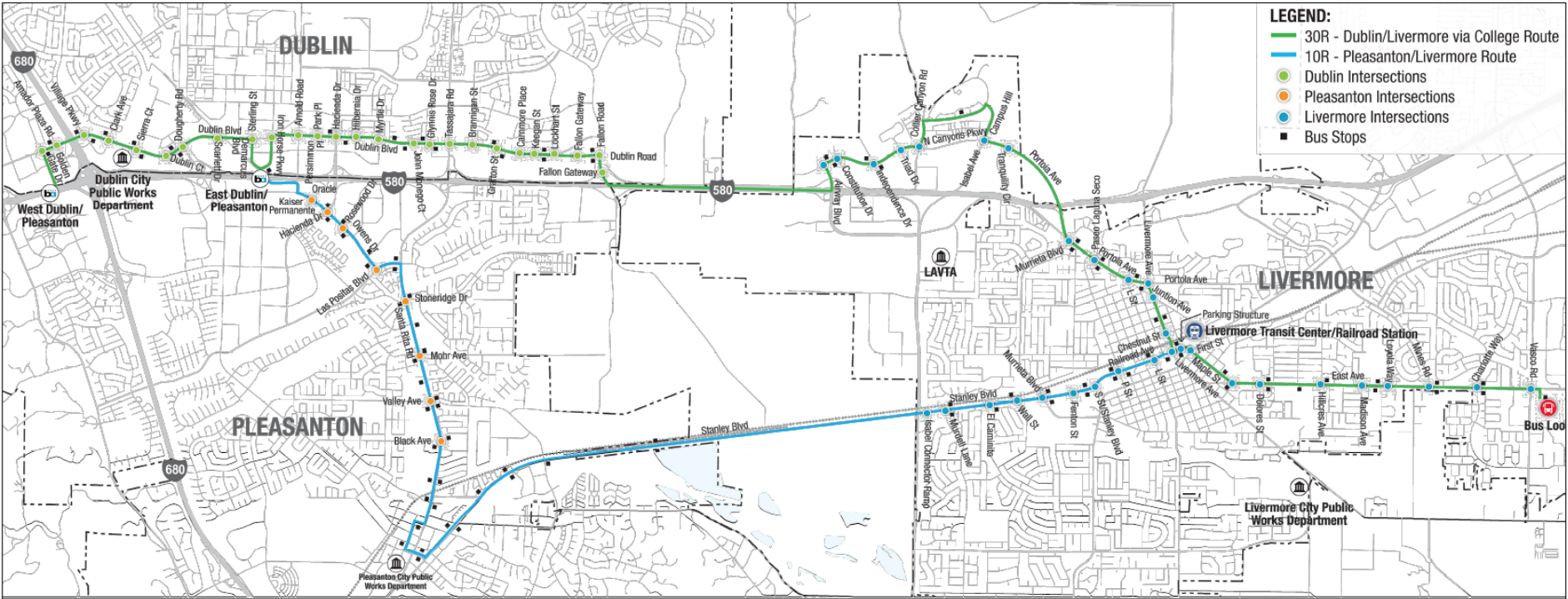
PHASING AND SCHEDULE

Costs for Phase 2 have been updated to reflect current pricing for the project elements listed above. Phase 2 Scope of work, schedule, and full funding parameters are not known at this time.

COST ESTIMATE AND FUNDING SOURCES

Phase 2:	
Cost (Millions, 2015)	\$18.50
Funding (Millions, 2015)	
TVTDF	\$1.14
Total Funding (Millions, 2015)	\$1.14
Total Funding Shortfall (Millions, 2015)	\$17.36

LAVTA TSP Upgrade and Expansion Project Locations May 2019



*Locations for reference only;
map not to scale*

AGENDA

ITEM 8

STAFF REPORT

SUBJECT: LAVTA Zero-Emission Bus Transition Study
On-Call Task Order for Zero-Emission Bus Consulting Services

FROM: Jennifer Yeamans, Senior Grants & Management Specialist

DATE: July 1, 2019

Action Requested

Staff requests that the Board of Directors authorize LAVTA's Executive Director to execute a task order with the Center for Transportation & the Environment (CTE), to perform zero-emission bus (ZEB) transition planning services pursuant to the terms of LAVTA's existing on-call Zero-Emission Bus Consulting Services Contract (Agreement #831, RFP #2016-04) for \$161,200, with a 10% contingency to be used at the Executive Director's discretion.

Background

In September 2016, the Board of Directors awarded a contract in response to RFP #2016-04 for On-Call Zero-Emission Bus Consulting Services to the Center for Transportation and the Environment to carry out a full range of on-call engineering services providing multi-discipline research, development, design and project management support services for various projects associated with LAVTA's fleet management and transition to zero-emission buses. The initial contract period was for three years, with two one-year options to be exercised at LAVTA's sole discretion.

In March 2018, the Board of Directors approved the first of two annual allocation requests to Caltrans to use Low Carbon Transit Operations Program (LCTOP) funding available to LAVTA by formula to purchase four battery-electric replacement buses as part of the agency's regular bus purchase scheduled for FY2022. LCTOP funds can be rolled over a maximum of four years and would be used to augment FTA formula funding to cover the incremental capital cost of acquiring battery-electric buses compared to conventional diesel-electric hybrids.

In December 2018, the California Air Resources Board (CARB) approved an Innovative Clean Transit Rule requiring the state's public transit agencies to:

1. Transition to all zero-emission bus purchases by 2030; and
2. Submit a board-approved Zero-Emission Bus Rollout Plan to CARB with specific required components by July 1, 2023.

Under the new regulation, CARB will require LAVTA to purchase a minimum of 25% ZEBs beginning in 2026 and ramping up to 100% of future bus purchases in 2029, with the goal of transitioning the state's entire transit fleet to 100% ZEBs by 2040.

Typical ZEB technologies contemplated by this regulation include both battery-electric buses (BEBs) and hydrogen fuel-cell electric buses (FCEBs), both of which lack internal combustion engines in the vehicle's powertrain and use electric propulsion systems, sourced either by on-board batteries that store electricity in the case of BEBs, or a hydrogen tank and fuel cell stack in the case of FCEBs. Both types of buses are currently costlier to acquire than conventional diesel-electric hybrids, require differing types of support infrastructure to power, and have different lifetime maintenance and operating cost considerations.

Discussion

In May 2019, staff solicited a proposal from CTE as LAVTA's on-call ZEB consulting services firm for a ZEB Transition Study consistent with CARB's requirements and to inform LAVTA's more immediate BEB procurement plans utilizing LCTOP funding. Staff has consulted with outside agencies in refining the project scope and convened an internal ZEB Task Force consisting of staff involved in capital planning, procurement, fleet management, maintenance, service planning, and customer service, to help oversee the study and ensure it meets the agency's ZEB requirements and objectives.

Key features of the study informing the eventual ZEB Transition Plan will include:

- Study requirements and data collection to identify key agency-specific parameters to inform subsequent assessments.
- Service assessment using route modeling to calculate expected energy efficiency by route to determine if ZEB technology to replace current buses on a 1:1 basis, or if more vehicles would be required to complete all service blocks.
- Fleet assessment for projected timeline of replacement of current buses with ZEBs consistent with the agency's existing fleet replacement plan.
- Fuel assessment analyzing current daily fuel consumption, projected annual fueling costs, and cost comparisons with current fuel costs.
- Maintenance assessment analyzing labor and materials costs for ZEB maintenance over the transition period as well as major component replacements for each technology type.
- Facilities assessment to define requirements for charging infrastructure and/or hydrogen fueling infrastructure to support the transition to battery electric and/or fuel cell electric buses in terms of equipment and infrastructure costs, design, construction, and installation costs, space and siting requirements, operational impact, and utility service requirements. The assessment will also provide a high-level master plan to define the timeline for various facility and infrastructure projects to build-out the charging capacity consistent with the addition of battery electric buses.
- Total Cost of Ownership (TCO) assessment summarizing the costs of annual bus procurements, annual fuel cost, annual maintenance costs, as well as the costs of charging equipment, hydrogen fueling equipment, supporting infrastructure, facility upgrades, and design, construction and installation over the ZEB transition timeline.
- CARB-compliant ZEB Rollout Plan for LAVTA to submit to CARB to satisfy CARB's Innovative Clean Transit Regulation

The work is expected to take approximately six months to complete and will occur concurrent and be coordinated with other short- and long-range planning activities LAVTA will be undertaking during the same period.

Budget

Funds for the project are included in the agency's approved FY19-20 budget for professional services. Based on the proposed scope of work, CTE will provide the work for a firm fixed-price fee of \$161,200. With a standard 10% contingency in place, the total budget for the project to be provided for under this task order is \$177,320.

Next Steps

Upon executing the task order with CTE, LAVTA will issue a Notice to Proceed.

Recommendation

Staff recommends the Board of Directors approve Resolution 24-2019 to execute a task order contract with LAVTA's on-call zero-emission bus consulting firm Center for Transportation and the Environment (CTE), for a not-to-exceed amount of \$161,200 with a contingency amount of \$16,120 (10%) to be utilized at the discretion of the Executive Director.

Attachment:

1. Resolution 24-2019

Approved: _____

RESOLUTION NO. 24-2019

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
AWARDING A TASK ORDER CONTRACT FOR THE LAVTA ZERO-
EMISSION BUS TRANSITION STUDY**

WHEREAS in December 2018, the California Air Resources Board (CARB) approved an Innovative Clean Transit Rule imposing various requirements of transit agencies to transition to all zero-emission bus purchases by 2030 and requiring agencies to submit a Board-approved Zero-Emission Bus Rollout Plan to CARB with specific required components by July 1, 2023; and

WHEREAS LAVTA requires the services of a zero-emission bus consulting firm to oversee the LAVTA Zero-Emission Bus Transition Study to fulfill CARB's requirement; and

WHEREAS the Center for Transportation and the Environment (CTE) was awarded an on-call zero-emission bus consulting services contract by LAVTA (RFP #2016-04); and

WHEREAS CTE has the qualifications to conduct the work necessary to complete the LAVTA Zero-Emission Bus Transition Study; and

WHEREAS CTE and LAVTA have negotiated a detailed scope of work for the LAVTA Zero Emission Bus Transition Study at a firm fixed fee of \$161,200.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Livermore/Amador Valley Transit Authority that the Executive Director may enter into a task order contract with the Center for Transportation and the Environment for \$161,200 for this project in a form approved by LAVTA's Legal Counsel; and

BE IT FURTHER RESOLVED that the Board of Directors authorizes the Executive Director to expend a 10% contingency amount not to exceed \$16,120, for a total authorized amount not to exceed \$177,320; and

PASSED AND ADOPTED this 1st day of July 2019

David Haubert, Chair

ATTEST:

Michael Tree, Executive Director

APPROVED AS TO FORM:

Michael Conneran, Legal Counsel

AGENDA

ITEM 9

EXECUTIVE DIRECTOR'S REPORT

July 2019

Operations

Overall, transit operations have continued to go well over the 3rd quarter. Fixed route and paratransit had an improved quarter in accident reduction. Fixed route ridership dipped slightly in the quarter. The reduction can at least partially be attributable to poor weather and the impact from the fare increase at the beginning of the calendar year. We have started to include GoDublin ridership data in the quarterly report. Since the inception of the project ridership has grown with the daily average at approximately 40 trips.

Possible Route 503 Realignment

We have received requests from residents in the Schaefer Ranch area of Dublin as well as from Dublin Vice-Mayor Hernandez for school tripper service to the western portion of Dublin Boulevard. Staff has researched the possibility of making a slight modification to the Route 503 that could serve that area. The City of Dublin and LAVTA have a longstanding agreement that when service is added to a new residential area, those in the affected area are notified and offered the opportunity to provide feedback. New bus stop locations also require the approval of the Dublin City Council. LAVTA staff has already begun coordination with City of Dublin staff to expedite this process to the maximum degree possible with the goal of implementation at the start of the 2019-20 school year.

Amador Valley High School Solar Panel Project

As you recall, at your June 3 meeting, the Board approved a staff proposal to provide an additional early trip in the morning and an additional later trip in the afternoon on Routes 605 and 611. These routes serve Amador Valley High School. The additional trips were requested by the Pleasanton Unified School District (PUSD) to mitigate traffic during a construction project impacting the school's student parking lot. PUSD also agreed to reimburse LAVTA for costs incurred to provide these additional services, subject to approval by the PUSD Board. The PUSD Board has now approved the plan and the service will commence with the start of the 2019-20 school year.

Try Transit to School Scheduled

Try Transit to School is an annual promotional initiative that targets middle and high school students in the Tri-Valley. The purpose of this campaign is to promote environmentally sustainable transportation solutions to the youth population and increase ridership and awareness of bus routes that serve public middle and high schools. During this two week initiative, LAVTA offers free rides on all regular fixed routes seven days a week. Students simply board any Wheels or Rapid bus and their ride is free. Try Transit to School generally takes place the second and third week after school starts up in the fall, and this year, the campaign will be held from August 19 through September 1, 2019.

Attachments:

1. Management Action Plan
2. FY2019 3rd Quarter Operations Report

3. Board Statistics May 2019
4. FY19 Upcoming Items

FY2019 Goals, Strategies and Projects

Last Updated – June 20, 2019

MANAGEMENT ACTION PLAN (MAP)

Goal: Service Development

Strategies (those highlighted in bold indicate highest Board priority)

- 1. Provide routes and services to meet current and future demand for timely/reliable transit service**
2. Increase accessibility to community, services, senior centers, medical facilities and jobs
- 3. Optimize existing routes/services to increase productivity and response to MTC projects and studies**
- 4. Improve connectivity with regional transit systems and participate in Valley Link Project**
5. Explore innovative fare policies and pricing options
6. Provide routes and services to promote mode shift from personal car to public transit

Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
Short/Long Range Transit Plan	<ul style="list-style-type: none"> RFP Award of Contract 	DP	Projects/ Services	Mar 2019 July 2019	→ Three companies submitted proposals. Interviews held and proposals scored. Consideration of award to be considered by Board in July after programming of funds by ACTC in June.	X
Network Integration Study	<ul style="list-style-type: none"> RFP Award of Contract 	DP	Projects/ Services	Mar 2019 May 2019	→ Requirement of Dublin Parking Garage. Planning for express bus to fill gaps in rail service in region. Three companies submitted proposals. <u>Contract awarded to AECOM in June.</u>	X X
Comprehensive Paratransit Assessment. AKA Mobility Forward.	<ul style="list-style-type: none"> Award of Contract Public Outreach Approval of Recommendations 	ED	Projects/ Services	Nov 2016 Jun/Nov 2017 Jun 2019	→ Nelson/Nygaard awarded contract. Public meetings held in June. Second round of workshops completed in November. Draft completed. City of Pleasanton received report in May. <u>Board received presentation/report in June. Ongoing discussions being held with City of Pleasanton toward implementation.</u>	X X X

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Fare Study	<ul style="list-style-type: none"> Draft Fare Study Public Hearings Board Approval 	PD	Projects/ Services	May 2017 Sept 2018 Oct 2018	→ Draft Fare Study for fixed route complete. F&A reviewed in May. Decision made to hold study results to see ridership trends on fixed route and paratransit study fare recommendations. Public Hearings held in September. Board approved in October. Implemented in January.	X X X
Hacienda Pass	<ul style="list-style-type: none"> Review Pass Program Work with Hacienda on Improving the Program 	ED	Finance/ Admin	Oct 2018 Dec 2019	→ <u>Meeting held on May 27th. Next meeting in June.</u>	X
Transit Signal Priority Upgrade Project in Rapid Corridors	<ul style="list-style-type: none"> Engineering Work Finish Project 	DP	Projects/ Services	Oct 2017 Oct 2019	→ Grant by TVTAC approved. Board approved MOU with Pleasanton. Board approved engineering contract with Kimley Horn. 100% design completed with comments from member agencies included. Project short funding. Staff working with FTA to transfer unused grant funds from completed queue jump project to this project to fully fund. Expect completion in fall of 2019.	X
Go Dublin Discount Program	<ul style="list-style-type: none"> Explore use of Uber WAV Secure additional funding Develop long-term strategy 	ED	Projects/ Services	Nov 2018 Jun 2019 Jun 2019	→ Program continuing into FY2019. Uber & MV implemented Uber WAV in Dublin in December (MV provides wheelchair accessible rides through Uber). Final contract negotiations for Go Go Grandparent taking place for concierge service if customer doesn't have a smart phone. July implementation. VISA debit cards with no loading fees through Walmart as option for those without a credit card set for July implementation. AQMD approved funding for Go Dublin expansion to other cities in the Tri-Valley. <u>Report on GoTri-Valley to Committee in June.</u>	X X

Underlined text indicates changes since last report.

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Dublin Service Plan	<ul style="list-style-type: none"> Explore use of articulated buses 	DP	Projects/ Services	Mar 2019	→ Nelson/Nygaard looking at merits of LAVTA operating articulated buses. Report received by the Board.	X
SAV Project	<ul style="list-style-type: none"> Complete storage facility/electrical Work through first set of tests Seek long-term funding for project 	CM	Projects/ Services	Oct 2019 July/Aug 2019 Dec 2019	→ BART working on storage and electrical. Final negotiations for closeout of GoMentum contract near completion. Board awarded contract with Transdev. <u>BART working with LAVTA again toward storage/electrical infrastructure. Applying of federal grant to fund project long term.</u>	
Advanced Intelligent Intersection Project	<ul style="list-style-type: none"> Install equipment on buses Evaluate performance of project 	CM	Projects/ Services	Aug 2019 Jun 2020	→ City of Dublin funded. MOU approved between City and LAVTA. Awaiting FCC approval to proceed.	
Install and Upgrade Video System on Vehicles	<ul style="list-style-type: none"> Install video cameras on paratransit vehicles Upgrade 20 video systems on Wheels buses 	ED	Projects/ Services	Jul 2019 Mar 2019	→ Staff installed demo video system in paratransit vehicle. 90-day trial period completed. <u>Ordered equipment in June for July install.</u> →20 buses upgraded with new video systems	X
Amendment with MTM for Paratransit Services	<ul style="list-style-type: none"> Amend MTM contract to require on-site dispatching. 	ED	Finance & Admin	Jul 2019	→ Working with MTM to improve productivity on contract. <u>No contract amendment foreseen at the moment.</u>	

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
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Goal: Marketing and Public Awareness

Strategies (those highlighted in bold indicate highest Board priority)

- 1. Continue to build the Wheels brand image, identity and value for customers**
2. Improve the public image and awareness of Wheels
3. Increase two-way communication between Wheels and its customers
- 4. Increase ridership, particularly on the Rapid, to fully attain benefits achieved through optimum utilization of our transit system**
5. Promote Wheels to New Businesses and residents

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Website Upgrades	<ul style="list-style-type: none"> More fully develop Better Way to BART section of website 	PD	Projects/ Services	Jun 2019	→ Project under development with Celtis.	
LAVTA Rebranding Project	<ul style="list-style-type: none"> Bus stop sign replacement with new branding. 	PD	Projects/ Services	Sept 2019	→ Replace bus stop signs throughout service area with newly branded bus stop signs. Replace stencil stops with bus stop signs. Summer/fall project.	
Individualized Marketing	<ul style="list-style-type: none"> Award Contract Marketing Review of Results 	PD	Projects/ Services	Aug 2019 Sept/Oct 2019 Nov 2019	→ Targeting Pleasanton's high density housing areas along Rapid near BART. RFP to be advertised in July. Board to consider award in August for a fall 2019 implementation.	
N Canyons Parkway Rapid Bus Stop Project	<ul style="list-style-type: none"> Begin planning/engineering work Improvements to site Relocation of shelters 	FD	Projects/ Services	May 2017 Jun 2018 Aug 2018	→ FTA grant to upgrade stops in this corridor to Rapid style. Engineering work done. Bids came in high. Board rejected all bids. Bid re-advertised. Board awarded project in November. Construction completed.	X X X

Underlined text indicates changes since last report.

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Pleasanton SmartTrips Corridor Rapid Bus Stop Project	<ul style="list-style-type: none"> Engineering work Award of construction contract Finish project 	FD	Projects/ Services	Nov 2017 Oct 2019 Oct/Nov 2019	→ ACTC grant received to upgrade stops in this corridor to Rapid style. Board awarded engineering to Kimley Horn in November. Project award in April. <u>Issues with planning for solar at stops has final plan in progress. Still on track for Fall procurement/construction.</u>	
Replace Shelters Past Useful Life That Are On Livermore Routes	<ul style="list-style-type: none"> Identify shelters Demo/Install 	FD	Projects/ Services	Nov 2016 Apr 2019	→ Shelters identified. 8 shelters delivered. MV to demoed eight shelters and installed 8 shelters in March and April.	X X
<p>Goal: Regional Leadership</p> <p><i>Strategies (those highlighted in bold indicate highest Board priority)</i></p> <ol style="list-style-type: none"> 1. Advocate for local, regional, state, and federal policies that support mission of Wheels 2. Support staff involvement in leadership roles representing regional, state, and federal forums 3. Promote transit priority initiatives with member agencies 4. Support regional initiatives that support mobility convenience 						
<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Valley Link	<ul style="list-style-type: none"> Provide staff support 	ED	Projects/ Services	Ongoing	→ Staff continuing to provide support. <u>Feasibility Report provided to Board in June.</u> EIR draft to be circulated in Sept. 30% design completed in fall. BUILD grant application due in July. TIRCP and Congested Corridors grant due in fall.	

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Dublin Parking Garage	<ul style="list-style-type: none"> Complete grant paperwork 	ED	Projects/ Services	Ongoing	→ Staff meeting with County and Caltrans and CalSTA to support the project. Ground breaking held. <u>Environmental work completed in June and approved by Board. Allocation request submitted to Caltrans. Award of Design Build contract by County in spring of 2020.</u>	X
Calendar Year Legislative Plan	<ul style="list-style-type: none"> Creation of Legislative Plan and review/approval by the Board and provide support for key legislation. 	ED	Finance/ Admin	Feb 2019	→ F&A committee looked at draft legislative plan in January 2019 and Board approved in February.	X

Goal: Organizational Effectiveness

Strategies (those highlighted in bold indicate highest Board priority)

- Promote system wide continuous quality improvement initiatives
- Continue to expand the partnership with contract staff to strengthen teamwork and morale and enhance the quality of service
- Establish performance based metrics with action plans for improvement; monitor, improve, and report on-time performance and productivity**
- HR development with focus on employee quality of life and strengthening of technical resources
- Enhance and improve organizational structures, processes and procedures to increase system effectiveness
- Develop policies that hold Board and staff accountable, providing clear direction through sound policy making decisions

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
ViewPoint Software	<ul style="list-style-type: none"> Staff to complete development of software ViewPoint w/Trapeze. 	ED	Projects/ Services	April 2019	→ Met with Trapeze. Trapeze trained on new software and making final adjustments to templates required by contract and dealing with log-in issues.	X
Explore Quality of Life Opportunities for Workforce	<ul style="list-style-type: none"> Explore opportunities to enhance quality of life to retain workforce 	FD	Finance/ Admin	Jul 2019	→ <u>RFP to be released in July to have on call assistance for organizational</u>	

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Continue Planning of Atlantis Operating & Maintenance Facility	<ul style="list-style-type: none"> Review previous conceptual planning and recommendations. 	FD	Finance/ Admin	Apr 2019	→ Currently LAVTA is out of office space/bus parking space. Seeking \$1-\$2 million in funding in RTP to complete design.	
<p><i>Goal:</i> Financial Management</p> <p><i>Strategies (those highlighted in bold indicate highest Board priority)</i></p> <ol style="list-style-type: none"> 1. Develop budget in accordance with strategic Plan, integrating fiscal review processes into all decisions 2. Explore and develop revenue generating opportunities 3. Maintain fiscally responsible long range capital and operating plans 						
<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
FY18 Comprehensive Annual Financial Report	<ul style="list-style-type: none"> Complete financial audit and all required reporting to Board, local, regional and state agencies. 	DF	Finance/ Admin	Nov 2018	→ Audit performed. No findings. Board reviewed in November.	X

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: FY 2019 3rd Quarter Report – Operations

FROM: Jonathan Steketee, Customer Service and Contract Compliance Manager

DATE: June 25, 2019

Action Requested

This is an informational item.

Background

This report is intended to provide a summary and analysis of operations for the third quarter of FY2019 (January 2019 to March 2019), including fixed route, paratransit, safety, and customer experience metrics.

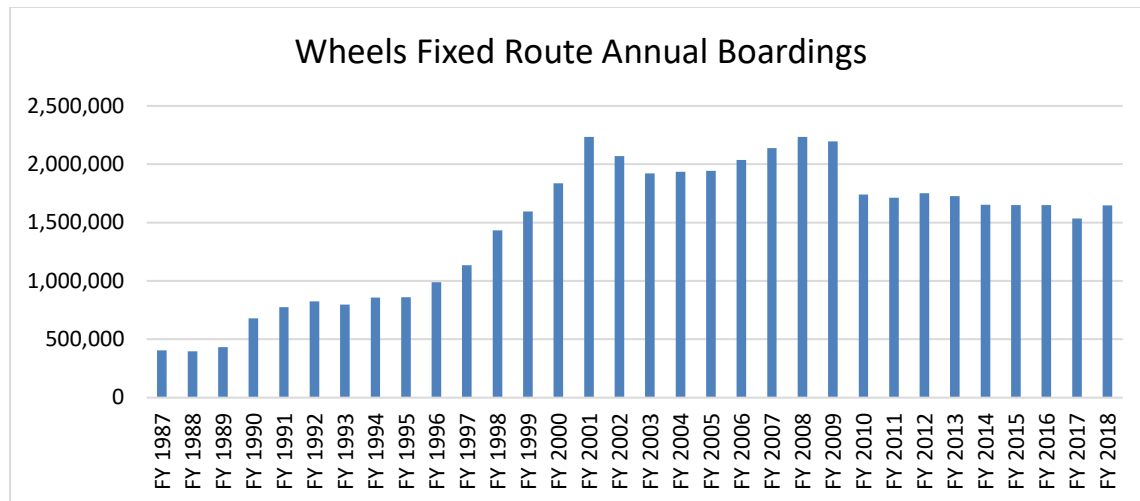
Discussion

Highlights:

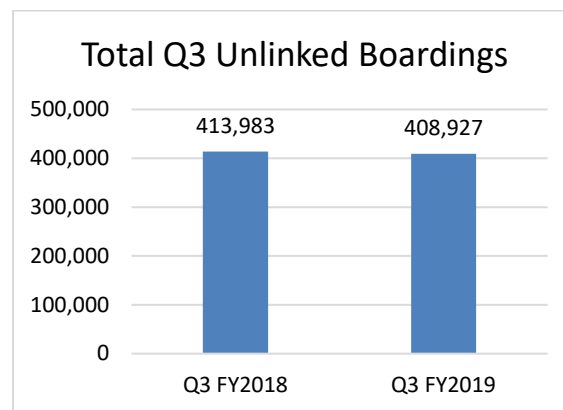
- Fixed Route ridership had a slight reduction over the same quarter the year prior.
- Fixed Route on time performance had a 3% reduction.
- Paratransit ridership slightly declined.
- Paratransit on time performance improved by 10%.
- Both Fixed Route and Paratransit accidents had a large reduction.
- Customer Service continues to improve with a reduction in valid complaints both in Fixed Route and Paratransit service.

Fixed Route

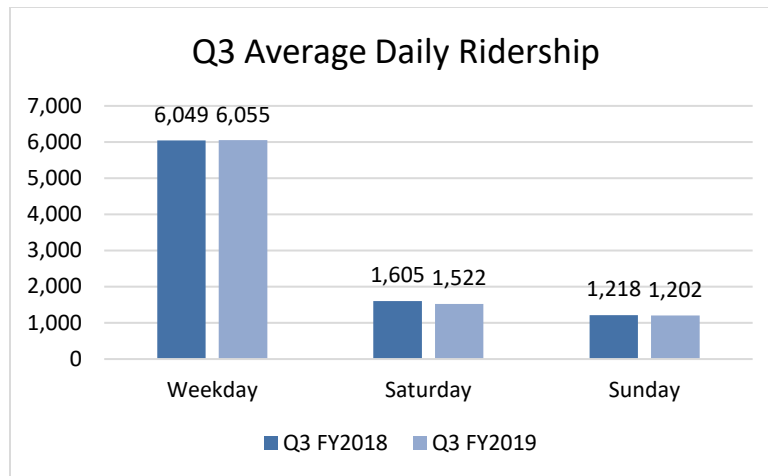
The graph below shows the long-term ridership trend for the Wheels service from the agency's inception through the fiscal year that ended on June 30, 2018. Looking specifically at FY2018 increases in ridership were in part attributable to the Las Positas College pass program and increased demand for student ridership in Dublin and Pleasanton, with total ridership increasing 7.2% over FY2017.



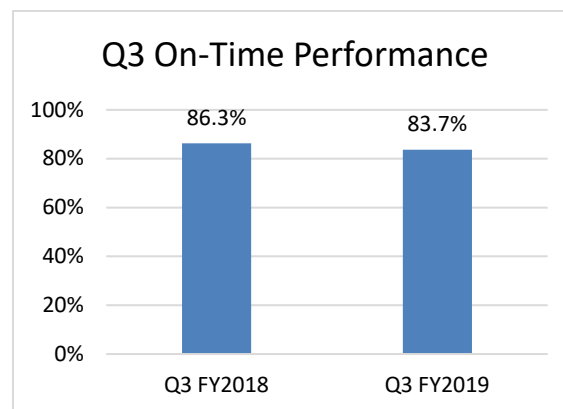
Turning to the quarterly year-on-year comparisons, the chart below shows the total number of boardings for the third quarter of this year, compared with the same quarter of last year. A total of 408,927 boardings were recorded in Q3 of FY2019 – a slight decrease of -1.2% for the quarter compared to the quarter year prior.



The average weekday ridership was approximately stationary comparing Q3 FY2019 to Q3 FY2018, as was the Sunday ridership. Saturday ridership decreased over the same period.

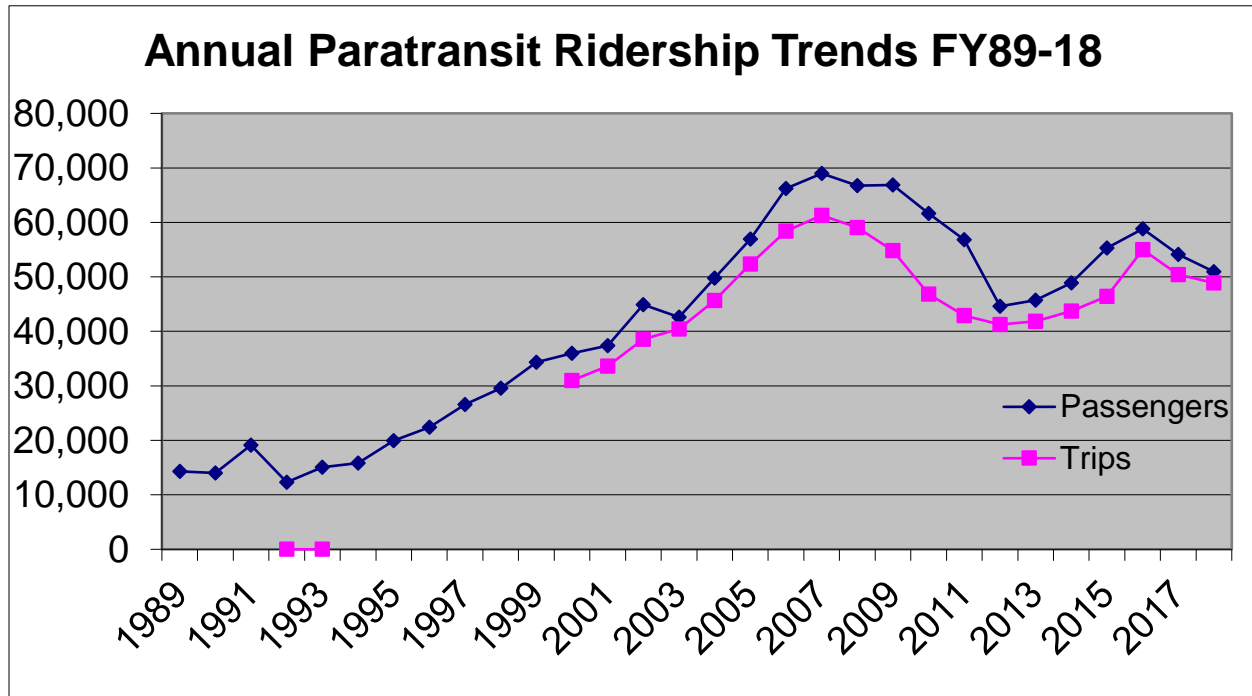


On-time performance for the fixed route system trended down in Q3 compared to Q3 last year. Staff is continue to analyze poor on time performance with MV Transportation on a daily basis to remedy any low performing routes. The lower performance in is contributable to a long sustaining adverse weather conditions during the quarter.

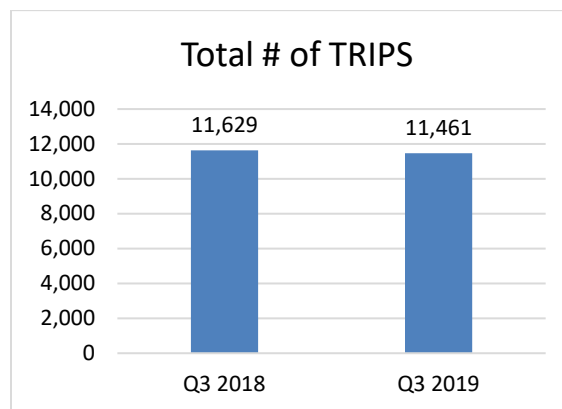


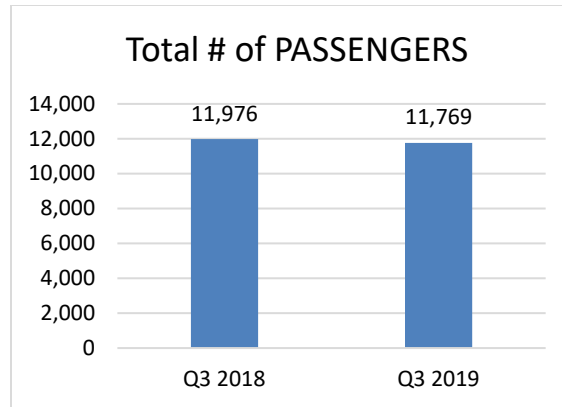
Paratransit

The graph below provides an overview of the historic annual paratransit ridership trend from the agency's inception thru the end of fiscal year 2018:

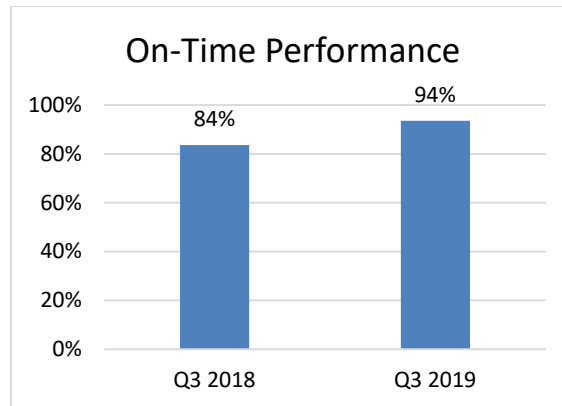


The paratransit ridership continued to decrease slightly during the third quarter of FY19 when comparing it to the third quarter ridership in FY18. There has been a decrease of 1.44% in the number of one-way trips as well as a decrease of 1.73% in the number of total passengers, which the following two graphs illustrate. The total number of passengers' statistics includes personal care attendants and companions in addition to the ADA paratransit eligible riders.



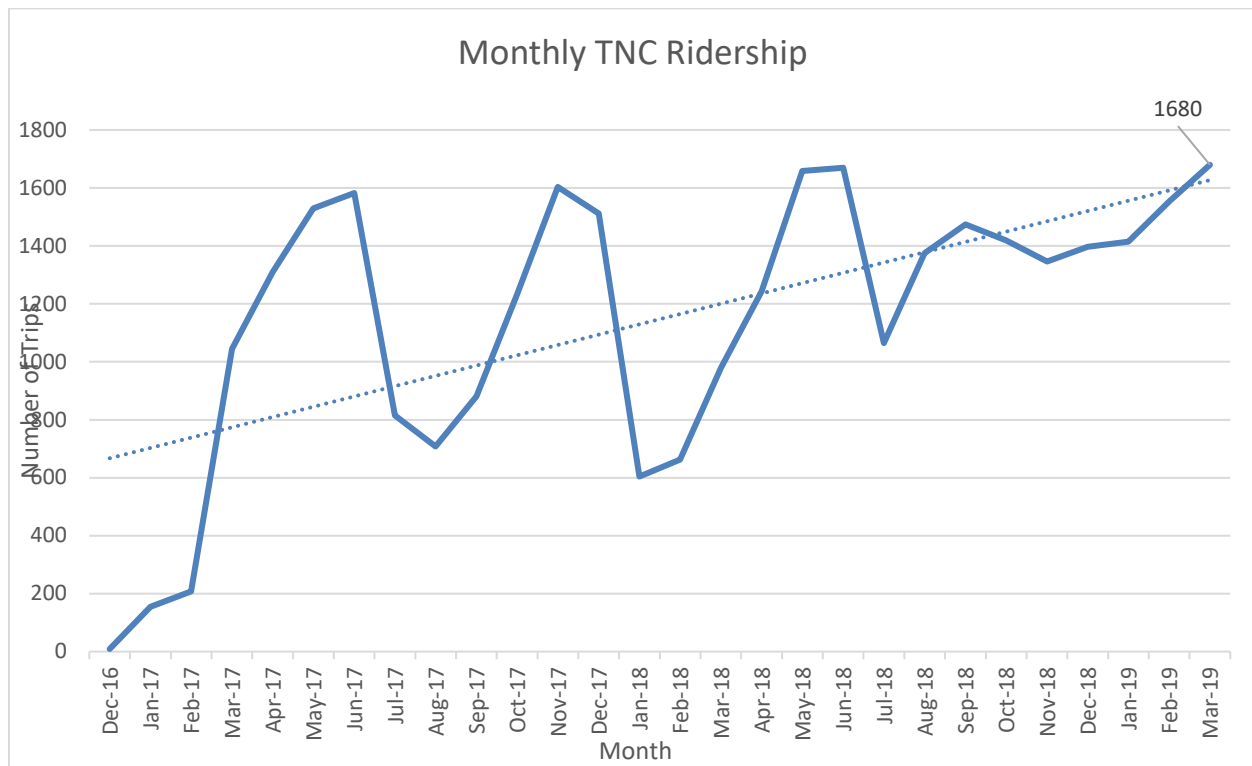


On-time performance (OTP) has **improved by 11.88%** from 84% in Q3, FY18 to 94% in Q3, FY19.



GoDublin

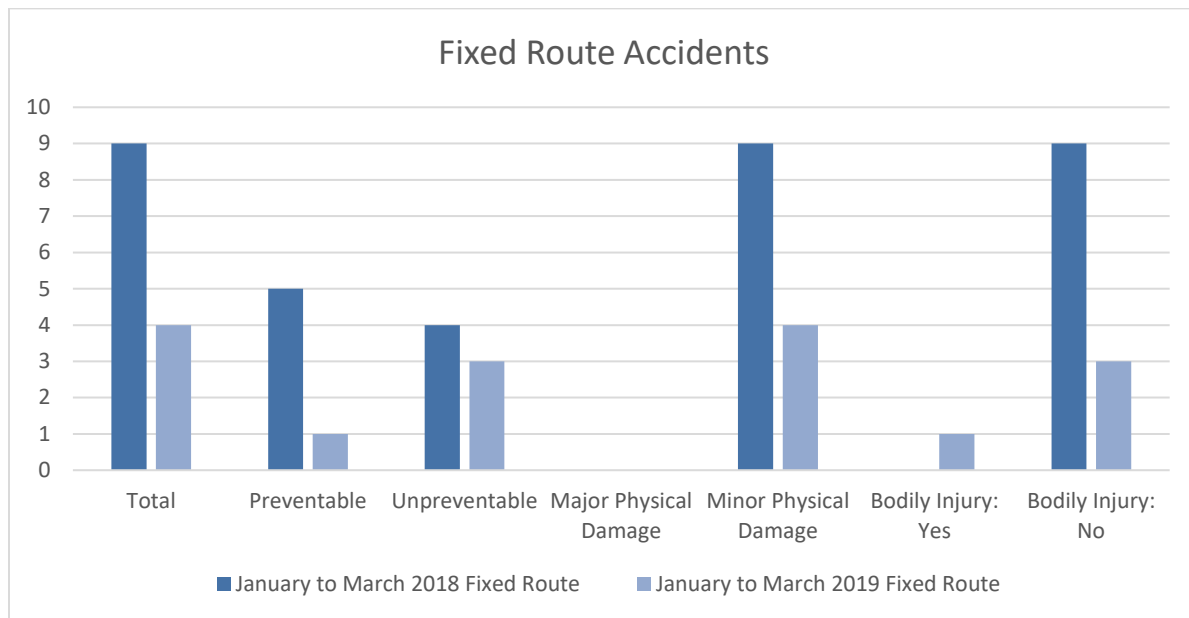
The GoDublin program continues to thrive. In March 2019 the number of rides provided per month peaked at 1,680 rides. The cost per ride averaged over the duration of the program is \$2.81 compared to approximately the \$26 per passenger on the routes eliminated during the service adjustment following the comprehensive operational analysis. Moving forward, ridership for GoDublin will be included in operational reports.



Accidents/Incidents

Fixed Route

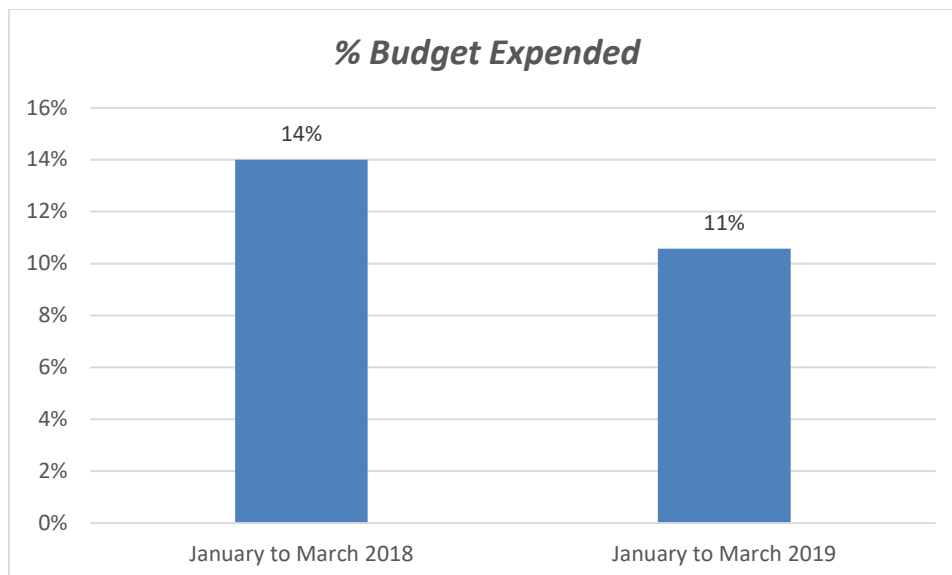
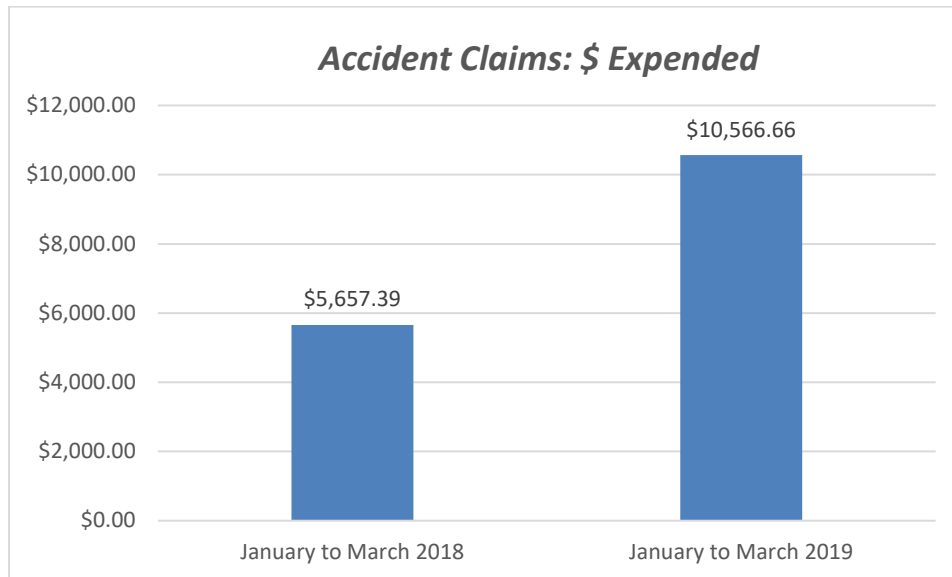
The accident/incident statistics for Q3 FY2019 were very low. Total accident were reduced by over 50% and preventable accidents were reduced by 80%.



Using the transportation industry standard measurement of accident frequency ratio (AFR), we ended Q3 FY2019 at 0.29, well below the threshold of 1 accident every 100,000 miles.

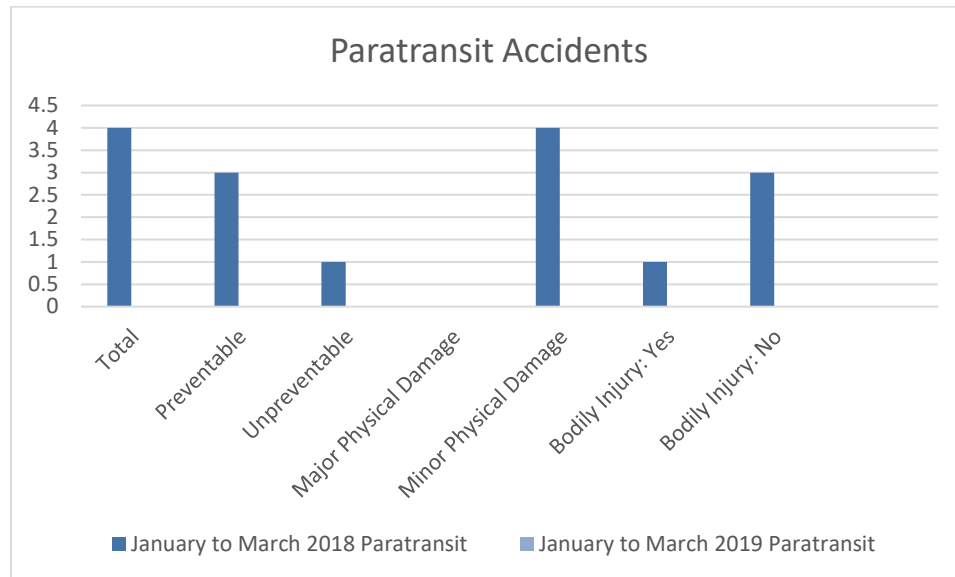
Claims Activity

With respect to the monthly accident claim activity, the charts below highlight claims **for fixed route only**. It should be noted that some of the expenditures are for the prior fiscal year, as adjudication of claims can take some time after the actual accident/incident.



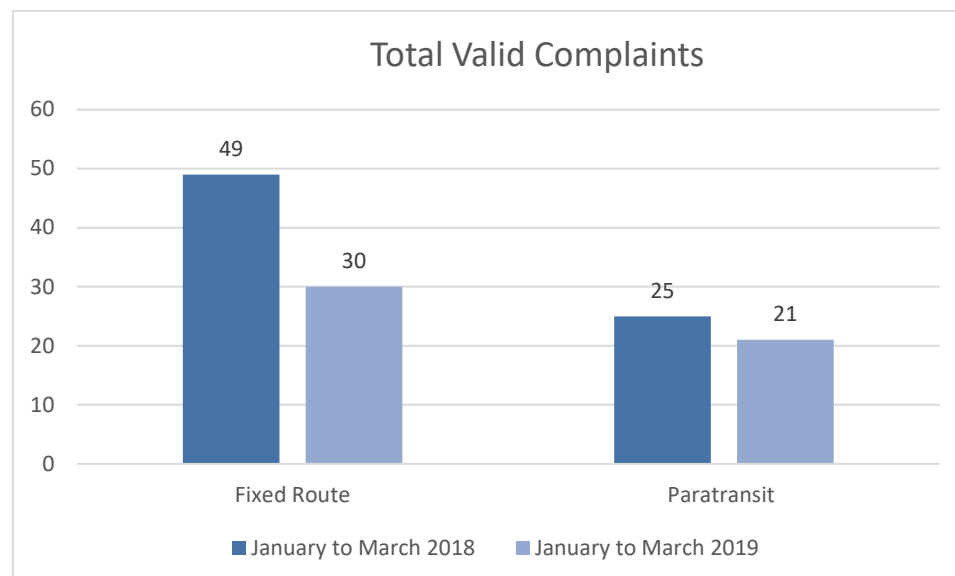
Accidents/Incidents *Paratransit*

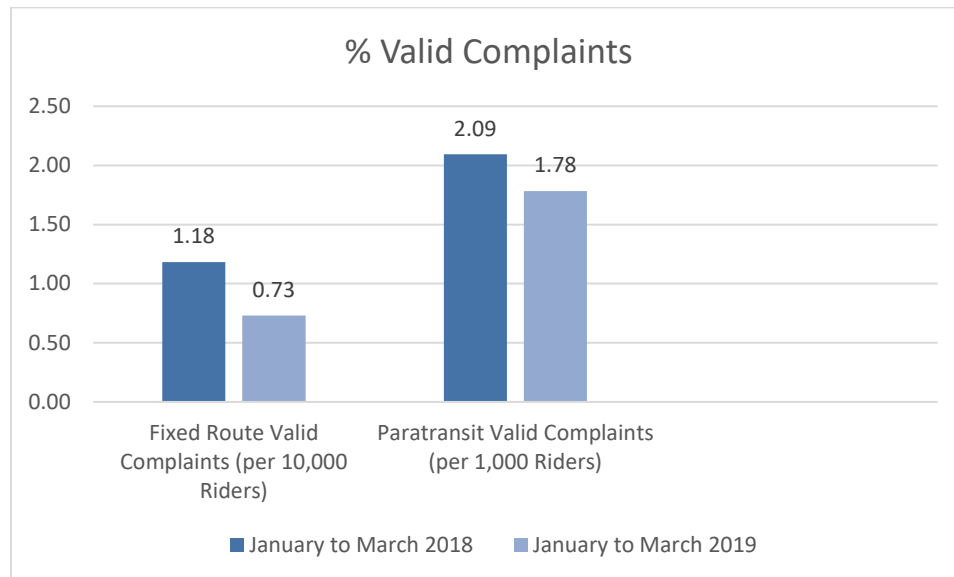
In Q3 FY2019 there were no paratransit accident/incidents. This is down from Q3 FY18, which had 4 accidents including 3 preventable accidents.



Customer Service

Customer Service staff processed a total of 188 customer requests for Q3 FY19. The number of requests reduced by 6 requests compared to Q3 FY18. LAVTA's Service Quality Standards Index, a measurement of performance for fixed route and paratransit service providers, tracks the number of **valid** complaints for both fixed route and paratransit service, as noted for the quarter in the chart below.





Fixed Route complaints are measured by a ratio of number of complaints per 10,000 riders and paratransit is measured at complaints per 1,000 riders. In both Fixed Route and Paratransit the number of valid complaints dramatically reduced comparing Q2 FY19 to Q2 FY18.

Recommendation

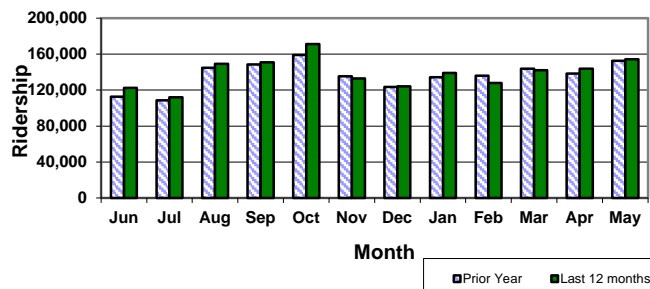
None – information only.

Monthly Summary Statistics for Wheels May 2019

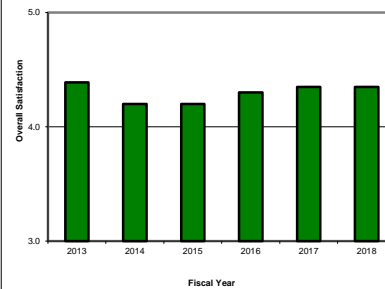
FIXED ROUTE

	May 2019			% change from one year ago		
Total Ridership FY 2019 To Date	1,547,404			1.5%		
Total Ridership For Month	154,350			1.2%		
Fully Allocated Cost per Passenger	\$7.80			-2.4%		
	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday
Average Daily Ridership	6,455	1,531	1,224	2.8%	-12.0%	-17.4%
Passengers Per Hour	14.7	9.8	8.0	1.9%	-12.0%	-16.1%
	May 2019			% change from last month		
On Time Performance	84.8%			-1.1%		

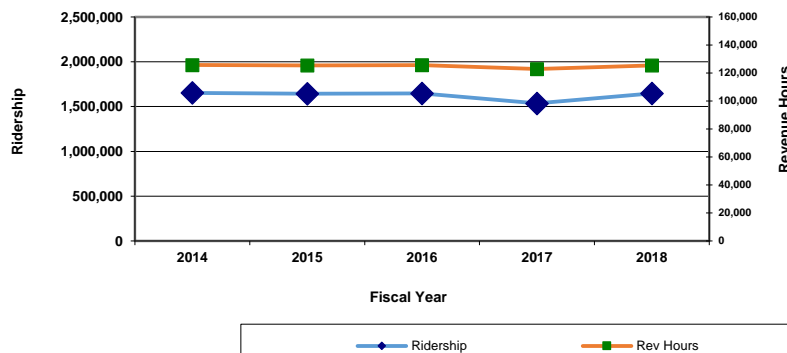
**Monthly Unlinked Boardings and Revenue Hours
Last 24 Months**



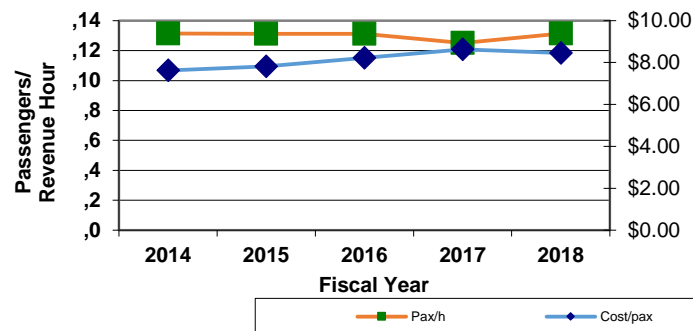
**Historical Customer Service
Survey Results**



**Annual Unlinked Boardings and Revenue Hours
FY2014-2018**



**Full Cost Per Passenger and Passenger Per Hour
FY2014-2018**



Monthly Summary Statistics for Wheels

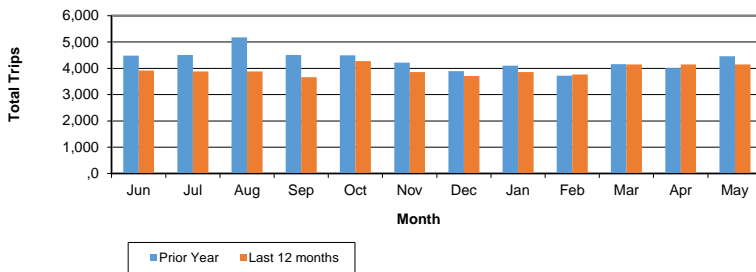
May 2019

PARATRANSIT

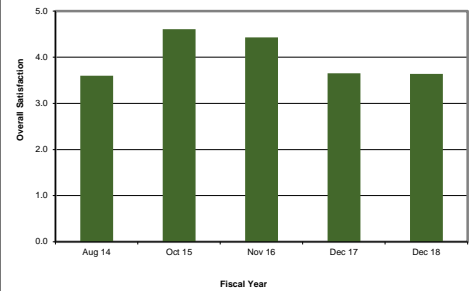
General Statistics	May 2019	% Change from last year	Year to Date
Total Monthly Passengers	4,142	-7.0%	43,320
Average Passengers Per Hour	1.20	-14.3%	
On Time Performance	91%	0.8%	
Cost per Trip	\$33.82	4.5%	
Number of Paratransit Assessments	21	-32.3%	290
Calls Answered in <1 Minute	78%	-7.1%	

Missed Services Summary	May 2019	Year to Date
1st Sanction - Phone Call	3	19
2nd Sanction - Written Letter	0	1
3rd Sanction - 15 Day Suspension	0	0
4th Sanction - 30 Day Suspension	0	0
5th Sanction - 60 Day Suspension	0	0
6th Sanction - 90 Day Suspension	0	0

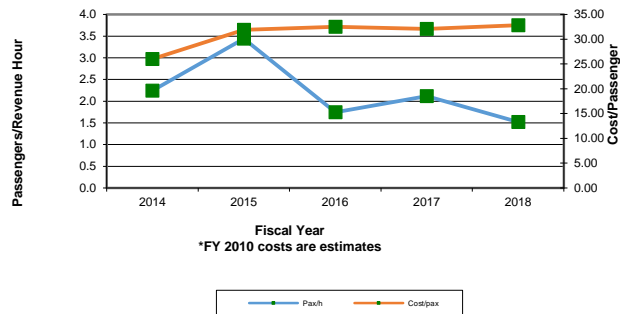
Paratransit Monthly Unlinked Boardings, Last 24 Months



Historical Customer Service Survey Results



Paratransit Full Cost Per Trip and Average Passengers Per Hour FY2014-2018



Monthly Summary Statistics for Wheels
May 2019

SAFETY														
ACCIDENT DATA	May 2019				Fiscal Year to Date									
	Fixed Route		Paratransit		Fixed Route		Paratransit							
Total	2		1		24		2							
Preventable	1		1		14		1							
Non-Preventable	1		0		10		1							
Physical Damage														
Major	0		0		0		0							
Minor	2		1		24		1							
Bodily Injury														
Yes	0		0		3		1							
No	2		1		17		1							
MONTHLY CLAIMS ACTIVITY	Totals													
Amount Paid														
This Month	\$1,255.40													
To Date This Fiscal Year	\$36,754.03													
Budget	\$100,000.00													
% Expended	37%													
CUSTOMER SERVICE - ADMINISTRATION														
CATEGORY	Number of Requests													
	May 2019	Year To Date												
Praise	0	5												
Bus Stop	0	15												
Incident	1	1												
Trip Planning	0	14												
Fares/Tickets/Passes	1	9												
Route/Schedule Planning	0	16												
Marketing/Website	0	2												
ADA	1	4												
TOTAL	3	56												
CUSTOMER SERVICE - OPERATIONS														
CATEGORY	FIXED ROUTE				PARATRANSIT									
	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE						
Praise	0	0	0	5	0	0	0	1						
Safety	2	3	0	13	0	0	0	2						
Driver/Dispatch Courtesy	2	3	0	11	0	0	1	2						
Early	3	0	0	8	0	0	0	1						
Late	3	3	2	28	1	0	0	9						
No Show	2	0	0	10	0	0	0	4						
Incident	2	2	0	6	0	1	1	2						
Driver/Dispatch Training	0	0	0	5	3	1	0	20						
Maintenance	0	0	0	0	0	0	0	0						
Bypass	1	3	1	30	0	0	0	0						
TOTAL	15	14	3	116	4	2	2	41						
Valid Complaints														
Per 10,000 riders	0.97													
Per 1,000 riders					0.97									

LAVTA COMMITTEE ITEMS - July 2019 - November 2019

Finance & Administration Committee

July

	Action	Info
Minutes	X	
Treasurers Report	X	
*Typically July committee meetings are cancelled		

August

	Action	Info
Minutes	X	
Treasures Report	X	
Procurement Policy Update	X	
FTA Funding resolutions 5307, 5309, and 5311	X	

September

	Action	Info
Minutes	X	
Treasurers Report	X	
Conflict of Interest - even numbered years	X	

October

	Action	Info
Minutes	X	
Treasurers Report	X	
CAFR	X	
TDA Triennial Audit (last in '19)	X	

November

	Action	Info
Minutes	X	
Treasurers Report	X	

LAVTA COMMITTEE ITEMS - July 2019 - November 2019

Projects & Services Committee

July

Minutes

Action

Info

X

*Typically July committee meetings are cancelled

August

Minutes

Action

Info

X

DAR Customer Satisfaction Survey

X

Quarterly Operations Report

X

Transit Signal Priority GPS

X

Marketing Work Plan

X

September

Minutes

Action

Info

X

Draft Winter Service Changes

X

Passenger Surveys

X

October

Minutes

Action

Info

X

Winter Service Changes (effective February)

November

Minutes

Action

Info

X

Quarterly Operations Report

X