

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**FINANCE and ADMINISTRATION COMMITTEE MEETING / COMMITTEE OF THE WHOLE**

**COMMITTEE MEMBERS**

**MELISSA HERNANDEZ – CHAIR**  
**KATHY NARUM**

**BRITNI KIICK – VICE CHAIR**

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*Agenda Questions: Please call the Executive Director at (925) 455-7564 or send an email to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

*Documents received after publication of the Agenda and considered by the F&A Committee in its deliberation will be available for inspection only via electronic document transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below. Please call or email the Executive Director during normal business hours if you require access to any such documents.*

**TELECONFERENCE**

**MARCH 23, 2021 – 4:00 PM**

**CORONAVIRUS DISEASE (COVID-19) ADVISORY  
AND MEETING PROCEDURE**

On June 5, 2020 (updated June 18, 2020), the Health Officer of Alameda County issued an Order that will continue to be in effect until it is rescinded, superseded, or amended in writing by the Health Officer. The Order directed that all individuals living in the county to shelter at their place of residence except that they may leave to provide or receive certain essential services or engage in certain essential activities and work for essential businesses and governmental services.

Under the Governor's Executive Order N-29-20, this meeting may utilize teleconferencing. As a precaution to protect the health and safety of staff, officials, and the general public. Councilmembers will not be physically in attendance, but will be available via video conference.

The administrative office of Livermore Amador Valley Transit Authority (LAVTA) is currently closed to the public and will remain closed for the duration of the Finance & Administration (F&A) Committee meeting. Consequently, there will be no physical location for members of the public to participate in the meeting. We encourage members of the public to shelter in place and access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment.

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, March 23, 2021 to [frontdesk@lavta.org](mailto:frontdesk@lavta.org). Please include "Public Comment 3/23/2021" and the agenda item in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

This F&A Committee meeting will be conducted on the web-video communication platform, Zoom. In order to view and/or participate in this meeting, members of the public will need to download Zoom from its website, [www.zoom.us](http://www.zoom.us).

It is recommended that anyone wishing to participate in the meeting complete the download process before the start of the meeting.

There will be zero tolerance for any person addressing the Committee making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

**How to listen and view meeting video:**

- From a PC, Mac, iPad, iPhone or Android device click the link below:

<https://zoom.us/j/83887904704>

Passcode: FA1362Mtg

- To supplement a PC, Mac, tablet or device without audio, please also join by phone:

Dial: 1 (669) 900-6833

Webinar ID: 838 8790 4704

Passcode: 732133

*To comment by video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

- Livestream online at: [Livermore Amador Valley Transit Authority YouTube Channel](#)

*No option to make Public Comment on YouTube live stream.*

**How to listen only to the meeting:**

- For audio access to the meeting by telephone, use the dial-in information below:

Dial: 1 (669) 900-6833

Webinar ID: 838 8790 4704

Passcode: 732133

*Please note to submit public comment via telephone dial \*9 on your dial pad. The meeting’s host will be informed that you would like to speak. If you are chosen, you will be notified that your request has been approved and you will be allowed to speak. You will then dial \*6 to unmute when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

**To submit written comments:**

- Provide public written comments prior to the meeting by email, to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, March 23, 2021 to [frontdesk@lavta.org](mailto:frontdesk@lavta.org). Please include “Public Comment 3/23/2021” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

**1. Call to Order**

**2. Roll Call of Members**

**3. Meeting Open to Public**

- Members of the audience may address the Committee on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Members of the audience may address the Committee on items on the Agenda at the time the Chair calls for the particular Agenda item.
- Public comments should not exceed three (3) minutes.
- Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.

**4. Minutes of the February 23, 2021 Meeting of the F&A Committee**

**Recommendation:** Approval

**5. Treasurer's Report for February 2021**

**Recommendation:** Staff requests that the Finance and Administration Committee forward the February 2021 Treasurer's Report to the Board for approval.

**6. Resolution in Support of Allocation Request for FY 20-21 Funding through the State Low Carbon Transit Operations Program (LCTOP)**

**Recommendation:** Staff recommends Finance & Administration Committee refer Resolution 09-2021 to the Board of Directors for approval to request an LCTOP allocation for the FY 20-21 Low Carbon Transit Operations Program (LCTOP) to restart school-serving routes in FY 21-22.

**7. Extension of SAV Operations and Maintenance Contract**

**Recommendation:** Staff requests that the Finance and Administration Committee forward a recommendation to the Board of Directors to authorize the Executive Director to extend the agreement with Transdev for the operations and maintenance of the Shared Autonomous Vehicle project through July 31, 2021.

**8. Preview of Upcoming F&A Committee Agenda Items**

**9. Matters Initiated by Committee Members**

**10. Next Meeting Date is Scheduled for: April 27, 2021**

**11. Adjourn**

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

*I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.*

<i>/s/ Jennifer Suda</i>	<i>3/19/21</i>
<i>LAVTA Administrative Services Department</i>	<i>Date</i>

*On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent*

*to:*  
*Executive Director*  
*Livermore Amador Valley Transit Authority*  
*1362 Rutan Court, Suite 100*  
*Livermore, CA 94551*  
*Fax: 925.443.1375*  
*Email: frontdesk@lavta.org*

**AGENDA**

**ITEM 4**



**MINUTES OF THE FEBRUARY 23, 2021 ZOOM TELECONFERENCE**  
**LAVTA FINANCE AND ADMINISTRATION COMMITTEE MEETING**

**1. Call to Order**

Committee Chair Melissa Hernandez called the meeting to order at 4:00pm.

**2. Roll Call of Members**

**Members Present**

Kathy Narum, City of Pleasanton

Melissa Hernandez, City of Dublin

Brittini Kiick, City of Livermore

**3. Meeting Open to Public**

No comments.

**4. Minutes of the January 25, 2021 Meeting of the F&A Committee**

Approved: Narum/Hernandez

Aye: Hernandez, Narum, Kiick

No: None

Abstain: None

Absent: None

**5. Treasurer's Report for January 2021**

The Finance and Administration Committee recommended forwarding the January 2021 Treasurer's Report to the Board for approval.

Approved: Narum/Kiick

Aye: Hernandez, Narum, Kiick

No: None

Abstain: None

Absent: None

**6. Approval of the Capital Improvement Program for Fiscal Years 21 through 25**

Staff provide a report to the Finance and Administration Committee on the capital Improvement Program (CIP) for Fiscal Years 21 through 25. Staff informed that LAVTA's Short Range Transit Plan (SRTP) is behind schedule, since public bus surveys are unable to be completed at this time. Staff explained that the SRTP was completed in 2016 when ridership was dropping and LAVTA didn't think larger buses were needed, but since the Comprehensive Operations Analysis (COA) LAVTA required larger buses to accommodate ridership needs. LAVTA needs a new CIP for submission to Metropolitan Transportation Commission (MTC) to purchase buses in FY 21 and FY 23 and buy 40-foot buses. Staff acknowledge that this is a five year CIP, due to an urgent update and the next CIP will be a full 10 year plan hopefully provided at the end of the year.

The item was discussed by the Committee Members and staff. Committee Member Kathy Narum inquired about LAVTAs procurement process. Staff provided details about LAVTAs procurement process while explaining the possibility of piggybacking on another agencies procurement and how that works. Vice Chair Brittini Kiick requested LAVTA to purchase electric non-revenue vehicles. Staff explained that LAVTA is out of electrical capacity at our current facility, but can look at purchasing electric non-revenue vehicles in the future.

The Finance and Administration Committee approved and forwarded a recommendation to the LAVTA Board of Directors to approve the Capital Improvement Program for Fiscal Years 2021-2025 and adopt Resolution 07-2021.

Approved: Kiick/Narum  
Aye: Hernandez, Narum, Kiick  
No: None  
Abstain: None  
Absent: None

**7. Resolutions Authorizing the Filing of Applications for Federal Funds for Fiscal Year 2021 with the Metropolitan Transportation Commission**

Staff provided a report to the Finance and Administration Committee explaining that LAVTA needs a Resolution passed to apply for federal funds for Fiscal Year 2021 with MTC for our ADA Paratransit Operating Subsidies, replacement vehicles, AVL replacement, and farebox replacement.

The Finance and Administration Committee recommended forwarding Resolution 08-2021 to the Board of Directors to authorize the filing of an application for FTA formula program and Surface Transportation Programs funding for replacement vehicles, ADA operating assistance, radios, fareboxes and Automatic Vehicle Locators (AVL) by the Livermore Amador Valley Transit Authority for capital and operating funds for Fiscal Year 2021 and committing the necessary local match for the projects and stating the assurance of the Livermore Amador Valley Transit Authority to complete the projects.

Approved: Kiick/Narum  
Aye: Hernandez, Narum, Kiick  
No: None  
Abstain: None  
Absent: None

**8. Preview of Upcoming F&A Committee Agenda Items**

**9. Matters Initiated by Committee Members**

None.

**10. Next Meeting Date is Scheduled for: March 23, 2021**

**11. Adjourn**

Meeting adjourned at 4:28pm

**AGENDA**

**ITEM 5**





## STAFF REPORT

SUBJECT: Treasurer's Report for February 2021

FROM: Tamara Edwards, Director of Finance

DATE: March 23, 2021

### Action Requested

Review and forward the LAVTA Treasurer's Report for February 2021 to the Board of Directors for approval.

### Discussion

#### *Cash accounts:*

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

#### *General checking account activity (105):*

Beginning balance February 1, 2021	\$10,922,602.94
Payments made	\$467,172.43
Deposits made	\$1,200,026.20
Transfer to LAIF	\$5,000,000.00
Ending balance February 28, 2021	\$6,655,456.71

#### *Farebox account activity (106):*

Beginning balance February 1, 2021	\$21,985.41
Deposits made	\$21,810.10
Ending balance February 28, 2021	\$43,795.51

#### *LAIF investment account activity (135):*

Beginning balance February 1, 2021	\$5,975,963.28
Transfer from General Checking	\$5,000,000.00
Ending balance February 28, 2021	\$10,975,963.28

#### *Operating Expenditures Summary:*

As this is the eighth month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 67%. The agency is at 54.34% overall.

#### *Operating Revenues Summary:*

While expenses are at 54.34%, revenues are at 70.1%, providing for a healthy cashflow.

**Recommendation**

Staff requests that the Finance and Administration Committee forward the February 2021 Treasurer's Report to the Board for approval.

**Attachments:**

1. February 2021 Treasurer's Report

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
BALANCE SHEET  
FOR THE PERIOD ENDING:  
February 28, 2021**

**ASSETS:**

101 PETTY CASH	200
102 TICKET SALES CHANGE	240
105 CASH - GENERAL CHECKING	6,655,457
106 CASH - FIXED ROUTE ACCOUNT	43,795
107 Clipper Cash	272,112
108 Rail	3,019,290
109 BOC	46
120 ACCOUNTS RECEIVABLE	320,809
135 INVESTMENTS - LAIF	11,005,214
150 PREPAID EXPENSES	(599,710)
160 OPEB ASSET	802,201
165 DEFFERED OUTFLOW-Pension Related	588,141
166 DEFFERED OUTFLOW-OPEB	64,410
170 INVESTMENTS HELD AT CALTIP	0
111 NET PROPERTY COSTS	63,949,337

**TOTAL ASSETS****86,121,542****LIABILITIES:**

205 ACCOUNTS PAYABLE	258,423
211 PRE-PAID REVENUE	2,046,280
21101 Clipper to be distributed	169,015
22000 FEDERAL INCOME TAXES PAYABLE	34
22010 STATE INCOME TAX	(10)
22020 FICA MEDICARE	(156)
22050 PERS HEALTH PAYABLE	0
22040 PERS RETIREMENT PAYABLE	(330)
22030 SDI TAXES PAYABLE	(15)
22070 AMERICAN FIDELITY INSURANCE PAYABLE	638
22090 WORKERS' COMPENSATION PAYABLE	6,731
22100 PERS-457	0
22110 Direct Deposit Clearing	0
23101 Net Pension Liability	1,212,136
23105 Deferred Inflow- OPEB Related	203,209
23104 Deferred Inflow- Pension Related	81,681
23103 INSURANCE CLAIMS PAYABLE	91,952
23102 UNEMPLOYMENT RESERVE	(5,790)

**TOTAL LIABILITIES****4,063,798****FUND BALANCE:**

301 FUND RESERVE	(7,734,299)
304 GRANTS, DONATIONS, PAID-IN CAPITAL	77,154,817
30401 SALE OF BUSES & EQUIPMENT	84,491
FUND BALANCE	12,552,735

**TOTAL FUND BALANCE****82,057,744****TOTAL LIABILITIES & FUND BALANCE****86,121,542**

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
REVENUE REPORT  
FOR THE PERIOD ENDING:  
February 28, 2021**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>	<b>BALANCE AVAILABLE</b>	<b>PERCENT BUDGET EXPENDED</b>
4010100	Fixed Route Passenger Fares	340,455	38,777	144,784	195,671	42.5%
4020000	Business Park Revenues	72,020	0	80,022	(8,002)	111.1%
4020500	Special Contract Fares	218,288	0	48,544	169,744	22.2%
4020500	Special Contract Fares - Paratransit	30,000	1,920	7,992	22,008	26.6%
4010200	Paratransit Passenger Fares	93,750	0	9,195	84,555	9.8%
4060100	Concessions	20,820	0	11,182	9,638	53.7%
4060300	Advertising Revenue	30,000	0	27,965	2,035	93.2%
4070400	Miscellaneous Revenue-Interest	25,000	0	41,557	(16,557)	166.2%
4070300	Non transportation revenue	86,052	3,233	50,436	35,616	58.6%
4090100	Local Transportation revenue	538,506	0	2,783,004	(2,244,498)	516.8%
4099100	TDA Article 4.0 - Fixed Route	6,041,384	0	2,844,848	3,196,536	47.1%
4099500	TDA Article 4.0-BART	58,163	0	45,553	12,610	78.3%
4099200	TDA Article 4.5 - Paratransit	87,527	0	58,416	29,111	66.7%
4099600	Bridge Toll- RM2, RM1	348,502	0	0	348,502	0.0%
4110100	STA Funds-Paratransit	66,305	0	0	66,305	0.0%
4110500	STA Funds- Fixed Route BART	415,450	0	717,177	(301,727)	172.6%
4110100	STA Funds-pop	793,498	0	207,720	585,778	26.2%
4110100	STA Funds- rev	208,552	0	0	208,552	0.0%
4110100	STA Block	888,731	0	452,702	436,029	50.9%
4110100	STA Funds- Lifeline	38,281	0	0	38,281	0.0%
4110100	Caltrans	250,000	0	0	250,000	0.0%
4130000	FTA Section CARES Act	5,000,000	1,132,521	3,434,200	1,565,800	100.0%
4130000	FTA Section 5307 ADA Paratransit	412,325	0	0	412,325	0.0%
4130000	FTA TPI	88,000	0	0	88,000	100.0%
4640500	Measure B Gap	23,859	0	46,622	(22,763)	100.0%
4640500	Measure B Express Bus	-	0	0	-	100.0%
4640100	Measure B Paratransit Funds-Fixed Route	559,135	0	443,463	115,672	79.3%
4640100	Measure B Paratransit Funds-Paratransit	103,034	0	81,745	21,289	79.3%
4640200	Measure BB Paratransit Funds-Fixed Route	413,424	0	329,279	84,145	79.6%
4640200	Measure BB Paratransit Funds-Paratransit	202,370	0	161,182	41,188	79.6%
<b>RAIL</b>		<b>0</b>	<b>0</b>	<b>210,800</b>		
<b>TOTAL REVENUE</b>		<b>17,453,431</b>	<b>1,176,450</b>	<b>12,238,388</b>	<b>5,425,844</b>	<b>70.1%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
OPERATING EXPENDITURES  
FOR THE PERIOD ENDING:  
February 28, 2021**

	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
501 02 Salaries and Wages	\$1,670,376	\$121,969	\$1,082,300	\$588,076	64.79%
502 00 Personnel Benefits	\$999,960	\$52,739	\$666,920	\$333,040	66.69%
503 00 Professional Services	\$1,148,380	\$2,490	\$215,054	\$933,326	18.73%
503 05 Non-Vehicle Maintenance	\$825,443	\$8,129	\$523,480	\$285,376	63.42%
503 99 Communications	\$5,500	\$34	\$346	\$5,154	6.28%
504 01 Fuel and Lubricants	\$1,021,500	\$1,321	\$189,281	\$832,219	18.53%
504 03 Non contracted vehicle maintenance	\$3,000	\$0	\$4,572	(\$1,572)	152.40%
504 99 Office/Operating Supplies	\$56,030	\$471	\$12,491	\$43,539	22.29%
504 99 Printing	\$67,000	\$0	\$18,338	\$48,662	27.37%
505 00 Utilities	\$351,235	\$18,588	\$193,636	\$157,599	55.13%
506 00 Insurance	\$682,703	\$0	\$557,368	\$125,335	81.64%
507 99 Taxes and Fees	\$277,000	\$0	\$24,191	\$252,809	8.73%
508 01 Purchased Transportation Fixed Route	\$8,755,092	\$610,953	\$5,198,523	\$3,556,569	59.38%
2-508 02 Purchased Transportation Paratransit	\$1,314,813	\$71,398	\$526,375	\$788,438	40.03%
508 03 Purchased Transportation WOD	\$76,026	\$2,258	\$146,790	(\$70,764)	193.08%
509 00 Miscellaneous	\$179,477	(\$41,160)	\$26,123	\$197,682	14.56%
509 02 Professional Development	\$39,500	\$0	\$3,062	\$36,438	7.75%
509 08 Advertising	\$60,000	\$456	\$18,195	\$41,805	30.32%
<b>TOTAL</b>	<b>\$17,533,035</b>	<b>\$849,644</b>	<b>\$9,407,044</b>	<b>\$8,153,733</b>	<b>53.65%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)**  
**FOR THE PERIOD ENDING:**  
**February 28, 2021**

<b>ACCOUNT</b>	<b>DESCRIPTON</b>	<b>BUDGET</b>	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>	<b>BALANCE AVAILABLE</b>	<b>PERCENT BUDGET EXPENDED</b>
<b>REVENUE DETAILS</b>						
4090594	TDA (office and facility equip)	199,000	0	0	199,000	0.00%
4090194	TDA Shop repairs and replacement	100,000	0	0	100,000	0.00%
4091794	Bus stop improvements	416,000	0	50,961	365,039	12.25%
4090994	Radio Upgrade	6,700	0	12,700	(6,000)	189.55%
4090794	TDA Transit Center Improvements	110,000	0	0	110,000	0.00%
409??94	TDA (Transit Capital)	100,000	0	34,990	65,010	34.99%
4092094	TDA (Major component rehab)	410,000	0	0	410,000	0.00%
4091294	TDA Doolan Tower Upgrade	30,000	0	0	30,000	0.00%
4091691	SAV BAAQMD	168,194	0	0	168,194	0.00%
46405	CIP Shelters	1,277,410	0	354,290	923,120	27.74%
4090694	TDA TSP	66,000	0	122,461	(56,461)	185.55%
409xx94	Bus add ons	266,000	0	0	266,000	0.00%
4090294	TDA Atlantis	350,000	0	19,261	330,739	5.50%
409xx94	TDA Real Time APC	200,000	0	0	200,000	0.00%
409xx91	TVTC TSP	1,140,000	0	0	0	0.00%
4111700	SGR shelters and stops	80,640	0	0	80,640	0.00%
4110500	Prop 1B office and facility	200,962	0	0	200,962	0.00%
411	Prop 1B Transit Center	20,000	0	0	20,000	0.00%
411	Dublin Parking garage	20,000,000	0	0	20,000,000	0.00%
41306	TSP	100,000	0	110,022	(10,022)	110.02%
41315	FTA farebox		0	0	0	#DIV/0!
41320	FTA Hybrid battery packs	800,000	0	0	800,000	0.00%
	FTA Transit Center	440,000	0			0.00%
<b>TOTAL REVENUE</b>		<b>26,480,906</b>	<b>-</b>	<b>704,686</b>	<b>24,196,220</b>	<b>2.66%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)**  
**FOR THE PERIOD ENDING:**  
**February 28, 2021**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>	<b>BALANCE AVAILABLE</b>	<b>PERCENT BUDGET EXPENDED</b>
<b>EXPENDITURE DETAILS</b>						
<b>CAPITAL PROGRAM - COST CENTER 07</b>						
5550207	Atlantis Facility	350,000	82,525	262,091	87,909	74.88%
5550107	Shop Repairs and replacement	300,962	0	122,602	178,360	40.74%
5551607	SAV	168,194	0	9,775	158,419	5.81%
5550407	BRT	168,194	13,333	271,936	(103,742)	161.68%
555xx07	Bus Add ons	266,000	0	0	266,000	0.00%
555xx07	Real time APC	200,000	0	0	200,000	0.00%
5550507	Office and Facility Equipment	199,000	0	0	199,000	0.00%
5550607	TSP upgrade	1,206,000	0	484,270	721,730	40.16%
5550907	Radio upgrade	6,700	14,907	88,461	(81,761)	1320.31%
5551007	Transit Center Upgrades and Improvements	570,000	0	0	570,000	0.00%
5551207	Doolan Tower upgrade	30,000	0	0	30,000	0.00%
555xx07	Dublin Parking Garage	20,000,000	0	0	20,000,000	0.00%
5551707	Bus Shelters and Stops	1,774,050	0	421,806	1,352,244	23.78%
5551907	COVID Supplies	21,343	0	47,286	(25,943)	221.55%
5552007	Major component rehab	1,210,000	0	0	1,210,000	0.00%
555?07	Transit Capital	100,000	0	25,215	74,785	25.22%
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>26,570,443</b>	<b>110,765</b>	<b>1,733,442</b>	<b>24,837,001</b>	<b>6.52%</b>
<b>FUND BALANCE (CAPITAL)</b>		<b>-89537.00</b>	<b>(110,765)</b>	<b>(1,028,756)</b>		
<b>FUND BALANCE (CAPTIAL &amp; OPERATING)</b>		<b>-172,141.00</b>	<b>190,768</b>	<b>1,680,290</b>		

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
 P.O. Box 942809  
 Sacramento, CA 94209-0001  
 (916) 653-3001

March 18, 2021

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

LIVERMORE/AMADOR VALLEY TRANSIT  
 AUTHORITY  
 GENERAL MANAGER  
 1362 RUTAN COURT, SUITE 100  
 LIVERMORE, CA 94550

[Tran Type Definitions](#)

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**Account Number:** 80-01-002

February 2021 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
2/18/2021	2/17/2021	RD	1667916	N/A	TAMARA EDWARDS	5,000,000.00

**Account Summary**

Total Deposit:	5,000,000.00	Beginning Balance:	5,975,963.28
Total Withdrawal:	0.00	Ending Balance:	10,975,963.28



Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
02-21	022463	02/09/21	ATF03 (AT&T )		956.00	.00	956.00	Automatic Generated Check
	022464	02/09/21	AVI01 (AMADOR VALLEY INDUSTRIES)		517.66	.00	517.66	Automatic Generated Check
	022465	02/09/21	CAL13 (CALIFORNIA TRANSIT)		652.75	.00	652.75	Automatic Generated Check
	022466	02/09/21	CEW01 (CHARLES E. WALKER)		2,250.00	.00	2,250.00	Automatic Generated Check
	022467	02/09/21	CIT06 (CITY OF LIVERMORE SEWER)		194.68	.00	194.68	Automatic Generated Check
	022468	02/09/21	COR01 (CORBIN WILLITS SYSTEMS)		528.24	.00	528.24	Automatic Generated Check
	022469	02/09/21	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check
	022470	02/09/21	EMB01 (BRIGHTVIEW LANDSCAPE SERVICE)		6,069.47	.00	6,069.47	Automatic Generated Check
	022471	02/09/21	FED01 (FedEx )		33.61	.00	33.61	Automatic Generated Check
	022472	02/09/21	GAN01 (GANNETT FLEMING COMPANIES)		13,333.42	.00	13,333.42	Automatic Generated Check
	022473	02/09/21	JTH01 (J. THAYER COMPANY)		277.64	.00	277.64	Automatic Generated Check
	022474	02/09/21	KIM02 (KIMLEY-HORN AND ASSOC, INC)		82,524.50	.00	82,524.50	Automatic Generated Check
	022475	02/09/21	LIV10 (LIVERMORE SANITATION INC)		2,515.66	.00	2,515.66	Automatic Generated Check
	022476	02/09/21	LYF01 (LYFT, INC)		20.00	.00	20.00	Automatic Generated Check
	022477	02/09/21	MET01 (METROPOLITAN TRANSPORT-)		71.55	.00	71.55	Automatic Generated Check
	022478	02/09/21	PAC11 (PACIFIC ENVIROMENTAL SERV)		240.00	.00	240.00	Automatic Generated Check
	022479	02/09/21	PLE01 (PLEASANTON CHAMBER OF)		435.00	.00	435.00	Automatic Generated Check
	022480	02/09/21	PLE07 (PLEASANTON WEEKLY)		456.00	.00	456.00	Automatic Generated Check
	022481	02/09/21	QUE01 (QUENCH)		358.80	.00	358.80	Automatic Generated Check
	022482	02/09/21	RSE01 (R & S ERECTION)		951.60	.00	951.60	Automatic Generated Check
	022483	02/09/21	SHA02 (SHAMROCK OFFICE SOLUTIONS)		13.75	.00	13.75	Automatic Generated Check
	022484	02/09/21	TX206 (FARZANA ALI)		209.08	.00	209.08	Automatic Generated Check
	H10992	02/10/21	TX228 (DEBORAH BUTLER)		75.23	.00	75.23	TX228, PARATAXI REIMBURSE
	H10993	02/10/21	TX242 (BONNIE WOLF)		140.00	.00	140.00	TX242, PARATAXI REIMBURSE
	H10994	02/03/21	AME06 (AMERICAN FIDELITY ASSURANCE)		732.22	.00	732.22	AME06, JAN-21 SUPPLEMENTA
	H10995	02/03/21	AME06 (AMERICAN FIDELITY ASSURANCE)		1,118.96	.00	1,118.96	AME06, JAN-21 FLEXIBLE SP
	H10996	02/05/21	MUT01 (MUTUAL OF OMAHA)		1,188.34	.00	1,188.34	MUT01, FEB-21 LTD & LIFE
	H10997	02/01/21	EMP01 (EMPLOYMENT DEVEL DEPT)		14.97	.00	14.97	EMP01, 2020 4TH QTR STATE
	H10998	02/01/21	PER04 (CALPERS RETIREMENT SYSTEM)		2,163.21	.00	2,163.21	PER04, PERS 457 CONTRIBUT
	H10999	02/01/21	EMP01 (EMPLOYMENT DEVEL DEPT)		3,524.49	.00	3,524.49	EMP01, STATE TAX 1/9/21-1
	H11000	02/01/21	EFT01 (ELECTRONIC FUND TRANSFERS)		43.42	.00	43.42	EFT01, 2020 4TH QTR FEDER
	H11001	02/12/21	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		45,144.88	.00	45,144.88	DIR02, PR DIRECT DEPOSIT
	H11002	02/12/21	EFT01 (ELECTRONIC FUND TRANSFERS)		8,954.63	.00	8,954.63	EFT01, FEDERAL TAX 1/23/2
	H11003	02/12/21	EMP01 (EMPLOYMENT DEVEL DEPT)		3,466.28	.00	3,466.28	EMP01, STATE TAX 1/23/21-
	H11004	02/12/21	PER04 (CALPERS RETIREMENT SYSTEM)		2,130.07	.00	2,130.07	PER04, PERS 457 CONTRIBUT
	H11005	02/12/21	PER01 (PERS )		3,900.38	.00	3,900.38	PER01, PERS CLASSIC CONTR
	H11006	02/12/21	PER01 (PERS )		5,787.70	.00	5,787.70	PER01, PERS NEW CONTRIBUT
	H11007	02/05/21	STA01 (STATE COMPENSATION FUND)		1,496.92	.00	1,496.92	STA01, FEB-21 WORKER'S CO
	H11008	02/08/21	EDW01 (TAMARA EDWARDS)		19.78	.00	19.78	EDW01, 1/25/21 EXPENSE RE
	H11009	02/05/21	STA13 (STAPLES CREDIT PLAN)		193.21	.00	193.21	STA13, JAN-21 CC STATEMEN
	H11010	02/03/21	UBE01 (UBER )		1,211.55	.00	1,211.55	UBE01, DEC-20 BILLING: GO
	H11011	02/08/21	UBE01 (UBER )		1,026.01	.00	1,026.01	UBE01, JAN-21 BILLING: GO
	H11012	02/08/21	OAK01 (OAKS BUSINESS PK OWNERS)		3,571.00	.00	3,571.00	OAK01, 1ST QTR BUSINESS P
	H11013	02/01/21	MER01 (MERCHANT SERVICES)		42.97	.00	42.97	MER01, JAN-21 MOA CC STAT
	H11014	02/01/21	MER01 (MERCHANT SERVICES)		55.50	.00	55.50	MER01, JAN-21 TRANSIT CEN
	H11015	02/19/21	TX228 (DEBORAH BUTLER)		58.44	.00	58.44	TX228, PARATAXI REIMBURSE
	H11016	02/26/21	PER01 (PERS )		5,787.70	.00	5,787.70	PER01, PERS NEW CONTRIBUT
	H11017	02/26/21	EMP01 (EMPLOYMENT DEVEL DEPT)		4,924.87	.00	4,924.87	EMP01, STATE TAX 2/6/21-2
	H11018	02/26/21	PER01 (PERS )		3,964.35	.00	3,964.35	PER01, PERS CLASSIC CONTR
	H11019	02/26/21	PER04 (CALPERS RETIREMENT SYSTEM)		2,132.61	.00	2,132.61	PER04, PERS 457 CONTRIBUT
	H11020	02/26/21	EFT01 (ELECTRONIC FUND TRANSFERS)		13,578.11	.00	13,578.11	EFT01, FEDERAL TAX 2/6/21
	H11021	02/26/21	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		57,752.64	.00	57,752.64	DIR02, PR DIRECT DEPOSIT
	H11022	02/25/21	PER03 (CAL PUB EMP RETIRE SYSTM)		36,903.56	.00	36,903.56	PER03, MAR-21 HEALTH INSU
	H11023	02/25/21	AME06 (AMERICAN FIDELITY ASSURANCE)		1,020.96	.00	1,020.96	AME06, FEB-21 FLEXIBLE SP
	H11024	02/18/21	VSP01 (VSP )		577.24	.00	577.24	VSP01, FEB-21 VISION INSU
	H11025	02/05/21	STA01 (STATE COMPENSATION FUND)		4,441.24	.00	4,441.24	STA01, 2020 AUDIT ADJUSTM
	H11026	02/24/21	TRA12 (TRAPEZE SOFTWARE GROUP)		14,907.00	.00	14,907.00	TRA12, TPPAGO1818, PO #480
	H11027	02/05/21	HDE01 (HOME DEPOT-CREDIT SERVICES)		19.60	.00	19.60	HDE01, JAN-21 CC STATEMEN
	H11028	02/07/21	PAC01 (AT&T )		33.34	.00	33.34	PAC01,ACCT #232-351-6260,
	H11029	02/11/21	PAC01 (AT&T )		354.67	.00	354.67	PAC01,ACCT #436-951-0106,
	H11030	02/04/21	PAC01 (AT&T )		186.60	.00	186.60	PAC01, ACCT #925-245-0576
	H11031	02/08/21	PAC01 (AT&T )		345.75	.00	345.75	PAC01,ACCT #925-243-9029,
	H11032	02/10/21	MVT01 (MV TRANSPORTATION, INC.)		98,555.55	.00	98,555.55	MVT01, DEC-20 FIXED ROUTE
	H11033	02/16/21	CAL04 (CALIFORNIA WATER SERVICE)		51.73	.00	51.73	CAL04, 2575555555, TC FIR
	H11034	02/16/21	CAL04 (CALIFORNIA WATER SERVICE)		68.97	.00	68.97	CAL04, 5755555555, CONTRA
	H11035	02/16/21	CAL04 (CALIFORNIA WATER SERVICE)		68.97	.00	68.97	CAL04, 4755555555, MOA FI
	H11036	02/08/21	CAL04 (CALIFORNIA WATER SERVICE)		70.14	.00	70.14	CAL04, 0198655555, BUS WA
	H11037	02/08/21	CAL04 (CALIFORNIA WATER SERVICE)		772.92	.00	772.92	CAL04, 9098655555, MOA WA
	H11038	02/17/21	CAL04 (CALIFORNIA WATER SERVICE)		32.76	.00	32.76	CAL04, 3616555555, TC WAT
	H11039	02/17/21	CAL04 (CALIFORNIA WATER SERVICE)		145.77	.00	145.77	CAL04, 4616555555, TC IRR
	H11040	02/01/21	PAC02 (PACIFIC GAS AND ELECTRIC)		4,279.22	.00	4,279.22	PAC02, 9007202117-4, MOA
	H11041	02/22/21	PAC02 (PACIFIC GAS AND ELECTRIC)		1,121.80	.00	1,121.80	PAC02, 6062256368-6, ATLA
	H11042	02/05/21	PAC02 (PACIFIC GAS AND ELECTRIC)		83.75	.00	83.75	PAC02, 7649646868-7, DOOL
	H11043	02/16/21	PAC02 (PACIFIC GAS AND ELECTRIC)		1,453.93	.00	1,453.93	PAC02, 7264840356-5, BUS
	H11044	02/22/21	PAC02 (PACIFIC GAS AND ELECTRIC)		5,710.45	.00	5,710.45	PAC02, 5809326332-3, MOA
	H11045	02/16/21	CIT07 (CITY OF LIVERMORE - WATER)		129.13	.00	129.13	CIT07, 139388-00, BUS WAS
	H11046	02/16/21	CIT07 (CITY OF LIVERMORE - WATER)		43.38	.00	43.38	CIT07, 138431-00, ATLANTI
	H11047	02/02/21	CIT07 (CITY OF LIVERMORE - WATER)		15.18	.00	15.18	CIT07, 138432-00, ATLANTI
	H11048	02/02/21	CIT07 (CITY OF LIVERMORE - WATER)		22.61	.00	22.61	CIT07, 139399-00, ATLANTI
	H11049	02/02/21	CIT07 (CITY OF LIVERMORE - WATER)		30.87	.00	30.87	CIT07, 139361-00, ATLANTI
	H11050	02/02/21	CIT07 (CITY OF LIVERMORE - WATER)		181.89	.00	181.89	CIT07, 138430-01, ATLANTI
Total for Bank Account 105 ----->					458,656.83	.00	458,656.83	
Grand Total of all Bank Accounts ----->					458,656.83	.00	458,656.83	

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
02-21	AME06 (AMERICAN FIDELITY ASSURANCE)	FSA02-21H	02/04/21	03/06/21	A	1020.96	AME06, FEB-21 FLEXIBLE SPENDING ACCOUNT
		JAN-2021H	01/01/21	01/31/21	A	1118.96	AME06, JAN-21 FLEXIBLE SPENDING ACCOUNT
		SUPP01-21H	01/25/21	02/24/21	A	732.22	AME06, JAN-21 SUPPLEMENTAL INSURANCE
						-----	
						Vendor's Total ----->	2872.14
02-21	ATT03 (AT&T )	310610608	01/19/21	02/18/21	A	956.00	ATT03, 4310610608, JAN-21 INTERNET PRI
02-21	AVI01 (AMADOR VALLEY INDUSTRIES)	879606	01/31/21	03/02/21	A	517.66	AVI01, 879606, JAN-21 GARBAGE PICK UP SERVIC
02-21	CAL04 (CALIFORNIA WATER SERVICE)	198011921H	01/19/21	02/18/21	A	70.14	CAL04, 0198655555, BUS WASH 12/17/20-1/15/21
		257012821H	01/28/21	02/27/21	A	51.73	CAL04, 2575555555, TC FIRE 2/1/21-2/28/21
		361012921H	01/29/21	02/28/21	A	32.76	CAL04, 3616555555, TC WATER 12/30/20-1/28/21
		461012921H	01/29/21	02/28/21	A	145.77	CAL04, 4616555555, TC IRRG. 12/30/20-1/28/21
		475012821H	01/28/21	02/27/21	A	68.97	CAL04, 4755555555, MOA FIRE 2/1/21-2/28/21
		575012821H	01/28/21	02/27/21	A	68.97	CAL04, 5755555555, CONTRACTOR FIRE 2/1/21-2/
		909011921H	01/19/21	02/18/21	A	772.92	CAL04, 9098655555, MOA WATER 12/17/20-1/15/2
						-----	
						Vendor's Total ----->	1211.26
02-21	CAL13 (CALIFORNIA TRANSIT)	312021JAN	02/01/21	03/03/21	A	652.75	CAL13, 31-2021-JAN, JAN-21 INS CLAIMS PRIOR
02-21	CEW01 (CHARLES E. WALKER)	2021B	02/09/21	03/11/21	A	2250.00	CEW01, 2021B, PROCUREMENT REVIEW 1/16-1/29/2
02-21	CIT06 (CITY OF LIVERMORE SEWER)	BW011921	01/19/21	02/18/21	A	43.04	CIT06, 138143-00, BUS WASH 12/15/20-1/19/21
		MOA011921	01/19/21	02/18/21	A	151.64	CIT06, 133294-00, MOA SEWER 12/15/20-1/19/21
						-----	
						Vendor's Total ----->	194.68
02-21	CIT07 (CITY OF LIVERMORE - WATER)	361011921H	01/19/21	02/18/21	A	30.87	CIT07, 139361-00, ATLANTIS SEWER 12/15/20-1/
		388020221H	02/02/21	03/04/21	A	129.13	CIT07, 139388-00, BUS WASH 1/5/21-2/2/21
		399011921H	01/19/21	02/18/21	A	22.61	CIT07, 139399-00, ATLANTIS SEWER 12/15/20-1/
		430011921H	01/19/21	02/18/21	A	181.89	CIT07, 138430-01, ATLANTIS INDOOR 12/15/20-1
		431020221H	02/02/21	03/04/21	A	43.38	CIT07, 138431-00, ATLANTIS IRRG. 1/5/21-2/2/
		432011921H	01/19/21	02/18/21	A	15.18	CIT07, 138432-00, ATLANTIS FIRE 12/15/20-1/1
						-----	
						Vendor's Total ----->	423.06
02-21	COR01 (CORBIN WILLITS SYSTEMS)	C012151	12/15/20	01/14/21	A	264.12	COR01, C012151, DEC-20 SERVICE
		C101151	01/15/21	02/14/21	A	264.12	COR01, C101151, JAN-21 SERVICE
						-----	
						Vendor's Total ----->	528.24
02-21	DAY02 (DAY & NIGHT PEST CONTROL)	159787	01/08/21	02/07/21	A	218.00	DAY02, 159787, 1/8/21 RUTAN SERVICE
02-21	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20210205H	02/12/21	03/14/21	A	45144.88	DIR02, PR DIRECT DEPOSIT 1/23/21-2/5/21
		20210219H	02/26/21	03/28/21	A	57752.64	DIR02, PR DIRECT DEPOSIT 2/6/21-2/19/21
						-----	
						Vendor's Total ----->	102897.52
02-21	EDW01 (TAMARA EDWARDS)	1-25-21EXH	01/25/21	02/24/21	A	19.78	EDW01, 1/25/21 EXPENSE REIMBURSE-LUNCH INGRE
02-21	EFT01 (ELECTRONIC FUND TRANFERS)	20201231H	01/28/21	02/27/21	A	43.42	EFT01, 2020 4TH QTR FEDERAL TAX FILING BALAN
		20210205H	02/12/21	03/14/21	A	8954.63	EFT01, FEDERAL TAX 1/23/21-2/5/21
		20210219H	02/26/21	03/28/21	A	13578.11	EFT01, FEDERAL TAX 2/6/21-2/19/21
						-----	
						Vendor's Total ----->	22576.16
02-21	EME01 (BRIGHTVIEW LANDSCAPE SERVIC	7194074	02/01/21	03/03/21	A	1301.00	EME01, 7194074, FEB-21 LANDSCAPING SERVICE
		7209988	01/28/21	02/27/21	A	1228.89	EME01, 7209988, MP690 ATLANTIS WINTER TREE C
		7209991	01/28/21	02/27/21	A	1709.81	EME01, 7209991, MP689 RUTAN WINTER TREE CARE
		7209999	01/28/21	02/27/21	A	1829.77	EME01, 7209999, MP691 RAILROAD WINTER TREE C
						-----	
						Vendor's Total ----->	6069.47
02-21	EMP01 (EMPLOYMENT DEVEL DEPT)	20201231H	01/28/21	02/27/21	A	14.97	EMP01, 2020 4TH QTR STATE TAX FILING BALANCE
		20210122H	01/29/21	02/28/21	A	3524.49	EMP01, STATE TAX 1/9/21-1/22/21
		20210205H	02/12/21	03/14/21	A	3466.28	EMP01, STATE TAX 1/23/21-2/5/21
		20210219H	02/26/21	03/28/21	A	4924.87	EMP01, STATE TAX 2/6/21-2/19/21
						-----	
						Vendor's Total ----->	11930.61
02-21	FED01 (FedEx )	725356217	01/22/21	02/21/21	A	33.61	FED01, 7-253-56217, JAN-21 STATEMENT #3

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
02-21	GAN01 (GANNETT FLEMING COMPANIES)	02-108217	01/25/21	02/24/21	A	13333.42	GAN01, 065649.02-108217, ON-CALL DESIGN BRT
02-21	HDE01 (HOME DEPOT-CREDIT SERVICES)	JAN-2021H	01/13/21	02/12/21	A	19.60	HDE01, JAN-21 CC STATEMENT-MISC SUPPLIES
02-21	JTH01 (J. THAYER COMPANY)	1505613-0	02/03/21	03/05/21	A	277.64	JTH01, 1505613-0, 2/3/21 PRINTER PAPER
02-21	KIM02 (KIMLEY-HORN AND ASSOC, INC)	18076505	12/31/20	01/30/21	A	82524.50	KIM02, 18076505, TASK 4 LAVTA ATLANTIS FACIL
02-21	LIV10 (LIVERMORE SANITATION INC)	1361414	01/31/21	03/02/21	A	2515.66	LIV10, 1361414, JAN-21 GARBAGE SERVICE
02-21	LYF01 (LYFT, INC)	73161	11/30/20	12/30/20	A	20.00	LYF01, 73161, NOV-20 CODE: GO SANRAMON
02-21	MER01 (MERCHANT SERVICES)	TC013121H MOA013121H	02/01/21 02/01/21	03/03/21 03/03/21	A A	55.50 42.97	MER01, JAN-21 TRANSIT CENTER CC STATEMENT MER01, JAN-21 MOA CC STATEMENT
				Vendor's Total ----->		98.47	
02-21	MET01 (METROPOLITAN TRANSPORT-)	AR024764	12/28/20	01/27/21	A	71.55	MET01, AR024764, BANK FEES CLIPPER 1/20-6/20
02-21	MUT01 (MUTUAL OF OMAHA)	FEB-2021H	01/13/21	02/12/21	A	1188.34	MUT01, FEB-21 LTD & LIFE INSURANCE
02-21	MVT01 (MV TRANSPORTATION, INC.)	DEC-2020H	01/10/21	02/09/21	A	98555.55	MVT01, DEC-20 FIXED ROUTE MONTHLY SERVICE
02-21	OAK01 (OAKS BUSINESS PK OWNERS)	1STQTR-21H	01/01/21	01/31/21	A	3571.00	OAK01, 1ST QTR BUSINESS PARK DUES 2021-FY21
02-21	PAC01 (AT&T )	ATT 01/21H ATT010721H ATT011121H ATT011321H	01/13/21 01/07/21 01/11/21 01/13/21	02/12/21 02/06/21 02/10/21 02/12/21	A A A A	186.60 33.34 354.67 345.75	PAC01, ACCT #925-245-0576, 1/13/21-2/12/21 PAC01, ACCT #232-351-6260, CONTRACTOR FIRE 1/7 PAC01, ACCT #436-951-0106, ATLANTIS T1 1/11-2/ PAC01, ACCT #925-243-9029, ATLANTIS ALARM 1/13
				Vendor's Total ----->		920.36	
02-21	PAC02 (PACIFIC GAS AND ELECTRIC)	580020521H 606020321H 726012721H 764011921H 900011321H	02/05/21 02/03/21 01/27/21 01/19/21 01/13/21	03/07/21 03/05/21 02/26/21 02/18/21 02/12/21	A A A A A	5710.45 1121.80 1453.93 83.75 4279.22	PAC02, 5809326332-3, MOA ELECTRIC 12/31/20-1 PAC02, 6062256368-6, ATLANTIS 12/29/20-1/27/ PAC02, 7264840356-5, BUS STOPS 12/21/20-1/20 PAC02, 7649646868-7, DOOLAN TWR 12/11/20-1/1 PAC02, 9007202117-4, MOA GAS 12/12/20-1/12/2
				Vendor's Total ----->		12649.15	
02-21	PAC11 (PACIFIC ENVIROMENTAL SERV)	2024 2025	02/02/21 02/02/21	03/04/21 03/04/21	A A	120.00 120.00	PAC11, 2024, JAN-21 RUTAN MONTHLY SERVICE PAC11, 2025, JAN-21 ATLANTIS MONTHLY SERVICE
				Vendor's Total ----->		240.00	
02-21	PER01 (PERS )	20210205CH 20210205NH 20210219CH 20210219NH	02/12/21 02/12/21 02/26/21 02/26/21	03/14/21 03/14/21 03/28/21 03/28/21	A A A A	3900.38 5787.70 3964.35 5787.70	PER01, PERS CLASSIC CONTRIBUTION 1/23/21-2/5 PER01, PERS NEW CONTRIBUTION 1/23/21-2/5/21 PER01, PERS CLASSIC CONTRIBUTION 2/6/21-2/19 PER01, PERS NEW CONTRIBUTION 2/6/21-2/19/21
				Vendor's Total ----->		19440.13	
02-21	PER03 (CAL PUB EMP RETIRE SYSTM)	MAR-2021H	02/16/21	03/18/21	A	36903.56	PER03, MAR-21 HEALTH INSURANCE
02-21	PER04 (CALPERS RETIREMENT SYSTEM)	20210122H 20210205H 20210219H	01/29/21 02/12/21 02/26/21	02/28/21 03/14/21 03/28/21	A A A	2163.21 2130.07 2132.61	PER04, PERS 457 CONTRIBUTION 1/9/21-1/22/21 PER04, PERS 457 CONTRIBUTION 1/23/21-2/5/21 PER04, PERS 457 CONTRIBUTION 2/6/21-2/19/21
				Vendor's Total ----->		6425.89	
02-21	PLE01 (PLEASANTON CHAMBER OF)	26695	02/02/21	03/04/21	A	435.00	PLE01, 26695, MEMBERSHIP 04/21-03/22
02-21	PLE07 (PLEASANTON WEEKLY)	71785	01/31/21	03/02/21	A	456.00	PLE07, 71785, PUBLIC ANNOUNCEMENT-EMERGENCY
02-21	QUE01 (QUENCH)	02918827 02920860	02/01/21 02/01/21	03/03/21 03/03/21	A A	179.40 179.40	QUE01, INV-02918827, QUENCH 730 2/21-1/22 DR QUE01, INV-02920860, QUENCH 730 02/21-01/22
				Vendor's Total ----->		358.80	
02-21	RSE01 (R & S ERECTION)	118584-CO	12/16/20	01/15/21	A	641.65	RSE01, 118584-COMR, RUTAN ROLL UP DOORS REPA

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
02-21	RSE01 (R & S ERECTION)	118648-CO	12/22/20	01/21/21	A	309.95	RSE01, 118648-COMR, RUTAN ROLL UP DOORS REPA
			Vendor's Total ----->			951.60	
02-21	SHA02 (SHAMROCK OFFICE SOLUTIONS)	510305	01/25/21	02/24/21	A	13.75	SHA02, 510305, FRONT DESK PRINTER 12/30/20-1
02-21	STA01 (STATE COMPENSATION FUND)	FEB-2021H 2020AUDITH	01/21/21 02/01/21	02/20/21 03/03/21	A A	1496.92 4441.24	STA01, FEB-21 WORKER'S COMP PREMIUM STA01, 2020 AUDIT ADJUSTMENT WORKER'S COMP
			Vendor's Total ----->			5938.16	
02-21	STA13 (STAPLES CREDIT PLAN)	JAN-2021H	02/05/21	03/07/21	A	193.21	STA13, JAN-21 CC STATEMENT
02-21	TRA12 (TRAPEZE SOFTWARE GROUP)	TPPAG1818H	11/27/20	12/27/20	A	14907.00	TRA12, TPPAG01818, PO #4803 TRAPEZE VIEWPOINT
02-21	TX206 (FARZANA ALI)	1105-1231	02/09/21	03/11/21	A	209.08	TX206, PARATAXI REIMBURSE 11/5/20-12/31/20
02-21	TX228 (DEBORAH BUTLER)	0113-0123H 0129-0201H	02/09/21 02/19/21	03/11/21 03/21/21	A A	75.23 58.44	TX228, PARATAXI REIMBURSE 1/13/21-1/23/21 TX228, PARATAXI REIMBURSE 1/29/21-2/1/21
			Vendor's Total ----->			133.67	
02-21	TX242 (BONNIE WOLF)	0106-0128H	02/09/21	03/11/21	A	140.00	TX242, PARATAXI REIMBURSE 1/6/21-1/28/21
02-21	UBE01 (UBER )	DEC-2020H JAN-2021H	01/08/21 02/01/21	02/07/21 03/03/21	A A	1211.55 1026.01	UBE01, DEC-20 BILLING: GO DUBLIN UBE01, JAN-21 BILLING: GO DUBLIN
			Vendor's Total ----->			2237.56	
02-21	VSP01 (VSP )	FEB-2021H	01/19/21	02/18/21	A	577.24	VSP01, FEB-21 VISION INSURANCE
			Total of Purchases ->			458656.83	=====

**AGENDA**

**ITEM 6**



STAFF REPORT

SUBJECT: Resolution in Support of Allocation Request for FY 20-21 Funding through the State Low Carbon Transit Operations Program (LCTOP)

FROM: Jennifer Yeamans, Senior Grants & Management Specialist

DATE: March 23, 2021

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**Action Requested**

Staff requests the Finance and Administration Committee recommend the Board of Directors approve Resolution 09-2021 in support of an allocation request to Caltrans for the FY 20-21 Low Carbon Transit Operations Program (LCTOP) to restart school-serving routes in FY 21-22. This resolution is required to request an allocation of these funds from Caltrans.

**Background**

The LCTOP was established by California Senate Bill 862 to provide funding, on a formula basis, for operational or capital expansion projects to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. The funds are derived from California's Cap-and-Trade Program and are the result of quarterly auctions of emission credits for greenhouse gas emitters regulated under AB 32, California's Global Warming Solutions Act of 2006. Auction proceeds, known as the Greenhouse Gas Reduction Fund, are then reinvested in various projects to further reduce emissions. There is a continuous appropriation of 5 percent of Cap and Trade auction proceeds into the LCTOP and other Cap and Trade programs. Though auction proceeds are always anticipated to vary over time as Cap and Trade revenues fluctuate, proceeds were notably reduced in 2020 due to the COVID-19 pandemic, particularly the May 2020 auction, which impacted overall revenues available to the LCTOP for allocation in FY20-21 compared to prior years.

The program guidelines state that transit agencies receiving funds from the LCTOP shall submit expenditure proposals listing projects that meet any of the following criteria:

- Expenditures that directly enhance or expand transit service by supporting new or expanded services, expanded intermodal facilities, and include equipment acquisition, fueling, and maintenance, and other costs to operate those services or facilities.
- Operational expenditures that increase transit mode share.
- Expenditures related to the purchase of zero-emission buses, including electric buses, and the installation of the necessary equipment and infrastructure to operate and support zero-emission buses.

The LCTOP specifically requires documentation that each proposed project will achieve a reduction in greenhouse gas emissions and will not supplant other sources of funds. In

addition, project sponsors are required to document how their projects meet all program requirements related to benefits to Disadvantaged Communities (DACs) and AB 1550 Population requirements to benefit low-income households. LAVTA’s service area does not have any DACs, but the project is expected to benefit low-income households by providing free trips to qualifying low-income students via the Student Transit Pass Program sponsored by the Alameda County Transportation Commission.

**Discussion**

Given the ongoing impacts of the COVID-19 pandemic on both revenues and ridership for public transit agencies, in December Caltrans provided clarification to eligible LCTOP recipients that for FY 20-21, “new or expanded services” could encompass previously existing services that were cut due to these impacts, and LCTOP funds are required in order to restart the service. LAVTA stopped service on school-serving routes in March 2020, when Dublin and Pleasanton school districts suspended in-person instruction due to shelter-in-place orders imposed to control the spread of COVID-19. Because local school districts determine the schedules for in-person instruction days now that in-person K-12 instruction is resuming, staff recommends that LAVTA request LCTOP funding to meet the agency’s immediate needs to restart school service while other sources of operating revenues supporting stabilize more gradually with pandemic recovery. LCTOP guidelines allow for a period of up to five years following inception to be considered “new service.” The allocation request would encompass funding for school-serving routes in Dublin and Pleasanton for the entire 2021-22 school year.

**Budget**

The proposed project budget for FY21-22 is as follows, and assumes 8,370 service-hours serving Dublin and Pleasanton schools, at a marginal cost per hour of \$49.81. Passenger fare revenues assume ridership on school routes at approximately 1/3 of pre-pandemic levels.

<b>Fund Source</b>	<b>Amount</b>
FY 20-21 LCTOP – Revenue-Based	\$43,714
FY 20-21 LCTOP – Population Based	\$224,303
<i>LCTOP Subtotal</i>	<i>\$268,017</i>
Passenger Fares	\$140,008
TDA	\$8,885
<b>Total Budget</b>	<b>\$416,910</b>

**Recommendation**

Staff recommends Finance & Administration Committee refer Resolution 09-2021 to the Board of Directors for approval to request an LCTOP allocation for the FY 20-21 Low Carbon Transit Operations Program (LCTOP) to restart school-serving routes in FY 21-22.

Attachments:

1. Resolution 09-2021

**RESOLUTION 09-2021**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
AUTHORIZATION FOR THE EXECUTION OF THE CERTIFICATIONS AND  
ASSURANCES AND AUTHORIZED AGENT FORMS FOR THE LOW CARBON  
TRANSIT OPERATIONS PROGRAM (LCTOP) TO RESTART OPERATIONS FOR  
SCHOOL-SERVING ROUTES USING \$268,017 IN LCTOP FUNDS**

**WHEREAS**, the Livermore Amador Valley Transit Authority is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS**, the Livermore Amador Valley Transit Authority wishes to delegate authorization to execute these documents and any amendments thereto to the Executive Director or his/her designee; and

**WHEREAS**, the Livermore Amador Valley Transit Authority wishes to implement the following LCTOP project listed below;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Livermore Amador Valley Transit Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects; and

**BE IT FURTHER RESOLVED** that the Executive Director or his/her designee be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation; and

**BE IT FURTHER RESOLVED** by the Board of Directors of the Livermore Amador Valley Transit Authority that it hereby authorizes the submittal of the following project nomination and allocation request to the Department in FY2020-2021 LCTOP funds:

**Project Name:** Restart Operations for School-Serving Routes

**Amount of LCTOP funds requested:** \$268,017

**Short description of project:** Restart service on school-serving routes cut in March 2020 when in-person K-12 instruction stopped due to COVID-19.

**Benefit to a Priority Population:** School-serving routes provide a direct connection with K-12 schools and qualified low-income students can ride free with the agency's Student Transit Pass Program.

**Contributing Sponsor:** Metropolitan Transportation Commission



**PASSED AND ADOPTED BY** the governing board of the Livermore Amador Valley Transit Authority on this 5th day of April 2021.

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Bob Woerner, Chair

Attest:

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Michael Tree, Executive Director

**AGENDA**

**ITEM 7**



**S T A F F   R E P O R T**

SUBJECT:    Extension of SAV Operations and Maintenance Contract

FROM:        Toan Tran, Director of Operations and Innovation

DATE:        March 23, 2021

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**Action Requested**

Authorize Executive Director to extend the agreement with Transdev for the operations and maintenance of the Shared Autonomous Vehicle (SAV) project through July 31, 2021.

**Background/Discussion**

LAVTA entered into an agreement with Transdev North America, Inc. on August 30, 2019 for the operations and maintenance of the Shared Autonomous Vehicle project. The original contract term was from August 30, 2019 to January 31, 2021.

With the impact of the COVID-19 pandemic and the National Highway Traffic Safety Administration's (NHTSA) temporary suspension of operations last year (due to an issue involving an EasyMile vehicle in another part of the country), several key milestones of the project were delayed. These milestones included: route mapping, vehicle testing, and passenger service. Due to these delays, a contract extension is necessary in order for Transdev to complete the original project scope. Based on the revised project schedule, the proposed extension is from February 1 to July 31, 2021.

**Fiscal Impact**

The contract extension includes a fixed cost not to exceed \$58,345 and a variable cost of not to exceed \$175,419.

With these considerations, the estimated budget for this extension still falls under the original approved budget for the project.

**Recommendation**

Staff requests that the Finance and Administration Committee forward a recommendation to the Board of Directors to authorize the Executive Director to extend the agreement with Transdev for the operations and maintenance of the Shared Autonomous Vehicle project through July 31, 2021.

Attachments:

1. Modification 1 to Agreement with Transdev

**MODIFICATION NO. 1 TO AGREEMENT BETWEEN LIVERMORE  
AMADOR VALLEY TRANSIT AUTHORITY AND TRANSDEV  
NORTH AMERICA, INC.**

**THIS MODIFICATION** ("Modification") to the Agreement dated August 30, 2019, by and between the LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY, a joint exercise of powers agency established pursuant to California law, hereinafter referred to as "LAVTA," and Transdev North America, Inc., hereinafter referred to as "Transdev" is made and entered into as of February 1, 2021.

**WITNESSETH**

**WHEREAS**, on August 30, 2019, LAVTA and Transdev entered into an Agreement (#921) (the "Agreement") for Transdev to procure and maintain a Shared Autonomous Vehicle (SAV), to manage and operate the SAV during the testing period, and to operate the SAV in revenue service; and

**WHEREAS**, with the impact of the COVID-19 pandemic and the National Highway Traffic Safety Administration (NHTSA) suspending operations involving an EasyMile vehicle, several key milestones of the project were delayed; and

**WHEREAS**, due to these delays, a contract extension is necessary in order for Transdev to complete the original project scope; and

**WHEREAS**, Transdev has submitted a proposal, dated January 13, 2021, a copy of which is attached to this Modification, extend the Agreement for the period from February 1, 2021 to July 31, 2021 and to add additional services.

**NOW THEREFORE**, LAVTA and Transdev agree as follows:

1. Section 2, Scope of Services, of the Agreement is modified by adding the following language at the end of the provision:

"During the Extension Term, as defined in Section 3, Contractor shall provide the service as described in Exhibit C, on the top of Page 3 (the Base Case) subject to the prior written direction of LAVTA to perform each, all or none of the Modifications 1 through 7 in Exhibit C."

2. Section 3, Time for Performance, is modified by replacing the date "January 31st, 2021" with "July 31, 2021" and the following sentence is added at the end of the section: "The period from February 1, 2021 to July 31, 2021 shall be called the "Extension Term."

3. Section 4, Compensation and Method of Payment, is modified by adding the following language following the first sentence:

"Compensation to be paid to the Contractor during the Extension Term shall be according to Exhibit C, attached hereto and incorporated herein by this reference, with a sum not to

exceed \$175,419 for the service hours to be requested by LAVTA pursuant to the base proposal or Modifications 1 through 3, if requested by LAVTA. LAVTA shall compensate Contractor for the consulting services of Neal Hemenover at \$8,335/month for a sum not to exceed \$ 58,345 (Modification 7).

In addition, LAVTA may add the following additional modifications:

- a. Additional vehicle as a cost of \$14,804 per month (Modification 4)
- b. Route extension at \$108.38 per hour (Modification 5).
- c. Use cases at \$162.52 per hour (Modification 6).

4. The proposal attached to this Modification shall be added to the Agreement as Exhibit C.

**IN WITNESS WHEREOF**, the parties hereto have caused this Modification to the Agreement to be executed by and through their respective officers on the day written below.

BY LAVTA this \_\_\_\_\_ day of \_\_\_\_\_, 2021

BY Transdev this \_\_\_\_\_ day of \_\_\_\_\_, 2021

Transdev:

LAVTA:

By: \_\_\_\_\_

By: \_\_\_\_\_

W.C. Pihl, Senior VP of Business  
Development

Michael Tree, Executive Director

**AGENDA**

**ITEM 8**



# LAVTA COMMITTEE ITEMS - April 2021 - August 2021

## Finance & Administration Committee

	Action	Info
<b>April</b>		
Minutes	X	
Treasurers Report	X	
<b>May</b>		
Minutes	X	
Treasurers Report	X	
Prelim Budget	X	
FTA Triennial Review (last in '18)	X	
<b>June</b>		
Minutes	X	
Treasurers Report	X	
LAIF	X	
Legal Contract	X	
<b>July</b>		
Minutes	X	
Treasurers Report	X	
*Typically July committee meetings are cancelled		
<b>August</b>		
Minutes	X	
Treasurers Report	X	