

MINUTES OF THE MARCH 23, 2021 ZOOM TELECONFERENCE
LAVTA FINANCE AND ADMINISTRATION COMMITTEE MEETING

1. Call to Order

Committee Vice Chair Brittni Kiick called the meeting to order at 4:04pm.

2. Roll Call of Members

Members Present

Kathy Narum, City of Pleasanton

Melissa Hernandez, City of Dublin (arrived at 4:13pm)

Brittni Kiick, City of Livermore

3. Meeting Open to Public

No comments. Staff noted that the agenda has instructions for the public on how to join the Zoom meeting and how to mute/unmute or raise your hand during a meeting.

4. Minutes of the February 23, 2021 Meeting of the F&A Committee

Approved: Narum/Kiick

Aye: Narum, Kiick

No: None

Abstain: None

Absent: Hernandez

5. Treasurer's Report for February 2021

Staff provided the Treasurer's Report for February to the Finance and Administration Committee. The item was discussed by the Committee Members and staff. Committee Member Kathy Narum inquired if LAVTA plans to establish a CalPERS 115 Pension Trust. Staff was unsure and would check into this and let the Committee know at the next meeting. Committee Member Kathy Narum will make this request during matters initiated.

The Finance and Administration Committee recommended forwarding the February 2021 Treasurer's Report to the Board for approval.

Approved: Narum/Kiick

Aye: Narum, Kiick

No: None

Abstain: None

Absent: Hernandez

6. Resolution in Support of Allocation Request for FY 20-21 Funding through the State Low Carbon Transit Operations Program (LCTOP)

Staff reported that given the on-going impacts of the COVID-19 pandemic on state transit operators, late last year Caltrans clarified that services cut due to the pandemic and subsequently restarted could qualify as “new service” under LCTOP guidelines. Staff is recommending that LAVTA apply an FY 20-21 LCTOP allocation to restarting service on school serving routes in Pleasanton and Dublin for the entire 2021-22 school year. The total project budget is under \$417,000 and would include about \$268,000 in LCTOP funding to be requested from Caltrans.

The item was discussed by the Committee Members and staff.

[Melissa Hernandez, from City of Dublin, arrived during Resolution in Support of Allocation Request for FY 20-21 Funding through the State Low Carbon Transit Operations Program (LCTOP) discussion]

The Finance and Administration Committee recommended forwarding Resolution 09-2021 to the Board of Directors for approval to request an LCTOP allocation for the FY 20-21 Low Carbon Transit Operations Program (LCTOP) to restart school-serving routes in FY 21-22.

Approved: Narum/Hernandez
Aye: Narum, Kiick, Hernandez
No: None
Abstain: None
Absent: Hernandez

7. Extension of SAV Operations and Maintenance Contract

Staff provided the Finance and Administration Committee a report that gave the background of the Shared Autonomous Vehicle (SAV) contract. LAVTA entered into a contract with Transdev North America and the term was from August 30, 2019 to January 31 2021. Due to the COVID-19 pandemic and the National Highway Traffic Safety Administration’s (NHTSA) placing a pause on the EasyMile vehicle operations several milestones were delayed, as a result a contract extension is required. The financial impact is around \$234,000 and still falls under the original approved FY21 budget for the project. The total project is funded through a BAAQMD grant

The Finance and Administration Committee recommended forwarding to the Board of Directors to authorize the Executive Director to extend the agreement with Transdev for the operations and maintenance of the Shared Autonomous Vehicle project through July 31, 2021.

Approved: Narum/Hernandez
Aye: Narum, Kiick, Hernandez
No: None
Abstain: None
Absent: Hernandez

8. Preview of Upcoming F&A Committee Agenda Items

Executive Director Michael Tree noted that he will add how LAVTA analyzed the CalPERS 115 Pension Trust to the next Committee agenda for Committee Member Kathy Narum. Committee Member Kathy Narum informed staff that the City of Pleasanton's Finance Director Tina Olson could discuss CalPERS 115 Pension Trust with LAVTA's staff.

9. Matters Initiated by Committee Members

None.

10. Next Meeting Date is Scheduled for: April 27, 2021

11. Adjourn

Meeting adjourned at 4:23pm