

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

BOARD OF DIRECTORS AGENDA

July 6, 2020

Agenda Questions: Please call the Executive Director at (925) 455-7564 or send an email to frontdesk@lavta.org

Documents received after publication of the Agenda and considered by the Board of Directors in its deliberation will be available for inspection only via electronic document transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below. Please call or email the Executive Director during normal business hours if you require access to any such documents.

TELECONFERENCE

July 6, 2020 – 4:00 PM

**CORONAVIRUS DISEASE (COVID-19) ADVISORY
AND MEETING PROCEDURE**

On June 5, 2020 (updated June 18, 2020), the Health Officer of Alameda County issued an Order that will continue to be in effect until it is rescinded, superseded, or amended in writing by the Health Officer. The Order directed that all individuals living in the county to shelter at their place of residence except that they may leave to provide or receive certain essential services or engage in certain essential activities and work for essential businesses and governmental services.

Under the Governor’s Executive Order N-29-20, this meeting may utilize teleconferencing. As a precaution to protect the health and safety of staff, officials, and the general public. Councilmembers will not be physically in attendance, but will be available via video conference.

The administrative office of Livermore Amador Valley Transit Authority (LAVTA) is currently closed to the public and will remain closed for the duration of the Board of Directors (BOD) meeting. Consequently, there will be no physical location for members of the public to participate in the meeting. We encourage members of the public to shelter in place and access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment.

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, July 6, 2020 to frontdesk@lavta.org. Please include “Public Comment 7/6/2020” and the agenda item in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

This Board of Directors Special meeting will be conducted on the web-video communication platform, Zoom. In order to view and/or participate in this meeting, members of the public will need to download Zoom from its website, www.zoom.us.

It is recommended that anyone wishing to participate in the meeting complete the download process before the start of the meeting.

There will be zero tolerance for any person addressing the Board making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

How to listen and view meeting video:

- From a PC, Mac, iPad, iPhone or Android device click the link below:
<https://zoom.us/j/86715841855>
Password: BOD1362Mtg
- To supplement a PC, Mac, tablet or device without audio, please also join by phone:
Dial: 1 (669) 900-6833
Webinar ID: 867 1584 1855
Password: 761222

To comment by video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.

- Livestream online at: [Livermore Amador Valley Transit Authority YouTube Channel](#)

No option to make Public Comment on YouTube live stream.

How to listen only to the meeting:

- For audio access to the meeting by telephone, use the dial-in information below:
Dial: 1 (669) 900-6833
Webinar ID: 867 1584 1855
Password: 761222

*Please note to submit public comment via telephone dial *9 on your dial pad. The meeting’s host will be informed that you would like to speak. If you are chosen, you will be notified that your request has been approved and you will be allowed to speak. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

To submit written comments:

- Provide public written comments prior to the meeting by email, to frontdesk@lavta.org

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, July 6, 2020 to frontdesk@lavta.org. Please include “Public Comment 7/1/2020” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

1. Call to Order and Pledge of Allegiance

2. Roll Call of Members

3. Meeting Open to Public

- Members of the audience may address the Board of Directors on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Unless members of the audience submit speaker forms before the start of the meeting requesting to address the board on specific items on the agenda, all comments must be made during this item of business. Speaker cards are available at the entrance to the meeting room and should be submitted to the Board secretary.
- Public comments should not exceed three (3) minutes.
- Items are placed on the Agenda by the Chairman of the Board of Directors, the Executive Director, or by any three members of the Board of Directors. Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.
- For the sake of brevity, all questions from the public, Board and Staff will be directed through the Chair.

4. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

- A. **Minutes of the June 8, 2020 Board of Directors Special meeting.**
- B. **Treasurer’s Report for May 2020**

Recommendation: The Finance and Administration committee recommends approval of the May 2020 Treasurer’s Report.

- C. **MV Transportation, Inc. (MV) Payment Agreement**

Recommendation: The Projects & Services Committee recommends the Board of Directors authorize the Executive Director to extend the payment agreement with MV on a month-to-month basis until service returns to pre-COVID levels, or when the agency reaches a stable level of service.

- D. **Approval of Resolution Authorizing an Application for Lifeline Transportation Program Cycle 6 Funding**

Recommendation: The Finance & Administration Committee recommends the Board approve Resolution 18-2020, in support of a funding request to MTC for the Cycle 6 Lifeline Transportation Program for continued operations of Wheels Route 14 serving North Livermore.

- E. **Approval of Resolution Designating Applicant’s Agent for Non-State Agencies to Obtain Federal and/or State Disaster Assistance Funding**

Recommendation: The Finance & Administration Committee recommends the Board

execute Form 130, designating LAVTA’s authorized Agent to apply for and receive funding from the Federal Emergency Management Agency and/or California Governor’s Office of Emergency Services for disaster assistance funding in connection with the declared COVID-19 disaster.

F. Establishing Standing Committees and Memberships

Recommendation: Staff recommends the Board confirm and approve Resolution 23-2020, establishing standing committees, memberships, and officers.

5. Executive Director’s Report

6. Atlantis Transit Facility – Schematic Design

Recommendation: Staff requests that the Board of Director approve Resolution 20-2020, authorizing the Executive Director to execute a Contract Task Order 4 between LAVTA and Kimley-Horn and Associates in the amount of \$450,000 to assist with project management services for schematic design of the LAVTA Atlantis Transit Facility. Please note the Projects & Services Committee supported the resolution for the execution of CTO 4 in the amount of \$350,000.

7. Modification 6 to Contract with MTM for Paratransit Operations

Recommendation: Taking into account the time required for a formal solicitation, staff recommends that the Board of Directors authorize the Executive Director to execute Modification #6 with MTM to extend the current payment agreement and exercise the last option term until December 31, 2020. Since the monthly supplemental agreement was based on trip volume, staff recommends that it be waived and revert back to the pre-COVID pricing structure of a per trip cost when the average weekday trip volume for any month is 100 or more trips. The new pricing structure will be as follows:

Tier	Number of Trips per Month	Price per Trip	Change from Previous Rates
1	Up to 4,199	\$36.94	\$0.72 or 2%
2	4,200 – 6,699	\$36.05	\$0.70 or 2%
3	4,700+	\$34.85	\$0.68 or 2%

8. Legislative Update

Recommendation: The Finance & Administration Committee recommends the Board approve a SUPPORT position for H.R. 2, the INVEST in America Act/Moving Forward Act.

9. Resolution in Support of Application for FY 20-21 Funding through the State Transit Assistance State of Good Repair Program

Recommendation: Staff recommends the Board of Directors approve Resolution 22-2020 in support of an allocation request to MTC and Caltrans for the State Transit Assistance State of Good Repair (SGR) Program.

10. Resolution in Support of Participation in the Metropolitan Transportation Commission’s

Clipper START! Pilot Program

Recommendation: Staff recommends the Board of Directors authorize the Executive Director to notify the Metropolitan Transportation Commission (MTC) of LAVTA's desire to participate in MTC's Clipper START! pilot program.

11. Matters Initiated by the Board of Directors

- Items may be placed on the agenda at the request of three members of the Board.

12. Next Meeting Date is Scheduled for: August 3, 2020

13. Adjournment

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

/s/ Jennifer Suda

7/2/2020

LAVTA, Executive Assistant

Date

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

*Executive Director
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1362 Rutan Court, Suite 100
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