

S T A F F R E P O R T

SUBJECT: Establish TAAC Meeting Times and Location for FY 2019/20

FROM: Kadri Klm, Paratransit Planner

DATE: June 26, 2019

Action Required

Establish the TAAC meeting dates/times and confirm the location for FY19/20.

Background

As stated in the TAAC Bylaws SECTION 3.7(a) “The Committee shall meet quarterly as needed. The Committee shall establish the meeting schedule, meeting time, meeting sites for the regular meetings at the first regular meeting of the fiscal year.”

According to the committee bylaws SECTION 3.7. COMMITTEE MEETINGS (f) Accessibility “All meetings shall be conducted in the LAVTA jurisdiction and shall be in a location accessible by public transportation and accessible to persons with disabilities”.

In the past, TAAC Committees established a quarterly schedule for regular meetings. Starting in 2010, the frequency of meetings was increased to every other month. Last year, meetings were scheduled for the first Wednesday of every other month from 3:30 pm to 5:00 pm.

Due to the changes to the Wheels bus routes in the Fall of 2016, which were based on the Comprehensive Operational Analysis (COA), the closest bus stop to LAVTA’s administrative office, where the TAAC meetings traditionally were held, is a longer distance away (0.5 mile) than the closest bus stop prior to the COA changes.

In response to the feedback on the distance to the Route 14 bus stop the TAAC decided to hold the meetings at alternate fixed route accessible locations, rotating annually at each Tri-Valley City (Livermore, Dublin, and Pleasanton).

The meetings in FY16/17 were held at the Pleasanton Senior Center, FY 17/18 in Dublin Civic Center/Library, and FY 18/19 in Livermore Community Center.

Discussion

Staff's recommendation is to continue to have TAAC meetings on the first Wednesday of every other month from 3:30 pm to 5 pm.

Meeting dates would be:

- September 4, 2019
- November 6, 2019
- January 8, 2019 (second week of January due to the holiday)
- March 4, 2020
- May 6, 2020

Staff is recommending that the meetings in FY19/20 be held at the Pleasanton Senior Center at 5353 Sunol Blvd in Pleasanton.

Recommendation

Establish the TAAC meeting dates/times and the location for fiscal year 2020.