

MINUTES OF THE MAY 4, 2020 LAVTA BOARD MEETING AGENDA

1. Call to Order and Pledge of Allegiance

Meeting was called to order by Board Chair David Haubert at 4:02pm

2. Roll Call of Members

Members Present

David Haubert – City of Dublin

Melissa Hernandez – City of Dublin (arrived at 4:03pm)

Scott Haggerty – County of Alameda

Jerry Pentin – City of Pleasanton

Karla Brown – City of Pleasanton

Bob Woerner – City of Livermore

Bob Coomber – City of Livermore

3. Meeting Open to Public

No comments.

4. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

A. **Minutes of the March 2, 2020 Board of Directors meeting.**

B. **Treasurer’s Report for February 2020 and March 2020**

The Board of Directors approved the February 2020 and March 2020 Treasurer’s Report.

C. **Approval of Resolutions Authorizing Staff to Apply for TDA, STA, and RM2 funds for Fiscal Year 2020-2021.**

The Board of Directors approved the attached resolutions authorizing the filing of a claim with MTC for Allocation of TDA Article 4.0, 4.5, STA, and RM2 Funds for Fiscal Year 2020-2021.

D. **Resolution in Support of Allocation Request for FY 19-20 Funding through the State Low Carbon Transit Operations Program (LCTOP)**

The Board of Directors approved Resolution 11-2020 in support of an LCTOP allocation request to Caltrans for the future purchase of four zero-emission battery-electric replacement buses and related support infrastructure in FY 2022. This resolution is required to request allocations for this funding from Caltrans.

Chair David Haubert requested a roll call vote.

Approved: Haubert/Woerner

Aye: Woerner, Brown, Haubert, Hernandez, Pentin, Coomber, Haggerty

No: None
Abstain: None
Absent: None

5. LAVTA's Operating & Capital Budget for FY 2021

Staff provided LAVTA's Operating & Capital Budget for Fiscal Year (FY) 2021 to the Board of Directors. Staff informed that the budget for FY 2021 is based on running the same number of revenue hours in FY 2020. The budget reflects a 1.9% increase in expenses and a decrease of 15% in tax based revenues. Staff noted that a budget revision will come back to the Board in the near future. LAVTA is asking the budget to be approved, so our agency can move forward with requesting our revenues for FY 2021 to unsure that we don't have issues with cash flow. Staff explained that as more information is known regarding the impacts of COVID-19 on the economy for next and future fiscal years staff will bring expected changes in revenues and changes in expenditures to match those revenues. Staff plans to look at each budget line item to determine how they will be impacted by the changes in service levels and will look at staffing levels and configuration to determine best options given the new economic situation.

The item was discussed by the Board of Directors and staff. Director Scott Haggerty warned staff that as MTC moves forward with the second tranche of CARES Act funding they will look at what agencies have done to help themselves out for example Saturday service and cutting cost within the organization.

The Board of Directors approved the Operating and Capital Budget for FY 2021.

Chair David Haubert requested a roll call vote.

Approved: Haggerty/Pentin

Aye: Woerner, Brown, Haubert, Hernandez, Pentin, Coomber, Haggerty

No: None

Abstain: None

Absent: None

6. Executive Director's Report

Executive Director Michael Tree informed the Board of Directors that on Friday, May 1, 2020 LAVTA was under the impression Transportation Sales Tax funds would decrease approximately 15% going into FY 2021, but the newest update received is approximately a 30% decrease. The bridge toll funds will be approximately a 40% decrease. Executive Director Michael Tree stated at the next Board of Director meeting they will look at different budgets based on different scenarios. Executive Director Michael Tree pointed out that our bus system seems to have stabilized and LAVTA is handing masks to patrons boarding the bus that don't have one. Executive Director Michael Tree noted that staff continues to work on capital projects and provided a brief review. Executive Director Michael Tree highlighted the Wheels bus stop sign project, Dublin Parking Garage project, and Shared Autonomous Vehicle (SAV) project. Executive Director Michael Tree introduced Director of Operations and Innovation Toan Tran to the Board of Directors. Executive Director Michael Tree advised the Board of Directors they will receive a confidential memo from Legal Counsel Michael Conneran regarding an incident reported to the Board on April 13, 2020 regarding an Operator and passenger conflict with a discharge of a weapon. Executive Director Michael Tree notified the Board that currently

Wheels buses are operating on a Saturday schedule and LAVTA is looking to further decrease the service, but there are concerns about the Rapid frequency going from thirty minutes to one hour with adequate social distancing.

The item was discussed by the Board of Directors and staff. Director Karla Brown notified staff that the Pleasanton City Manager will reach out to LAVTA to start work on the TSP Project and Santa Rita shelters. Board Members inquired about ridership numbers, routes with few passengers, and LAVTAs approach to dealing with these issues. Staff explained that most of our routes have one bus on them currently and if LAVTA cuts service we would have zero buses. If LAVTA adds one bus then service would go from half hour to hourly. Chair David Haubert inquired how much LAVTA saves by reducing service more than we already have. Staff stated that in the short term fuel cost is about the only thing LAVTA would save. Vice Chair Bob Woerner inquired about the increase of calls to the police department for incident assistance. Staff informed that LAVTA has called the police regarding passengers that are unruly or refusing to exit the bus and these types of calls have decreased now that LAVTA is monitoring these issues.

7. Matters Initiated by the Board of Directors

None.

8. Next Meeting Date is Scheduled for: June 1, 2020

9. Adjournment

Meeting adjourned at 4:24pm.