

**MINUTES OF THE AUGUST 25, 2020 ZOOM TELECONFERENCE**  
**LAVTA PROJECTS AND SERVICES COMMITTEE MEETING**

**1. Call to Order and Pledge of Allegiance**

Committee Chair Scott Haggerty called the meeting to order at 4:02pm.

Committee Chair Scott Haggerty welcomed everyone to the Projects and Services Committee Meeting and stated that there is a COVID-19 advisory and immediate procedures that can be found on the first page of the agenda.

Chair Scott Haggerty dispensed the Pledge of Allegiance, due to this being a Zoom teleconference meeting.

[David Haubert, from City of Dublin, arrived during Call to Order.]

**2. Roll Call of Members**

**Members Present**

Bob Woerner, City of Livermore

Karla Brown, City of Pleasanton

Scott Haggerty, Alameda County

David Haubert, City of Dublin (arrived at 4:03pm)

**3. Meeting Open to Public**

No comments.

**4. Minutes of the June 22, 2020 Meeting of the P&S Committee.**

Approved: Woerner/Brown

Aye: Brown, Haggerty, Haubert, Woerner

No: None

Abstain: None

Absent: None

**5. Bay Area Healthy Transit Plan**

Executive Director Michael Tree provided the Riding Together Bay Area Healthy Transit Plan to the Projects and Services Committee and informed that collectively Bay Area Transit Agencies have been meeting weekly creating this plan.

Executive Director Michael Tree explained that all transit agencies want health and safety standards throughout the transit system in the Bay Area so that it is consistent. Executive Director Michael Tree noted that page 16 and 17 of the publication summarizes what these standards are from both the customer perspective and a transit agency employee perspective. The Resolution identifies the commitment that LAVTA is making with other Transit Agencies. Executive Director Michael Tree provided an attachment on how LAVTA is applying the minimum standards at our agency and discussed how LAVTA is going over and

beyond the minimum standards. Currently LAVTA is using fogging machines at night on buses, provided operators tool kits with disinfectant, and we are currently fare free to limit virus exposure. Executive Director Michael Tree informed that LAVTA will report data through a dashboard once a month that will be given to the Blue Ribbon Task Force and the public to show how we are doing with the minimum standards. Executive Director Michael Tree also stated that the Director of Planning and Marketing plans to communicate with the public and our customers about these standards and what the expectations are of the bus system. Executive Director Michael Tree highlighted that buses are disinfected daily, hand sanitizer is available on buses and at the Transit Center. LAVTA buses have a germ guard protective barrier to protect the bus operator (LAVTA is working on a more permanent solution). LAVTA is also working on vehicle ventilation with the manufacturer and they recommend not going over a merv 7 rated filter, but the manufacturer is still testing filters to see if there are any others they might recommend. Lastly, Executive Director Michael Tree stated that LAVTA worked with Transit App so patrons could not only see the bus in real-time, but can also see if the bus is full or partially full with passengers.

The item was discussed by the Committee Members and staff. Chair Scott Haggerty recommended LAVTA do a 30 second Public Service Announcement (PSA) showing driver's wearing masks, the fogging machine, daily wipe downs, and any safety measures LAVTA is utilizing. Chair Scott Haggerty stated that the PSA is important, since it will assist LAVTA by showing the Tri-Valley we are committed and will help us achieve riders again. Committee Member Brown requested LAVTA to also do print marketing in The Independent or the Pleasanton Weekly to raise awareness in the public that we have clean buses that are being wiped down. Committee Member Brown also recommended social media outreach.

The Projects and Services Committee forwarded a recommendation to the Board of Directors to approve Resolution 26-2020, a resolution endorsing Riding Together: Bay Area Healthy Transit Plan as a baseline set of measures that LAVTA and other Bay Area transit agencies will implement to ensure the health of transit riders and workers during the COVID-19 pandemic.

Approved: Brown/Woerner  
Aye: Brown, Haggerty, Haubert, Woerner  
No: None  
Abstain: None  
Absent: None

## **6. Executive Directors Report**

Executive Director Michael Tree provided the Executive Director's Report to the Projects and Services Committee. Executive Director Michael Tree stated that when school started it is being conducted through distance learning and that LAVTA saw a small decrease in weekday ridership. Fixed Route ridership is just under 1300 passengers a day and Paratransit is about 40 passengers a day. LAVTA does not expect to see a big ridership increase in the short term during the Shelter-in-Place order.

Executive Director Michael Tree provided brief updates on a few projects LAVTA is working on. The Transit Signal Priority Upgrade and Expansion Project has everything installed, but communication issues with the various systems is currently being worked on. All the equipment is in for the Pleasanton BRT Corridor Enhancement Project (Rapid Bus Stops on Santa Rita) and LAVTA's notice to proceed has been issued, so LAVTA's worst case scenario is the project would wind down about mid-December. Executive Director Michael Tree pointed out that the Measure B funding signage is also posted along the Santa Rita corridor and that LAVTA is working with an artist on a conceptual design. Executive Director Michael Tree informed that a convertibility plan was turned in to the State of California for the Dublin Parking Garage Project, but LAVTA has not heard back from them and will follow-up. The County has an RFP out to bring on board the design build contractor to hopefully have "shovels in the ground" for the Dublin Parking Garage by the end of the calendar year. Further information on the Zero Emission Bus Study will be provided at the next Committee meeting. Executive Director Michael Tree explained that there are not many trips being taken on Go Tri-Valley due to the Shelter-in-Place order. Executive Director Michael Tree noted that the Shared Autonomous Vehicle (SAV) Project is moving along smoothly and that LAVTA hopes to have it in revenue service or at least having public ridership at some point in September. Anything related to the SAV Project LAVTA will keep the Committee posted on and will make a splash in the media.

The item was discussed by the Committee Members and staff. Committee Member Brown asked if LAVTA is keeping in touch with schools in Dublin, Livermore, and Pleasanton to see when we will receive ridership again and noted that Pleasanton will have a hybrid model soon. Staff explained that LAVTA could provide the same level of service as last year, but that would not provide for social distancing. LAVTA does not have enough vehicles to provide the level of service that would be needed to have 12 students per bus at 6ft apart for social distancing, so LAVTA emailed the three Superintendents in April 2020 and informed that they may need to come forward with either more money to supplement our service or utilize a charter service if they wanted to continue at the same level of service.

This was informational only.

**7. Preview of Upcoming P&S Committee Agenda Items**

**8. Matters Initiated by Committee Members**

None.

**9. Next Meeting Date is Scheduled for: September 28, 2020**

**10. Adjourn**

Meeting adjourned at 4:26pm.