

**MINUTES OF THE FEBRUARY 24, 2020**  
**LAVTA PROJECTS AND SERVICES COMMITTEE MEETING**

**1. Call to Order and Pledge of Allegiance**

Committee Chair Scott Haggerty called the meeting to order at 4:00pm.

**2. Roll Call of Members**

**Members Present**

Karla Brown, City of Pleasanton

Bob Woerner, City of Livermore (arrived at 4:22pm)

Scott Haggerty, Alameda County

David Haubert, City of Dublin

**3. Meeting Open to Public**

No comments.

**4. Minutes of the January 27, 2020 Meeting of the P&S Committee.**

Approved: Haubert/Woerner

Aye: Brown, Haggerty, Haubert, Woerner

No: None

Abstain: None

Absent: None

**5. Pleasanton BRT 10R Corridor Enhancement Project Equipment Purchase**

Staff informed the Projects and Services that LAVTA is in the process of acquiring all the equipment needed for the Pleasanton Rapid Project for the 10R along Santa Rita and Owens Drive. Last month LAVTA received approval for purchasing the shelters and custom bus stop signs. Staff is now requesting to purchase nineteen real-time passenger information signs through Trapeze Software Group utilizing a sole-source procurement method. The total project budget is \$187,788.44 consisting of the contract award amount totaling \$170,716.76 and a 10% contingency of \$17,071.68. The majority of the money is coming from Measure B funding (~87%) and the rest is coming from LAVTA's TDA funds as local match (~13%).

The Projects & Services Committee forwarded a recommendation to the Board of Directors to authorize the Executive Director to execute an Agreement between LAVTA and Trapeze Software Group to purchase 19 real-time passenger information signs for the Pleasanton BRT Corridor Enhancements Project to be deployed along the 10R corridor in Pleasanton. Resolution 07-2020

Approved: Brown/Woerner

Aye: Brown, Haggerty, Haubert, Woerner

No: None

Abstain: None

Absent: None

## **6. Fare Free Transit Programs**

Staff requested a discussion with the Projects and Services Committee regarding the Fare Free Transit Programs. Staff met with Nelson Nygaard in the early stages of the Short Range Transit Plan (SRTP) and spoke to them about what LAVTA should look at to increase ridership. Nelson Nygaard has an expertise in fare free programs and assisted in implementing a program in Olympia, Washington. Staff summarized the benefits of going fare free and informed that the whole concept has been implemented at various agencies nationwide. Staff noted that typically ridership goes up 30-40% after fares are eliminated. LAVTA has a LCTOP funding source with an allocation of funds that were earmarked for electric buses, but funds will expire prior to being ready for a procurement to purchase electric buses. LAVTA needs to find another source to use those funds and the LCTOP funds can be used for fare subsidies, including free fares. LAVTA would like to be fare free in the Summer 2020 (June, July, and August) to see the real impact on ridership, since we have the capacity at that time. The fare free would be for Fixed Route and Dial-A-Ride customers.

The item was discussed by the Committee Members and staff. Committee Member David Haubert mentioned a concern regarding peak hours and commuters with standing room only on buses. Staff informed that with extra busses that are not being used for school tripper routes during the Summer it enables LAVTA to place those extra buses on routes. Committee Member Bob Woerner asked what happens after the trial and had concerns about when this could be implemented post the trial period. Committee Member Bob Woerner also requested staff to figure things out further prior to bring fare free to the Board of Directors. Staff informed that the fare free data will become part of the SRTP and will be evaluated/analyzed. Vice Chair Karla Brown brought up concerns regarding Hacienda Business Parks Eco Pass Program and Las Positas College summer students. Staff provided the committee information on how LAVTA would handle Las Positas College Transit Pass and Hacienda Business Park Eco Pass, if we went fare free during the summer. Chair Scott Haggerty asked if LAVTA can get anything from the State of California. Staff believes there might be potential to get funds from the state. Overall the Committee supported going fare free during the summer and requested staff to advertise this accordingly.

This was informational only.

## **7. Executive Directors Report**

Executive Director Michael Tree provided the Executive Directors Report for February 2020 to the Projects and Services Committee. Executive Director Michael Tree provided a brief overview of the SAV project and informed that BART has the signage up, gave all authorizations needed, and are working on the charging station. LAVTA has a portable charger that will be used in the meantime, but BART General Manager Bob Powers is assisting with the SAV storage facility infrastructure and that will take a couple of months to complete. There will be an

event on March 6<sup>th</sup>, but Executive Director Michael Tree notified that DMV registration has expired and that is creating a small issue that is in the process of being resolved. Director of Planning and Marketing announced that Las Positas College Board of Trustees approved the Memorandum of Understanding (MOU) last week to continue the Transit Pass Program for at least the next two academic years. Executive Director Michael Tree also highlighted the Dublin Parking Garage Project and informed that he spoke to CalSTA and they didn't like the two options LAVTA provided. CalSTA provided LAVTA suggestions on an option three for a convertible structure.

The item was discussed by the Committee Members and staff. Chair Scott Haggerty requested Executive Director Michael Tree to write a letter for him to send to the Governor. Executive Director Michael Tree sent Marianne Payne a Valley Link letter. Chair Scott Haggerty did not receive the Valley Link letter and will see the Governor on Thursday. Executive Director Michael Tree will make sure Chair Scott Haggerty receives the letter in the evening of February 24, 2020.

This was informational only.

**8. Preview of Upcoming P&S Committee Agenda Items**

**9. Matters Initiated by Committee Members**

None.

**10. Next Meeting Date is Scheduled for: March 23, 2020**

**11. Adjourn**

Meeting adjourned at 4:27pm.