

**MINUTES OF THE NOVEMBER 23, 2020 ZOOM TELECONFERENCE**  
**LAVTA PROJECTS AND SERVICES COMMITTEE MEETING**

**1. Call to Order**

Committee Vice Chair David Haubert called the meeting to order at 4:02pm.

**2. Roll Call of Members**

**Members Present**

Bob Woerner, City of Livermore

Karla Brown, City of Pleasanton

David Haubert, City of Dublin

**Members Absent**

Scott Haggerty, Alameda County

**3. Meeting Open to Public**

No comments.

**4. Minutes of the October 26, 2020 Meeting of the P&S Committee.**

Approved: Haubert/Woerner

Aye: Brown, Haubert, Woerner

No: None

Abstain: None

Absent: Haggerty

**5. Solicit Public Input on COVID Related Service Reductions**

Staff informed the Projects and Services Committee that the Federal Transit Administration requires all transit agencies to have their own policy in place for soliciting public comments when a fare change or service related change exceeds certain thresholds. If service changes are made due to an emergency situation like COVID-19 and last more than 180 days LAVTA is obligated by our policy to solicit public input.

The item was discussed by the Committee Members and staff. Committee Member Bob Woerner asked staff how extensive or complicated soliciting public input is. Staff informed that a public hearing will not work due to COVID. The best method is placing information on all of LAVTA vehicles, website, emailing previous riders, and placing ads in the Pleasanton Weekly and The Independent. Committee Member Bob Woerner asked if the survey LAVTA has completed counts for public input. Staff informed that the survey that has been completed does not count for public input, because the regulations state the agency specifically must indicate the reductions made and allow people to comment on that. Staff explained that LAVTA has received requests from the public to increase service on certain routes, but our ridership does not justify a level of increase and staff's recommendation

going forward would be to continue at the current service levels unless there is overwhelming public input that would make the Board decide otherwise.

The Projects and Services Committee forwarded a recommendation to Board of Directors to open a public comment period regarding emergency service changes that have been implemented as a result of reduced ridership attributable to the COVID-19 pandemic.

Approved: Brown/Haubert  
Aye: Brown, Haubert, Woerner  
No: None  
Abstain: None  
Absent: Haggerty

## **6. Public Transportation Agency Safety Plan Update**

Staff updated the Projects and Services Committee on the Public Transportation Agency Safety Plan (PTASP). Staff provided a PowerPoint presentation with an overview, requirements, and status of the PTASP. Staff has been working on the PTASP over the last 12 months and the draft plan was submitted to the FTA for review. Staff is now putting final touches on the plan and will provide further details at the Board of Directors meeting on December 7, 2020.

The item was discussed by the Committee Members and staff.

This was informational only.

## **7. Shared Autonomous Vehicle Project Update**

Staff updated the Projects and Services Committee on the Shared Autonomous Vehicle (SAV) Project. Staff provided a PowerPoint presentation that showed a SAV media kit video and informed that passenger service launched Monday, November 16, 2020. Tri-Valley Accessible Advisory Committee (TAAC) Chair Herb Hastings was the first official passenger on the SAV. LAVTA implemented a reservation system to schedule SAV rides, due to COVID-19 to allow for social distancing and convenience. Staff informed that the SAV will be in operation Monday-Friday (excluding holidays) from 10am-2pm with a safety operator aboard all trips. Staff explained the Phase One route and noted that funds from the Bay Area AQMD will allow service to continue until next summer. Staff pointed out that beyond summer would be Phase Two and a business plan was prepared for discussions with ACTC and MTC regarding potential funding for the operating and capital expenses. The business plan includes a route expansion, mobility hub, and vehicle upgrade with better technology.

The item was discussed by the Committee Members and staff. Committee Member Karla Brown requested next year the SAV be at parade events, so the public is more comfortable with ridership. Vice Chair David Haubert asked if the SAV is wheelchair accessible. Staff informed that the current SAV is considered an experimental vehicle with NHTSA and is not ADA equipped, since it does not have tie downs and LAVTA is not currently allowing wheelchairs to ride in the SAV.

This was informational only.

## **8. Executive Directors Report**

Executive Director Michael Tree announced Board Member Scott Haggerty receiving the California Transit Association Distinguished Service Award. Executive Director also noted that LAVTA received some tremendous agency awards the last couple of years which helps public perception of the agency and acknowledged all that Tony McCaulay does behind the scenes at LAVTA. Executive Director Michael Tree highlighted the customer survey, SAV, Tri-Valley Network Hub Integration Study, Pleasanton BRT Corridor Enhancement Project, shop floor resurfacing project, and Transit app. Lastly, Executive Director Michael Tree explained that LAVTA has a Request for Proposal (RFP) for Paratransit Services and we received four proposals that are being evaluated. LAVTA is also having discussions with County Connection on how to make Paratransit more convenient for the rider and those discussion have evolved to possibly having a combined service area with a joint procurement. Staff also provided a brief update on the Thanksgiving lunch that will also celebrate awards LAVTA has received by providing all employees an embroidered backpack and neck gaiter.

The item was discussed by the Committee Members and staff.

This was informational only.

## **9. Preview of Upcoming P&S Committee Agenda Items**

### **10. Matters Initiated by Committee Members**

Vice Chair David Haubert asked if perhaps a name of a street could be changed to Angie's Lane/Way in response to an email received from a community member who wanted to recognize a member of the public for the old A&W Drive-In Restaurant. Executive Director Michael Tree will figure out specifically what we want to do and then discuss this with the City of Livermore City Manager on how to move this request forward.

### **11. Next Meeting Date is Scheduled for: December 28, 2020**

### **12. Adjourn**

Meeting adjourned at 4:52pm.