

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

BOARD OF DIRECTORS SPECIAL MEETING

BOARD MEMBERS

BOB WOERNER – CHAIR
SCOTT HAGGERTY
KARLA BROWN
BOB COOMBER

JERRY PENTIN – VICE CHAIR
DAVID HAUBERT
MELISSA HERNANDEZ

Agenda Questions: Please call the Executive Director at (925) 455-7564 or send an email to frontdesk@lavta.org

Documents received after publication of the Agenda and considered by the Board of Directors in its deliberation will be available for inspection only via electronic document transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below. Please call or email the Executive Director during normal business hours if you require access to any such documents.

TELECONFERENCE

SEPTEMBER 14, 2020 – 4:00 PM

**CORONAVIRUS DISEASE (COVID-19) ADVISORY
AND MEETING PROCEDURE**

On June 5, 2020 (updated June 18, 2020), the Health Officer of Alameda County issued an Order that will continue to be in effect until it is rescinded, superseded, or amended in writing by the Health Officer. The Order directed that all individuals living in the county to shelter at their place of residence except that they may leave to provide or receive certain essential services or engage in certain essential activities and work for essential businesses and governmental services.

Under the Governor's Executive Order N-29-20, this meeting may utilize teleconferencing. As a precaution to protect the health and safety of staff, officials, and the general public. Councilmembers will not be physically in attendance, but will be available via video conference.

The administrative office of Livermore Amador Valley Transit Authority (LAVTA) is currently closed to the public and will remain closed for the duration of the Board of Directors (BOD) meeting. Consequently, there will be no physical location for members of the public to participate in the meeting. We encourage members of the public to shelter in place and access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment.

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, September 14, 2020 to frontdesk@lavta.org. Please include "Public Comment 9/14/2020" and the agenda item in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

This Board of Directors meeting will be conducted on the web-video communication platform, Zoom. In order to view and/or participate in this meeting, members of the public will need to download Zoom from its website, www.zoom.us.

It is recommended that anyone wishing to participate in the meeting complete the download process before the start of the meeting.

There will be zero tolerance for any person addressing the Board making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

How to listen and view meeting video:

- From a PC, Mac, iPad, iPhone or Android device click the link below:
<https://zoom.us/j/86715841855>
Passcode: BOD1362Mtg
- To supplement a PC, Mac, tablet or device without audio, please also join by phone:
Dial: 1 (669) 900-6833
Webinar ID: 867 1584 1855
Passcode: 761222

To comment by video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.

- Livestream online at: [Livermore Amador Valley Transit Authority YouTube Channel](#)

No option to make Public Comment on YouTube live stream.

How to listen only to the meeting:

- For audio access to the meeting by telephone, use the dial-in information below:
Dial: 1 (669) 900-6833
Webinar ID: 867 1584 1855
Passcode: 761222

*Please note to submit public comment via telephone dial *9 on your dial pad. The meeting’s host will be informed that you would like to speak. If you are chosen, you will be notified that your request has been approved and you will be allowed to speak. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

To submit written comments:

- Provide public written comments prior to the meeting by email, to frontdesk@lavta.org

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, September 14, 2020 to frontdesk@lavta.org. Please include “Public Comment 9/14/2020” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

1. Call to Order and Pledge of Allegiance

2. Roll Call of Members

3. Meeting Open to Public

- Members of the audience may address the Board of Directors on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Unless members of the audience submit speaker forms before the start of the meeting requesting to address the board on specific items on the agenda, all comments must be made during this item of business. Speaker cards are available at the entrance to the meeting room and should be submitted to the Board secretary.
- Public comments should not exceed three (3) minutes.
- Items are placed on the Agenda by the Chairman of the Board of Directors, the Executive Director, or by any three members of the Board of Directors. Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.
- For the sake of brevity, all questions from the public, Board and Staff will be directed through the Chair.

4. July Tri-Valley Accessible Advisory Committee Minutes

5. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

A. **Minutes of the July 6, 2020 Board of Directors meeting and August 31, 2020 Special Board of Directors meeting.**

B. **Treasurer's Report for June 2020 and July 2020**

Recommendation: The Finance and Administration committee recommends approval of the Preliminary June 2020 Treasurer's Report and July 2020 Treasurer's Report.

C. **Disadvantaged Business Enterprise (DBE) 3-Year Goal Establishment (2021-2023)**

Recommendation: The Finance and Administration Committee recommends that the Board adopt the three year DBE goal of 1% for Federal Fiscal Years 2021-2023.

6. Zero-Emission Bus Study Update

Recommendation: None – information only.

7. Rutan Maintenance Floor Resurfacing Project

Recommendation: Staff recommends the Board of Directors approve Resolution 27-2020: (1) awarding a contract to Servicon Systems, Inc., the lowest responsive and responsible bidder for the Rutan Maintenance Floor Resurfacing Project #2020-03, for a total contract award of \$97,000; (2) authorizing the Executive Director to sign the contract and issue an NTP to Servicon Systems, Inc.; and (3) authorizing a 10 percent contingency of \$9,700 to be used at the discretion of the Executive Director.

8. Bus Stop/Station Cleaning Services Contract

Recommendation: Staff recommends the Board of Directors approve Resolution 28-2020 to: (1) authorize the Executive Director to execute a contract with Aim to Please Janitorial Services, Inc., in the not-to-exceed amount of \$380,400 for the base term (Year 1 to Year 3); and (2) authorize the Executive Director to execute two one-year option terms in the not-to-exceed amount of \$276,384 if it is determined that the contractor will provide better value than going out to bid again during those option years.

9. Clipper Memorandum of Understanding Amendment No. 2

Recommendation: Staff recommends that the Board of Directors adopt Resolution 29-2020 and authorize the Executive Director to execute Amendment No. 2 to the Amended and Restated Clipper Memorandum of Understanding.

10. Executive Director's Report

11. Matters Initiated by the Board of Directors

- Items may be placed on the agenda at the request of three members of the Board.

12. Next Meeting Date is Scheduled for: October 5, 2020

13. Adjournment

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

/s/ Jennifer Suda

LAVTA, Executive Assistant

9/11/2020

Date

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

*Executive Director
Livermore Amador Valley Transit Authority
1362 Rutan Court, Suite 100
Livermore, CA 94551
Fax: 925.443.1375
Email: frontdesk@lavta.org*

AGENDA

ITEM 4

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

Tri-Valley Accessible Advisory Committee

DATE: Wednesday, July 1st, 2020

PLACE: Zoom Teleconference

TIME: 3:30 p.m.

DRAFT MINUTES

1. Call to Order

The TAAC Chair Herb Hastings called the meeting to order at 3:37 pm.

Members Present:

David Weir	City of Livermore
Judith LaMarre	City of Livermore
Michael Balero	City of Livermore – Alternate
Shawn Costello	City of Dublin
Connie Mack	City of Dublin
Donna Singer	City of Dublin – Alternate
Herb Hastings	County of Alameda
Kulwant Singh	County of Alameda – Alternate
Amy Mauldin	Social Services Member
Rachel Prater	Social Services Member
Diana Houghtaling	Social Services Member
Shay Roberson	Social Services Member – Alternate
Esther Waltz	PAPCO Representative

Staff Present:

Toan Tran	LAVTA
Kadri Kulm	LAVTA
Jennifer Suda	LAVTA
Clifton Crabtree	MTM

2. **Roll Call**
Weir/Mauldin
3. **Approval of Agenda and Modifications in necessary**
Costello/Waltz
4. **Citizens' Forum: An opportunity for members of the audience to comment on a subject not listed on the agenda (under state law, no action may be taken at this meeting)**
None.
5. **Election of Chair and Vice-Chair for FY20/21**
The committee members re-elected Herb Hastings for the committee Chair position and Amy Mauldin for the committee's Vice-Chair position
Weir/Mauldin
6. **Minutes of the July 1, 2020 meetings of the Committee**
Approved with an adjustment in attendance section, added Shawn Costello.
Costello/LaMarre
Mack abstains.
7. **Welcome New Members and Review of Bylaws**
The committee and staff welcomed the new members and staff reviewed the committee bylaws.
8. **Dates and Times for FY20/21 TAAC Meetings**
The committee voted to have their meetings at following dates at 3:30pm:
 - September 2, 2020,
 - November 4, 2020,
 - January 6, 2021,
 - March 3, 2021, and
 - May 5, 2021.
Waltz/Costello
9. **LAVTA's COVID-19 Response & Action Plan**
Staff updated the committee with LAVTA's Covid-19 related cleaning and safety protocols and procedures.
10. **Shared Automatous Vehicle (SAV) Update**
The item was moved to the September, 2020 TAAC agenda.
11. **PAPCO Report**

Esther Waltz updated the committee on the recent PAPCO meeting and said that the next PAPCO meeting will be taking place on September 28th.

12. Service Updates and Concerns

Staff notified the committee on the upcoming soft launch of Para-Taxi debit card pilot program and invited the ADA paratransit certified members to participate.

13. Adjournment

Meeting adjourned at 5:10 pm

AGENDA

ITEM 5A

MINUTES OF THE JULY 6, 2020 ZOOM TELECONFERENCE
LAVTA BOARD OF DIRECTORS MEETING

1. Call to Order and Pledge of Allegiance

Meeting was called to order by Board Chair Bob Woerner at 4:00pm. Chair Bob Woerner dispensed the Pledge of Allegiance, due to this being a Zoom teleconference meeting.

2. Roll Call of Members

Members Present

David Haubert – City of Dublin
Melissa Hernandez – City of Dublin
Scott Haggerty – County of Alameda
Jerry Pentin – City of Pleasanton
Karla Brown – City of Pleasanton
Bob Woerner – City of Livermore
Bob Coomber – City of Livermore

3. Meeting Open to Public

The following comments were received by members of the public during the item via Zoom, phone, and email.

Steven Dunbar

Steven Dunbar informed the Board of Directors that he sent Public Comment in the form of an email with a list of ideas to consider. Steven Dunbar noted that the ideas on his list do not have to happen immediately, but with LAVTA's Short and Long Range Transit plans and Valley Link he is hopefully LAVTA will look at a couple of the suggestions he made in the email.

Chair Bob Woerner pointed out that the Board of Directors cannot take any action on Steven Dunbar's item, but may discuss it at matters initiated on Agenda Item 11.

Herb Hastings

Herb Hastings informed the Board of Directors he was only saying hello and would provide the Tri-Valley Accessible Advisory Committee (TAAC) report out on the minutes at the next Board meeting.

Michael Conneran, Legal Counsel summarized an email received from a member of the public listed below, into the record:

Sue Compton

CEO Sue Compton from Axis Community Health is located on West Las Positas Boulevard in Pleasanton. Sue Compton noted they are a community health center with a Wheels bus stop located adjacent to their facility and they are appreciative of the ease of access. Sue Compton emphasized the value of Wheels Route 14 in providing access to their facility. Executive Director Michael Tree followed-up by stating this public comment was probably related to Agenda Item 4. D. on the consent calendar.

4. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

A. Minutes of the June 8, 2020 Board of Directors Special meeting.

B. Treasurer's Report for May 2020

The Board of Directors approved the May 2020 Treasurer's Report.

C. MV Transportation, Inc. (MV) Payment Agreement

The Board of Directors approved Resolution 21-2020, Authorizing the Executive Director to extend the payment agreement with MV on a month-to-month basis until service returns to pre-COVID levels, or when the agency reaches a stable level of service.

D. Approval of Resolution Authorizing an Application for Lifeline Transportation Program Cycle 6 Funding

The Board of Directors approved Resolution 18-2020, in support of a funding request to MTC for the Cycle 6 Lifeline Transportation Program for continued operations of Wheels Route 14 serving North Livermore.

E. Approval of Resolution Designating Applicant's Agent for Non-State Agencies to Obtain Federal and/or State Disaster Assistance Funding

The Board of Directors approved execution of Form 130, designating LAVTA's authorized Agent to apply for and receive funding from the Federal Emergency Management Agency and/or California Governor's Office of Emergency Services for disaster assistance funding in connection with the declared COVID-19 disaster.

F. Establishing Standing Committees and Memberships

The Board of Directors confirmed and Resolution 23-2020, establishing standing committees, memberships, and officers.

Approved: Haggerty/Haubert

Aye: Pentin, Woerner, Brown, Haggerty, Coomber, Haubert, Hernandez

No: None

Abstain: None

Absent: None

5. Executive Director's Report

Executive Director Michael Tree noted that most of the Executive Director's Report was discussed at length during the Project and Services Committee meeting and that the Board of Directors had a chance to review the information prior to this meeting. Executive Director Michael Tree informed that there are updates on the Board agenda in regards to some of the items in his Executive Director's Report, but he did include a comprehensive review of the Valley Link project and asked if they would like to discuss any of the items in his report.

The Board of Directors had no questions or discussion on this agenda item.

6. Atlantis Transit Facility – Schematic Design

Staff provided the Atlantis Transit Facility – Schematic Design to the Board of Directors and noted that during the June 2020 Projects and Services (P&S) Committee meeting there were comments about the building layout and timeline of this project and the Zero-Emission Bus (ZEB) Study. Staff introduced Mike Mowery of Kimley-Horn and Associates who presented a brief update on the Atlantis Transit Facility and addressed the P&S Committee member comments regarding the building layout. Staff also provided a detailed timeline of the Atlantis Transit Facility Project and the ZEB Study.

The item was discussed by the Board of Directors, staff, and the presenter. Board Member Karla Brown asked about the separation of bathrooms facilities, a shared air flow system and how that works, what type of solar would be used, and will LAVTA still accommodate the parking spaces we currently rent to Google and commercial bus systems when the facility is built. Mike Mowery responded that on the ground level there are separate bathroom facilities and on the second floor there may be a potential to add bathrooms on the LAVTA Administration side. Mike Mowery informed that they will probably have two HVAC systems, due to how zones work and that both architects have a MEP consultant on their teams. Mike Mowery acknowledged that he had discussions with LAVTA Staff and that silver solar panels are being considered in the paved area where the buses are parked, but there could be a loss of parking spaces when a solar array is added and that would mean some buses would be parked in another location on-site. Staff also stated that additional solar panels may be placed in the employee parking area near the Administration Office. Executive Director Michael Tree informed that he believes LAVTA could continue to rent some space. Chair Bob Woerner requested that the next time Mike Mowery presents a design to explicitly discuss the air flow and what their plans are to make sure there is no type of containment buildup in the HVAC system.

The Board of Directors approved approve Resolution 20-2020, authorizing the Executive Director to execute a Contract Task Order 4 between LAVTA and Kimley-Horn and Associates in the amount of \$450,000 to assist with project management services for schematic design of the LAVTA Atlantis Transit Facility. Please note the Projects & Services Committee supported the resolution for the execution of CTO 4 in the amount of \$350,000.

Approved: Haggerty/Hernandez

Aye: Pentin, Woerner, Brown, Haggerty, Coomber, Haubert, Hernandez

No: None

Abstain: None

Absent: None

7. Modification 6 to Contract with MTM for Paratransit Operations

Staff provided background of the contract with MTM for Paratransit Operations to the Board of Directors. LAVTA entered into an agreement with MTM in 2014 for the management, maintenance, and operations of the Paratransit services. The base term of the contract was for three years with four one-year option terms. Staff informed that LAVTA has exercised three of the four option terms and the last one ended on June 30, 2020, so LAVTA is requesting to

executive Modification 6 to the contract. Staff noted that Modification 6 will be for six months and would use this time to issue a new solicitation.

Taking into account the time for a formal solicitation the Board of Directors authorized the Executive Director to execute Modification #6 with MTM to extend the current payment agreement and exercise the last option term until December 31, 2020. Since the monthly supplemental agreement was based on trip volume, the Board approved that it be waived and revert back to the pre-COVID pricing structure of a per trip cost when the average weekday trip volume for any month is 100 or more trips. The new pricing structure will be as follows:

Tier	Number of Trips per Month	Price per Trip	Change from Previous Rates
1	Up to 4,199	\$36.94	\$0.72 or 2%
2	4,200 – 6,699	\$36.05	\$0.70 or 2%
3	4,700+	\$34.85	\$0.68 or 2%

Approved: Haggerty/Pentin

Aye: Pentin, Woerner, Brown, Haggerty, Coomber, Haubert, Hernandez

No: None

Abstain: None

Absent: None

8. Legislative Update

Staff provided the Board of Directors a brief follow-up to the Legislative Update and support position recommended by that the Finance and Administration (F&A) Committee at their June 23, 2020 meeting. The F&A Committee approved one support position for the public transit provisions of H.R. 2, the INVEST in America Act for the full board to consider in accordance with LAVTA's adopted Legislative Program. Staff informed that the H.R. 2 bill started about one month ago as a proposal in the House Transportation and Infrastructure Committee known as the INVEST in America Act; which was to reauthorize the Federal Surface Transportation Program (FAST Act) that expires on September 30, 2020. This bill also included emergency funding for transit in FY21, in addition to a five-year funding authorization covering FY21 to FY25. Staff highlighted that this would increase programmatic funding for public transit by 72% over FAST Act levels for the next five years. Staff announced that since the F&A Committee meeting, the House voted on H.R. 2 and passed the bill, with Rep. Eric Swalwell as a co-sponsor. Staff informed that the bill will now go to the Senate, but they are currently at recess and will return later this month. Staff noted that it's possible the Senate will take up surface-transportation reauthorization when they return, since the current Federal Surface Transportation Authorization (FAST Act) expires on September 30, 2020.

The Board of Directors approved a SUPPORT position for the public transit provisions of H.R. 2, the INVEST in America Act/Moving Forward Act.

Approved: Brown/Haubert

Aye: Pentin, Woerner, Brown, Haggerty, Coomber, Haubert, Hernandez

No: None

Abstain: None

Absent: None

9. Resolution in Support of Application for FY 20-21 Funding through the State Transit Assistance State of Good Repair Program

Staff informed the Board of Directors that LAVTA receives an annual allocation from the State Transit Assistance Program that can be used for State of Good Repair (SGR) maintenance needs, and these revenues come from vehicle registration fees, so they aren't as impacted at this time in terms of revenue levels compared to other programs that are sales or use tax based. Staff emphasized that under these circumstances LAVTA recommends using the funding to support preventative maintenance and in order to maximize LAVTA's ability to flex funds normally designated for capital expenditures for short-term operating needs.

The Board of Directors approved Resolution 22-2020 in support of an allocation request to MTC and Caltrans for the State Transit Assistance State of Good Repair (SGR) Program.

Approved: Pentin/Brown

Aye: Pentin, Woerner, Brown, Haggerty, Coomber, Haubert, Hernandez

No: None

Abstain: None

Absent: None

10. Resolution in Support of Participation in the Metropolitan Transportation Commission's Clipper START! Pilot Program

Staff provided an overview of the Metropolitan Transportation Commission's (MTC) Clipper START! Pilot Program to the Board of Directors. Staff informed that the START! Program provides discounted fares to low income individuals and low income being defined as 200% of the Federal poverty level. Staff explained that the START! Program would be administered through Clipper and is an automatic discount when the patron utilizes their Clipper card on the vehicle. Staff acknowledged that MTC originally only planned on having five agencies participate in this program, but they set aside CARES Act funds to allow other agencies to participate in an eighteen-month pilot program.

The Board of Directors approved Resolution 24-2020, authorizing the Executive Director to notify the Metropolitan Transportation Commission (MTC) of LAVTA's desire to participate in MTC's Clipper START! pilot program.

Approved: Pentin/Brown

Aye: Pentin, Woerner, Brown, Haggerty, Coomber, Haubert, Hernandez

No: None

Abstain: None

Absent: None

11. Matters Initiated by the Board of Directors

Chair Bob Woerner requested Executive Director Michael Tree to provide thoughts on how to respond to the suggestions received for Public Comments via email from Steven Dunbar. Executive Director Michael Tree informed that he felt Steven Dunbar's email was well put together and Staff would like to explore his suggestions further, so there is a video conference setup for Thursday afternoon with Steven Dunbar to have further discussions. Chair Bob Woerner informed that a Staff Report does not need to come back to the full Board, but a quick note summarizing the status would be sufficient.

12. Next Meeting Date is Scheduled for: August 3, 2020

13. Adjournment

Meeting adjourned at 4:53 pm.

MINUTES OF THE AUGUST 31, 2020 ZOOM TELECONFERENCE
LAVTA BOARD OF DIRECTORS SPECIAL MEETING

1. Call to Order and Pledge of Allegiance

Meeting was called to order by Board Chair Bob Woerner at 4:00pm.

Board Chair Bob Woerner informed the public that LAVTA is operating under COVID-19 rules that are detailed at the beginning of the agenda explaining why this is a Zoom teleconference and stated the Pledge of Allegiance will be dispensed.

2. Roll Call of Members

Members Present

David Haubert – City of Dublin
Melissa Hernandez – City of Dublin (arrived at 4:03pm)
Scott Haggerty – County of Alameda
Jerry Pentin – City of Pleasanton
Karla Brown – City of Pleasanton
Bob Woerner – City of Livermore

Members Absent

Bob Coomber – City of Livermore

3. Meeting Open to Public

No Comments.

4. Bay Area Healthy Transit Plan

Executive Director Michael Tree provided the Bay Area Healthy Transit Plan to the Board of Directors. Executive Director Michael Tree explained that the nine bay area transit operators within the Bay Area have come together to create the Riding Together: Bay Area Healthy Transit Plan and it includes different minimum standards for a healthy atmosphere within the 26 transit agencies to have a consistent experience. Executive Director Michael Tree informed that there was a media event to introduce this document in its final form with the caveat that as COVID-19 changes this document could also change, since it's a living document. Executive Director Michael Tree noted that all agencies were asked to have a Resolution in place to recognize this plan and support it. Executive Director Michael Tree highlighted attachment 3 of the Staff Report on some of the measures LAVTA is taking to protect the public and stated fogging the buses is just one example of safety measures we are implementing.

The item was discussed by the Board of Directors and staff. Director Karla Brown requested the press be made aware of what LAVTA is doing in regards to health and safety on our buses, so that residents that may have trepidations or concerns about riding Wheels buses will understand the lengthy process we go to sanitize and protect our drivers and patrons from COVID-19. Director Scott Haggerty requested a Public Service Announcement (PSA) showing the buses being fogged and to tell the public "we want you back." Executive Director Michael Tree informed that LAVTA started the PSA project and it will be out soon.

The Board of Directors approved Resolution 26-2020, a resolution endorsing Riding Together:

Bay Area Healthy Transit Plan as a baseline set of measures that LAVTA and other Bay Area transit agencies will implement to ensure the health of transit riders and workers during the COVID-19 pandemic.

Approved: Haggerty/Hernandez

Aye: Pentin, Brown, Woerner, Haggerty, Haubert, Hernandez

No: None

Abstain: None

Absent: Coomber

5. Matters Initiated by the Board of Directors

None.

6. Next Meeting Date is Scheduled for: September 14, 2020

7. Adjournment

Meeting adjourned at 4:07pm.

AGENDA

ITEM 5B

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Treasurer's Report for June 2020

FROM: Tamara Edwards, Director of Finance

DATE: September 14, 2020

Action Requested

Approve the LAVTA Preliminary Treasurer's Report for June.

Discussion

Cash accounts:

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

General checking account activity (105):

Beginning balance June 1, 2020	\$7,083,453.01
Payments made	\$1,714,872.07
Deposits made	\$1,320,126.87
Ending balance June 30, 2020	\$6,688,707.81

Farebox account activity (106):

Beginning balance June 1, 2020	\$162,613.45
Deposits made	\$36,473.54
Ending balance June 30, 2020	\$199,086.99

LAIF investment account activity (135):

Beginning balance June 1, 2020	\$5,932,241.00
Ending balance June 30, 2020	\$5,932,241.00

Operating Expenditures Summary:

As this is the twelfth month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 100%. The agency is at 80.56% overall. However, not all of the year end accruals are in so that amount will change and will be reflected in the CAFR.

Operating Revenues Summary:

While expenses are at 80.56%, revenues are at 97.6%, allowing for a healthy cash flow.

Recommendation

The Finance and Administration Committee recommends approval of the Preliminary June 2020 Treasurer's Report.

Attachments:

1. June 2020 Preliminary Treasurer's Report

Approved: _____

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
BALANCE SHEET
FOR THE PERIOD ENDING:
June 30, 2020**

ASSETS:

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	6,688,708	
106 CASH - FIXED ROUTE ACCOUNT	199,087	
107 Clipper Cash	77,804	
108 Rail	1,987,953	
109 BOC	46	
120 ACCOUNTS RECEIVABLE	452,119	
135 INVESTMENTS - LAIF	5,932,241	
150 PREPAID EXPENSES	107,436	
160 OPEB ASSET	536,342	
165 DEFFERED OUTFLOW-Pension Related	636,065	
170 INVESTMENTS HELD AT CALTIP	0	
111 NET PROPERTY COSTS	66,271,476	
TOTAL ASSETS		82,889,717

LIABILITIES:

205 ACCOUNTS PAYABLE	272,422	
211 PRE-PAID REVENUE	2,440,602	
21101 Clipper to be distributed	(16,778)	
22000 FEDERAL INCOME TAXES PAYABLE	34	
22010 STATE INCOME TAX	(10)	
22020 FICA MEDICARE	(85)	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(330)	
22030 SDI TAXES PAYABLE	0	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	571	
22090 WORKERS' COMPENSATION PAYABLE	4,093	
22100 PERS-457	0	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	1,075,263	
23104 Deferred Inflow- Pension Related	60,124	
23103 INSURANCE CLAIMS PAYABLE	34,138	
23102 UNEMPLOYMENT RESERVE	8,079	
TOTAL LIABILITIES		3,878,125

FUND BALANCE:

301 FUND RESERVE	(7,734,299)	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	81,820,934	
30401 SALE OF BUSES & EQUIPMENT	83,853	
FUND BALANCE	4,841,104	
TOTAL FUND BALANCE		79,011,592
TOTAL LIABILITIES & FUND BALANCE		82,889,717

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
REVENUE REPORT
FOR THE PERIOD ENDING:
June 30, 2020**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	1,333,594	36,071	1,377,001	(43,407)	103.3%
4020000	Business Park Revenues	239,911	20,005	217,057	22,854	90.5%
4020500	Special Contract Fares	604,799	85,863	327,015	277,784	54.1%
4020500	Special Contract Fares - Paratransit	36,000	7,149	22,564	13,436	62.7%
4010200	Paratransit Passenger Fares	183,750	4,276	111,672	72,078	60.8%
4060100	Concessions	56,875	3,446	17,228	39,647	30.3%
4060300	Advertising Revenue	95,000	0	95,000	-	100.0%
4070400	Miscellaneous Revenue-Interest	12,000	0	99,350	(87,350)	827.9%
4070300	Non transportation revenue	50,400	3,233	83,559	(33,159)	165.8%
4090100	Local Transportation revenue	674,500	79,933	6,170,305	(5,495,805)	914.8%
4099100	TDA Article 4.0 - Fixed Route	10,396,515	0	4,724,689	5,671,826	45.4%
4099500	TDA Article 4.0-BART	107,178	10,871	96,007	11,171	89.6%
4099200	TDA Article 4.5 - Paratransit	160,937	16,509	144,276	16,661	89.6%
4099600	Bridge Toll- RM2, RM1	580,836	0	290,418	290,418	50.0%
4110100	STA Funds-Paratransit	128,602	0	0	128,602	0.0%
4110500	STA Funds- Fixed Route BART	618,101	0	1,118,321	(500,220)	180.9%
4110100	STA Funds-pop	1,723,755	479,900	1,280,215	443,540	74.3%
4110100	STA Funds- rev	346,898	0	0	346,898	0.0%
4110100	STA Funds- Lifeline	234,250	0	160,000	74,250	68.3%
4110100	STA Funds- SJ county		0	0	-	#DIV/0!
4110100	Caltrans	250,000	0	0	250,000	0.0%
4130000	FTA Section 5307 Preventative Maint.		0	0	-	100.0%
4130000	FTA Section 5307 ADA Paratransit	406,835	0	367,200	39,635	90.3%
4130000	FTA TPI	-	0	0	-	100.0%
4130000	FTA JARC and NF	-	0	0	-	#DIV/0!
4130000	FTA 5310		0	0	-	#DIV/0!
4640500	Measure B Gap	23,470	3,925	9,304	14,166	100.0%
4640500	Measure B Express Bus	-	0	0	-	100.0%
4640100	Measure B Paratransit Funds-Fixed Route	1,027,962	125,548	832,936	195,026	81.0%
4640100	Measure B Paratransit Funds-Paratransit	190,978	23,325	154,745	36,233	81.0%
4640200	Measure BB Paratransit Funds-Fixed Route	760,320	92,815	614,168	146,152	80.8%
4640200	Measure BB Paratransit Funds-Paratransit	352,826	43,071	285,004	329,937	80.8%
			0			
RAIL		229,617	54,954	1,726,729		
TOTAL REVENUE		20,825,909	1,090,892	20,324,764	2,260,372	97.6%

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
OPERATING EXPENDITURES
FOR THE PERIOD ENDING:
June 30, 2020**

		BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
501 02	Salaries and Wages	\$1,567,581	\$132,237	\$1,518,386	\$49,195	96.86%
502 00	Personnel Benefits	\$849,329	\$13,983	\$835,234	\$14,095	98.34%
503 00	Professional Services	\$1,334,102	\$56,496	\$438,316	\$895,786	32.85%
503 05	Non-Vehicle Maintenance	\$912,830	\$25,906	\$589,154	\$323,676	64.54%
503 99	Communications	\$5,500	\$852	\$2,793	\$2,707	50.78%
504 01	Fuel and Lubricants	\$1,386,600	\$24,222	\$701,573	\$685,027	50.60%
504 03	Non contracted vehicle maintenance	\$6,000	\$6,477	\$6,477	(\$477)	107.95%
504 99	Office/Operating Supplies	\$59,083	\$13,332	\$42,861	\$16,222	72.54%
504 99	Printing	\$103,000	(\$1,512)	\$50,030	\$52,970	48.57%
505 00	Utilities	\$324,879	\$23,873	\$295,469	\$29,410	90.95%
506 00	Insurance	\$712,210	(\$1,806)	\$539,274	\$172,936	75.72%
507 99	Taxes and Fees	\$302,000	\$2,278	\$74,941	\$227,059	24.81%
508 01	Purchased Transportation Fixed Route	\$10,551,158	\$622,081	\$9,877,761	\$673,397	93.62%
2-508 02	Purchased Transportation Paratransit	\$1,935,200	\$63,390	\$1,339,189	\$596,011	69.20%
508 03	Purchased Transportation WOD	\$210,000	\$1,059	\$32,130	\$177,870	15.30%
509 00	Miscellaneous	\$136,419	\$5,136	\$143,446	(\$7,027)	105.15%
509 02	Professional Development	\$74,401	\$4,740	\$39,919	\$34,482	53.65%
509 08	Advertising	\$120,000	\$0	\$61,334	\$58,666	51.11%
TOTAL		\$20,590,292	\$992,744	\$16,588,286	\$4,002,006	80.56%

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)
FOR THE PERIOD ENDING:
June 30, 2020**

ACCOUNT	DESCRIPTON	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
REVENUE DETAILS						
4090594	TDA (office and facility equip)	100,000	0	5,354	94,646	5.35%
4090194	TDA Shop repairs and replacement	100,000	0	0	100,000	0.00%
4091794	Bus stop improvements	186,000	0	14,221	171,779	7.65%
4090994	Radio Upgrade	232,000	0	0	232,000	0.00%
4090794	TDA Transit Center Improvements	110,000	0	0	110,000	0.00%
409??94	TDA (Transit Capital)	100,000	0	100,413	(413)	100.41%
4092094	TDA (Major component rehab)	350,000	0	0	350,000	0.00%
4091294	TDA Doolan Tower Upgrade	30,000	0	0	30,000	0.00%
4091691	SAV BAAQMD	45,000	0	48,160	(3,160)	107.02%
	TDA TSP	66,000	0	0	66,000	0.00%
4091701	CTC CIP Shelters	1,414,000	0	0	1,414,000	0.00%
409xx01	TVTC TSP	1,140,000	0	0	1,140,000	0.00%
409xx01	BAAQMD ECV station	7,500	0	0	7,500	0.00%
4110500	SGR Office and Facility	52,305	0	0	52,305	0.00%
4110500	Prop 1B office and facility	200,000	0	0	200,000	0.00%
411	Prop 1B ECV stations	7,500	0	0	7,500	0.00%
	FTA TSP	200,000	0	192,335	7,665	96.17%
41315	FTA farebox	99,172	0	99,172	0	100.00%
41320	FTA Hybrid battery packs	800,000	0	0	800,000	0.00%
	FTA Transit Center	440,000	0			0.00%
TOTAL REVENUE		5,679,477	-	459,655	4,779,822	8.09%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)
FOR THE PERIOD ENDING:

June 30, 2020

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
EXPENDITURE DETAILS						
CAPITAL PROGRAM - COST CENTER 07						
5550107	Shop Repairs and replacement	100,000	0	0	100,000	0.00%
5550307	non revenue vehicles	15,000	0	112,491	(97,491)	749.94%
5550307	ECV stations	15,000	0	0	15,000	0.00%
5550407	BRT	-	(656)	19,242	(19,242)	#DIV/0!
5550507	Office and Facility Equipment	352,305	(885)	5,354	346,951	1.52%
5550607	TSP upgrade	1,406,000	56,144	977,374	428,626	69.51%
5550907	Radio upgrade	232,000	11,773	277,169	(45,169)	119.47%
5551007	Transit Center Upgrades and Improvements	550,000	0	0	550,000	0.00%
5551207	Doolan Tower upgrade	30,000	0	0	30,000	0.00%
5551607	SAV storage	1,200	21,345	71,679	(70,479)	5973.26%
5551707	Bus Shelters and Stops	1,600,000	30,740	116,810	1,483,190	7.30%
5552007	Major component rehab	1,150,000	0	81,087	1,068,913	7.05%
555??07	Transit Capital	100,000	1,639	348,269	(248,269)	348.27%
TOTAL CAPITAL EXPENDITURES		5,551,505	120,099	2,009,476	3,542,029	36.20%
FUND BALANCE (CAPITAL)		127972.00	(120,099)	(1,549,821)		
FUND BALANCE (CAPTIAL & OPERATING)		363,588.87	(517,510)	(345,359)		

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

July 13, 2020

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

LIVERMORE/AMADOR VALLEY TRANSIT
AUTHORITY
GENERAL MANAGER
1362 RUTAN COURT, SUITE 100
LIVERMORE, CA 94550

[Tran Type Definitions](#)

Account Number: 80-01-002

June 2020 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	5,932,240.90
Total Withdrawal:	0.00	Ending Balance:	5,932,240.90

REPORT.: Jul 21 20 Tuesday
RUN...: Jul 21 20 Time: 18:20
Run By.: Daniel Zepeda

LAVTA
Month End Cash Disbursements Report
Prior Period Report for 06-20 BANK ACCOUNT 105

PAGE: 001
ID #: PY-CD
CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
06-20	018903	06/30/20	TIC01 (CRISTINA HONG)		(18.00)	.00	(18.00)	Ck# 018903 Reversed
	019656	06/30/20	TAX60 (ANNA FONG)		(55.25)	.00	(55.25)	Ck# 019656 Reversed
	019690	06/30/20	DLCO1 (DUBLIN LIONS CLUB)		(75.00)	.00	(75.00)	Ck# 019690 Reversed
	020158	06/30/20	MTM01 (MEDICAL TRANSPORTATION MANAG		(3,000.00)	.00	(3,000.00)	Ck# 020158 Reversed
	020989	06/30/20	TX191 (ROSE RAHAILA)		(10.20)	.00	(10.20)	Ck# 020989 Reversed
	021117	06/30/20	TX207 (JENNIFER MELLO)		(8.50)	.00	(8.50)	Ck# 021117 Reversed
	021250	06/30/20	JON01 (ANNA JONES)		(130.00)	.00	(130.00)	Ck# 021250 Reversed
	022067	06/30/20	GRA05 (GRAFFITI SHIELD INC.)		(344.73)	.00	(344.73)	Ck# 022067 Reversed
	022079	06/10/20	TRIO7 (TRI VALLEY UPHOLSTERY)		1,531.00	.00	1,531.00	Automatic Generated Check
	022080	06/12/20	AIM01 (AIM TO PLEASE JANITORIAL SER		3,468.92	.00	3,468.92	Automatic Generated Check
	022081	06/12/20	AME02 (APTA)		20,000.00	.00	20,000.00	Automatic Generated Check
	022082	06/12/20	ATT03 (AT&T)		932.16	.00	932.16	Automatic Generated Check
	022083	06/12/20	AVIO1 (AMADOR VALLEY INDUSTRIES)		424.97	.00	424.97	Automatic Generated Check
	022084	06/12/20	CAL13 (CALIFORNIA TRANSIT)		211.03	.00	211.03	Automatic Generated Check
	022085	06/12/20	CEL01 (CELTIS VENTURES INC)		6,779.43	.00	6,779.43	Automatic Generated Check
	022086	06/12/20	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check
	022087	06/12/20	EME01 (BRIGHTVIEW LANDSCAPE SERVICE		1,263.00	.00	1,263.00	Automatic Generated Check
	022088	06/12/20	FIN01 (FINISHMASTER INC)		1,079.17	.00	1,079.17	Automatic Generated Check
	022089	06/12/20	GOV02 (GOVINVEST INC.)		3,000.00	.00	3,000.00	Automatic Generated Check
	022090	06/12/20	ITD01 (ALAMEDA CO. ITD / REGISTRAR		6,625.00	.00	6,625.00	Automatic Generated Check
	022091	06/12/20	JTH01 (J. THAYER COMPANY)		185.09	.00	185.09	Automatic Generated Check
	022092	06/12/20	KKIO1 (ALPHA MEDIA LLC)		4,000.00	.00	4,000.00	Automatic Generated Check
	022093	06/12/20	KOFO1 (KOFF & ASSOCIATES)		2,250.00	.00	2,250.00	Automatic Generated Check
	022094	06/12/20	LIV10 (LIVERMORE SANITATION INC)		2,490.76	.00	2,490.76	Automatic Generated Check
	022095	06/12/20	LYFO1 (LYFT, INC)		764.70	.00	764.70	Automatic Generated Check
	022096	06/12/20	MET01 (METROPOLITAN TRANSPORT-)		15,519.89	.00	15,519.89	Automatic Generated Check
	022097	06/12/20	MLWO1 (MACLEOD WATTS INC.)		6,000.00	.00	6,000.00	Automatic Generated Check
	022098	06/12/20	NAT02 (NATIONAL BUSINESS FURNITURE)		3,989.21	.00	3,989.21	Automatic Generated Check
	022099	06/12/20	OFF01 (OFFICE DEPOT)		113.07	.00	113.07	Automatic Generated Check
	022100	06/12/20	PAC11 (PACIFIC ENVIRONMENTAL SERV)		240.00	.00	240.00	Automatic Generated Check
	022101	06/12/20	PRO06 (PROFORMA J.C.L. PRINT ASSOCI		470.59	.00	470.59	Automatic Generated Check
	022102	06/12/20	SEFO1 (SEFAC INC)		574.55	.00	574.55	Automatic Generated Check
	022103	06/12/20	SHA02 (SHAMROCK OFFICE SOLUTIONS)		21.03	.00	21.03	Automatic Generated Check
	022104	06/12/20	TEL01 (TPx COMMUNICATIONS)		2,778.26	.00	2,778.26	Automatic Generated Check
	022105	06/12/20	TRA12 (TRAPEZE SOFTWARE GROUP)		65,179.99	.00	65,179.99	Automatic Generated Check
	022106	06/12/20	TX206 (FARZANA ALI)		147.49	.00	147.49	Automatic Generated Check
	022107	06/12/20	TX212 (LINDA WAHLE)		200.00	.00	200.00	Automatic Generated Check
	022108	06/12/20	WES02 (WESTERN PACIFIC SIGNAL, LLC)		3,600.00	.00	3,600.00	Automatic Generated Check
	022109	06/26/20	ACT01 (AC TRANSIT DISTRICT)		1,223.98	.00	1,223.98	Automatic Generated Check
	022110	06/26/20	AEC01 (AECOM TECHNICAL SERVICES INC		502,479.97	.00	502,479.97	Automatic Generated Check
	022111	06/26/20	ATT02 (AT&T)		389.89	.00	389.89	Automatic Generated Check
	022112	06/26/20	CIT06 (CITY OF LIVERMORE SEWER)		232.93	.00	232.93	Automatic Generated Check
	022113	06/26/20	COR01 (CORBIN WILLITS SYSTEMS)		264.12	.00	264.12	Automatic Generated Check
	022114	06/26/20	DAI01 (ALLIANT INSURANCE SERVICE)		46,596.73	.00	46,596.73	Automatic Generated Check
	022115	06/26/20	DEL01 (DELL MARKETING LP)		1,862.92	.00	1,862.92	Automatic Generated Check
	022116	06/26/20	DIR01 (DIRECT TV)		18.25	.00	18.25	Automatic Generated Check
	022117	06/26/20	FED01 (FedEx)		21.63	.00	21.63	Automatic Generated Check
	022118	06/26/20	FIN01 (FINISHMASTER INC)		2,385.04	.00	2,385.04	Automatic Generated Check
	022119	06/26/20	GIL01 (GILLIG LLC)		338.24	.00	338.24	Automatic Generated Check
	022120	06/26/20	GTT01 (GLOBAL TRAFFIC TECHNOLOGIES		48,061.54	.00	48,061.54	Automatic Generated Check
	022121	06/26/20	HAR02 (L3HARRIS-PSPC)		355.72	.00	355.72	Automatic Generated Check
	022122	06/26/20	HOT01 (HOTSYPACIFIC)		1,137.05	.00	1,137.05	Automatic Generated Check
	022123	06/26/20	KOFO1 (KOFF & ASSOCIATES)		2,400.00	.00	2,400.00	Automatic Generated Check
	022124	06/26/20	PAC16 (PACIFIC COAST TRANE)		8,147.55	.00	8,147.55	Automatic Generated Check
	022125	06/26/20	PLA02 (PLANETERIA MEDIA LLC)		325.00	.00	325.00	Automatic Generated Check
	022126	06/26/20	SCFO1 (SC FUELS)		25,088.67	.00	25,088.67	Automatic Generated Check
	022127	06/26/20	SPI01 (SPRUCE & GANDER INC.)		16,825.40	.00	16,825.40	Automatic Generated Check
	022128	06/26/20	TRA12 (TRAPEZE SOFTWARE GROUP)		12,556.92	.00	12,556.92	Automatic Generated Check
	022129	06/26/20	TX205 (MUHAMMAD ALI)		156.37	.00	156.37	Automatic Generated Check
	022130	06/26/20	TX240 (DATTASRAYA KULKARNI)		36.55	.00	36.55	Automatic Generated Check
	H10419	06/12/20	TX234 (ANN NORRIS)		15.84	.00	15.84	TX234, PARATAXI REIMBURSE
	H10420	06/02/20	TAX07 (ASMA SYEDA)		16.15	.00	16.15	TAX07, PARATAXI REIMBURSE
	H10421	06/02/20	TAX32 (SUE TSANG)		175.53	.00	175.53	TAX32, PARATAXI REIMBURSE
	H10422	06/02/20	TAX91 (VIVIAN MARIE MILLER)		290.38	.00	290.38	TAX91, PARATAXI REIMBURSE
	H10423	06/18/20	PER04 (CALPERS RETIREMENT SYSTEM)		2,112.61	.00	2,112.61	PER04, PERS 457 CONTRIBUT
	H10424	06/18/20	PER01 (PERS)		4,046.50	.00	4,046.50	PER01, PERS CLASSIC CONTR
	H10425	06/18/20	PER01 (PERS)		5,332.74	.00	5,332.74	PER01, PERS NEW CONTRIBUT
	H10426	06/18/20	EFT01 (ELECTRONIC FUND TRNFERS)		12,179.64	.00	12,179.64	EFT01, FEDERAL TAX 5/30-6
	H10427	06/18/20	EFT01 (ELECTRONIC FUND TRNFERS)		872.09	.00	872.09	EFT01, FEDERAL TAX-RETRO
	H10428	06/18/20	EMP01 (EMPLOYMENT DEVEL DEPT)		266.47	.00	266.47	EMP01, STATE TAX-RETRO PA
	H10429	06/18/20	EMP01 (EMPLOYMENT DEVEL DEPT)		4,207.19	.00	4,207.19	EMP01, STATE TAX 5/30-6/1
	H10430	06/18/20	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		2,388.10	.00	2,388.10	DIR02, PR DIRECT DEPOSIT-
	H10431	06/19/20	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		54,061.54	.00	54,061.54	DIR02, PR DIRECT DEPOSIT
	H10432	06/03/20	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		42,369.29	.00	42,369.29	DIR02, PR DIRECT DEPOSIT
	H10433	06/03/20	EFT01 (ELECTRONIC FUND TRNFERS)		7,873.85	.00	7,873.85	EFT01, FEDERAL TAX 5/16-5
	H10434	06/03/20	EMP01 (EMPLOYMENT DEVEL DEPT)		2,964.92	.00	2,964.92	EMP01, STATE TAX 5/16-5/2
	H10435	06/03/20	PER01 (PERS)		4,978.27	.00	4,978.27	PER01, PERS NEW CONTRIBUT
	H10436	06/03/20	PER01 (PERS)		3,650.79	.00	3,650.79	PER01, PERS CLASSIC CONTR
	H10437	06/03/20	PER04 (CALPERS RETIREMENT SYSTEM)		2,110.07	.00	2,110.07	PER04, PERS 457 CONTRIBUT
	H10438	06/26/20	EFT01 (ELECTRONIC FUND TRNFERS)		3,581.27	.00	3,581.27	EFT01, FEDERAL TAX-FY20 A
	H10439	06/26/20	EMP01 (EMPLOYMENT DEVEL DEPT)		1,073.36	.00	1,073.36	EMP01, STATE TAX-FY20 ADM
	H10440	06/26/20	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		10,449.84	.00	10,449.84	DIR02, PR DIRECT DEPOSIT-
	H10441	06/05/20	VER01 (VERIZON WIRELESS)		1,579.02	.00	1,579.02	VER01, 9855188134, 4/23-5
	H10442	06/10/20	STA13 (STAPLES CREDIT PLAN)		605.33	.00	605.33	STA13, JUN-20 CC STATEMEN
	H10443	06/19/20	SEO01 (SEON SYSTEM SALES INC.)		4,945.76	.00	4,945.76	SEO01, 146021, MP309 SAV
	H10444	06/15/20	MCC01 (TONY MCCAULAY)		531.49	.00	531.49	MCC01, TRAVEL & EXPENSE R
	H10445	06/10/20	AGM01 (A.G.M. SIGNS)		17,481.70	.00	17,481.70	AGM01, 050620208, PO #749
	H10446	06/05/20	STA01 (STATE COMPENSATION FUND)		1,395.33	.00	1,395.33	STA01, JUN-2020 WORKER'S
	H10447	06/08/20	EDW01 (TAMARA EDWARDS)		103.62	.00	103.62	EDW01, 6/8/20 EXPENSE REI
	H10448	06/08/20	RIC03 (RICHARD MILLER)		2,227.50	.00	2,227.50	RIC03, 914, MP383 TSP PRO
	H10449	06/08/20	RIC03 (RICHARD MILLER)		1,550.00	.00	1,550.00	RIC03, 915, MP277 MIGRATE

REPORT.: Jul 21 20 Tuesday
RUN....: Jul 21 20 Time: 18:20
Run By.: Daniel Zepeda

LAVTA
Month End Cash Disbursements Report
Prior Period Report for 06-20 BANK ACCOUNT 105

PAGE: 002
ID #: PY-CD
CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
06-20	H10450	06/11/20	MTM01 (MEDICAL TRANSPORTATION MANAG		49,006.16	.00	49,006.16	MTM01, APR-2020 MONTHLY S
	H10451	06/15/20	MVT01 (MV TRANSPORTATION, INC.)		291,918.43	.00	291,918.43	MVT01, 108361, JUN-20 1ST
	H10452	05/13/20	PAC01 (AT&T)		182.63	.00	182.63	PAC01, ACCT #925-245-0576
	H10453	05/11/20	PAC01 (AT&T)		351.43	.00	351.43	PAC01, ACCT #436-951-0106,
	H10454	06/07/20	PAC01 (AT&T)		33.03	.00	33.03	PAC01, ACCT #232-351-6260,
	H10455	06/03/20	PAC01 (AT&T)		293.75	.00	293.75	PAC01, ACCT #925-243-9029,
	H10456	06/25/20	NEL01 (NELSON\NYGAARD CONSULTING AS		8,459.54	.00	8,459.54	NEL01, 77767, MAY-20 LAVT
	H10457	06/25/20	CAL15 (CALTRONICS BUSINESS SYS)		118.23	.00	118.23	CAL15, 3050796, BIZHUB 5/
	H10458	06/30/20	MVT01 (MV TRANSPORTATION, INC.)		291,918.43	.00	291,918.43	MVT01, 108362, JUN-20 2ND
	H10459	06/26/20	PAC02 (PACIFIC GAS AND ELECTRIC)		1,393.91	.00	1,393.91	PAC02, 6062256368-6, ATLA
	H10460	06/19/20	PAC02 (PACIFIC GAS AND ELECTRIC)		1,123.29	.00	1,123.29	PAC02, 7264840356-5, BUS
	H10461	06/19/20	PAC02 (PACIFIC GAS AND ELECTRIC)		127.05	.00	127.05	PAC021, 7649646868-7, DOO
	H10462	06/19/20	PAC02 (PACIFIC GAS AND ELECTRIC)		903.09	.00	903.09	PAC02, 9007202117-4, MOA
	H10463	06/19/20	CAL04 (CALIFORNIA WATER SERVICE)		131.33	.00	131.33	CAL04, 4616555555, TC IRR
	H10464	06/19/20	CAL04 (CALIFORNIA WATER SERVICE)		32.70	.00	32.70	CAL04, 3616555555, TC WAT
	H10465	06/19/20	CAL04 (CALIFORNIA WATER SERVICE)		51.63	.00	51.63	CAL04, 2575555555, TC FIR
	H10466	06/19/20	CAL04 (CALIFORNIA WATER SERVICE)		68.84	.00	68.84	CAL04, 5755555555, CONTRA
	H10467	06/19/20	CAL04 (CALIFORNIA WATER SERVICE)		68.84	.00	68.84	CAL04, 4755555555, MOA FI
	H10468	06/19/20	CAL04 (CALIFORNIA WATER SERVICE)		686.51	.00	686.51	CAL04, 9098655555, MOA WA
	H10469	06/19/20	CAL04 (CALIFORNIA WATER SERVICE)		277.56	.00	277.56	CAL04, 0198655555, BUS WA
	H10470	06/26/20	CIT07 (CITY OF LIVERMORE - WATER)		118.38	.00	118.38	CIT07, 139388-00, BUS WAS
	H10471	06/26/20	CIT07 (CITY OF LIVERMORE - WATER)		30.87	.00	30.87	CIT07, 139361-00, ATLANTI
	H10472	06/26/20	CIT07 (CITY OF LIVERMORE - WATER)		41.10	.00	41.10	CIT07, 138431-00, ATLANTI
	H10473	06/26/20	CIT07 (CITY OF LIVERMORE - WATER)		26.74	.00	26.74	CIT07, 139399-00, ATLANTI
	H10474	06/26/20	CIT07 (CITY OF LIVERMORE - WATER)		15.18	.00	15.18	CIT07, 138432-00, ATLANTI
	H10475	06/26/20	CIT07 (CITY OF LIVERMORE - WATER)		185.21	.00	185.21	CIT07, 138430-01, ATLANTI
	H10476	06/25/20	BAN03 (BANKCARD CENTER)		12,208.41	.00	12,208.41	BAN03, MAY-20 BOW CC STAT
	H10477	06/30/20	BRO03 (KARLA SUE BROWN)		100.00	.00	100.00	BRO03, JUN-20 BOD STIPEND
	H10478	06/30/20	COO03 (BOB COOMBER)		100.00	.00	100.00	COO03, JUN-20 BOD STIPEND
	H10479	06/30/20	HAG01 (SCOTT HAGGERTY)		200.00	.00	200.00	HAG01, JUN-20 BOD STIPEND
	H10480	06/30/20	HAU01 (DAVID HAUBERT)		200.00	.00	200.00	HAU01, JUN-20 BOD STIPEND
	H10481	06/30/20	PEN01 (JERRY PENTIN)		300.00	.00	300.00	PEN01, JUN-20 BOD STIPEND
	H10482	06/30/20	WOE01 (ROBERT L. WOERNER)		200.00	.00	200.00	WOE01, JUN-20 BOD STIPEND
	H10483	06/19/20	SEO01 (SEON SYSTEM SALES INC.)		1,638.76	.00	1,638.76	SEO01, 146052, PO #7326 W
	H10484	06/26/20	AME06 (AMERICAN FIDELITY ASSURANCE		970.80	.00	970.80	AME06, JUN-20 FLEXIBLE SP
	H10485	06/19/20	PAC02 (PACIFIC GAS AND ELECTRIC)		7,839.83	.00	7,839.83	PAC02, 5809326332-3, MOA
	H10486	06/26/20	MUT01 (MUTUAL OF OMAHA)		1,115.67	.00	1,115.67	MUT01, JULY-20 LIFE & LTD
	H10487	06/26/20	VSP01 (VSP)		568.56	.00	568.56	VSP01, JULY-20 VISION INS
	H10488	06/26/20	DEL05 (ALLIED ADMIN/DELTA DENTAL)		2,289.99	.00	2,289.99	DEL05, JULY-20 DENTAL INS
	H10489	06/01/20	AGM01 (A.G.M. SIGNS)		(17,481.70)	.00	(17,481.70)	AGM01, 050620208A, PO #74
	H10490	06/01/20	AGM01 (A.G.M. SIGNS)		17,481.70	.00	17,481.70	AGM01, 050620208A, PO #74
	H10491	06/01/20	VER01 (VERIZON WIRELESS)		(205.49)	.00	(205.49)	VER01, 9853134315, MP260
	H10492	06/01/20	VER01 (VERIZON WIRELESS)		205.49	.00	205.49	VER01, 9853134315, MP260
	H10493	06/01/20	BAN03 (BANKCARD CENTER)		(600.75)	.00	(600.75)	BAN03, OCT-19 BOW CC STAT
	H10494	06/01/20	BAN03 (BANKCARD CENTER)		600.75	.00	600.75	BAN03, OCT-19 BOW CC STAT
	H10495	06/01/20	BAN03 (BANKCARD CENTER)		(3,070.42)	.00	(3,070.42)	BAN03, MAR-20 BOW CC STAT
	H10496	06/01/20	BAN03 (BANKCARD CENTER)		3,070.42	.00	3,070.42	BAN03, MAR-20 BOW CC STAT
	H10497	06/01/20	BAN03 (BANKCARD CENTER)		(115.00)	.00	(115.00)	BAN03, SEPT-19 BOW CC STA
	H10498	06/01/20	BAN03 (BANKCARD CENTER)		115.00	.00	115.00	BAN03, SEPT-19 BOW CC STA
	H10499	06/01/20	BAN03 (BANKCARD CENTER)		(3,585.75)	.00	(3,585.75)	BAN03, APR-20 BOW CC STAT
	H10500	06/01/20	BAN03 (BANKCARD CENTER)		3,585.75	.00	3,585.75	BAN03, APR-20 BOW CC STAT

Total for Bank Account 105 -----> 1,692,052.17 .00 1,692,052.17

Grand Total of all Bank Accounts -----> 1,692,052.17 .00 1,692,052.17

REPORT.: Jul 21 20 Tuesday
 RUN...: Jul 21 20 Time: 18:20
 Run By.: Daniel Zepeda

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 06-20

PAGE: 001
 ID #: PY-AC
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
06-20	ACT01 (AC TRANSIT DISTRICT)	LOC0955	06/19/20	07/19/20	A	1223.98	ACT01, LOC0000955, FY20 4TH QTR RTC PROGRAM
06-20	AEC01 (AECOM TECHNICAL SERVICES)	IN200306693 200335089 200359082 200362915	01/03/20 03/12/20 05/14/20 05/26/20	02/02/20 04/11/20 06/13/20 06/25/20	A A A A	26320.33 25894.15 415000.00 35265.49	AEC01, 2000306693, 8/22-12/20/19 REGIONAL BU AEC01, 2000335089, 1/25-2/21/20 REGIONAL BUS AEC01, 2000359082 10/12/19-5/8/20 VALLEY LIN AEC01, 2000362915, 3/28-5/15/20 REGIONAL BUS
		Vendor's Total ----->				502479.97	
06-20	AGM01 (A.G.M. SIGNS)	050620208H 050620208CH 50620208RH	05/06/20 06/01/20 06/01/20	06/05/20 07/01/20 07/01/20	A A A	17481.70 17481.70 17481.70	AGM01, 050620208, PO #7496 BUS STOP SIGNS-BA AGM01, 050620208A, PO #7496 BUS STOP SIGNS-C AGM01, 050620208A, PO #7496 BUS STOP SIGNS-R
		Vendor's Total ----->				17481.70	
06-20	AIM01 (AIM TO PLEASE JANITORIAL SE58-MAY-20		06/01/20	07/01/20	A	3468.92	AIM01, MAY-20 MONTHLY JANITORIAL SERVICE
06-20	AME02 (APTA)	385985	06/05/20	07/05/20	A	20000.00	AME02, 385985, FY21 MEMBERSHIP REF #1033
06-20	AME06 (AMERICAN FIDELITY ASSURANCE FSA06-20H		06/04/20	07/04/20	A	970.80	AME06, JUN-20 FLEXIBLE SPENDING ACCOUNT
06-20	ATT02 (AT&T)	14898347	06/13/20	07/13/20	A	389.89	ATT02, 14898347, PAYER #9391035694 5/13-6/12
06-20	ATT03 (AT&T)	866234504	05/19/20	06/18/20	A	932.16	ATT03, 0866234504, MAY-20 INTERNET PRI
06-20	AVI01 (AMADOR VALLEY INDUSTRIES)	828269	05/31/20	06/30/20	A	424.97	AVI01, 828269, MAY-20 GARBAGE PICK UP SERVIC
06-20	BAN03 (BANKCARD CENTER)	MAY-2020H APR-20CORH APR-20REVH MAR-20CORH MAR-20REVH OCT-19CORH OCT-19REVH SEPT-19COH SEPT-19REH	05/28/20 06/01/20 06/01/20 06/01/20 06/01/20 06/01/20 06/01/20 06/01/20 06/01/20	06/27/20 07/01/20 07/01/20 07/01/20 07/01/20 07/01/20 07/01/20 07/01/20 07/01/20	A A A A A A A A A	12208.41 3585.75 3585.75 3070.42 3070.42 600.75 600.75 115.00 115.00	BAN03, MAY-20 BOW CC STATEMENT BAN03, APR-20 BOW CC STATEMENT-CORRECTIONS BAN03, APR-20 BOW CC STATEMENT-REVERSALS BAN03, MAR-20 BOW CC STATEMENT-CORRECTIONS BAN03, MAR-20 BOW CC STATEMENT-REVERSALS BAN03, OCT-19 BOW CC STATEMENT-CORRECTIONS BAN03, OCT-19 BOW CC STATEMENT-REVERSALS BAN03, SEPT-19 BOW CC STATEMENT-CORRECTIONS BAN03, SEPT-19 BOW CC STATEMENT-REVERSALS
		Vendor's Total ----->				12208.41	
06-20	BRO03 (KARLA SUE BROWN)	JUN-2020H	06/30/20	07/30/20	A	100.00	BRO03, JUN-20 BOD STIPEND
06-20	CAL04 (CALIFORNIA WATER SERVICE)	198051820H 257052920H 361060120H 461060120H 475052920H 575052920H 909051820H	05/18/20 05/29/20 06/01/20 06/01/20 05/29/20 05/29/20 05/18/20	06/17/20 06/28/20 07/01/20 07/01/20 06/28/20 06/28/20 06/17/20	A A A A A A A	277.56 51.63 32.70 131.33 68.84 68.84 686.51	CAL04, 0198655555, BUS WASH 4/18-5/15/20 CAL04, 2575555555, TC FIRE 6/1-6/30/20 CAL04, 3616555555, TC WATER 4/30-5/29/20 CAL04, 4616555555, TC IRRG 4/30-5/29/20 CAL04, 4755555555, MOA FIRE 6/1-6/30/20 CAL04, 5755555555, CONTRACTOR FIRE 6/1-6/30/20 CAL04, 9098655555, MOA WATER 4/18-5/15/20
		Vendor's Total ----->				1317.41	
06-20	CAL13 (CALIFORNIA TRANSIT)	312020MAY	05/31/20	06/30/20	A	211.03	CAL13, 31-2020-MAY, MAY-20 INSURANCE CLAIMS
06-20	CAL15 (CALTRONICS BUSINESS SYS)	3050796H	06/17/20	07/17/20	A	118.23	CAL15, 3050796, BIZHUB 5/16/20-6/15/20
06-20	CEL01 (CELTIS VENTURES INC)	LVTACDM10	03/01/20	03/31/20	A	6779.43	CEL01, LAVTACDM010, ON-CALL DESIGN & STRATEG
06-20	CIT06 (CITY OF LIVERMORE SEWER)	BW061620 TC060920 MOA061620	06/16/20 06/09/20 06/16/20	07/16/20 07/09/20 07/16/20	A A A	43.04 34.34 155.55	CIT06, 138143-00, BUS WASH 5/19/20-6/16/20 CIT06, 133389-00, TRANSIT CENTER 5/12/20-6/9 CIT06, 133294-00, MOA SEWER 5/19/20-6/16/20
		Vendor's Total ----->				232.93	
06-20	CIT07 (CITY OF LIVERMORE - WATER)	361051920H 388060220H 399051920H 430051920H 431060220H 432051920H	05/19/20 06/02/20 05/19/20 05/19/20 06/02/20 05/19/20	06/18/20 07/02/20 06/18/20 06/18/20 07/02/20 06/18/20	A A A A A A	30.87 118.38 26.74 185.21 41.10 15.18	CIT07, 139361-00, ATLANTIS SEWER 4/21-5/19/20 CIT07, 139388-00, BUS WASH 5/5-6/2/20 CIT07, 139399-00, ATLANTIS SEWER 4/21-5/19/20 CIT07, 138430-01, ATLANTIS INDOOR 4/21-5/19/20 CIT07, 138431-00, ATLANTIS IRRG 5/5-6/2/20 CIT07, 138432-00, ATLANTIS FIRE 4/21-5/19/20
		Vendor's Total ----->				417.48	
06-20	COO03 (BOB COOMBER)	JUN-2020H	06/30/20	07/30/20	A	100.00	COO03, JUN-20 BOD STIPEND

REPORT.: Jul 21 20 Tuesday
 RUN...: Jul 21 20 Time: 18:20
 Run By.: Daniel Zepeda

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 06-20

PAGE: 002
 ID #: PY-AC
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
06-20	COR01 (CORBIN WILLITS SYSTEMS)	C006151	06/15/20	07/15/20	A	264.12	COR01, C006151, JUN-20 SERVICE
06-20	DAI01 (ALLIANT INSURANCE SERVICE)	10113468	06/05/20	07/05/20	A	46596.73	DAI01, 10113468, FY21 ALL RISK LIABILITY INS
06-20	DAY02 (DAY & NIGHT PEST CONTROL)	154092	05/22/20	06/21/20	A	218.00	DAY02, 154092, 5/22/20 RUTAN SERVICE
06-20	DEL01 (DELL MARKETING LP)	398755456	05/28/20	06/27/20	A	1862.92	DEL01, 10398755456, MP375 XPS 13 2IN1 7390
06-20	DEL05 (ALLIED ADMIN/DELTA DENTAL)	JULY-2020H	06/25/20	07/25/20	A	2289.99	DEL05, JULY-20 DENTAL INSURANCE
06-20	DIR01 (DIRECT TV)	513243048	06/11/20	07/11/20	A	18.25	DIR01, 37513243048, JUN-20 SERVICE
06-20	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20200529H	06/03/20	07/03/20	A	42369.29	DIR02, PR DIRECT DEPOSIT 5/16-5/29/20
		20200612H	06/19/20	07/19/20	A	54061.54	DIR02, PR DIRECT DEPOSIT 5/30-6/12/20
		20200529RH	06/18/20	07/18/20	A	2388.10	DIR02, PR DIRECT DEPOSIT-RETRO PAY TAMARA &
		20200626AH	06/26/20	07/26/20	A	10449.84	DIR02, PR DIRECT DEPOSIT-FY20 ADMIN LEAVE BU
		Vendor's Total ----->				109268.77	
06-20	DLC01 (DUBLIN LIONS CLUB)	PARADE 17u	06/30/20	/ /		75.00	Ck# 019690 Reversed
06-20	EDW01 (TAMARA EDWARDS)	6-8-20H	06/08/20	07/08/20	A	103.62	EDW01, 6/8/20 EXPENSE REIMBURSE-FRUIT & SODA
06-20	EFT01 (ELECTRONIC FUND TRANFERS)	20200529H	06/03/20	07/03/20	A	7873.85	EFT01, FEDERAL TAX 5/16-5/29/20
		20200612H	06/18/20	07/18/20	A	12179.64	EFT01, FEDERAL TAX 5/30-6/12/20
		20200626H	06/26/20	07/26/20	A	3581.27	EFT01, FEDERAL TAX-FY20 ADMIN LEAVE BUYOUT
		20200529RH	06/18/20	07/18/20	A	872.09	EFT01, FEDERAL TAX-RETRO PAY TAMARA & TONY
		Vendor's Total ----->				24506.85	
06-20	EME01 (BRIGHTVIEW LANDSCAPE SERVIC	6844550	06/01/20	07/01/20	A	1263.00	EME01, 6844550, JUN-20 LANDSCAPING SERVICE
06-20	EMP01 (EMPLOYMENT DEVEL DEPT)	20200529H	06/03/20	07/03/20	A	2964.92	EMP01, STATE TAX 5/16-5/29/20
		20200612H	06/18/20	07/18/20	A	4207.19	EMP01, STATE TAX 5/30-6/12/20
		20200626H	06/26/20	07/26/20	A	1073.36	EMP01, STATE TAX-FY20 ADMIN LEAVE BUYOUT
		20200529RH	06/18/20	07/18/20	A	266.47	EMP01, STATE TAX-RETRO PAY TAMARA & TONY
		Vendor's Total ----->				8511.94	
06-20	FED01 (FedEx)	704272998	06/19/20	07/19/20	A	21.63	FED01, 7-042-72998, MAY-20 STATEMENT
06-20	FIN01 (FINISHMASTER INC)	85966954	05/27/20	06/26/20	A	1079.17	FIN01, 85966954, MP372 GREY MET PAINT-1 GALL
		86048469	06/10/20	07/10/20	A	2385.04	FIN01, 86048469, MP408 GREY PAINT & 2K SINGL
		Vendor's Total ----->				3464.21	
06-20	GIL01 (GILLIG LLC)	40705563	06/11/20	07/11/20	A	338.24	GIL01, 40705563, MP400 CLAMP TIELERS & SCREW
06-20	GOV02 (GOVINVEST INC.)	2020-2844	06/01/20	07/01/20	A	3000.00	GOV02, 2020-2844, PO #7321 FY21 ACTURIAL TEC
06-20	GRA05 (GRAFFITI SHIELD INC.)	13669u	06/30/20	/ /		344.73	Ck# 022067 Reversed
06-20	GTT01 (GLOBAL TRAFFIC TECHNOLOGIES	54010	06/17/20	07/17/20	A	48061.54	GTT01, 54010, PO #7430 SITE SURVEY & GTFS IM
06-20	HAG01 (SCOTT HAGGERTY)	JUN-2020H	06/30/20	07/30/20	A	200.00	HAG01, JUN-20 BOD STIPEND
06-20	HAR02 (L3HARRIS-PSPC)	93346050	06/17/20	07/17/20	A	355.72	HAR02, 93346050, MP358 20 WHIP ANTENNAS-PORT
06-20	HAU01 (DAVID HAUBERT)	JUN-2020H	06/30/20	07/30/20	A	200.00	HAU01, JUN-20 BOD STIPEND
06-20	HOT01 (HOTSYPACIFIC)	68627	06/04/20	07/04/20	A	1137.05	HOT01, 68627, MP413 PRESSURE WASHER REPAIR-R
06-20	ITD01 (ALAMEDA CO. ITD / REGISTRAR	103359)	05/29/20	06/28/20	A	6625.00	ITD01, 103359, MP398 RADIO PROGRAMMING & ALI
06-20	JON01 (ANNA JONES)	4-4-19INSu	06/30/20	/ /		130.00	Ck# 021250 Reversed

REPORT.: Jul 21 20 Tuesday
 RUN....: Jul 21 20 Time: 18:20
 Run By.: Daniel Zepeda

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 06-20

PAGE: 003
 ID #: PY-AC
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
06-20	JTH01 (J. THAYER COMPANY)	1458199-0	06/12/20	07/12/20	A	185.09	JTH01, 1458199-0, 6/11/20 PRINTING PAPER
06-20	KKI01 (ALPHA MEDIA LLC)	463329-5	05/31/20	06/30/20	A	4000.00	KKI01, 463329-5, 5/1/20-5/31/20 RADIO ADS
06-20	KOF01 (KOFF & ASSOCIATES)	6176	05/02/20	06/01/20	A	2400.00	KOF01, 6176, PO #7486 COMP STUDY #2 FY20
		6234	06/02/20	07/02/20	A	2250.00	KOF01, 6234, PO #7486 COMP STUDY #3 FY20
		Vendor's Total ----->				4650.00	
06-20	LIV10 (LIVERMORE SANITATION INC)	1277706	05/31/20	06/30/20	A	2490.76	LIV10, 1277706, MAY-20 GARBAGE SERVICE
06-20	LYF01 (LYFT, INC)	60500	05/31/20	06/30/20	A	200.48	LYF01, 60500, MAY-20 CODE: GO DUBLIN
		60501	05/31/20	06/30/20	A	17.50	LYF01, 60501, MAY-20 CODE: GO SAN RAMON
		60502	05/31/20	06/30/20	A	546.72	LYF01, 60502, MAY-20 CODE: GO TRI-VALLEY
		Vendor's Total ----->				764.70	
06-20	MCC01 (TONY McCAULAY)	0303-0610H	06/11/20	07/11/20	A	531.49	MCC01, TRAVEL & EXPENSE REIMBURSE 3/3/20-6/1
06-20	MET01 (METROPOLITAN TRANSPORT-)	AR022960	05/31/20	06/30/20	A	15519.89	MET01, AR022960, MAR-20 CLIPPER FEES
06-20	MLW01 (MACLEOD WATTS INC.)	200601-LA	06/01/20	07/01/20	A	6000.00	MLW01, 200601-LAVTA, MP191 FY20 ACTUARIAL VA
06-20	MTM01 (MEDICAL TRANSPORTATION MANA APR-2020H SQSI FY17u	05/04/20	06/03/20	A	49006.16	MTM01, APR-2020 MONTHLY SERVICE	
		06/30/20	/ /		3000.00-Ck# 020158 Reversed		
		Vendor's Total ----->				46006.16	
06-20	MUT01 (MUTUAL OF OMAHA)	JULY-2020H	06/15/20	07/15/20	A	1115.67	MUT01, JULY-20 LIFE & LTD INSURANCE
06-20	MVT01 (MV TRANSPORTATION, INC.)	108361H	06/03/20	07/03/20	A	291918.43	MVT01, 108361, JUN-20 1ST INSTALL PAYMENT
		108362H	06/03/20	07/03/20	A	291918.43	MVT01, 108362, JUN-20 2ND INSTALL PAYMENT
		Vendor's Total ----->				583836.86	
06-20	NAT02 (NATIONAL BUSINESS FURNITURE MK541410	04/24/20	05/24/20	A	3989.21	NAT02, MK541410, MP241 PROGRAM MANAGER OFFIC	
06-20	NEL01 (NELSON\NYGAARD CONSULTING A	77767H	06/17/20	07/17/20	A	8459.54	NEL01, 77767, MAY-20 LAVTA SRTP/LRTP 5/2-5/2
06-20	OFF01 (OFFICE DEPOT)	682048001	05/28/20	06/27/20	A	113.07	OFF01, 494682048001, 5/15/20 OFFICE SUPPLIES
06-20	PAC01 (AT&T)	ATT 05/20H	05/13/20	06/12/20	A	182.63	PAC01, ACCT #925-245-0576, 5/13/20-6/12/20
		ATT050720H	05/07/20	06/06/20	A	33.03	PAC01,ACCT #232-351-6260,CONTRACTOR FIRE 5/7
		ATT051120H	05/11/20	06/10/20	A	351.43	PAC01,ACCT #436-951-0106,ATLANTIS T1 5/11-6/
		ATT051320H	05/13/20	06/12/20	A	293.75	PAC01,ACCT #925-243-9029,ATLANTIS ALARM 5/13
		Vendor's Total ----->				860.84	
06-20	PAC02 (PACIFIC GAS AND ELECTRIC)	580060820H	06/08/20	07/08/20	A	7839.83	PAC02, 5809326332-3, MOA ELECTRIC 5/1-6/1/20
		606060420H	06/22/20	07/22/20	A	1393.91	PAC02, 6062256368-6, ATLANTIS 4/29-5/28/20
		726052820H	06/15/20	07/15/20	A	1123.29	PAC02, 7264840356-5, BUS STOPS 4/22-5/20/20
		764051920H	06/05/20	07/05/20	A	127.05	PAC021, 7649646868-7, DOOLAN TWR 4/14-5/12/2
		900051420H	06/01/20	07/01/20	A	903.09	PAC02, 9007202117-4, MOA GAS 4/15-5/13/20
		Vendor's Total ----->				11387.17	
06-20	PAC11 (PACIFIC ENVIROMENTAL SERV)	1867	06/04/20	07/04/20	A	120.00	PAC11, 1867, RUTAN MONTHLY SERVICE MAY-20
		1868	06/04/20	07/04/20	A	120.00	PAC11, 1868, ATLANTIS MONTHLY SERVICE MAY-20
		Vendor's Total ----->				240.00	
06-20	PAC16 (PACIFIC COAST TRANE)	C23414	04/30/20	05/30/20	A	2500.00	PAC16, C23414, PO #7343 ANNUAL EXHAUST FANS
		J18581	06/10/20	07/10/20	A	2899.00	PAC16, J18581, MP342 FURNACE 3 REPAIR ELECTR
		S102257	05/28/20	06/27/20	A	2748.55	PAC16, S102257, MP421 REPLACE DISCONNECT-FUS
		Vendor's Total ----->				8147.55	
06-20	PEN01 (JERRY PENTIN)	JUN-2020H	06/30/20	07/30/20	A	300.00	PEN01, JUN-20 BOD STIPEND
06-20	PER01 (PERS)	20200529CH	06/03/20	07/03/20	A	3650.79	PER01, PERS CLASSIC CONTRIBUTIONS 5/16-5/29/
		20200529NH	06/03/20	07/03/20	A	4978.27	PER01, PERS NEW CONTRIBUTION 5/16-5/29/20

REPORT.: Jul 21 20 Tuesday
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 Run By.: Daniel Zepeda

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 06-20

PAGE: 004
 ID #: PY-AC
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
06-20	PER01 (PERS)	20200612CH	06/18/20	07/18/20	A	4046.50	PER01, PERS CLASSIC CONTRIBUTION 5/30-6/12/2
		20200612NH	06/18/20	07/18/20	A	5332.74	PER01, PERS NEW CONTRIBUTION 5/30-6/12/20
		Vendor's Total ----->				18008.30	
06-20	PER04 (CALPERS RETIREMENT SYSTEM)	20200529H	06/03/20	07/03/20	A	2110.07	PER04, PERS 457 CONTRIBUTIONS 5/16-5/29/20
		20200612H	06/18/20	07/18/20	A	2112.61	PER04, PERS 457 CONTRIBUTION 5/30-6/12/20
		Vendor's Total ----->				4222.68	
06-20	PLA02 (PLANETERIA MEDIA LLC)	17547	06/15/20	07/15/20	A	325.00	PLA02, 17547, WEB HOSTING JUN-20
06-20	PRO06 (PROFORMA J.C.L. PRINT ASSOCA)	91005782	03/21/20	04/20/20	A	470.59	PRO06, A91005782, MP220 2K HUMAN SERVICE GUI
06-20	RIC03 (RICHARD MILLER)	914H	05/28/20	06/27/20	A	2227.50	RIC03, 914, MP383 TSP PROJECT-13.5 LABOR HOU
		915H	05/28/20	06/27/20	A	1550.00	RIC03, 915, MP277 MIGRATE VALLEYLINKRAIL.COM
		Vendor's Total ----->				3777.50	
06-20	SCF01 (SC FUELS)	4320074	06/04/20	07/04/20	A	12192.32	SCF01, 4320074, 6/4/20 FUEL DELIVERY
		4330085	06/16/20	07/16/20	A	12896.35	SCF01, 4330085, 6/16/20 FUEL DELIVERY
		Vendor's Total ----->				25088.67	
06-20	SEF01 (SEFAC INC)	17111452	06/01/20	07/01/20	A	574.55	SEF01, 17111452, MP394 SERVICE CALL-REPLACE
06-20	SEO01 (SEON SYSTEM SALES INC.)	146021H	05/14/20	06/13/20	A	4945.76	SEO01, 146021, MP309 SAV COMPLETE CAMERA SYS
		146052H	05/15/20	06/14/20	A	1638.76	SEO01, 146052, PO #7326 WEBINAR TRAINING & R
		Vendor's Total ----->				6584.52	
06-20	SHA02 (SHAMROCK OFFICE SOLUTIONS)	472365	05/26/20	06/25/20	A	21.03	SHA02, 472365, FRONT DESK PRINTER 4/30-5/29/
06-20	SPI01 (SPRUCE & GANDER INC.)	2736-DEPO	05/05/20	06/04/20	A	16825.40	SPI01, 2736, PO #7499 WASTE RECEPTACLE-PLEAS
06-20	STA01 (STATE COMPENSATION FUND)	JUN-2020H	05/22/20	06/21/20	A	1395.33	STA01, JUN-2020 WORKER'S COMP PREMIUM
06-20	STA13 (STAPLES CREDIT PLAN)	JUN-2020H	06/08/20	07/08/20	A	605.33	STA13, JUN-20 CC STATEMENT
06-20	TAX07 (ASMA SYEDA)	5-16-20COH	06/02/20	07/02/20	A	16.15	TAX07, PARATAXI REIMBURSE 5/16/20
06-20	TAX32 (SUE TSANG)	02030224CH	06/02/20	07/02/20	A	175.53	TAX32, PARATAXI REIMBURSE 2/3-2/24/20
06-20	TAX60 (ANNA FONG)	1206-1226u	06/30/20	/ /		55.25	-Ck# 019656 Reversed
06-20	TAX91 (VIVIAN MARIE MILLER)	03200505CH	06/02/20	07/02/20	A	290.38	TAX91, PARATAXI REIMBURSE 3/20-5/5/20
06-20	TEL01 (TPx COMMUNICATIONS)	130418280	05/31/20	06/30/20	A	2778.26	TEL01, 130418280-0, 6/1/20-6/30/20 SERVICE
06-20	TIC01 (CRISTINA HONG)	12/11/15Ru	06/30/20	/ /		18.00	-Ck# 018903 Reversed
06-20	TRA12 (TRAPEZE SOFTWARE GROUP)	AMSER1092	05/28/20	06/27/20	A	21344.99	TRA12, AMSER0001092, PO #7493 SUP VEHICLES I
		AMSER1094	06/16/20	07/16/20	A	12556.92	TRA12, AMSER0001094, PO #7489 REPLACE RADIO-
		TPMAG8102	04/28/20	05/28/20	A	21768.00	TRA12, TPMAG08102, PO #7497 TRAPEZE FX-LITE
		TPMAG8103	04/28/20	05/28/20	A	12046.00	TRA12, TPMAG08103, PO #7498 TRAPEZE FX-MON F
		TPMAG8328	05/28/20	06/27/20	A	10021.00	TRA12, TPMAG08328, PO #7505 GTFS STATIC & RE
		Vendor's Total ----->				77736.91	
06-20	TRI07 (TRI VALLEY UPHOLSTERY)	50% DEPOS	06/10/20	07/10/20	A	1531.00	TRI07, MP406 DRIVER'S COVER VINYL MATERIAL-5
06-20	TX191 (ROSE RAHAILA)	11-9-18u	06/30/20	/ /		10.20	-Ck# 020989 Reversed
06-20	TX205 (MUHAMMAD ALI)	0202-0229	06/25/20	07/25/20	A	156.37	TX205, PARATAXI REIMBURSE 2/2-2/29/20
06-20	TX206 (FARZANA ALI)	0204-0312	06/11/20	07/11/20	A	147.49	TX206, PARATAXI REIMBURSE 2/4/20-3/12/20

REPORT.: Jul 21 20 Tuesday
 RUN....: Jul 21 20 Time: 18:20
 Run By.: Daniel Zepeda

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 06-20

PAGE: 005
 ID #: PY-AC
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
06-20	TX207 (JENNIFER MELLO)	12-21-18u	06/30/20	/ /		8.50	Ck# 021117 Reversed
06-20	TX212 (LINDA WAHLE)	0503-0523	06/11/20	07/11/20	A	200.00	TX212, PARATAXI REIMBURSE 5/3-5/23/20
06-20	TX234 (ANN NORRIS)	3-13-20H	06/11/20	07/11/20	A	15.84	TX234, PARATAXI REIMBURSE 3/13/20
06-20	TX240 (DATTASRAYA KULKARNI)	0228-0309	06/25/20	07/25/20	A	36.55	TX240, PARATAXI REIMBURSE 2/28/20-3/9/20
06-20	VER01 (VERIZON WIRELESS)	85313431CH	06/01/20	07/01/20	A	205.49	VER01, 9853134315, MP260 GRANTS PHONE-CORREC
		85313431RH	06/01/20	07/01/20	A	205.49	VER01, 9853134315, MP260 GRANTS PHONE-REVERS
		855188134H	05/22/20	06/21/20	A	1579.02	VER01, 9855188134, 4/23-5/22/20 CELL & WIFI
		Vendor's Total ----->				1579.02	
06-20	VSP01 (VSP)	JULY-2020H	06/19/20	07/19/20	A	568.56	VSP01, JULY-20 VISION INSURANCE
06-20	WES02 (WESTERN PACIFIC SIGNAL, LLC	26704	05/26/20	06/25/20	A	3600.00	WES02, 26704, MP352 TSP INTERSECTION CONFIGU
06-20	WOE01 (ROBERT L. WOERNER)	JUN-2020H	06/30/20	07/30/20	A	200.00	WOE01, JUN-20 BOD STIPEND

Total of Purchases -> -----
 1692052.17
 =====

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Treasurer's Report for July 2020

FROM: Tamara Edwards, Director of Finance

DATE: September 14, 2020

Action Requested

Approval of the LAVTA Treasurer's Report for July 2020.

Discussion

Cash accounts:

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

General checking account activity (105):

Beginning balance July 1, 2020	\$6,688,707.81
Payments made	\$2,567,035.86
Deposits made	\$1,387,555.33
Ending balance July 31, 2020	\$ 5,509,227.28

Farebox account activity (106):

Beginning balance July 1, 2020	\$199,086.99
Deposits made	\$0.00
Ending balance July 31, 2020	\$199,086.99

LAIF investment account activity (135):

Beginning balance July 1, 2020	\$5,932,241.00
Interest Q4 FY 20	\$2,165.58
Ending balance July 31, 2020	\$5,934,406.58

Operating Expenditures Summary:

As this is the first month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 8.3%. The agency is at 10.03% overall. However, this is expected at the beginning of the year because of amounts that are paid in advance for benefits.

Operating Revenues Summary:

While expenses are at 10.03%, revenues are at 1.3%, as expected for the beginning of the year. LAVTA has additional revenues not yet returned to the county held reserves to provide a healthy cash flow.

Recommendation

The Finance and Administration Committee recommends approval of the July 2020 Treasurer's Report.

Attachments:

1. July 2020 Preliminary Treasurer's Report

Approved: _____

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
BALANCE SHEET
FOR THE PERIOD ENDING:
July 31, 2020**

ASSETS:

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	5,509,227	
106 CASH - FIXED ROUTE ACCOUNT	199,087	
107 Clipper Cash	83,640	
108 Rail	2,198,754	
109 BOC	46	
120 ACCOUNTS RECEIVABLE	(275,616)	
135 INVESTMENTS - LAIF	5,934,407	
150 PREPAID EXPENSES	(339)	
160 OPEB ASSET	536,342	
165 DEFERRED OUTFLOW-Pension Related	636,065	
170 INVESTMENTS HELD AT CALTIP	0	
111 NET PROPERTY COSTS	66,271,476	
TOTAL ASSETS		81,093,528

LIABILITIES:

205 ACCOUNTS PAYABLE	(560,610)	
211 PRE-PAID REVENUE	3,089,480	
21101 Clipper to be distributed	(10,941)	
22000 FEDERAL INCOME TAXES PAYABLE	34	
22010 STATE INCOME TAX	(10)	
22020 FICA MEDICARE	(85)	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(330)	
22030 SDI TAXES PAYABLE	0	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	1,542	
22090 WORKERS' COMPENSATION PAYABLE	5,469	
22100 PERS-457	0	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	1,075,263	
23104 Deferred Inflow- Pension Related	60,124	
23103 INSURANCE CLAIMS PAYABLE	34,067	
23102 UNEMPLOYMENT RESERVE	8,079	
TOTAL LIABILITIES		3,702,084

FUND BALANCE:

301 FUND RESERVE	(7,734,299)	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	81,820,934	
30401 SALE OF BUSES & EQUIPMENT	83,853	
FUND BALANCE	3,220,956	
TOTAL FUND BALANCE		77,391,444
TOTAL LIABILITIES & FUND BALANCE		81,093,528

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
REVENUE REPORT
FOR THE PERIOD ENDING:
July 31, 2020**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	340,455	0	58	340,397	0.0%
4020000	Business Park Revenues	72,020	0	0	72,020	0.0%
4020500	Special Contract Fares	218,288	0	0	218,288	0.0%
4020500	Special Contract Fares - Paratransit	30,000	0	0	30,000	0.0%
4010200	Paratransit Passenger Fares	93,750	0	0	93,750	0.0%
4060100	Concessions	20,820	0	0	20,820	0.0%
4060300	Advertising Revenue	30,000	0	0	30,000	0.0%
4070400	Miscellaneous Revenue-Interest	25,000	0	0	25,000	0.0%
4070300	Non transportation revenue	86,052	0	11,589	74,463	13.5%
4090100	Local Transportation revenue	538,506	0	0	538,506	0.0%
4099100	TDA Article 4.0 - Fixed Route	6,041,384	0	0	6,041,384	0.0%
4099500	TDA Article 4.0-BART	58,163	0	0	58,163	0.0%
4099200	TDA Article 4.5 - Paratransit	87,527	0	0	87,527	0.0%
4099600	Bridge Toll- RM2, RM1	348,502	0	0	348,502	0.0%
4110100	STA Funds-Paratransit	66,305	0	0	66,305	0.0%
4110500	STA Funds- Fixed Route BART	415,450	0	0	415,450	0.0%
4110100	STA Funds-pop	793,498	0	0	793,498	0.0%
4110100	STA Funds- rev	208,552	0	0	208,552	0.0%
4110100	STA Block	888,731	0	0	888,731	0.0%
4110100	STA Funds- Lifeline	38,281	0	0	38,281	0.0%
4110100	Caltrans	250,000	0	0	250,000	0.0%
4130000	FTA Section CARES Act	5,000,000	0	0	5,000,000	100.0%
4130000	FTA Section 5307 ADA Paratransit	412,325	0	0	412,325	0.0%
4130000	FTA TPI	88,000	0	0	88,000	100.0%
4640500	Measure B Gap	23,859	0	0	23,859	100.0%
4640500	Measure B Express Bus	-	0	0	-	100.0%
4640100	Measure B Paratransit Funds-Fixed Route	559,135	0	0	559,135	0.0%
4640100	Measure B Paratransit Funds-Paratransit	103,034	0	0	103,034	0.0%
4640200	Measure BB Paratransit Funds-Fixed Route	413,424	0	0	413,424	0.0%
4640200	Measure BB Paratransit Funds-Paratransit	202,370	0	0	202,370	0.0%
			0			
RAIL		0	0	210,800		
TOTAL REVENUE		17,453,431	0	222,447	17,441,784	1.3%

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
OPERATING EXPENDITURES
FOR THE PERIOD ENDING:
July 31, 2020**

	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
501 02 Salaries and Wages	\$1,670,376	\$0	\$177,216	\$1,493,160	10.61%
502 00 Personnel Benefits	\$999,960	\$0	\$177,736	\$822,224	17.77%
503 00 Professional Services	\$1,148,380	\$0	\$3,000	\$1,145,380	0.26%
503 05 Non-Vehicle Maintenance	\$825,443	\$0	\$49,830	\$775,613	6.04%
503 99 Communications	\$5,500	\$0	\$20	\$5,480	0.37%
504 01 Fuel and Lubricants	\$1,021,500	\$0	\$13,053	\$1,008,447	1.28%
504 03 Non contracted vehicle maintenance	\$3,000	\$0	\$1,531	\$1,469	51.03%
504 99 Office/Operating Supplies	\$56,030	\$0	\$162	\$55,868	0.29%
504 99 Printing	\$67,000	\$0	\$0	\$67,000	0.00%
505 00 Utilities	\$351,235	\$0	\$3,257	\$347,978	0.93%
506 00 Insurance	\$682,703	\$0	\$558,145	\$124,558	81.76%
507 99 Taxes and Fees	\$277,000	\$0	\$4,024	\$272,977	1.45%
508 01 Purchased Transportation Fixed Route	\$8,755,092	\$0	\$708,429	\$8,046,664	8.09%
2-508 02 Purchased Transportation Paratransit	\$1,314,813	\$0	\$59,802	\$1,255,011	4.55%
508 03 Purchased Transportation WOD	\$76,026	\$0	\$0	\$76,026	0.00%
509 00 Miscellaneous	\$179,477	\$0	\$2,722	\$176,755	1.52%
509 02 Professional Development	\$39,500	\$0	\$0	\$39,500	0.00%
509 08 Advertising	\$60,000	\$0	\$0	\$60,000	0.00%
TOTAL	\$17,533,035	\$0	\$1,758,925	\$15,774,110	10.03%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)
FOR THE PERIOD ENDING:
July 31, 2020

ACCOUNT	DESCRIPTON	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
REVENUE DETAILS						
4090594	TDA (office and facility equip)	199,000	0	0	199,000	0.00%
4090194	TDA Shop repairs and replacement	100,000	0	0	100,000	0.00%
4091794	Bus stop improvements	416,000	0	0	416,000	0.00%
4090994	Radio Upgrade	6,700	0	0	6,700	0.00%
4090794	TDA Transit Center Improvements	110,000	0	0	110,000	0.00%
409??94	TDA (Transit Capital)	100,000	0	0	100,000	0.00%
4092094	TDA (Major component rehab)	410,000	0	0	410,000	0.00%
4091294	TDA Doolan Tower Upgrade	30,000	0	0	30,000	0.00%
4091691	SAV BAAQMD	168,194	0	0	168,194	0.00%
4090691	CIP Shelters	1,277,410				
4090694	TDA TSP	66,000	0	0	66,000	0.00%
409xx94	Bus add ons	266,000	0	0	266,000	0.00%
4090294	TDA Atlantis	350,000	0	0	350,000	0.00%
409xx94	TDA Real Time APC	200,000	0	0	200,000	0.00%
409xx91	TVTC TSP	1,140,000				
4111700	SGR shelters and stops	80,640	0	0	80,640	0.00%
4110500	Prop 1B office and facility	200,962	0	0	200,962	0.00%
411	Prop 1B Transit Center	20,000	0	0	20,000	0.00%
411	Dublin Parking garage	20,000,000	0	0	20,000,000	0.00%
41315	FTA farebox		0	0	0	#DIV/0!
41320	FTA Hybrid battery packs	800,000	0	0	800,000	0.00%
	FTA Transit Center	440,000	0			0.00%
TOTAL REVENUE		26,380,906	-	-	23,523,496	0.00%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)
FOR THE PERIOD ENDING:
July 31, 2020

ACCOUNT	DESCRIPTON	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
EXPENDITURE DETAILS						
CAPITAL PROGRAM - COST CENTER 07						
5550207	Atlantis Facility	350,000	0	411	349,589	0.12%
5550107	Shop Repairs and replacement	300,962	0	0	300,962	0.00%
555xx07	SAV	168,194	0	0	168,194	0.00%
555xx07	Bus Add ons	266,000	0	0	266,000	0.00%
555xx07	Real time APC	200,000	0	0	200,000	0.00%
5550507	Office and Facility Equipment	199,000	0	0	199,000	0.00%
5550607	TSP upgrade	1,206,000	0	0	1,206,000	0.00%
5550907	Radio upgrade	6,700	0	0	6,700	0.00%
5551007	Transit Center Upgrades and Improvements	570,000	0	0	570,000	0.00%
5551207	Doolan Tower upgrade	30,000	0	0	30,000	0.00%
555xx07	Dublin Parking Garage	20,000,000	0	0	20,000,000	0.00%
5551707	Bus Shelters and Stops	1,774,050	0	56,622	1,717,428	3.19%
5552007	Major component rehab	1,210,000	0	0	1,210,000	0.00%
555??07	Transit Capital	100,000	0	0	100,000	0.00%
TOTAL CAPITAL EXPENDITURES		26,380,906	0	57,033	26,323,873	0.22%
FUND BALANCE (CAPITAL)		0.00	0	(57,033)		
FUND BALANCE (CAPTIAL & OPERATING)		-82,604.00	0	(1,620,147)		

California State Treasurer

Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

August 07, 2020

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

LIVERMORE/AMADOR VALLEY TRANSIT
AUTHORITY
GENERAL MANAGER
1362 RUTAN COURT, SUITE 100
LIVERMORE, CA 94550

[Tran Type Definitions](#)

Account Number: 80-01-002

July 2020 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
7/15/2020	7/14/2020	QRD	1646746	N/A	SYSTEM	20,016.01
7/15/2020	7/29/2020	QRD	1650211	N/A	SYSTEM	1,629.57

Account Summary

Total Deposit:	21,645.58	Beginning Balance:	5,932,240.90
Total Withdrawal:	0.00	Ending Balance:	5,953,886.48

REPORT.: Aug 07 20 Friday
RUN...: Aug 07 20 Time: 10:33
Run By.: Daniel Zepeda

LAVTA
Month End Cash Disbursements Report
Report for 07-20 BANK ACCOUNT 105

PAGE: 001
ID #: PY-CD
CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
07-20	022133	07/10/20	AEC01 (AECOM TECHNICAL SERVICES INC		198,175.00	.00	198,175.00	Automatic Generated Check
	022134	07/10/20	AIM01 (AIM TO PLEASE JANITORIAL SER		3,145.12	.00	3,145.12	Automatic Generated Check
	022135	07/10/20	ALA10 (ALAMEDA COUNTY CLERK)		40.00	.00	40.00	Automatic Generated Check
	022136	07/10/20	ATT03 (AT&T)		932.16	.00	932.16	Automatic Generated Check
	022137	07/10/20	BAY09 (BAY WIDE GLASS, INC.)		204.63	.00	204.63	Automatic Generated Check
	022138	07/10/20	CAL12 (CALTIP INSURANCE)		609,187.00	.00	609,187.00	Automatic Generated Check
	022139	07/10/20	CAL13 (CALIFORNIA TRANSIT)		70.35	.00	70.35	Automatic Generated Check
	022140	07/10/20	DAI02 (ALLIANT INSURANCE SERVICES I		3,892.53	.00	3,892.53	Automatic Generated Check
	022141	07/10/20	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check
	022142	07/10/20	EME01 (BRIGHTVIEW LANDSCAPE SERVICE		2,526.00	.00	2,526.00	Automatic Generated Check
	022143	07/10/20	GIL01 (GILLIG LLC)		681.98	.00	681.98	Automatic Generated Check
	022144	07/10/20	HAN01 (HANSON BRIDGETT MARCUS)		12,380.50	.00	12,380.50	Automatic Generated Check
	022145	07/10/20	HER05 (MELISSA HERNANDEZ STRAH)		200.00	.00	200.00	Automatic Generated Check
	022146	07/10/20	KIM02 (KIMLEY-HORN AND ASSOC, INC)		3,250.00	.00	3,250.00	Automatic Generated Check
	022147	07/10/20	KKI01 (ALPHA MEDIA LLC)		4,000.00	.00	4,000.00	Automatic Generated Check
	022148	07/10/20	LIV10 (LIVERMORE SANITATION INC)		2,490.76	.00	2,490.76	Automatic Generated Check
	022149	07/10/20	LTK01 (LTK CONSULTING SERVICES, INC		35,301.27	.00	35,301.27	Automatic Generated Check
	022150	07/10/20	NOR05 (NORMAN S. WRIGHT MECHANICAL		5,899.50	.00	5,899.50	Automatic Generated Check
	022151	07/10/20	PAC11 (PACIFIC ENVIROMENTAL SERV)		240.00	.00	240.00	Automatic Generated Check
	022152	07/10/20	SAF01 (SAFETY-KLEEN SYSTEMS INC)		2,797.54	.00	2,797.54	Automatic Generated Check
	022153	07/10/20	SCF01 (SC FUELS)		12,908.93	.00	12,908.93	Automatic Generated Check
	022154	07/10/20	SOL01 (SOLUTIONS FOR TRANSIT)		2,083.33	.00	2,083.33	Automatic Generated Check
	022155	07/10/20	STA19 (STATE OF CALIFORNIA-DEPT OF		2,849.38	.00	2,849.38	Automatic Generated Check
	022156	07/10/20	TEL01 (TPx COMMUNICATIONS)		2,710.13	.00	2,710.13	Automatic Generated Check
	022157	07/10/20	TPG01 (THE PARKS GROUP)		4,104.80	.00	4,104.80	Automatic Generated Check
	022158	07/10/20	TX212 (LINDA WAHLE)		200.00	.00	200.00	Automatic Generated Check
	022159	07/17/20	TRI01 (TRI-CITY PLASTICS)		1,531.01	.00	1,531.01	Automatic Generated Check
	022159	07/21/20	TRI01 (TRI-CITY PLASTICS)		(1,531.01)	.00	(1,531.01)	Ck# 022159 Reversed
	022160	07/24/20	AIM01 (AIM TO PLEASE JANITORIAL SER		23,593.50	.00	23,593.50	Automatic Generated Check
	022161	07/24/20	ATT02 (AT&T)		397.86	.00	397.86	Automatic Generated Check
	022162	07/24/20	AVI01 (AMADOR VALLEY INDUSTRIES)		424.97	.00	424.97	Automatic Generated Check
	022163	07/24/20	BLA01 (BOB LEONARD & ASSOCIATES)		411.28	.00	411.28	Automatic Generated Check
	022164	07/24/20	CIT06 (CITY OF LIVERMORE SEWER)		38.25	.00	38.25	Automatic Generated Check
	022165	07/24/20	CTE01 (CENTER FOR TRANSPORTATION &		18,850.00	.00	18,850.00	Automatic Generated Check
	022166	07/24/20	DCE02 (DC ELECTRIC GROUP INC.)		57,006.00	.00	57,006.00	Automatic Generated Check
	022167	07/24/20	DIR01 (DIRECT TV)		18.25	.00	18.25	Automatic Generated Check
	022168	07/24/20	EAS04 (EASYMILE INC.)		3,600.00	.00	3,600.00	Automatic Generated Check
	022169	07/24/20	EME01 (BRIGHTVIEW LANDSCAPE SERVICE		650.00	.00	650.00	Automatic Generated Check
	022170	07/24/20	FED01 (FedEx)		70.08	.00	70.08	Automatic Generated Check
	022171	07/24/20	FIN01 (FINISHMASTER INC)		2,611.73	.00	2,611.73	Automatic Generated Check
	022172	07/24/20	HAN01 (HANSON BRIDGETT MARCUS)		45,466.50	.00	45,466.50	Automatic Generated Check
	022173	07/24/20	KIM02 (KIMLEY-HORN AND ASSOC, INC)		126,621.89	.00	126,621.89	Automatic Generated Check
	022174	07/24/20	LTK01 (LTK CONSULTING SERVICES, INC		41,480.92	.00	41,480.92	Automatic Generated Check
	022175	07/24/20	LYF01 (LYFT, INC)		6,640.58	.00	6,640.58	Automatic Generated Check
	022176	07/24/20	MAR02 (VALLEY PLANNING ASSOCIATES)		33,600.00	.00	33,600.00	Automatic Generated Check
	022177	07/24/20	OCC01 (OCC OUTDOORS INC.)		5,905.97	.00	5,905.97	Automatic Generated Check
	022178	07/24/20	PLA02 (PLANETERIA MEDIA LLC)		325.00	.00	325.00	Automatic Generated Check
	022179	07/24/20	SHAO2 (SHAMROCK OFFICE SOLUTIONS)		30.32	.00	30.32	Automatic Generated Check
	022180	07/24/20	SHI02 (SHI INTERNATIONAL CORP)		551.10	.00	551.10	Automatic Generated Check
	022181	07/24/20	SOL01 (SOLUTIONS FOR TRANSIT)		2,083.33	.00	2,083.33	Automatic Generated Check
	022182	07/24/20	TRI07 (TRI VALLEY UPHOLSTERY)		1,531.01	.00	1,531.01	Automatic Generated Check
	022183	07/24/20	ZIL01 (ZILLA CORPORATION)		50,715.80	.00	50,715.80	Automatic Generated Check
	H10501	07/21/20	STA04 (STATE BOARD OF)		734.71	.00	734.71	STA04, 2ND QTR 2020 STORA
	H10502	07/21/20	STA05 (STATE BOARD OF EQUAL)		585.00	.00	585.00	STA05, 2ND QTR 2020 EXEMP
	H10503	07/24/20	TAX91 (VIVIAN MARIE MILLER)		283.76	.00	283.76	TAX91, PARATAXI REIMBURSE
	H10504	07/22/20	BAN03 (BANKCARD CENTER)		6,555.30	.00	6,555.30	BAN03, JUN-20 BOW CC STAT
	H10505	07/15/20	PER03 (CAL PUB EMP RETIRE SYSTM)		35,584.18	.00	35,584.18	PER03, AUG-20 PERS HEALTH
	H10506	07/25/20	DEL05 (ALLIED ADMIN/DELTA DENTAL)		2,289.99	.00	2,289.99	DEL05, AUG-20 DENTAL INSU
	H10507	07/22/20	MUT01 (MUTUAL OF OMAHA)		1,188.34	.00	1,188.34	MUT01, AUG-20 LIFE & LTD
	H10508	07/02/20	PER03 (CAL PUB EMP RETIRE SYSTM)		35,594.82	.00	35,594.82	PER03, JULY-20 PERS HEALT
	H10509	07/03/20	AME06 (AMERICAN FIDELITY ASSURANCE		674.58	.00	674.58	AME06, JUN-20 SUPPLEMENTA
	H10510	07/02/20	PER01 (PERS)		480.00	.00	480.00	PER01, FY20 1959 SURVIVOR
	H10511	07/02/20	PER01 (PERS)		345.60	.00	345.60	PER01, FY20 1959 SURVIVOR
	H10512	07/03/20	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		42,990.90	.00	42,990.90	DIR02, PR DIRECT DEPOSIT
	H10513	07/03/20	EFT01 (ELECTRONIC FUND TRANFERS)		8,217.42	.00	8,217.42	EFT01, FEDERAL TAX 6/13/2
	H10514	07/03/20	EMP01 (EMPLOYMENT DEVEL DEPT)		3,070.98	.00	3,070.98	EMP01, STATE TAX 6/13/20-
	H10515	07/03/20	PER04 (CALPERS RETIREMENT SYSTEM)		2,125.98	.00	2,125.98	PER04, PERS 457 CONTRIBUT
	H10516	07/03/20	PER01 (PERS)		5,039.69	.00	5,039.69	PER01, PERS NEW CONTRIBUT
	H10517	07/03/20	PER01 (PERS)		3,725.42	.00	3,725.42	PER01, PERS CLASSIC CONTR
	H10518	07/17/20	PER01 (PERS)		3,900.38	.00	3,900.38	PER01, PERS CLASSIC CONTR
	H10519	07/17/20	PER01 (PERS)		5,537.05	.00	5,537.05	PER01, PERS NEW CONTRIBUT
	H10520	07/17/20	EFT01 (ELECTRONIC FUND TRANFERS)		12,526.53	.00	12,526.53	EFT01, FEDERAL TAX 6/27/2
	H10521	07/17/20	PER04 (CALPERS RETIREMENT SYSTEM)		2,112.61	.00	2,112.61	PER04, PERS 457 CONTRIBUT
	H10522	07/17/20	EMP01 (EMPLOYMENT DEVEL DEPT)		4,223.49	.00	4,223.49	EMP01, STATE TAX 6/27/20-
	H10523	07/17/20	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		54,900.40	.00	54,900.40	DIR02, PR DIRECT DEPOSIT
	H10524	07/24/20	PER01 (PERS)		3,900.38	.00	3,900.38	PER01, PERS CLASSIC CONTR
	H10525	07/24/20	PER01 (PERS)		5,759.85	.00	5,759.85	PER01, PERS NEW CONTRIBUT
	H10526	07/24/20	EFT01 (ELECTRONIC FUND TRANFERS)		9,135.07	.00	9,135.07	EFT01, FEDERAL TAX 7/11/2
	H10527	07/24/20	PER04 (CALPERS RETIREMENT SYSTEM)		2,118.02	.00	2,118.02	PER04, PERS 457 CONTRIBUT
	H10528	07/24/20	EMP01 (EMPLOYMENT DEVEL DEPT)		3,295.15	.00	3,295.15	EMP01, STATE TAX 7/11/20-
	H10529	07/24/20	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		45,468.49	.00	45,468.49	DIR02, PR DIRECT DEPOSIT
	H10530	07/02/20	PER01 (PERS)		76,575.00	.00	76,575.00	PER01, FY20 UNFUNDED ACCR
	H10531	07/03/20	PER01 (PERS)		2,540.00	.00	2,540.00	PER01, FY20 UNFUNDED ACCR
	H10532	07/15/20	MVT01 (MV TRANSPORTATION, INC.)		320,000.00	.00	320,000.00	MVT01, 108838, JULY-20 1S
	H10533	07/31/20	MVT01 (MV TRANSPORTATION, INC.)		320,000.00	.00	320,000.00	MVT01, 108839, JULY-20 2N
	H10534	07/10/20	MVT01 (MV TRANSPORTATION, INC.)		124,371.97	.00	124,371.97	MVT01, MAY-20 FIXED ROUTE
	H10535	07/10/20	MTM01 (MEDICAL TRANSPORTATION MANAG		56,113.72	.00	56,113.72	MTM01, MAY-20 MONTHLY SER
	H10536	07/14/20	CIT07 (CITY OF LIVERMORE - WATER)		181.89	.00	181.89	CIT07, 138430-01, ATLANTI
	H10537	07/14/20	CIT07 (CITY OF LIVERMORE - WATER)		15.18	.00	15.18	CIT07, 138432-00, ATLANTI
	H10538	07/14/20	CIT07 (CITY OF LIVERMORE - WATER)		22.61	.00	22.61	CIT07, 139361-00, ATLANTI
	H10539	07/14/20	CIT07 (CITY OF LIVERMORE - WATER)		22.61	.00	22.61	CIT07, 139399-00, ATLANTI

REPORT.: Aug 07 20 Friday
 RUN...: Aug 07 20 Time: 10:33
 Run By.: Daniel Zepeda

LAVTA
 Month End Cash Disbursements Report
 Report for 07-20 BANK ACCOUNT 105

PAGE: 002
 ID #: PY-CD
 CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
07-20	H10540	07/30/20	CIT07 (CITY OF LIVERMORE - WATER)		41.10	.00	41.10	CIT07, 138431-00, ATLANTI
	H10541	07/30/20	CIT07 (CITY OF LIVERMORE - WATER)		133.23	.00	133.23	CIT07, 139388-00, BUS WAS
	H10542	07/06/20	CAL04 (CALIFORNIA WATER SERVICE)		686.51	.00	686.51	CAL04, 9098655555, MOA WA
	H10543	07/07/20	CAL04 (CALIFORNIA WATER SERVICE)		1,027.54	.00	1,027.54	CAL04, 0198655555, BUS WA
	H10544	07/03/20	CAL04 (CALIFORNIA WATER SERVICE)		51.63	.00	51.63	CAL04, 2575555555, TC FIR
	H10545	07/03/20	CAL04 (CALIFORNIA WATER SERVICE)		68.84	.00	68.84	CAL04, 5755555555, CONTRA
	H10546	07/03/20	CAL04 (CALIFORNIA WATER SERVICE)		68.84	.00	68.84	CAL04, 4755555555, MOA FI
	H10547	07/20/20	CAL04 (CALIFORNIA WATER SERVICE)		503.96	.00	503.96	CAL04, 4616555555, TC IRR
	H10548	07/20/20	CAL04 (CALIFORNIA WATER SERVICE)		27.98	.00	27.98	CAL04, 3616555555, TC WAT
	H10549	07/24/20	PAC02 (PACIFIC GAS AND ELECTRIC)		7,840.47	.00	7,840.47	PAC02, 5809326332-3, MOA
	H10550	07/20/20	PAC02 (PACIFIC GAS AND ELECTRIC)		1,426.21	.00	1,426.21	PAC02, 6062256368-6, ATLA
	H10551	07/13/20	PAC02 (PACIFIC GAS AND ELECTRIC)		1,258.42	.00	1,258.42	PAC02, 7264840356-5, BUS
	H10552	07/06/20	PAC02 (PACIFIC GAS AND ELECTRIC)		151.16	.00	151.16	PAC02, 7649646868-7, DOOL
	H10553	07/03/20	PAC02 (PACIFIC GAS AND ELECTRIC)		408.14	.00	408.14	PAC02, 9007202117-4, MOA
	H10554	07/11/20	PAC01 (AT&T)		351.43	.00	351.43	PAC01, ACCT #436-951-0106
	H10555	07/11/20	PAC01 (AT&T)		33.03	.00	33.03	PAC01, ACCT #232-351-6260,
	H10556	07/06/20	PAC01 (AT&T)		293.75	.00	293.75	PAC01, ACCT #925-243-9029,
	H10557	07/06/20	PAC01 (AT&T)		182.63	.00	182.63	PAC01, ACCT #925-245-0576
	H10558	07/15/20	SEO01 (SEON SYSTEM SALES INC.)		792.07	.00	792.07	SEO01, 147038, MP309 SAV
	H10559	07/15/20	RIC03 (RICHARD MILLER)		2,550.00	.00	2,550.00	RIC03, 1001, MP412 EXSi H
	H10560	07/15/20	STA01 (STATE COMPENSATION FUND)		1,395.33	.00	1,395.33	STA01, JULY-20 WORKER'S C
	H10561	07/15/20	BAR07 (SEAN BARNEY)		472.46	.00	472.46	BAR07, 6/29/20 BUS #1618
	H10562	07/16/20	CAL15 (CALTRONICS BUSINESS SYS)		112.35	.00	112.35	CAL15, 3067936, BIZHUB 6/
	H10563	07/22/20	VER01 (VERIZON WIRELESS)		2,009.49	.00	2,009.49	VER01, 9857229393, 5/23-6
	H10564	07/15/20	STA13 (STAPLES CREDIT PLAN)		158.24	.00	158.24	STA13, JULY-20 CC STATEME
	H10565	07/01/20	MER01 (MERCHANT SERVICES)		44.95	.00	44.95	MER01, JUN-20 TC CC STATE
	H10566	07/01/20	MER01 (MERCHANT SERVICES)		24.95	.00	24.95	MER01, JUN-20 MOA CC STAT
	H10567	07/24/20	EDW01 (TAMARA EDWARDS)		39.02	.00	39.02	EDW01, 7/17/20 EXPENSE RE
	H10568	07/15/20	EDW01 (TAMARA EDWARDS)		43.78	.00	43.78	EDW01, 7/7/20 EXPENSE REI
	H10569	07/15/20	EDW01 (TAMARA EDWARDS)		68.59	.00	68.59	EDW01, 6/23/20 EXPENSE RE
Total for Bank Account 105 ----->					2,557,586.42	.00	2,557,586.42	
Grand Total of all Bank Accounts ----->					2,557,586.42	.00	2,557,586.42	

REPORT.: Aug 07 20 Friday
 RUN....: Aug 07 20 Time: 10:33
 Run By.: Daniel Zepeda

LAVTA
 Month End Payable Activity Report
 Report for 07-20

PAGE: 001
 ID #: PY-AC
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
07-20	AEC01 (AECOM TECHNICAL SERVICES)	IN200365809	06/02/20	07/02/20	A	44000.00	AEC01, 2000365809, 5/9-5/22/20 VALLEY LINK C
		200370767	06/15/20	07/15/20	A	135700.00	AEC01, 2000370767, 5/23-6/12/20 VALLEY LINK
		200376621	06/30/20	07/30/20	A	18475.00	AEC01, 2000376621, 5/16-6/19/20 REGIONAL BUS
		Vendor's Total ----->				198175.00	
07-20	AIM01 (AIM TO PLEASE JANITORIAL SE	1072	06/01/20	07/01/20	A	11796.75	AIM01, 1072, MAY-20 BUS STOP CLEANING SERVIC
		1073	06/29/20	07/29/20	A	11796.75	AIM01, 1073, JUN-20 BUS STOP CLEANING SERVIC
	59-JUN-20		06/29/20	07/29/20	A	3145.12	AIM01, 59-JUN-20, JUN-20 MONTHLY JANITORIAL
		Vendor's Total ----->				26738.62	
07-20	ALA10 (ALAMEDA COUNTY CLERK)	FY21-FBNS	07/10/20	08/09/20	A	40.00	ALA10 FY21 FICTITIOUS BUS NAME STATEMENT-WHE
07-20	AME06 (AMERICAN FIDELITY ASSURANCESUPP06-20H		06/30/20	07/30/20	A	674.58	AME06, JUN-20 SUPPLEMENTAL INSURANCE
07-20	ATT02 (AT&T)	15043847	07/13/20	08/12/20	A	397.86	ATT02, 15043847, PAYER #9391035694 6/13-7/12
07-20	ATT03 (AT&T)	255265506	06/19/20	07/19/20	A	932.16	ATT03, 1255265506, JUN-20 INTERNET PRI
07-20	AVI01 (AMADOR VALLEY INDUSTRIES)	828981	06/30/20	07/30/20	A	424.97	AVI01, 828981, JUN-20 GARBAGE PICK UP SERVIC
07-20	BAN03 (BANKCARD CENTER)	JUNE-2020H	06/28/20	07/28/20	A	6555.30	BAN03, JUN-20 BOW CC STATEMENT
07-20	BAR07 (SEAN BARNEY)	6-29-2020H	06/29/20	07/29/20	A	472.46	BAR07, 6/29/20 BUS #1618 RUB MARKS REMOVAL
07-20	BAY09 (BAY WIDE GLASS, INC.)	I058950	06/18/20	07/18/20	A	204.63	BAY09, I058950, MP423 DSB-1/8' DOUBLE STRENG
07-20	BLA01 (BOB LEONARD & ASSOCIATES)	11168-1-R	07/09/20	08/08/20	A	411.28	BLA01, 11168-1-R, PO #7502 ATLANTIS CONCRETE
07-20	CAL04 (CALIFORNIA WATER SERVICE)	198061820H	06/18/20	07/18/20	A	1027.54	CAL04, 0198655555, BUS WASH 5/16/20-6/16/20
		257063020H	06/30/20	07/30/20	A	51.63	CAL04, 2575555555, TC FIRE 7/1/20-7/31/20
		361070120H	07/01/20	07/31/20	A	27.98	CAL04, 3616555555, TC WATER 5/30-6/30/20
		461070120H	07/01/20	07/31/20	A	503.96	CAL04, 4616555555, TC IRRG. 5/30/20-6/30/20
		475063020H	06/30/20	07/30/20	A	68.84	CAL04, 4755555555, MOA FIRE 7/1/20-7/31/20
		575063020H	06/30/20	07/30/20	A	68.84	CAL04, 5755555555, CONTRACTOR FIRE 7/1/20-7/
		909061720H	06/17/20	07/17/20	A	686.51	CAL04, 9098655555, MOA WATER 5/16/20-6/16/20
		Vendor's Total ----->				2435.30	
07-20	CAL12 (CALTIP INSURANCE)	CAL20-21	07/01/20	07/31/20	A	609187.00	CAL12, CAL2021-0014, FY21 LIABILITY INSURANC
07-20	CAL13 (CALIFORNIA TRANSIT)	312020JUN	07/10/20	08/09/20	A	70.35	CAL13, 31-2020-JUN, JUN-20 INS CLAIMS PRIOR
07-20	CAL15 (CALTRONICS BUSINESS SYS)	3067936H	07/16/20	08/15/20	A	112.35	CAL15, 3067936, BIZHUB 6/16/20-7/15/20
07-20	CIT06 (CITY OF LIVERMORE SEWER)	TC071420	07/14/20	08/13/20	A	38.25	CIT06, 133389-00, TRANSIT CENTER 6/9-7/14/20
07-20	CIT07 (CITY OF LIVERMORE - WATER)	361061620H	06/16/20	07/16/20	A	22.61	CIT07, 139361-00, ATLANTIS SEWER 5/19/20-6/1
		388070720H	07/07/20	08/06/20	A	133.23	CIT07, 139388-00, BUS WASH 6/2/20-7/7/20
		399061620H	06/16/20	07/16/20	A	22.61	CIT07, 139399-00, ATLANTIS SEWER 5/19/20-6/1
		430061620H	06/16/20	07/16/20	A	181.89	CIT07, 138430-01, ATLANTIS INDOOR 5/19/20-6/
		431070720H	07/07/20	08/06/20	A	41.10	CIT07, 138431-00, ATLANTIS IRRG. 6/2/20-7/7/
		432061620H	06/16/20	07/16/20	A	15.18	CIT07, 138432-00, ATLANTIS FIRE 5/19/20-6/16
		Vendor's Total ----->				416.62	
07-20	CTE01 (CENTER FOR TRANSPORTATION & JUN-2020	N07/08/20	08/07/20		A	18850.00	CTE01, JUN-20 2016-04 LAVTA ON-CALL ZEB CONS
07-20	DAI02 (ALLIANT INSURANCE SERVICES)	1403667	I07/09/20	08/08/20	A	3892.53	DAI02, 1403667, FY2021 POLLUTION LIABILITY I
07-20	DAY02 (DAY & NIGHT PEST CONTROL)	154873	06/19/20	07/19/20	A	218.00	DAY02, 154873, 6/19/20 RUTAN SERVICE
07-20	DCE02 (DC ELECTRIC GROUP INC.)	415186	05/27/20	06/26/20	A	57006.00	DCE02, 415186, 2019-04 TSP UPGRADE & EXPANSI
07-20	DEL05 (ALLIED ADMIN/DELTA DENTAL)	AUG-2020H	07/25/20	08/24/20	A	2289.99	DEL05, AUG-20 DENTAL INSURANCE
07-20	DIR01 (DIRECT TV)	597355638	07/11/20	08/10/20	A	18.25	DIR01, 37597355638, JULY-20 SERVICE

REPORT.: Aug 07 20 Friday
RUN...: Aug 07 20 Time: 10:33
Run By.: Daniel Zepeda

LAVTA
Month End Payable Activity Report
Report for 07-20

PAGE: 002
ID #: PY-AC
CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
07-20	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20200626H	07/03/20	08/02/20	A	42990.90	DIR02, PR DIRECT DEPOSIT 6/13/20-6/26/20
		20200710H	07/17/20	08/16/20	A	54900.40	DIR02, PR DIRECT DEPOSIT 6/27/20-7/10/20
		20200724H	07/24/20	08/23/20	A	45468.49	DIR02, PR DIRECT DEPOSIT 7/11/20-7/24/20
		Vendor's Total ----->				143359.79	
07-20	EAS04 (EASYMILE INC.)	2020-0045	06/24/20	07/24/20	A	3600.00	EAS04, I-US-2020-0045, SAV PERMIT RENEWAL-CA
07-20	EDW01 (TAMARA EDWARDS)	6-23-20EXH	06/23/20	07/23/20	A	68.59	EDW01, 6/23/20 EXPENSE REIMBURSE
		7-17-20EXH	07/17/20	08/16/20	A	39.02	EDW01, 7/17/20 EXPENSE REIMBURSE
		7-7-20EXPH	07/07/20	08/06/20	A	43.78	EDW01, 7/7/20 EXPENSE REIMBURSE
		Vendor's Total ----->				151.39	
07-20	EFT01 (ELECTRONIC FUND TRANFERS)	20200628H	07/03/20	08/02/20	A	8217.42	EFT01, FEDERAL TAX 6/13/20-6/26/20
		20200710H	07/17/20	08/16/20	A	12526.53	EFT01, FEDERAL TAX 6/27/20-7/10/20
		20200724H	07/24/20	08/23/20	A	9135.07	EFT01, FEDERAL TAX 7/11/20-7/24/20
		Vendor's Total ----->				29879.02	
07-20	EME01 (BRIGHTVIEW LANDSCAPE SERVIC	6756973	03/01/20	03/31/20	A	1263.00	EME01, 6756973, MAR-20 LANDSCAPING SERVICE
		6888949	07/01/20	07/31/20	A	1263.00	EME01, 6888949, JULY-20 LANDSCAPING SERVICE
		6913777	06/30/20	07/30/20	A	650.00	EME01, 6913777, MP436 DUBLIN BART CLEAN UP
		Vendor's Total ----->				3176.00	
07-20	EMP01 (EMPLOYMENT DEVEL DEPT)	20200628H	07/03/20	08/02/20	A	3070.98	EMP01, STATE TAX 6/13/20-6/26/20
		20200710H	07/17/20	08/16/20	A	4223.49	EMP01, STATE TAX 6/27/20-7/10/20
		20200724H	07/24/20	08/23/20	A	3295.15	EMP01, STATE TAX 7/11/20-7/24/20
		Vendor's Total ----->				10589.62	
07-20	FED01 (FedEx)	706872420	07/17/20	08/16/20	A	70.08	FED01, 7-068-72420, JULY-20 STATEMENT
07-20	FIN01 (FINISHMASTER INC)	86147096	06/29/20	07/29/20	A	2611.73	FIN01, 86147096, MP425 GREY PAINT & 2K SINGL
07-20	GIL01 (GILLIG LLC)	40709192	06/24/20	07/24/20	A	291.04	GIL01, 40709192, MP392 CORD, PASS SIGNAL W/C
		40710676	06/30/20	07/30/20	A	390.94	GIL01, 40710676, MP426 CLAMPS, TILLERS & SCR
		Vendor's Total ----->				681.98	
07-20	HAN01 (HANSON BRIDGETT MARCUS)	1264812	04/29/20	05/29/20	A	852.00	HAN01, 1264812, MAR-20 CONTRACT LEGAL FEES
		1264813	04/29/20	05/29/20	A	1118.50	HAN01, 1264813, MAR-20 REAL PROPERTY LEGAL F
		1264814	04/29/20	05/29/20	A	400.00	HAN01, 1264814, MAR-20 LABOR & PERSONEL LEGA
		1264815	04/29/20	05/29/20	A	4041.00	HAN01, 1264815, MAR-20 ADMIN LEGAL FEES
		1264816	04/29/20	05/29/20	A	7479.50	HAN01, 1264816, MAR-20 RAIL LEGAL FEES
		1267043	05/29/20	06/28/20	A	5277.00	HAN01, 1267043, APR-20 ADMIN LEGAL FEES
		1267044	05/29/20	06/28/20	A	6661.00	HAN01, 1267044, APR-20 RAIL LEGAL FEES
		1268930	06/26/20	07/26/20	A	4780.50	HAN01, 1268930, MAY-20 ADMIN LEGAL FEES
		1268931	06/26/20	07/26/20	A	7600.00	HAN01, 1268931, MAY-20 RAIL LEGAL FEES
		1270759	07/23/20	08/22/20	A	5817.50	HAN01, 1270759, JUN-20 ADMIN LEGAL FEES
		1270760	07/23/20	08/22/20	A	13820.00	HAN01, 1270760, JUN-20 RAIL LEGAL FEES
		Vendor's Total ----->				57847.00	
07-20	HER05 (MELISSA HERNANDEZ STRAH)	JUN-2020	06/30/20	07/30/20	A	200.00	HER05, JUN-20 BOD STIPEND
07-20	KIM02 (KIMLEY-HORN AND ASSOC, INC)	16663924	05/31/20	06/30/20	A	3250.00	KIM02, 16663924, AGREE #687 PLAN & DESIGN ON
		16759997	06/30/20	07/30/20	A	12310.94	KIM02, 16759997, MAY-20 TSP UPGRADE & EXPANS
		16811368	06/30/20	07/30/20	A	5000.00	KIM02, 16811368, 10R CORRIDOR ENHANCEMENT MA
		16914691	07/20/20	08/19/20	A	12560.95	KIM02, 16914691, JUN-20 TSP UPGRADE & EXPANS
		16914696	07/20/20	08/19/20	A	3000.00	KIM02, 16914696, 10R CORRIDOR ENHANCEMENT JU
		16915404	06/30/20	07/30/20	A	93750.00	KIM02, 16915404, AGREE #687 PLANNING DESIGN
		Vendor's Total ----->				129871.89	
07-20	KKI01 (ALPHA MEDIA LLC)	463329-6	06/30/20	07/30/20	A	4000.00	KKI01, 463329-6, 6/1/20-6/30/20 RADIO ADS
07-20	LIV10 (LIVERMORE SANITATION INC)	1279899	06/30/20	07/30/20	A	2490.76	LIV10, 1279899, JUN-20 GARBAGE SERVICE
07-20	LTK01 (LTK CONSULTING SERVICES, INC	5364-014	06/30/20	07/30/20	A	2461.06	LTK01, C5364.01-14, RAIL CONSULTANTS 3/28-4/
		C5364-015	07/24/20	08/23/20	A	3373.85	LTK01, C5364.01-015, RAIL CONSULTANTS 4/25-5
		C536402-6	06/30/20	07/30/20	A	9959.12	LTK01, C5364.02-6, PROJ MANAGEMENT 3/28-4/24
		C536402-7	07/24/20	08/23/20	A	13581.74	LTK01, C5364.02-007, PROJ MANAGEMENT 4/29-5/
		C536403-6	06/30/20	07/30/20	A	9404.34	LTK01, C5364.03-6, PROJ MANAGEMENT 3/28-4/24
		C536403-7	07/24/20	08/23/20	A	16671.33	LTK01, C5364.03-007, PROJ MANAGEMENT 4/25-5/

REPORT.: Aug 07 20 Friday
RUN....: Aug 07 20 Time: 10:33
Run By.: Daniel Zepeda

LAVTA
Month End Payable Activity Report
Report for 07-20

PAGE: 003
ID #: PY-AC
CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
07-20	LTK01 (LTK CONSULTING SERVICES, INC)	536404-5	06/30/20	07/30/20	A	13476.75	LTK01, C5364.04-5, PROJECT SUPPORT 3/28-4/24
		C536404-6	07/24/20	08/23/20	A	7854.00	LTK01, C5364.04-006, PROJECT SUPPORT 4/25-5/
		Vendor's Total	----->			76782.19	
07-20	LYF01 (LYFT, INC)	52179	01/31/20	03/01/20	A	10.00	LYF01, 52179, JAN-20 CODE: GO SANRAMON
		52180	01/31/20	03/01/20	A	3924.06	LYF01, 52180, JAN-20 CODE: GO DUBLIN
		56891	03/31/20	04/30/20	A	29.42	LYF01, 56891, MAR-20 CODE: GO SANRAMON
		56892	03/31/20	04/30/20	A	1624.05	LYF01, 56892, MAR-20 CODE: GO DUBLIN
		58740	04/30/20	05/30/20	A	196.95	LYF01, 58740, APR-20 CODE: GO DUBLIN
		58741	04/30/20	05/30/20	A	14.55	LYF01, 58741, APR-20 CODE: GO SANRAMON
		62790	06/30/20	07/30/20	A	375.50	LYF01, 62790, JUN-20 CODE: GO DUBLIN
		62791	06/30/20	07/30/20	A	42.76	LYF01, 62791, JUN-20 CODE: GO SANRAMON
		62792	06/30/20	07/30/20	A	423.29	LYF01, 62792, JUN-20 CODE: GO TRI-VALLEY
		Vendor's Total	----->			6640.58	
07-20	MAR02 (VALLEY PLANNING ASSOCIATES)	APR-2020	04/30/20	05/30/20	A	8400.00	MAR02, APR-2020 RAIL AUTHORITY CONSULTANT
		JUN-2020	06/30/20	07/30/20	A	8400.00	MAR02, JUN-20 RAIL AUTHORITY CONSULTANT
		MAR-2020	03/31/20	04/30/20	A	8400.00	MAR02, MAR-20 RAIL AUTHORITY CONSULTANT
		MAY-2020	05/31/20	06/30/20	A	8400.00	MAR02, MAY-20 RAIL AUTHORITY CONSULTANT
		Vendor's Total	----->			33600.00	
07-20	MER01 (MERCHANT SERVICES)	TC063020H	06/30/20	07/30/20	A	44.95	MER01, JUN-20 TC CC STATEMENT
		MOA063020H	06/30/20	07/30/20	A	24.95	MER01, JUN-20 MOA CC STATEMENT
		Vendor's Total	----->			69.90	
07-20	MTM01 (MEDICAL TRANSPORTATION MANA MAY-2020H	06/10/20	07/10/20	A	56113.72	MTM01, MAY-20 MONTHLY SERVICE	
07-20	MUT01 (MUTUAL OF OMAHA)	AUG-2020H	07/15/20	08/14/20	A	1188.34	MUT01, AUG-20 LIFE & LTD INSURANCE
07-20	MVT01 (MV TRANSPORTATION, INC.)	108838H	07/03/20	08/02/20	A	320000.00	MVT01, 108838, JULY-20 1ST INSTALL PAYMENT
		108839H	07/03/20	08/02/20	A	320000.00	MVT01, 108839, JULY-20 2ND INSTALL PAYMENT
		MAY-2020H	06/10/20	07/10/20	A	124371.97	MVT01, MAY-20 FIXED ROUTE MONTHLY SERVICE
		Vendor's Total	----->			764371.97	
07-20	NOR05 (NORMAN S. WRIGHT MECHANICAL	918796)	06/30/20	07/30/20	A	5899.50	NOR05, 918796, MP410 EVAPORATIVE CODING FANS
07-20	OCC01 (OCC OUTDOORS INC.)	7-20-20QT	07/23/20	08/22/20	A	5905.97	OCC01, 7/20/20 QUOTE, 20 QTY BIKE RACK L(LAV
07-20	PAC01 (AT&T)	ATT 06/20H	06/13/20	07/13/20	A	182.63	PAC01, ACCT #925-245-0576, 6/13/20-7/12/20
		ATT060720H	06/07/20	07/07/20	A	33.03	PAC01,ACCT #232-351-6260,CONTRACTOR FIRE 6/7
		ATT061120H	06/11/20	07/11/20	A	351.43	PAC01, ACCT #436-951-0106, ATLANTIS T1 6/11-
		ATT061320H	06/13/20	07/13/20	A	293.75	PAC01,ACCT #925-243-9029,ATLANTIS ALARM 6/13
		Vendor's Total	----->			860.84	
07-20	PAC02 (PACIFIC GAS AND ELECTRIC)	580070720H	07/07/20	08/06/20	A	7840.47	PAC02, 5809326332-3, MOA ELECTRIC 6/2/20-6/3
		606070320H	07/03/20	08/02/20	A	1426.21	PAC02, 6062256368-6, ATLANTIS 5/29/20-6/28/2
		726062620H	06/26/20	07/26/20	A	1258.42	PAC02, 7264840356-5, BUS STOP 5/21/20-6/21/2
		764061820H	06/18/20	07/18/20	A	151.16	PAC02, 7649646868-7, DOOLAN TWR 5/13/20-6/11
		900061420H	06/14/20	07/14/20	A	408.14	PAC02, 9007202117-4, MOA GAS 5/14/20-6/12/20
		Vendor's Total	----->			11084.40	
07-20	PAC11 (PACIFIC ENVIROMENTAL SERV)	1883	07/05/20	08/04/20	A	120.00	PAC11, 1883, RUTAN MONTHLY SERVICE JUN-20
		1884	07/05/20	08/04/20	A	120.00	PAC11, 1884, ATLANTIS MONTHLY SERVICE JUN-20
		Vendor's Total	----->			240.00	
07-20	PER01 (PERS)	20200626CH	07/03/20	08/02/20	A	3725.42	PER01, PERS CLASSIC CONTRIBUTION 6/13/20-6/2
		20200626NH	07/03/20	08/02/20	A	5039.69	PER01, PERS NEW CONTRIBUTION 6/13/20-6/26/20
		20200710CH	07/17/20	08/16/20	A	3900.38	PER01, PERS CLASSIC CONTRIBUTION 6/27/20-7/1
		20200710NH	07/17/20	08/16/20	A	5537.05	PER01, PERS NEW CONTRIBUTION 6/27/20-7/10/20
		20200724CH	07/24/20	08/23/20	A	3900.38	PER01, PERS CLASSIC CONTRIBUTION 7/11-7/24/2
		20200724NH	07/24/20	08/23/20	A	5759.85	PER01, PERS NEW CONTRIBUTION 7/11/20-7/24/20
		FY201959CH	06/17/20	07/17/20	A	345.60	PER01, FY20 1959 SURVIVOR PLAN-CLASSIC
		FY201959NH	06/17/20	07/17/20	A	480.00	PER01, FY20 1959 SURVIVOR PLAN-NEW PEPRA
		FY2020CLAH	07/01/20	07/31/20	A	76575.00	PER01, FY20 UNFUNDED ACCRUED LIABILITY-CLASS
		FY2020NEWH	07/01/20	07/31/20	A	2540.00	PER01, FY20 UNFUNDED ACCRUED LIABILITY-NEW P
		Vendor's Total	----->			107803.37	
07-20	PER03 (CAL PUB EMP RETIRE SYSTM)	AUG-2020H	07/14/20	08/13/20	A	35584.18	PER03, AUG-20 PERS HEALTH INSURANCE

PAGE: 004
ID #: PY-AC
CTL.: WHE

AGENDA

ITEM 5C

STAFF REPORT

SUBJECT: Disadvantaged Business Enterprise (DBE) 3-Year Goal Establishment (2021-2023)

FROM: Tamara Edwards, Disadvantaged Business Enterprise Liaison Officer

DATE: September 14, 2020

Action Requested

Approve LAVTA's updated 3-year Disadvantaged Business Enterprise (DBE) goal for Federal Fiscal Year 2021-2023 Funding.

Background

Pursuant to 49 CFR Part 26, LAVTA is required to submit an overall DBE goal when it anticipates awarding at least \$250,000 in FTA funded prime contracts in a Federal fiscal year, excluding transit vehicle purchases.

Discussion

The overall goal spanning the next three federal fiscal years of funding is 1%, and may be adjusted annually based upon differing circumstances. Establishing an overall DBE goal is a multi-step process and the methodology used is consistent with 49 CFR Part 26.

Determining a Base Figure

According to LAVTA's DBE policy, the agency may determine a base figure for the relative availability of DBEs on any project by using one of the following methods (method may vary by project):

1. *DBE Directories and Census Bureau Data.* Determine the number of ready willing and able DBEs in our market from the regional directory. Using the Census Bureau's County Business Pattern data base, determine the number of all ready, willing and able businesses in our market that perform work in the same NAICS codes. Divide the number of DBEs by the number of all businesses to derive a base figure for the relative availability of DBEs in our market.
2. *A bidders list.* Determine the number of DBEs that have bid or quoted on our DOT-assisted prime contracts or subcontracts in the previous year. Determine the number of all businesses that have bid or quoted on prime or subcontracts in the same time period. Divide the number of DBE bidders and quoters by the number for all businesses to derive a base figure for the relative availability of DBEs in the market.
3. *Use of a goal of another DOT recipient.* If another DOT recipient in the same or substantially similar market has set an overall goal in compliance with this rule, we may use that goal as a base figure for our goal.

4. *Alternative methods.* A methodology not stated in the rule that provides a goal that is rationally related to the relative availability of DBEs in our market.

The recommended three year goal for FY 2021-2023 was determined using method number 1 above. The goal has been published for public comment for the required 30 days, and staff held a public Zoom meeting to share the goal setting methodology. After the goal was released for public comment staff received ten (10) comments, all questioning the low goal. However, after staff shared the various projects anticipated for the next three years, and the availability of DBE's for each project, as well as how each project was weighted based on funding all but one commenter responded that the goal was reasonable. During the goal setting meeting the only comments/questions received were in regard to how to do business with LAVTA. Additional federal dollars may become available during this three year period and as new information becomes available, the overall DBE goal may have to be revised accordingly on an annual basis.

Recommendation

The Finance and Administration Committee recommends that the Board adopt the three year DBE goal of 1% for Federal Fiscal Years 2021-2023.

Attachments:

1. DBE Goals FFY21, 22, & 23

Approved: _____



Livermore Amador Valley Transportation Authority

**FFY 2021 through FFY2023
Disadvantaged Business Enterprise
Overall Goal and Goal Setting Methodology
(DBE Goal Report)**

Adopted by the LAVTA Board of Directors on September 14, 2020

**Submitted to the
U.S. Department of Transportation
Federal Transit Administration
Region IX**

September 15, 2020

Disadvantaged Business Enterprise (DBE) Goal for Federal Fiscal Years 2021 through 2023

Summary

The Livermore Amador Valley Transit Authority (LAVTA) has developed a 1% overall Disadvantaged Business Enterprise (DBE) goal applicable to Federal Fiscal Year (FFY) 2020/21, 2021/22, and 2022/23 contracting opportunities assisted by the Federal Transit Administration (FTA) in accordance with revisions to 49 Code of Federal Regulations (CFR) Part 26 published in the Federal Register on October 2, 2014.

The goal is applicable to a total of \$3,150,866 of FTA dollars that are budgeted for 9 contracts anticipated to be awarded from October 1, 2020, through September 30, 2023. It is understood that in the event of changed circumstances, LAVTA will evaluate such changes to determine whether the present goal continues to be realistic or whether mid-course adjustments will be necessary.

The DBE goals developed for FTA-assisted contracts identify the relative availability of DBEs, based on evidence of ready, willing and able DBEs in relationship to all comparable businesses that are likely to be available to compete for the Authority's FTA-assisted contracts. The three-year overall goal reflects the Authority's determination of the level of DBE participation that would be expected absent the effects of discrimination.

The steps taken in the development of the Authority's goal are in accordance with 49 CFR Part 26, issued by the U.S. Department of Transportation (U.S. DOT). A narrative description accompanied by tables and calculations is contained in this report to provide a clear explanation of how the Authority developed its DBE goal for FFY 2020/2021 through 2022/2023.

Development of DBE Goal

As an eligible recipient of federal funding, LAVTA is required to comply with 49 CFR Part 26, which states that grantees must establish and implement a DBE program and set triennial DBE participation goals.

The methodology to calculate the DBE participation goal is a two-step process described in 49 CFR part 26. Step-One of the methodology establishes a base figure for the anticipated contracts to be awarded in the period. The base figure is derived from the relative availability of DBE's that are ready, willing, and able to participate on these anticipated contracts. Step-Two relies on LAVTA's knowledge of its contracting markets and previous history of DBE participation to determine if an adjustment to the base figure is needed. The calculation using the two-step methodology results in a DBE Goal of 1 percent for FFY18-20. This methodology is outlined below.

Outreach/public comment period

In accordance with the public participation requirements of 49 CFR Part 26.45, LAVTA published the Disadvantaged Business Enterprise (DBE) Goal of 1 percent for a 30-day review/45-day public comment period. LAVTA posted the notice on its website (attachment 1).

The legal notice informed the public that information on the proposed goal and methodology is available for inspection during normal business hours at LAVTA's office for thirty days from the date of publication. The notice also advised that LAVTA and U.S. DOT would accept public comments on the proposed goal and methodology for a period of forty-five days from the date of publication. At the conclusion of the public review and comment period LAVTA received no requests from the public for information regarding development of the proposed goal and no comments about the goal-setting methodology.

Outreach results

LAVTA held an outreach event via ZOOM on June 24, 2020 in order to consult with minority, women's and contractors groups regarding this goal and to help create a level playing field on which DBEs can compete fairly; to enhance outreach and communication efforts with these firms; to provide appropriate assistance and information for participation in U.S. DOT- assisted contracts and other contracts; and to develop joint resources among recipients. LAVTA sent invitations to a number of groups that represent various race/gender specific businesses as well as all DBE's within the area (Attachment 1). LAVTA had 25 attendees, and zero questions about the goal or the goal setting methodology. The questions centered around how to register with LAVTA as a vendor.

LAVTA sent invitations to all DBE's listed on the Caltrans website that do business within LAVTA's market area. LAVTA received responses from 10 DBE's requesting additional information on the proposed goal and the calculation. Staff sent a copy of the calculation including all projects, the number of DBE's available in each NAICS code, and the number of total firms available for each project. While many of the questions were in regard to how low the goal was, staff received responses from all but one of the individuals who question the goal that upon review of the calculations the goal made sense. Staff also shared that while the overall goal was low, the one non-operating project included in the goal would have a much higher goal and staff assured the participants that they would strive to meet that goal.

LAVTA's public participation and outreach activities are designed to broaden awareness of LAVTA's DBE program beyond federal dollars. Furthermore, the measures described in 49 CFR Part 26.51, focusing on race-neutral means will be actively pursued, and LAVTA will encourage its contractors to also make similar outreach efforts to include DBE participation in subcontracting opportunities. In addition, LAVTA will continue to organize and offer information programs for meeting DBE eligibility requirements, familiarize potential contractors with LAVTA procurement procedures and requirements, and to otherwise develop effective

programs to further the inclusion of DBEs in all LAVTA contracting activities.

Although LAVTA has had difficulty reaching its DBE goal in the past LAVTA will still set the goal to be reached by race/gender neutral means. The reason for this is the small number of available DBE firms who provide the type of services that LAVTA is receiving Federal Funds for, using race/gender conscious means would provide the same results.

The Authority has also focused on expanding race/gender-neutral outreach through participation in the “Business Outreach Committee” (BOC), a consortium of 26 Bay Area transit and transportation agencies formed in an effort to maximize outreach efforts. The BOC agencies include the following: Alameda-Contra Costa Transit District, Alameda County Transportation Commission, Bay Area Rapid Transit, California Department of Transportation, California High Speed Rail Authority, Central Contra Costa Transit Authority, City of Rio Vista, City of Santa Rosa, Golden Gate Bridge, Highway and Transportation District, Livermore Amador Valley Transit Authority, Marin Transit, Metropolitan Transportation Commission, Napa Valley Transportation Authority, Peninsula Corridor Joint Powers Board, San Francisco Bay Area Water Emergency Transit Authority, San Francisco County Transportation Authority, San Francisco Municipal Transportation Agency, San Mateo County Transit District, Santa Clara Valley Transportation Authority, Santa Cruz Metropolitan Transit District, Solano County Transit, Sonoma County Department of Transportation and Public Works, Sonoma-Marín Area Rail Transit District, Transbay Joint Powers Authority, Tri Delta Transit, and Western Contra Costa Transit Authority. The BOC publishes a quarterly “Contracting Opportunities” newsletter that features contracts, contacts, resources, and guidance for small businesses and DBEs.

Although LAVTA initially received many questions regarding the goal and how it was calculated, after staff shared the calculations all but one of the individuals who questioned the goal were satisfied with the information provided. The other individual did not respond. Therefore, based on the outreach results LAVTA did not change the goal as presented.

Projection of percentage of three-year overall DBE goal to be achieved through race-neutral measures

The U.S. DOT regulations require that the maximum feasible portion of the DBE overall goal be met by using race-neutral methods. Race-neutral methods include efforts made to assure that bidding and contracting requirements facilitate participation by DBEs and other small businesses, such as unbundling large contracts to make them more accessible, encouraging prime contractors to subcontract portions of the work, and providing, technical assistance, outreach and communications programs. Race-neutral DBE participation includes any time a DBE wins a prime contract through customary competitive procurement procedures, a DBE is awarded a subcontract on a prime contract that does not carry a DBE goal, or a DBE wins a contract, even if there is a DBE, goals, from a prime contractor that did not consider its DBE status in making the award.

Due to the emphasis placed on race-neutral methods and the small dollar amounts of projected new formal contracts with subcontracting opportunities, LAVTA anticipates setting no contract-specific DBE goals on new contracts to be awarded in FFY2020 through FFY2023.

In addition, LAVTA will focus on developing, refining and implementing race-neutral methods for facilitating DBE participation by advising prospective contractors of the areas for possible subcontracting and the availability of ready, willing and able subcontractors, including DBE firms, to perform such work. LAVTA will continue to solicit DBE participation on an ongoing basis, use DBE firms that have successfully completed prior projects, encourage eligible firms to become certified as DBEs, encourage DBE certified firms to maintain their certifications, assist with access and distribution of the California UCP DBE database, work with the California UCP Executive Committee to refine the DBE certification and annual review processes, and provide requested technical assistance and related services when feasible.

Race-neutral measures will comprise 100% of the total contracting opportunities through various types of contracts, including construction, professional services, procurement of materials, supplies and equipment, and other services. LAVTA will monitor carefully its progress during the course of each year and will consider whether it will establish appropriate contract-specific goals if other race-neutral methods do not appear sufficient to achieve the three-year overall DBE participation goal. All contracts that have DBE commitments will be monitored for compliance.

Compliance with California Proposition 209

The three-year overall DBE goal complies with the California Civil Right Initiative, Proposition 2009, in that any continuing race-conscious measures for new contracts, or contracts in progress, apply only to U.S. DOT-assisted contracts.

The race-neutral elements of LAVTA's DBE program are applicable to all third-party contracts, regardless of funding source, in a manner that is consistent with Proposition 209. By this means, the administration of LAVTA's contracts to include the participation of DBEs on a nondiscriminatory basis is preserved.

Additional background on compliance standards

In May 2005, the Ninth Circuit Court of Appeals decided a case (Western States Paving Co. Inc. v. Washington State Department of Transportation) that has an impact on the goal-setting methodology of LAVTA's DBE program. The Court ruled that the Washington State Department of Transportation (WSDOT) was applying its DBE program unconstitutionally because it did not have sufficient evidence of discrimination in its marketplace to justify its annual overall DBE goal.

The court concluded that the U.S. DOT DBE program was constitutional as written because it was a "narrowly tailored" means of remedying the effects of race and sex based discrimination within the transportation contracting industry. However, the Court held that WSDOT, in order to justify an annual DBE goal, needed to go beyond the requirements of the federal regulations and independently establish the existence of a racial/gender discrimination in the state's transportation contracting industry for each group included in its DBE program. The Court reviewed WSDOT's annual goal setting process, determined it was flawed and concluded that the WSDOT DBE program was unconstitutional.

In this court case, the majority opinion concluded that a disparity study or other documentation of discrimination in the contracting industry in the relevant geographical area for the groups covered by the DBE program should be the basis for an annual DBE goal rather than statistics based only on U.S. Census data. In response to this court ruling and further guidance from the U.S. DOT, Caltrans and some of the transit agencies in the San Francisco Bay Area awarded consultant contracts for availability/ utilization studies.

In January 1989, the U.S. Supreme Court in *City of Richmond v. J. A. Croson Co.* set constitutional limits on the use of race-conscious programs by nonfederal entities. The court found that race-based preferences would be constitutionally valid only if there is evidence that discrimination in the marketplace has caused the underutilization of minority-owned firms and that race-based preferences are necessary to remedy that discrimination. In addition, the court held that race-conscious remedies must be narrowly tailored to remedy such discrimination.

A joint DBE Disparity Study was conducted by National Economic Research Associates, Inc. (NERA) in 1994 on behalf of the RTCC MAC agencies (including LAVTA's MPO). It found disparities for each major race and gender group in each of the major industries examined in the RTCC member agency's geographical market. It also found that no minority and woman owned business enterprise group received its expected share of private-sector procurement dollars although these disparities vary greatly for each group across each agency.

Anecdotal evidence in the study provided additional support that marketplace discrimination in the greater San Francisco Bay Area limits the opportunities for minority and women owned businesses to obtain work. Evidence of discrimination was presented in various areas, including education, housing, banking, bonding, employment, and union apprenticeship programs, which have a negative effect on individuals who want to establish and expand their businesses. The DBE Disparity Study concluded that statistical and anecdotal findings strongly support the view that discrimination would lead to the underutilization of minority and women owned businesses by the RTCC agencies in the absence of their goal programs. Therefore, these goal-based programs are a reasonable remedy for ensuring that procurement spending is not used to help perpetuate discriminatory practices.

FFY 2021-2023

Disadvantaged Business Enterprise (DBE) Goal Methodology

The methodology to calculate an agency's DBE goal is a two-step process described in 49CFR Part 26. Step-one of the methodology establishes a base figure for new federally funded contracts anticipated to be awarded in the upcoming three Federal Fiscal Years (October 1- September 30). This calculation has been done for contracts anticipated to be awarded between October 1, 2020 and September 30, 2023.

A number of options in calculating the base figure are available. LAVTA does not have a comprehensive bidders list that includes all DBEs and non-DBEs that submitted bids/proposals

on prior contracts or subcontracts. LAVTA does however, have a vendors list comprised of vendors who have contacted LAVTA in the past regarding potential future opportunities.

Another option is to use the goal of another U.S. DOT recipient for the goal-setting process; however, while LAVTA has considered doing this the decision was made to use a different method as LAVTA's contracting opportunities do not closely mirror those of another agency.

Therefore, LAVTA chose to calculate the DBE goal in the following manor:

The base figure is derived from the relative availability of DBEs that are presumed ready, willing, and able to participate on these anticipated contracts. Step-Two relies on the agency's knowledge of its contracting markets and previous history of DBE participation to determine if an adjustment to the base figure is needed. The calculation using the two-step methodology results in a DBE goal of 1 percent for FFY2021-23 for LAVTA. This methodology is outlined below.

RELEVANT AVAILABLE EVIDENCE

The Authority examined all evidence in its jurisdiction to determine which sources might be considered for its DBE goal-setting methodology in the Step One and Step Two process:

DATA CONSULTED

Census Bureau's County Business Pattern (CBP) Database

The Authority used the Census Bureau's CBP database, updated as of April 2017, to obtain the number of all firms (DBEs and non-DBEs) ready, willing and able to bid for the Authority's FTA-assisted contracts. This data is used in Step One of the goal-setting process.

California Unified Certification Program (CUCP) Database

The Authority used the CUCP database to determine the number of certified DBEs ready, willing and able to bid for the Authority's FTA-assisted contracts. This data is used in Step One of the goal-setting process.

Actual DBE Participation in Past Race/Gender-Neutral Contracts

Actual DBE participation in race/gender-neutral contracts in past years as well as other applicable analysis was used to determine whether adjustment to the Step One Base Figure is necessary. This data was used in Step Two of the goal-setting process.

Data from Disparity Studies Performed by Other Agencies

Several Bay Area transit agencies [San Mateo County Transit District (SamTrans)/ Peninsula Corridor Joint Powers Board (Caltrain), Bay Area Rapid Transit District (BART), Santa Clara Valley Transportation Authority (VTA) and the California Department of Transportation (Caltrans)]; have completed disparity studies in the past. The local market areas of some of these agencies do overlap with that of the Authority. However, the types of contracts and the size of contracts led by the aforementioned agencies are not similar to LAVTA's and therefore limit the Authority's use in order to make a Step One Base Figure or Step Two adjustment.

Goals of Other U.S. DOT Recipients

The Authority did not consider the goals of other U.S. DOT recipients due to the fact other recipients do not have substantially similar contracting opportunities and/or marketplace as the Authority.

Metropolitan Statistical Areas

The Consolidated Metropolitan Statistical Area (CMSA) which closely matches the Authority's marketplace is San Francisco-Oakland-San Jose. However, this area does not cover all the counties that are in the Authority's marketplace, and therefore, would be an incomplete source for LAVTA's goal-setting process. The Census Bureau's CBP database is a more appropriate source to obtain data on the specific counties in the marketplace as discussed above.

Sources from Organizations and Institutions

LAVTA did not receive information about past discrimination in public contracting; discrimination in private contracting; discrimination in credit, bonding or insurance; data on employment, self-employment, training or union apprenticeship programs; and/or data on firm formation that could be used to make an adjustment to the base figure in Step Two of the goalsetting process.

Step-One Process: Development of Base Figure

The initial step in developing a DBE Goal of 1 percent was to determine the market area for consultants who have demonstrated an interest or are anticipated to participate in LAVTA contracts.

The Authority determined the local market area based on the area in which the contractors and subcontractors on the Authority's Bidders List are located. These firms are located in the counties of Alameda, Santa Clara, San Mateo, Contra Costa, Solano, Sonoma, Napa, Marin, San Joaquin, Stanislaus, Amador, Calaveras, Merced, Mariposa, and Tuolumne.

The Authority will use these counties to determine the number of DBEs and all firms in its local market area.

The next stage of the methodology is to determine the amount of each contract as part of the whole FTA program for these fiscal years, which are then weighted according to their percentage of the total amount of the contracting opportunities outlined in 1A.

The projects are analyzed to determine what type of contracting work is anticipated and these activities are matched with the respective North American Industry Classification System (NAICS) codes, which are used to identify firms in the California Unified Certification Program (CUCP) SBE and U.S. Census Bureau's County Business Patterns Database. The NAICS code for each project is listed below:

Project	NAICS Code
ADA Paratransit Operations	485991

Rehab Passenger Shade Structure	238390
Repave/Restripe Parking Lot	237310
Replace Security Lighting	238210
Replace Security Cameras	561621
Replace Passenger Amenities	337127
Signage	339950
Landscaping	561730
Fixed Route Operations	485119

Both databases are searched for the number of firms in the relevant NAICS codes in the appropriate market areas. The ratio for DBE firms to non-DBE firms is then calculated by dividing the number of certified DBE firms ready, willing, and able to work in the appropriate market area, according to the CUCP database, by the total number of firms found in the same market area according to the U.S. Census Database. This is performed for each county and each type of activity shown in figure 1B.

Finally, the Step-One Base Figure results from multiplying the DBE ratios for each project by the corresponding weights, and summing the results for each activity. The calculation of the Step-One Base Figure is shown in figure 1C.

The Step-One Base Figure, weighted by type of work to be performed, is 2.49 percent.

Step-Two Process: Adjustment to the Base Figure

The purpose of the analysis in Step-Two is to make a determination based on relevant evidence available to LAVTA if any adjustments to the Step-One Base Figure are justified. LAVTA's DBE participation history can assist in determining whether an adjustment to the Step-One Base Figure is warranted.

LAVTA adjusted this figure based on the zero percent DBE participation that LAVTA has received over the past three years.

Calculations:

FFY 2020/2021- 2022/2023 Base Figure: 2.49% Historical Median Past Participation: 0%
Adjustment: $(\text{base figure } 2.49\%) + (\text{historical median past participation } 0\%) = 2.49 \div 2 = 1.25\%$,
Rounded to 1%.

Conclusion

The Disadvantage Business Enterprise (DBE) Goal for FFY 2021-2023 is 1 percent and is a 100% race-neutral goal.

FFY 2021-2023

1A. FTA Assisted Contract List:

NAICS Code	Project	Amount of DOT funds on project:	% of total DOT funds (weight)
485991	ADA Paratransit FY21	\$412,325.00	0.0620
485991	ADA Paratransit FY22	\$424,694.75	0.0639
485991	ADA Paratransit FY23	\$437,435.59	0.0658
238390	Rehab passenger shade structure	\$100,000.00	0.0150
237310	repave/restripe parking lot	\$72,675.00	0.0109
238210	replace security lighting	\$35,643.00	0.0054
561621	replace security cameras	\$32,000.00	0.0048
337127	replace passenger amenities	\$32,000.00	0.0048
339950	signage	\$36,000.00	0.0054
561730	landscaping	\$68,093.00	0.0102
485119	Operating Fixed Route	\$5,000,000.00	0.7518
Total FTA-Assisted Contract Funds		\$6,650,866.34	1

1B. Determine the relative availability of DBEs b NAICS Code:

NAICS Code	Project	Number of DBEs available to perform this work	Number of all firms available (including DBEs)	Relative Availability	
485991	ADA Paratransit FY21	2	56	0.0357	
485991	ADA Paratransit FY22	2	56	0.0357	
485991	ADA Paratransit FY23	2	56	0.0357	
238390	Rehab passenger shade structure	26	170	0.1529	
237310	repave/restripe parking lot	214	182	1.1758	
238210	replace security lighting	124	1547	0.0802	
561621	replace security cameras	11	164	0.0671	
337127	replace passenger amenities	1	4	0.2500	
339950	signage	16	103	0.1553	
561730	landscaping	29	2241	0.0129	
485119	Operating Fixed Route	0	0		

Combined Totals	427	4579	0.0933	<i>Overall availability of DBEs</i>
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1C. (Weight) x (Availability) = Weighted Base Figure

NAICS Code	Project	Weight	x	Availability	Weighted Base Figure
485991	ADA Paratransit FY21	0.06200	x	0.03571	0.0022
485991	ADA Paratransit FY22	0.06386	x	0.03571	0.0023
485991	ADA Paratransit FY23	0.06577	x	0.03571	0.0023
238390	Rehab passenger shade structure	0.01504	x	0.15294	0.0023
237310	repave/restripe parking lot	0.01093	x	1.17582	0.0128
238210	replace security lighting	0.00536	x	0.08016	0.0004
561621	replace security cameras	0.00481	x	0.06707	0.0003
337127	replace passenger amenities	0.00481	x	0.25000	0.0012
339950	signage	0.00541	x	0.15534	0.0008
561730	landscaping	0.01024	x	0.01294	0.0001
485119	Operating Fixed Route	0.75178	x		
				Total	0.0249
				Expressed as a % (*100)	2.49%
				Rounded, Weighted Base Figure:	2%
				Adjusted base figure based on 0% past participation	1.25%

AGENDA

ITEM 6

STAFF REPORT

SUBJECT: Zero-Emission Bus Study Update

FROM: Toan Tran, Director of Operations and Innovation

DATE: September 14, 2020

Action Requested

None – information only.

Background

In December 2018, the California Air Resources Board (CARB) approved an Innovative Clean Transit Rule requiring the state's public transit agencies to:

1. Transition to all zero-emission bus purchases by 2030; and
2. Submit a board-approved Zero-Emission Bus (ZEB) Rollout Plan to CARB with specific required components by July 1, 2023.

Under the new regulation, CARB will require LAVTA's new bus purchases to be a minimum of 25% ZEBs beginning in 2026 and ramping up to 100% in 2029, with the goal of transitioning the state's entire transit fleet to 100% ZEBs by 2040.

In July 2019, the Board of Directors authorized the Executive Director to execute a task order with the Center for Transportation and the Environment (CTE) to perform a ZEB study. The goal of the study is to develop a transition plan outlining the capital projects required to fully electrify the fleet in accordance with the CARB Innovative Clean Transit Rule and LAVTA's local priorities. The study is currently underway and is expected to be completed by the end of 2020.

At the June 2020 Projects and Services Committee meeting, CTE had an opportunity to introduce the project team, provide a high-level overview of the project, and discuss the project timeline and deliverables.

Discussion

Savannah Gupton from CTE will make a presentation to the Board of Directors on the progress of the project.

Recommendation

None – information only.

Attachment

1. LAVTA ZEB Transition Study Presentation

Approved: _____



LAVTA ZEB Transition Study Service, Fleet and Fuel Assessment Workshop

September 14, 2020

Steve Clermont, Director of
Planning & Deployment

Savannah Gupton,
Managing Consultant

Niki Rinaldi El-Abd,
Associate

Introduction



- Today's Objective: Review route achievability results and obtain guidance for remainder of study
- Today's Topics:
 - CARB Innovative Clean Transit Requirements
 - Modeling and Simulation Approach
 - Service Assessment
 - Fleet Transition Assessment
 - Fuel Transition Assessment
 - Define Next Steps



CARB Innovative Clean Transit Regulation

100% ZEB Fleet by 2040 is not a mandate, but a goal

There is only a *purchasing* mandate:

ZEB Purchase Requirements

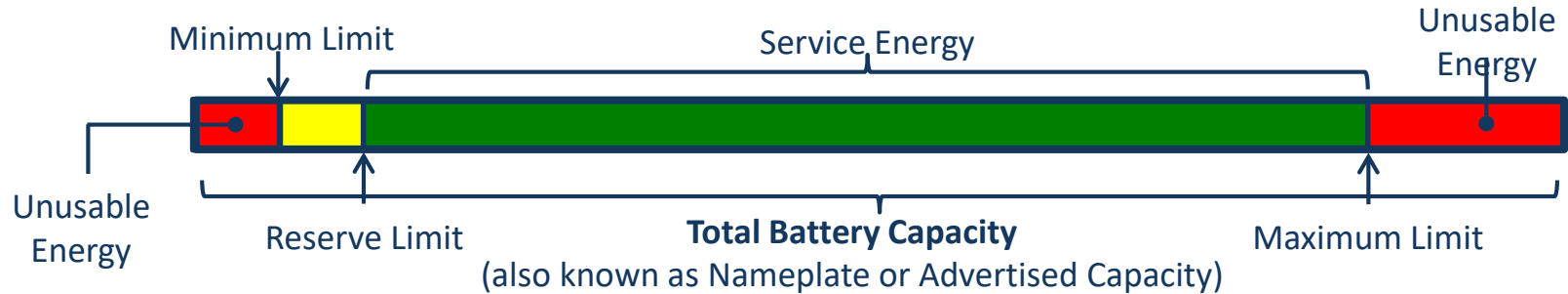
Starting January 1	ZEB Percentage of Total New Bus Purchases
2026	25%
2027	25%
2028	25%
2029	100%

- Small CA Transit Agencies (<100 buses) are required to submit a board-approved ZEB Rollout Plan by **July 1, 2023**.
- **If the available depot-charged battery electric buses cannot meet a transit agency's daily mileage needs, the agency may request an exemption**

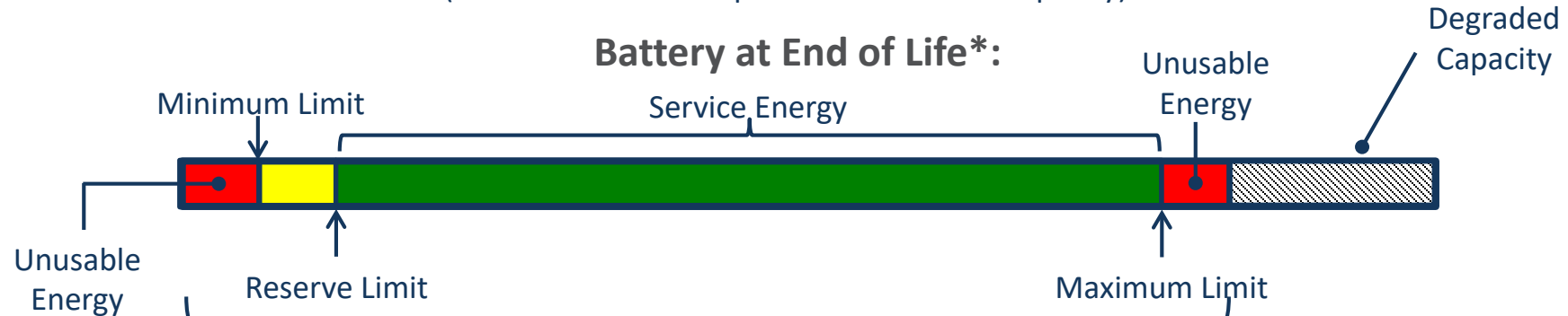
Why Model?

Understanding how much of the battery is usable for service is critical for planning your deployment.

Battery at Start of Life:



Battery at End of Life*:



Total battery capacity is less than original.

*as defined by battery warranty

Factors Affecting Range



- **Route characteristics:** speed, stops, grade
- **Ridership**
- **Heating and cooling.** (Heat is no longer “free.”)
- **Battery degradation**
- **Unusable battery energy**
- **External climate**

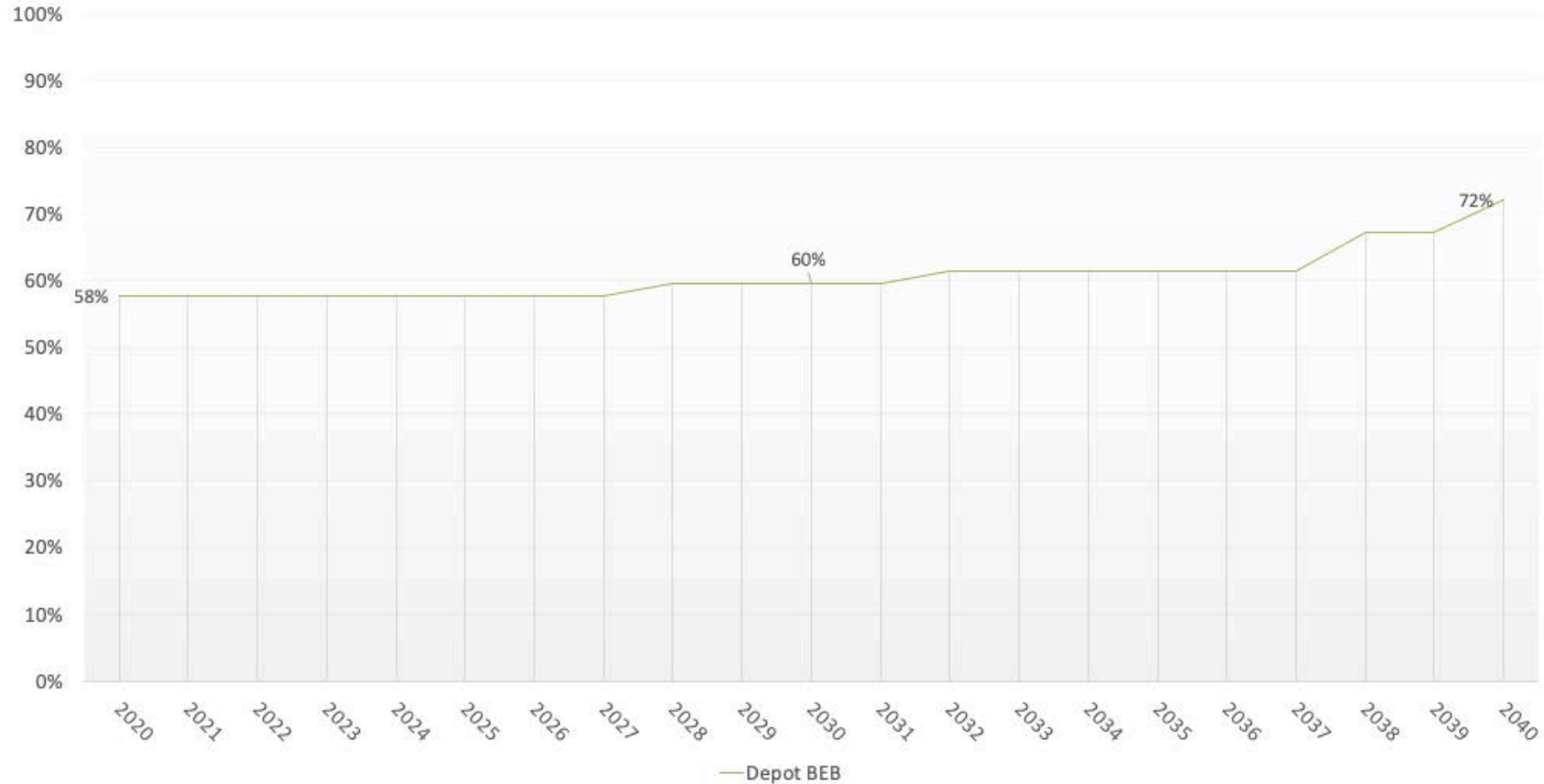
Modeling Results



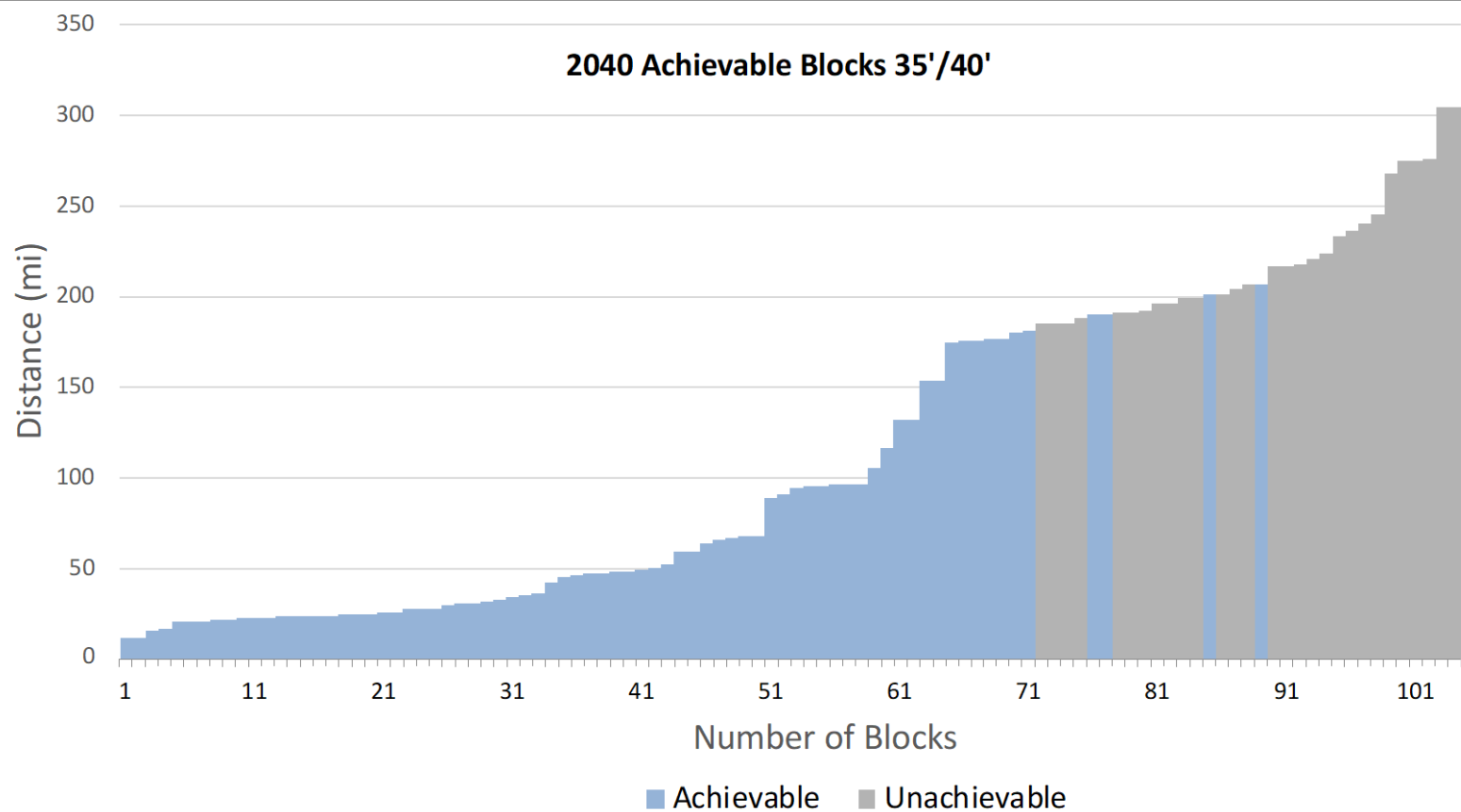
35/40' Average Efficiencies by LAVTA Route Categories

	Nominal Efficiency		Strenuous Efficiency	
	(kWh/mi)	(MPDGe)	(kWh/mi)	(MPDGe)
Flat, Low Speed	2.0	19.0	2.7	14.1
Flat, High Speed	2.2	17.3	2.6	14.6
Hilly, Low Speed	1.9	20.0	2.6	14.6

LAVTA Service Assessment: Block Feasibility



Battery Electric Bus Block Achievability by Bus Length in 2040



ZEB Transition Methodology

- Scenarios
 - 0. Baseline
 - 1. Depot Only Charged BEB Fleet
 - A: Without expansion (requires ICE buses to remain in fleet)
 - B: With expansion (replaces buses that cannot meet block demands at a 2:1 ratio)
 - 2. Depot and On-Route Charged BEB Fleet
 - 3. Depot BEB & Fuel Cell Fleet
 - 4. All FCEB Fleet
- Prepared for today
 - Fleet Assessment
 - Fuel Assessment
- Next steps
 - Maintenance Assessment
 - Facilities Assessment
 - Total Cost of Ownership Assessment

Depot-Only Scenarios

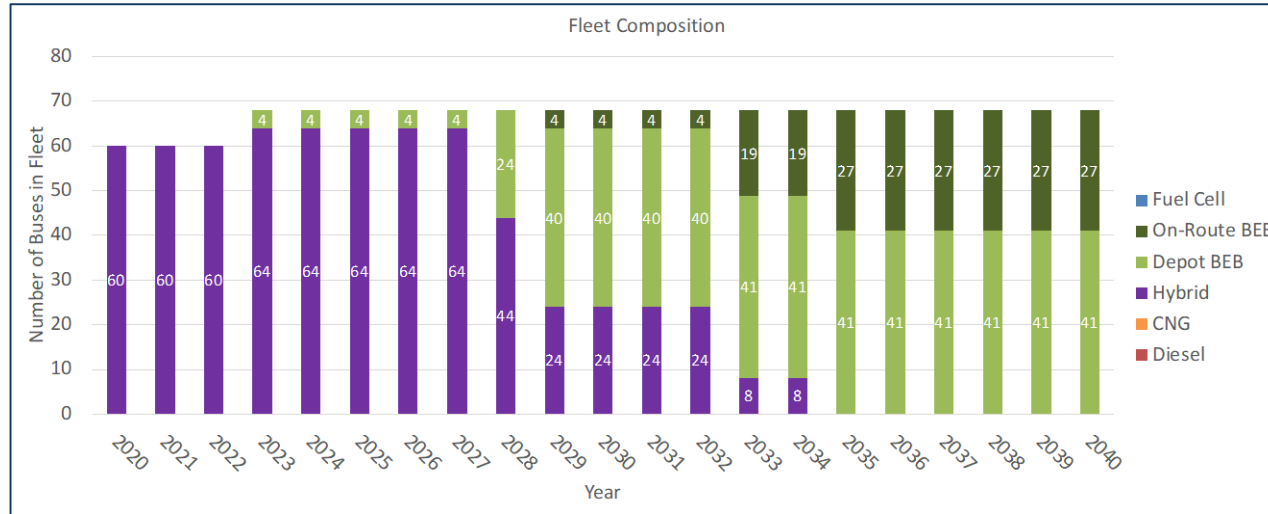


Scenario 1A: Depot-Only Charging

Scenario 1B: Depot-Only Charging – With Expansion



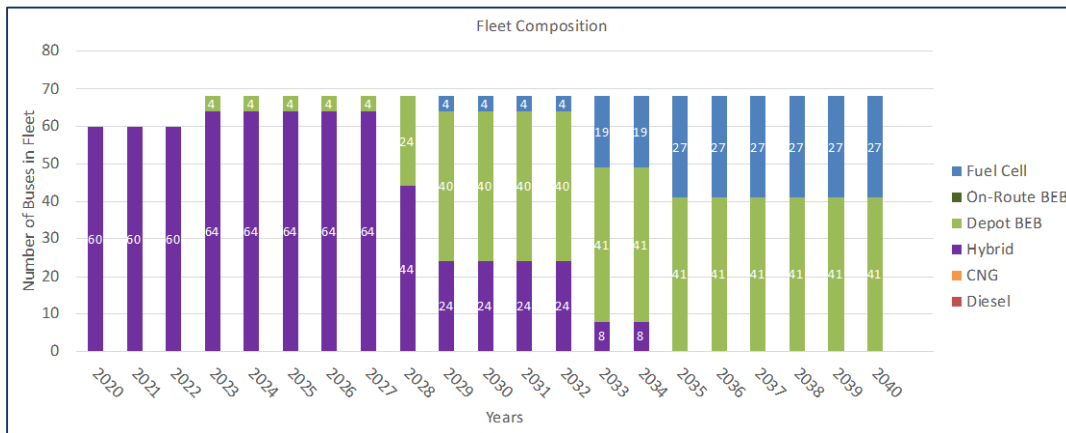
Depot and On-Route Charging Scenario



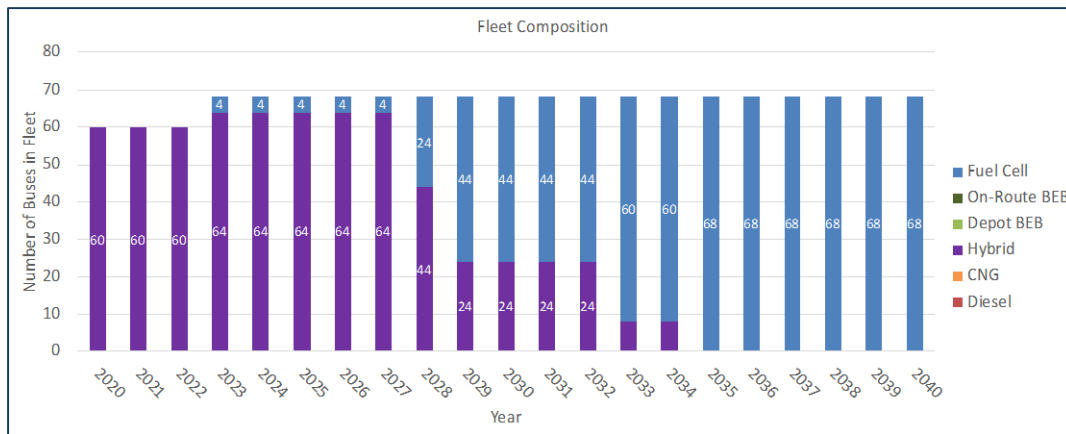
Scenario 2: Depot & On-Route Charging

FCEB Scenarios

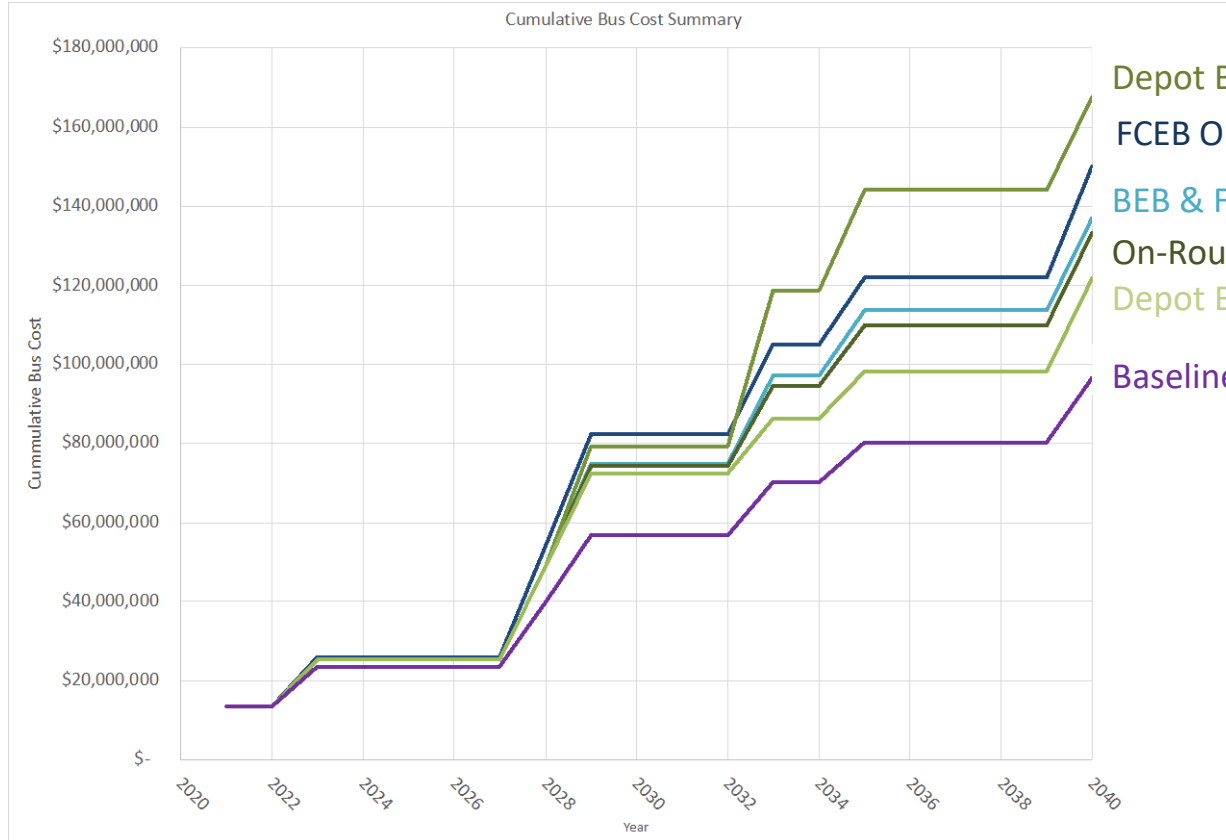
Scenario 3: BEB & FCEB



Scenario 4: FCEB Only

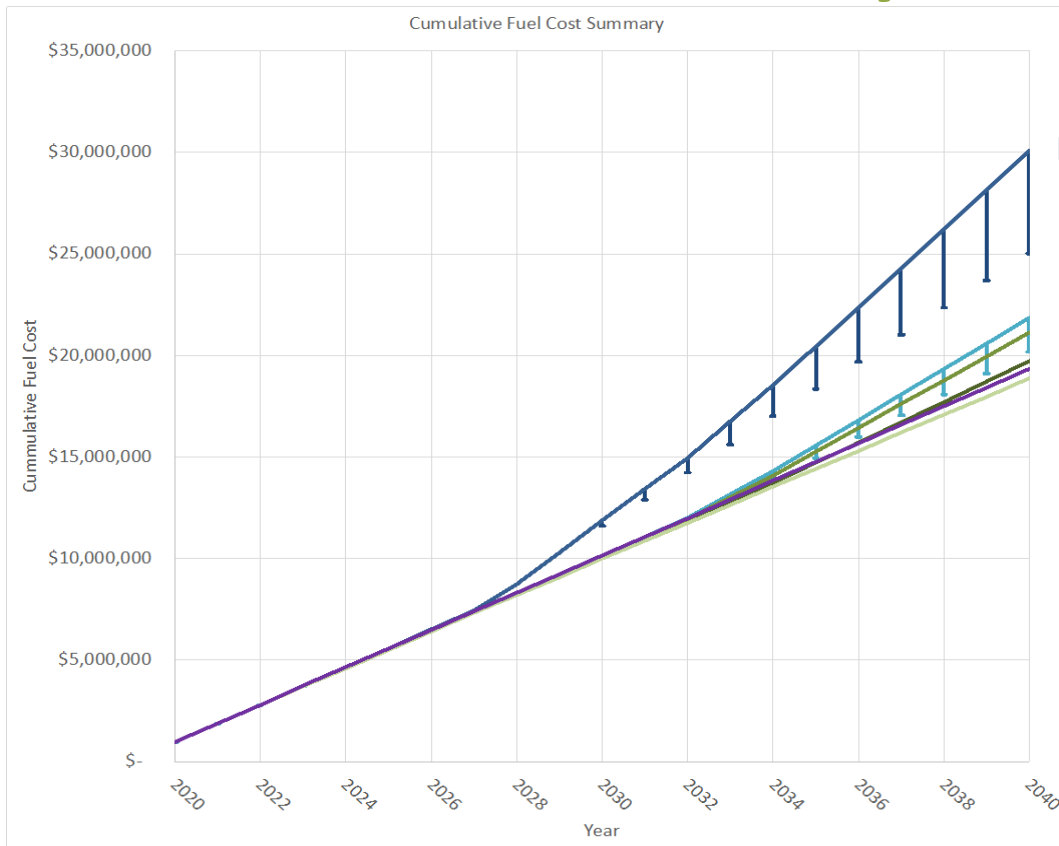


Cumulative Bus Cost Summary:



Note: Bus Costs include all types of buses purchased over the transition period of a given scenario

Cumulative Fuel Cost Summary:



FCEB Only: \$29,171,078*

BEB & FCEB: \$21,832,762*

Depot Only (B): \$21,117,703

On-Route BEB: \$19,689,172

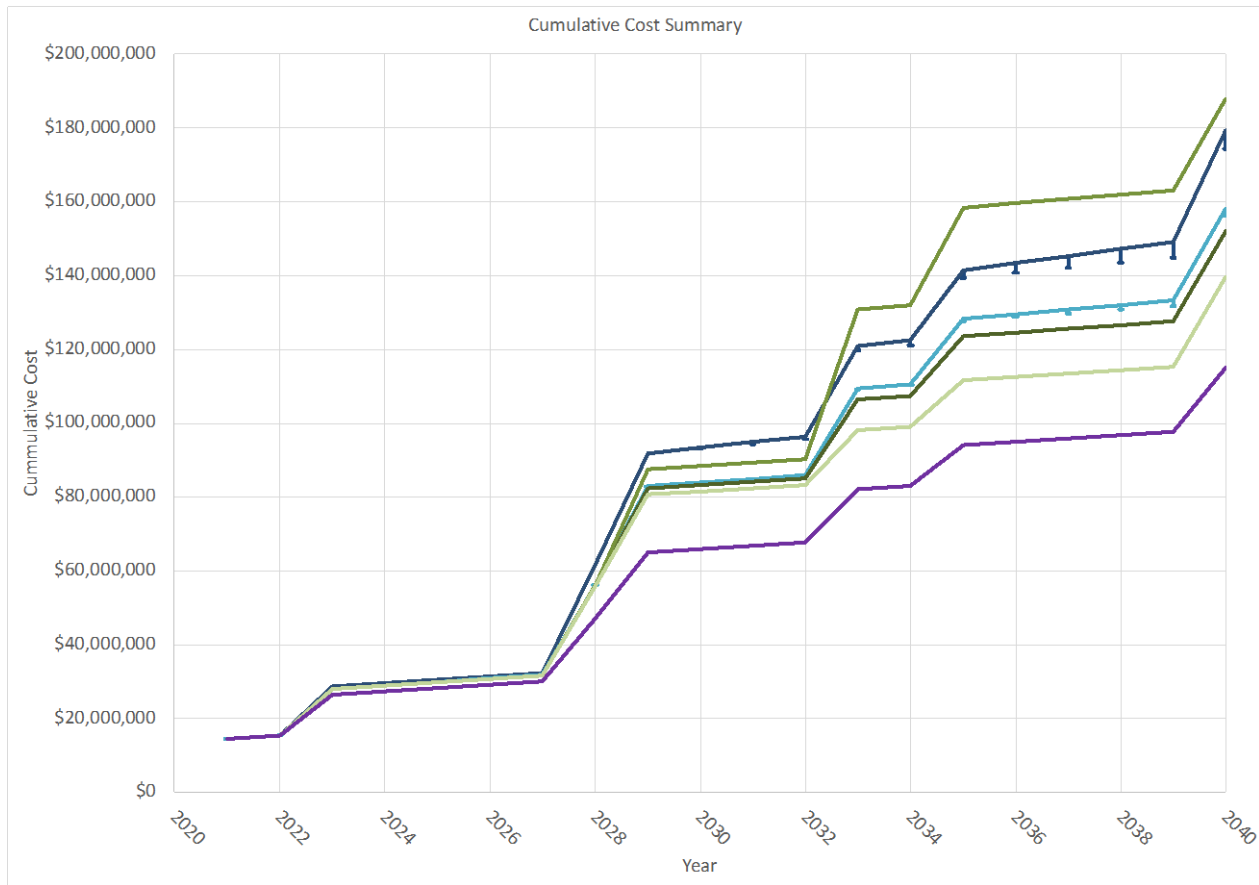
Baseline: \$19,338,900

Depot Only (A): \$18,850,098

Note: Fuel Costs include all types of fuels purchased over the transition period of a given scenario

**Sensitivity analysis conducted for hydrogen fuel pricing. Price range used: \$7.95-\$5.50*

Cumulative Fleet & Fuel Cost Summary



Depot Only (B): \$188,693,879

FCEB Only: \$179,353,561*

BEB & FCEB: \$158,938,021*

On-Route BEB: \$152,959,756

Depot Only (A): \$140,566,025

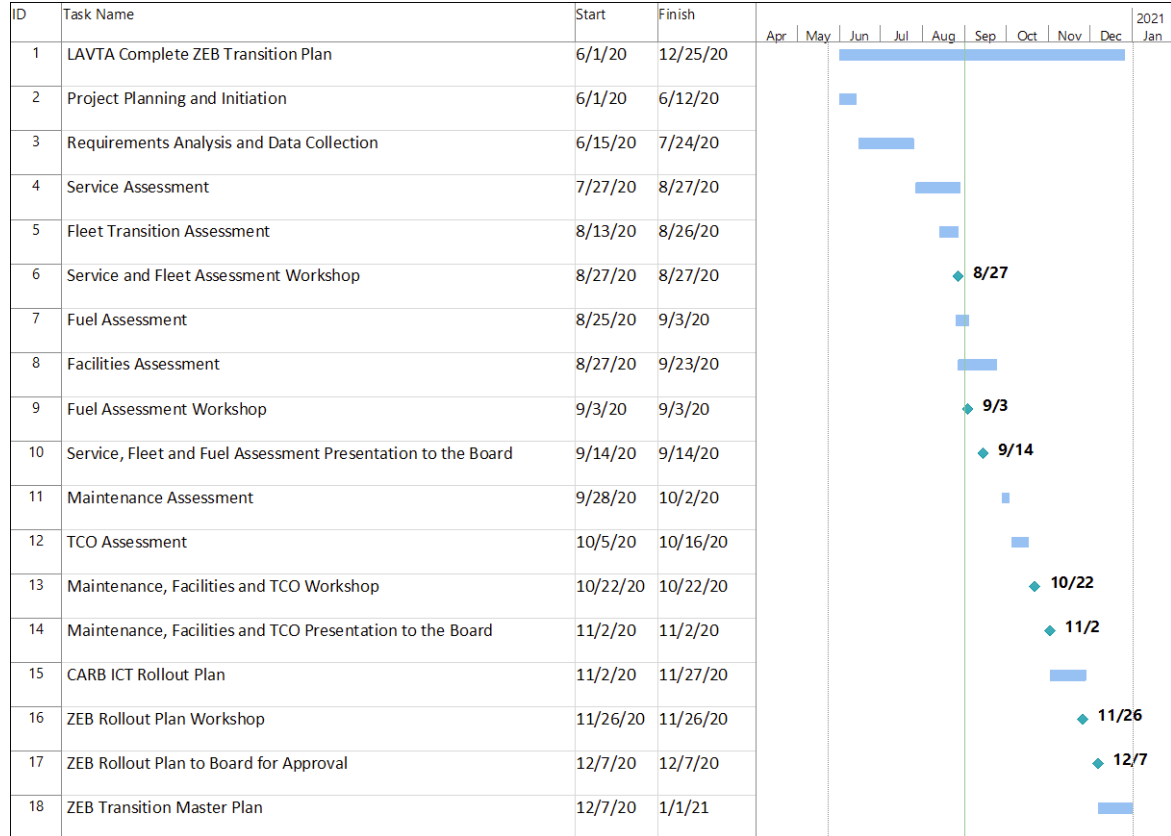
Baseline: \$115,842,366

**Sensitivity analysis
conducted for hydrogen
fuel pricing. Price range
used: \$7.95-\$5.50*

Next Steps

- Evaluate Scenarios with LAVTA Preference/Confirmation
- Maintenance Assessment
- Infrastructure Assessment
- Total Cost of Ownership Assessment
- LAVTA ZEB Transition Master Plan
- ICT Rollout Plan Master document
 - LAVTA point of contact, document workshop with POC

Project Plan & Schedule



Questions?



AGENDA

ITEM 7

STAFF REPORT

SUBJECT: Rutan Maintenance Floor Resurfacing Project

FROM: Toan Tran, Director of Operations and Innovation

DATE: September 14, 2020

Action Requested

Staff requests that the Board of Directors approve Resolution 27-2020, authorizing the award of an Agreement between LAVTA and Servicon Systems, Inc., for the resurfacing of the maintenance shop floor at the Rutan Facility.

Background

In 2014, LAVTA identified a necessary facility refurbishment needed in the maintenance area of the Rutan facility. At that time, an Invitation for Bids (IFB) was issued for the resurfacing of the maintenance area floor. The project was not accomplished at that time because of budget constraints. In the meantime, LAVTA was able to identify and apply for Proposition 1B Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) funds to finance the project in addition to other needed improvements to the Rutan facility. Since then, LAVTA has advertised numerous opportunities to solicit competitive bids to complete the project, which have been unsuccessful for various reasons summarized below:

Solicitation	Date Released	Result
IFB #2014-07	March 2014	Two bids received in excess of available budget
IFB #2015-12	September 2015	Three bids received; low bid non-responsive, others in excess of available budget
IFB #2015-14	November 2015	One bid received; contract awarded January 2016 and rescinded November 2016 for vendor non-performance. Contract awarded November 2016 to Raider Painting following open-market procurement but was never executed for lack of agreement on terms.
IFB #2017-08	February 2017	No bids received
IFB #2017-12	March 2017	No bids received
IFB #2018-06	April 2018	One bid received; non-responsive

In November 2016, the Board of Directors adopted Resolution 35-2016, awarding the contract for the work to Raider Painting via an open-market solicitation, but that contract was never executed due to the inability of Raider Painting to fulfill all of the contract requirements for the

agreed upon price. LAVTA staff then attempted to procure the work via two additional formal solicitations in 2017, IFB #2017-08 and IFB #2017-12, both of which received no bids.

LAVTA's most recent effort to solicit formal bids for this project was IFB #2018-06, which was released on April 12, 2018. A pre-bid meeting was held April 24, 2018, and written questions were due May 1, 2018. Bids were due May 9, 2018, on which date one bid was received from Genard, Inc., dba Lennova totaling \$112,548. However, the submitted bid included a Request for Approved Equal that was not submitted to LAVTA prior to the May 1, 2018, deadline for written questions, including Approved Equal Requests, as required by the solicitation documents. The bid was therefore deemed by LAVTA staff and Legal Counsel as non-responsive to the requirements of the Contract Documents.

LAVTA's Procurement Policy (Resolution 19-2006) states that the Board of Directors may waive the requirements for formal competitive bidding when permissible under applicable law and when a determination is made that the best interests of LAVTA will be served. The policy provides for cases when, if no bids are received in connection with a procurement requiring formal competitive bidding, LAVTA may proceed with an open market purchase in certain circumstances if it is determined that the best interests of LAVTA will be served by such an approach.

At the June 2018 meeting, the Board of Directors adopted Resolution 17-2018, directing staff to initiate an open market procurement for the project in accordance with LAVTA's Procurement Policy.

Discussion

On July 9, 2020, LAVTA released an Invitation for Bids (IFB) for the Rutan Maintenance Floor Resurfacing Project, for qualified contractors to bid on the project plans and specifications. In order to ensure the process is equitable, each contractor is afforded 30 days from the receipt of the IFB package to submit a bid/quote.

Leveraging information from previous solicitations and conducting additional market research, staff identified and contacted eight qualified contractors throughout California. They include:

Company Name	Location
Lennova	Santa Ana
DesCor Builders	Rancho Cordova
Epoxy Plus/Service Systems, Inc.	Danville/Culver City
West Coast Industrial Flooring, Inc.	Rancho Cordova
Roebbelen	El Dorado Hills
Southland Construction	Pleasanton
XL Construction	Milpitas
Brown Construction	Sacramento

Two bids were received by the deadline established in the IFB. The responding firms were:

Company Name	Location	Grand Total Amount
Lennova	Santa Ana	\$195,688
Servicon Systems, Inc.	Culver City	\$97,000

Servicon Systems, Inc. submitted the lowest bid, and was found to be responsive and responsible by staff. This project is due to be completed within 130 calendar days from LAVTA's issuance of the Notice to Proceed (NTP). Please note, Epoxy Plus (Epoxy) and Servicon Systems, Inc. (Servicon) belong to the same construction group where Epoxy is responsible for the marketing function while Servicon is responsible for the installations.

Fiscal Impact

A cost analysis was conducted by staff and staff has determined that the lowest responsive bid is both reasonable and fair. The project budget is \$106,700 and consists of the contract award of \$97,000 and a 10 percent contingency of \$9,700. Funding for this project is included in LAVTA's FY 2020-21 approved budget.

Next Steps

Upon execution of the agreement with Servicon Systems, Inc., LAVTA will issue the NTP.

Recommendation

Staff recommends the Board of Directors approve Resolution 27-2020: (1) awarding a contract to Servicon Systems, Inc., the lowest responsive and responsible bidder for the Rutan Maintenance Floor Resurfacing Project #2020-03, for a total contract award of \$97,000; (2) authorizing the Executive Director to sign the contract and issue an NTP to Servicon Systems, Inc.; and (3) authorizing a 10 percent contingency of \$9,700 to be used at the discretion of the Executive Director.

Attachments

1. Resolution 27-2020

Approved: _____

RESOLUTION NO. 27-2020

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
AWARDING THE CONTRACT FOR THE RUTAN MAINTENANCE FLOOR
RESURFACING PROJECT TO SERVICON SYSTEMS, INC.**

WHEREAS, the Livermore Amador Valley Transit Authority (LAVTA) requires the services of a third-party contractor to perform services necessary to carry out the Rutan Maintenance Floor Resurfacing Project as described in LAVTA Invitation for Bids (IFB) #2020-03; and

WHEREAS, staff released IFB #2020-03 to solicit bids for the project; and

WHEREAS, two bids were received, and Servicon Systems, Inc., was determined to be the lowest responsive and responsible bidder based on their submitted bid in the amount of \$97,000.00; and

WHEREAS, staff recommends that the Board of Directors award the contract for the performance of services necessary to carry out the Rutan Maintenance Floor Resurfacing Project to Servicon Systems, Inc., in the not-to-exceed amount of \$97,000;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby awards the contract for the performance of the Rutan Maintenance Floor Resurfacing Project to Servicon Systems, Inc., in the not-to-exceed amount of \$97,000; and

BE IT FURTHER RESOLVED that the Executive Director is authorized to execute a contract with Servicon Systems, Inc, in a form approved by LAVTA's Legal Counsel; and

BE IT FURTHER RESOLVED that the Board of Directors authorizes the Executive Director to expend a 10% contingency amount not to exceed \$9,700.

PASSED AND ADOPTED this 14th day of September 2020.

Bob Woerner, Chair

ATTEST:

Michael Tree, Executive Director

APPROVED AS TO FORM:

Michael Conneran, Legal Counsel

AGENDA

ITEM 8

STAFF REPORT

SUBJECT: Bus Stop/Station Cleaning Services Contract

FROM: Michael Tree, Executive Director

DATE: September 14, 2020

Action Requested

Staff requests that the Board of Directors approve Resolution 28-2020, authorizing the award of an Agreement between LAVTA and Aim to Please Janitorial Services, Inc. for cleaning services for LAVTA's bus stops and stations.

Background

LAVTA advertised for proposals for bus stop/station cleaning services on July 15, 2020 with proposals due on August 5, 2020. LAVTA asked interested vendors to submit proposals for a three-year contract with two additional one-year terms. The vendors will be responsible for cleaning approximately 286 bus stops and the Livermore Transit Center. These bus stops are separated into four tiers to define the frequency of cleaning required.

With the hope and anticipation that things will return to "normal" at some point, proposers were asked to submit pricings for both Special Conditions and Normal Conditions. Under Special Conditions, more frequent cleaning is performed, as is currently the case in response to the COVID-19 pandemic.

Special Conditions

Tier #	Frequency of Service
1	Daily on Weekdays
2	Twice per Week
3	Biweekly Cleaning
4	Monthly

Normal Conditions

Tier #	Frequency of Service
1	Three times per Week
2	Once per Week
3	Biweekly Cleaning
4	Monthly

LAVTA received two proposals from the following firms:

- Aim to Please Janitorial Services, Inc. (ATP)
- Gridiron Services, Inc. (GSI)

Discussion

In order to select a firm to provide cleaning services, an evaluation committee was formed to review and rate the proposals. The committee consisted of two LAVTA staff members and a staff member from the City of Dublin.

Proposals were rated on three categories and assigned points (out of 100 total) as noted below.

- Proposer's qualifications and experience – 30 points
- Approach to Scope of Work – 20 points
- Price – 50 points

In reviewing the two proposals, all three reviewers came to the same conclusion that ATP would provide the higher level of service to LAVTA bus stops and stations. ATP received an average of 91 points while GSI received an average of 68 points. ATP's proposal was thorough and professional and met all the requirements of the RFP. The proposal was also reviewed by Legal Counsel to ensure that it was responsive and responsible with respect to the requirements of the RFP.

Fiscal Impact

Based on the proposed pricing from ATP (table below), the annual cost for Year 1 based on Special Conditions is \$126,000 and based on Normal Conditions is \$72,000. Funding for Year 1 of this contract is included in LAVTA's FY 20-21 approved budget.

Year	Monthly Cost	
	Special Conditions	Normal Conditions
Year 1	\$ 10,500	\$ 6,000
Year 2	\$ 10,500	\$ 6,000
Year 3	\$ 10,700	\$ 6,000
Year 4 - Option	\$ 11,235	\$ 6,800
Year 5 - Option	\$ 11,797	\$ 7,400

Next Steps

Since ATP is LAVTA's current provider, once this contract is awarded, LAVTA expects ATP to continue providing excellent service over the life of this contract.

Recommendation

Staff recommends the Board of Directors approve Resolution 28-2020 to: (1) authorize the Executive Director to execute a contract with Aim to Please Janitorial Services, Inc., in the not-to-exceed amount of \$380,400 for the base term (Year 1 to Year 3); and (2) authorize the Executive Director to execute two one-year option terms in the not-to-exceed amount of \$276,384 if it is determined that the contractor will provide better value than going out to bid again during those option years.

Attachments

1. Resolution 28-2020

Submitted: _____

RESOLUTION NO. 28-2020

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
AWARDING THE CONTRACT FOR BUS STOP AND STATION CLEANING
SERVICES**

WHEREAS, the Livermore Amador Valley Transit Authority (LAVTA) requires the services of a third-party contractor to perform routine bus stop cleaning services on all bus stops in LAVTA's service area; and

WHEREAS, the agency's issued a Request for Proposals 2020-01; and

WHEREAS, Aim to Please Janitorial Services, Inc. responded to LAVTA's Request for Proposals and submitted a proposal which was selected as the most responsive and responsible proposal; and

WHEREAS, staff recommends that the Board of Directors award the contract for bus stop and station cleaning services to Aim to Please Janitorial Services, Inc., in the not-to-exceed amount of \$656,784 for a three-year contract with two one-year option terms;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors authorizes the Executive Director to execute a contract with Aim to Please Janitorial Services, Inc., in the not-to-exceed amount of \$380,400 for the base term (Year 1 to Year 3); and

BE IT FURTHER RESOLVED that the Board of Directors authorizes the Executive Director to execute two one-year option terms in the not-to-exceed amount of \$276,384 if it is determined that the contractor will provide better value than going out to bid again during those option years.

PASSED AND ADOPTED this 14th day of September 2020.

Bob Woerner, Chair

ATTEST:

Michael Tree, Executive Director

APPROVED AS TO FORM:

Michael Conneran, Legal Counsel

AGENDA

ITEM 9

STAFF REPORT

SUBJECT: Clipper Memorandum of Understanding Amendment No. 2

FROM: Michael Tree, Executive Director

DATE: September 14, 2020

Action Requested

Staff request that the Board of Directors adopt Resolution 29-2020 and authorize the Executive Director to execute Amendment No. 2 to the Amended and Restated Clipper Memorandum of Understanding.

Background

The Amended and Restated Clipper Memorandum of Understanding (MOU) was entered into on February 19, 2016 by and among the Metropolitan Transportation Commission (MTC) and the transit operators participating in the Clipper program, including Livermore Amador Valley Transit Authority (LAVTA). In addition to defining roles and responsibilities related to the Clipper program, the MOU, which was originally approved by May 2014, defines the operating cost and revenue allocation formulas among the operators and MTC.

MOU Amendment

The Next-Generation Clipper system is currently in development, and the amendment addresses the allocation of costs related to the initial “accelerated” phase of the new system, which is being deployed over the next couple years. This includes a mobile app scheduled to be released at the end of this year, as well as new onboard equipment scheduled to be installed starting late next year. The amendment also addresses costs related to the extension of the current system contract.. The proposed cost allocation formulas largely mimic the existing formulas that are in place, which aim to align actual cost drivers, such as usage of the system, with allocation amounts. The amendment and cost sharing agreements were approved by the Clipper Executive Board at its June meeting and is now being circulated to the parties for approval. The amendment has also been reviewed by LAVTA’s legal counsel. All transit operators are required to approve this MOU in order to continue participation in the Clipper program. Per MTC Resolution No. 3866, “MTC is required to evaluate an operator’s compliance with coordination improvements prior to an operator receiving allocations for State Transit Assistance (STA) funds.” Failure to approve the MOU amendment would risk LAVTA’s eligibility for STA funds.

Financial Implications

The amendment will result in increased costs to all participating agencies due to the additional operating costs associated with the accelerated deployment phase. Actual amounts

will depend on usage, but staff has estimated that LAVTA's share will be an additional \$15,000 per year. This increase in Clipper fees has been included in the FY 2021 budget.

Recommendation

Staff recommends that the Board of Directors adopt Resolution 29-2020 and authorize the Executive Director to execute Amendment No. 2 to the Amended and Restated Clipper Memorandum of Understanding.

Attachments:

1. Clipper® Memorandum of Understanding and Cost Sharing Agreements
2. Amendment No. 2 to Amended and Restated Clipper® Memorandum of Understanding
3. Resolution 29-2020

Submitted: _____

Clipper® Executive Board

April 13, 2020

Agenda Item 4a

Clipper® Memorandum of Understanding (MOU) and Cost Sharing Agreements

Subject: Update on the Clipper MOU Cost Sharing agreements between MTC and participating Clipper agencies.

Background: MTC and transit operator staff established a working group consisting of AC Transit, BART, Caltrain/SamTrans, County Connection, MTC, SFMTA, SMART, and VTA to start devising a new cost allocation formula in preparation for an amendment to the current MOU, which does not address how costs are shared regionally in several upcoming scenarios. The working group met several times and multiple scenarios were discussed, including:

1. MTC and transit operator cost sharing agreements under a potential Time and Materials billing structure that may be implemented as early as Year 3 of the current Clipper Contract Operations and Maintenance (O&M) extension;
2. MTC and transit operator cost sharing agreements under fixed monthly Accelerated Deployment O&M triggered by:
 - a. MTC's Notice to Proceed to Cubic on deployment of the next-generation Clipper mobile app;
 - b. MTC's Notice to Proceed to Cubic on installation of the next-generation Clipper equipment in accelerated deployment;
3. MTC and transit operator cost sharing agreements for estimated pass-through fees associated with conversion of physical Clipper cards to virtual mobile cards; and
4. MTC and transit operator cost sharing agreements for ongoing estimated pass-through fees associated with virtual mobile cards.

MTC modeled estimated financial impacts by transit operator and transit operator group, shown in Attachment A to this memo. The working group mutually agreed to several recommendations to be incorporated into an amendment to the MOU listed below:

1. Under the current Clipper Contract O&M extension, if invoices continue to be based on the current contract's line item pricing invoice structure, cost sharing agreements would continue based on today's current practice;
2. Under the current Clipper Contract O&M extension, if invoices are based on a time and materials structure, MTC would continue to allocate pass-through fees to operators based on today's current practice, while non-pass through fees would be split evenly between MTC and the transit operators (50% MTC, 50% transit operators).
 - a. Each transit operator's share would then be further allocated based on equal split of each transit operator's Percentage of Cards Used (50%) and percentage of Fee Generating Transit Transactions (50%) during the specified billing period.
3. Under the next-generation Clipper Contract, fixed monthly O&M payments triggered by the next-generation Clipper mobile app in Accelerated Deployment would be split evenly between MTC and the transit operators (50% MTC, 50% transit operators).
 - a. Each transit operator's share would then be further allocated based on equal split of each transit operator's Percentage of Cards Used (50%) and percentage of Fee Generating Transit Transactions (50%) during the specified billing period.

4. Under the next-generation Clipper Contract, fixed monthly O&M payments triggered by the installation of next-generation Clipper devices in Accelerated Deployment would be split evenly between MTC and the transit operators (50% MTC, 50% transit operators).
 - a. Each transit operator's share would then be further allocated based on equal split of each transit operator's Percentage of Cards Used (50%) and percentage of Fee Generating Transit Transactions minus BART transactions (50%).
5. Under the next-generation Clipper Contract, MTC proposes to cover 100% of pass-through fees associated with conversion of physical Clipper cards to virtual mobile cards.
6. Under the next-generation Clipper Contract, ongoing pass-through fees associated with virtual mobile cards are proposed to be split evenly between MTC and the transit operators (50% MTC, 50% transit operators).
 - a. Each transit operator's share would then be further allocated based on each transit operator's respective Percentage of Cards Used (100%)

MTC and transit operator staff plan to incorporate these agreements into a draft amendment to the MOU for further staff review and to be shared with the Board for approval in May 2020, so that the amendment to the MOU can be fully executed by September 30, 2020 prior to payments and invoicing of Accelerated Deployment O&M. Amendments to the MOU require signatures from each Clipper agency General Manager and Counsel.

The draft amendment to the MOU will likely incorporate other modifications, such as:

- General clean-up and clarifications;
- Additional language around Personally Identifiable Information (PII);
- Inclusion of references to the additional contracts needed to support the Next-Generation Clipper System; and
- Additional references to and clarification about the "Affiliate Participant" agreement for transit operators based outside the Bay Area or for entities that aren't transit operators.

As a reminder, discussions on cost sharing principles will continue among MTC and transit operator staff regarding next-generation Account-Based O&M, and O&M associated with other next-generation Clipper contracts (Customer Service Center, Payment Gateway, and Fare Media). Agreements on the cost sharing allocations for these items will need to be incorporated into a future amendment to the MOU prior to the next-generation Account-Based Revenue Ready milestone currently expected in November 2022.

Attachments:

Attachment A: Estimated Monthly O/M Impacts
Attachment B: Clipper MOU and Cost Sharing Update


Carol Kuester

Estimated Monthly O/M Impacts

Operator / Operator Group	Estimated Monthly Impact
MTC	\$190,000
AC Transit	\$21,000
BART	\$60,000
Caltrain	\$8,000
101 Corridor Operator Group (Santa Rosa Citybus, Petaluma Transit)	\$150
East Bay Operator Group (County Connection, LAVTA, Tri Delta Transit, WestCAT)	\$3,000
Golden Gate Ferry	\$3,000
Golden Gate Transit	\$3,000
Marin Transit	\$250
Napa / Solano Operator Group (FAST, Napa VINE, Soltrans, Vacaville CityCoach)	\$750
SamTrans	\$4,500
SFMTA	\$75,000
SMART	\$750
Sonoma County Transit	\$100
Union City Transit	\$200
VTA	\$11,000
WETA	\$3,000



Clipper MOU and Cost Sharing Update

Clipper Executive Board

April 13, 2020

Regional Working Group Established

- AC Transit, BART, Caltrain/SamTrans, County Connection, MTC, SFMTA, SMART, VTA
- Focus on fairness and easily understandable metrics
- Several upcoming scenarios considered
 1. Current Clipper O&M Extension – Status Quo
 2. Current Clipper O&M Extension – Time & Materials
 3. Next-Gen Clipper O&M
 - a) Triggered by Mobile App Deployment (40%)
 - b) Triggered by Equipment Installation (60%)
 4. Mobile Pass-Through Fees – conversion from plastic to virtual
 5. Mobile Pass-Through Fees – ongoing monthly fees
- Next-Gen Account-Based O&M deferred along with CSC, Payment Gateway, and Fare Media costs

Current Clipper O&M

- Status Quo (Line Item)
 - Year 1-2
 - Optional Years 3 – 5
 - Current cost sharing agreements continue
- Time & Materials
 - Optional Years 3 – 5
 - Pass-through fees allocated based on current practice
 - Non pass-through fees split evenly between MTC (50%) and transit operators (50%)
 - Transit operators non pass-through fees split evenly as measured through Percentage of Cards Used (50%) and Fee Generating Transit Transactions (50%)



Next-Gen Clipper System O&M

- Fixed Monthly Mobile-triggered O&M (40%)
 - Non pass-through fees split evenly between MTC (50%) and transit operators (50%)
 - Transit operators non pass-through fees split evenly as measured through Percentage of Cards Used (50%) and Fee Generating Transit Transactions (50%)
- Fixed Monthly Equipment-triggered O&M (60%)
 - Non pass-through fees split evenly between MTC and transit operators (50%/50%)
 - Transit operators non pass-through fees split evenly as measured through Percentage of Cards Used (50%) and Fee Generating Transit Transactions minus BART Transactions (50%)

Mobile Pass-through Fees

- Conversion of physical Clipper cards to virtual Clipper cards
 - Fees covered entirely by MTC (100%)
- Ongoing Monthly virtual card fees
 - Non pass-through fees split evenly between MTC and transit operators (50%/50%)
 - Transit operators non pass-through fees split as measured through Percentage of Cards Used (100%)

Next Steps

- Draft MOU Amendment (Am. 2) for Approval
 - May 2020 Clipper Executive Board
- Am. 2 to contain add'l language on:
 - General clarifications, PII language, inclusion of Next-Gen contracts, affiliate participant language
- MOU Amendment out for signature
 - Each Clipper agency General Manager and General Counsel
- MOU Amendment executed by September 30, 2020
- Next MOU Amendment needed by 2022
 - System Integrator Account-Based O&M costs
 - Customer Service Center (CSC), Payment Gateway, Fare Media cost sharing



AMENDMENT NO. 2 to**AMENDED AND RESTATED CLIPPER® MEMORANDUM OF UNDERSTANDING**

This is Amendment No. 2, effective as of _____, 2020 ("Amendment No. 2 Effective Date") to the Amended and Restated Clipper Memorandum of Understanding (the "MOU") dated February 19, 2016, as amended on April 17, 2017, by and among the Metropolitan Transportation Commission ("MTC") and the following transit operators participating in the Clipper program (referred to herein individually as an "Operator" or collectively as the "Operators"):

Alameda-Contra Costa Transit District ("AC Transit"); Golden Gate Bridge Highway and Transportation District ("GGBHTD"); the San Francisco Bay Area Rapid Transit District ("BART"); the City and County of San Francisco, acting by and through its Municipal Transportation Agency ("SFMTA"); the San Mateo County Transit District ("SamTrans"); the Santa Clara Valley Transportation Authority ("VTA"); the Peninsula Corridor Joint Powers Board ("Caltrain"); Central Contra Costa Transit Authority; City of Fairfield, as the operator of Fairfield and Suisun Transit; City of Petaluma; Eastern Contra Costa Transit Authority; Livermore/Amador Valley Transit Authority; Marin County Transit District; Napa Valley Transportation Authority; Solano County Transit; Sonoma County Transit; Sonoma-Marín Area Rail Transit; Vacaville City Coach; Western Contra Costa Transit Authority; San Francisco Bay Area Water Emergency Transportation Authority; City of Santa Rosa; and City of Union City; and any other transit operators that implement Clipper and execute a Supplemental Agreement to the MOU.

MTC and the Operators are referred to herein collectively as the "Parties" or individually as a "Party".

Recitals

1. *On September 26, 2018, MTC, as Contracting Agency under this MOU, entered into a contract (the "Next-Generation Clipper Contract") with Cubic Transportation Systems, Inc. (the "Clipper Contractor"), to act as system integrator for the next-generation Clipper fare payment system (the "Next-Generation Clipper System"), including system design, development and testing, installation and transition, operations and maintenance, and end-of-term transition.*
2. *In order to ensure a smooth transition from the current Clipper fare payment system to the Next-Generation Clipper system, MTC extended its contract with the Clipper Contractor – to implement, operate and maintain the Clipper fare payment system through November 2, 2019 (the "Clipper Contract") – for a period of up to five years ("Clipper Contract O&M Extension Period"), through November 2, 2024.*
3. *During the four years since the Parties entered into the MOU, the use of Clipper has expanded beyond public transit and outside the nine counties represented by the Operators.*

4. *The Parties now wish to amend the MOU to address changes to the Clipper program, including the expanded use of Clipper and the implementation, operation and maintenance of the Next-Generation Clipper fare payment System. Such changes affect cost allocation agreements among MTC and the Operators to pay for the Accelerated Deployment operation and maintenance costs associated with the implementation of a Clipper mobile app, and procurement and installation of next-generation devices during the Clipper Contract O&M Extension Period.*
5. *The purpose of the amendment to Appendix B-3 of the MOU is to identify and define the cost allocation agreements among MTC and the Operators during the Clipper Contract O&M Extension Period. The Clipper Contract O&M Extension Period includes two payment mechanisms: a line item based price structure as described in the Clipper Contract and a time and materials reimbursement. Under the terms of the Clipper Contract O&M Extension, the line item price structure will apply through at least November 2, 2021. Thereafter, payment may continue in accordance with the Clipper Contract line item price structure, or, if mutually agreed to by MTC and the Clipper Contractor, and with one year's advance notice, transition to time and materials payment. Sections 1 and 2 of Appendix B-3 establish the cost allocation agreements among the Parties through at least November 2, 2021, and apply also to any subsequent Clipper Contract O&M Extension Period years paid for according to the line item price structure in the Clipper Contract. Section 3 of Appendix B-3 allocates costs among the Parties during any time and materials payment years in the Clipper Contract O&M Extension Period. Section 4 of Appendix B-3 allocates revenue from the Clipper Contract, regardless of the form of payment to the Clipper Contractor.*
6. *For purposes of this Amendment No. 2, references to the "Clipper program" or "Clipper" refer collectively to the systems implemented under the Clipper Contract, the Next- Generation Clipper Contract, and other contracts to be entered into to implement and operate the current and Next- Generation Clipper System.*

The MOU is amended as follows:

1. Article I, Operator Responsibilities, is deleted in its entirety and replaced by a new Article I, Operator Responsibilities, to read as follows:

ARTICLE I, Operator Responsibilities

Each Operator agrees to:

- A. Implement and operate the Clipper program in accordance with the Clipper Operating Rules, as adopted and amended from time to time, consistent with the consultation and approval process set forth in Appendix A, Process for Amending Clipper Operating Rules, attached hereto and incorporated herein by this reference. The Clipper Operating Rules establish operating parameters and procedures for the consistent and efficient operation of Clipper throughout the region. The current version of the Clipper Operating Rules is available on MTC's website at <http://clipper.mtc.ca.gov>

- B. Pay its share of Clipper costs, including costs of the salary of additional Clipper staff necessary to support the Executive Board, according to Appendix B, Clipper Cost and Revenue Allocation, *as amended*, attached hereto and incorporated herein by this reference. Changes to Appendix B require an amendment to the MOU in accordance with Article XI.A.
 - C. Make its facilities and staff available for implementation and operation of Clipper. Any Operator and the Contracting Agency may agree to an Operator-specific implementation plan, setting forth specific requirements regarding implementation and operation of Clipper for such Operator.
 - D. Make determinations regarding the placement of Clipper equipment on the Operator's facilities and equipment; perform necessary site preparation; attend Clipper Contractor training on the use of the Clipper equipment; and provide training to employees using the equipment.
 - E. ~~Beginning two years after the effective date of this Agreement, and every two years thereafter, p~~Participate in a ~~regular~~ *as-needed* reviews of the cost and revenue allocation formulas in Appendix B, to support fairness among Operators and to accommodate changes in shared operation costs.
2. Article II, MTC Responsibilities, is amended to add subsection G, as follows:
- G. *Enter into Affiliate Participant agreements in accordance with Article VI.B.*
3. Article IV, Clipper Executive Board, is deleted in its entirety and replaced by a new Article IV, Clipper Executive Board, to read as follows:

ARTICLE IV, Clipper Executive Board

- A. Role; Composition. The Parties agree that responsibility for the *policy oversight and* management of the ~~current~~ Clipper program ~~as well as the strategic planning effort to procure and implement a future system on or before the termination of the current Clipper Contract,~~ shall reside with a Clipper Executive Board ("Executive Board"). The Executive Board's responsibilities shall be executed in a manner consistent with the Operator, MTC and Contracting Agency responsibilities set forth in Articles I, II and III, respectively. The Executive Board shall be comprised of nine members: one representative each from SFMTA, BART, Caltrain/SamTrans, AC Transit, VTA, GGBHTD and MTC, and two representatives who are selected to represent all other Operators (the "Small Operators") in the sole discretion of the Small Operators. Each representative shall be at the General Manager or Senior Management level.
- B. Principles. The Executive Board shall adhere to the following principles:
- 1. The Clipper program shall continue as the primary electronic fare collection system for the Operators.

2. Each member of the Executive Board commits to actively advance the continued successful operation, maintenance and growth of the Clipper program on a cost effective, operationally efficient, and coordinated basis.
3. Promote efforts to reduce the overall cost of the Clipper program, including operating costs, capital costs and consultant expense.
4. Promote regional efforts to simplify fare structures while protecting revenue levels.

C. Duties. The Executive Board shall undertake the following duties:

1. Meet in accordance with a regular meeting schedule established by the Executive Board, not less than quarterly.
2. Establish goals for the Clipper program, including targets to increase market penetration and cost containment initiatives. The Program Goals and Performance Measures are attached as Appendix C, and may be amended by unanimous vote of the Executive Board from time to time.
3. Propose for review by MTC, Operators and other funding sources (collectively, the "Funding Agencies") a biennial capital and operating budget for the Clipper program. Revise and adopt the proposed budget in accordance with the Clipper budgets adopted and/or allocations made by each of the Funding Agencies. The biennial budget will outline staffing requirements and resources needed to accomplish the work plan. The budget will define required funding, identify funding sources, and specify the amount of individual agency contributions.
4. Adopt a detailed biennial work plan to implement the established goals and budget.
5. Designate the Contracting Agency, as further described in and subject to Article IV.D, and provide policy oversight, advice, and direction to the Contracting Agency.
6. Evaluate the performance of the Clipper Executive Director on at least an annual basis. The Board will develop goals and objectives jointly with the Clipper Executive Director, which will form the basis for the annual evaluation.
7. Review and authorize Significant Business Matters as described in Article IV.E.
8. Establish such procedures as shall be necessary or desirable to facilitate compliance by the Executive Board with the Ralph M. Brown Act (Government Code Section 54950 *et seq.*) (the "Brown Act") and other applicable laws.

- D. Designation of a Contracting Agency. The Executive Board shall designate one of the Parties to serve as the "Contracting Agency" with the responsibilities defined in Article III. MTC shall serve as the initial Contracting Agency. The Executive Board shall review the designation of the Contracting Agency not more often than once every three (3) years and may designate any of the Parties as a new Contracting Agency no later than one year prior to the proposed assignment date, which designation may be subject to the approval of the governing board of the proposed new Contracting Agency. In the event of a new designation, the then-current Contracting Agency shall seek approval from its governing board to assign all outstanding contracts, funding agreements, licenses, and accounts to the newly designated Contracting Agency and, if it receives approval from its governing board for such assignment, take such other actions as may be necessary or convenient to effect the transition of the Contracting Agency role. In the event of a change from the role of MTC as the Contracting Agency, the Executive Board will work with MTC and the successor Contracting Agency to protect or minimize loss or degradation of jobs for Clipper support staff at MTC.
- E. Significant Business Matters. The Executive Board shall decide all Significant Business Matters by a majority vote. "Significant Business Matter" shall mean any matter that can reasonably be expected to have a substantial financial impact (defined as an impact of \$250,000 or more) or a substantial operating impact (defined as causing operations to fall below then-current annual operational goals) on Clipper or any of the Parties. Significant Business Matters, include, but are not limited to the following:
1. Approval of Clipper *Program Contracts and* Change Orders that exceed the maximum authority levels established by the Contracting Agency's procurement rules for its chief executive officer, or \$250,000, whichever is less, or that are not funded in the biennial budget. Contracting Agency governing board approval may also be required.
 2. Amendments to the Clipper Operating Rules, pursuant to Appendix A. .
 3. Acceptance of new Parties to the Clipper program. The Executive Board delegates to MTC the authority to sign supplemental agreements with new Parties accepted into the program, as provided in Article VI.
 4. *Acceptance of Clipper Affiliate Participants, as described in Article VI.B,* and implementation of new business ventures or opportunities for the Clipper program.
 5. ~~Contract awards for contract amounts that exceed the maximum authority levels established by the then-current Contracting Agency's procurement rules for its chief executive officer, or \$250,000, whichever is less. Contracting Agency governing board approval may also be required.~~
 5. Assignment of the *Next-Generation* Clipper Contracts. Contracting Agency approval shall also be required.

6. Approval of expenses (administrative, operating and legal) incurred by the Contracting Agency if in excess of or not contemplated by the current approved budget.
7. ~~Approval of the Clipper@ 2.0 rollout strategy.~~
7. Decision whether any other matter, not expressly included or excluded as a Significant Business Matter in this list, is a Significant Business Matter in accordance with the definition above.

The foregoing definition of “Significant Business Matters” may be amended by unanimous vote of the Executive Board from time to time.

- F. Quorum. Five members of the Executive Board constitute a quorum. In the absence of a quorum, a smaller number of Executive Board members may secure the attendance of absent members by video conference, teleconference or other means compliant with the Brown Act to establish a quorum. Only eligible voting members shall be counted to establish a quorum.
 - G. Voting. Each member of the Executive Board shall have one vote. A vote of a majority of the Executive Board is required for approval. Executive Board members may not abstain from voting on any matter before the Executive Board, except in cases of conflicts of interest.
 - H. Board Chair; Committees. The Executive Board shall bi-annually elect a Chair and Vice Chair from its members. The Chair shall provide administrative staff support to the Executive Board, as needed as determined by the Chair and the Clipper Executive Director. The Chair may appoint advisory committees or working groups for specified projects of limited duration. The Executive Board may establish standing committees from time to time.
 - I. Delegates. Executive Board members may appoint, in writing, delegates to vote on their behalf in the event of a member's absence from any Executive Board meeting, for up to four (4) meetings per calendar year. No voting rights are accorded to delegates, nor do delegates count toward a quorum of the Executive Board, when they are representing an Executive Board member for meetings after four (4) missed meetings in a calendar year.
4. Article VI, New Operator Participants, is amended as follows:

The title of Article VI is amended to read: “*New Operator and Affiliate Participants*,” and a new subsection B is added to Article VI, entitled “*Affiliate Participants*”.

- A. *New Operator Participants.* Any Bay Area transit operator not a Party to this Agreement must be approved by the Executive Board and agree to the terms of the MOU then in effect as a condition of implementing Clipper, by entering into a supplemental agreement to this MOU accepting the then-current terms of this MOU. Signature by the other Parties to the MOU is not required. MTC shall not enter into a supplemental agreement

with a particular operator prior to the issuance of a Change Notice to the Clipper Contract covering all or a portion of the work required to accept such operator into the system. MTC shall provide the other Parties to the MOU with written notice of each supplemental agreement. *“Bay Area transit operator”, for purposes of this Article VI means a transit operator with headquarters located within the nine counties within MTC’s jurisdiction.*

- B. *Affiliate Participants. The Executive Board must approve implementation of Clipper or use of the Clipper card, brand, or application on any transit operator with headquarters located outside the Bay Area or by a business that is not a transit operator (collectively, “Affiliate Participants”), with the exception of institutional programs such as university or employee programs. Affiliate Participants shall be required to enter into an agreement with the Contracting Agency accepting the then-current terms of the MOU and agreeing to additional terms and conditions for implementation of Clipper or use of the Clipper card, brand, or application. Any additional costs incurred by the Clipper program shall be paid for in accordance with such agreements. In addition, the Contracting Agency shall include indemnification provisions in such agreements at least as stringent as those set forth in Article VII.*

5. Article VIII, Term, is amended as follows:

The term of the MOU shall begin on the Effective Date and continue through *February 19, 2026*~~the term of the Next Generation Clipper Contract~~, unless terminated by written agreement of the Parties.

6. Appendix B-3, Clipper Cost and Revenue Allocation Effective January 1, 2017, is deleted in its entirety and replaced with a new Appendix B-3, attached hereto and incorporated herein by this reference.
7. A new Appendix B-4, Next-Generation Clipper Contract Operations & Maintenance (O&M) Cost Allocation, is added, attached hereto and incorporated herein by this reference.
8. All other terms of the MOU not amended herein shall remain in full force and effect.

SIGNATURES ON SUBSEQUENT PAGES

IN WITNESS WHEREOF, this Amendment has been duly authorized and executed by the Parties hereto on the dates specified below by their duly authorized representatives.

Metropolitan Transportation Commission

Approved as to form:
Adrienne D. Weil, General Counsel

Name: Therese W. McMillan
Title: Executive Director

Leslie G. Miessner, Senior Counsel

Date:_____

Appendix B-3, Clipper Contract Cost and Revenue Allocation Effective January 1, 2017

1. Cost Allocation Among Operators

The allocation of Clipper operating costs to each Operator shall be tied to the cost driver of each category of operating expense outlined in Section 2.B. The percent allocation in each category will be based on actuals by Operator. "Percentage of Cards Used" by Operator will be used to assess operating fees for account-based, fixed or other costs not directly attributable to either transit transactions or revenue and will be based on the number of individual cards used at least once on an Operator's system. "Fee-Generating Transit Transactions" shall mean any activity in which a Clipper card is used to receive service on or from an Operator's system that results in a charge pursuant to Attachment 2 to Part I of the contract between MTC and Cubic for the operation of Clipper. "Revenue Processed" shall mean the fee collected on behalf of each Operator by the Clipper clearinghouse (*e.g.*, the price charged to ride on the Operator's transit system, the value of pass sales, the amount of parking fees paid).

The allocation of Clipper operating costs to each Operator *while the current Clipper Contract line item pricing structure is applicable* shall be based on the following formula:

MOU Section 2.B.i	Fee Category	Allocation Formula
a,b,c	9.0 Cardholder Support Services	Percentage of Cards Used
d,e,f	10.0 Third Party Load Service Fees	Percentage of Cards Used
g	11.0 Autoload Services	Percentage of Cards Used
h	13.22.45 Supplemental Operations	Percentage of Cards Used
i	13.31 Clipper Transaction Fee	Percentage of Fee-Generating Transit Transactions
j,k,l,m	13.60-90 Incremental Credit/Debit Card Interchange Fees	Percentage of Revenue Processed
n	Reimbursement of Bank Fees/Direct Charges	Percentage of Revenue Processed
o	Network Communication	Direct Charge to Operator
p	Specialized Card Printing	Direct Charge to Operator
q,r	Operator Share of Staffing	Percentage of Cards Used
s	Add Value/TVM Debit Card Interchange Fees for Non-Clipper Gateways	Percentage of Revenue Processed

In addition to the Clipper operating costs allocated in accordance with Section 2.B(i) herein, each Operator shall be responsible for payment of:

- a. Clipper Data Server (CDS) Store operating costs specified below for any

CDS Store implemented on such Operator's site; *and*

- ~~b. Credit/debit interchange fees charged through ticket office terminal devices using an Operator specific credit/debit gateway. This responsibility is subject to review pursuant to Article I.E to ensure that no single Operator is unfairly burdened by such fees; and~~
- b. Incremental Clipper operating costs established by and/or resulting from Clipper Contract change orders requested and funded by an Operator for Operator's use and benefit shall be the responsibility of such Operator. This applies to costs or portions of costs that would otherwise be MTC's responsibility as described below.

2. Clipper Costs

A. MTC Operating and Maintenance Costs. MTC shall pay the following Clipper operating costs *under the Clipper Contract's line item pricing structure*:

- i. All fixed operating costs of the Clipper clearinghouse and equipment maintenance services costs as specified in the Clipper Contract's Price Schedule (Attachment 2 to the Clipper Contract) (the "Price Schedule"), including:
 - a. Item 3.20 Program Management - Operations and Maintenance
 - b. Item 3.30 Clipper Testbed Operations & Maintenance
 - c. Item 5.31 Operator Help Desk
 - d. Item 5.32 Reporting
 - e. Item 5.33 Asset Management
 - f. Item 6.0 Equipment Maintenance Services
 - g. Item 10.21(a) Location Acquisition
 - h. Item 10.22 Location Servicing and Support
 - i. Item 10.23 (a) Acquisition Payment for Third Party Location
 - j. Item 12.0 Network Management
 - k. Item 13.22 Basic Monthly Operations and Admin
- ii. Variable Clipper operating costs as specified in the Price Schedule (Attachment 2 to the Clipper Contract), specifically:
 - a. Item 7.10-2 Senior and Youth Card Mail-In Applications
 - b. Item 8.10(a-g) Card Distribution Services
 - c. Item 8.11 Card Distribution Services
 - d. Item 8.12 Card Distribution Services
 - e. Item 8.20 Cardholder Education
 - f. Item 8.31 Location Acquisition for Completion of Distribution Network
 - g. Item 8.32 Location Acquisition for Completion of Distribution Network
 - h. Item 8.41 Pass Through of Amounts Paid for Installation of Phone Lines
 - i. Item 9.41 Fixed and Incremental Fees Per Active Card Account

- j. (50% of the invoiced amount) Item 9.5 Service Level Standard Incentives and Abatements
 - k. Item 13.100 Mobile Website Operations and Maintenance
- iii. All other lump sum and capital expense items specified in the Price Schedule not enumerated above or covered by Section 2.B.

B. Operator Operating Costs under the Clipper Contract's Line Item Pricing Structure.

- i. Operators shall pay the following listed Clipper operating costs in accordance with the cost sharing formula in Section I, reduced by any amounts payable by MTC pursuant to Section 2.A. References to Item numbers refer to the corresponding prices payable to the Clipper Contractor under the Price Schedule, which are subject to annual price adjustment as specified in Article 13.6 of the Clipper Contract:
 - a. Item 9.24 Balance Protection Services Registration
 - b. Item 9.25 Lock/unlock Clipper Application
 - c. Item 9.41 Fixed and Incremental Fees Per Active Card Account (50% of the invoiced amount)
 - d. Item 10.11 Clipper E-purse Load
 - e. Item 10.12 Pass/Stored Ride Load
 - f. Item 10.24 Employer Program Commission
 - g. Item 11.0 Autoload Services
 - h. Item 13.22.45 Supplemental Monthly Operations and Admin
 - i. Item 13.31 Clipper Transaction Fee
 - j. Item 13.60 Incremental Gateway Fees
 - k. Item 13.70 Incremental Debit Card Interchange Fees
 - l. Item 13.80 Incremental Credit Card Interchange Fees
 - m. Item 13.90 Pass Through Website Credit Card Processing Fees
 - n. Reimbursement of Contracting Agency bank fees and direct bank charges in connection with the Clipper bank account(s) in excess of the amounts reimbursed under Section 34.A below
 - o. Direct payment or reimbursement of Contracting Agency costs for network communication.
 - p. Direct payment or reimbursement of Contracting Agency costs for materials necessary for additional printing, e.g. secondary printing or personalization, on Clipper cards
 - q. Reimbursement of Contracting Agency costs for a portion of salary and benefits of any additional staffing as approved by the Executive Board to support the Clipper program.
 - r. Reimbursement of Contracting Agency costs for a portion (at least fifty percent) of the salary and benefits of the Clipper Executive Director as approved by the Executive Board.
 - s. Reimbursement of Operator costs for credit/debit interchange fees charged through an Operator specific gateway associated with Clipper sales through generated through an Operator-specific gateway associated with

Clipper sales through ticket office terminal (TOT) devices and add value and ticket vending machines, as long as the total average fees do not substantially exceed the average Clipper fees. ~~Reimbursement procedures are subject to the adoption by the Clipper Executive Board at least 90 days in advance.~~

- ii. Changes or Additions to Operator Operating Costs Items. Except as reserved for Executive Board approval in 2.B(i)(q, r, s), substantive changes or additions to the Operator-paid operating cost items set forth in Section 2.B(i) require an amendment to this Appendix B and approval of all Parties to the MOU as of the date of the change or addition.
- iii. Contracting Agency shall invoice each Operator on a monthly basis for its share of the operating costs. The Operators shall pay Contracting Agency within fifteen (15) calendar days of receipt of such invoice.

3. *Cost Allocation of Time and Materials Payments to Clipper Contractor during Clipper Contract O&M Extension Period*

Any payments to the Clipper Contractor on a time and materials basis during the Clipper Contract O&M Extension Period, exclusive of pass-through fees, will be split equally (50%/50%) between MTC and the Operators. The Operators' share shall then be further allocated to each Operator based 50% on its Percentage of Cards Used and 50% on its percentage of Fee-Generating Transit Transactions.

Pass-through fees shall be allocated to Operators as set forth Sections 1 and 2 above.

4. *Revenue Allocation*

Revenues generated by Clipper during any period of time, including interest earnings on funds held by the clearinghouse and excluding fare revenues or parking fees collected on behalf of and distributed to Operators, shall be utilized as follows:

- A. To offset Contracting Agency's bank fees and direct bank charges related to the managing of the Clipper accounts;
- B. After deduction of Contracting Agency's bank fees and charges under Section 34.A above, To reduce the Operators' Clipper operating costs listed in Section 2.B(i) or in Section 3 above; and
- C. After payment of Operators' Clipper operating costs listed in Section 2.B(i) or in Section 3 above, to be allocated to Operators by applying the percentage of cards used by Operator specified in Section I herein, unless otherwise authorized by the Executive Board.

Notwithstanding the above, fees charged cardholders for card acquisition, card replacement, balance restoration, failed Autoload funding recovery, card refund

processing, and other card- related activities shall be reserved to pay for future card procurements; provided, however, that surcharges on limited use cards or other fare media imposed by an Operator to pay for the acquisition, implementation, administration and replacement of such fare media shall be distributed to and retained by such Operator. (For clarity, any surcharge imposed by an Operator as part of its fare structure shall be considered "fare revenue" and shall be distributed to and retained by such Operator.)

Review

~~The Parties acknowledge that this Appendix B is based upon and specific to the payment terms of the existing Clipper Contract which has a term through November 2, 2019. Therefore, the Parties agree to commence timely, good faith negotiations to implement revisions to this Appendix B necessitated by any Executive Board approval of (a) any extension to the existing Clipper contract or (b) any contracts that succeed or replace the existing Clipper contract, whether in whole or in part, that would take effect on such successor contract's effective date."~~

Appendix B-4

Next-Generation Clipper Contract Operations & Maintenance (O&M) Cost Allocation

1. Allocation of Fixed Monthly Accelerated Deployment O&M Payments

Payments to the Clipper Contractor for Accelerated Deployment of the Next-Generation Clipper system under the Next-Generation Clipper Contract will be triggered by issuance of a Notice to Proceed (NTP) from MTC to the Clipper Contractor for the Accelerated Deployment Mobile Application and another NTP for Accelerated Deployment of Next-Generation Clipper System equipment.

- a. Accelerated Deployment fixed monthly O&M payments triggered by MTC issuance of an NTP for the Clipper mobile application shall be split 50%/50% between MTC and the Operators. Each Operator's share would then be determined based 50% on its Percentage of Unique Cards Used and 50% on its percentage of Fee-Generating Transit Transactions.*
- b. Accelerated Deployment fixed monthly O&M payments triggered by issuance of an NTP for the procurement and installation of Next-Generation Clipper equipment shall be split 50%/50% between MTC and the Operators. Each Operator's share would then be determined based 50% on its Percentage of Cards Used and 50% on its percentage of Fee-Generating Transit Transactions (excluding BART's Fee-Generating Transit Transactions from the total count).*
- c. MTC shall pay for 100% of the pass-through fees associated with the conversion of physical Clipper cards to virtual mobile cards.*
- d. On-going pass-through fees associated with the use of virtual mobile cards shall be split 50%/50% between MTC and the Operators. Each Operator's share would then be determined based on its Percentage of Unique Cards Used.*

RESOLUTION NO. 29-2020

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE THE SECOND AMENDMENT
TO THE AMENDED AND RESTATED CLIPPER® MEMORANDUM OF
UNDERSTANDING WITH METROPOLITAN TRANSPORTATION COMMISSION
(MTC) AND BAY AREA TRANSIT OPERATORS, AND RELATED ACTIONS**

WHEREAS, the County of Alameda County and the Cities of Livermore, Pleasanton, and Dublin (hereinafter "Member Jurisdictions") have formed the Livermore Amador Valley Transit Authority ("LAVTA"), a joint exercise of powers agency created under California Government Code Section 6500 *et seq.*, for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions;

WHEREAS, Clipper® is the automated fare payment system for intra- and inter-operator transit trips in the San Francisco Bay Area that has been implemented and is currently being operated on 20 transit systems;

WHEREAS, the Metropolitan Transportation Commission (MTC) entered into a contract with Cubic Transportation Systems, Inc. to implement, operate and maintain the Clipper fare payment system through November 2, 2019;

WHEREAS, in November 2011, a Memorandum of Understanding Regarding Operations and Maintenance of Clipper Fare Collection System (2011 MOU) was adopted by seven participating transit operators and MTC to delineate the respective responsibilities of MTC and the transit operators, the process for amending Clipper operating rules, a dispute resolution process, and the basis for allocation of operating costs and revenues;

WHEREAS, LAVTA executed agreement 771 in May 2014, the Supplemental Agreement to the 2011 MOU for participation in the Clipper® program;

WHEREAS, the transit agencies and MTC negotiated the proposed Second Amendment to the Amended Clipper MOU, which provides for changes to the administration of the next generation of the Clipper® program and a revised cost allocation formula between Clipper operators for the implementation, operation and maintenance of the next generation of the Clipper® program; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Livermore Amador Valley Transit Authority hereby approves and authorizes the Executive Director, or his designee, to execute the Second Amendment to the Amended and Restated Memorandum of Understanding with the Metropolitan Transportation Commission and Bay Area transit operators; and

BE IT FURTHER RESOLVED that the Executive Director is authorized to take all

necessary actions to implement the terms and conditions of the Second Amendment to the Amended and Restated Memorandum of Understanding, consistent with the role of LAVTA as a participating transit operator.

PASSED AND ADOPTED this 14th day of September 2020.

Bob Woerner, Chair

ATTEST:

Michael Tree, Executive Director

APPROVED AS TO FORM:

Michael Conneran, Legal Counsel

AGENDA

ITEM 10

EXECUTIVE DIRECTOR'S REPORT

September 2020

Ridership on the Fixed Route and Paratransit Systems

Our systemwide average weekday ridership during the first week of September 2020 was 1,385. This is 14 percent higher than the first week of August 2020, but is still approximately 80 percent lower than the same period one year ago. We continue to monitor ridership loads and occasionally have trips that exceed what is necessary to maintain six feet of social distancing. There is not currently a pattern of when these loads occur. Rather, they happen sporadically throughout the day. As a result, we have recently stationed a standby bus at both the Dublin/Pleasanton BART Station and the Transit Center. Those buses are then placed into service when overloads are anticipated on a particular trip. As the present time, the buses are being used multiple times per day.

Tri-Valley Hub Study

The Technical Advisory Committee of LAVTA's Tri-Valley Hub Network Integration Study met on Tuesday September 1. Service concepts for the I-680 corridor were discussed, including estimated operating and capital costs. The meeting also focused on alternatives for redesign of the bus traffic flow at the Dublin/Pleasanton BART Station to serve as the Tri-Valley Hub. Four potential configurations were presented. Feedback was requested from the committee members and the concept will be further refined by the next meeting in November. The study is on track for completion late this year.

Pleasanton Corridor Enhancement Project (Rapid Stops on Santa Rita)



LAVTA issued the Notice to Proceed to the construction contractor on August 17, with work scheduled to continue for five months. The shelters, benches, some Rapid signage, and real-time passenger information signs have been delivered from the equipment manufacturers. Publicity signage recognizing the project's Measure B funding from the Alameda County Transportation Commission has been installed along the Santa Rita corridor at the project entry points.

Transit Signal Priority Upgrade and Expansion Project

This project will upgrade 67 intersections on the 10R and 30R Rapid routes and 24 Rapid buses with an improved and more reliable GPS-based signal-priority system. All GPS-enabled equipment has been installed and configured on Rapid buses and at 67 intersections in Dublin, Pleasanton, and Livermore, and LAVTA's real-time schedule information has been incorporated into the Central Management System, which will serve as the "brain" of the system housed at LAVTA. The CMS is showing that LAVTA's buses and the new intersection equipment are able to communicate with each other. LAVTA is now working with the vendor and cities to resolve intermittent connectivity issues from some intersections to ensure reliable ongoing operations.

Dublin Parking Garage Project

Alameda County serves as the Lead Agency on this project in partnership with LAVTA as project sponsor. On August 4, the Alameda County Board of Supervisors authorized issuance of the parking garage construction RFP, which the County expects to advertise later this summer. Alameda County staff anticipates County awarding the construction contract in November, with completion in early 2022.

Shared Autonomous Vehicle Project

Testing without passengers is currently underway. The main items being tested are: lane position, turns, intersection behavior, location confirmation of route stops and signs, and behavior towards fixed obstacles such as tree branches and curbs. LAVTA recently received the final clearance to carry passengers from the California Public Utilities Commission. Which means once the necessary adjustments are made to the vehicle and all the safety concerns are addressed, LAVTA can begin revenue service.



Zero-Emission Bus Study

The Center for Transportation and the Environment (CTE) is currently in the middle stages of the zero-emission bus (ZEB) study. Following up on the last June update, CTE is on schedule to provide their findings from the assessments conducted on fixed-route service, fuel consumption and comparisons, and the fleet in September.

APC Certification

Since the last update, LAVTA has kicked off initiation of the upgraded Power BI pilot of ViewPoint, which is the reporting system used for ridership data collected by the automatic passenger counters. This new cloud-based software will allow access to ridership dashboards and be much more user-friendly in terms of presenting the data numerous ways for analysis. Trapeze, the software vendor, is in the final stages of configuring the setup and connecting the databases. Staff is due to be trained by the end of this month and able to build and access new reports in order to analyze boardings and figure out which counters may need troubleshooting with their counts. These are all contributing steps towards receiving APC certification and providing NTD and riders with accurate ridership and passenger load information.

Go Tri-Valley

The Go Tri-Valley program was launched on May 1, 2020. As of July 31, LAVTA has subsidized a total of 896 trips with an average subsidy of \$4.53 per trip. The trip volume is relatively low in comparison to the Go Dublin program. This is mainly due to the shelter-in-place order but is expected to increase once the order is relaxed or lifted. With Uber and Lyft making headlines in recent days as a result of Assembly Bill No. 5, staff is closely monitoring the situation and developing a contingency plan for the Go Tri-Valley program in case service is suspended.

Valley Link Passenger Rail Project

Environmental work for Valley Link is on track to be released for public comment this fall. Additionally, 15% design has been completed. ACTC in September will be considering Measure BB Transportation Expenditure Amendments to recognize the rail authority as an eligible recipient for Measure BB funds, and to move the \$400 million in Measure BB funds from the BART to Livermore project to the Valley Link Project.



Attachments:

1. Board Statistics June 2020
 2. Board Statistics July 2020
- FY21 Upcoming Items

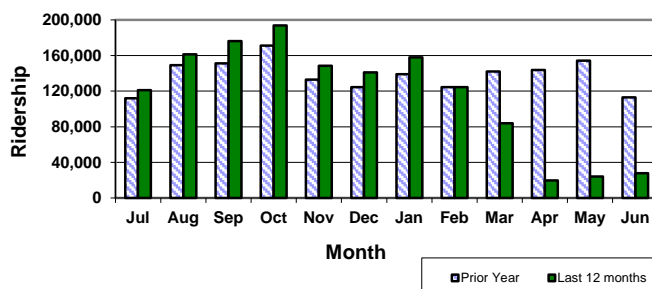
Monthly Summary Statistics for Wheels

June 2020

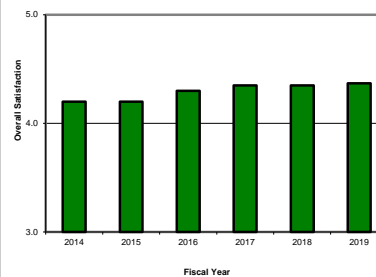
FIXED ROUTE

	June 2020			% change from one year ago		
Total Ridership FY 2020 To Date	1,406,245			-15.3%		
Total Ridership For Month	27,749			-75.5%		
Fully Allocated Cost per Passenger	\$25.10			159.1%		
	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday
Average Daily Ridership	1,026	713	580	-78.9%	-58.4%	-58.5%
Passengers Per Hour	5.0	4.8	3.9	-56.8%	-53.9%	-54.0%
	June 2020			% change from last month		
On Time Performance	93.7%			-0.8%		

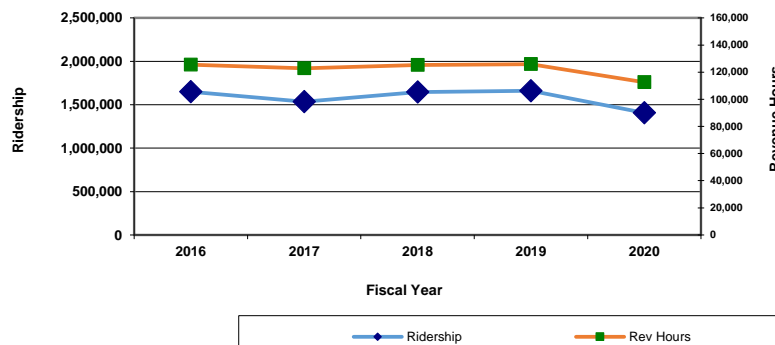
Monthly Unlinked Boardings
Last 24 Months



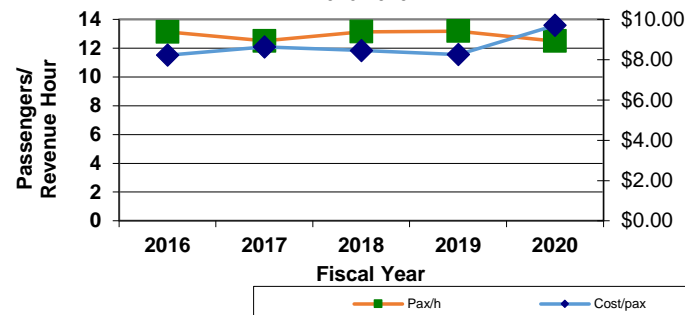
Historical Customer Service
Survey Results



Annual Unlinked Boardings and Revenue Hours
FY2016-2020



Full Cost Per Passenger and Passenger Per Hour
FY2016-2020



Monthly Summary Statistics for Wheels

June 2020

PARATRANSIT

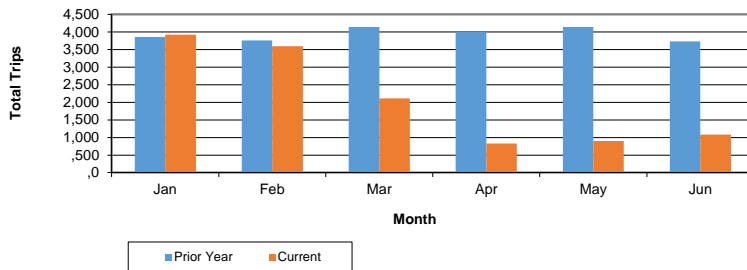
General Statistics	June 2020	% Change from last year	Year to Date
Total Monthly Passengers	1,082	-71.1%	36,002
Average Passengers Per Hour	1.22	1.7%	1.15
On Time Performance	96.4%	5.0%	96.17%
Cost per Trip	\$56.27	66.4%	\$56.02
Number of Paratransit Assessments	0	-100.0%	202
Calls Answered in <1 Minute	84.4%	15.1%	83.40%

**There were no in-person assessments due to Covid-19, but the applicants received temporary presumptive eligibility based on their application*

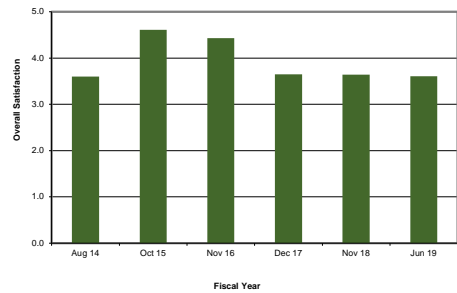
and doctor's verification until the in-person assessments can be resumed.

Missed Services Summary	June 2020	Year to Date
1st Sanction - Phone Call	0	10
2nd Sanction - Written Letter	0	1
3rd Sanction - 15 Day Suspension	0	0
4th Sanction - 30 Day Suspension	0	0
5th Sanction - 60 Day Suspension	0	0
6th Sanction - 90 Day Suspension	0	0

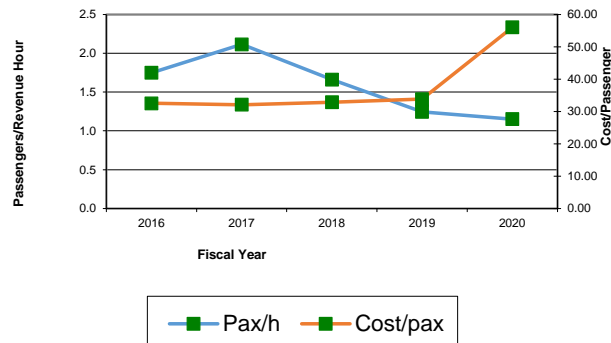
Paratransit Monthly Unlinked Boardings



Historical Customer Service Survey Results



Paratransit Full Cost Per Passenger and Average Passengers Per Hour FY2016-2020



Monthly Summary Statistics for Wheels
June 2020

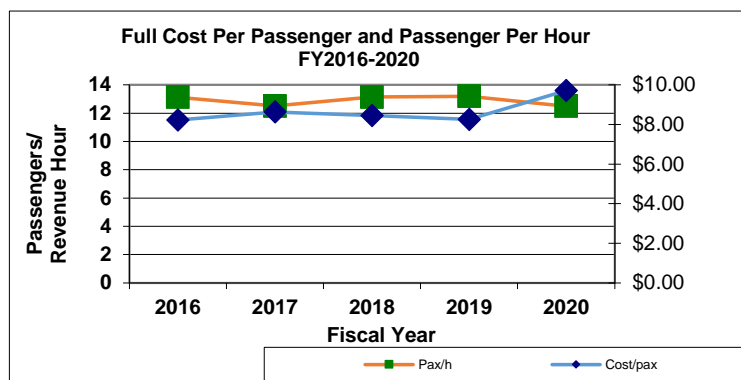
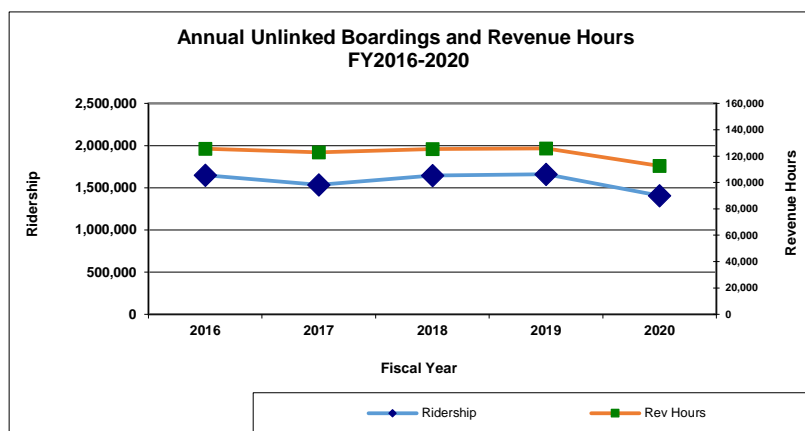
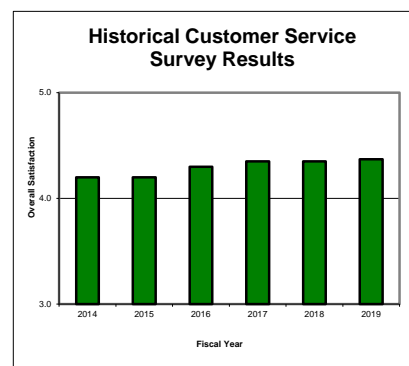
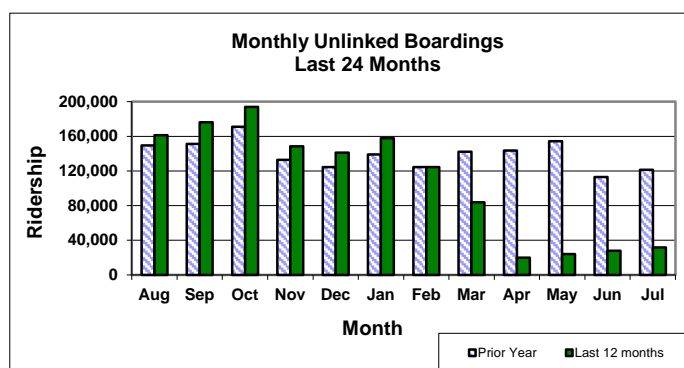
SAFETY								
ACCIDENT DATA	June 2020				Fiscal Year to Date			
	Fixed Route		Paratransit		Fixed Route		Paratransit	
Total	2		0		25		1	
Preventable	2		0		18		1	
Non-Preventable	0		0		7		0	
Physical Damage								
Major	0		0		0		0	
Minor	2		0		20		1	
Bodily Injury								
Yes	0		0		2		0	
No	2		0		15		1	
MONTHLY CLAIMS ACTIVITY	Totals							
Amount Paid								
This Month	\$70.35							
To Date This Fiscal Year	\$31,937.98							
Budget	\$100,000.00							
% Expended	32%							
CUSTOMER SERVICE - ADMINISTRATION								
CATEGORY	Number of Requests							
	June 2020		Year To Date					
Praise	0		6					
Bus Stop	2		15					
Incident	0		0					
Trip Planning	2		6					
Fares/Tickets/Passes	0		6					
Route/Schedule Planning	4		25					
Marketing/Website	2		4					
ADA	0		4					
COVID Inquiries	3		3					
TOTAL	13		69					
CUSTOMER SERVICE - OPERATIONS								
CATEGORY	FIXED ROUTE				PARATRANSIT			
	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE
Praise	1	0	0	17	0	0	0	1
Safety	1	1	0	34	0	0	0	5
Driver/Dispatch Discourtesy	0	3	1	14	0	0	0	4
Early	0	0	0	15	0	0	0	0
Late	0	1	0	23	0	0	0	8
No Show	0	0	0	5	0	0	0	2
Incident	0	0	0	6	0	0	0	4
Driver/Dispatch Training	2	0	0	5	1	0	0	12
Maintenance	0	1	0	0	0	0	0	0
Bypass	2	1	0	31	0	0	0	0
TOTAL	6	7	1	138	1	0	0	36
Valid Complaints								
Per 10,000 riders	1.80							
Per 1,000 riders					0.92			

Monthly Summary Statistics for Wheels

July 2020

FIXED ROUTE

	July 2020			% change from one year ago		
Total Ridership FY 2020 To Date	31,901			-73.7%		
Total Ridership For Month	31,901			-73.7%		
Fully Allocated Cost per Passenger	\$22.76			139.2%		
	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday
Average Daily Ridership	1,163	760	657	-76.0%	-56.7%	-56.5%
Passengers Per Hour	5.5	5.1	4.4	-53.0%	-51.4%	-53.4%
	July 2020			% change from last month		
On Time Performance	91.9%			-1.9%		



Monthly Summary Statistics for Wheels

July 2020

PARATRANSIT

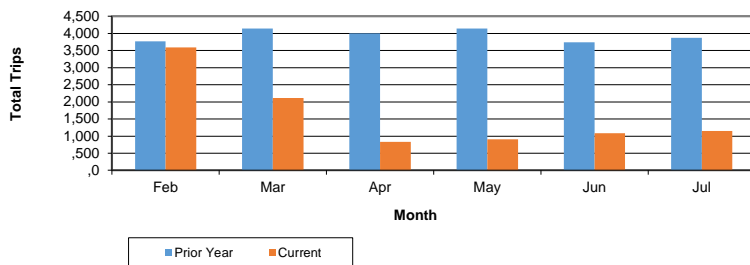
General Statistics	July 2020	% Change from last year	Year to Date
Total Monthly Passengers	1,151	-70.3%	1,151
Average Passengers Per Hour	1.20	0.0%	1.20
On-time Performance	96.8%	7.4%	96.8%
Cost per Trip	\$53.71	55.7%	\$53.71
Number of Paratransit Assessments	0	-100.0%	0
Calls Answered in <1 Minute	89.5%	6.8%	89.5%

**There were no in-person assessments due to Covid-19, but the applicants received temporary presumptive eligibility based on their application*

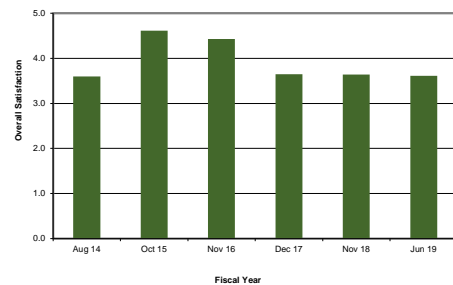
and doctor's verification until the in-person assessments can be resumed.

Missed Services Summary	July 2020	Year to Date
1st Sanction - Phone Call	0	0
2nd Sanction - Written Letter	0	0
3rd Sanction - 15 Day Suspension	0	0
4th Sanction - 30 Day Suspension	0	0
5th Sanction - 60 Day Suspension	0	0
6th Sanction - 90 Day Suspension	0	0

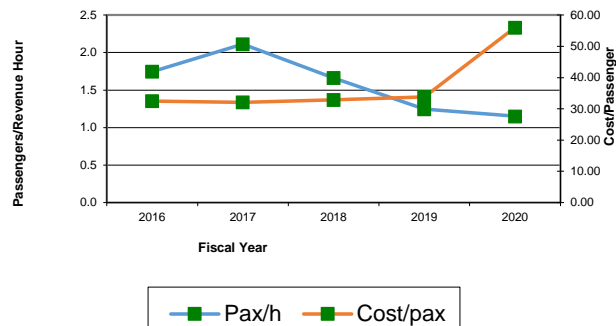
Paratransit Monthly Unlinked Boardings



Historical Customer Service Survey Results



Paratransit Full Cost Per Passenger and Average Passengers Per Hour FY2016-2020



Monthly Summary Statistics for Wheels
July 2020

SAFETY								
ACCIDENT DATA	July 2020				Fiscal Year to Date			
	Fixed Route		Paratransit		Fixed Route		Paratransit	
Total	1		0		1		0	
Preventable	0		0		0			
Non-Preventable	1		0		1			
Physical Damage								
Major	0		0		0		0	
Minor	1		0		1			
Bodily Injury								
Yes	0		0		0		0	
No	1		0		1			
MONTHLY CLAIMS ACTIVITY	Totals							
Amount Paid								
This Month	\$712.55							
To Date This Fiscal Year	\$712.55							
Budget	\$100,000.00							
% Expended	1%							
CUSTOMER SERVICE - ADMINISTRATION								
CATEGORY	Number of Requests							
	July 2020	Year To Date						
Praise	0	0						
Bus Stop	0	0						
Incident	0	0						
Trip Planning	0	0						
Fares/Tickets/Passes	0	0						
Route/Schedule Planning	1	1						
Marketing/Website	0	0						
ADA	0	0						
COVID Inquiries	2	2						
TOTAL	3	3						
CUSTOMER SERVICE - OPERATIONS								
CATEGORY	FIXED ROUTE				PARATRANSIT			
	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE
Praise	3	0	0	3	0	0	0	0
Safety	2	0	0	2	1	0	0	1
Driver/Dispatch Discourtesy	1	0	1	1	0	0	0	0
Early	0	0	0	0	0	0	0	0
Late	0	0	0	0	0	0	0	0
No Show	0	0	0	0	0	0	0	0
Incident	0	0	0	0	0	0	0	0
Driver/Dispatch Training	0	0	0	0	4	0	0	4
Maintenance	0	0	0	0	0	0	0	0
Bypass	1	0	1	1	0	0	0	0
TOTAL	7	0	2	7	5	0	0	5
Valid Complaints								
Per 10,000 riders	1.25							
Per 1,000 riders					4.34			

LAVTA COMMITTEE ITEMS - September 2020 - January 2021

Finance & Administration Committee

September

	Action	Info
Minutes	X	
Treasurers Report	X	

October

	Action	Info
Minutes	X	
Treasurers Report	X	
CAFR	X	
Award of Paratransit O&M Contract	X	
Conflict of Interest - even numbered years	X	

November

	Action	Info
Minutes	X	
Treasurers Report	X	

December

	Action	
Minutes	X	
Treasurers Report	X	
Draft 2021 Legislative Program	X	
*Typically December committee meetings are cancelled		

January

	Action	Info
Minutes	X	
Treasurers Report	X	

LAVTA COMMITTEE ITEMS - September 2020 - January 2021

Projects & Services Committee

September

Minutes

Action

Info

X

October

Minutes

Action

Info

X

ZEB Study Update

X

Award of Paratransit O&M Contract

X

November

Minutes

Action

Info

X

ZEB Study Update

X

December

Minutes

Action

Info

X

*Typically December committee meetings are cancelled

January

Minutes

Action

Info

X

DAR Customer Satisfaction Survey

X