

- Must be available to work 20 hours per week, meet in person with supervisor at least once a week during LAVTA's regular business hours (8:00AM-5:00PM) Monday – Friday
- High School Diploma

Highly desirable:

- Experience using MS Word, Excel, Access and Adobe software
- Transportation operations, planning, or similar experience

HOW TO APPLY:

Submit resume and cover letter to the attention of Jonathan Steketee. The first filing deadline is September 6, 2019. Note that this position is open until filled. Documents may be submitted via:

Email: resumes@lavta.org; or

Mail: LAVTA, 1362 Rutan Dr., Suite 100, Livermore, CA 94551; or

FAX: 925.443.1375