

STAFF REPORT

SUBJECT: Set Board of Director Meeting Dates for 2021

FROM: Tamara Edwards, Director of Finance

DATE: November 2, 2020

Action Requested

Set dates for all regularly scheduled meetings of the Board of Directors for the upcoming calendar year 2021.

Background

The Authority Bylaws state that meetings of the Board of Directors will occur on the first Monday of each month. However, each year, one or two meetings are rescheduled to accommodate meetings that fall on a holiday or on the day before or after a holiday. Rather than rescheduling these meetings on a month by month basis, we are asking the Board of Directors to adopt the following calendar of meetings for the entire year.

January 4, 2021

February 1, 2021

March 1, 2021

April 5, 2021

May 3, 2021

June 7, 2021

July 12, 2021 (Independence Day Holiday observed on Monday, July 5, 2021)

August 2, 2021

September 13, 2021 (Labor Day Holiday falls on Monday, September 6, 2021)

October 4, 2021

November 1, 2021

December 6, 2021

Recommendation

Staff recommends the Board of Directors adopt the above meeting calendar for 2021.

Approved: _____