

MINUTES OF THE JULY 6, 2020 ZOOM TELECONFERENCE
LAVTA BOARD OF DIRECTORS MEETING

1. Call to Order and Pledge of Allegiance

Meeting was called to order by Board Chair Bob Woerner at 4:00pm. Chair Bob Woerner dispensed the Pledge of Allegiance, due to this being a Zoom teleconference meeting.

2. Roll Call of Members

Members Present

David Haubert – City of Dublin
Melissa Hernandez – City of Dublin
Scott Haggerty – County of Alameda
Jerry Pentin – City of Pleasanton
Karla Brown – City of Pleasanton
Bob Woerner – City of Livermore
Bob Coomber – City of Livermore

3. Meeting Open to Public

The following comments were received by members of the public during the item via Zoom, phone, and email.

Steven Dunbar

Steven Dunbar informed the Board of Directors that he sent Public Comment in the form of an email with a list of ideas to consider. Steven Dunbar noted that the ideas on his list do not have to happen immediately, but with LAVTA's Short and Long Range Transit plans and Valley Link he is hopefully LAVTA will look at a couple of the suggestions he made in the email.

Chair Bob Woerner pointed out that the Board of Directors cannot take any action on Steven Dunbar's item, but may discuss it at matters initiated on Agenda Item 11.

Herb Hastings

Herb Hastings informed the Board of Directors he was only saying hello and would provide the Tri-Valley Accessible Advisory Committee (TAAC) report out on the minutes at the next Board meeting.

Michael Conneran, Legal Counsel summarized an email received from a member of the public listed below, into the record:

Sue Compton

CEO Sue Compton from Axis Community Health is located on West Las Positas Boulevard in Pleasanton. Sue Compton noted they are a community health center with a Wheels bus stop located adjacent to their facility and they are appreciative of the ease of access. Sue Compton emphasized the value of Wheels Route 14 in providing access to their facility. Executive Director Michael Tree followed-up by stating this public comment was probably related to Agenda Item 4. D. on the consent calendar.

4. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

A. Minutes of the June 8, 2020 Board of Directors Special meeting.

B. Treasurer's Report for May 2020

The Board of Directors approved the May 2020 Treasurer's Report.

C. MV Transportation, Inc. (MV) Payment Agreement

The Board of Directors approved Resolution 21-2020, Authorizing the Executive Director to extend the payment agreement with MV on a month-to-month basis until service returns to pre-COVID levels, or when the agency reaches a stable level of service.

D. Approval of Resolution Authorizing an Application for Lifeline Transportation Program Cycle 6 Funding

The Board of Directors approved Resolution 18-2020, in support of a funding request to MTC for the Cycle 6 Lifeline Transportation Program for continued operations of Wheels Route 14 serving North Livermore.

E. Approval of Resolution Designating Applicant's Agent for Non-State Agencies to Obtain Federal and/or State Disaster Assistance Funding

The Board of Directors approved execution of Form 130, designating LAVTA's authorized Agent to apply for and receive funding from the Federal Emergency Management Agency and/or California Governor's Office of Emergency Services for disaster assistance funding in connection with the declared COVID-19 disaster.

F. Establishing Standing Committees and Memberships

The Board of Directors confirmed and Resolution 23-2020, establishing standing committees, memberships, and officers.

Approved: Haggerty/Haubert

Aye: Pentin, Woerner, Brown, Haggerty, Coomber, Haubert, Hernandez

No: None

Abstain: None

Absent: None

5. Executive Director's Report

Executive Director Michael Tree noted that most of the Executive Director's Report was discussed at length during the Project and Services Committee meeting and that the Board of Directors had a chance to review the information prior to this meeting. Executive Director Michael Tree informed that there are updates on the Board agenda in regards to some of the items in his Executive Director's Report, but he did include a comprehensive review of the Valley Link project and asked if they would like to discuss any of the items in his report.

The Board of Directors had no questions or discussion on this agenda item.

6. Atlantis Transit Facility – Schematic Design

Staff provided the Atlantis Transit Facility – Schematic Design to the Board of Directors and noted that during the June 2020 Projects and Services (P&S) Committee meeting there were comments about the building layout and timeline of this project and the Zero-Emission Bus (ZEB) Study. Staff introduced Mike Mowery of Kimley-Horn and Associates who presented a brief update on the Atlantis Transit Facility and addressed the P&S Committee member comments regarding the building layout. Staff also provided a detailed timeline of the Atlantis Transit Facility Project and the ZEB Study.

The item was discussed by the Board of Directors, staff, and the presenter. Board Member Karla Brown asked about the separation of bathrooms facilities, a shared air flow system and how that works, what type of solar would be used, and will LAVTA still accommodate the parking spaces we currently rent to Google and commercial bus systems when the facility is built. Mike Mowery responded that on the ground level there are separate bathroom facilities and on the second floor there may be a potential to add bathrooms on the LAVTA Administration side. Mike Mowery informed that they will probably have two HVAC systems, due to how zones work and that both architects have a MEP consultant on their teams. Mike Mowery acknowledged that he had discussions with LAVTA Staff and that silver solar panels are being considered in the paved area where the buses are parked, but there could be a loss of parking spaces when a solar array is added and that would mean some buses would be parked in another location on-site. Staff also stated that additional solar panels may be placed in the employee parking area near the Administration Office. Executive Director Michael Tree informed that he believes LAVTA could continue to rent some space. Chair Bob Woerner requested that the next time Mike Mowery presents a design to explicitly discuss the air flow and what their plans are to make sure there is no type of containment buildup in the HVAC system.

The Board of Directors approved approve Resolution 20-2020, authorizing the Executive Director to execute a Contract Task Order 4 between LAVTA and Kimley-Horn and Associates in the amount of \$450,000 to assist with project management services for schematic design of the LAVTA Atlantis Transit Facility. Please note the Projects & Services Committee supported the resolution for the execution of CTO 4 in the amount of \$350,000.

Approved: Haggerty/Hernandez

Aye: Pentin, Woerner, Brown, Haggerty, Coomber, Haubert, Hernandez

No: None

Abstain: None

Absent: None

7. Modification 6 to Contract with MTM for Paratransit Operations

Staff provided background of the contract with MTM for Paratransit Operations to the Board of Directors. LAVTA entered into an agreement with MTM in 2014 for the management, maintenance, and operations of the Paratransit services. The base term of the contract was for three years with four one-year option terms. Staff informed that LAVTA has exercised three of the four option terms and the last one ended on June 30, 2020, so LAVTA is requesting to

executive Modification 6 to the contract. Staff noted that Modification 6 will be for six months and would use this time to issue a new solicitation.

Taking into account the time for a formal solicitation the Board of Directors authorized the Executive Director to execute Modification #6 with MTM to extend the current payment agreement and exercise the last option term until December 31, 2020. Since the monthly supplemental agreement was based on trip volume, the Board approved that it be waived and revert back to the pre-COVID pricing structure of a per trip cost when the average weekday trip volume for any month is 100 or more trips. The new pricing structure will be as follows:

Tier	Number of Trips per Month	Price per Trip	Change from Previous Rates
1	Up to 4,199	\$36.94	\$0.72 or 2%
2	4,200 – 6,699	\$36.05	\$0.70 or 2%
3	4,700+	\$34.85	\$0.68 or 2%

Approved: Haggerty/Pentin

Aye: Pentin, Woerner, Brown, Haggerty, Coomber, Haubert, Hernandez

No: None

Abstain: None

Absent: None

8. Legislative Update

Staff provided the Board of Directors a brief follow-up to the Legislative Update and support position recommended by that the Finance and Administration (F&A) Committee at their June 23, 2020 meeting. The F&A Committee approved one support position for the public transit provisions of H.R. 2, the INVEST in America Act for the full board to consider in accordance with LAVTA’s adopted Legislative Program. Staff informed that the H.R. 2 bill started about one month ago as a proposal in the House Transportation and Infrastructure Committee known as the INVEST in America Act; which was to reauthorize the Federal Surface Transportation Program (FAST Act) that expires on September 30, 2020. This bill also included emergency funding for transit in FY21, in addition to a five-year funding authorization covering FY21 to FY25. Staff highlighted that this would increase programmatic funding for public transit by 72% over FAST Act levels for the next five years. Staff announced that since the F&A Committee meeting, the House voted on H.R. 2 and passed the bill, with Rep. Eric Swalwell as a co-sponsor. Staff informed that the bill will now go to the Senate, but they are currently at recess and will return later this month. Staff noted that it’s possible the Senate will take up surface-transportation reauthorization when they return, since the current Federal Surface Transportation Authorization (FAST Act) expires on September 30, 2020.

The Board of Directors approved a SUPPORT position for the public transit provisions of H.R. 2, the INVEST in America Act/Moving Forward Act.

Approved: Brown/Haubert

Aye: Pentin, Woerner, Brown, Haggerty, Coomber, Haubert, Hernandez

No: None

Abstain: None

Absent: None

9. Resolution in Support of Application for FY 20-21 Funding through the State Transit Assistance State of Good Repair Program

Staff informed the Board of Directors that LAVTA receives an annual allocation from the State Transit Assistance Program that can be used for State of Good Repair (SGR) maintenance needs, and these revenues come from vehicle registration fees, so they aren't as impacted at this time in terms of revenue levels compared to other programs that are sales or use tax based. Staff emphasized that under these circumstances LAVTA recommends using the funding to support preventative maintenance and in order to maximize LAVTA's ability to flex funds normally designated for capital expenditures for short-term operating needs.

The Board of Directors approved Resolution 22-2020 in support of an allocation request to MTC and Caltrans for the State Transit Assistance State of Good Repair (SGR) Program.

Approved: Pentin/Brown

Aye: Pentin, Woerner, Brown, Haggerty, Coomber, Haubert, Hernandez

No: None

Abstain: None

Absent: None

10. Resolution in Support of Participation in the Metropolitan Transportation Commission's Clipper START! Pilot Program

Staff provided an overview of the Metropolitan Transportation Commission's (MTC) Clipper START! Pilot Program to the Board of Directors. Staff informed that the START! Program provides discounted fares to low income individuals and low income being defined as 200% of the Federal poverty level. Staff explained that the START! Program would be administered through Clipper and is an automatic discount when the patron utilizes their Clipper card on the vehicle. Staff acknowledged that MTC originally only planned on having five agencies participate in this program, but they set aside CARES Act funds to allow other agencies to participate in an eighteen-month pilot program.

The Board of Directors approved Resolution 24-2020, authorizing the Executive Director to notify the Metropolitan Transportation Commission (MTC) of LAVTA's desire to participate in MTC's Clipper START! pilot program.

Approved: Pentin/Brown

Aye: Pentin, Woerner, Brown, Haggerty, Coomber, Haubert, Hernandez

No: None

Abstain: None

Absent: None

11. Matters Initiated by the Board of Directors

Chair Bob Woerner requested Executive Director Michael Tree to provide thoughts on how to respond to the suggestions received for Public Comments via email from Steven Dunbar. Executive Director Michael Tree informed that he felt Steven Dunbar's email was well put together and Staff would like to explore his suggestions further, so there is a video conference setup for Thursday afternoon with Steven Dunbar to have further discussions. Chair Bob Woerner informed that a Staff Report does not need to come back to the full Board, but a quick note summarizing the status would be sufficient.

12. Next Meeting Date is Scheduled for: August 3, 2020

13. Adjournment

Meeting adjourned at 4:53 pm.

MINUTES OF THE AUGUST 31, 2020 ZOOM TELECONFERENCE
LAVTA BOARD OF DIRECTORS SPECIAL MEETING

1. Call to Order and Pledge of Allegiance

Meeting was called to order by Board Chair Bob Woerner at 4:00pm.

Board Chair Bob Woerner informed the public that LAVTA is operating under COVID-19 rules that are detailed at the beginning of the agenda explaining why this is a Zoom teleconference and stated the Pledge of Allegiance will be dispensed.

2. Roll Call of Members

Members Present

David Haubert – City of Dublin

Melissa Hernandez – City of Dublin (arrived at 4:03pm)

Scott Haggerty – County of Alameda

Jerry Pentin – City of Pleasanton

Karla Brown – City of Pleasanton

Bob Woerner – City of Livermore

Members Absent

Bob Coomber – City of Livermore

3. Meeting Open to Public

No Comments.

4. Bay Area Healthy Transit Plan

Executive Director Michael Tree provided the Bay Area Healthy Transit Plan to the Board of Directors. Executive Director Michael Tree explained that the nine bay area transit operators within the Bay Area have come together to create the Riding Together: Bay Area Healthy Transit Plan and it includes different minimum standards for a healthy atmosphere within the 26 transit agencies to have a consistent experience. Executive Director Michael Tree informed that there was a media event to introduce this document in its final form with the caveat that as COVID-19 changes this document could also change, since it's a living document. Executive Director Michael Tree noted that all agencies were asked to have a Resolution in place to recognize this plan and support it. Executive Director Michael Tree highlighted attachment 3 of the Staff Report on some of the measures LAVTA is taking to protect the public and stated fogging the buses is just one example of safety measures we are implementing.

The item was discussed by the Board of Directors and staff. Director Karla Brown requested the press be made aware of what LAVTA is doing in regards to health and safety on our buses, so that residents that may have trepidations or concerns about riding Wheels buses will understand the lengthy process we go to sanitize and protect our drivers and patrons from COVID-19. Director Scott Haggerty requested a Public Service Announcement (PSA) showing the buses being fogged and to tell the public "we want you back." Executive Director Michael Tree informed that LAVTA started the PSA project and it will be out soon.

The Board of Directors approved Resolution 26-2020, a resolution endorsing Riding Together:

Bay Area Healthy Transit Plan as a baseline set of measures that LAVTA and other Bay Area transit agencies will implement to ensure the health of transit riders and workers during the COVID-19 pandemic.

Approved: Haggerty/Hernandez

Aye: Pentin, Brown, Woerner, Haggerty, Haubert, Hernandez

No: None

Abstain: None

Absent: Coomber

5. Matters Initiated by the Board of Directors

None.

6. Next Meeting Date is Scheduled for: September 14, 2020

7. Adjournment

Meeting adjourned at 4:07pm.