

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

FINANCE and ADMINISTRATION COMMITTEE MEETING / COMMITTEE OF THE
WHOLE

COMMITTEE MEMBERS

JERRY PENTIN – CHAIR
BOB COOMBER

MELISSA HERNANDEZ – VICE CHAIR

DATE: Tuesday, March 26, 2019
PLACE: LAVTA Offices, Room 110
1362 Rutan Court, Suite 100, Livermore
TIME: 4:00 p.m.

AGENDA

- 1. Call to Order and Pledge of Allegiance**
- 2. Roll Call of Members**
- 3. Meeting Open to Public**
 - Members of the audience may address the Committee on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
 - Members of the audience may address the Committee on items on the Agenda at the time the Chair calls for the particular Agenda item.
 - Public comments should not exceed three (3) minutes.
 - Agendas are published 72 hours prior to the meeting.
 - No action may be taken on matters raised that are not on the Agenda.

4. Minutes of the February 26, 2019 Meeting of the F&A Committee

Recommendation: Approval

5. Treasurer's Report for February 2019

Recommendation: Staff requests that the Finance and Administration Committee forward the February 2019 Treasurer's Report to the Board for Approval.

6. Resolution of the Board of Directors of the Livermore Amador Valley Transit Authority Appointing Director and Alternate to the California Transit Insurance Pool (CalTIP)

Recommendation: Staff recommends the Board of Directors approve this Resolution 08-2019 revising the positions appointed to CalTIP, be approved.

7. Resolution in Support of Application for FY 2019 Pilot Trip Reduction Microtransit Grant Program Funding through the Bay Area Air Quality Management District (BAAQMD)

Recommendation: Staff recommends the Finance and Administration Committee refer Resolution 09-2019 to the Board of Directors for approval in support of an application to the Bay Area Air Quality Management District for Pilot Trip Reduction Microtransit funding toward the development and implementation of the GoTriValley On-Demand Shared-Ride Microtransit Project. This resolution is required to complete the application for this funding.

8. Management Action Plan

Recommendation: None – Information only.

9. Preview of Upcoming F&A Committee Agenda Items

10. Matters Initiated by Committee Members

11. Next Meeting Date is Scheduled for: April 23, 2019

12. Adjourn

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

<u>/s/ Jennifer Suda</u>	<u>3/22/19</u>
<u>LAVTA Administrative Services Department</u>	<u>Date</u>

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

*Executive Director
Livermore Amador Valley Transit Authority
1362 Rutan Court, Suite 100
Livermore, CA 94551
Fax: 925.443.1375
Email : frontdesk@lavta.org*

AGENDA

ITEM 4

MINUTES OF THE FEBRUARY 26, 2019
LAVTA FINANCE AND ADMINISTRATION COMMITTEE MEETING

1. Call to Order and Pledge of Allegiance

Committee Chair Jerry Pentin called the meeting to order at 4:02pm.

2. Roll Call of Members

Members Present

Jerry Pentin, Councilmember, City of Pleasanton

Melissa Hernandez, Vice Mayor, City of Dublin

Members Absent

Bob Coomber, Councilmember, City of Livermore

3. Meeting Open to Public

No Comments.

4. Minutes of the November 27, 2018, January 22, 2019, and January 29, 2019 Meeting of the F&A Committee

Executive Director Michael Tree noted an error that Robert Allen found on the November 27, 2018 minutes on Page 3, Agenda Item 7, line 7 states “including services in the I-650 and I-580” and should be “including services in the I-680 and I-580.” The minutes were amended to reflect this correction.

Approved: Hernandez/Pentin

Aye: Hernandez, Pentin

No: None

Abstain: None

Absent: Coomber

5. Treasurer’s Report for January 2019

The Finance and Administration Committee recommended forwarding the January 2019 Treasurer’s Report to the Board for Approval.

Approved: Pentin/Hernandez

Aye: Hernandez, Pentin

No: None

Abstain: None

Absent: Coomber

6. Resolution in Support of Allocation Request for FY 18-19 Funding through the State Low Carbon Transit Operations Program (LCTOP)

The Finance and Administration Committee forwarded a recommendation to the Board of Directors to approve Resolution 05-2019 in support of an LCTOP allocation request to Caltrans for the future purchase of four zero-emission battery-electric replacement buses and

related support infrastructure in FY 2022. This resolution is required to request allocations for this funding from Caltrans.

Approved: Hernandez/Pentin

Aye: Hernandez, Pentin

No: None

Abstain: None

Absent: Coomber

7. Proposed AT&T Cell-Site at LAVTA Administration and Maintenance Facility

Executive Director Michael Tree provided the Finance and Administration Committee the proposed AT&T Cell-Site at LAVTA Administration and Maintenance Facility. Executive Director Michael Tree summarized the deal points for the AT&T cell tower. AT&T Mobile will reimburse LAVTA up to \$5,000 for attorney fees and other administrative costs incurred during the implementation. The AT&T Mobile monthly rental fee would be \$3,750 per month. AT&T Mobile rent escalator would 3% and there are some additional initial terms that were provided for review. Legal Counsel is currently reviewing the agreement that AT&T is requesting that we modify prior to signing. AT&T is in discussion with the City of Livermore to receive a permit for installation and is still in negotiations with LAVTA.

The item was discussed by the Finance and Administration Committee and staff. Committee Members requested that the final Staff Report brought to the Board of Directors have an amendment in the Financial Impact section to remove five (5) percent and revise to three (3) percent.

The Finance and Administration Committee provided guidance on the deal points for the proposed AT&T mobile site at LAVTA Administration and Maintenance Facility.

This was informational only.

8. Executive Director's Report

Executive Director Michael Tree provided the Finance and Administration Committee the Executive Director's Report. Executive Director Michael Tree discussed the Strategic Planning Short Transit Range Plan (SRTP) and Long Range Transit Plan (LRTP). The state gave LAVTA \$500,000 through the TIRCP grant to conduct the Tri-Valley Hub Network Integration Study. LAVTA will have a Request for Proposal (RFP) in March for Strategic Planning Services with two parts. Part one is the Tri-Valley Hub Network Integration Study and part two is the SRTP and LRTP. The recommendation will come to the Board of Directors this summer.

Executive Director Michael Tree provided a brief overview and background on the Shared Autonomous Vehicle (SAV) project. Legal Counsel is looking at LAVTA's RFP, so we can acquire a firm to assist with the SAV project. Executive Director Michael Tree also informed that staff is working with BART on the storage and charging infrastructure for the SAV. Executive Director Michael Tree is confident that by July 2019 the SAV will be up and running.

Executive Director Michael Tree highlighted three grants. One grant is in the amount of

\$139,391 for the ParaTaxi program to be funded over five years. The second grant in the amount of \$86,240 is for the implementation of a ParaTaxi debit card. The last grant from Bay Area Quality Management District (BAQMD) would assist LAVTA in expanding GoDublin.

The item was discussed by the Finance and Administration Committee and staff.

This was informational only.

9. Preview of Upcoming F&A Committee Agenda Items

10. Matters Initiated by Committee Members

None.

11. Next Meeting Date is Scheduled for: March 26, 2019

12. Adjourn

Meeting adjourned at 4:49pm

AGENDA

ITEM 5

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Treasurer's Report for February 2019

FROM: Tamara Edwards, Director of Finance

DATE: March 26, 2019

Action Requested

Review and forward the LAVTA Treasurer's Report for February 2019 to the Board of Directors for approval.

Discussion

Cash accounts:

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

General checking account activity (105):

Beginning balance February 1, 2019	\$4,869,133.95
Payments made	\$1,614,389.46
Deposits made	\$1,196,152.07
Ending balance February 28, 2019	\$4,450,896.56

Farebox account activity (106):

Beginning balance February 1, 2019	\$31,201.04
Deposits made	\$111,702.85
Ending balance February 28, 2019	\$142,903.89

LAIF investment account activity (135):

Beginning balance February 1, 2019	\$5,745,951.10
Ending balance February 28, 2019	\$5,745,951.10

Operating Expenditures Summary:

As this is the eighth month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 66.66%. The agency is at 56.04% overall.

Operating Revenues Summary:

While expenses are at 56.04%, revenues are at 56.3%, which is expected and the agency has sufficient cash on hand.

Recommendation

Staff requests that the Finance and Administration Committee forward the February 2019 Treasurer's Report to the Board for Approval.

Attachments:

1. February 2019 Treasurer's Report

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
BALANCE SHEET
FOR THE PERIOD ENDING:
February 28, 2019**

ASSETS:

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	4,450,897	
106 CASH - FIXED ROUTE ACCOUNT	142,904	
107 Clipper Cash	980,647	
120 ACCOUNTS RECEIVABLE	928,151	
135 INVESTMENTS - LAIF	5,745,951	
150 PREPAID EXPENSES	(91,368)	
160 OPEB ASSET	536,342	
165 DEFFERED OUTFLOW-Pension Related	636,065	
170 INVESTMENTS HELD AT CALTIP	0	
111 NET PROPERTY COSTS	69,223,989	
TOTAL ASSETS		82,554,017

LIABILITIES:

205 ACCOUNTS PAYABLE	440,935	
211 PRE-PAID REVENUE	1,854,887	
21101 Clipper to be distributed	493,755	
22000 FEDERAL INCOME TAXES PAYABLE	34	
22010 STATE INCOME TAX	(10)	
22020 FICA MEDICARE	(57)	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(330)	
22030 SDI TAXES PAYABLE	0	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	627	
22090 WORKERS' COMPENSATION PAYABLE	3,560	
22100 PERS-457	0	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	1,075,263	
23104 Deferred Inflow- Pension Related	60,124	
23103 INSURANCE CLAIMS PAYABLE	105,932	
23102 UNEMPLOYMENT RESERVE	8,300	
TOTAL LIABILITIES		4,043,022

FUND BALANCE:

301 FUND RESERVE	(4,812,531)	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	81,875,448	
30401 SALE OF BUSES & EQUIPMENT	565	
FUND BALANCE	1,447,514	
TOTAL FUND BALANCE		78,510,996
TOTAL LIABILITIES & FUND BALANCE		82,554,018

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
REVENUE REPORT
FOR THE PERIOD ENDING:
February 28, 2019**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	1,411,344	140,266	918,178	493,166	65.1%
4020000	Business Park Revenues	208,249	0	112,218	96,031	53.9%
4020500	Special Contract Fares	529,223	124,593	171,015	358,208	32.3%
4020500	Special Contract Fares - Paratransit	54,000	0	21,436	32,564	39.7%
4010200	Paratransit Passenger Fares	203,000	14,261	100,850	102,151	49.7%
4060100	Concessions	54,110	0	4,985	49,125	9.2%
4060300	Advertising Revenue	95,000	0	0	95,000	0.0%
4070400	Miscellaneous Revenue-Interest	7,000	2,932	33,873	(26,873)	483.9%
4070300	Non transportation revenue	56,400	0	41,592	14,808	73.7%
4090100	Local Transportation revenue	333,000	0	34,596	298,404	10.4%
4099100	TDA Article 4.0 - Fixed Route	10,481,586	907,504	6,413,469	4,068,117	61.2%
4099500	TDA Article 4.0-BART	101,489	8,022	68,012	33,477	67.0%
4099200	TDA Article 4.5 - Paratransit	141,539	11,786	76,312	65,227	53.9%
4099600	Bridge Toll- RM2, RM1	778,436	0	0	778,436	0.0%
4110100	STA Funds-Paratransit	88,104	0	23,812	64,292	27.0%
4110500	STA Funds- Fixed Route BART	593,690	0	593,690	-	100.0%
4110100	STA Funds-pop	1,077,176	71,824	1,149,000	(71,824)	106.7%
4110100	STA Funds- rev	250,382	0	250,382	-	100.0%
4110100	STA Funds- Lifeline	205,118	0	518,490	(313,372)	252.8%
4110100	STA Funds- SJ county	100,000	0	0	100,000	0.0%
4110100	Caltrans rail planning grant	750,000	0	0	750,000	0.0%
4130000	FTA Section 5307 Preventative Maint.	444,777	0	0	444,777	100.0%
4130000	FTA Section 5307 ADA Paratransit	348,687	0	0	348,687	0.0%
4130000	FTA TPI	-	0	0	-	100.0%
4130000	FTA JARC and NF	-	0	0	-	#DIV/0!
4130000	FTA 5310	33,000	0	0	33,000	0.0%
4640500	Measure B Gap	17,932	0	0	17,932	100.0%
4640500	Measure B Express Bus	-	0	0	-	100.0%
4640100	Measure B Paratransit Funds-Fixed Route	976,564	0	467,119	509,445	47.8%
4640100	Measure B Paratransit Funds-Paratransit	181,949	0	87,032	94,917	47.8%
4640200	Measure BB Paratransit Funds-Fixed Route	722,304	0	344,935	377,369	47.8%
4640200	Measure BB Paratransit Funds-Paratransit	329,937	0	157,561	329,937	47.8%
TOTAL REVENUE		20,573,996	1,281,188	11,588,556	9,143,001	56.3%

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
OPERATING EXPENDITURES
FOR THE PERIOD ENDING:
February 28, 2019**

		BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
501 02	Salaries and Wages	\$1,643,512	\$119,834	\$968,351	\$675,161	58.92%
502 00	Personnel Benefits	\$947,690	\$13,693	\$471,530	\$476,160	49.76%
503 00	Professional Services	\$1,606,046	\$15,553	\$375,170	\$1,230,876	23.36%
503 05	Non-Vehicle Maintenance	\$667,183	\$18,412	\$446,958	\$207,303	66.99%
503 99	Communications	\$9,500	\$29	\$1,983	\$7,517	20.87%
504 01	Fuel and Lubricants	\$1,338,900	\$63,183	\$543,158	\$795,742	40.57%
504 03	Non contracted vehicle maintenance	\$7,300	\$0	\$0	\$7,300	0.00%
504 99	Office/Operating Supplies	\$48,135	\$5,679	\$29,940	\$18,195	62.20%
504 99	Printing	\$60,000	\$1,712	\$17,456	\$42,544	29.09%
505 00	Utilities	\$323,914	\$17,625	\$200,971	\$122,943	62.04%
506 00	Insurance	\$689,689	\$2,992	\$522,762	\$166,927	75.80%
507 99	Taxes and Fees	\$302,000	\$5,895	\$56,208	\$245,792	18.61%
508 01	Purchased Transportation Fixed Route	\$10,199,209	\$806,002	\$6,724,597	\$3,495,909	65.93%
2-508 02	Purchased Transportation Paratransit	\$2,024,000	\$124,533	\$1,040,734	\$983,266	51.42%
508 03	Purchased Transportation WOD	\$75,000	\$2,307	\$11,581	\$63,419	15.44%
509 00	Miscellaneous	\$476,518	(\$7,129)	\$35,714	\$433,538	7.49%
509 02	Professional Development	\$57,400	\$1,167	\$25,668	\$31,732	44.72%
509 08	Advertising	\$75,000	\$5,073	\$43,914	\$31,086	58.55%
TOTAL		\$20,550,996	\$1,196,560	\$11,516,696	\$9,035,409	56.04%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)
FOR THE PERIOD ENDING:
February 28, 2019

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
REVENUE DETAILS						
4090594	TDA (office and facility equip)	100,000	0	0	100,000	0.00%
4090194	TDA Shop repairs and replacement	85,000	0	0	85,000	0.00%
4091794	Bus stop improvements	464,415	0	0	464,415	0.00%
	TDA Bus cameras	230,000	0	0	230,000	0.00%
4090994	TDA IT Upgrades and Replacements	35,000	0	0	35,000	0.00%
4090794	TDA Transit Center Improvements	-	0	0	0	#DIV/0!
409??94	TDA (Transit Capital)	100,000	0	0	100,000	0.00%
4092094	TDA (Major component rehab)	350,000	0	0	350,000	0.00%
4091294	TDA Doolan Tower Upgrade	10,000	0	0	10,000	0.00%
	TDA TSP	66,000	0	0	66,000	0.00%
4092194	TDA Rebranding bus wrap	100,000	0	0	100,000	0.00%
4091594	TDA Farebox upgrade	101,758	0	0	101,758	0.00%
4090394	TDA Non revenue vehicle replacement	200,000	0	0	200,000	0.00%
4092396	Bridge Tolls Bus Replacement	-	0	0	0	#DIV/0!
4091701	CTC CIP Shelters	1,414,000	0	104,704	1,309,296	7.40%
409xx01	TVTC TSP	1,140,000	0	0	1,140,000	0.00%
409xx01	SGR shelters and stops	55,640	0	18,491	37,149	33.23%
4111700	PTMISEA Shelters and Stops	80,585	0	0	80,585	0.00%
41124	Prob 1B Security upgrades	44,259	0	0	44,259	0.00%
41114	Prop 1B Wifi	36,696	0	0	36,696	0.00%
41107	PTMISEA Transit Center Improvements	127,520	0	0	127,520	0.00%
41105	PTMISEA Office improvements	195,000	0	0	195,000	0.00%
	TSP	200,000	0	297,112	(97,112)	148.56%
41315	FTA Farebox upgrade	398,242	0	0	398,242	0.00%
	FTA Hybrid battery packs	800,000	0	0	800,000	0.00%
41303	FTA non revenue vehicle upgrade	367,200	0	0	367,200	0.00%
	FTA Transit Center	440,000	0			0.00%
TOTAL REVENUE		7,141,315	-	420,307	6,281,008	5.89%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)
FOR THE PERIOD ENDING:
February 28, 2019

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
EXPENDITURE DETAILS						
CAPITAL PROGRAM - COST CENTER 07						
5550107	Shop Repairs and replacement	85,000	0	900	84,100	1.06%
5550207	New MOA Facility (Satelite Facility)	-	0	0	0	#DIV/0!
5550307	Non revenue vehicle replacement	567,200	159,228	315,025	252,175	55.54%
5550407	BRT	-	1,111	581,950	(581,950)	#DIV/0!
5550507	Office and Facility Equipment	295,000	38,397	39,468	255,532	13.38%
5550607	511 Integration	-	125,000	125,000	(125,000)	#DIV/0!
	TSP upgrade	1,406,000	0	0	1,406,000	0.00%
	Bus camera replacement	230,000	0	0	230,000	0.00%
5550907	IT Upgrades and replacement	35,000	0	21,216	13,784	60.62%
5551007	Transit Center Upgrades and Improvements	567,520	0	5,382	562,138	0.95%
5551207	Doolan Tower upgrade	10,000	0	0	10,000	0.00%
5551407	Wifi	36,696	0	0	36,696	0.00%
5551507	Farebox upgrade	500,000	0	13,925	486,075	2.79%
5551707	Bus Shelters and Stops	2,014,640	0	14,664	1,999,976	0.73%
5552007	Major component rehab	1,150,000	0	59,206	1,090,794	5.15%
5552107	Rebranding bus wrap	100,000	0	0	100,000	0.00%
5552307	Bus replacement	-	0	177,722	(177,722)	#DIV/0!
5552407	Security upgrades	44,259	0	0	44,259	0.00%
555??07	Transit Capital	100,000	0	0	100,000	0.00%
TOTAL CAPITAL EXPENDITURES		7,141,315	323,736	1,354,459	5,786,856	18.97%
FUND BALANCE (CAPITAL)		0.00	(323,736)	(934,152)		
FUND BALANCE (CAPTIAL & OPERATING)		0.00	(245,058)	(869,408)		

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp

March 20, 2019

LIVERMORE/AMADOR VALLEY TRANSIT
AUTHORITY
GENERAL MANAGER
1362 RUTAN COURT, SUITE 100
LIVERMORE, CA 94550

PMIA Average Monthly Yields

Account Number:

80-01-002

// [Tran Type Definitions](#)

February 2019 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	5,759,725.09
Total Withdrawal:	0.00	Ending Balance:	5,759,725.09

REPORT.: Mar 15 19 Friday
 RUN....: Mar 15 19 Time: 10:55
 Run By.: Daniel Zepeda

LAVTA
 Month End Cash Disbursements Report
 Prior Period Report for 02-19 BANK ACCOUNT 105

PAGE: 001
 ID #: PY-CD
 CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
02-19	H9110	02/01/19	BRO03 (KARLA SUE BROWN)		200.00	.00	200.00	BRO03, JAN-19 BOD STIPEND
	H9111	02/01/19	HAG01 (SCOTT HAGGERTY)		100.00	.00	100.00	HAG01, JAN-19 BOD STIPEND
	H9112	02/01/19	HAU01 (DAVID HAUBERT)		100.00	.00	100.00	HAU01, JAN-19 BOD STIPEND
	H9113	02/01/19	PEN01 (JERRY PENTIN)		100.00	.00	100.00	PEN01, JAN-19 BOD STIPEND
	H9114	02/01/19	EMP01 (EMPLOYMENT DEVEL DEPT)		.13	.00	.13	EMP01, 4TH QTR STATE TAX
	H9115	02/01/19	EFT01 (ELECTRONIC FUND TRANSFERS)		.04	.00	.04	EFT01, 4TH QTR FEDERAL TA
	H9116	02/01/19	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		39,685.40	.00	39,685.40	DIR02, PR DIRECT DEPOSIT
	H9117	02/01/19	EFT01 (ELECTRONIC FUND TRANSFERS)		7,024.90	.00	7,024.90	EFT01, FEDERAL TAX 1/12-1
	H9118	02/01/19	EMP01 (EMPLOYMENT DEVEL DEPT)		2,752.04	.00	2,752.04	EMP01, STATE TAX 1/12-1/2
	H9119	02/01/19	PER04 (CALPERS RETIREMENT SYSTEM)		1,696.42	.00	1,696.42	PER04, PERS 457 CONTRIBUT
	H9120	02/01/19	PER01 (PERS)		3,360.35	.00	3,360.35	PER01, PERS CLASSIC CONTR
	H9121	02/01/19	PER01 (PERS)		4,023.92	.00	4,023.92	PER01, PERS NEW CONTRIBUT
	H9122	02/08/19	MTM01 (MEDICAL TRANSPORTATION MANAG		108,562.08	.00	108,562.08	MTM01, DEC-18 MONTHLY SER
	H9123	02/08/19	MCC01 (TONY MCCAULAY)		215.94	.00	215.94	MCC01, NOV-18 THRU JAN-19
	H9124	02/08/19	STE04 (JONATHAN STEKETEE)		1,446.38	.00	1,446.38	STE04, JAN-19 TRB ANNUAL
	H9125	02/08/19	MVT01 (MV TRANSPORTATION, INC.)		48,582.11	.00	48,582.11	MVT01, DEC-18 MONTHLY FIX
	H9126	02/08/19	MTM01 (MEDICAL TRANSPORTATION MANAG		2,707.50	.00	2,707.50	MTM01, MTM-112121 SECURE
	H9127	02/08/19	MTM01 (MEDICAL TRANSPORTATION MANAG		8,837.50	.00	8,837.50	MTM01, MTM-112120 NORTH B
	H9128	02/08/19	STA01 (STATE COMPENSATION FUND)		1,759.83	.00	1,759.83	STA01, FEB-19 WORKER'S CO
	H9129	02/08/19	PAC01 (AT&T)		33.03	.00	33.03	PAC01,ACCT #232-351-6260,
	H9130	02/08/19	PAC01 (AT&T)		351.40	.00	351.40	PAC01,ACCT #436-951-0106,
	H9131	02/08/19	PAC01 (AT&T)		204.73	.00	204.73	PAC01,ACCT #925-243-9029,
	H9132	02/08/19	PAC01 (AT&T)		103.08	.00	103.08	PAC01,ACCT #925-245-0576,
	H9139	02/08/19	CAL04 (CALIFORNIA WATER SERVICE)		644.38	.00	644.38	CAL04, 0198655555, BUS WA
	H9140	02/08/19	CAL04 (CALIFORNIA WATER SERVICE)		130.68	.00	130.68	CAL04, 0198655555, BUS WA
	H9141	02/08/19	CAL04 (CALIFORNIA WATER SERVICE)		74.26	.00	74.26	CAL04, 0198655555, BUS WA
	H9142	02/08/19	CAL04 (CALIFORNIA WATER SERVICE)		883.82	.00	883.82	CAL04, 9098655555, MOA WA
	H9143	02/08/19	TAX07 (ASMA SYEDA)		101.36	.00	101.36	TAX07, PARATAXI REIMBURSE
	H9144	02/08/19	TAX14 (KAREN ADAMS)		73.55	.00	73.55	TAX14, PARATAXI REIMBURSE
	H9145	02/08/19	TAX76 (MARY ANN HANDZUS)		220.20	.00	220.20	TAX76, PARATAXI REIMBURSE
	H9146	02/08/19	TAX91 (VIVIAN MARIE MILLER)		227.13	.00	227.13	TAX91, PARATAXI REIMBURSE
	H9147	02/08/19	GRA02 (GRANADA HIGH SCHOOL-ART DEPT		(350.00)	.00	(350.00)	GRA02, 2019 ART MURAL SHE
	H9148	02/08/19	GRA02 (GRANADA HIGH SCHOOL-ART DEPT		350.00	.00	350.00	GRA02, 2019 ART MURAL SHE
	H9149	02/22/19	STA13 (STAPLES CREDIT PLAN)		724.29	.00	724.29	STA13, FEB-19 CC STATEMEN
	H9150	02/22/19	MCC01 (TONY MCCAULAY)		426.00	.00	426.00	MCC01, FEB-19 APTA MARKET
	H9151	02/22/19	MAS01 (ANTHONY D. MASSA)		24.00	.00	24.00	MAS01, PARKING EXPENSE RE
	H9152	02/22/19	MTM01 (MEDICAL TRANSPORTATION MANAG		2,932.50	.00	2,932.50	MTM01, MTM-112122, 1/13-2
	H9153	02/22/19	CAP01 (CAPTURE TECHNOLOGIES INC)		13,005.63	.00	13,005.63	CAP01, 26405CI, PO #6886
	H9154	02/22/19	MVT01 (MV TRANSPORTATION, INC.)		378,720.32	.00	378,720.32	MVT01, 98389, FEB-19 1ST
	H9155	02/15/19	AME06 (AMERICAN FIDELITY ASSURANCE		1,092.32	.00	1,092.32	AME06, JAN-19 FLEXIBLE SP
	H9156	02/15/19	AME06 (AMERICAN FIDELITY ASSURANCE		1,008.32	.00	1,008.32	AME06, FEB-19 FLEXIBLE SP
	H9157	02/15/19	AME06 (AMERICAN FIDELITY ASSURANCE		638.98	.00	638.98	AME06, JAN-19 SUPPLEMENTA
	H9158	02/15/19	AME06 (AMERICAN FIDELITY ASSURANCE		446.04	.00	446.04	AME06, DEC-18 SUPPLEMENTA
	H9159	02/15/19	AME06 (AMERICAN FIDELITY ASSURANCE		446.04	.00	446.04	AME06, NOV-18 SUPPLEMENTA
	H9160	02/15/19	VSP01 (VSP)		542.20	.00	542.20	VSP01, FEB-19 VISION INSU
	H9161	02/15/19	VSP01 (VSP)		542.20	.00	542.20	VSP01, JAN-19 VISION INSU
	H9162	02/15/19	VSP01 (VSP)		542.20	.00	542.20	VSP01, DEC-18 VISION INSU
	H9163	02/15/19	VSP01 (VSP)		542.20	.00	542.20	VSP01, NOV-18 VISION INSU
	H9164	02/15/19	VSP01 (VSP)		542.20	.00	542.20	VSP01, OCT-18 VISION INSU
	H9165	02/15/19	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		47,312.66	.00	47,312.66	DIR02, PR DIRECT DEPOSIT
	H9166	02/15/19	EMP01 (EMPLOYMENT DEVEL DEPT)		3,586.18	.00	3,586.18	EMP01, STATE TAX 1/26-2/8
	H9167	02/15/19	EFT01 (ELECTRONIC FUND TRANSFERS)		9,952.47	.00	9,952.47	EFT01, FEDERAL TAX 1/26-2
	H9168	02/15/19	PER01 (PERS)		4,036.48	.00	4,036.48	PER01, PERS NEW CONTRIBUT
	H9169	02/15/19	PER04 (CALPERS RETIREMENT SYSTEM)		1,696.58	.00	1,696.58	PER04, PERS 457 CONTRIBUT
	H9170	02/15/19	PER01 (PERS)		3,319.71	.00	3,319.71	PER01, PERS CLASSIC CONTR
	H9171	02/22/19	TAX71 (MARY RARIDON)		33.15	.00	33.15	TAX71, PARATAXI REIMBURSE
	H9172	02/22/19	TX177 (MARILYN LANE)		93.95	.00	93.95	TX177, PARATAXI REIMBURSE
	H9173	02/22/19	TAX14 (KAREN ADAMS)		68.34	.00	68.34	TAX14, PARATAXI REIMBURSE
	H9174	02/22/19	TAX07 (ASMA SYEDA)		107.55	.00	107.55	TAX07, PARATAXI REIMBURSE
	H9175	02/22/19	EDW01 (TAMARA EDWARDS)		525.98	.00	525.98	EDW01, FEB-19 TRAVEL REIM
	H9176	02/28/19	MER01 (MERCHANT SERVICES)		108.92	.00	108.92	MER01, JAN-19 MOA CC FEES
	H9177	02/28/19	MER01 (MERCHANT SERVICES)		123.82	.00	123.82	MER01, JAN-19 TRANSIT CEN
	H9178	02/28/19	CAL04 (CALIFORNIA WATER SERVICE)		38.74	.00	38.74	CAL04, 3616555555, TC WAT
	H9179	02/28/19	CAL04 (CALIFORNIA WATER SERVICE)		51.71	.00	51.71	CAL04, 2575555555, TC FIR
	H9180	02/28/19	CAL04 (CALIFORNIA WATER SERVICE)		68.95	.00	68.95	CAL04, 5755555555, CONTRA
	H9181	02/28/19	CAL04 (CALIFORNIA WATER SERVICE)		68.95	.00	68.95	CAL04, 4755555555, MOA FI
	H9182	02/28/19	CAL04 (CALIFORNIA WATER SERVICE)		935.97	.00	935.97	CAL04, 4616555555, TC IRR
	H9183	02/28/19	CIT07 (CITY OF LIVERMORE - WATER)		38.82	.00	38.82	CIT07, 138431-00, ATLANTI
	H9184	02/28/19	CIT07 (CITY OF LIVERMORE - WATER)		118.35	.00	118.35	CIT07, 139388-00, BUS WAS
	H9185	02/28/19	PAC02 (PACIFIC GAS AND ELECTRIC)		101.20	.00	101.20	PAC02, 7649646868-7, DOOL
	H9186	02/28/19	PAC02 (PACIFIC GAS AND ELECTRIC)		1,374.35	.00	1,374.35	PAC02, 7264840356-5, BUS
	H9187	02/28/19	PAC02 (PACIFIC GAS AND ELECTRIC)		1,243.26	.00	1,243.26	PAC02, 6062256368-6, ATLA
	H9188	02/28/19	PAC02 (PACIFIC GAS AND ELECTRIC)		5,753.89	.00	5,753.89	PAC02, 5809326332-3, MOA
	H9189	02/28/19	MVT01 (MV TRANSPORTATION, INC.)		378,720.32	.00	378,720.32	MVT01, 98390, FEB-19 2ND
	H9190	02/28/19	BRO03 (KARLA SUE BROWN)		200.00	.00	200.00	BRO03, FEB-19 BOD STIPEND
	H9191	02/28/19	COO03 (BOB COOMBER)		50.00	.00	50.00	COO03, FEB-19 BOD STIPEND
	H9192	02/28/19	HAG01 (SCOTT HAGGERTY)		200.00	.00	200.00	HAG01, FEB-19 BOD STIPEND
	H9193	02/28/19	HAU01 (DAVID HAUBERT)		200.00	.00	200.00	HAU01, FEB-19 BOD STIPEND
	H9194	02/28/19	PEN01 (JERRY PENTIN)		100.00	.00	100.00	PEN01, FEB-19 BOD STIPEND
	H9195	02/28/19	WOE01 (ROBERT L. WOERNER)		100.00	.00	100.00	WOE01, FEB-19 BOD STIPEND
	H9196	02/28/19	CAP01 (CAPTURE TECHNOLOGIES INC)		10,556.00	.00	10,556.00	CAP01, 57424, PO #7054 AL
	H9197	02/28/19	CAP01 (CAPTURE TECHNOLOGIES INC)		(1,929.92)	.00	(1,929.92)	CAP01, 53694-REVERSAL, PO
	021118	02/08/19	ATT03 (AT&T)		925.84	.00	925.84	Automatic Generated Check
	021119	02/08/19	CAL03 (CALIFORNIA CHAMBER OF)		52.93	.00	52.93	Automatic Generated Check
	021120	02/08/19	CAL05 (CALTEST LABS)		805.60	.00	805.60	Automatic Generated Check
	021121	02/08/19	CAL13 (CALIFORNIA TRANSIT)		3,416.85	.00	3,416.85	Automatic Generated Check
	021122	02/08/19	CIT01 (CITY OF LIVERMORE)		125,000.00	.00	125,000.00	Automatic Generated Check
	021123	02/08/19	CSM01 (CSMFO)		110.00	.00	110.00	Automatic Generated Check
	021124	02/08/19	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check
	021125	02/08/19	DEL01 (DELL MARKETING LP)		2,155.68	.00	2,155.68	Automatic Generated Check
	021126	02/08/19	DFS01 (DOWNTOWN FORD SALES)		28,014.92	.00	28,014.92	Automatic Generated Check

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LAVTA
 Month End Cash Disbursements Report
 Prior Period Report for 02-19 BANK ACCOUNT 105

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Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description		
02-19	021127	02/08/19	EME01 (EMERALD LANDSCAPE CO INC)		4,830.00	.00	4,830.00	Automatic	Generated	Check
	021128	02/08/19	GRA02 (GRANADA HIGH SCHOOL-ART DEPT)		350.00	.00	350.00	Automatic	Generated	Check
	021129	02/08/19	HAN01 (HANSON BRIDGETT MARCUS)		12,808.00	.00	12,808.00	Automatic	Generated	Check
	021130	02/08/19	HOT01 (HOTSYPACIFIC)		2,777.20	.00	2,777.20	Automatic	Generated	Check
	021131	02/08/19	IPC01 (IPC (USA) INC)		33,723.72	.00	33,723.72	Automatic	Generated	Check
	021132	02/08/19	JTH01 (J. THAYER COMPANY)		99.43	.00	99.43	Automatic	Generated	Check
	021133	02/08/19	KKI01 (ALPHA MEDIA LLC)		4,000.00	.00	4,000.00	Automatic	Generated	Check
	021134	02/08/19	LIV10 (LIVERMORE SANITATION INC)		2,385.70	.00	2,385.70	Automatic	Generated	Check
	021135	02/08/19	MET01 (METROPOLITAN TRANSPORT-)		29,760.10	.00	29,760.10	Automatic	Generated	Check
	021136	02/08/19	OFF01 (OFFICE DEPOT)		185.60	.00	185.60	Automatic	Generated	Check
	021137	02/08/19	QUE01 (QUENCH)		358.80	.00	358.80	Automatic	Generated	Check
	021138	02/08/19	SHA02 (SHAMROCK OFFICE SOLUTIONS)		24.46	.00	24.46	Automatic	Generated	Check
	021139	02/08/19	SLE01 (SLEC INC.)		1,416.35	.00	1,416.35	Automatic	Generated	Check
	021140	02/08/19	TRA03 (TRACY FORD)		77,652.06	.00	77,652.06	Automatic	Generated	Check
	021141	02/08/19	TX200 (ANITA BROWN)		38.25	.00	38.25	Automatic	Generated	Check
	021142	02/08/19	TX205 (MUHAMMAD ALI)		53.13	.00	53.13	Automatic	Generated	Check
	021143	02/08/19	TX206 (FARZANA ALI)		119.21	.00	119.21	Automatic	Generated	Check
	021144	02/08/19	TX208 (LILLIAN RUIZ)		34.00	.00	34.00	Automatic	Generated	Check
	021145	02/20/19	BUD02 (BUDGET BLINDS)		1,700.00	.00	1,700.00	Automatic	Generated	Check
	021146	02/22/19	ATT02 (AT&T)		388.11	.00	388.11	Automatic	Generated	Check
	021147	02/22/19	AVI01 (AMADOR VALLEY INDUSTRIES)		384.67	.00	384.67	Automatic	Generated	Check
	021148	02/22/19	CIT06 (CITY OF LIVERMORE SEWER)		43.03	.00	43.03	Automatic	Generated	Check
	021149	02/22/19	DFS01 (DOWNTOWN FORD SALES)		53,560.70	.00	53,560.70	Automatic	Generated	Check
	021150	02/22/19	DIR01 (DIRECT TV)		18.25	.00	18.25	Automatic	Generated	Check
	021151	02/22/19	EJW01 (E.J. WARD INC)		612.00	.00	612.00	Automatic	Generated	Check
	021152	02/22/19	FED01 (FedEx)		29.42	.00	29.42	Automatic	Generated	Check
	021153	02/22/19	GLO01 (GLOBE TICKET AND LABEL)		1,712.00	.00	1,712.00	Automatic	Generated	Check
	021154	02/22/19	IPC01 (IPC (USA) INC)		34,320.12	.00	34,320.12	Automatic	Generated	Check
	021155	02/22/19	JCO01 (J COMM INC.)		15,000.00	.00	15,000.00	Automatic	Generated	Check
	021156	02/22/19	KIM02 (KIMLEY-HORN AND ASSOC, INC)		1,110.91	.00	1,110.91	Automatic	Generated	Check
	021157	02/22/19	LYF01 (LYFT, INC)		2,307.20	.00	2,307.20	Automatic	Generated	Check
	021158	02/22/19	MET01 (METROPOLITAN TRANSPORT-)		26,582.44	.00	26,582.44	Automatic	Generated	Check
	021159	02/22/19	NAT02 (NATIONAL BUSINESS FURNITURE)		25,391.44	.00	25,391.44	Automatic	Generated	Check
	021160	02/22/19	OFF01 (OFFICE DEPOT)		202.29	.00	202.29	Automatic	Generated	Check
	021161	02/22/19	PAC11 (PACIFIC ENVIRONMENTAL SERV)		240.00	.00	240.00	Automatic	Generated	Check
	021162	02/22/19	PLA02 (PLANETERIA MEDIA LLC)		325.00	.00	325.00	Automatic	Generated	Check
	021163	02/22/19	SOL01 (SOLUTIONS FOR TRANSIT)		4,166.66	.00	4,166.66	Automatic	Generated	Check
	021164	02/22/19	TEL01 (TPx COMMUNICATIONS)		2,060.31	.00	2,060.31	Automatic	Generated	Check
	021165	02/22/19	TX201 (JANE TIPTON)		136.00	.00	136.00	Automatic	Generated	Check
	021166	02/22/19	TX204 (DONALD ALLMER)		112.20	.00	112.20	Automatic	Generated	Check
	021167	02/22/19	TX209 (PATRICIA EMERY)		40.00	.00	40.00	Automatic	Generated	Check
	021168	02/22/19	TX210 (JOSEPHINE PETRINI)		38.25	.00	38.25	Automatic	Generated	Check
	021169	02/22/19	ZUM01 (ZUMAR INDUSTRIES INC.)		185.15	.00	185.15	Automatic	Generated	Check
	021170	02/22/19	DIG01 (SAMEER SIRUGURI)		6,000.00	.00	6,000.00	Automatic	Generated	Check
	021171	02/22/19	SPE03 (SPECTRIO)		1,073.00	.00	1,073.00	Automatic	Generated	Check
Total for Bank Account 105 ----->					1,614,388.96	.00	1,614,388.96			
Grand Total of all Bank Accounts ----->					1,614,388.96	.00	1,614,388.96			

REPORT.: Mar 15 19 Friday
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LAVTA
 Month End Payable Activity Report
 Prior Period Report for 02-19

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
02-19	AME06 (AMERICAN FIDELITY ASSURANCE	FSA01-19H	01/07/19	02/06/19	A	1092.32	AME06, JAN-19 FLEXIBLE SPENDING ACCT
		FSA02-19H	02/04/19	03/06/19	A	1008.32	AME06, FEB-19 FLEXIBLE SPENDING ACCT
		SUPP01-19H	01/16/19	02/15/19	A	638.98	AME06, JAN-19 SUPPLEMENTAL INSURANCE
		SUPP11-18H	11/16/18	12/16/18	A	446.04	AME06, NOV-18 SUPPLEMENTAL INSURANCE
		SUPP12-18H	12/17/18	01/16/19	A	446.04	AME06, DEC-18 SUPPLEMENTAL INSURANCE
		Vendor's Total ----->				3631.70	
02-19	ATT02 (AT&T)	12619228	02/13/19	03/15/19	A	388.11	ATT02, 12619228, PAYER #9391035694 1/13-2/12
02-19	ATT03 (AT&T)	577675405	01/19/19	02/18/19	A	925.84	ATT03, 8577675405, JAN-19 INTERNET PRI
02-19	AVI01 (AMADOR VALLEY INDUSTRIES)	735644	01/31/19	03/02/19	A	384.67	AVI01, 735644, JAN-19 GARBAGE PICK UP SERVIC
02-19	BRO03 (KARLA SUE BROWN)	FEB-2019H	02/28/19	03/30/19	A	200.00	BRO03, FEB-19 BOD STIPEND
		JAN-2019H	01/31/19	03/02/19	A	200.00	BRO03, JAN-19 BOD STIPEND
		Vendor's Total ----->				400.00	
02-19	BUD02 (BUDGET BLINDS)	021419W	02/20/19	03/22/19	A	1700.00	BUD02, 021419W, PO #7162 BLINDS FOR RUTAN OF
02-19	CAL03 (CALIFORNIA CHAMBER OF)	11268554	12/17/18	01/16/19	A	52.93	CAL03, 11268554, PO #7152 2019 EMPLOYMENT PO
02-19	CAL04 (CALIFORNIA WATER SERVICE)	198011719H	01/17/19	02/16/19	A	74.26	CAL04, 0198655555, BUS WASH 12/15/18-1/16/19
		198111518H	11/15/18	12/15/18	A	644.38	CAL04, 0198655555, BUS WASH 10/17-11/14/18
		198121718H	12/17/18	01/16/19	A	130.68	CAL04, 0198655555, BUS WASH 11/15-12/14/18
		257013019H	01/30/19	03/01/19	A	51.71	CAL04, 2575555555, TC FIRE 2/1-2/28/19
		361013119H	01/31/19	03/02/19	A	38.74	CAL04, 3616555555, TC WATER 12/29/18-1/30/19
		461020119H	02/01/19	03/03/19	A	935.97	CAL04, 4616555555, TC IRRG. 12/29/18-1/30/19
		475013019H	01/30/19	03/01/19	A	68.95	CAL04, 4755555555, MOA FIRE 2/1-2/28/19
		575013019H	01/30/19	03/01/19	A	68.95	CAL04, 5755555555, CONTRACTOR FIRE 2/1-2/28/
		909011719H	01/17/19	02/16/19	A	883.82	CAL04, 9098655555, MOA WATER 12/15/18-1/16/1
		Vendor's Total ----->				2897.46	
02-19	CAL05 (CALTEST LABS)	594827	01/28/19	02/27/19	A	805.60	CAL05, 594827, PO #7140 2019 ANNUAL COMPLIAN
02-19	CAL13 (CALIFORNIA TRANSIT)	312019JAN	01/31/19	03/02/19	A	3416.85	CAL13, 31-2019-JAN, JAN-19 INSURANCE CLAIMS
02-19	CAP01 (CAPTURE TECHNOLOGIES INC)	57424H	11/30/18	12/30/18	A	10556.00	CAP01, 57424, PO #7054 ALTIGEN ANNUAL SOFTWA
		26405CIH	08/10/18	09/09/18	A	13005.63	CAP01, 26405CI, PO #6886 TC CAMERAS MOVE & S
		53694-REVH	06/08/18	07/08/18	A	1929.92	CAP01, 53694-REVERSAL, PO #6759 RUTAN DISPAT
		Vendor's Total ----->				21631.71	
02-19	CIT01 (CITY OF LIVERMORE)	DEPOT-DRW	02/08/19	03/10/19	A	125000.00	CIT01, HISTORIC DEPOT-DRIVEWAY REPAIR
02-19	CIT06 (CITY OF LIVERMORE SEWER)	TC021219	02/12/19	03/14/19	A	43.03	CIT06, 133389-00, TRANSIT CENTER 1/8-2/12/19
02-19	CIT07 (CITY OF LIVERMORE - WATER)	388020519H	02/05/19	03/07/19	A	118.35	CIT07, 139388-00, BUS WASH 1/1-2/5/19
		431020519H	02/05/19	03/07/19	A	38.82	CIT07, 138431-00, ATLANTIS IRRG. 1/1-2/5/19
		Vendor's Total ----->				157.17	
02-19	COO03 (BOB COOMBER)	FEB-2019H	02/28/19	03/30/19	A	50.00	COO03, FEB-19 BOD STIPEND
02-19	CSM01 (CSMFO)	300001602	02/05/19	03/07/19	A	110.00	CSM01, 300001602, PO #7145 MUNICIPAL MEMBERS
02-19	DAY02 (DAY & NIGHT PEST CONTROL)	140625	01/28/19	02/27/19	A	218.00	DAY02, 140625, 1/25/19 RUTAN SERVICE
02-19	DEL01 (DELL MARKETING LP)	29449486	09/28/18	10/28/18	A	2155.68	DEL01, 29449486, PO #6951 COMPUTER ADDENDUM
02-19	DFS01 (DOWNTOWN FORD SALES)	309707	01/28/19	02/27/19	A	28014.92	DFS01, 309707, PO #6841 FORD TRANSIT WAGON 2
		309843	02/15/19	03/17/19	A	53560.70	DFS01, 309843, PO #6839 FORD F550 DIESEL 201
		Vendor's Total ----->				81575.62	
02-19	DIG01 (SAMEER SIRUGURI)	LVTA0007	12/20/18	01/19/19	A	6000.00	DIG01, LVTA0007, PO #7143 UPDATE 511 INTERFA
02-19	DIR01 (DIRECT TV)	882559068	02/11/19	03/13/19	A	18.25	DIR01, 35882559068, FEB-19 SERVICE

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LAVTA
 Month End Payable Activity Report
 Prior Period Report for 02-19

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
02-19	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20190125H	02/01/19	03/03/19	A	39685.40	DIR02, PR DIRECT DEPOSIT 1/12-1/25/19
		20190208H	02/15/19	03/17/19	A	47312.66	DIR02, PR DIRECT DEPOSIT 1/26-2/8/19
		Vendor's Total ----->				86998.06	
02-19	EDW01 (TAMARA EDWARDS)	FEB-2019H	02/21/19	03/23/19	A	525.98	EDW01, FEB-19 TRAVEL REIMBURSEMENT
02-19	EFT01 (ELECTRONIC FUND TRANSFERS)	20181231H	01/31/19	03/02/19	A	.04	EFT01, 4TH QTR FEDERAL TAXES DUE
		20190125H	02/01/19	03/03/19	A	7024.90	EFT01, FEDERAL TAX 1/12-1/25/19
		20190208H	02/15/19	03/17/19	A	9952.47	EFT01, FEDERAL TAX 1/26-2/8/19
		Vendor's Total ----->				16977.41	
02-19	EJW01 (E.J. WARD INC)	0066059IN	01/31/19	03/02/19	A	612.00	EJW01, 0066059-IN, PO #7096 SOFTWARE RESTORA
02-19	EME01 (EMERALD LANDSCAPE CO INC)	327823	01/31/19	03/02/19	A	1290.00	EME01, 327823, PO #7127 2019 TREE CARE-ATLAN
		327824	01/31/19	03/02/19	A	1830.00	EME01, 327824, PO #7128 2019 TREE CARE-TRANS
		327842	01/31/19	03/02/19	A	1710.00	EME01, 327842, PO #7126 2019 TREE CARE-RUTAN
		Vendor's Total ----->				4830.00	
02-19	EMP01 (EMPLOYMENT DEVEL DEPT)	20181231H	02/01/19	03/03/19	A	.13	EMP01, 4TH QTR STATE TAX BALANCE
		20190125H	02/01/19	03/03/19	A	2752.04	EMP01, STATE TAX 1/12-1/25/19
		20190208H	02/15/19	03/17/19	A	3586.18	EMP01, STATE TAX 1/26-2/8/19
		Vendor's Total ----->				6338.35	
02-19	FED01 (FedEx)	646160173	02/15/19	03/17/19	A	29.42	FED01, FEB-19 STATEMENT (T.EDWARDS CHECK REP
02-19	GLO01 (GLOBE TICKET AND LABEL)	311375	02/11/19	03/13/19	A	1712.00	GLO01, 311375, PO #7166 SMP & DMP ORDER-1,00
02-19	GRA02 (GRANADA HIGH SCHOOL-ART	DEP19MURAL-CH	02/08/19	03/10/19	A	350.00	GRA02, 2019 ART MURAL SHELTER SUPPLIES-CORRE
		19MURAL-RH	02/08/19	03/10/19	A	350.00	GRA02, 2019 ART MURAL SHELTER SUPPLIES-REVER
		2019MURAL	02/08/19	03/10/19	A	350.00	GRA02, 2019 ART MURAL SHELTER PROJECT SUPPLI
		Vendor's Total ----->				350.00	
02-19	HAG01 (SCOTT HAGGERTY)	FEB-2019H	02/28/19	03/30/19	A	200.00	HAG01, FEB-19 BOD STIPEND
		JAN-2019H	01/31/19	03/02/19	A	100.00	HAG01, JAN-19 BOD STIPEND
		Vendor's Total ----->				300.00	
02-19	HAN01 (HANSON BRIDGETT MARCUS)	1229996	12/31/18	01/30/19	A	8326.00	HAN01, 1229996, NOV-18 CONTRACT LEGAL FEES
		1229997	12/31/18	01/30/19	A	4482.00	HAN01, 1229997, NOV-18 ADMIN LEGAL FEES
		Vendor's Total ----->				12808.00	
02-19	HAU01 (DAVID HAUBERT)	FEB-2019H	02/28/19	03/30/19	A	200.00	HAU01, FEB-19 BOD STIPEND
		JAN-2019H	01/31/19	03/02/19	A	100.00	HAU01, JAN-19 BOD STIPEND
		Vendor's Total ----->				300.00	
02-19	HOT01 (HOTSYPACIFIC)	62557	01/31/19	03/02/19	A	2777.20	HOT01, 62557, PO #7148 REPAIR RUTAN BUS WASH
02-19	IPC01 (IPC (USA) INC)	218165359	01/18/19	02/17/19	A	17024.73	IPC01, 218165359, 1/18/19 FUEL DELIVERY
		218571011	01/25/19	02/24/19	A	16698.99	IPC01, 218571011, 1/25/19 FUEL DELIVERY
		219139576	02/04/19	03/06/19	A	17006.18	IPC01, 219139576, 2/4/19 FUEL DELIVERY
		219724255	02/13/19	03/15/19	A	17313.94	IPC01, 219724255, 2/13/19 FUEL DELIVERY
		Vendor's Total ----->				68043.84	
02-19	JCO01 (J COMM INC.)	22119	02/21/19	03/23/19	A	15000.00	JCO01, 22119, RAIL AUTHORITY VALLEY LINK VID
02-19	JTH01 (J. THAYER COMPANY)	1327451-0	02/01/19	03/03/19	A	99.43	JTH01, 1327451-0, 2/1/19 PRINTING PAPER
02-19	KIM02 (KIMLEY-HORN AND ASSOC, INC)	13101022	01/31/19	03/02/19	A	1110.91	KIM02, 13101022, 10R CORRIDOR ENHANCEMENT PR
02-19	KKI01 (ALPHA MEDIA LLC)	320226-6	01/31/19	03/02/19	A	4000.00	KKI01, 320226-6, 1/7/19-1/20/19 RADIO ADS
02-19	LIV10 (LIVERMORE SANITATION INC)	1090524	01/31/19	03/02/19	A	2385.70	LIV10, 1090524, JAN-19 GARBAGE SERVICE

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02-19	LYF01 (LYFT, INC)	27316	01/31/19	03/02/19	A	2307.20	LYF01, 27316, JAN-19 CODE: GODUBLIN
02-19	MAS01 (ANTHONY D. MASSA)	FEB-2019H	02/21/19	03/23/19	A	24.00	MAS01, PARKING EXPENSE REIMBURSE 2/6/19
02-19	MCC01 (TONY McCAULAY)	FEB-19PERH NOV-JAN19H	02/21/19 01/31/19	03/23/19 03/02/19	A A	426.00 215.94	MCC01, FEB-19 APTA MARKETING CONF-PER DIEM MCC01, NOV-18 THRU JAN-19 EXPENSE REIMBURSE
		Vendor's Total ----->				641.94	
02-19	MER01 (MERCHANT SERVICES)	TC013119H MOA013119H	02/01/19 02/01/19	03/03/19 03/03/19	A A	123.82 108.92	MER01, JAN-19 TRANSIT CENTER CC FEES MER01, JAN-19 MOA CC FEES
		Vendor's Total ----->				232.74	
02-19	MET01 (METROPOLITAN TRANSPORT-)	AR019290 AR019307 AR019399 AR019491	01/25/19 01/25/19 02/11/19 02/12/19	02/24/19 02/24/19 03/13/19 03/14/19	A A A A	14199.49 15560.61 13107.59 13474.85	MET01, AR019290, SEPT-18 CLIPPER FEES MET01, AR019307, OCT-18 CLIPPER FEES MET01, AR019399, NOV-18 CLIPPER FEES MET01, AR019491, DEC-18 CLIPPER FEES
		Vendor's Total ----->				56342.54	
02-19	MTM01 (MEDICAL TRANSPORTATION MANA	DEC-2018H MTM112120H MTM112121H MTM112122H	01/03/19 02/08/19 02/08/19 02/11/19	02/02/19 03/10/19 03/10/19 03/13/19	A A A A	108562.08 8837.50 2707.50 2932.50	MTM01, DEC-18 MONTHLY SERVICE MTM01, MTM-112120 NORTH BAY NOV-18 & DEC-18 MTM01, MTM-112121 SECURE 12/30/18-1/12/19 MTM01, MTM-112122, 1/13-2/2/19 SECURE
		Vendor's Total ----->				123039.58	
02-19	MVT01 (MV TRANSPORTATION, INC.)	98389H 98390H DEC-2018H	02/03/19 02/03/19 01/04/19	03/05/19 03/05/19 02/03/19	A A A	378720.32 378720.32 48582.11	MVT01, 98389, FEB-19 1ST INSTALL PAYMENT MVT01, 98390, FEB-19 2ND INSTALL PAYMENT MVT01, DEC-18 MONTHLY FIXED ROUTE SERVICE
		Vendor's Total ----->				806022.75	
02-19	NAT02 (NATIONAL BUSINESS FURNITURE MK516795		01/31/19	03/02/19	A	25391.44	NAT02, MK516795, PO #7081 RAIL OFFICE CUBICL
02-19	OFF01 (OFFICE DEPOT)	030508001 441000001 445075001 629177001 629392001	02/12/19 02/14/19 02/13/19 01/23/19 01/24/19	03/14/19 03/16/19 03/15/19 02/22/19 02/23/19	A A A A A	123.11 39.59 39.59 131.71 53.89	OFF01, 274030508001, 2/12/19 OFFICE SUPPLIES OFF01, 274441000001, 2/14/19 OFFICE SUPPLIES OFF01, 274445075001, 2/13/19 OFFICE SUPPLIES OFF01, 264629177001, 1/23/19 OFFICE SUPPLIES OFF01, 264629392001, 1/24/19 OFFICE SUPPLIES
		Vendor's Total ----->				387.89	
02-19	PAC01 (AT&T)	ATT 01/19H ATT010719H ATT011119H ATT011319H	01/13/19 01/07/19 01/11/19 01/13/19	02/12/19 02/06/19 02/10/19 02/12/19	A A A A	103.08 33.03 351.40 204.73	PAC01,ACCT #925-245-0576, 1/13-2/12/19 PAC01,ACCT #232-351-6260,CONTRACTOR FIRE 1/7 PAC01,ACCT #436-951-0106,ATLANTIS T1 1/11-2/ PAC01,ACCT #925-243-9029,ATLANTIS ALARM 1/13
		Vendor's Total ----->				692.24	
02-19	PAC02 (PACIFIC GAS AND ELECTRIC)	580020619H 606020519H 726012819H 764011719H	02/06/19 02/05/19 01/28/19 01/17/19	03/08/19 03/07/19 02/27/19 02/16/19	A A A A	5753.89 1243.26 1374.35 101.20	PAC02, 5809326332-3, MOA ELECTRIC 1/2-1/30/1 PAC02, 6062256368-6, ATLANTIS 12/29/18-1/29/ PAC02, 7264840356-5, BUS STOP 12/20/18-1/21/ PAC02, 7649646868-7, DOOLAN TWR 12/12/18-1/1
		Vendor's Total ----->				8472.70	
02-19	PAC11 (PACIFIC ENVIROMENTAL SERV)	1574 1575	02/07/19 02/07/19	03/09/19 03/09/19	A A	120.00 120.00	PAC11, 1574, JAN-19 RUTAN MONTHLY SERVICE PAC11, 1575, JAN-19 ATLANTIS MONTHLY SERVICE
		Vendor's Total ----->				240.00	
02-19	PEN01 (JERRY PENTIN)	FEB-2019H JAN-2019H	02/28/19 01/31/19	03/30/19 03/02/19	A A	100.00 100.00	PEN01, FEB-19 BOD STIPEND PEN01, JAN-19 BOD STIPEND
		Vendor's Total ----->				200.00	
02-19	PER01 (PERS)	20190125CH 20190125NH 20190208CH 20190208NH	02/01/19 02/01/19 02/15/19 02/15/19	03/03/19 03/03/19 03/17/19 03/17/19	A A A A	3360.35 4023.92 3319.71 4036.48	PER01, PERS CLASSIC CONTRIBUTION 1/12-1/25/1 PER01, PERS NEW CONTRIBUTION 1/12-1/25/19 PER01, PERS CLASSIC CONTRIBUTION 1/26-2/8/19 PER01, PERS NEW CONTRIBUTION 1/26-2/8/19
		Vendor's Total ----->				14740.46	
02-19	PER04 (CALPERS RETIREMENT SYSTEM)	20190125H	02/01/19	03/03/19	A	1696.42	PER04, PERS 457 CONTRIBUTION 1/12-1/25/19

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02-19	PER04 (CALPERS RETIREMENT SYSTEM)	20190208H	02/15/19	03/17/19	A	1696.58	PER04, PERS 457 CONTRIBUTIONS 1/26-2/8/19
			Vendor's Total ----->			3393.00	
02-19	PLA02 (PLANETERIA MEDIA LLC)	16250	02/15/19	03/17/19	A	325.00	PLA02, 16250, PO #7119 WEB HOSTING FEB-19
02-19	QUE01 (QUENCH)	1597338	02/01/19	03/03/19	A	179.40	QUE01, 1597338, PO #7153 XSTREAM WATER RUTAN
		1614046	02/01/19	03/03/19	A	179.40	QUE01, 1614046, PO #7153 XSTREAM WATER COOLE
			Vendor's Total ----->			358.80	
02-19	SHA02 (SHAMROCK OFFICE SOLUTIONS)	387583	01/31/19	03/02/19	A	24.46	SHA02, 387583, FRONT DESK PRINTER 12/30/18-1
02-19	SLE01 (SLEC INC.)	92810	01/17/19	02/16/19	A	1416.35	SLE01, 92810, PO #7132 ANNUAL SEFAC LIFTS IN
02-19	SOL01 (SOLUTIONS FOR TRANSIT)	18-1205LA	12/05/18	01/04/19	A	2083.33	SOL01, 18-1205LAVTA, NOV-18 CLIPPER ANALYSIS
		19-0205LA	02/05/19	03/07/19	A	2083.33	SOL01, 19-0205LAVTA, JAN-19 CLIPPER ANALYSIS
			Vendor's Total ----->			4166.66	
02-19	SPE03 (SPECTRIO)	832426	09/01/18	10/01/18	A	1073.00	SPE03, 832426, ANNUAL ON HOLD MESSAGING
02-19	STA01 (STATE COMPENSATION FUND)	FEB-2019H	01/23/19	02/22/19	A	1759.83	STA01, FEB-19 WORKER'S COMP PREMIEM
02-19	STA13 (STAPLES CREDIT PLAN)	FEB-2019H	02/06/19	03/08/19	A	724.29	STA13, FEB-19 CC STATEMENT
02-19	STE04 (JONATHAN STEKETEE)	JAN-2019H	01/28/19	02/27/19	A	1446.38	STE04, JAN-19 TRB ANNUAL CONFERENCE REIMBURS
02-19	TAX07 (ASMA SYEDA)	0114-0131H	02/08/19	03/10/19	A	101.36	TAX07, PARATAXI REIMBURSE 1/14-1/31/19
		0206-0215H	02/21/19	03/23/19	A	107.55	TAX07, PARATAXI REIMBURSE 2/6-2/15/19
			Vendor's Total ----->			208.91	
02-19	TAX14 (KAREN ADAMS)	0108-0125H	02/08/19	03/10/19	A	73.55	TAX14, PARATAXI REIMBURSE 1/8-1/25/19
		0201-0204H	02/21/19	03/23/19	A	68.34	TAX14, PARATAXI REIMBURSE 2/1-2/4/19
			Vendor's Total ----->			141.89	
02-19	TAX71 (MARY RARIDON)	2-7-19H	02/21/19	03/23/19	A	33.15	TAX71, PARATAXI REIMBURSE 2/7/19
02-19	TAX76 (MARY ANN HANDZUS)	1115-0125H	02/08/19	03/10/19	A	220.20	TAX76, PARATAXI REIMBURSE 11/15/18-1/25/19
02-19	TAX91 (VIVIAN MARIE MILLER)	1205-0128H	02/08/19	03/10/19	A	227.13	TAX91, PARATAXI REIMBURSE 12/5/18-1/28/19
02-19	TEL01 (TPx COMMUNICATIONS)	112628083	02/19/19	03/21/19	A	2060.31	TEL01, 112628083-0, 2/1-2/28/19 SERVICE
02-19	TRA03 (TRACY FORD)	78544	02/05/19	03/07/19	A	38826.03	TRA03, 78544, PO #7066 ACCESSIBLE PASSENGER
		78545	02/05/19	03/07/19	A	38826.03	TRA03, 78545, PO #7066 ACCESSIBLE PASSENGER
			Vendor's Total ----->			77652.06	
02-19	TX177 (MARILYN LANE)	1217-0115H	02/21/19	03/23/19	A	93.95	TX177, PARATAXI REIMBURSE 12/17/18-1/15/19
02-19	TX200 (ANITA BROWN)	1212-0114	02/08/19	03/10/19	A	38.25	TX200, PARATAXI REIMBURSE 12/12/18-1/14/19
02-19	TX201 (JANE TIPTON)	0104-0128	02/21/19	03/23/19	A	136.00	TX201, PARATAXI REIMBURSE 1/4-1/28/19
02-19	TX204 (DONALD ALLMER)	1213-0119	02/21/19	03/23/19	A	112.20	TX204, PARATAXI REIMBURSE 12/13/18-1/19/19
02-19	TX205 (MUHAMMAD ALI)	1207-1217	02/08/19	03/10/19	A	53.13	TX205, PARATAXI REIMBURSE 12/7/18-12/17/18
02-19	TX206 (FARZANA ALI)	1201-1212	02/08/19	03/10/19	A	119.21	TX206, PARATAXI REIMBURSE 12/1/18-12/12/18
02-19	TX208 (LILLIAN RUIZ)	1119-1127	02/08/19	03/10/19	A	34.00	TX208, PARATAXI REIMBURSE 11/19/18-11/27/18
02-19	TX209 (PATRICIA EMERY)	1-25-19	02/21/19	03/23/19	A	40.00	TX209, PARATAXI REIMBURSE 1/25/19

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02-19 TX210 (JOSEPHINE PETRINI)	1221-0201	02/21/19	03/23/19	A	38.25	TX210, PARATAXI REIMBURSE 12/21/18-2/1/19
02-19 VSP01 (VSP)	DEC-2018H	11/20/18	12/20/18	A	542.20	VSP01, DEC-18 VISION INSURANCE
	FEB-2019H	01/18/19	02/17/19	A	542.20	VSP01, FEB-19 VISION INSURANCE
	JAN-2019H	12/19/18	01/18/19	A	542.20	VSP01, JAN-19 VISION INSURANCE
	NOV-2018H	10/18/18	11/17/18	A	542.20	VSP01, NOV-18 VISION INSURANCE
	OCT-2018H	09/19/18	10/19/18	A	542.20	VSP01, OCT-18 VISION INSURANCE
	Vendor's Total ----->				2711.00	
02-19 WOE01 (ROBERT L. WOERNER)	FEB-2019H	02/28/19	03/30/19	A	100.00	WOE01, FEB-19 BOD STIPEND
02-19 ZUM01 (ZUMAR INDUSTRIES INC.)	82061	02/07/19	03/09/19	A	185.15	ZUM01, 82061, PO #7144 RIVETS FOR BUS SIGNS

Total of Purchases -> 1614388.96
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AGENDA

ITEM 6

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Resolution of the Board of Directors of the Livermore Amador Valley Transit Authority Appointing Director and Alternate to the California Transit Insurance Pool (CalTIP)

FROM: Tamara Edwards, Director of Finance

DATE: March 26, 2019

Action Requested

The attached resolution amends the agency's authorizing resolution with the California Transit Insurance Pool to change the titles of the employees who are designated as Director and Alternate Director to the Pool.

Background

In April 2000 LAVTA joined CalTIP for the purpose of pooling with other transit agencies throughout the state to provide liability and physical damage insurance. As part of membership in the pool the agency is entitled to a seat on the Board of Directors. Currently the Executive Director is designated as the Board Member and the Director of Finance is designated as the alternate. This resolution revises the appointments to designate the Director of Finance as the appointee for the Board Member, and the Executive Director as the alternate appointee. This change is being requested by Michael Tree, Executive Director. No other changes are being made to the agreement with CalTIP. Upon approval, this resolution will be forwarded to CalTIP.

Recommendation

Staff recommends the Board of Directors approve this Resolution 08-2019 revising the positions appointed to CalTIP, be approved.

Attachments:

1. Resolution 08-2019 of the Board of Directors of the Livermore Amador Valley Transit Authority Appointing Director and Alternate to the California Transit Insurance Pool (CalTIP)

RESOLUTION NO. 08-2019

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE
AMADOR VALLEY TRANSIT AUTHORITY APPOINTING DIRECTOR AND
ALTERNATE TO THE CALIFORNIA TRANSIT INSURANCE POOL (CALTIP)**

WHEREAS, the Board of Directors of the Livermore Amador Valley Transit Authority adopted Resolution 30-2017 appointing Director (Executive Director) and Alternate (Director of Finance) to the California Transit Insurance Pool (CalTIP); and

WHEREAS, it is desirable to reverse the positions appointed as Alternate and Director;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors that the Director of Finance is appointed as the Director of the CalTIP and the Executive Director is appointed as the Alternate Director of the CalTIP to serve at the pleasure of this Board of Directors.

APPROVED AND PASSED, this 1st day of April 2019.

Scott Haggerty, Chair

ATTEST:

Michael Tree, Executive Director

AGENDA

ITEM 7

STAFF REPORT

SUBJECT: Resolution in Support of Application for FY 2019 Pilot Trip Reduction Microtransit Grant Program Funding through the Bay Area Air Quality Management District (BAAQMD)

FROM: Jennifer Yeamans, Senior Grants & Management Specialist

DATE: March 26, 2019

Action Requested

Staff requests the Finance & Administration Committee refer Resolution 09-2019 to the Board of Directors for approval in support of an application to the Bay Area Air Quality Management District (BAAQMD) for Pilot Trip Reduction Microtransit funding for development and implementation of the GoTriValley On-Demand Shared-Ride Microtransit Project.

Background

In December 2018, BAAQMD released a competitive Call for Projects for the Pilot Trip Reduction Microtransit Grant Program funded by the regional Transportation Fund for Clean Air (TFCA). Funds are derived from a \$4 registration surcharge on Bay Area motor vehicles to fund projects that reduce on-road vehicle emissions, including trip-reduction projects. For the FY 2019 grant cycle, up to \$7 million of TFCA funding administered by the Air District was made available to a pilot trip-reduction grant program targeting microtransit services.

The goal of the program is to test the potential of microtransit services to reduce commute-hour single-occupancy vehicle trips, including by helping transit providers test new emerging technology-enabled solutions as alternatives to traditional fixed-route shuttle service. To be eligible for funding, projects must:

- be located or primarily serve residents in one of the region's highly impacted or Priority Development Areas; and
- operate where no similar service exists or significantly expand existing service.

Most of LAVTA's service area is included in the Air District's definition of highly impacted communities in terms of air quality. There are also six Priority Development Areas in LAVTA's service area surrounding current or planned rail stations.

LAVTA's current fixed-route bus network targets the corridors and nodes where this type of service is most productive. However, there are many areas of lower-density residential and commercial development throughout LAVTA's service area not served by fixed-route service, where alternative service types could potentially be deployed to connect riders in

these areas to mainline transit stops and stations, especially the Tri-Valley's two BART stations where demand for parking far exceeds supply.

Discussion

Based on the success to date of the agency's innovative GoDublin! partnership with Transportation Network Companies operating in the city of Dublin, staff developed the GoTriValley On-Demand Shared-Ride Microtransit Project to expand this type of service to those portions of Pleasanton and Livermore not currently served by fixed-route service. Similar to the way the GoDublin! promotion operates, users would receive a fare discount that can be accessed through existing third-party apps such as Uber Pool and Lyft Line for trips requested with eligible origins and destinations. For the purposes of GoTriValley, these eligible origins and destinations would be defined by the use of a "geofence" to exclude pickups in locations with existing fixed-route service.

Program guidelines require project sponsors to submit a resolution from the sponsor's governing body in support of the project application and committing all necessary funding to undertake the project, including the provision of matching funds. Sponsors must provide a minimum 10% local match and operate the project without grant funding for a minimum of three months in the project's operational period. LAVTA's proposal provides for matching funds in the form of in-kind staffing to help oversee operational aspects of the program plus three months' worth of operational funding in Year 1 to meet these requirements.

Budget

The proposed project budget is as follows.

	Year 1	Year 2	Total
BAAQMD	\$114,000	\$143,000	\$257,000
Local Match-TDA	\$33,000	\$0	\$33,000
Local Match-In-kind	\$16,640	\$16,973	\$33,613
Total	\$163,640	\$159,973	\$323,613

Next Steps

BAAQMD will review applications received for the Pilot Trip Reduction Grant Program and anticipates making funding recommendations in June 2019. If the project is approved for funding, LAVTA staff would begin implementation activities in fall 2019.

Recommendation

Staff recommends the Finance and Administration Committee refer Resolution 09-2019 to the Board of Directors for approval in support of an application to the Bay Area Air Quality Management District for Pilot Trip Reduction Microtransit funding toward the development and implementation of the GoTriValley On-Demand Shared-Ride Microtransit Project. This resolution is required to complete the application for this funding.

Attachments:

1. Resolution 09-2019

RESOLUTION 09-2019

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY IN SUPPORT
OF AN APPLICATION TO THE BAY AREA AIR QUALITY MANAGEMENT
DISTRICT FOR FISCAL YEAR 2019 PILOT TRIP REDUCTION GRANT
PROGRAM FUNDS**

WHEREAS, the Livermore Amador Valley Transit Authority as an eligible project sponsor may receive funding from the Bay Area Air Quality Management District (BAAQMD) for eligible projects funded by the Pilot Trip Reduction Grant Program; and

WHEREAS, BAAQMD has developed guidelines for the purpose of administering and distributing Transportation Fund for Clean Air regional funds for Pilot Trip Reduction Microtransit Projects to eligible project sponsors; and

WHEREAS, BAAQMD requires project sponsors to provide a resolution from the project sponsor's governing body that authorizes the submittal of the application, identifies the individual authorized to submit and carry out the proposal, and commits the sponsoring agency to provide all necessary funds to undertake the project including matching funds; and

WHEREAS, the Livermore Amador Valley Transit Authority recognizes the potential trip-reduction benefits of expanding access to on-demand shared ride microtransit services such as it already operates in Dublin through the GoDublin! program and has submitted a proposed project called GoTriValley to expand such service to areas of Pleasanton and Livermore not currently served by its fixed-route services; and

WHEREAS, the Livermore Amador Valley Transit Authority wishes to delegate authorization to execute all required documents associated with the administration of any Pilot Trip Reduction grant funding received and any amendments thereto to the Executive Director or his/her designee;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Livermore Amador Valley Transit Authority that the agency authorize the development and implementation of the GoTriValley On-Demand Shared-Ride Microtransit Project and comply with all conditions and requirements as may be set forth by the Bay Area Air Quality Management District in conjunction with receiving Pilot Trip Reduction grant funds; and

BE IT FURTHER RESOLVED that Michael Tree, Executive Director, or his designee, be authorized to execute all required documents of the Pilot Trip Reduction grant program and any Amendments thereto with the Bay Area Air Quality Management District; and

BE IT FURTHER RESOLVED that the Board of Directors of the Livermore Amador Valley Transit Authority hereby commits to providing all necessary matching funds required to undertake the project.

PASSED AND ADOPTED BY the governing board of the Livermore Amador Valley Transit Authority on this 1st day of April 2019.

Scott Haggerty, Chair

Attest:

Michael Tree, Executive Director

AGENDA

ITEM 8

FY2019 Goals, Strategies and Projects

Last Updated – February 20, 2019

MANAGEMENT ACTION PLAN (MAP)

<p>Goal: Service Development</p> <p><i>Strategies (those highlighted in bold indicate highest Board priority)</i></p> <ol style="list-style-type: none"> 1. Provide routes and services to meet current and future demand for timely/reliable transit service 2. Increase accessibility to community, services, senior centers, medical facilities and jobs 3. Optimize existing routes/services to increase productivity and response to MTC projects and studies 4. Improve connectivity with regional transit systems and participate in Valley Link Project 5. Explore innovative fare policies and pricing options 6. Provide routes and services to promote mode shift from personal car to public transit 						
Projects	Action Required	Staff	Board Committee	Target Date	Status	Task Done
Short/Long Range Transit Plan	<ul style="list-style-type: none"> RFP Award of Contract 	DP	Projects/ Services	Mar 2019 May 2019	→ <u>Scope of work being reviewed by P&S Committee in March. On track for May award.</u>	
Network Integration Study	<ul style="list-style-type: none"> RFP Award of Contract 	DP	Projects/ Services	Mar 2019 May 2019	→ New project 2019. Requirement of Dublin Parking Garage. <u>Scope approved by Caltrans. Being reviewed by P&S Committee in March. On track for May award.</u>	
Comprehensive Paratransit Assessment	<ul style="list-style-type: none"> Award of Contract Public Outreach Approval of Recommendations 	ED	Projects/ Services	Nov 2016 Jun/Nov 2017 Jun 2019	→ Nelson/Nygaard awarded contract. Public meetings held in June. LAVTA Board presentation made in September. Second round of workshops completed in November. City of Pleasanton analyzing data. <u>Discussions continuing with City. Update to Committees in April.</u>	X X

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Fare Study	<ul style="list-style-type: none"> Draft Fare Study Public Hearings Board Approval 	PD	Projects/ Services	May 2017 Sept 2018 Oct 2018	→ Draft Fare Study for fixed route complete. F&A reviewed in May. Decision made to hold study results to see ridership trends on fixed route and paratransit study fare recommendations. Public Hearings held in September. Board approved in October. Implemented in January.	X X X
Hacienda Pass	<ul style="list-style-type: none"> Review Pass Program Work with Hacienda on Improving the Program 	ED	Finance/ Admin	Oct 2018 Jun 2019	→ Initial correspondence and meeting with Hacienda held. Upcoming meeting in <u>March</u> to continue discussions.	
Transit Signal Priority Upgrade Project in Rapid Corridors	<ul style="list-style-type: none"> Engineering Work Finish Project 	DP	Projects/ Services	Oct 2017 Jun 2019	→ Grant by TVTAC approved. Board approved MOU with Pleasanton. Board approved engineering contract with Kimley Horn. Expect install of equipment in summer of 2019.	
Go Dublin Discount Program	<ul style="list-style-type: none"> Explore use of Uber WAV Secure additional funding Develop long-term strategy 	ED	Projects/ Services	Nov 2018 Jun 2019 Jun 2019	→ Program continuing into FY2019. <u>Uber & MV implemented Uber WAV in Dublin in December (MV provides wheelchair accessible rides through Uber). Final planning for Go Go Grandparent happening for concierge service if customer doesn't have a smart phone. Legal review completed on concept of VISA debit cards with no loading fees through Walmart as option for those without a credit card. Grant application submitted for AQMD to consider funding for Go Dublin and potential expansion of program to Pleasanton and Livermore.</u>	X

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Dublin Service Plan	<ul style="list-style-type: none"> Explore use of articulated buses 	DP	Projects/ Services	<u>Apr 2019</u>	→ Nelson/Nygaard looking at merits of LAVTA operating articulated buses. Report received. Final questions/answers being made/received. Anticipate discussion with committees in <u>April</u> .	
SAV Project	<ul style="list-style-type: none"> RFP for program management Work through first set of tests Seek long-term funding for project 	CM	Projects/ Services	May 2019 Jul 2019 Jul 2019	→ BART working on storage and electrical. <u>Negotiations being held with GoMentum to close out contract. RFP advertised for future program management.</u>	
Advanced Intelligent Intersection Project	<ul style="list-style-type: none"> Install equipment on buses Evaluate performance of project 	CM	Projects/ Services	Jun 2019 Jun 2020	→ City of Dublin funded. MOU approved between City and LAVTA. Working through FCC issues on the project.	
Install and Upgrade Video System on Vehicles	<ul style="list-style-type: none"> Install video cameras on paratransit vehicles Upgrade 20 video systems on Wheels buses 	ED	Projects/ Services	Jun 2019 Mar 2019	→ Staff installed demo video system in paratransit vehicle. Awaiting completion of 90 day trial. Working on wireless download capability of equipment. → 20 buses upgraded with new video systems	X
Amendment with MTM for Paratransit Services	<ul style="list-style-type: none"> Amend MTM contract to potentially require on-site dispatches 	ED	Finance & Admin	March 2019	→ Staff working on contract amendment. . Potential contact amendment going to Committee in April for consideration.	

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
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Goal: Marketing and Public Awareness

Strategies (those highlighted in bold indicate highest Board priority)

- 1. Continue to build the Wheels brand image, identity and value for customers**
2. Improve the public image and awareness of Wheels
3. Increase two-way communication between Wheels and its customers
- 4. Increase ridership, particularly on the Rapid, to fully attain benefits achieved through optimum utilization of our transit system**
5. Promote Wheels to New Businesses and residents

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Website Upgrades	<ul style="list-style-type: none"> More fully develop Better Way to BART section of website 	PD	Projects/ Services	Jun 2019	→ Project under development with Celtis.	
App Development	<ul style="list-style-type: none"> Mobile Ticketing App Improve integration on CityMapper Mobile Ticketing in Transit and CityMapper 	PD	Projects/ Services	April 2019	→ Working with City Mapper and Transit apps on requirements for integration of mobile ticketing. Creating RFP for mobile ticketing. In final evaluation period. Report to Board in <u>April</u> on mobile ticketing app strategy.	
LAVTA Rebranding Project	<ul style="list-style-type: none"> Bus stop sign replacement with new branding. 	PD	Projects/ Services	Jun 2019	→ Replace bus stop signs throughout service area with newly branded bus stop signs. Replace stencil stops with bus stop signs. Spring/early summer project.	
Individualized Marketing	<ul style="list-style-type: none"> Award Contract Marketing Review of Results 	PD	Projects/ Services	May 2019 Aug/Sept 2019 Nov 2019	→ Targeting Pleasanton's high density housing areas along Rapid near BART. <u>P&S Committee presentation on 2018 results of program in March. RFP being prepared for fall implementation of program.</u>	

Underlined text indicates changes since last report.

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
N Canyons Parkway Rapid Bus Stop Project	<ul style="list-style-type: none"> • Begin planning/engineering work • Improvements to site • Relocation of shelters 	FD	Projects/ Services	May 2017 Jun 2018 Aug 2018	→ FTA grant to upgrade stops in this corridor to Rapid style. Engineering work done. Bids came in high. Board rejected all bids. Bid re-advertised. Board awarded project in November. Construction completed.	X X X
Pleasanton SmartTrips Corridor Rapid Bus Stop Project	<ul style="list-style-type: none"> • Engineering work • Award of construction contract • Finish project 	FD	Projects/ Services	Nov 2017 <u>May 2019</u> <u>Aug 2019</u>	→ ACTC grant received to upgrade stops in this corridor to Rapid style. Board awarded engineering to Kimley Horn in November. Bus shelter type is next step. Project award in April. Awaiting 100% design incorporating city comments.	
Replace Shelters Past Useful Life That Are On Livermore Routes	<ul style="list-style-type: none"> • Identify shelters • Demo/Install 	FD	Projects/ Services	Nov 2016 Apr 2018	→ Shelters identified. 10 shelters delivered. <u>MV to demo eight shelters and construct/install 8 shelters in March and April.</u>	X
<p><i>Goal: Regional Leadership</i></p> <p><i>Strategies (those highlighted in bold indicate highest Board priority)</i></p> <ol style="list-style-type: none"> 1. Advocate for local, regional, state, and federal policies that support mission of Wheels 2. Support staff involvement in leadership roles representing regional, state, and federal forums 3. Promote transit priority initiatives with member agencies 4. Support regional initiatives that support mobility convenience 						
<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Valley Link	<ul style="list-style-type: none"> • Provide staff support 	ED	Projects/ Services	Jun 2019	→ Staff continuing to provide support. Agency working on Phase II of Feasibility Report and environmental work/30% design of Valley Link. MTC approved \$10.1M request in September. Phase II and Environmental work underway. To be completed in summer of 2019. Key issues include UP agreement, I-580 planning, BART connection, track planning to speed up train, governance and funding.	
Dublin Parking Garage	<ul style="list-style-type: none"> • Complete grant paperwork • Procure consultant for inter-regional express bus service planning as per Caltrans grant requirement. 	ED	Projects/ Services	Jun 2019	→ Staff meeting with County and Caltrans and CalSTA to support the project. Ground breaking held. Grant work on track. County finishing EIR work and will report to County Board in March. Scope of work approved by CalSTA/Caltrans for megaregion express bus study. RFP to be advertised in March	X
Calendar Year Legislative Plan	<ul style="list-style-type: none"> • Creation of Legislative Plan and review/approval by the Board and provide support for key legislation. 	ED	Finance/ Admin	Feb 2019	→ F&A committee looked at draft legislative plan in January 2019 and Board approved in February.	X
<p>Goal: Organizational Effectiveness</p> <p>Strategies (those highlighted in bold indicate highest Board priority)</p> <ol style="list-style-type: none"> 1. Promote system wide continuous quality improvement initiatives 2. Continue to expand the partnership with contract staff to strengthen teamwork and morale and enhance the quality of service 3. Establish performance based metrics with action plans for improvement; monitor, improve, and report on-time performance and productivity 4. HR development with focus on employee quality of life and strengthening of technical resources 5. Enhance and improve organizational structures, processes and procedures to increase system effectiveness 6. Develop policies that hold Board and staff accountable, providing clear direction through sound policy making decisions 						
<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>

<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
Explore Quality of Life Opportunities for Workforce	<ul style="list-style-type: none"> Explore opportunities to enhance quality of life to retain workforce 	FD	Finance/ Admin	Jun 2019	→ RFP to be released in Apr/May to have on call assistance for organizational	
Continue Planning of Atlantis Operating & Maintenance Facility	<ul style="list-style-type: none"> Review previous conceptual planning and recommendations. 	FD	Finance/ Admin	Apr 2019	→ Currently LAVTA is out of office space/bus parking space. Review of plans to take place in late fall early spring for recommendations to the Board in April.	
<p>Goal: Financial Management</p> <p><i>Strategies (those highlighted in bold indicate highest Board priority)</i></p> <ol style="list-style-type: none"> 1. Develop budget in accordance with strategic Plan, integrating fiscal review processes into all decisions 2. Explore and develop revenue generating opportunities 3. Maintain fiscally responsible long range capital and operating plans 						
<i>Projects</i>	<i>Action Required</i>	<i>Staff</i>	<i>Board Committee</i>	<i>Target Date</i>	<i>Status</i>	<i>Task Done</i>
FY18 Comprehensive Annual Financial Report	<ul style="list-style-type: none"> Complete financial audit and all required reporting to Board, local, regional and state agencies. 	DF	Finance/ Admin	Nov 2018	→ Audit performed. No findings. Board reviewed in November.	X

AGENDA

ITEM 9

LAVTA COMMITTEE ITEMS - March 2019 - July 2019

Finance & Administration Committee

March

	Action	Info
Minutes	X	
Treasurers Report	X	
CalTIP Resolution	X	
BAAQMD	X	

April

	Action	Info
Minutes	X	
Treasurers Report	X	
Funding Resolutions - TDA, STA, RM2	X	
Procurement Policy Update	X	

May

	Action	Info
Minutes	X	
Treasurers Report	X	
Prelim Budget	X	
FTA Triennial Review (last in '18)	X	

June

	Action	Info
Minutes	X	
Treasurers Report	X	
LAIF	X	
Budget - final	X	
Annual Org Review	X	
Legal Contract	X	

July

	Action	Info
Minutes	X	
Treasurers Report	X	
FTA Funding resolutions 5307, 5309, and 5311	X	

*Typically July committee meetings are cancelled