

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**FINANCE and ADMINISTRATION COMMITTEE MEETING / COMMITTEE OF THE WHOLE**

**COMMITTEE MEMBERS**

**MELISSA HERNANDEZ – CHAIR**  
**KATHY NARUM**

**BRITTNI KIICK – VICE CHAIR**

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*Agenda Questions: Please call the Executive Director at (925) 455-7564 or send an email to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

*Documents received after publication of the Agenda and considered by the F&A Committee in its deliberation will be available for inspection only via electronic document transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below. Please call or email the Executive Director during normal business hours if you require access to any such documents.*

**TELECONFERENCE**

**MAY 25, 2021 – 4:00 PM**

**CORONAVIRUS DISEASE (COVID-19) ADVISORY  
AND MEETING PROCEDURE**

On June 5, 2020 (updated June 18, 2020), the Health Officer of Alameda County issued an Order that will continue to be in effect until it is rescinded, superseded, or amended in writing by the Health Officer. The Order directed that all individuals living in the county to shelter at their place of residence except that they may leave to provide or receive certain essential services or engage in certain essential activities and work for essential businesses and governmental services.

Under the Governor's Executive Order N-29-20, this meeting may utilize teleconferencing. As a precaution to protect the health and safety of staff, officials, and the general public. Councilmembers will not be physically in attendance, but will be available via video conference.

The administrative office of Livermore Amador Valley Transit Authority (LAVTA) is currently closed to the public and will remain closed for the duration of the Finance & Administration (F&A) Committee meeting. Consequently, there will be no physical location for members of the public to participate in the meeting. We encourage members of the public to shelter in place and access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment.

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, May 24, 2021 to [frontdesk@lavta.org](mailto:frontdesk@lavta.org). Please include "Public Comment 5/25/2021" and the agenda item in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

This F&A Committee meeting will be conducted on the web-video communication platform, Zoom. In order to view and/or participate in this meeting, members of the public will need to download Zoom from its website, [www.zoom.us](http://www.zoom.us).

It is recommended that anyone wishing to participate in the meeting complete the download process before the start of the meeting.

There will be zero tolerance for any person addressing the Committee making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

**How to listen and view meeting video:**

- From a PC, Mac, iPad, iPhone or Android device click the link below:  
<https://zoom.us/j/83887904704>  
Passcode: FA1362Mtg
- To supplement a PC, Mac, tablet or device without audio, please also join by phone:  
Dial: 1 (669) 900-6833  
Webinar ID: 838 8790 4704  
Passcode: 732133

*To comment by video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

- Livestream online at: [Livermore Amador Valley Transit Authority YouTube Channel](#)

*No option to make Public Comment on YouTube live stream.*

**How to listen only to the meeting:**

- For audio access to the meeting by telephone, use the dial-in information below:  
Dial: 1 (669) 900-6833  
Webinar ID: 838 8790 4704  
Passcode: 732133

*Please note to submit public comment via telephone dial \*9 on your dial pad. The meeting’s host will be informed that you would like to speak. If you are chosen, you will be notified that your request has been approved and you will be allowed to speak. You will then dial \*6 to unmute when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

**To submit written comments:**

- Provide public written comments prior to the meeting by email, to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, May 24, 2021 to [frontdesk@lavta.org](mailto:frontdesk@lavta.org). Please include “Public Comment 5/25/2021” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

**1. Call to Order**

**2. Roll Call of Members**

**3. Meeting Open to Public**

- Members of the audience may address the Committee on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Members of the audience may address the Committee on items on the Agenda at the time the Chair calls for the particular Agenda item.
- Public comments should not exceed three (3) minutes.
- Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.

**4. Minutes of the April 27, 2021 Meeting of the F&A Committee**

**Recommendation:** Approval

**5. Treasurer's Report for April 2021**

**Recommendation:** Staff requests that the Finance and Administration Committee forward the April 2021 Treasurer's Report to the Board for approval.

**6. LAVTA's Operating & Capital Budget for FY 2022**

**Recommendation:** Staff recommends that the Finance and Administration Committee forward the Operating and Capital Budget for FY 2022 to the Board for approval.

**7. LAVTA Annual Salary Band Review**

**Recommendation:** Staff recommends approval of the attached Resolution 17-2021 adjusting the salary bands for LAVTA positions.

**8. Resolution in Support of Application for FY 21-22 Funding through the State Transit Assistance State of Good Repair Program**

**Recommendation:** Staff recommends the Finance and Administration Committee refer Resolution 18-2021 to the Board of Directors for approval in support of an allocation request to MTC and Caltrans for the State Transit Assistance State of Good Repair (SGR) Program.

**9. Legislative Update**

**Recommendation:** Staff recommends the Committee accept this report and refer one legislative positions to the Board of Directors for approval:

- AB 629 (Chiu) – Youth Transit Pass Pilot Program – **WATCH**

## **10. One Year Extension to Legal Services Agreement with Hanson Bridgett LLP**

**Recommendation:** Staff requests that the Finance and Administration Committee recommend the Board exercise an option year and extend the legal services agreement from July 1, 2021 through June 30, 2022.

## **11. Exercise the First Option Year of the Contract with MV Transportation**

**Recommendation:** Staff requests the Finance and Administration Committee recommends to the Board of Directors to authorize the Executive Director to exercise the first option year and extend the fixed route operations and maintenance services contract from July 1, 2021 through June 30, 2022.

## **12. Preview of Upcoming F&A Committee Agenda Items**

## **13. Matters Initiated by Committee Members**

## **14. Next Meeting Date is Scheduled for: June 22, 2021**

## **15. Adjourn**

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

*I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.*

<u>/s/ Jennifer Suda</u>	<u>5/21/21</u>
<u>LAVTA Administrative Services Department</u>	<u>Date</u>

*On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:*

*Executive Director  
Livermore Amador Valley Transit Authority  
1362 Rutan Court, Suite 100  
Livermore, CA 94551  
Fax: 925.443.1375  
Email: [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

# **AGENDA**

## **ITEM 4**

**MINUTES OF THE APRIL 27, 2021 ZOOM TELECONFERENCE**  
**LAVTA FINANCE AND ADMINISTRATION COMMITTEE MEETING**

**1. Call to Order**

Committee Chair Melissa Hernandez called the meeting to order at 4:00pm.

**2. Roll Call of Members**

**Members Present**

Kathy Narum, City of Pleasanton

Melissa Hernandez, City of Dublin

Brittini Kiick, City of Livermore (arrived at 4:02pm)

**3. Meeting Open to Public**

No comments.

**4. Minutes of the March 23, 2021 Meeting of the F&A Committee**

[Brittini Kiick, from City of Livermore, arrived during Minutes of the March 23, 2021 Meeting of the F&A Committee.]

Approved: Narum/Hernandez

Aye: Narum, Hernandez, Kiick

No: None

Abstain: None

Absent: None

**5. Treasurer's Report for March 2021**

The Finance and Administration Committee recommended forwarding the March 2021 Treasurer's Report to the Board for approval.

Approved: Narum/Kiick

Aye: Narum, Hernandez, Kiick

No: None

Abstain: None

Absent: None

**6. 2021 Audit of LAVTA's Financial Statements**

Staff introduced Mr. David Alvey of Maze and Associates, an independent auditor for LAVTA and the Tri-Valley-San Joaquin Valley Regional Rail Authority, who spoke to the Finance and Administration Committee about the requirement based on the Statement of Auditing Standards (SAS) No. 99 requirement and SAS No 114 which requires the auditor to communicate with those charged with governance. This included an overview of the planned scope and timing of the audit; representations Maze and Associates is requesting from LAVTA management; additional guidance on the forms and timing of communication and an evaluation of the adequacy of the two-way communication. Discussion included how the samples are chosen for testing. Mr. Alvey also inquired the Finance and Administration

Committee regarding any potential for and occurrences of fraud.

This was an informational item for review and discussion.

**7. Approval of Resolutions Authorizing Staff to Apply for TDA, STA, and RM2 funds for Fiscal Year 2021-2022.**

The Finance and Administration Committee forwarded a recommendation to the Board of Directors to approve Resolution 10-2021 and 11-2021 authorizing the filing of a claim with MTC for Allocation of TDA Article 4.0, 4.5, STA, and RM2 Funds for Fiscal Year 2021-2022.

Approved: Kiick/Narum

Aye: Narum, Hernandez, Kiick

No: None

Abstain: None

Absent: None

**8. Resolution in Support of Allocation Request for Regional Measure 2 Funding for the Rapid Bus Stop Improvement Project**

Staff provided the Finance and Administration the Resolution in Support of Allocation Request for Regional Measure 2 Funding for the Rapid Bus Stop Improvement. Staff noted the initial allocation of \$230,000 will be for the design phase to improve the Rapid stops and when that phase is completed MTC will consider another allocation request for \$2.07 million for the construction phase. The project includes 47 bus stop locations.

The Finance and Administration Committee referred Resolution 14-2021 to the Board of Directors for approval in support of an allocation request to the Metropolitan Transportation Commission for \$230,000 for the design phase of the Rapid Bus Stop Improvement Project.

Approved: Kiick/Narum

Aye: Narum, Hernandez, Kiick

No: None

Abstain: None

Absent: None

**9. Resolution in Support of Application for Funding through the Metropolitan Transportation Commission Safe and Seamless Mobility Quick Strike Program for the LAVTA Passenger Facilities Enhancement Project**

Staff provided the Finance and Administration Committee the Resolution in Support of Application for Funding through the Metropolitan Transportation Commission Safe and Seamless Mobility Quick Strike Program for the LAVTA Passenger Facilities Enhancement Project. Staff noted the following bus stop locations the improvements are for: East Dublin/Pleasanton BART Station, Las Positas College, and Lawrence Livermore and Sandia National Labs. LAVTA took this project to Alameda CTC when they opened their Call for Projects for Measure B funding and applied. Concurrently, MTC announced the Safe and Seamless Mobility Quick Strike Program that makes federal funding available quickly, so Alameda CTC handed our project to MTC for funding. MTC recommends \$2 million to

LAVTA for the Passenger Facilities Enhancement Project. Staff informed that in order to receive the funding we must provide a Resolution of Local Support. LAVTA will include a local match of 30%.

The Finance and Administration Committee referred Resolution 13-2021 to the Board of Directors for approval, authorizing the filing of an application for funding assigned to the Metropolitan Transportation Commission (MTC) for the LAVTA Passenger Facilities Enhancements project. This resolution is required to request this funding from MTC.

Approved: Kiick/Narum

Aye: Narum, Hernandez, Kiick

No: None

Abstain: None

Absent: None

#### **10. FTA Section 5311 Funding Authorizing Resolution**

Staff provided the Finance and Administration Committee the FTA Section 5311 Funding authorization Resolution and reported the total amount of operating funding available from the Federal Transit Administration is \$154,097 and a local match for the regular FY21 funds \$37,366.

The Finance and Administration Committee referred Resolution 12-2021 to the Board of Directors for approval, authorizing LAVTA to receive federal funding under FTA Section 5311.

Approved: Narum/Kiick

Aye: Narum, Hernandez, Kiick

No: None

Abstain: None

Absent: None

#### **11. Preview of Upcoming F&A Committee Agenda Items**

#### **12. Matters Initiated by Committee Members**

None.

#### **13. Next Meeting Date is Scheduled for: May 25, 2021**

#### **14. Adjourn**

Meeting adjourned at 4:30pm

## **AGENDA**

### **ITEM 5**

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Treasurer's Report for April 2021

FROM: Tamara Edwards, Director of Finance

DATE: May 25, 2021

**Action Requested**

Review and forward the LAVTA Treasurer's Report for April 2021 to the Board of Directors for approval.

**Discussion**

***Cash accounts:***

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

***General checking account activity (105):***

Beginning balance April 1, 2021	\$7,305,154.76
Payments made	\$1,721,085.81
Deposits made	\$734,593.38
Ending balance April 30, 2021	\$6,318,662.33

***Farebox account activity (106):***

Beginning balance April 1, 2021	\$67,969.74
Deposits made	\$35,737.29
Ending balance April 30, 2021	\$103,707.03

***LAIF investment account activity (135):***

Beginning balance April 1, 2021	\$10,975,963.28
LAIF Q3FY21	\$9,078.45
Ending balance April 30, 2021	\$10,985,041.83

***Operating Expenditures Summary:***

As this is the tenth month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 83%. The agency is at 66% overall.

Traditionally both the fixed route and paratransit purchased transportation bills are accrued each month, so they can be reflected in the monthly expenditures taken to the board.

However, with the new paratransit contract that will no longer be possible and therefore those expenses will be reported on a month lag.

***Operating Revenues Summary:***

While expenses are at 66%, revenues are at 91%, providing for a healthy cashflow.

**Recommendation**

Staff requests that the Finance and Administration Committee forward the April 2021 Treasurer's Report to the Board for approval.

Attachments:

1. April 2021 Treasurer's Report

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
BALANCE SHEET  
FOR THE PERIOD ENDING:  
April 30, 2021**

**ASSETS:**

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	6,318,662	
106 CASH - FIXED ROUTE ACCOUNT	103,707	
107 Clipper Cash	260,411	
108 Rail	3,019,290	
109 BOC	46	
120 ACCOUNTS RECEIVABLE	320,809	
135 INVESTMENTS - LAIF	11,014,292	
150 PREPAID EXPENSES	103,338	
160 OPEB ASSET	802,201	
165 DEFFERED OUTFLOW-Pension Related	588,141	
166 DEFFERED OUTFLOW-OPEB	64,410	
170 INVESTMENTS HELD AT CALTIP	0	
111 NET PROPERTY COSTS	63,949,337	
<b>TOTAL ASSETS</b>		<b>86,545,085</b>

**LIABILITIES:**

205 ACCOUNTS PAYABLE	227,512	
211 PRE-PAID REVENUE	2,061,485	
21101 Clipper to be distributed	132,589	
22000 FEDERAL INCOME TAXES PAYABLE	34	
22010 STATE INCOME TAX	(10)	
22020 FICA MEDICARE	(156)	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(330)	
22030 SDI TAXES PAYABLE	(15)	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	638	
22090 WORKERS' COMPENSATION PAYABLE	7,816	
22100 PERS-457	0	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	1,212,136	
23105 Deferred Inflow- OPEB Related	203,209	
23104 Deferred Inflow- Pension Related	81,681	
23103 INSURANCE CLAIMS PAYABLE	89,834	
23102 UNEMPLOYMENT RESERVE	(7,828)	
<b>TOTAL LIABILITIES</b>		<b>4,008,597</b>

**FUND BALANCE:**

301 FUND RESERVE	(7,734,299)	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	77,154,817	
30401 SALE OF BUSES & EQUIPMENT	84,491	
FUND BALANCE	13,031,480	
<b>TOTAL FUND BALANCE</b>		<b>82,536,488</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>86,545,085</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
REVENUE REPORT  
FOR THE PERIOD ENDING:  
April 30, 2021**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	340,455	39,427	215,468	124,987	63.3%
4020000	Business Park Revenues	72,020	0	133,424	(61,404)	185.3%
4020500	Special Contract Fares	218,288	0	76,637	141,651	35.1%
4020500	Special Contract Fares - Paratransit	30,000	(21,270)	17,273	12,727	57.6%
4010200	Paratransit Passenger Fares	93,750	0	9,195	84,555	9.8%
4060100	Concessions	20,820	0	11,182	9,638	53.7%
4060300	Advertising Revenue	30,000	3,250	41,289	(11,289)	137.6%
4070400	Miscellaneous Revenue-Interest	25,000	9,078	50,635	(25,635)	202.5%
4070300	Non transportation revenue	86,052	3,394	68,814	17,238	80.0%
4090100	Local Transportation revenue	538,506	0	2,783,004	(2,244,498)	516.8%
4099100	TDA Article 4.0 - Fixed Route	6,041,384	0	4,733,575	1,307,809	78.4%
4099500	TDA Article 4.0-BART	58,163	0	61,342	(3,179)	105.5%
4099200	TDA Article 4.5 - Paratransit	87,527	0	83,466	4,061	95.4%
4099600	Bridge Toll- RM2, RM1	348,502	0	0	348,502	0.0%
4110100	STA Funds-Paratransit	66,305	0	0	66,305	0.0%
4110500	STA Funds- Fixed Route BART	415,450	0	717,177	(301,727)	172.6%
4110100	STA Funds-pop	793,498	0	207,720	585,778	26.2%
4110100	STA Funds- rev	208,552	0	0	208,552	0.0%
4110100	STA Block	888,731	0	770,975	117,756	86.8%
4110100	STA Funds- Lifeline	38,281	0	0	38,281	0.0%
4110100	Caltrans	250,000	0	0	250,000	0.0%
4130000	FTA Section CARES Act	5,000,000	500,764	4,002,133	997,867	100.0%
4130000	FTA Section 5307 ADA Paratransit	412,325	0	0	412,325	0.0%
4130000	FTA TPI	88,000	0	0	88,000	100.0%
4640500	Measure B Gap	23,859	0	47,511	(23,652)	100.0%
4640500	Measure B Express Bus	-	0	0	-	100.0%
4640100	Measure B Paratransit Funds-Fixed Route	559,135	88,836	702,738	(143,603)	125.7%
4640100	Measure B Paratransit Funds-Paratransit	103,034	16,375	129,538	(26,504)	125.7%
4640200	Measure BB Paratransit Funds-Fixed Route	413,424	65,670	520,953	(107,529)	126.0%
4640200	Measure BB Paratransit Funds-Paratransit	202,370	32,146	255,006	(52,636)	126.0%
<b>RAIL</b>		<b>0</b>	<b>0</b>	<b>210,800</b>		
<b>TOTAL REVENUE</b>		<b>17,453,431</b>	<b>737,672</b>	<b>15,849,855</b>	<b>1,814,376</b>	<b>90.8%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
OPERATING EXPENDITURES  
FOR THE PERIOD ENDING:  
April 30, 2021**

		<b>BUDGET</b>	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>	<b>BALANCE AVAILABLE</b>	<b>PERCENT BUDGET EXPENDED</b>
501 02	Salaries and Wages	\$1,670,376	\$121,514	\$1,325,327	\$345,049	79.34%
502 00	Personnel Benefits	\$999,960	\$57,122	\$781,668	\$218,292	78.17%
503 00	Professional Services	\$1,148,380	\$57,252	\$301,325	\$847,055	26.24%
503 05	Non-Vehicle Maintenance	\$825,443	\$2,212	\$595,133	\$213,723	72.10%
503 99	Communications	\$5,500	\$539	\$884	\$4,616	16.08%
504 01	Fuel and Lubricants	\$1,021,500	\$88,426	\$309,813	\$711,687	30.33%
504 03	Non contracted vehicle maintenance	\$3,000	\$3,250	\$7,822	(\$4,822)	260.73%
504 99	Office/Operating Supplies	\$56,030	(\$497)	\$15,031	\$40,999	26.83%
504 99	Printing	\$67,000	\$1,604	\$20,692	\$46,308	30.88%
505 00	Utilities	\$351,235	\$23,685	\$242,397	\$108,838	69.01%
506 00	Insurance	\$682,703	\$0	\$557,368	\$125,335	81.64%
507 99	Taxes and Fees	\$277,000	\$12,932	\$40,130	\$236,870	14.49%
508 01	Purchased Transportation Fixed Route	\$8,755,092	\$661,731	\$6,536,953	\$2,218,139	74.66%
2-508 02	Purchased Transportation Paratransit	\$1,314,813	\$3,219	\$638,422	\$676,391	48.56%
508 03	Purchased Transportation WOD	\$76,026	\$59,512	\$218,224	(\$142,198)	287.04%
509 00	Miscellaneous	\$179,477	\$9,117	\$24,473	\$203,073	13.64%
509 02	Professional Development	\$39,500	\$98	\$4,110	\$35,390	10.40%
509 08	Advertising	\$60,000	\$10,113	\$28,530	\$31,470	47.55%
<b>TOTAL</b>		<b>\$17,533,035</b>	<b>\$1,111,828</b>	<b>\$11,648,301</b>	<b>\$5,916,216</b>	<b>66.44%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)**  
**FOR THE PERIOD ENDING:**  
**April 30, 2021**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
<b>REVENUE DETAILS</b>						
4090594	TDA (office and facility equip)	199,000	0	0	199,000	0.00%
4090194	TDA Shop repairs and replacement	100,000	0	0	100,000	0.00%
4091794	Bus stop improvements	416,000	0	50,961	365,039	12.25%
4090994	Radio Upgrade	6,700	0	12,700	(6,000)	189.55%
4090794	TDA Transit Center Improvements	110,000	0	0	110,000	0.00%
409??94	TDA (Transit Capital)	100,000	0	34,990	65,010	34.99%
4092094	TDA (Major component rehab)	410,000	0	0	410,000	0.00%
4091294	TDA Doolan Tower Upgrade	30,000	0	0	30,000	0.00%
4091691	SAV BAAQMD	168,194	0	0	168,194	0.00%
46405	CIP Shelters	1,277,410	0	354,290	923,120	27.74%
4090694	TDA TSP	66,000	0	122,461	(56,461)	185.55%
409xx94	Bus add ons	266,000	0	0	266,000	0.00%
4090294	TDA Atlantis	350,000	0	19,261	330,739	5.50%
409xx94	TDA Real Time APC	200,000	0	0	200,000	0.00%
409xx91	TVTC TSP	1,140,000	0			
4111700	SGR shelters and stops	80,640	0	0	80,640	0.00%
4110500	Prop 1B office and facility	200,962	0	0	200,962	0.00%
411	Prop 1B Transit Center	20,000	0	0	20,000	0.00%
411	Dublin Parking garage	20,000,000	0	0	20,000,000	0.00%
41306	TSP	100,000	0	110,022	(10,022)	110.02%
41315	FTA farebox		0	0	0	#DIV/0!
41320	FTA Hybrid battery packs	800,000	0	0	800,000	0.00%
	FTA Transit Center	440,000	0			0.00%
<b>TOTAL REVENUE</b>		<b>26,480,906</b>	<b>-</b>	<b>704,686</b>	<b>24,196,220</b>	<b>2.66%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)**  
**FOR THE PERIOD ENDING:**  
**April 30, 2021**

ACCOUNT	DESCRIPTON	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
<b>EXPENDITURE DETAILS</b>						
<b>CAPITAL PROGRAM - COST CENTER 07</b>						
5550207	Atlantis Facility	350,000	5,500	272,285	77,715	77.80%
5550107	Shop Repairs and replacement	300,962	0	196,387	104,575	65.25%
5551607	SAV	168,194	0	9,775	158,419	5.81%
5550407	BRT	168,194	350,910	913,170	(744,976)	542.93%
555xx07	Bus Add ons	266,000	0	0	266,000	0.00%
555xx07	Real time APC	200,000	0	0	200,000	0.00%
5550507	Office and Facility Equipment	199,000	15,809	15,809	183,191	7.94%
5550607	TSP upgrade	1,206,000	0	505,870	700,130	41.95%
5550907	Radio upgrade	6,700	8,050	96,895	(90,195)	1446.20%
5551007	Transit Center Upgrades and Improvements	570,000	49,308	49,308	520,692	8.65%
5551207	Doolan Tower upgrade	30,000	0	0	30,000	0.00%
555xx07	Dublin Parking Garage	20,000,000	0	0	20,000,000	0.00%
5551707	Bus Shelters and Stops	1,774,050	(11,738)	424,153	1,349,897	23.91%
5551907	COVID Supplies	21,343	0	47,286	(25,943)	221.55%
5552007	Major component rehab	1,210,000	0	0	1,210,000	0.00%
555??07	Transit Capital	100,000	0	43,130	56,870	43.13%
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>26,570,443</b>	<b>417,839</b>	<b>2,574,069</b>	<b>23,996,374</b>	<b>9.69%</b>
<b>FUND BALANCE (CAPITAL)</b>		<b>-89537.00</b>	<b>(417,839)</b>	<b>(1,869,383)</b>		
<b>FUND BALANCE (CAPTIAL &amp; OPERATING)</b>		<b>-172,141.00</b>	<b>(817,242)</b>	<b>2,159,034</b>		

# California State Treasurer

## *Fiona Ma, CPA*



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

May 11, 2021

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

LIVERMORE/AMADOR VALLEY TRANSIT  
AUTHORITY  
GENERAL MANAGER  
1362 RUTAN COURT, SUITE 100  
LIVERMORE, CA 94550

[Tran Type Definitions](#)

**Account Number:** 80-01-002

April 2021 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
4/15/2021	4/14/2021	QRD	1672151	N/A	SYSTEM	9,078.45

### Account Summary

Total Deposit:	9,078.45	Beginning Balance:	10,975,963.28
Total Withdrawal:	0.00	Ending Balance:	10,985,041.73

REPORT.: May 13 21 Thursday  
RUN....: May 13 21 Time: 10:56  
Run By.: Daniel Zepeda

LAVTA  
Month End Cash Disbursements Report  
Prior Period Report for 04-21 BANK ACCOUNT 105

PAGE: 001  
ID #: PY-CD  
CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
04-21	022135	04/23/21	ALA10 (ALAMEDA COUNTY CLERK)		(40.00)	.00	(40.00)	Ck# 022135 Reversed
	022548	04/01/21	TX242 (BONNIE WOLF)		(117.44)	.00	(117.44)	Ck# 022548 Reversed
	022549	04/05/21	A&M01 (LEO LAM INC)		355.43	.00	355.43	Automatic Generated Check
	022550	04/05/21	ACT01 (AC TRANSIT DISTRICT)		1,113.32	.00	1,113.32	Automatic Generated Check
	022551	04/05/21	AIM01 (AIM TO PLEASE JANITORIAL SER		2,500.00	.00	2,500.00	Automatic Generated Check
	022552	04/05/21	ATT03 (AT&T )		956.00	.00	956.00	Automatic Generated Check
	022553	04/05/21	CAL13 (CALIFORNIA TRANSIT)		1,494.25	.00	1,494.25	Automatic Generated Check
	022554	04/05/21	CIT06 (CITY OF LIVERMORE SEWER)		182.28	.00	182.28	Automatic Generated Check
	022555	04/05/21	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check
	022556	04/05/21	EME01 (BRIGHTVIEW LANDSCAPE SERVICE		1,301.00	.00	1,301.00	Automatic Generated Check
	022557	04/05/21	KIM02 (KIMLEY-HORN AND ASSOC, INC)		5,230.00	.00	5,230.00	Automatic Generated Check
	022558	04/05/21	KOF01 (KOFF & ASSOCIATES)		1,550.00	.00	1,550.00	Automatic Generated Check
	022559	04/05/21	LIV10 (LIVERMORE SANITATION INC)		2,515.66	.00	2,515.66	Automatic Generated Check
	022560	04/05/21	MET01 (METROPOLITAN TRANSPORT-)		14,667.89	.00	14,667.89	Automatic Generated Check
	022561	04/05/21	NOR02 (NOR-CAL FIRE EQUIPMENT)		827.20	.00	827.20	Automatic Generated Check
	022562	04/05/21	RIN01 (RINKOR TECHNOLOGY SOLUTIONS)		15,809.12	.00	15,809.12	Automatic Generated Check
	022563	04/05/21	SCF01 (SC FUELS)		19,305.71	.00	19,305.71	Automatic Generated Check
	022564	04/05/21	SHA02 (SHAMROCK OFFICE SOLUTIONS)		28.14	.00	28.14	Automatic Generated Check
	022565	04/05/21	TAC01 (TAC ENERGY)		18,812.62	.00	18,812.62	Automatic Generated Check
	022566	04/05/21	TRA05 (TRANSDEV NORTH AMERICA INC.)		8,516.56	.00	8,516.56	Automatic Generated Check
	022567	04/05/21	TX205 (MUHAMMAD ALI)		152.60	.00	152.60	Automatic Generated Check
	022568	04/05/21	TX206 (FARZANA ALI)		46.34	.00	46.34	Automatic Generated Check
	022569	04/05/21	UST01 (UST COMPLIANCE TESTING IN)		120.00	.00	120.00	Automatic Generated Check
	022570	04/05/21	VAN01 (FBD VANGUARD CONSTRUCTION IN		333,238.12	.00	333,238.12	Automatic Generated Check
	022571	04/16/21	AEC01 (AECOM TECHNICAL SERVICES INC		14,064.57	.00	14,064.57	Automatic Generated Check
	022572	04/16/21	ART01 (ART'S SECURITY LOCKSMITH)		8.74	.00	8.74	Automatic Generated Check
	022573	04/16/21	AVI01 (AMADOR VALLEY INDUSTRIES)		517.66	.00	517.66	Automatic Generated Check
	022574	04/16/21	ELO01 (eLOCK TECHNOLOGIES LLC)		49,307.55	.00	49,307.55	Automatic Generated Check
	022575	04/16/21	HER05 (MELISSA HERNANDEZ STRAH)		700.00	.00	700.00	Automatic Generated Check
	022576	04/16/21	HOT01 (HOTSYPACIFIC)		185.21	.00	185.21	Automatic Generated Check
	022577	04/16/21	JOS02 (JEAN INGALLS JOSEY)		300.00	.00	300.00	Automatic Generated Check
	022578	04/16/21	JTH01 (J. THAYER COMPANY)		185.09	.00	185.09	Automatic Generated Check
	022579	04/16/21	KKI01 (ALPHA MEDIA LLC)		8,000.00	.00	8,000.00	Automatic Generated Check
	022580	04/16/21	KOF01 (KOFF & ASSOCIATES)		8,060.00	.00	8,060.00	Automatic Generated Check
	022581	04/16/21	L&D01 (L&D PRINTING INC)		282.96	.00	282.96	Automatic Generated Check
	022582	04/16/21	PAC11 (PACIFIC ENVIROMENTAL SERV)		240.00	.00	240.00	Automatic Generated Check
	022583	04/16/21	PAC16 (PACIFIC COAST TRANE)		825.00	.00	825.00	Automatic Generated Check
	022584	04/16/21	PRE03 (PREMIER SECURITY SOLNS CO)		475.00	.00	475.00	Automatic Generated Check
	022585	04/16/21	SCF01 (SC FUELS)		18,816.64	.00	18,816.64	Automatic Generated Check
	022586	04/16/21	SEO01 (SEON SYSTEM SALES INC.)		720.00	.00	720.00	Automatic Generated Check
	022587	04/16/21	SOL01 (SOLUTIONS FOR TRANSIT)		2,083.33	.00	2,083.33	Automatic Generated Check
	022588	04/16/21	STA15 (STATE WATER RESOURCES CONTRO		2,948.00	.00	2,948.00	Automatic Generated Check
	022589	04/16/21	TAC01 (TAC ENERGY)		18,853.20	.00	18,853.20	Automatic Generated Check
	022590	04/16/21	TEL01 (TPx COMMUNICATIONS)		2,735.77	.00	2,735.77	Automatic Generated Check
	022591	04/16/21	TIC01 (JYOTSNA MEHTA)		37.50	.00	37.50	Automatic Generated Check
	022592	04/16/21	TIC06 (MARTIN SPENK)		14.00	.00	14.00	Automatic Generated Check
	022593	04/16/21	TX212 (LINDA WAHLE)		117.44	.00	117.44	Automatic Generated Check
	022594	04/30/21	ACT01 (AC TRANSIT DISTRICT)		2,226.64	.00	2,226.64	Automatic Generated Check
	022595	04/30/21	AIM01 (AIM TO PLEASE JANITORIAL SER		3,886.83	.00	3,886.83	Automatic Generated Check
	022596	04/30/21	ATT02 (AT&T )		421.64	.00	421.64	Automatic Generated Check
	022597	04/30/21	ATT03 (AT&T )		959.02	.00	959.02	Automatic Generated Check
	022598	04/30/21	CIS01 (CISCO AIR SYSTEMS INC)		4,734.48	.00	4,734.48	Automatic Generated Check
	022599	04/30/21	CIT06 (CITY OF LIVERMORE SEWER)		226.26	.00	226.26	Automatic Generated Check
	022600	04/30/21	COR01 (CORBIN WILLITS SYSTEMS)		264.12	.00	264.12	Automatic Generated Check
	022601	04/30/21	DIR01 (DIRECT TV)		14.00	.00	14.00	Automatic Generated Check
	022602	04/30/21	EME01 (BRIGHTVIEW LANDSCAPE SERVICE		1,301.00	.00	1,301.00	Automatic Generated Check
	022603	04/30/21	FAS01 (FASTSIGNS)		345.82	.00	345.82	Automatic Generated Check
	022604	04/30/21	GBS01 (WILLIAM R. GRAY & COMPANY IN		14,607.50	.00	14,607.50	Automatic Generated Check
	022605	04/30/21	GEN05 (GENFARE)		75.00	.00	75.00	Automatic Generated Check
	022606	04/30/21	GGA01 (GOGOVAPPS INC.)		3,048.00	.00	3,048.00	Automatic Generated Check
	022607	04/30/21	HAN01 (HANSON BRIDGETT MARCUS)		3,112.50	.00	3,112.50	Automatic Generated Check
	022608	04/30/21	HER05 (MELISSA HERNANDEZ STRAH)		200.00	.00	200.00	Automatic Generated Check
	022609	04/30/21	JFG01 (JARVIS FAY & GIBSON LLP)		2,074.00	.00	2,074.00	Automatic Generated Check
	022610	04/30/21	JOS02 (JEAN INGALLS JOSEY)		200.00	.00	200.00	Automatic Generated Check
	022611	04/30/21	KOF01 (KOFF & ASSOCIATES)		2,790.00	.00	2,790.00	Automatic Generated Check
	022612	04/30/21	LYF01 (LYFT, INC)		2,721.29	.00	2,721.29	Automatic Generated Check
	022613	04/30/21	MET01 (METROPOLITAN TRANSPORT-)		8,869.96	.00	8,869.96	Automatic Generated Check
	022614	04/30/21	OFF01 (OFFICE DEPOT)		113.08	.00	113.08	Automatic Generated Check
	022615	04/30/21	PLA02 (PLANETERIA MEDIA LLC)		325.00	.00	325.00	Automatic Generated Check
	022616	04/30/21	TAC01 (TAC ENERGY)		19,591.08	.00	19,591.08	Automatic Generated Check
	022617	04/30/21	TRA05 (TRANSDEV NORTH AMERICA INC.)		32,409.75	.00	32,409.75	Automatic Generated Check
	022618	04/30/21	TX133 (SAROJA IYER)		83.78	.00	83.78	Automatic Generated Check
	022619	04/30/21	TX212 (LINDA WAHLE)		103.10	.00	103.10	Automatic Generated Check
	H10772	04/29/21	CAL15 (CALTRONICS BUSINESS SYS)		(75.44)	.00	(75.44)	Ck# H10772 Reversed
	H10773	04/29/21	CAL15 (CALTRONICS BUSINESS SYS)		(172.99)	.00	(172.99)	Ck# H10773 Reversed
	H10774	04/29/21	CAL15 (CALTRONICS BUSINESS SYS)		(101.14)	.00	(101.14)	Ck# H10774 Reversed
	H11117	04/01/21	RIN01 (RINKOR TECHNOLOGY SOLUTIONS)		(15,809.12)	.00	(15,809.12)	RIN01, 4272SM, PO #7521 T
	H11118	04/01/21	RIN01 (RINKOR TECHNOLOGY SOLUTIONS)		15,809.12	.00	15,809.12	RIN01, 4272SM, PO #7521 T
	H11119	04/01/21	KIM02 (KIMLEY-HORN AND ASSOC, INC)		(11,737.50)	.00	(11,737.50)	KIM02, 18153097, PO 7520 R
	H11120	04/01/21	KIM02 (KIMLEY-HORN AND ASSOC, INC)		11,737.50	.00	11,737.50	KIM02, 18153097, PO 7520
	H11121	04/01/21	VOID (Voided Check)		.00	.00	.00	BAN03, NOV-20 CC STATEMEN
	H11122	04/01/21	VOID (Voided Check)		.00	.00	.00	BAN03, DEC-20 CC STATEMEN
	H11123	04/01/21	VOID (Voided Check)		.00	.00	.00	BAN03, JAN-21 BOW CC STAT
	H11124	04/01/21	VOID (Voided Check)		.00	.00	.00	BAN03, FEB-21 BOW CC STAT
	H11125	04/30/21	DEL05 (ALLIED ADMIN/DELTA DENTAL)		2,285.96	.00	2,285.96	DEL05, MAY-21 DENTAL INSU
	H11126	04/07/21	STA01 (STATE COMPENSATION FUND)		1,496.92	.00	1,496.92	STA01, APR-21 WORKER'S CO
	H11127	04/30/21	VSP01 (VSP )		577.24	.00	577.24	VSP01, APR-21 VISION INSU
	H11128	04/01/21	MUT01 (MUTUAL OF OMAHA)		1,188.34	.00	1,188.34	MUT01, APR-21 LTD & LIFE
	H11129	04/07/21	AME06 (AMERICAN FIDELITY ASSURANCE		1,020.96	.00	1,020.96	AME06, APR-21 FLEXIBLE SP
	H11130	04/07/21	AME06 (AMERICAN FIDELITY ASSURANCE		732.22	.00	732.22	AME06, MAR-21 SUPPLEMENTA
	H11131	04/01/21	HDE01 (HOME DEPOT-CREDIT SERVICES)		382.53	.00	382.53	HDE01, FEB-21 CC STATEMEN

REPORT.: May 13 21 Thursday  
RUN....: May 13 21 Time: 10:56  
Run By.: Daniel Zepeda

LAVTA  
Month End Cash Disbursements Report  
Prior Period Report for 04-21 BANK ACCOUNT 105

PAGE: 002  
ID #: PY-CD  
CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
04-21	H11132	04/01/21	HDE01 (HOME DEPOT-CREDIT SERVICES)		196.39	.00	196.39	HDE01, MAR-21 CC STATEMEN
	H11133	04/09/21	MVT01 (MV TRANSPORTATION, INC.)		11,473.54	.00	11,473.54	MVT01, FEB-21 FIXED ROUTE
	H11134	04/06/21	TX243 (SULABHA KONDED)		160.00	.00	160.00	TX243, PARATAXI REIMBURSE
	H11135	04/06/21	TX228 (DEBORAH BUTLER)		80.61	.00	80.61	TX228, PARATAXI REIMBURSE
	H11136	04/15/21	MVT01 (MV TRANSPORTATION, INC.)		300,000.00	.00	300,000.00	MVT01, 113079, APR-21 MV
	H11137	04/06/21	MTM01 (MEDICAL TRANSPORTATION MANAG		12,048.75	.00	12,048.75	MTM01, MTM-112141, 3/2020
	H11138	04/07/21	MTM01 (MEDICAL TRANSPORTATION MANAG		11,692.50	.00	11,692.50	MTM01, MTM-112142, 2/2021
	H11139	04/07/21	RIC03 (RICHARD MILLER)		5,500.00	.00	5,500.00	RIC03, 922, MP610 ATLANTI
	H11140	04/06/21	RIC03 (RICHARD MILLER)		8,050.00	.00	8,050.00	RIC03, 923, MP609 RUTAN-F
	H11141	04/01/21	VER01 (VERIZON WIRELESS)		1,707.83	.00	1,707.83	VER01, 9876108038, 2/23-3
04-21	H11142	04/01/21	WOE01 (ROBERT L. WOERNER)		100.00	.00	100.00	WOE01, NOV-20 BOD STIPEND
	H11143	04/01/21	BRO03 (KARLA SUE BROWN)		100.00	.00	100.00	BRO03, JAN-21 BOD STIPEND
	H11144	04/01/21	NAR01 (KATHERINE NARUM)		100.00	.00	100.00	NAR01, JAN-21 BOD STIPEND
	H11145	04/01/21	WOE01 (ROBERT L. WOERNER)		100.00	.00	100.00	WOE01, JAN-21 BOD STIPEND
	H11146	04/01/21	BRO03 (KARLA SUE BROWN)		100.00	.00	100.00	BRO03, MAR-21 BOD STIPEND
	H11147	04/01/21	NAR01 (KATHERINE NARUM)		200.00	.00	200.00	NAR01, MAR-21 BOD STIPEND
	H11148	04/01/21	WOE01 (ROBERT L. WOERNER)		200.00	.00	200.00	WOE01, MAR-21 BOD STIPEND
	H11149	04/01/21	BRO03 (KARLA SUE BROWN)		200.00	.00	200.00	BRO03, FEB-21 BOD STIPEND
	H11150	04/01/21	HAU01 (DAVID HAUBERT)		200.00	.00	200.00	HAU01, FEB-21 BOD STIPEND
	H11151	04/01/21	NAR01 (KATHERINE NARUM)		200.00	.00	200.00	NAR01, FEB-21 BOD STIPEND
04-21	H11152	04/01/21	WOE01 (ROBERT L. WOERNER)		300.00	.00	300.00	WOE01, FEB-21 BOD STIPEND
	H11153	04/01/21	BRO03 (KARLA SUE BROWN)		100.00	.00	100.00	BRO03, DEC-20 BOD STIPEND
	H11154	04/01/21	COO03 (BOB COOMBER)		50.00	.00	50.00	COO03, DEC-20 BOD STIPEND
	H11155	04/01/21	HAG01 (SCOTT HAGGERTY)		100.00	.00	100.00	HAG01, DEC-20 BOD STIPEND
	H11156	04/01/21	HAU01 (DAVID HAUBERT)		100.00	.00	100.00	HAU01, DEC-20 BOD STIPEND
	H11157	04/01/21	PEN01 (JERRY PENTIN)		100.00	.00	100.00	PEN01, DEC-20 BOD STIPEND
	H11158	04/01/21	WOE01 (ROBERT L. WOERNER)		200.00	.00	200.00	WOE01, DEC-20 BOD STIPEND
	H11159	04/09/21	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		44,939.43	.00	44,939.43	DIR02, PR DIRECT DEPOSIT
	H11160	04/09/21	EFT01 (ELECTRONIC FUND TRANSFERS)		8,875.05	.00	8,875.05	EFT01, FEDERAL TAX 3/20/2
	H11161	04/09/21	EMP01 (EMPLOYMENT DEVEL DEPT)		3,441.55	.00	3,441.55	EMP01, STATE TAX 3/20/21-
04-21	H11162	04/09/21	PER01 (PERS )		3,900.38	.00	3,900.38	PER01, PERS CLASSIC CONTR
	H11163	04/09/21	PER01 (PERS )		5,787.70	.00	5,787.70	PER01, PERS NEW CONTRIBUT
	H11164	04/09/21	PER04 (CALPERS RETIREMENT SYSTEM)		2,130.07	.00	2,130.07	PER04, PERS 457 CONTRIBUT
	H11165	04/16/21	TX242 (BONNIE WOLF)		120.00	.00	120.00	TX242, PARATAXI REIMBURSE
	H11166	04/16/21	TX228 (DEBORAH BUTLER)		113.47	.00	113.47	TX228, PARATAXI REIMBURSE
	H11167	04/22/21	CEN04 (CENTRAL CONTRA COSTA TRAN)		100,000.00	.00	100,000.00	CEN04, ESCROW ACCOUNT PAR
	H11168	04/30/21	UBE01 (UBER )		1,257.18	.00	1,257.18	UBE01, MAR-21 BILLING: GO
	H11169	04/26/21	DEC01 (DECAL APPLICATORS LLC)		250.00	.00	250.00	DEC01, 15213, MP727 RAPID
	H11170	04/20/21	HDE01 (HOME DEPOT-CREDIT SERVICES)		479.40	.00	479.40	HDE01, APR-21 CC STATEMEN
	H11171	04/30/21	STA13 (STAPLES CREDIT PLAN)		26.11	.00	26.11	STA13, APR-21 CC STATEMEN
04-21	H11172	04/30/21	STA01 (STATE COMPENSATION FUND)		1,496.92	.00	1,496.92	STA01, MAY-21 WORKER'S CO
	H11173	04/05/21	PAC01 (AT&T )		345.35	.00	345.35	PAC01, ACCT #925-243-9029
	H11174	04/05/21	PAC01 (AT&T )		187.12	.00	187.12	PAC01, ACCT #925-245-0576
	H11175	04/11/21	PAC01 (AT&T )		354.67	.00	354.67	PAC01, ACCT #436-951-0106
	H11176	04/07/21	PAC01 (AT&T )		33.34	.00	33.34	PAC01, ACCT #232-351-6260
	H11177	04/15/21	MCC01 (TONY MCCAULAY)		344.82	.00	344.82	MCC01, 2/26/21-4/12/21 EX
	H11178	04/30/21	MVT01 (MV TRANSPORTATION, INC.)		300,000.00	.00	300,000.00	MVT01, 113080, APR-21 MV
	H11179	04/30/21	MUT01 (MUTUAL OF OMAHA)		1,188.34	.00	1,188.34	MUT01, MAY-21 LTD & LIFE
	H11180	04/21/21	PER03 (CAL PUB EMP RETIRE SYSTM)		36,903.56	.00	36,903.56	PER03, MAY-2021 HEALTH IN
	H11181	04/22/21	STA05 (STATE BOARD OF EQUAL)		617.00	.00	617.00	STA05, 1ST QTR 2021 EXEMP
04-21	H11182	04/22/21	STA04 (STATE BOARD OF )		908.00	.00	908.00	STA04, 1ST QTR 2021 UNDER
	H11183	04/22/21	PER04 (CALPERS RETIREMENT SYSTEM)		2,132.61	.00	2,132.61	PER04, PERS 457 CONTRIBUT
	H11184	04/22/21	PER01 (PERS )		3,900.38	.00	3,900.38	PER01, PERS CLASSIC CONTR
	H11185	04/22/21	PER01 (PERS )		5,787.70	.00	5,787.70	PER01, PERS NEW CONTRIBUT
	H11186	04/22/21	EMP01 (EMPLOYMENT DEVEL DEPT)		4,906.09	.00	4,906.09	EMP01, STATE TAX 4/3/21-4
	H11187	04/22/21	EFT01 (ELECTRONIC FUND TRANSFERS)		13,528.24	.00	13,528.24	EFT01, FEDERAL TAX 4/3/21
	H11188	04/23/21	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		57,486.19	.00	57,486.19	DIR02, PR DIRECT DEPOSIT
	H11189	04/30/21	TX243 (SULABHA KONDED)		320.00	.00	320.00	TX243, PARATAXI REIMBURSE
	H11190	04/30/21	TX228 (DEBORAH BUTLER)		38.97	.00	38.97	TX228, PARATAXI REIMBURSE
	H11191	04/30/21	BAN03 (BANKCARD CENTER)		6,731.51	.00	6,731.51	BAN03, MAR-21 BOW CC STAT
04-21	H11192	04/30/21	CAL15 (CALTRONICS BUSINESS SYS)		172.99	.00	172.99	CAL15, 3103580B, BIZHUB 8
	H11193	04/30/21	CAL15 (CALTRONICS BUSINESS SYS)		101.14	.00	101.14	CAL15, 3121871B, BIZHUB 9
	H11194	04/30/21	CAL15 (CALTRONICS BUSINESS SYS)		75.44	.00	75.44	CAL15, 3084675B, BIZHUB 7
	H11195	04/30/21	CAL15 (CALTRONICS BUSINESS SYS)		148.27	.00	148.27	CAL15, 3139423, BIZHUB 10
	H11196	04/30/21	CAL15 (CALTRONICS BUSINESS SYS)		210.89	.00	210.89	CAL15, 3156980, BIZHUB 11
	H11197	04/30/21	CAL15 (CALTRONICS BUSINESS SYS)		86.68	.00	86.68	CAL15, 3173733, BIZHUB 12
	H11198	04/30/21	CAL15 (CALTRONICS BUSINESS SYS)		140.34	.00	140.34	CAL15, 3212167, BIZHUB 2/
	H11199	04/30/21	CAL15 (CALTRONICS BUSINESS SYS)		288.02	.00	288.02	CAL15, 3233665, BIZHUB 3/
	H11200	04/30/21	BRO03 (KARLA SUE BROWN)		200.00	.00	200.00	BRO03, APR-21 BOD STIPEND
	H11201	04/30/21	HAU01 (DAVID HAUBERT)		200.00	.00	200.00	HAU01, APR-21 BOD STIPEND
04-21	H11202	04/30/21	NAR01 (KATHERINE NARUM)		200.00	.00	200.00	NAR01, APR-21 BOD STIPEND
	H11203	04/30/21	WOE01 (ROBERT L. WOERNER)		100.00	.00	100.00	WOE01, APR-21 BOD STIPEND
	H11204	04/01/21	PEX01 (PEX CARD)		2,000.00	.00	2,000.00	PEX01, 4/1/21 DEPOSIT PEX
	H11205	04/10/21	MTM01 (MEDICAL TRANSPORTATION MANAG		70,945.01	.00	70,945.01	MTM01, FEB-21 MONTHLY SER
	H11206	04/30/21	PAC02 (PACIFIC GAS AND ELECTRIC)		1,206.88	.00	1,206.88	PAC02, 7264840356-5, BUS
	H11207	04/30/21	PAC02 (PACIFIC GAS AND ELECTRIC)		1,401.39	.00	1,401.39	PAC02, 6062256368-6, ATLA
	H11208	04/30/21	PAC02 (PACIFIC GAS AND ELECTRIC)		83.63	.00	83.63	PAC02, 7649646868-7, DOOL
	H11209	04/30/21	PAC02 (PACIFIC GAS AND ELECTRIC)		3,666.47	.00	3,666.47	PAC02, 9007202117-4, MOA
	H11210	04/30/21	PAC02 (PACIFIC GAS AND ELECTRIC)		5,003.43	.00	5,003.43	PAC02, 5809326332-3, MOA
	H11211	04/30/21	CAL04 (CALIFORNIA WATER SERVICE)		702.11	.00	702.11	CAL04, 9098655555, MOA WA
04-21	H11212	04/30/21	CAL04 (CALIFORNIA WATER SERVICE)		111.62	.00	111.62	CAL04, 0198655555, BUS WA
	H11213	04/30/21	CAL04 (CALIFORNIA WATER SERVICE)		74.25	.00	74.25	CAL04, 5755555555, CONTRA
	H11214	04/30/21	CAL04 (CALIFORNIA WATER SERVICE)		74.25	.00	74.25	CAL04, 4755555555, MOA FI
	H11215	04/30/21	CAL04 (CALIFORNIA WATER SERVICE)		55.69	.00	55.69	CAL04, 2575555555, TC FIR
	H11216	04/30/21	CAL04 (CALIFORNIA WATER SERVICE)		545.89	.00	545.89	CAL04, 4616555555, TC IRR
	H11217	04/30/21	CAL04 (CALIFORNIA WATER SERVICE)		35.37	.00	35.37	CAL04, 3616555555, TC WAT
	H11218	04/01/21	MER01 (MERCHANT SERVICES)		70.13	.00	70.13	MER01, MAR-21 TRANSIT CEN
	H11219	04/01/21	MER01 (MERCHANT SERVICES)		50.94	.00	50.94	MER01, MAR-21 MOA CC STAT
	H11220	04/30/21	CIT07 (CITY OF LIVERMORE - WATER)		16.02	.00	16.02	CIT07, 138432-00, ATLANTI
	H11221	04/30/21	CIT07 (CITY OF LIVERMORE - WATER)		26.66	.00	26.66	CIT07, 139399-00, ATLANTI
	H11222	04/30/21	CIT07 (CITY OF LIVERMORE - WATER)		36.42	.00	36.42	CIT07, 139361-00, ATLANTI

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 Month End Cash Disbursements Report  
 Prior Period Report for 04-21 BANK ACCOUNT 105

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Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
04-21	H11223	04/30/21	CIT07 (CITY OF LIVERMORE - WATER)		180.40	.00	180.40	CIT07, 138430-01, ATLANTI
	H11224	04/30/21	CIT07 (CITY OF LIVERMORE - WATER)		132.27	.00	132.27	CIT07, 139388-00, BUS WAS
	H11225	04/30/21	CIT07 (CITY OF LIVERMORE - WATER)		46.52	.00	46.52	CIT07, 138431-00, ATLANTI
			Total for Bank Account 105 ----->		1,720,578.80	.00	1,720,578.80	

Grand Total of all Bank Accounts ----->	1,720,578.80	.00	1,720,578.80
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 Month End Payable Activity Report  
 Prior Period Report for 04-21

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
04-21	A&M01 (LEO LAM INC)	165332	03/24/21	04/23/21	A	355.43	A&M01, 165332, MP756 SANTA RITA SHELTER SIGN
04-21	ACT01 (AC TRANSIT DISTRICT)	LOC01020	03/26/21	04/25/21	A	1113.32	ACT01, LOC0001020, 2021 2ND QTR RTC PROGRAM-
		LOC01047	04/26/21	05/26/21	A	1113.32	ACT01, LOC0001047, 3RD QTR RTC PROGRAM-FY21
		LOC01060	05/03/21	06/02/21	A	1113.32	ACT01, LOC0001060, 4TH QTR RTC PROGRAM-FY21
		Vendor's Total ----->				3339.96	
04-21	AEC01 (AECOM TECHNICAL SERVICES IN200482619		04/13/21	05/13/21	A	14064.57	AEC01, 2000482619, 2/27-3/26/21 REGIONAL BUS
04-21	AIM01 (AIM TO PLEASE JANITORIAL SE68-MAR-21		03/29/21	04/28/21	A	2500.00	AIM01, MAR-21 MONTHLY JANITORIAL SERVICE
	69-APR-21		04/29/21	05/29/21	A	3886.83	AIM01, APR-21 MONTHLY JANITORIAL SERVICE
		Vendor's Total ----->				6386.83	
04-21	ALA10 (ALAMEDA COUNTY CLERK)	FY21-FBNSu	04/23/21	/ /		40.00	Ck# 022135 Reversed
04-21	AME06 (AMERICAN FIDELITY ASSURANCE FSA04-21H		04/02/21	05/02/21	A	1020.96	AME06, APR-21 FLEXIBLE SPENDING ACCOUNT
	SUPP03-21H		03/15/21	04/14/21	A	732.22	AME06, MAR-21 SUPPLEMENTAL INSURANCE
		Vendor's Total ----->				1753.18	
04-21	ART01 (ART'S SECURITY LOCKSMITH)	83750	04/14/21	05/14/21	A	8.74	ART01, 83750, MP790 MV-1 KEYS-RUTAN FACILITY
04-21	ATT02 (AT&T )	16326606	04/13/21	05/13/21	A	421.64	ATT02, 16326606, PAYER #9391035694 3/13-4/12
04-21	ATT03 (AT&T )	292441604	04/19/21	05/19/21	A	959.02	ATT03, 2292441604, APR-21 INTERNET PRI
	597590601		03/19/21	04/18/21	A	956.00	ATT03, 2597590601, MAR-21 INTERNET PRI
		Vendor's Total ----->				1915.02	
04-21	AVI01 (AMADOR VALLEY INDUSTRIES)	883814	03/31/21	04/30/21	A	517.66	AVI01, 883814, MAR-21 GARBAGE PICK UP SERVIC
04-21	BAN03 (BANKCARD CENTER)	MAR-2021H	04/02/21	05/02/21	A	6731.51	BAN03, MAR-21 BOW CC STATEMENT
	DEC-20REVH		04/01/21	05/01/21	A	.00	BAN03, DEC-20 CC STATEMENT-CORRECTING ENTRIE
	FEB-21REVH		04/01/21	05/01/21	A	.00	BAN03, FEB-21 BOW CC STATEMENT CORRECTION
	JAN-21REVH		04/01/21	05/01/21	A	.00	BAN03, JAN-21 BOW CC STATEMENT CORRECTION
	NOV-20REVH		04/01/21	05/01/21	A	.00	BAN03, NOV-20 CC STATEMENT-CORRECTING ENTRIE
		Vendor's Total ----->				6731.51	
04-21	BRO03 (KARLA SUE BROWN)	APR-2021H	04/30/21	05/30/21	A	200.00	BRO03, APR-21 BOD STIPEND
	DEC-2020H		01/01/21	01/31/21	A	100.00	BRO03, DEC-20 BOD STIPEND
	FEB-2021H		03/01/21	03/31/21	A	200.00	BRO03, FEB-21 BOD STIPEND
	JAN-2021H		02/01/21	03/03/21	A	100.00	BRO03, JAN-21 BOD STIPEND
	MAR-2021H		04/01/21	05/01/21	A	100.00	BRO03, MAR-21 BOD STIPEND
		Vendor's Total ----->				700.00	
04-21	CAL04 (CALIFORNIA WATER SERVICE)	198031721H	03/17/21	04/16/21	A	111.62	CAL04, 0198655555, BUS WASH 2/17/21-3/16/21
	257032921H		03/29/21	04/28/21	A	55.69	CAL04, 2575555555, TC FIRE 4/1/21-4/30/21
	361033021H		03/30/21	04/29/21	A	35.37	CAL04, 3616555555, TC WATER 2/27/21-3/29/21
	461033021H		03/30/21	04/29/21	A	545.89	CAL04, 4616555555, TC IRRG 2/27/21-3/30/21
	475032921H		03/29/21	04/28/21	A	74.25	CAL04, 4755555555, MOA FIRE 4/1/21-4/30/21
	575032921H		03/29/21	04/28/21	A	74.25	CAL04, 5755555555, CONTRACTOR FIRE 4/1/21-4/
	909031721H		03/17/21	04/16/21	A	702.11	CAL04, 9098655555, MOA WATER 2/17/21-3/16/21
		Vendor's Total ----->				1599.18	
04-21	CAL13 (CALIFORNIA TRANSIT)	312021MAR	04/01/21	05/01/21	A	1494.25	CAL13, 31-2021-MAR, MAR-21 INS CLAIMS PRIOR
04-21	CAL15 (CALTRONICS BUSINESS SYS)	3084675u	04/29/21	/ /		75.44	Ck# H10772 Reversed
	3103580u		04/29/21	/ /		172.99	Ck# H10773 Reversed
	3121871u		04/29/21	/ /		101.14	Ck# H10774 Reversed
	3139423H		11/16/20	12/16/20	A	148.27	CAL15, 3139423, BIZHUB 10/16/20-11/15/20
	3156980H		12/16/20	01/15/21	A	210.89	CAL15, 3156980, BIZHUB 11/16/20-12/15/20
	3173733H		01/15/21	02/14/21	A	86.68	CAL15, 3173733, BIZHUB 12/16/20-1/15/21
	3212167H		03/16/21	04/15/21	A	140.34	CAL15, 3212167, BIZHUB 2/16/21-3/15/21
	3233665H		04/16/21	05/16/21	A	288.02	CAL15, 3233665, BIZHUB 3/16/21-4/15/21
	3084675BH		08/14/20	09/13/20	A	75.44	CAL15, 3084675B, BIZHUB 7/16/20-8/15/20
	3103580BH		09/16/20	10/16/20	A	172.99	CAL15, 3103580B, BIZHUB 8/16/20-9/15/20
	3121871BH		10/16/20	11/15/20	A	101.14	CAL15, 3121871B, BIZHUB 9/16/20-10/15/20
		Vendor's Total ----->				874.20	

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
04-21	CEN04 (CENTRAL CONTRA COSTA TRAN)	ESCROW-PTH	04/22/21	05/22/21	A	100000.00	CEN04, ESCROW ACCOUNT PARATRANSIT-COUNTY CON
04-21	CIS01 (CISCO AIR SYSTEMS INC)	187596-1	03/24/21	04/23/21	A	2136.15	CIS01, 187596-1, PO #7536 AIR COMPRESSOR MAI
		189860-1	03/02/21	04/01/21	A	2598.33	CIS01, 189860-1, MP792 AIR COMPRESSOR REPAIR
		Vendor's Total ----->				4734.48	
04-21	CIT06 (CITY OF LIVERMORE SEWER)	BW031621	03/16/21	04/15/21	A	43.04	CIT06, 138143-00, BUS WASH 2/16/21-3/16/21
		BW042021	04/20/21	05/20/21	A	43.04	CIT06, 138143-00, BUS WASH 3/16/21-4/20/21
		TC041321	04/13/21	05/13/21	A	43.98	CIT06, 133389-00, TRANSIT CENTER 3/9/21-4/13
		MOA031621	03/16/21	04/15/21	A	139.24	CIT06, 133294-00, MOA SEWER 2/16/21-3/16/21
		MOA042021	04/20/21	05/20/21	A	139.24	CIT06, 133294-00, MOA SEWER 3/16/21-4/20/21
		Vendor's Total ----->				408.54	
04-21	CIT07 (CITY OF LIVERMORE - WATER)	361031621H	03/16/21	04/15/21	A	36.42	CIT07, 139361-00, ATLANTIS SEWER 2/16/21-3/1
		388040621H	04/06/21	05/06/21	A	132.27	CIT07, 139388-00, BUS WASH 3/2/21-4/6/21
		399031621H	03/16/21	04/15/21	A	26.66	CIT07, 139399-00, ATLANTIS SEWER 2/16/21-3/1
		430031621H	03/16/21	04/15/21	A	180.40	CIT07, 138430-01, ATLANTIS INDOOR 2/16/21-3/
		431040621H	04/06/21	05/06/21	A	46.52	CIT07, 138431-00, ATLANTIS IRRG 3/2/21-4/6/2
		432031621H	03/16/21	04/15/21	A	16.02	CIT07, 138432-00, ATLANTIS FIRE 2/16/21-3/16
		Vendor's Total ----->				438.29	
04-21	COO03 (BOB COOMBER)	DEC-2020H	01/01/21	01/31/21	A	50.00	COO03, DEC-20 BOD STIPEND
04-21	COR01 (CORBIN WILLITS SYSTEMS)	C104151	04/15/21	05/15/21	A	264.12	COR01, C104151, APR-21 SERVICE
04-21	DAY02 (DAY & NIGHT PEST CONTROL)	161659	03/30/21	04/29/21	A	218.00	DAY02, 161659, 3/18/21 RUTAN SERVICE
04-21	DEC01 (DECAL APPLICATORS LLC)	15213H	04/26/21	05/26/21	A	250.00	DEC01, 15213, MP727 RAPID SHELTER DECAL INST
04-21	DEL05 (ALLIED ADMIN/DELTA DENTAL)	MAY-2021H	04/25/21	05/25/21	A	2285.96	DEL05, MAY-21 DENTAL INSURANCE
04-21	DIR01 (DIRECT TV)	96X210411	04/11/21	05/11/21	A	14.00	DIR01, 025118596X210411, APR-21 SERVICE
04-21	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20210402H	04/09/21	05/09/21	A	44939.43	DIR02, PR DIRECT DEPOSIT 3/20/21-4/2/21
		20210416H	04/23/21	05/23/21	A	57486.19	DIR02, PR DIRECT DEPOSIT 4/3/21-4/16/21
		Vendor's Total ----->				102425.62	
04-21	EFT01 (ELECTRONIC FUND TRANFERS)	20210402H	04/09/21	05/09/21	A	8875.05	EFT01, FEDERAL TAX 3/20/21-4/2/21
		20210416H	04/22/21	05/22/21	A	13528.24	EFT01, FEDERAL TAX 4/3/21-4/16/21
		Vendor's Total ----->				22403.29	
04-21	ELO01 (eLOCK TECHNOLOGIES LLC)	5134	03/29/21	04/28/21	A	49307.55	ELO01, 5134, PO #7529 BIKELINK eLOCKERS FOR
04-21	EME01 (BRIGHTVIEW LANDSCAPE SERVIC	7289431	04/01/21	05/01/21	A	1301.00	EME01, 7289431, APR-21 LANDSCAPING SERVICE
		7331069	04/30/21	05/30/21	A	1301.00	EME01, 7331069, MAY-21 LANDSCAPING SERVICE
		Vendor's Total ----->				2602.00	
04-21	EMP01 (EMPLOYMENT DEVEL DEPT)	20210402H	04/09/21	05/09/21	A	3441.55	EMP01, STATE TAX 3/20/21-4/2/21
		20210416H	04/22/21	05/22/21	A	4906.09	EMP01, STATE TAX 4/3/21-4/16/21
		Vendor's Total ----->				8347.64	
04-21	FAS01 (FASTSIGNS)	DUB104411	04/13/21	05/13/21	A	99.21	FAS01, DUB104411, MP781 VINYL BACKERS-BUS SH
		DUB104507	04/22/21	05/22/21	A	246.61	FAS01, DUB104507, MP801 ANGIE'S WAY STREET S
		Vendor's Total ----->				345.82	
04-21	GBS01 (WILLIAM R. GRAY & COMPANY I	21056	04/09/21	05/09/21	A	14607.50	GBS01, 21056, SAV ON-CALL ENGINEERING SUPPOR
04-21	GEN05 (GENFARE)	90173316	04/15/21	05/15/21	A	75.00	GEN05, 90173316, MP770 24HR PASSES ENCODING
04-21	GGA01 (GOGOVAPPS INC.)	21-061	05/03/21	06/02/21	A	3048.00	GGA01, 21-061, MP680 ONE YEAR CRM SOFTWARE L
04-21	HAG01 (SCOTT HAGGERTY)	DEC-2020H	01/01/21	01/31/21	A	100.00	HAG01, DEC-20 BOD STIPEND

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
04-21	HAN01 (HANSON BRIDGETT MARCUS)	1289881	04/19/21	05/19/21	A	3112.50	HAN01, 1289881, MAR-21 ADMIN LEGAL FEES
04-21	HAU01 (DAVID HAUBERT)	APR-2021H	04/30/21	05/30/21	A	200.00	HAU01, APR-21 BOD STIPEND
		DEC-2020H	01/01/21	01/31/21	A	100.00	HAU01, DEC-20 BOD STIPEND
		FEB-2021H	03/01/21	03/31/21	A	200.00	HAU01, FEB-21 BOD STIPEND
		Vendor's Total ----->				500.00	
04-21	HDE01 (HOME DEPOT-CREDIT SERVICES)	APR-2021H	04/13/21	05/13/21	A	479.40	HDE01, APR-21 CC STATEMENT-MISC SUPPLIES
		FEB-2021H	02/12/21	03/14/21	A	382.53	HDE01, FEB-21 CC STATEMENT-MISC SUPPLIES
		MAR-2021H	03/12/21	04/11/21	A	196.39	HDE01, MAR-21 CC STATEMENT-MISC SUPPLIES
		Vendor's Total ----->				1058.32	
04-21	HER05 (MELISSA HERNANDEZ STRAH)	APR-2021	04/30/21	05/30/21	A	200.00	HER05, APR-21 BOD STIPEND
		DEC-2020	01/01/21	01/31/21	A	100.00	HER05, DEC-20 BOD STIPENDS
		FEB-2021	03/01/21	03/31/21	A	200.00	HER05, FEB-21 BOD STIPENDS
		JAN-2021	02/01/21	03/03/21	A	200.00	HER05, JAN-21 BOD STIPENDS
		MAR-2021	04/01/21	05/01/21	A	200.00	HER05, MAR-21 BOD STIPENDS
		Vendor's Total ----->				900.00	
04-21	HOT01 (HOTSYPACIFIC)	81244	03/22/21	04/21/21	A	185.21	HOT01, 81244, MP775 RUTAN PRESSURE WASHE REP
04-21	JFG01 (JARVIS FAY & GIBSON LLP)	15135	03/31/21	04/30/21	A	2074.00	JFG01, 15135, MAR-21 LEGAL FEES-CONTRACT COU
04-21	JOS02 (JEAN INGALLS JOSEY)	APR-2021	04/30/21	05/30/21	A	200.00	JOS02, APR-21 BOD STIPEND
		FEB-2021	03/01/21	03/31/21	A	200.00	JOS02, FEB-21 BOD STIPENDS
		MAR-2021	04/01/21	05/01/21	A	100.00	JOS02, MAR-21 BOD STIPENDS
		Vendor's Total ----->				500.00	
04-21	JTH01 (J. THAYER COMPANY)	1516973-0	04/02/21	05/02/21	A	185.09	JTH01, 1516973-0, 4/2/21 PRINTING PAPER
04-21	KIM02 (KIMLEY-HORN AND ASSOC, INC)	18446194	03/30/21	04/29/21	A	5230.00	KIM02, 18446194, FEB-21 10R CORRIDOR ENHANCE
		18153097CH	04/01/21	05/01/21	A	11737.50	KIM02, 18153097, PO 7520 RAPID MEDALLIONS-CO
		18153097RH	04/01/21	05/01/21	A	11737.50	KIM02, 18153097, PO 7520 RAPID MEDALLIONS-RFE
		Vendor's Total ----->				5230.00	
04-21	KKI01 (ALPHA MEDIA LLC)	544286-1	03/31/21	04/30/21	A	4900.00	KKI01, 544286-1, 3/1/21-3/31/21 RADIO ADS
		544286-2	04/11/21	05/11/21	A	3100.00	KKI01, 544286-2, 4/1/21-4/11/21 RADIO ADS
		Vendor's Total ----->				8000.00	
04-21	KOF01 (KOFF & ASSOCIATES)	6824	03/08/21	04/07/21	A	1550.00	KOF01, 6824, PO #7530 COMP STUDY #1 FY21
		13255	05/02/21	06/01/21	A	2790.00	KOF01, 13255, PO #7530 COMP STUDY #3-FY21
		013165	04/03/21	05/03/21	A	8060.00	KOF01, 013165, PO #7530 COMP STUDY #2 FY21
		Vendor's Total ----->				12400.00	
04-21	L&D01 (L&D PRINTING INC)	51071	04/09/21	05/09/21	A	282.96	L&D01, 51071, MP752 FRAUD/TAMPER PROOF STICK
04-21	LIV10 (LIVERMORE SANITATION INC)	1384461	03/31/21	04/30/21	A	2515.66	LIV10, 1384461, MAR-21 GARBAGE SERVICE
04-21	LYF01 (LYFT, INC)	1007761	03/31/21	04/30/21	A	2706.29	LYF01, 1001007761, MAR-21 CODE: GO TRIVALLEY
		1007762	03/31/21	04/30/21	A	15.00	LYF01, 1001007762, MAR-21 CODE: GO SANRAMON
		Vendor's Total ----->				2721.29	
04-21	MCC01 (TONY McCAULAY)	0226-0412H	04/15/21	05/15/21	A	344.82	MCC01, 2/26/21-4/12/21 EXPENSE REIMBURSE
04-21	MER01 (MERCHANT SERVICES)	TC033121H	04/01/21	05/01/21	A	70.13	MER01, MAR-21 TRANSIT CENTER CC STATEMENT
		MOA033121H	04/01/21	05/01/21	A	50.94	MER01, MAR-21 MOA CC STATEMENT
		Vendor's Total ----->				121.07	
04-21	MET01 (METROPOLITAN TRANSPORT-)	AR023801	06/30/20	07/30/20	A	7416.94	MET01, AR023801, ADDITIONAL CLIPPER FEES 6/3
		AR025337	03/17/21	04/16/21	A	45.90	MET01, AR025337, BANK FEES CLIPPER 7/20-12/2
		AR025448	03/29/21	04/28/21	A	7250.95	MET01, AR025448, JAN-21 CLIPPER FEES
		AR025463	03/29/21	04/28/21	A	8824.06	MET01, AR025463, FEB-21 CLIPPER FEES
		Vendor's Total ----->				23537.85	

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04-21	MTM01 (MEDICAL TRANSPORTATION MANA	FEB-2021H	03/02/21	04/01/21	A	70945.01	MTM01, FEB-21 MONTHLY SERVICE
		MTM112141H	04/06/21	05/06/21	A	12048.75	MTM01, MTM-112141, 3/2020-2/2021 COUNTYWIDE
		MTM112142H	04/07/21	05/07/21	A	11692.50	MTM01, MTM-112142, 2/2021-3/2021 FINAL TICKET
		Vendor's Total ----->				94686.26	
04-21	MUT01 (MUTUAL OF OMAHA)	APR-2021H	03/16/21	04/15/21	A	1188.34	MUT01, APR-21 LTD & LIFE INSURANCE
		MAY-2021H	04/16/21	05/16/21	A	1188.34	MUT01, MAY-21 LTD & LIFE INSURANCE
		Vendor's Total ----->				2376.68	
04-21	MVT01 (MV TRANSPORTATION, INC.)	113079H	04/03/21	05/03/21	A	300000.00	MVT01, 113079, APR-21 MV 1ST INSTALL PAYMENT
		113080H	04/03/21	05/03/21	A	300000.00	MVT01, 113080, APR-21 MV 2ND INSTALL PAYMENT
		FEB-2021H	03/03/21	04/02/21	A	11473.54	MVT01, FEB-21 FIXED ROUTE MONTHLY SERVICE
		Vendor's Total ----->				611473.54	
04-21	NAR01 (KATHERINE NARUM)	APR-2021H	04/30/21	05/30/21	A	200.00	NAR01, APR-21 BOD STIPEND
		FEB-2021H	03/01/21	03/31/21	A	200.00	NAR01, FEB-21 BOD STIPEND
		JAN-2021H	02/01/21	03/03/21	A	100.00	NAR01, JAN-21 BOD STIPEND
		MAR-2021H	04/01/21	05/01/21	A	200.00	NAR01, MAR-21 BOD STIPEND
		Vendor's Total ----->				700.00	
04-21	NOR02 (NOR-CAL FIRE EQUIPMENT)	32046	01/18/21	02/17/21	A	827.20	NOR02, 32046, MP765 ANNUAL FIRE EXTINGUISHER
04-21	OFF01 (OFFICE DEPOT)	423486001	04/11/21	05/11/21	A	62.15	OFF01, 162423486001, 4/11/21 OFFICE SUPPLIES
		766863001	04/20/21	05/20/21	A	50.93	OFF01, 169766863001, 4/20/21 OFFICE SUPPLIES
		Vendor's Total ----->				113.08	
04-21	PAC01 (AT&T )	ATT 03/21H	03/13/21	04/12/21	A	187.12	PAC01, ACCT #925-245-0576, 3/13/21-4/12/21
		ATT030721H	03/07/21	04/06/21	A	33.34	PAC01,ACCT #232-351-6260,CONTRACTOR FIRE 3/7
		ATT031121H	03/11/21	04/10/21	A	354.67	PAC01,ACCT #436-951-0106,ATLANTIS T1 3/11-4/
		ATT031321H	03/13/21	04/12/21	A	345.35	PAC01,ACCT #925-243-9029,ATLANTIS ALARM 3/13
		Vendor's Total ----->				920.48	
04-21	PAC02 (PACIFIC GAS AND ELECTRIC)	580040721H	04/07/21	05/07/21	A	5003.43	PAC02, 5809326332-3, MOA ELECTRIC 3/3/21-3/3
		606040521H	04/05/21	05/05/21	A	1401.39	PAC02, 6062256368-6, ATLANTIS 3/1/21-3/29/21
		726032921H	03/29/21	04/28/21	A	1206.88	PAC02, 7264840356-5, BUS STOPS 2/22/21-3/22/
		764031921H	03/19/21	04/18/21	A	83.63	PAC02, 7649646868-7, DOOLAN TWR 2/11/21-3/14
		900031621H	03/16/21	04/15/21	A	3666.47	PAC02, 9007202117-4, MOA GAS 2/12/21-3/15/21
		Vendor's Total ----->				11361.80	
04-21	PAC11 (PACIFIC ENVIROMENTAL SERV)	2065	03/31/21	04/30/21	A	120.00	PAC11, 2065, MAR-21 RUTAN MONTHLY SERVICE
		2066	03/31/21	04/30/21	A	120.00	PAC11, 2066, MAR-21 ATLANTIS MONTHLY SERVICE
		Vendor's Total ----->				240.00	
04-21	PAC16 (PACIFIC COAST TRANE)	C24522	03/15/21	04/14/21	A	825.00	PAC16, C24522, MP443 SEMI-ANNUAL INSPECT-HEA
04-21	PEN01 (JERRY PENTIN)	DEC-2020H	01/01/21	01/31/21	A	100.00	PEN01, DEC-20 BOD STIPEND
04-21	PER01 (PERS )	20210402CH	04/09/21	05/09/21	A	3900.38	PER01, PERS CLASSIC CONTRIBUTION 3/20/21-4/2
		20210402NH	04/09/21	05/09/21	A	5787.70	PER01, PERS NEW CONTRIBUTION 3/20/21-4/2/21
		20210416CH	04/22/21	05/22/21	A	3900.38	PER01, PERS CLASSIC CONTRIBUTION 4/3/21-4/16
		20210416NH	04/22/21	05/22/21	A	5787.70	PER01, PERS NEW CONTRIBUTION 4/3/21-4/16/21
		Vendor's Total ----->				19376.16	
04-21	PER03 (CAL PUB EMP RETIRE SYSTM)	MAY-2021H	04/14/21	05/14/21	A	36903.56	PER03, MAY-2021 HEALTH INSURANCE
04-21	PER04 (CALPERS RETIREMENT SYSTEM)	20210402H	04/09/21	05/09/21	A	2130.07	PER04, PERS 457 CONTRIBUTION 3/20/21-4/2/21
		20210416H	04/22/21	05/22/21	A	2132.61	PER04, PERS 457 CONTRIBUTION 4/3/21-4/16/21
		Vendor's Total ----->				4262.68	
04-21	PEX01 (PEX CARD)	4/1DEPOSTH	04/01/21	05/01/21	A	2000.00	PEX01, 4/1/21 DEPOSIT PEX CARDS ACCOUNT
04-21	PLA02 (PLANETERIA MEDIA LLC)	18347	04/15/21	05/15/21	A	325.00	PLA02, 18347, WEB HOSTING APR-21
04-21	PRE03 (PREMIER SECURITY SOLNS CO)	2104-295	04/07/21	05/07/21	A	475.00	PRE03, 2104-295, MP787 ALARM SYSTEM RESET 4/

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04-21	RIC03 (RICHARD MILLER)	922H	04/01/21	05/01/21	A	5500.00	RIC03, 922, MP610 ATLANTIS-CISCO SWITCH INST
		923H	04/01/21	05/01/21	A	8050.00	RIC03, 923, MP609 RUTAN-FIBER CHANNEL INSTAL
		Vendor's Total ----->				13550.00	
04-21	RIN01 (RINKOR TECHNOLOGY SOLUTIONS)	4272SM	12/28/20	01/27/21	A	15809.12	RIN01, 4272SM, PO #7521 TC DVR & CAMERA REPL
		4272SM-COH	04/01/21	05/01/21	A	15809.12	RIN01, 4272SM, PO #7521 TC DVR & CAMERA-CORR
		4272SM-RVH	04/01/21	05/01/21	A	15809.12	RIN01, 4272SM, PO #7521 TC DVR & CAMERA-REVE
		Vendor's Total ----->				15809.12	
04-21	SCF01 (SC FUELS)	458694	03/23/21	04/22/21	A	19305.71	SCF01, 458694, 3/23/21 FUEL DELIVERY
		4595682	04/03/21	05/03/21	A	18816.64	SCF01, 4595682, 4/3/21 FUEL DELIVERY
		Vendor's Total ----->				38122.35	
04-21	SEO01 (SEON SYSTEM SALES INC.)	155837	04/07/21	05/07/21	A	720.00	SEO01, 155837, MP746 REMOVAL OF DVR SYSTEM-P
04-21	SHA02 (SHAMROCK OFFICE SOLUTIONS)	520035	03/25/21	04/24/21	A	28.14	SHA02, 520035, FRONT DESK PRINTER 2/28-3/29/
04-21	SOL01 (SOLUTIONS FOR TRANSIT)	21-0405LA	04/05/21	05/05/21	A	2083.33	SOL01, 21-0405LAVTA, MAR-21 CLIPPER ANALYSIS
04-21	STA01 (STATE COMPENSATION FUND)	APR-2021H	03/23/21	04/22/21	A	1496.92	STA01, APR-21 WORKER'S COMP PREMIUM
		MAY-2021H	04/21/21	05/21/21	A	1496.92	STA01, MAY-21 WORKER'S COMP PREMIUM
		Vendor's Total ----->				2993.84	
04-21	STA04 (STATE BOARD OF )	QTR1-2021H	04/22/21	05/22/21	A	908.00	STA04, 1ST QTR 2021 UNDERGROUND STORAGE TANK
04-21	STA05 (STATE BOARD OF EQUAL)	QTR1-2021H	04/22/21	05/22/21	A	617.00	STA05, 1ST QTR 2021 EXEMPT DIESEL FUEL TAX
04-21	STA13 (STAPLES CREDIT PLAN)	APR-2021H	04/08/21	05/08/21	A	26.11	STA13, APR-21 CC STATEMENT
04-21	STA15 (STATE WATER RESOURCES CONTR)	SW0212305	04/06/21	05/06/21	A	1474.00	STA15, SW-0212305, 2021 PERMIT #446491 RUTAN
		SW0212353	04/06/21	05/06/21	A	1474.00	STA15, SW-0212353, 2021 PERMIT #446539 ATLAN
		Vendor's Total ----->				2948.00	
04-21	TAC01 (TAC ENERGY)	1608280	03/25/21	04/24/21	A	18812.62	TAC01, 1608280, 3/25/21 FUEL DELIVERY
		1616547	03/08/21	04/07/21	A	18853.20	TAC01, 1616547, 3/8/21 FUEL DELIVERY
		1656025	04/20/21	05/20/21	A	19591.08	TAC01, 1656025, 4/20/21 FUEL DELIVERY
		Vendor's Total ----->				57256.90	
04-21	TEL01 (TPx COMMUNICATIONS)	141819756	03/31/21	04/30/21	A	2735.77	TEL01, 141819756-0, 4/1/21-4/30/21 SERVICE
04-21	TIC01 (JYOTSNA MEHTA)	4-12-21DA	04/12/21	05/12/21	A	37.50	TIC01, 4/12/21 DIAL-A-RIDE REFUND-10 @ \$3.75
04-21	TIC06 (MARTIN SPENK)	4-14-21GF	04/01/21	05/01/21	A	14.00	TIC06, 4/1/21 GFI CHANGE DUE MARTIN SPENK
04-21	TRA05 (TRANSDEV NORTH AMERICA INC.)	655010521	01/05/21	02/04/21	A	8516.56	TRA05, 655010521, RFP 2019-5 DEC-20 ACTIVITY
		655030521	03/05/21	04/04/21	A	21003.15	TRA05, 655030521, RFP 2019-5 FEB-21 ACTIVITY
		655040521	04/05/21	05/05/21	A	11406.60	TRA05, 655040521, RFP 2019-5 MAR-21 ACTIVITY
		Vendor's Total ----->				40926.31	
04-21	TX133 (SAROJA IYER)	0323-0401	04/30/21	05/30/21	A	83.78	TX133, PARATAXI REIMBURSE 3/23/21-4/1/21
04-21	TX205 (MUHAMMAD ALI)	0115-0226	04/05/21	05/05/21	A	152.60	TX205, PARATAXI REIMBURSE 1/15/21-2/26/21
04-21	TX206 (FARZANA ALI)	0114-0122	04/05/21	05/05/21	A	46.34	TX206, PARATAXI REIMBURSE 1/14/21-1/22/21
04-21	TX212 (LINDA WAHLE)	0309-0331	04/30/21	05/30/21	A	103.10	TX212, PARATAXI REIMBURSE 3/9/21-3/31/21
		1205-0219	04/14/21	05/14/21	A	117.44	TX212, PARATAXI REIMBURSE 12/5/20-2/19/21
		Vendor's Total ----->				220.54	
04-21	TX228 (DEBORAH BUTLER)	0308-0317H	04/06/21	05/06/21	A	80.61	TX228, PARATAXI REIMBURSE 3/8/21-3/17/21
		0321-0406H	04/16/21	05/16/21	A	113.47	TX228, PARATAXI REIMBURSE 3/21/21-4/6/21
		0408-0412H	04/30/21	05/30/21	A	38.97	TX228, PARATAXI REIMBURSE 4/8/21-4/12/21
		Vendor's Total ----->				233.05	

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04-21	TX242 (BONNIE WOLF)	0303-0331H 1205-0219u	04/16/21 04/01/21	05/16/21 / /	A	120.00 117.44	TX242, PARATAXI REIMBURSE 3/3/21-3/31/21 -Ck# 022548 Reversed
			Vendor's Total	----	-->	2.56	
04-21	TX243 (SULABHA KONDED)	0105-0308H 0202-0219H	04/30/21 04/06/21	05/30/21 05/06/21	A A	320.00 160.00	TX243, PARATAXI REIMBURSE 1/5/21-3/8/21 TX243, PARATAXI REIMBURSE 2/2/21-2/19/21
			Vendor's Total	----	-->	480.00	
04-21	UBE01 (UBER )	MAR-2021H	04/30/21	05/30/21	A	1257.18	UBE01, MAR-21 BILLING: GO DUBLIN
04-21	UST01 (UST COMPLIANCE TESTING IN)	4651	03/21/21	04/20/21	A	120.00	UST01, 4651, MP761 ANNUAL RUTAN SPACE LIQUID
04-21	VAN01 (FBD VANGUARD CONSTRUCTION I2019-08#4	02/28/21	03/30/21	A	333238.12	VAN01, 2019-08 PLEASANTON BRT CORRIDOR PROJE	
04-21	VER01 (VERIZON WIRELESS)	876108038H	03/22/21	04/21/21	A	1707.83	VER01, 9876108038, 2/23-3/22/21 CELL, WIFI &
04-21	VSP01 (VSP )	APR-2021H	03/19/21	04/18/21	A	577.24	VSP01, APR-21 VISION INSURANCE
04-21	WOE01 (ROBERT L. WOERNER)	APR-2021H DEC-2020H FEB-2021H JAN-2021H MAR-2021H NOV-20ADDH	04/30/21 01/01/21 03/01/21 02/01/21 04/01/21 12/01/20	05/30/21 01/31/21 03/31/21 03/03/21 05/01/21 12/31/20	A A A A A A	100.00 200.00 300.00 100.00 200.00 100.00	WOE01, APR-21 BOD STIPEND WOE01, DEC-20 BOD STIPEND WOE01, FEB-21 BOD STIPEND WOE01, JAN-21 BOD STIPEND WOE01, MAR-21 BOD STIPEND WOE01, NOV-20 BOD STIPEND-RAIL MEETING
			Vendor's Total	----	-->	1000.00	
			Total of Purchases	-->	-----	1720578.80	

# **AGENDA**

## **ITEM 6**

**STAFF REPORT**

SUBJECT: LAVTA's Operating & Capital Budget for FY 2022

FROM: Tamara Edwards, Director of Finance

DATE: May 25, 2020

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**Discussion**

Attached for your approval is the draft LAVTA Operating Budget for FY 2022 (July 1, 2021 through June 30, 2022). The operating budget includes revenues and expenses required to operate Fixed Route, Dial-a-Ride, and other projects such as Go Dublin, Go Tri-Valley and the shared autonomous vehicle. The total operating budget of \$21,201,502 reflects an overall increase of 1.83% from the FY 2021 budget, a breakdown of this increase is below. A large portion of these projects are covered by dedicated grants and allocations. Due to the decrease in revenues, particularly taxes-based revenues and fares the operating budget was balanced with drawdown from the LAVTA reserve funds. However, LAVTA has ample funds in reserve, and even with this drawdown the authority maintains more than the board approved goal of 3-6 months of operating funds. Additionally, the FY2022 Capital Budget has been enclosed for your review.

Fund	\$ Increase over prior year	% Increase over prior year	% Share of the overall budget increase
Fixed Route	-9,193	-.05	-2%
Paratransit	40,376	2%	11%
Go Tri-Valley	12,000	20%	3%
SAV	337,591	62%	89%

Planning for the FY 2022 budget again utilized a system wide approach to clearly align the budget with the mission, vision and goals established in the Strategic Plan.

**Operating Budget Provisions**

The largest budget line items for LAVTA are purchased transportation and fuel. This year's budget reflects the contracted increase in Paratransit and Fixed Route purchased transportation. For FY21 LAVTA budgeted \$2.80 per gallon for fuel, however the average price per gallon that LAVTA paid in FY 20 (to date) is \$1.81. With the current volatility of fuel prices and the current economic uncertainty the amount per gallon for FY 22 was budgeted at \$2.80 per gallon.

Additionally, this budget includes the addition of a new Senior Capital Projects Specialist position to help accomplish the numerous capital projects the agency is facing in FY 22 and beyond.

The budget does not reflect any grant awards not currently in hand. The reason behind this involves the timing of grant applications and awards. Many awards will be announced after

the beginning of the fiscal year, rather than budget based on an assumption of receiving the awards and then backfilling if awards are not received, LAVTA budgets based on what is in hand and then adds additional funds to our reserve account at the end of the year from the grants received. Once grants have been applied for and received staff will update the Board in regard to the additional revenues. This budget also does not include any funds from the American Rescue Plan Act (ARPA), although MTC staff is working on a plan to distribute funds from this to the transit operators, LAVTA has not yet been notified as to the amount we will receive. However, LAVTA does expect to receive funds that will then allow the agency to replace funds drawn down from reserves.

At the meeting, staff will review with the committee the line item budgets for revenues and expenses, highlighting changes from the prior year budget and areas of particular importance.

**Recommendation**

Staff recommends that the Finance and Administration Committee forward the Operating and Capital Budget for FY 2022 to the Board for approval.

**Attachments:**

1. Operating and Capital Budget FY 2022
2. Resolution 19-2020 Operating and Capital Budget FY2022

**WHEELS**  
**Livermore Amador Valley Transit Authority**  
**Fiscal Year 2022**  
**Budget Message**

**Summary Outlook for FY2022**

LAVTA's FY2022 Budget is \$21,201,502 which is 1.83% higher than the adopted FY2021 budget. The draft budget assumes LAVTA will provide 141,262 fixed route service hours and 31,511 service hours for paratransit. The Budget for FY2022 continues to comply with the Board's policy to maintain reserves equivalent to 3-6 months of operating costs.

FY2022's major highlight will be recovery from COVID-19, with ridership expected to be significantly lower than the previous year as communities and the economy recover from the devastating pandemic. The focus will be on growing ridership in a safe manner as social distancing and other factors continue to be explored and debated. Staff has maintained a consistent number of revenue hours in the budget to both be conservative and to recognize that while some service may be reduced due to demand, other service may increase to accommodate a return of ridership amongst continuing social distancing mandates.

All operators in FY2022 will continue to improve their customer skills with the MV Platinum Customer Connection course and will participate in monthly safety meetings where the concepts will be reinforced. Additionally, the agency will adopt a new Safety Plan and Safety Management System to ensure that safety continues as the agency's top priority.

In FY2022 the Marketing Department will consider a return to SmartTrips individualized marketing on the Rapid routes, will upgrade the agency's website and will promote the new Go Tri-Valley program. Continued focus will be on Las Positas College and the middle and high school students to promote the pass programs and safety.

The Planning Department will continue several studies, including a zero emissions plan for buses, and updates to the agency's short- and long-range plans. Finally, LAVTA staff will continue to provide administrative support for the Tri-Valley – San Joaquin Valley Regional Rail Authority and manage partnerships participating in the shared autonomous vehicle project.

During FY2022, LAVTA will conclude its demonstration project with County Connection. This project features the usage of the same paratransit contractor for a better customer experience and cost savings. It is expected that the outcome would be to either make the partnership permanent or re-bid the LAVTA paratransit contract.

LAVTA's capital program in FY2022 will focus on several high priority projects, including upgrades at the Livermore Transit Center, continued bus stop improvements to Rapid stops, continued planning and design work on the future LAVTA Operations and Maintenance

facilities (nicknamed the “Atlantis” project), and bus purchases. Additional miscellaneous work includes continued development of the Shared Autonomous Vehicle project that will include the construction of micro Mobility Hubs, the upgrade of traffic-signal technologies and the procurement of new, faster shared autonomous vehicles for Phase II. Finally, the agency will continue to work with the County of Alameda on the development and construction of the Dublin Parking Garage.

### **FY21 Perspective**

FY2021 Adopted Budget was \$20,820,728 million, which was 1.1% higher than FY20. However, in June 2020 Staff brought to the board updated revenue projections in light of the COVID pandemic along with a variety of possible service scenarios based on evolving conditions. LAVTA was also able to comply with the Board’s policy to maintain reserves equivalent to 3-6 months of operating costs.

For the first nine months of FY2020, the major highlight was a double digit ridership growth within the fixed route system. Additionally, the Go Dublin pilot and parataxi program were experiencing moderate growth. However, in the current COVID-19 environment that began in mid-March ridership dropped approximately 90% and the focus since has been on basic service levels and maintaining social distancing while facilitating the recovery from the pandemic.

Additionally, the shared autonomous vehicle project in Dublin initiated Phase 1 testing in Dublin and was able to log more than 500 miles without an incident. Phase 1 is expected to end in early FY 2022, with Phase 2 currently in the planning stages.

The capital program had several areas of focus in regard to major capital projects, including the advancement of the Rapid bus stop project on Santa Rita in Pleasanton, the continued work to upgrade the transit signal priority system at 66 intersections, the planning of the Dublin Parking Garage, and the planning work for Valley Link.

### **Accomplishments in FY21**

In addition to the on-going workload of the agency, staff was busy this year on the following issues and projects.

#### **Policy Related Matters**

- Adopted FY 2021 Legislative Program and monitored key legislation
- Provide administrative support for the Tri-Valley – San Joaquin Valley Regional Rail Authority, including the completion of the CEQA environmental work and 15% design.

#### **Fixed Route Service**

- Monitored ridership on fixed route system during pandemic
- Completed a survey to assess customer needs during the pandemic
- Managed safety efforts on fixed route buses during pandemic, including the installation of hand sanitizers on all buses and at all facilities, installation of safety

barriers on all buses between riders and operators, purchase and usage of disinfecting devices for fixed route buses, etc.

#### Paratransit Service

Initiated the paratransit demonstration project with County Connection, saving the agency approximately \$200,000 over the next best alternative.

#### Capital Projects

Completed the Rapid bus stop project on Santa Rita Rd in Pleasanton

Completed the transit signal priority project on Rapid routes

Worked with Kimley Horn on continue design work for Atlantis

#### Marketing

Provided for an extensive campaign on how LAVTA/Wheels is providing a safe environment on buses during the pandemic.

#### Audits/Reviews

Completed the annual Financial Audit (CAFR)

#### Financial Management

Continued grants status reports to the Board

Received GFOA's Award of Excellence for Financial Reporting for FY21 CAFR

Leased portion of Atlantis to Google for bus storage

Entered into an additional revenue generating contract for with ATT Mobile

### **Major Features of FY2022's Operating Revenues**

Looking forward to next year's budget, this section outlines what staff sees forthcoming on the revenue side. LAVTA's primary revenue source is TDA, which is projected by Alameda County's forecasters to increase slightly over FY21 actuals. Another critical revenue source is STA funding, which is also estimated to increase slightly, however, both are still less than the amounts prior to the pandemic.

### **Major Features of FY22's Operating Expenditures**

The expenditure budget for FY2022 is \$21,201,502 which is \$380,774 more (1.83%) than the budget for FY21. The Fixed Route contract had a slight increase this year, based on the escalators in the contract. A new Paratransit contract began in April featuring a demonstration project with County Connection. The costs associated with the County Connection contract are higher than the previous one with MV, although approximately \$200,000 lower than the next best alternative after re-bidding the contract in FY 2021. Similar to the revenue side, LAVTA's expenditure side is also driven by a handful of sources. For example, the O&M contracts, diesel fuel, taxes, utilities, and insurance make up about 80% of LAVTA's expenditures. Major matters regarding expenditures are described below.

O&M Services: FY2022 marks the fourth year of the multi-year contract for fixed route O&M services to MV Transportation, and the first year for the demonstration project where LAVTA shares the same paratransit contractor with CCCTA.

Fuel Prices: For FY2022, fuel is assumed to be \$2.80 per gallon, which is higher than the average that LAVTA has seen in the current fiscal year. However, fuel prices can be extremely volatile, so the budget reflects the trends from the last three years. Total fuel costs and taxes on fuel are approximately \$1.48 million.

Personnel Costs: The FY2022 budget assumes one additional FTE (a capital projects specialist to help expedite LAVTA's many capital projects) added to the 15 FTEs currently at the agency. As in prior years, although not FY21, LAVTA will continue to implement merit-based increases based on staff's performance evaluations.

Administrative Costs: Staff is proposing a FY2022 Budget that keeps most budgeted line items, which staff has some control over, similar to the amounts in the FY2021 Budget.

### **Major Features of the Capital Budget**

The Capital Budget is expected to increase by \$16,734,600 over last year, primarily due to the addition of a bus purchase to replace 16 fixed route buses. Last year, themes that dominated the Capital Budget will continue through FY22. They are (1) a continued emphasis on a State of Good Repair (SGR), and (2) continued improvements that improve speed and reliability to the Rapid corridors, as well as upgraded and attractive Rapid stops.

### **Strategic Plan Guidance and Projects for FY2022**

The agency's Strategic Plan establishes an overall vision and mission, and contains a series of goals and strategies to guide the future development of services and projects. Although the goals of agency strategies will be updated through the short- and long-range planning in 2022, the following are the current strategies of the agency:

#### ***Goal: Service Development***

Strategies:

- (1) Provide routes and services to meet current and future demand for timely/reliable transit service.
- (2) Increase accessibility to community, services, senior centers, medical facilities and jobs.
- (3) Optimize existing routes/services to increase productivity and response to MTC projects and studies.
- (4) Improve connectivity with regional transit systems
- (5) Explore innovative fare policies and pricing options
- (6) Provide routes and services to promote mode shift from personal car to public transit.

***Goal: Marketing and Public Awareness***

Strategies:

- (1) Continue to build the Wheels brand image identity and value for customers
- (2) Improve the public image and awareness of Wheels
- (3) Increase communication between Wheels and its customers
- (4) Increase ridership, particularly on the Rapid to fully attain benefits achieved through optimum utilization of our transit system
- (5) Promote Wheels to new businesses and residents

***Goal: Community and Economic Development***

Strategies:

- (1) Integrate transit into local economic development plans
- (2) Advocate for increased TOD from member agencies and MTC
- (3) Partner with employers in the use of transit to meet TDM goals and requirements

***Goal: Regional Leadership***

Strategies:

- (1) Advocate for local regional, state, and federal policies that support mission of Wheels
- (2) Support staff involvement in leadership roles representing regional, state and federal forums
- (3) Promote transit priority initiatives with member agencies
- (4) Support regional initiatives that support mobility convenience

***Goal: Organizational Effectiveness***

Strategies:

- (1) Promote system wide continuous quality improvement
- (2) Continue to expand the partnership with contract staff
- (3) HR development with focus on employee quality of life and strengthening of technical resources
- (4) Enhance and improve organizational structures, processes and procedures
- (5) Develop policies that hold Board and staff accountable, providing clear direction through sound policy making decisions.

***Goal: Financial Management***

Strategies:

- (1) Develop budget in accordance with strategic plan
- (2) Explore and develop revenue generating opportunities
- (3) Maintain fiscally responsible long-range capital and operating plans

**Summary**

To summarize, this FY2022 Budget supports 141,262 hours of fixed route service and 31,511 service hours for paratransit for next year. The Budget assumes that fares are not raised.

At the end of FY22, the forecast is to have \$19.49 million in reserves of which \$7 million is committed to the Atlantis Facility project. In January 2009, the Board adopted a policy to gradually build up reserves, targeting a range of 3 to 6 months of operating expenses, and attaining this goal by the end of FY2012. The FY2012 Budget achieved that goal and the Budgets since then continue to maintain it.

## **OPERATING REVENUES**

LAVTA services are supported by two primary types of operating revenues:

- Revenues generated by the agency either through the provision of transit service (farebox and contract fares) or through supplementary activities such as advertising and ticket concessions.
- Federal, State and Local transportation funding assistance programs including Transportation Development Act (TDA), State Transit Assistance (STA), Federal Transit Administration grants, Bridge Toll Revenues (RM2), Motor Vehicle Registration Surcharge (TFCA), and Measure B/BB sales tax revenue.

A brief description of each budget line item follows:

### **Passenger Fares**

Revenues derived from the farebox are forecast to be slightly higher for fixed route based on some anticipated recovery from the COVID-19 Pandemic. Revenue is also generated from an agreement with Hacienda Business Park.

### **Contract Services**

LAVTA receives revenues from the San Joaquin Regional Rail Commission (SJRRRC) to subsidize the ACE shuttle service (ACE passengers then ride free). Revenue from an agreement with BART to supply paratransit services to the BART station for connections with East Bay Paratransit are also included. Additionally, there are contracted Fare Revenues from Las Positas college student body based on the student pass, and fares from the Alameda County Transportation Commission (ACTC) for their student pass pilot program. These are budgeted based on school going back in session in the fall but with a decrease in ridership over the pre-pandemic numbers.

### **Concessions, Advertising, Interest and T-Mobile, AT&T and Google Agreements**

LAVTA currently contracts with Lamar Outdoor Advertising for use of exterior bus advertising space. LAVTA also receives revenues from an agreement with ACE to sell train tickets at the transit center. Interest is generated on unspent revenue in our LAIF account. The agreement with T-Mobile, and AT&T for the lease of space for a cell tower and the agreement with Google to park at the Atlantis Facility are included.

### **Transportation Development Act Funds (TDA)**

These funds are derived from a ¼ cent sales tax and distributed by the Metropolitan Transportation Commission (MTC) to Alameda County and all of its incorporated cities.

LAVTA is eligible for two different programs within this funding source:

TDA 4.0 which provides general transit assistance and can be used for capital and operating expenses for both fixed route and paratransit and TDA 4.5 which is exclusively for paratransit services.

The total amount requested in TDA 4.0 funds for operations for FY2 is \$11,282,017 additionally the amount requested in TDA 4.5 funds is \$159,119.

LAVTA also receives a portion of BART's TDA 4.0 apportionment to help support feeder service to the Dublin/Pleasanton station. These funds help subsidize routes that run between Livermore and the BART stations. This year LAVTA will receive \$104,953 from this source.

#### **State Transit Assistance Funds (STA)**

STA is distributed to jurisdictions for fixed route service in two ways – as a revenue-based and a population-based subsidy for transit capital and operating needs.

The amount of population-based STA requested by LAVTA for 2022 is \$1,177,548 and LAVTA has requested revenue based STA funding of \$712,236.

Additional STA comes to LAVTA in the form of a paratransit allocation and as part of the feeder bus agreement with BART. LAVTA's apportionment of STA paratransit for FY 22 is \$87,852, and through BART LAVTA will receive \$661,131.

LAVTA will also receive some STA this year from SB1, for the Student Pass program (budgeted under special contract fares) of \$135,259.

#### **Regional Measure and 2 (RM2)**

Regional Measure 2 increased the toll on Bay Area bridges by \$1. Funds from these increases were designated to fund projects to improve transit in the Bay Area. LAVTA has received \$409,489 in RM2 funding for the Rapid service.

#### **Federal Transit Administration (FTA) Section 5307**

FTA Section 5307 funds are distributed by MTC to transit operators in the region. These funds are available to LAVTA to fund bus replacement projects, and ADA paratransit. A provision of FTA legislation allows regional capital funds to be used for ADA paratransit operating purposes. This year's allocation for LAVTA's paratransit service is estimated at \$422,316. The amount LAVTA expects to receive for bus purchases is \$11,575,437.

Additionally, funding through the CRSSA Act is available to many Bay Area Transit Operators. LAVTA did not qualify, however, thanks to MTC other federal funding was made available and LAVTA will receive an additional \$1,636,697 in FTA funds for operating.

#### **Measure B**

Voters in Alameda County re-authorized a one-half cent sales tax dedicated to funding transportation projects. This measure was originally passed in 1992. A portion of the revenues from this measure are dedicated to supporting paratransit services throughout the County. Funds are distributed to eligible recipients based on a population formula that includes the number of elderly and disabled persons in the jurisdiction, as well as the number of low-income persons. This year LAVTA's Measure B allocation for paratransit is \$139,703. Another portion of these revenues helps support fixed route service; LAVTA is

expected to receive \$764,547 in fixed route revenues for FY 2022.

**Measure BB**

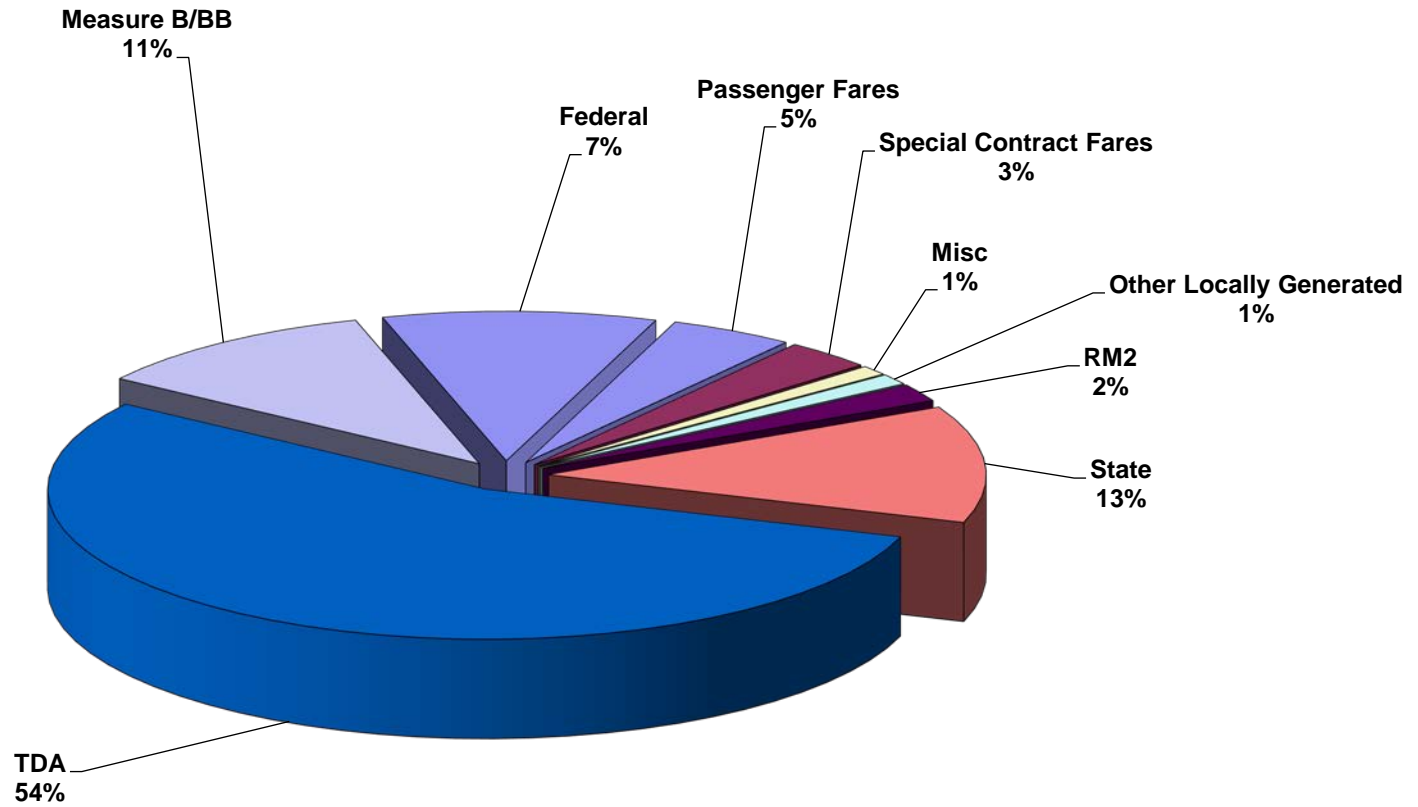
Additionally, voters in Alameda County voted for an addition sales tax increase for transit projects. This measure BB is anticipated to provide an additional \$926,640 in funds for Fixed Route service and \$460,317 for Paratransit service.

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**LAVTA  
FY2022 BUDGET  
OPERATING REVENUES**

		FIXED ROUTE FUND	PARATRANS. FUND	WOD	TOTAL FY2022	BUDGET FY2021	% CHANGE
401	Passenger Fares:	\$786,428	\$187,500		\$973,928	\$1,140,773	-15%
402	Business Park Revenue	\$200,376			\$200,376	\$246,067	-19%
402	05 Special Contract Fares:	\$462,065	\$30,000		\$492,065	\$652,548	-25%
406	01 Concessions	\$105,967		\$0	\$105,967	\$57,984	83%
406	03 Advertising	\$42,000	\$	-	\$42,000	\$95,000	-56%
407	04 Interest	\$25,000			\$25,000	\$25,000	0%
407	03 Google Lease	\$48,000		\$0	\$48,000	\$48,000	0%
407	99 Clipper Fees and cards	\$0			\$0	\$0	0%
409	Transit Development Act (TDA)						
	91 Article 4.0	\$9,745,608	\$934,628	\$601,781	\$11,282,018	\$9,941,237	13%
	92 Article 4.5		\$159,119		\$159,119	\$123,996	28%
	95 BART 4.0	\$104,953			\$104,953	\$82,398	27%
	96 RM2	\$409,489			\$409,489	\$580,836	-30%
	01 TFCA BRT	\$245,000			\$245,000	\$238,500	3%
	01 BAAQMD	\$0		\$0	\$0	\$300,006	-100%
411	State Transit Assistance (STA)						
	01 Operating-Population Based	\$0			\$0	\$1,124,122	-100%
	01 Block Small Operator	\$1,177,548			\$1,177,548	\$1,259,035	-6%
	01 Operating-Revenue Based	\$715,023			\$715,023	\$295,448	142%
	01 Regional Paratransit	\$87,852	\$0		\$87,852	\$93,932	-6%
	01 STA Lifeline	\$33,815			\$33,815	\$54,232	-38%
	05 Regional BART	\$661,131			\$661,131	\$588,554	12%
	01 CalTrans	\$0			\$0	\$250,000	-100%
413	Federal Transit Administration Section 5307	\$1,724,697	\$422,316		\$2,147,013	\$1,500,325	43%
464	01 Measure B and BB	\$1,691,187	\$600,020	\$0	\$2,291,207	\$2,122,736	8%
<b>TOTAL REVENUE</b>		<b>\$18,266,138</b>	<b>\$2,333,583</b>	<b>\$601,781</b>	<b>\$21,201,502</b>	<b>\$20,820,729</b>	<b>1.83%</b>

## OPERATING REVENUE FY2022



## **OPERATING EXPENDITURES**

### **Salaries and Wages**

This category includes salaries for all staff members, including 11.5% towards PERS 457 Retirement Plan (for Executive Director only). In addition, employee salary increases are included in this line item however increases for employees are based on performance/merit only.

One new position was added to the budget. This position is to help with completing our Capital Projects.

### **Personnel Benefits**

This category includes contributions to California Public Employees Retirement System (CalPERS), premiums for Medical, Dental, Vision, Disability and Life Insurance programs, Workers Compensation Insurance, Unemployment expense and Automobile Allowance (for the Executive Director only). Also included is the health annuity for retirees, and the amount necessary to prefund LAVTA's annual OPEB obligation.

### **Professional Services**

Compensation for Board Members per Bylaws of LAVTA for attendance at meetings of the Board of Directors, Committees of the Board of Directors and other LAVTA business is included here. Additionally, on an on-going basis LAVTA contracts out for a variety of professional services including: legal counsel, financial services (for the annual audit), and graphic design. This category also includes the expenses associated with the testing of the SAV.

### **Non-Vehicle Maintenance**

This line item includes the expenses to cover the cost of hiring professional maintenance vendors to assist in the cleaning of the Maintenance, Operations and Administration building (MOA), Transit Center facility and grounds, and cleaning of bus stops. In addition, this line item includes the cost of preventative maintenance for the facilities, office equipment such as the accounting system, copy machines, and phones. Costs also include computer support, including the annual contracts for the AVL system and a map platform update, and the cost of the bus shelter maintenance program.

### **Communications**

Postage, Federal Express, and courier charges are in this category of expenses.

### **Fuel and Lubricants**

Costs for all diesel and unleaded gas for buses and vans are budgeted here. This line item is budgeted for FY 2022 at \$2.80 per gallon; fuel for non-revenue vehicles is budgeted at \$4.20 per gallon. This line item also contains a \$100,000 contingency to account for unstable and volatile gas prices.

### **Office/Operating Supplies**

This category includes copy machine paper, consumable office supplies, letterhead, envelopes and any other miscellaneous office supplies needed.

**Printing**

The line item for printing covers the cost for printing public information materials, i.e. Wheels map and schedules, fare media, brochures and the production of exterior route and schedule displays are in this line item.

**Utilities**

Utilities include expenses to cover electricity, gas, water, sewer, garbage, and telephone bills. .

**Insurance**

This line item includes insurance on facility contents, employee dishonesty bonds, and property insurance on the MOA, Transit Center and Atlantis facilities. It also includes premiums for casualty, general liability and physical damage insurance. LAVTA has a \$25,000 self-insured retention which has been assumed by our fixed route contractor. Due to LAVTA's "experience modification factor" LAVTA is seeing a decrease in insurance expenses for FY 22.

**Taxes and Fees**

Fees for fuel taxes and underground storage tank fees are budgeted here.

**Purchased Transportation Service**

Purchased transportation service is the largest of the budgeted line items. This line item includes the total operating costs and fixed monthly management fee based on the agreements between LAVTA and MV, and LAVTA and CCCTA, which includes all materials, supplies, lubricants, vehicle parts and labor for provision of operation and maintenance services. This line item increased from last year's budget due to the increase in contract costs for the fixed route contract with MV Transportation and an increase in contract costs for the new Paratransit services contract with CCCTA. It should be noted that the demonstration project with CCCTA provided a \$200,000 savings from the next best alternative in the request for proposal process for paratransit services.

Additionally, expenses have been budgeted for the "Go Tri-Valley" services and shared autonomous vehicle operations, which may occur in FY 23 through a public-private partnership.

**Miscellaneous**

This line item includes membership dues for the American Public Transit Association, California Transit Association, CALACT, and the Dublin, Pleasanton, and Livermore Chambers of Commerce. Also included are promotional items related to special events, and any miscellaneous items not included elsewhere are budgeted here.

**Professional Development**

Professional development covers the expenses for transportation, meals, conference registration fees and lodging for attendance at transit conferences, training seminars, workshops and other required business meetings are included here. This category also includes expenses associated with job specific development classes.

**Advertising**

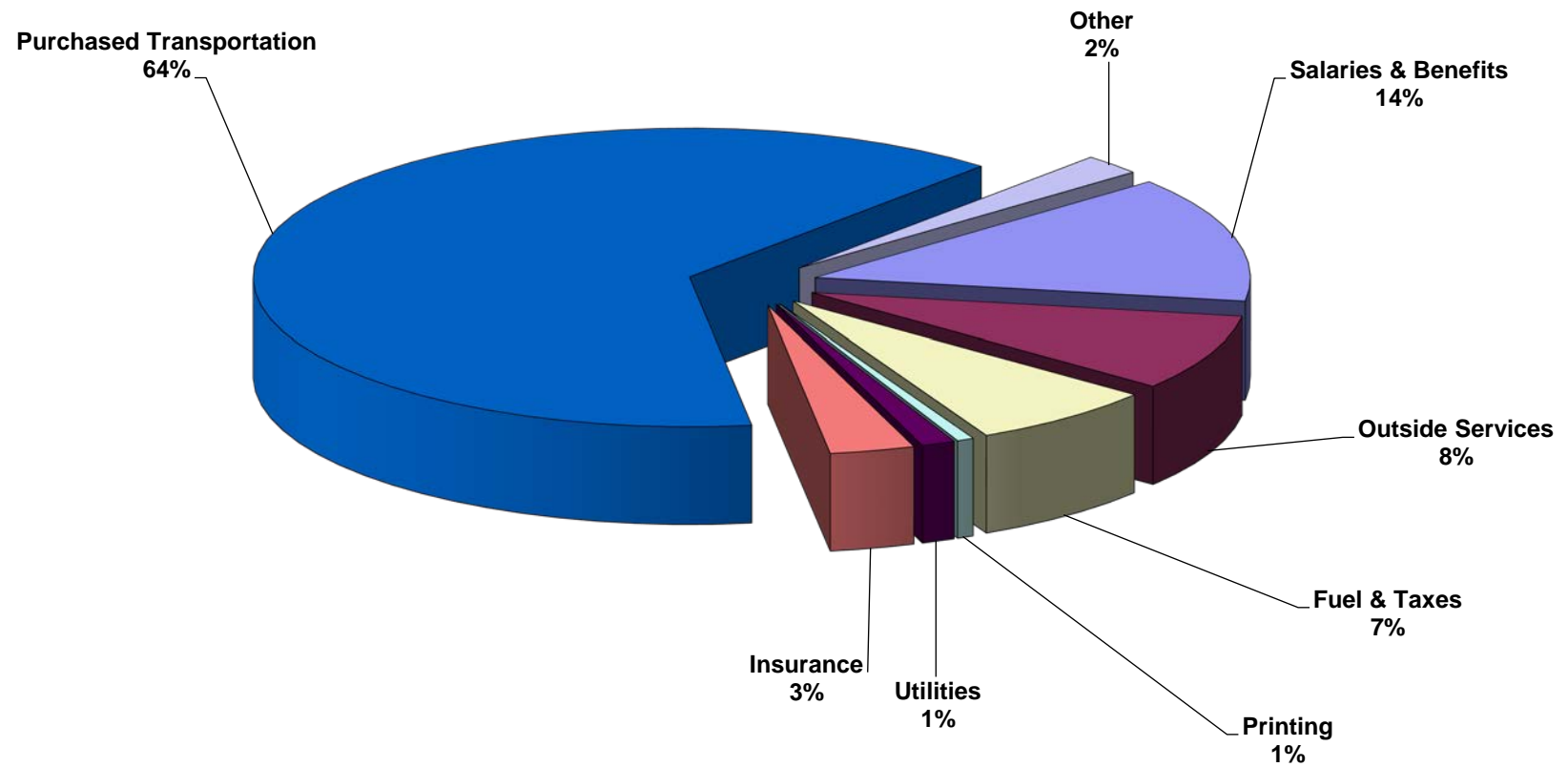
The advertising budget includes any advertising done for LAVTA including radio, newspaper, flyers etc.

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**LAVTA  
FY2022 BUDGET  
OPERATING EXPENDITURES**

			GENERAL FUND	PARATRANSIT FUND	Wheels On Demand	TOTAL FY 22	BUDGET FY21	% CHANGE
501	02	Salaries and Wages	\$1,597,725	\$172,262	\$74,045	\$1,844,031	\$1,724,066	7%
502	00	Personnel Benefits	\$983,765	\$58,371	\$7,736	\$1,049,871	\$944,210	11%
503	00	Professional Services	\$610,725	\$48,825	\$158,000	\$817,550	\$1,108,380	-26%
503	05	Non-Vehicle Maintenance	\$897,664	\$14,468	\$0	\$912,131	\$864,315	6%
503	99	Communications	\$7,500	\$2,000	\$0	\$9,500	\$9,500	0%
504	01	Parts, Fuel and Lubricants	\$1,386,600	\$0	\$0	\$1,386,600	\$1,386,600	0%
504	03	Non Contracted Vehicle Maintenance	\$3,000	\$0	\$0	\$3,000	\$3,000	0%
504	99	Office/Operating Supplies	\$61,600	\$6,680	\$0	\$68,280	\$64,917	5%
504	99	Printing	\$115,320	\$17,000	\$0	\$132,320	\$85,614	55%
505	00	Utilities	\$259,128	\$3,958	\$0	\$263,086	\$351,235	-25%
506	00	Insurance	\$659,434	\$6,661	\$0	\$666,095	\$682,703	-2%
507	99	Taxes and Fees	\$91,440	\$0	\$0	\$91,440	\$302,000	-70%
508	01	Purchased Transportation	\$11,207,472	\$1,990,623	\$360,000	\$13,558,095	\$12,971,210	5%
509	00	Miscellaneous	\$182,266	\$10,236	\$0	\$192,502	\$133,479	44%
509	02	Professional Development	\$84,500	\$2,500	\$0	\$87,000	\$69,500	25%
509	08	Advertising	\$118,000	\$0	\$2,000	\$120,000	\$120,000	0%
TOTAL TRANSIT OPERATIONS AND MAINTENANCE			\$18,266,138	\$2,333,583	\$601,781	\$21,201,502	\$20,820,728	1.8%

## OPERATING EXPENDITURES FY 2022



## **CAPITAL IMPROVEMENT PROGRAM**

### **Facilities Rehab and Repair**

#### **Office and Facility Equipment**

This budget item will be used to upgrade and replace existing office and/or facility equipment as needed.

#### **Shop Repairs and Replacements**

The current MOA facility was built in 1991 and on-going repairs have been required in the past. Some of the equipment is now in need of total replacement, this line item reflects minor replacements, and larger repairs for FY22.

#### **Transit Center Upgrades and Improvements**

Now that the Historic Railroad Depot has been moved and is being refurbished LAVTA needs to do some upgrades and repairs to the rest of the transit center.

#### **Bus Shelter and Stops**

Funds for this project will be used to rehabilitate or improve selected bus stop locations, and move bus stops to new locations. Additionally, bus stop branding will need to be updated as the rebranding project commences. This year LAVTA is receiving funds to improve the BRT stops.

#### **Doolan Tower Upgrade**

The Doolan Tower houses LAVTA's radio equipment and is a key component of LAVTA's AVL system. Many upgrades were completed in FY21, however, LAVTA has discovered a need to add a generator to the location to assist during power outages.

#### **Atlantis**

In FY 2021, with new funding opportunities for the project finally on the horizon, LAVTA engaged Kimley-Horn & Associates to update the site planning and concept design documents and complete 30% schematic designs for the Atlantis Operations & Maintenance Facility, including sufficient detail of site improvements to provide information on the recommended location and sizes of offices, hallways, shops, employee facilities, storage rooms, vehicle bays, vehicle parking structure, wash facility, building risers, and utility areas (including communications). Final schematic designs were delivered in March 2021. The project included in FY 2022 would deliver 100% bridging documents for the Atlantis facility, ready to advertise and award for a design-build construction contract should funding become available to construct the facility, and/or to facilitate securing such funding via future funding opportunities. The bridging documents would constitute 60% plans, specifications & estimates (PS&E) for the construction of new administration/operations and maintenance buildings, plus site improvements necessary to complete the facility.

## **Vehicle Rehab and Repair and Replacement**

### **Vehicle Repairs**

Funds associated with this project will be used for the replacement of engines and transmissions, battery packs on the Hybrid buses and other major components that have reached the end of their useful lives.

### **Bus Purchases**

With LAVTA's 2007, and 2009 buses reaching the end of their useful lives LAVTA will be replacing 16 buses.

## **Miscellaneous**

### **Transit Capital**

The funds associated with this line item will be used to cover miscellaneous projects that come up throughout the year.

### **Shared Autonomous Vehicle (SAV) and Mobility Hubs**

LAVTA, the City of Dublin, and the Metropolitan Transportation Commission have been partnering on deploying an SAV in the City of Dublin, with Phase 1 testing anticipated to conclude in June of 2021. For Phase 2 of the project, the goal is to expand the current route and serve more passengers traveling between East Dublin/Pleasanton BART and the businesses near the Ross Headquarters/Zeiss Innovation Center business park. The next phase includes:

- Acquisition of three (3) upgraded SAVs with more passenger and speed capacity.
- Design and construction of a passenger mobility hub at the business park.
- Implementing key stops along the route.
- Upgrades to local infrastructure, such as advanced traffic-signal technologies and additional streetside signage.

### **Dublin Parking Garage**

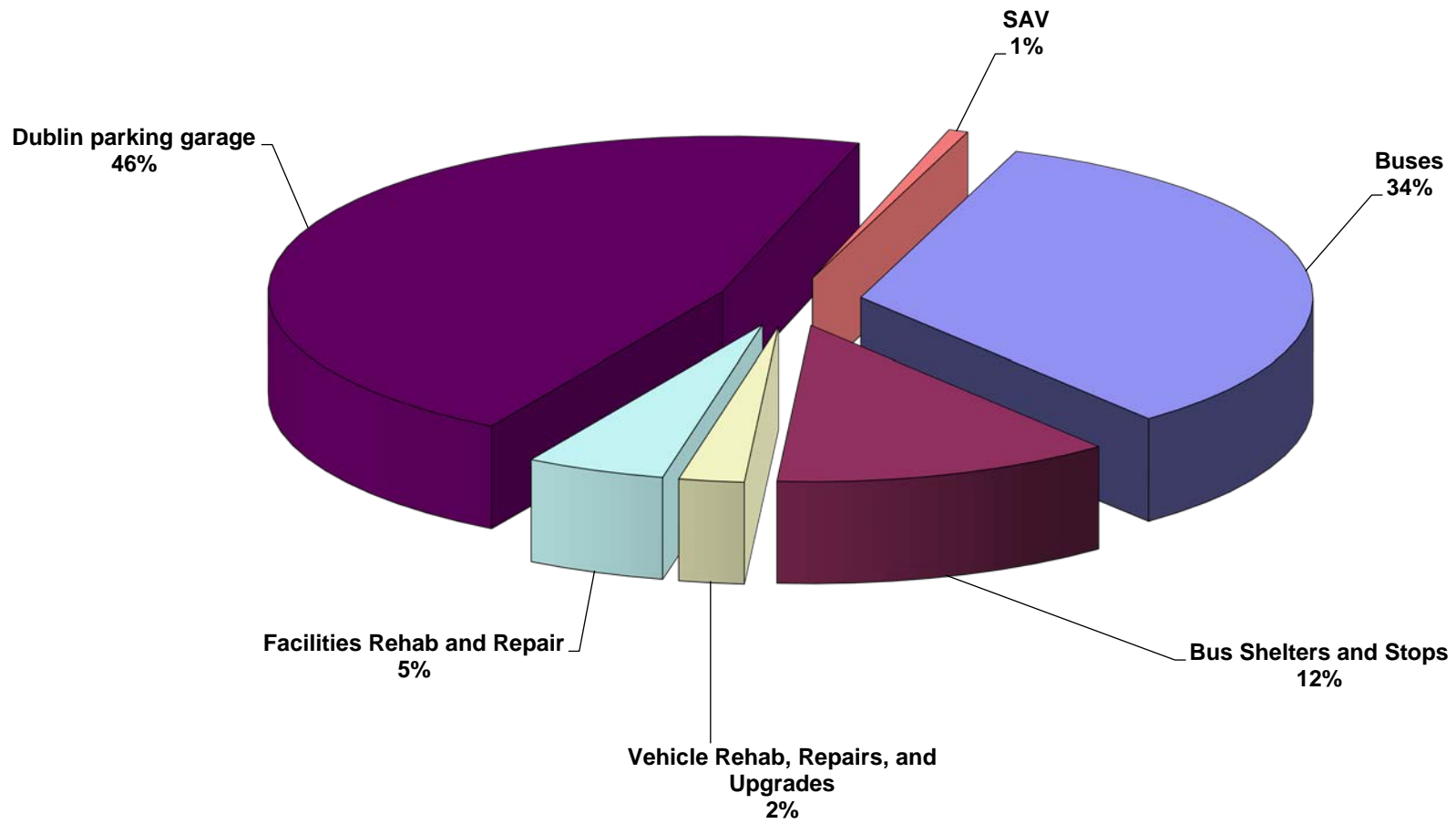
LAVTA is the project sponsor for the Dublin/Pleasanton Capacity Improvement and Congestion Reduction Program, which includes \$20,000,000 in state funding toward final design and construction of a 500+-space parking garage in Dublin near the Dublin/Pleasanton BART station on land owned by Alameda County. State funds are being provided by the Transit and Intercity Rail Capital Program (TIRCP) and passed through LAVTA to the Alameda County General Services Agency, who serves as lead agency on implementation of the project.

**LAVTA  
FY2022 BUDGET  
PROJECT DETAIL**

**Capital Improvement Program**

<b>Project</b>	<b>Federal FUNDS</b>	<b>BAAQMD</b>	<b>State</b>	<b>CTC CIP</b>	<b>TVTC</b>	<b>Bridge Tolls</b>	<b>TDA 4.0</b>	<b>Prop 1B</b>	<b>BUDGET FY22</b>
Transit Center Upgrades and Improvements	\$440,000						\$110,000	\$20,000	\$570,000
Bus Shelters, signs, and Stops	\$2,000,000		50,000			\$2,300,000	\$857,143		\$5,207,143
Buses	11,575,437						2,893,859		\$14,469,296
Office and Facility Equipment							\$100,000		\$100,000
Transit Capital							\$100,000		\$100,000
Shop Repairs and Replacements							\$41,900		\$41,900
Rutan Upgrades							\$200,000	\$100,962	\$300,962
Doolan tower upgrade including generator							\$124,000		\$124,000
Atlantis							\$902,000		\$902,000
SAV and mobility hubs							\$300,000		\$300,000
Dublin Parking Garage			\$20,000,000						\$20,000,000
Vehicle Repairs	\$206,000		\$37,845				\$756,420		\$1,000,265
<b>TOTAL</b>	<b>\$14,221,437</b>	<b>\$0</b>	<b>\$20,087,845</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,300,000</b>	<b>\$6,385,322</b>	<b>\$120,962</b>	<b>\$43,115,566</b>

## FY 22 Capital Projects



## LAVTA RESERVES ANALYSIS

### OVERVIEW OF THE ALLOCATION PROCESS

#### *TDA*

Under the State Transportation Development Act (TDA), the Metropolitan Transportation Commission (MTC) is designated as the body that distributes funds from the County Local Transportation Fund (LTF) to each transit operator in the county. Each year this distribution process begins in February when MTC passes a resolution approving each transit operator's apportionment of TDA funds for the upcoming fiscal year. This resolution defines LAVTA's share of the funds available in Alameda County. The funds are apportioned based on population. LAVTA's service area contains approximately 14% of the total population in the county.

Through its planning process LAVTA determines how much of this apportionment to request for the year and submits a claim for these funds. MTC then passes a resolution allocating the requested funds.

The difference between the apportioned amount and the allocated amount is reserved for LAVTA's future use. This amount, called "prior year funds", "carryover" or "reserves", is also shown in the apportionment resolution. These funds are retained in accordance with the California Administrative Code, in the LTF at the County of Alameda based on terms and conditions determined by MTC.

### TDA RESERVES

The following analysis calculates LAVTA's expected reserves at the end of FY2022 based on currently available information about FY 2021

<b>Projected Reserves at June 30, 2021</b>	<b>\$5,145,456</b> (Projected Carryover 2/24/21)
FY2022 Apportionment (estimated)	10,823,468 (FY22 revenue estimate 2/24/21)
<b>FY2022 TDA Funds Available for Allocation</b>	<b>\$15,968,924</b>

FY2022 Operating Request	\$11,822,017
FY2022 Capital Request	6,385,322
<b>FY2022 TDA Request for Allocation</b>	<b>\$18,207,339</b>

<b>Projected Reserves at June 30, 2022</b>	
Reserves at June 30, 2022	-\$2,237,863
Expiring Capital Allocations @June 30, 2021	0
FY 2021 Unexpended Funds (Due to LTF)	5,450,000 (estimate)
Prior year Due to LTF	\$16,277,964

<b><u>TOTAL TDA RESERVES</u></b>	<b><u>\$19,489,549</u></b>
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### STA

A second revenue source administered by MTC is State Transportation Assistance Funds, or STA. LAVTA receives apportionments of STA funds each year: Revenue based (calculated on LAVTA's locally generated revenue as a portion of the region's locally generated revenue) and Population based (based on LAVTA's share of population compared to other small and north county operators). The population-based apportionment is administered by ACTC. As with TDA, LAVTA receives an estimated apportionment in February, requests an allocation, and the difference is maintained in the County Treasury, as reserves.

### STA RESERVES

The following analysis calculates LAVTA's expected STA reserves at the end of FY2022 based on currently available information about FY 2021.

#### *Revenue Based*

<b>Reserves at June 30, 2021</b>	<b>\$418,864</b> (Projected Carryover 2/24/2021)
FY2022 Apportionment	293,372 (FY21 revenue estimate 2/24/2021)
<b>FY2022 Available STA Funds</b>	<b>\$712,236</b>
<b>FY2022 STA Request for Allocation</b>	<b>\$712,236</b>
<b>Reserves at June 30, 2022</b>	<b>\$0</b>

<b><u>TOTAL TDA and STA RESERVES</u></b>	<b><u>\$19,489,549</u></b>
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#### **Committed Reserves**

Atlantis Project	\$7,000,000
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<b><u>TOTAL Uncommitted Reserves</u></b>	<b><u>\$12,489,549</u></b>
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<b>3-6-month target</b>	<b>\$5,300,376 - \$10,600,751</b>
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**RESOLUTION NO. 19-2021**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE  
AMADOR VALLEY TRANSIT AUTHORITY ADOPTING THE OPERATING  
AND CAPITAL BUDGET FOR FISCAL YEAR 2022**

**WHEREAS** the Board of Directors of the Livermore Amador Valley Transit Authority at their meeting of June 7, 2021 reviewed the Operating and Capital Budget for Fiscal Year 2022 for this Authority.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Board of Directors that the Operating and Capital Budget for the Livermore Amador Valley Transit Authority for Fiscal Year 2022, attached hereto and incorporated herein as Attachment 1, is hereby adopted.

**BE IT FURTHER RESOLVED** that the Executive Director is authorized to transfer funds within and between costs centers.

**APPROVED AND PASSED** this 7th day of June 2021.

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Bob Woerner, Chair

**ATTEST:**

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Michael Tree, Executive Director

# **AGENDA**

## **ITEM 7**

## STAFF REPORT

SUBJECT: LAVTA Annual Salary Band Review

FROM: Tamara Edwards, Director of Finance

DATE: May 25, 2021

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### **Action Requested**

Approve the proposed Resolution 17-2021 resulting from the annual review of the LAVTA organization and of salary bands as required by the LAVTA Human Resources Policy.

### **Background**

LAVTA's Human Resources Policy states that "As part of the annual budget approval process, salary ranges will be established in accordance with procedures in the Human Resources Manual, which includes adherence to the Executive Director Compensation Policy and an annual salary survey for all established positions within the Authority." LAVTA also reviews the organization for any changes that have occurred over the last fiscal year or that are recommended to the Board for the next fiscal year. Last year, LAVTA's Board approved an adjustment to the salary bands for FY2021 based on the update to the salary survey conducted by a third-party contractor.

### **Discussion**

The Board of Directors is expected to approved a budget for Fiscal Year 2022 on June 7, 2021. That budget includes a new position of Senior Capital Projects Specialist which has been added to the salary band #4.

### *Organization Chart*

The FY2022 budget forecast includes the positions as reflected in the attached organization chart.

### *Salary Bands*

A thorough compensation study conducted by the third part contractor was completed in 2014, with an update to the survey, including any adjustments subsequent to the study, was completed each year since. The first four updates were made based on 11 comparator transit agencies. Beginning in the 2019 study staff asked that one of the comparator agencies, Foothill Transit be eliminated from comparison based on Board Discussion.

Based on the update this year, there is no indication that salaries in the transit agency labor market have fluctuated enough to warrant more than a CPI-based increase in the salary bands (Table A. San Francisco-Oakland-Hayward, CA CPI-U bi-monthly and annual percent changes).

Therefore, staff recommends 3.8% CPI increase in the salary bands in order to ensure that the bands stay competitive in the labor market. The changes are summarized below.

**Please note: Changes to the Salary Bands do not affect individual salaries which are increased based solely on performance and in accordance with the adopted budget.**

*Table of Proposed Monthly Salary Range Changes*

<b>Band</b>	<b>Current FY2021 Monthly Salary Range</b>		<b>Proposed FY2022 Monthly Salary Range</b>	
1	\$3,740	\$5,237	\$3,882	\$5,436
2	\$4,625	\$6,546	\$4,801	\$6,795
3	\$5,613	\$7,857	\$5,826	\$8,156
4	\$6,734	\$9,428	\$6,990	\$9,786
5	\$8,080	\$11,313	\$8,387	\$11,743
6	\$9,698	\$13,574	\$10,067	\$14,090

### **Proposed Salary Band Ranges**

#### **Monthly Salary Ranges**

#### **Band 1** **\$3,882 - \$5,436**

Customer Service Representative

#### **Band 2** **\$4,801 - \$6,795**

Executive Assistant

Customer Service Supervisor

#### **Band 3** **\$5,826 - \$8,156**

Accounting Analyst

Marketing and Communications Specialist

Paratransit Specialist

#### **Band 4** **\$6,990 - \$9,786**

Senior Transit Planner

Senior Fleet & Technology Management Specialist

Senior Grants, and Management Specialist

Senior Operations Specialist

Senior Capital Projects Specialist

#### **Band 5** **\$8,387 - \$11,743**

Manager

#### **Band 6** **\$10,067 - \$14,090**

Director of Finance

Director of Planning and Marketing

Director of Operations and Innovation

**Budget Impact**

These Salary Band Ranges and the Organizational Chart are consistent with the proposed FY2022 operating budget.

**Recommendation**

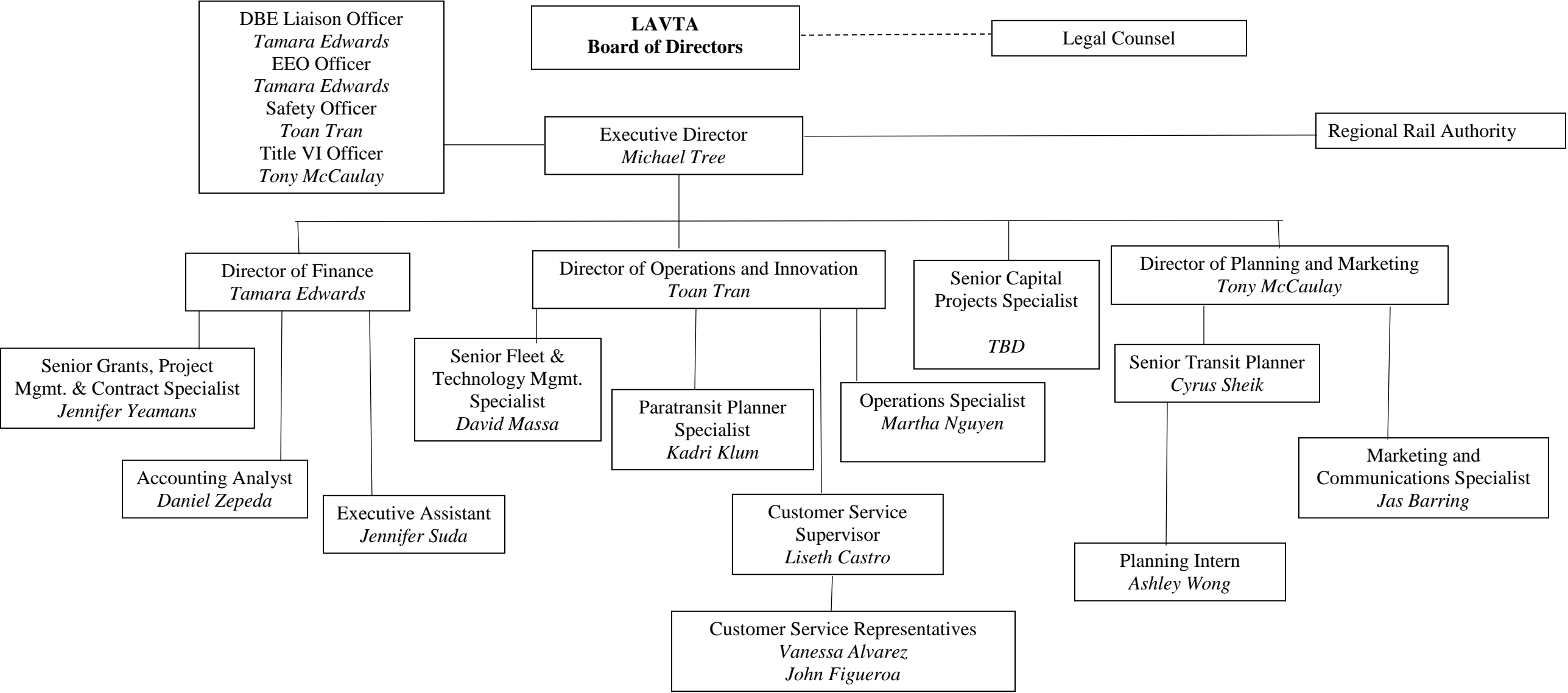
Staff recommends approval of the attached Resolution 17-2021 adjusting the salary bands for LAVTA positions.

**Attachments:**

1. LAVTA Organization Chart
2. Resolution 17-2021 of the Board of Directors of the Livermore Amador Valley Transit Authority Establishing FY2022 Salary Bands
3. Annual Organizational Review Results Summary
4. Bureau of Labor Statistics
5. Job Description for the Senior Capital Projects Specialist

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

Organizational Chart



**RESOLUTION NO. 17-2021****RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
ESTABLISHING FY2022 SALARY BANDS**

**WHEREAS**, the Board of Directors of the Livermore Amador Valley Transit Authority adopted Resolution No. 03-2020 which established the current Human Resources Policy; and

**WHEREAS**, Section 4.2, Rates of Pay, of the Human Resources Policy requires an annual review of the Salary Ranges as part of the annual budget process; and

**WHEREAS**, it is desirable and necessary to revise the Salary Bands.

**NOW, THEREFORE, BE IT RESOLVED** that the Salary Bands for FY2022 are revised as follows:

**Salary Bands**

The following salary bands represent the categories of employment within the agency. Bands will be adjusted annually as part of the budget process. Periodically the Board of Directors may make additional one time adjustments to the bands based on market conditions, or other relevant factors indicating that the bands have become non-competitive. The Executive Director will have the authority to set salaries for positions within each band based on adopted budget constraints.

Monthly salary ranges as of July 1, 2022.

**Monthly Salary Ranges**

<u>Band 1</u>	<u>\$3,882 - \$5,436</u>
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Customer Service Representative

<u>Band 2</u>	<u>\$4,801 - \$6,795</u>
---------------	--------------------------

Executive Assistant

Customer Service Supervisor

<u>Band 3</u>	<u>\$5,826 - \$8,156</u>
---------------	--------------------------

Accounting Analyst

Marketing and Communications Specialist

Paratransit Specialist

<u>Band 4</u>	<u>\$6,990 - \$9,786</u>
---------------	--------------------------

Senior Transit Planner

Senior Fleet & Technology Management Specialist

Senior Grants, and Management Specialist  
Senior Operations Specialist  
Senior Capital Projects Specialist

<u>Band 5</u>	<u>\$8,387 - \$11,743</u>
Manager	

<u>Band 6</u>	<u>\$10,067 - \$14,090</u>
Director of Finance	
Director of Planning and Marketing	
Director of Operations and Innovation	

**PASSED AND ADOPTED** this 7th day of June 2021.

\_\_\_\_\_  
Bob Woerner, Chair

**ATTEST:**

\_\_\_\_\_  
Michael Tree, Executive Director

**Approved as to form:**

\_\_\_\_\_  
Michael Conneran, Legal Counsel

**Livermore Amador Valley Transit Authority  
Market Compensation Study - Results Summary  
April 2021**

Classification	# of Matches	Top Monthly Salary Data					Total Monthly Compensation Data				
		LAVTA	Average of Comparators	% above or below	Median of Comparators	% above or below	LAVTA	Average of Comparators	% above or below	Median of Comparators	% above or below
Accounting Analyst	8	\$ 7,857	\$ 7,416	5.6%	\$ 7,465	5.0%	\$ 12,926	\$ 11,708	9.4%	\$ 11,741	9.2%
Executive Assistant	9	\$ 6,546	\$ 5,987	8.5%	\$ 6,073	7.2%	\$ 11,374	\$ 9,833	13.5%	\$ 10,004	12.0%
Customer Service Representative	4	\$ 5,237	\$ 5,328	-1.7%	\$ 5,057	3.4%	\$ 9,824	\$ 9,063	7.7%	\$ 8,890	9.5%
Customer Service Supervisor	4	\$ 6,546	\$ 7,180	-9.7%	\$ 7,269	-11.0%	\$ 11,374	\$ 11,231	1.3%	\$ 11,079	2.6%
Director of Finance	9	\$ 13,574	\$ 13,782	-1.5%	\$ 13,691	-0.9%	\$ 20,061	\$ 19,861	1.0%	\$ 19,692	1.8%
Director of Operations and Innovation	7	\$ 13,574	\$ 13,086	3.6%	\$ 13,164	3.0%	\$ 20,061	\$ 18,879	5.9%	\$ 18,482	7.9%
Director of Planning and Marketing	9	\$ 13,574	\$ 13,105	3.5%	\$ 12,538	7.6%	\$ 20,061	\$ 18,775	6.4%	\$ 18,426	8.1%
Marketing and Communications Specialist	5	\$ 7,857	\$ 7,263	7.6%	\$ 6,758	14.0%	\$ 12,926	\$ 11,393	11.9%	\$ 11,050	14.5%
Operations Specialist	4	\$ 9,428	\$ 8,509	9.7%	\$ 8,415	10.7%	\$ 14,786	\$ 12,918	12.6%	\$ 12,949	12.4%
Paratransit Planner	6	\$ 7,857	\$ 7,645	2.7%	\$ 7,586	3.4%	\$ 12,926	\$ 11,905	7.9%	\$ 12,254	5.2%
Senior Fleet and Technology Management Specialist	6	\$ 9,428	\$ 8,604	8.7%	\$ 8,751	7.2%	\$ 14,786	\$ 12,654	14.4%	\$ 12,922	12.6%
Senior Grants, Project Management and Contract Specialist	4	\$ 9,428	\$ 9,183	2.6%	\$ 9,353	0.8%	\$ 14,786	\$ 14,182	4.1%	\$ 14,187	4.0%
Senior Transit Planner	6	\$ 9,428	\$ 9,214	2.3%	\$ 8,773	6.9%	\$ 14,786	\$ 13,583	8.1%	\$ 13,769	6.9%
		AVERAGE:		3.2%	AVERAGE:		4.4%	AVERAGE:		8.0%	AVERAGE: 8.2%



# Western Information Office

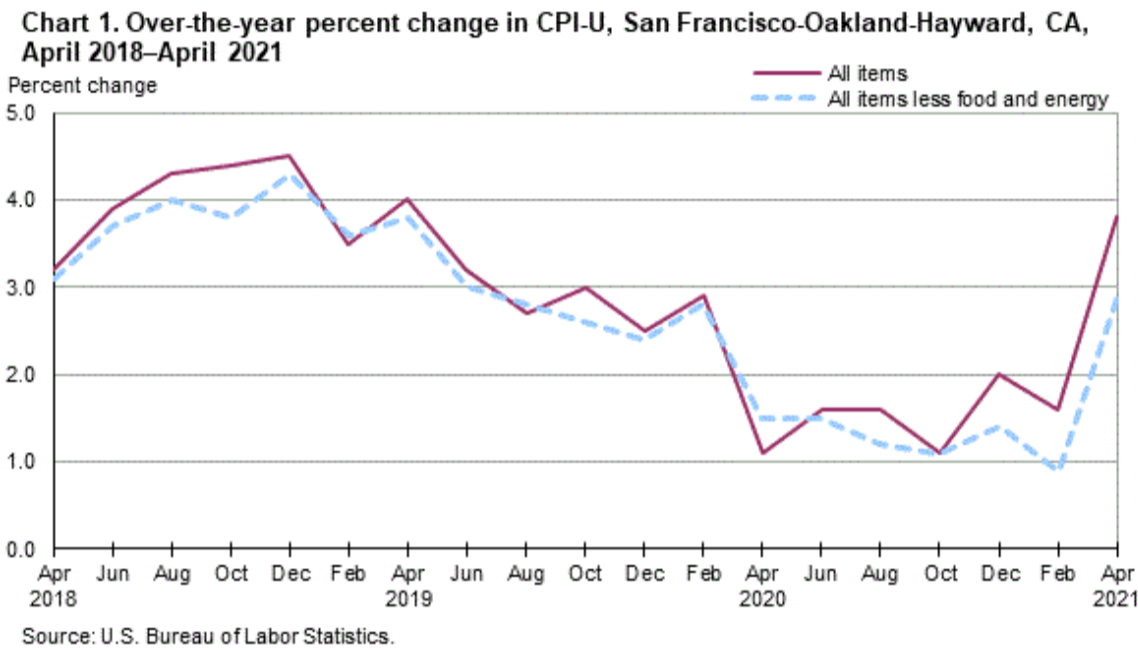
[Bureau of Labor Statistics](#) > [Geographic Information](#) > [Western](#) > News Release

## Consumer Price Index, San Francisco Area — April 2021

**Area prices were up 1.7 percent over the past two months, up 3.8 percent from a year ago**

Prices in the San Francisco area, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), advanced 1.7 percent for the two months ending in April 2021, the U.S. Bureau of Labor Statistics reported today. (See [table A.](#)) Regional Commissioner Chris Rosenlund noted that the April increase was influenced by higher prices for shelter and gasoline. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U increased 3.8 percent. (See [chart 1](#) and [table A.](#)) Food prices increased 3.4 percent. Energy prices jumped 23.4 percent, largely the result of an increase in the price of gasoline. The index for all items less food and energy rose 2.9 percent over the year. (See [table 1.](#))



### News Release Information

21-872-SAN  
Wednesday, May 12, 2021

### Contacts

**Technical information:**  
(415) 625-2270  
[BLSinfoSF@bls.gov](mailto:BLSinfoSF@bls.gov)  
[www.bls.gov/regions/west](http://www.bls.gov/regions/west)

**Media contact:**  
(415) 625-2270

### PDF

[PDF version](#)

### Related Links

[CPI historical databases](#)

### Food

Food prices inched up 0.1 percent for the two months ending in April. (See [table 1.](#)) Prices for food away from home edged up 0.1 percent, while prices for food at home were unchanged for the same period.

Over the year, food prices increased 3.4 percent. Prices for food away from home increased 5.8 percent. Prices for food at home rose 1.2 percent since a year ago, largely due to a price rise in fruits and vegetables (5.3 percent) and meat, poultry, fish, and eggs (4.8 percent).

### Energy

The energy index rose 9.9 percent for the two months ending in April. The increase was mainly due to higher prices for gasoline (14.0 percent). Prices for electricity advanced 6.0 percent, and prices for natural gas service rose 5.6 percent for the same period.

Energy prices jumped 23.4 percent over the year, largely due to higher prices for gasoline (38.0 percent). Prices paid for electricity jumped 12.8 percent, and prices for natural gas service rose 4.5 percent during the past year.

### All items less food and energy

The index for all items less food and energy increased 1.4 percent in the latest two-month period. Higher prices for used cars and trucks (11.8 percent), shelter (1.7 percent), and household furnishings and operations (1.4 percent) were partially offset by lower prices for recreation (-1.4 percent) and motor vehicle insurance (-1.3 percent).

Over the year, the index for all items less food and energy rose 2.9 percent. Components contributing to the increase included used cars and trucks (20.2 percent), household furnishings and operations (6.6 percent), and shelter (2.5 percent). Partly offsetting the increases was a price decrease in tuition, other school fees, and childcare (-1.2 percent).

**Table A. San Francisco-Oakland-Hayward, CA, CPI-U 2-month and 12-month percent changes, all items index, not seasonally adjusted**

Month	2017		2018		2019		2020		2021	
	2-month	12-month	2-month	12-month	2-month	12-month	2-month	12-month	2-month	12-month
February	0.8	3.4	1.4	3.6	0.5	3.5	0.9	2.9	0.5	1.6
April	1.1	3.8	0.8	3.2	1.2	4.0	-0.5	1.1	1.7	3.8
June	0.3	3.5	0.9	3.9	0.2	3.2	0.7	1.6		
August	0.2	3.0	0.6	4.3	0.1	2.7	0.0	1.6		
October	0.6	2.7	0.7	4.4	1.0	3.0	0.5	1.1		
December	-0.1	2.9	0.1	4.5	-0.5	2.5	0.4	2.0		

The June 2021 Consumer Price Index for the San Francisco area is scheduled to be released on July 13, 2021.

### Coronavirus (COVID-19) Pandemic Impact on April 2021 Consumer Price Index Data

Data collection by personal visit for the Consumer Price Index (CPI) program has been suspended since March 16, 2020. When possible, data normally collected by personal visit were collected either online or by phone. Additionally, data collection in April was affected by the temporary closing or limited operations of certain types of establishments. These factors resulted in an increase in the number of prices considered temporarily unavailable and imputed.

While the CPI program attempted to collect as much data as possible, many indexes are based on smaller amounts of collected prices than usual, and a small number of indexes that are normally published were not published this month. Additional information is available at <https://www.bls.gov/covid19/effects-of-covid-19-pandemic-on-consumer-price-index.htm>.

## Technical Note

The Consumer Price Index (CPI) is a measures of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 93 percent of the total U.S. population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers approximately 29 percent of the total U.S. population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, and fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 75 urban areas across the country from about 6,000 housing units and approximately 22,000 retail establishments—department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.

The index measures price changes from a designated reference date; for most of the CPI-U the reference base is 1982-84 equals 100. An increase of 7 percent from the reference base, for example, is shown as 107.000. Alternatively, that relationship can also be expressed as the price of a base period market basket of goods and services rising from \$100 to \$107. For further details see the CPI home page on the internet at [www.bls.gov/cpi](http://www.bls.gov/cpi) and the CPI section of the BLS Handbook of Methods available on the internet at [www.bls.gov/opub/hom/cpi/](http://www.bls.gov/opub/hom/cpi/).

In calculating the index, price changes for the various items in each location are averaged together with weights that represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. Because the sample size of a local area is smaller, the local area index is subject to substantially more sampling and other measurement error than the national index. In addition, local indexes are not adjusted for seasonal influences. As a result, local area indexes show greater volatility than the national index, although their long-term trends are quite similar. **NOTE: Area indexes do not measure differences in the level of prices between cities; they only measure the average change in prices for each area since the base period.**

The San Francisco-Oakland-Hayward, CA. metropolitan area covered in this release is comprised of Alameda, Contra Costa, Marin, San Francisco, San Mateo Counties in the State of California.

Information in this release will be made available to individuals with sensory impairments upon request. Voice phone: (202) 691-5200; Federal Relay Service: (800) 877-8339.

**Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods**

**San Francisco-Oakland-Hayward, CA (1982-84=100 unless otherwise noted)**

Item and Group	Indexes			Percent change from-		
	Feb. 2021	Mar. 2021	Apr. 2021	Apr. 2020	Feb. 2021	Mar. 2021
<b>Expenditure category</b>						
<b>All items</b>	304.387	-	309.419	3.8	1.7	-
<b>All items (1967=100)</b>	935.771	-	951.239	-	-	-
<b>Food and beverages</b>	308.572	-	308.790	3.1	0.1	-
<b>Food</b>	308.589	-	308.788	3.4	0.1	-
<b>Food at home</b>	272.623	271.136	272.702	1.2	0.0	0.6
<b>Cereals and bakery products</b>	271.126	-	268.268	-1.2	-1.1	-
<b>Meats, poultry, fish, and eggs</b>	301.538	-	300.295	4.8	-0.4	-
<b>Dairy and related products</b>	278.438	-	286.643	0.0	2.9	-
<b>Fruits and vegetables</b>	371.388	-	368.829	5.3	-0.7	-
<b>Nonalcoholic beverages and beverage materials<sup>(1)</sup></b>	203.766	-	202.257	-6.0	-0.7	-
<b>Other food at home</b>	220.791	-	222.654	-0.7	0.8	-
<b>Food away from home</b>	349.922	-	350.276	5.8	0.1	-
<b>Alcoholic beverages</b>	311.778	-	312.228	-0.7	0.1	-
<b>Housing</b>	361.955	-	368.394	3.3	1.8	-
<b>Shelter</b>	409.850	411.202	416.798	2.5	1.7	1.4
<b>Rent of primary residence<sup>(2)</sup></b>	468.807	468.231	467.758	0.3	-0.2	-0.1
<b>Owners' equiv. rent of residences<sup>(2)(3)</sup></b>	439.058	438.879	438.336	1.2	-0.2	-0.1
<b>Owners' equiv. rent of primary residence<sup>(1)(2)</sup></b>	439.058	438.879	438.336	1.2	-0.2	-0.1
<b>Fuels and utilities</b>	455.265	-	469.885	8.4	3.2	-
<b>Household energy</b>	395.975	409.316	419.376	11.3	5.9	2.5
<b>Energy services<sup>(2)</sup></b>	397.337	410.870	420.836	11.1	5.9	2.4
<b>Electricity<sup>(2)</sup></b>	428.380	444.009	454.073	12.8	6.0	2.3

### Footnotes

(1) Indexes on a December 1977=100 base.

(2) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator.

(3) Indexes on a December 1982=100 base.

(4) Special index based on a substantially smaller sample.

(5) Indexes on a December 1993=100 base.

(6) Indexes on a December 1997=100 base.

- Data not available

NOTE: Index applies to a month as a whole, not to any specific date.

Item and Group	Indexes			Percent change from-		
	Feb. 2021	Mar. 2021	Apr. 2021	Apr. 2020	Feb. 2021	Mar. 2021
Utility (piped) gas service <sup>(2)</sup>	319.675	327.293	337.454	4.5	5.6	3.1
Household furnishings and operations	154.126	-	156.336	6.6	1.4	-
Apparel	105.422	-	107.007	3.7	1.5	-
Transportation	204.673	-	216.498	11.4	5.8	-
Private transportation	203.631	-	213.824	13.7	5.0	-
New and used motor vehicles <sup>(4)</sup>	97.889	-	-	-	-	-
New vehicles <sup>(1)</sup>	161.204	-	-	-	-	-
Used cars and trucks <sup>(1)</sup>	269.617	-	301.321	20.2	11.8	-
Motor fuel	253.600	277.844	289.079	37.7	14.0	4.0
Gasoline (all types)	252.663	276.891	288.146	38.0	14.0	4.1
Gasoline, unleaded regular <sup>(4)</sup>	251.951	276.602	287.968	38.8	14.3	4.1
Gasoline, unleaded midgrade <sup>(4)(5)</sup>	237.199	257.507	268.466	32.2	13.2	4.3
Gasoline, unleaded premium <sup>(4)</sup>	242.198	263.736	273.887	35.3	13.1	3.8
Motor vehicle insurance <sup>(1)</sup>	528.598	-	521.662	5.0	-1.3	-
Medical care	555.065	-	555.675	1.4	0.1	-
Recreation <sup>(6)</sup>	126.052	-	124.335	3.7	-1.4	-
Education and communication <sup>(6)</sup>	150.882	-	152.099	0.3	0.8	-
Tuition, other school fees, and child care <sup>(1)</sup>	1,815.339	-	1,819.305	-1.2	0.2	-
Other goods and services	524.717	-	535.942	4.8	2.1	-
Commodity and service group						
All items	304.387	-	309.419	3.8	1.7	-
Commodities	199.185	-	202.736	5.5	1.8	-
Commodities less food & beverages	141.375	-	146.358	7.9	3.5	-
Nondurables less food & beverages	184.904	-	194.869	11.9	5.4	-
Durables	98.949	-	-	-	-	-
Services	392.055	-	398.340	3.2	1.6	-
Special aggregate indexes						
All items less medical care	294.117	-	299.283	4.0	1.8	-
All items less shelter	260.943	-	265.166	4.9	1.6	-
Commodities less food	148.669	-	153.548	7.3	3.3	-
Nondurables	248.289	-	253.206	6.2	2.0	-
Nondurables less food	194.803	-	204.083	10.3	4.8	-
Services less rent of shelter <sup>(3)</sup>	387.224	-	392.789	4.2	1.4	-
Services less medical care services	380.732	-	387.364	3.2	1.7	-
Energy	311.817	331.861	342.694	23.4	9.9	3.3
All items less energy	307.721	-	311.595	3.0	1.3	-
All items less food and energy	308.432	-	312.894	2.9	1.4	-
<b>Footnotes</b> (1) Indexes on a December 1977=100 base. (2) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator. (3) Indexes on a December 1982=100 base. (4) Special index based on a substantially smaller sample. (5) Indexes on a December 1993=100 base. (6) Indexes on a December 1997=100 base.						
- Data not available NOTE: Index applies to a month as a whole, not to any specific date.						

**Last Modified Date:** Wednesday, May 12, 2021

U.S. BUREAU OF LABOR STATISTICS Western Information Office Attn: EA & I, 90 Seventh Street Suite 14-100 San Francisco, CA 94103-6715

Telephone: 1-415-625-2270 [www.bls.gov/regions/west](http://www.bls.gov/regions/west) [Contact Western Region](#)

**LIVERMORE/AMADOR VALLEY TRANSIT AUTHORITY****POSITION DESCRIPTION**

**POSITION** Senior Capital Projects Specialist

**CLASSIFICATION** Non-Exempt

**POSITION DESCRIPTION**

Under the direction of the Executive Director, this at will, non-exempt position assists in the procurement and management of capital projects such as vehicles, capital infrastructure, capital maintenance projects, new construction and assists in the coordination of many other aspects of transit operations.

The ideal candidate for this position will have experience with capital project delivery, excellent computer and communication skills, proven project management skills, and knowledge of, or ability to learn, state and federal procurement regulations. Placement salary will be determined by relevant work experience, education, skills and credentials.

**SPECIFIC DUTIES AND RESPONSIBILITIES**

- Directs, manages, and coordinates all phases of capital projects by leading the planning and implementation of projects, analyzing, implementing, and monitoring goals and objectives to achieve assigned priorities, performing project evaluations and assessments, and reporting out results.
- Facilitates and oversees the preparation of project specifications; works with subject matter experts and stakeholders to gather requirements and develop project tasks, deliverables, timelines, cost estimates, scope of work, resource allocation, and acquisition.
- Negotiates, prepares, and makes recommendations regarding change orders; implements project changes to achieve project goals and outputs.
- Evaluates all project management activities for compliance with Federal, State, and local requirements and LAVTA's policies and procedures; creates and tracks project management Key Performance Indicators.
- Creates, maintains, and executes a comprehensive Project Management Plan for each special project, relative to size and scope, including, but not limited to overall project objectives, schedule, roles and responsibilities, budget control, document control, and closeout procedures.
- Develops contract documents to secure design and engineering services for construction projects and obtain Right of Way acquisition and relocation services.
- Manages major or complex capital projects from program planning through construction and project turnover.
- Develops and reviews project schedules and ensures projects meet scope, cost and schedule benchmarks.

- Leads project delivery process by overseeing all project phases from project initiation through warranty closeout, managing project budgets and schedules, experience with programming, selection and management of appropriate design professionals, value engineering, bidding, project award, permitting, overseeing construction, and project closeout.
- Tracks and monitors all project activities; reviews work under construction to ensure that all new construction and alteration work complies with plans, specifications, codes, budgets and schedules; and coordinates the work of multi-disciplinary staff across organizational boundaries
- Represents the department in meetings and conferences related to construction, materials, or work standards.
- Ensuring proper maintenance of facilities through contract services
- Giving presentations before boards, commissions, community groups, and stakeholder agencies involved with transportation or transit planning and operations.
- Develops DBE goals, and ensures that DBE requirements are met, provides DBE reports to the FTA.
- Performs other duties as assigned.

### ***Behavior***

The employee shall work well under pressure meeting multiple and sometimes competing deadlines. The employee shall at all times demonstrate cooperative behavior with colleagues, supervisors, contract service provider, and the public.

## **KNOWLEDGE/SKILLS REQUIRED BY POSITION**

### **Skills & Abilities:**

Ability to think strategically and proactively;

Ability to lead and coordinate projects;

Ability to make effective public presentations;

Ability to communicate effectively, both orally and in writing;

Ability to recognize problems, develop alternatives, and implement viable solutions;

Ability to assist in preparing and monitor the capital budget.

Ability to quickly evaluate competing priorities and make adjustments in workflow to meet deadlines.

Ability to manage vendors and contractors.

### **Knowledge of:**

Construction management that includes documentation and contract administration and negotiation.

Project Management principles and demonstrated experience in project delivery, meeting scope, schedule, budget, and quality requirements

Cost and budget analysis relating to funding of transit system infrastructure; applicable federal, state, and local laws, codes, rules, regulations, specifically pertaining to transit grants and funding

Methods of research and data analysis

Capital improvement project management and process

State and federal procurement regulations

## **ORGANIZATIONAL RELATIONSHIPS**

### **Position reports directly to:**

Executive Director

### **Position coordinates with:**

All Authority staff, particularly other department directors

Maintenance and Operations Contractor staff

Representatives of federal, state, regional, county and city agencies

Vendors

The public

## **QUALIFICATIONS**

Bachelor's Degree in engineering, construction management, accounting or related field. 4 years' experience in project management, construction, project control, or public works administration. A relevant master's degree or graduate level course work may be substituted for 1 year of required work experience. Six (6) years experience can substitute the education requirement.

## **AGENDA**

### **ITEM 8**

## STAFF REPORT

SUBJECT: Resolution in Support of Application for FY 21-22 Funding through the State Transit Assistance State of Good Repair Program

FROM: Jennifer Yeamans, Senior Grants & Management Specialist

DATE: May 25, 2021

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### Action Requested

Staff requests the Finance & Administration Committee refer Resolution 18-2021 to the Board of Directors for approval in support of an allocation request for the State Transit Assistance State of Good Repair (SGR) Program.

### Background

Senate Bill 1, also known as the Road Repair and Accountability Act of 2017, augmented the existing State Transit Assistance program with a new State of Good Repair (SGR) program funded from a portion of a new Transportation Improvement Fee on vehicle registrations due on or after January 1, 2018. Funds are distributed by formula on a population basis in the region to the Metropolitan Transportation Commission (MTC), and on a revenue basis to eligible transit operators for transit maintenance, rehabilitation, and capital projects. The State Controller's Office (SCO) has estimated that \$62,746 in revenue-based SGR funds will be available for allocation to LAVTA in FY 2021-22.

Caltrans' State of Good Repair (SGR) Program guidelines require regional agencies including MTC to approve transit operators' revenue-based SGR projects and submit a single region-wide list of projects to Caltrans by September 1 of each year. In order for MTC to approve the Regional SGR Program Project List by September 1, transit operators in the Bay Area must submit a governing board-approved project list for all anticipated SGR Program expenditures to MTC no later than July 1.

The program guidelines state that transit agencies receiving funds from the SGR Program must submit expenditure proposals listing projects that maintain the public transit system in a state of good repair, which are:

- Transit capital projects or services to maintain or repair a transit operator's existing transit vehicle fleet or transit facilities, including the rehabilitation or modernization of the existing vehicles or facilities.
- The design, acquisition and construction of new vehicles or facilities that improve existing transit services.
- Transit services that complement local efforts for repair and improvement of local transportation infrastructure.

**Discussion**

Staff proposes to use the FY 21-22 SGR allocation to support the local match component of the federally funded Livermore Transit Center Rehabilitation and Improvement Project. This project will address a significant backlog of deferred maintenance and safety enhancement needs at LAVTA's most-used passenger facility on its property, including replacement and rehabilitation of assets past or at the end of their useful life, including pavement, area security lighting, passenger amenities, and information and wayfinding signage. Using SGR funds as local match for the project will offset utilization of LAVTA's TDA funds which are more flexible and can be used for either capital or operating expenditures, effectively enhancing the agency's operating capacity in FY 21-22.

Attachment 1 is a Board resolution as required by Caltrans and MTC which would authorize the Executive Director to request allocations for specific projects and execute the necessary Certifications and Assurances with Caltrans.

**Fiscal Impact**

The FY 21-22 SGR allocation will be included in the FY 21-22 agency budget. It is anticipated that SCO will announce final revised estimates for FY22 in August and the first of four quarterly payments will be made in November.

**Recommendation**

Staff recommends the Finance and Administration Committee refer Resolution 18-2021 to the Board of Directors for approval in support of an allocation request to MTC and Caltrans for the State Transit Assistance State of Good Repair (SGR) Program.

Attachments:

1. Resolution 18-2021

**RESOLUTION NO. 18-2021**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE  
AMADOR VALLEY TRANSIT AUTHORITY AUTHORIZING THE  
SUBMITTAL OF APPLICATIONS, SUPPORTING DOCUMENTS AND  
EXECUTION OF FUNDING AGREEMENTS FOR THE FISCAL YEAR 2021-  
2022 STATE TRANSIT ASSISTANCE STATE OF GOOD REPAIR PROGRAM  
FOR THE LIVERMORE TRANSIT CENTER REHABILITATION AND  
IMPROVEMENT PROJECT**

**WHEREAS**, the Livermore Amador Valley Transit Authority is an eligible project sponsor and may receive State Transit Assistance funding from the State of Good Repair Account (SGR) now or sometime in the future for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, the State Controller's Office has released the Fiscal Year 2021 SGR apportionments and LAVTA is estimated to receive \$62,746 in SGR funds; and

**WHEREAS**, Senate Bill 1 (2017) named the Department of Transportation (Department) as the administrative agency for the SGR; and

**WHEREAS**, the Department has designated the Metropolitan Transportation Commission (MTC) as the regional entity responsible for coordinating the administration of all SGR projects and distribution of SGR funds to eligible project sponsors (local agencies) within the nine-county Bay Area; and

**WHEREAS**, the Livermore Amador Valley Transit Authority wishes to delegate the submittal of applications, necessary supporting documents, and any amendments thereto to the Executive Director;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Livermore Amador Valley Transit Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all SGR funded transit projects; and

**BE IT FURTHER RESOLVED** that the Executive Director be authorized to execute all required documents of the SGR program and any amendments thereto with the Metropolitan Transportation Commission and California Department of Transportation.

**PASSED AND ADOPTED** by the governing body of the Livermore Amador Valley Transit Authority (LAVTA) this 7th day of June 2021.

BY \_\_\_\_\_  
Bob Woerner, Chair

ATTEST \_\_\_\_\_  
Michael Tree, Executive Director

## **AGENDA**

### **ITEM 9**

## STAFF REPORT

SUBJECT: Legislative Update

FROM: Jennifer Yeamans, Senior Grants & Management Specialist

DATE: May 25, 2021

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### **Action Requested**

Receive an informational update on recent legislative activities in Sacramento and Washington, D.C., and refer one position to the Board of Directors for approval.

### **Background**

In February 2021, the Board of Directors approved LAVTA's 2021 Legislative Program, covering four core principles in support of LAVTA's mission:

1. Protect existing and enhance future transportation funding sources.
2. Enhance operating conditions to support safety and performance goals.
3. Enhance public transit's role in addressing climate change and air quality issues.
4. Leverage support from and with partners to promote mobility, improve service productivity, and enhance regional leadership.

### **Discussion**

#### *Federal Update*

In March, Congress passed the American Rescue Plan Act (ARPA), the third and likely final round of federal coronavirus-related stimulus relief, which included \$30.5 billion in supplemental FY2021 appropriations for federal transit programs, including \$26 billion in Section 5307 urbanized-area formula funds, which can be used for emergency operating funding. In the Bay Area, 5307 funds are programmed by the Metropolitan Transportation Commission (MTC), which is set to approve a set of programming principles this month for distributing an estimated \$1.68 billion in funds apportioned to the Bay Area's twelve Urbanized Areas, with the first round of new funding scheduled to be programmed as soon as July, following a June workshop with transit operators who will present their unique operational challenges faced due to the pandemic and their outlook for FY22 in terms of revenue stabilization and service restoration. Since the pandemic began, LAVTA has already received or had programmed over \$8.5 million in supplemental federal emergency funds from the CARES Act and its successor known as CRRSAA for eligible operating expenses.

Following the passage of ARPA, the Biden Administration turned to its major infrastructure agenda known as the American Jobs Plan, in which the Administration aims to include substantial funding for surface-transportation priorities, including modernizing and improving the state of good repair of the nation's public transit systems. The House of

Representatives is working on transit programs through the Transportation & Infrastructure Committee's subcommittee on Highways and Transit, based largely on a policy framework set forth in last year's Moving Forward Act (H.R. 2), which LAVTA supported on its way to passage in the House, but which was not taken up in the Senate. In addition to the existing H.R. 2 policy framework, the new Congress is developing a list of Member Designated Projects, formerly known as earmarks, to broaden support for the bill and prepare it for passage in the House. Rep. Eric Swalwell submitted a \$10 million request on LAVTA's behalf to the Subcommittee for construction of the Atlantis Operations & Maintenance Facility. The full Committee may mark up the bill as soon as this month, with Speaker Pelosi aiming to hold a floor vote by early July, however this timeline is far from certain. The Senate has yet to indicate whether they will consider earmarks in any Senate infrastructure-related bills this year. The existing surface-transportation authorization known as the FAST Act is currently in a 12-month short-term extension and will expire September 30, 2021.

#### *State Update*

On May 14, Governor Newsom released the May Revise of his proposed FY21-22 budget. The budget offers improved revenue forecasts over January's proposal and includes \$267.8 billion in spending packaged as the "California Comeback Plan," targeting pandemic response, healthcare, education, homelessness and affordable housing, wildfire response and climate change, and transportation. The May Revise increases funding for public transit with higher revenue forecasts for programs such as State Transit Assistance that are funded by taxes on fuel, and also significant investments from the state's general fund to support zero-emission vehicle deployment, including \$290 million for zero-emission transit buses and infrastructure. Notably, the May Revise forecasts the State Transit Assistance program upward 18% from January's initial FY22 budget, with revenue forecasts back to 98% of pre-pandemic revenue forecasts from FY21. The Legislature must adopt a budget no later than June 15 in time for the start of the new fiscal year.

#### *Legislation of Interest*

A summary of state and federal bills LAVTA staff is currently following is included as [Attachment 1](#). February 19 was the deadline for introducing new bills in the State Legislature. Staff has reviewed newly introduced bills for relevance to LAVTA's adopted Legislative Program and at this time is recommending one position on bills currently moving through the Legislature.

- ***SB 548 (Eggman) – Tri-Valley-San Joaquin Valley Regional Rail Authority: Transit Connectivity —SUPPORT***

The Tri-Valley-San Joaquin Regional Rail Authority's enabling legislation (AB 758, statutes of 2017) empowered the authority to determine the most effective project to pursue in order to achieve the transit connectivity objectives outlined in the legislation. Now that the project has been clearly defined and planning is well underway, follow-up legislation is needed to ensure that the project can proceed in a timely and cost-effective manner, consistent with how other such projects have been carried out through the state and in a manner that ensures the project aligns with the connectivity objectives of the communities that will be served by Valley Link. Specifically, SB 548:

- Clarifies that Valley Link will connect with ACE at the most effective location, not necessarily in the Tri-Valley.
- Clarifies that the Rail Authority has the authority to operate Valley Link.
- Establishes the Rail Authority as a Rail Transit District thereby exempting the Authority from county and city regulations regarding building, zoning and related matters.

This bill supports LAVTA's legislative priority to leverage support from and with partners to promote mobility, improve service productivity, and enhance regional leadership. As of April 14, the bill had been approved unanimously by the Senate Transportation Committee and the Senate as a whole, and was supported by a variety of stakeholders and local jurisdictions in the Tri-Valley, including the Cities of Dublin, Livermore, and Pleasanton. For these reasons, staff recommends a **SUPPORT** position on this bill as it is taken up in the Assembly.

### **Next Steps**

Staff will continue to monitor other bills of interest to LAVTA and provide updates to the Finance & Administration Committee as may be appropriate.

### **Fiscal Impact**

None

### **Recommendation**

Staff recommends the Committee accept this report and refer one legislative position to the Board of Directors for approval:

- SB 548 (Eggman) – Tri-Valley-San Joaquin Valley Regional Rail Authority: transit connectivity – **SUPPORT**

### **Attachments:**

1. 2021-22 Legislative History

**Legislative History  
2021–22 Session  
May 20, 2021**

STATE					
Bill	Current Text	Status	Description	Related LAVTA Legislative Agenda Goal or Principle	LAVTA Position
<a href="#">AB 339</a> (Lee)	Amended 5/4/2021	Assembly Third Reading	<b>State and local government: open meetings.</b> This bill would until December 31, 2023, require all open and public meetings of a city council or county board of supervisors of a jurisdiction of at least 250,000 people to include an opportunity for members of the public to attend via a telephonic option or an internet-based service option.		
<a href="#">AB 476</a> (Mullin)	Amended 3/16/2021	Assembly Transportation (Two-Year)	<b>Department of Transportation: state highways: transit bus pilot program.</b> Would authorize the Department of Transportation to establish a pilot program to authorize a transit operator or operators to operate transit buses on the shoulders of state highways, under a project selected under the program. The bill would authorize an operator or operators, in partnership with a regional transportation agency that meets specified requirements, to submit an application to the department to establish and operate a project under the program. The bill would authorize the department to select no more than 8 total projects under the program using guidelines developed with input from the Department of the California Highway Patrol and the public. The bill would require the department, the Department of the California Highway Patrol, and the operator or operators and regional transportation agency that submitted the application to jointly determine the state highways, or segment of state highways, that will be used in a project.	Enhance operating conditions to support safety and performance goals	

<a href="#">AB 629</a> (Chiu)	Amended 3/22/2021	Assembly Appropriations Suspense File	<b>San Francisco Bay area: public transportation.</b> Current law requires the Metropolitan Transportation Commission to develop regional transit service objectives, develop performance measures of efficiency and effectiveness, specify uniform data requirements to assess public transit service benefits and costs, and formulate procedures for establishing regional transportation priorities in the allocation of funds for transportation purposes. This bill would require the commission to consult with transit agencies, local jurisdictions, county transportation agencies, and the general public to establish and maintain a transit priority network for the San Francisco Bay area that designates corridors that will most benefit from interventions to support fast and reliable transit service.	Leverage support from and with partners to promote mobility, improve service productivity, and enhance regional leadership	
<a href="#">AB 680</a> (Burke)	Amended 5/3/2021	Assembly Appropriations	<b>Greenhouse Gas Reduction Fund: California Just Transition Act.</b> Would require the Labor and Workforce Development Agency to work with the state board to update, by July 1, 2023, the funding guidelines for administering agencies to ensure that all applicants to grant programs funded by the Greenhouse Gas Reduction Fund meet specified standards, including fair and responsible employer standards and inclusive procurement policies, as defined. The bill would require administering agencies to give preference to applicants that demonstrate a partnership with an educational institution or training program targeting residents of disadvantaged, tribal, and low-income communities.	Enhance public transit's role in addressing climate change and air quality issues	
<a href="#">SB 18</a> (Skinner)	Amended 4/19/2021	Senate Appropriations	<b>Green hydrogen.</b> Would clarify that the California Public Utilities Commission, Air Resources Board, and Energy Commission should consider green electrolytic hydrogen in any plans developed to help California reach 100% zero carbon electricity by 2045, including alternative fuels such as hydrogen and related technology.	Enhance public transit's role in addressing climate change and air quality issues	
<a href="#">SB 500</a> (Min)	Amended 4/15/2021	Senate Transportation	<b>Autonomous vehicles: zero emissions.</b> Would, to the extent allowed by federal law, prohibit the Department of Motor Vehicles from accepting an application for original registration of a qualifying autonomous vehicle that is first operated, sold, leased, offered for sale, or offered for lease in the state on or after January 1, 2027, unless that qualifying autonomous vehicle is a zero-emission vehicle.	Enhance public transit's role in addressing climate change and air quality issues	

<a href="#">SB 548</a> (Eggman)	Amended 3/16/2021	Assembly Transportation	<b>Tri-Valley-San Joaquin Valley Regional Rail Authority: transit connectivity.</b> Current law gives the Tri-Valley- San Joaquin Valley Regional Rail Authority all of the powers necessary for planning, acquiring, leasing, developing, jointly developing, owning, controlling, using, jointly using, disposing of, designing, procuring, and constructing facilities to achieve transit connectivity. This bill would exempt the authority from provisions that preclude the inclusion of long-term maintenance and operations obligations in a design-build contract.	Leverage support from and with partners to promote mobility, improve service productivity, and enhance regional leadership	
<a href="#">SB 674</a> (Durazo)	Amended 4/29/2021	Senate Appropriations	<b>Public Contracts: workforce development: transportation related contracts.</b> Would require relevant public agencies, as defined, to develop a program, known as the California Jobs Plan Program, to meet specified objectives, including, as a component of applications for covered public contracts, as defined, creation of a form that states the minimum numbers of proposed jobs that are projected to be retained and created if the applicant wins the covered public contract, and proposed wages, benefits, and investment in training. That component of the application would be known as the California Jobs Plan, as defined. Other objectives of the program, pursuant to the bill, would include supporting the hiring of displaced workers and individuals facing barriers to employment, as defined; encouraging the development of the state's long-term green transportation and related infrastructure and manufacturing sector; and protecting public health by supporting the adoption of specific protections for worker health and safety.		

FEDERAL					
Bill	Current Text	Status	Description	Related LAVTA Legislative Agenda Goal or Principle	LAVTA Position
<a href="#">H.R. 227</a> (Hastings)	1/6/2021	House Transportation & Infrastructure	<b>Build America Act of 2021.</b> To provide dedicated funding for the national infrastructure investment program and the capital investment grant program, and for other purposes.	Protect existing and enhance future transportation funding sources	

<a href="#">H.R. 512</a> (Brownley)	2/4/2021	House Transportation & Infrastructure	<b>Green Bus Act of 2021.</b> To require any bus purchased for use in public transportation with funds provided by the Federal Transit Administration to be a zero-emission bus, and for other purposes.	Enhance public transit's role in addressing climate change and air quality issues	
<a href="#">H.R. 583</a> (Panetta)	1/28/2021	House Ways & Means	<b>Green Bus Tax Credit Act of 2021.</b> To amend the Internal Revenue Code of 1986 to provide for a credit for zero-emission buses.	Enhance public transit's role in addressing climate change and air quality issues	
<a href="#">H.R. 1089</a> (Balderson)	2/18/2021	House Transportation & Infrastructure	<b>SMART Transportation Act of 2021.</b> To establish a program to provide grants to eligible entities to deploy, install, and operate advanced transportation technologies, and for other purposes.	Enhance operating conditions to support safety and performance goals	
<a href="#">H.R. 1152</a> (Lynch)	3/10/2021	House Transportation & Infrastructure	To amend title 49, United States Code, with respect to grants for buses and bus facilities, and for other purposes.	Protect existing and enhance future transportation funding sources	
<a href="#">H.R. 1697</a> (Langevin)	3/10/2021	House Transportation & Infrastructure	<b>Disability Access to Transportation Act.</b> To establish a one-stop paratransit pilot program to provide for 1 stop of at least 15 minutes outside of the vehicle during a paratransit trip to prevent long wait times between multiple trips that unduly limit an individual's ability to complete essential tasks.	Enhance operating conditions to support safety and performance goals	
<a href="#">H.R. 1736</a> (DeSaulnier)	3/10/2021	House Transportation & Infrastructure	To direct the Secretary of Transportation to establish the Strengthening Mobility and Revolutionizing Transportation (SMART) Challenge Grant Program to promote technological innovation in our Nation's communities.	Enhance operating conditions to support safety and performance goals	

## **AGENDA**

### **ITEM 10**

## STAFF REPORT

SUBJECT: One Year Extension to Legal Services Agreement with Hanson Bridgett LLP

FROM: Michael Tree, Executive Director

DATE: May 25, 2021

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### **Action Requested**

Exercise the option to extend the contract with Hanson Bridgett through FY2018.

### **Background**

In June 2013 the Board of Directors awarded a contract to Hanson Bridgett to serve as general legal counsel for the Authority. The agreement was awarded for a fixed three year term with the right to extend the agreement for seven one-year periods. The initial three year agreement expired on June 30, 2016 and has been extended through June 30, 2021. The final option year expires June 30, 2023. The terms specify that the extension price will be based on the CPI for the immediate prior calendar year.

### **Discussion**

Michael Conneran and his colleagues at Hanson Bridgett have provided excellent legal service to this agency during the contract period. In addition to acting as legal counsel for all Board of Directors' activities, this past year, the firm has assisted staff with the preparation of numerous procurement and construction contracts, ensuring compliance with applicable funding requirements. Additionally, the firm has continued to provide guidance on general topics requiring legal compliance, such as ADA issues, employment matters and general federal procurement issues. Hanson Bridgett has monitored and will continue to monitor significant changes in federal transit policy, including revisions to charter service and school bus service regulations, and timely informed staff of proposed regulatory actions.

### **Recommendation**

Staff requests that the Finance and Administration Committee recommend the Board exercise an option year and extend the legal services agreement from July 1, 2021 through June 30, 2022.

### **Attachment**

1. Letter to Hanson Bridget Exercising Agreement Option
2. CPI Index (All Urban Consumers, All Items for the San Francisco Area)

Livermore Amador Valley  
TRANSIT AUTHORITY



Attachment 1

June 7, 2021

Michael Conneran  
Hanson Bridgett LLP  
425 Market Street, 26th Floor  
San Francisco, CA 94105

Dear Michael:

On July 1, 2013 LAVTA entered into an Agreement with your firm for the provision of legal services. In accordance with this Agreement, specifically, Attachment 1, Section II, 1.3, the initial period of the contract ended June 30, 2016, and LAVTA has sole discretion to extend the contract for seven (7) one-year periods. This will confirm LAVTA's intention to exercise that option for the sixth "option year" and extend this contract for the period of July 1, 2021 through June 30, 2022.

In addition, in accordance with Section 4 of this Agreement, this letter also confirms the change in hourly rate for FY22.

In the past, we have used the CPI as of February, and LAVTA accepts your proposal to do that as well moving forward. We have confirmed the calculations of the CPI for each category and rounded the amount up or down to the closest \$5 (keeping the actual number for the next calculation so the rounding doesn't affect the next year's number). The CPI (for All Urban Consumers All Items for the San Francisco-Oakland-San Jose area) changed 1.6% from February 2020 to February 2021. Here are the rates for FY22 starting July 1, 2021:

Attorney Category	2021 Rate	2021 Raw Rate	2022 Rate plus CPI (raw)	Rounded Rate for FY 2022
Partner	\$415	\$413.16	\$419.77	\$420
Senior Counsel	\$365	\$363.8	\$369.62	\$370
Associate	\$330.340	\$339.19	\$344.62	\$345

It is a pleasure working with you.

Sincerely,

Michael Tree  
Executive Director



# Western Information Office

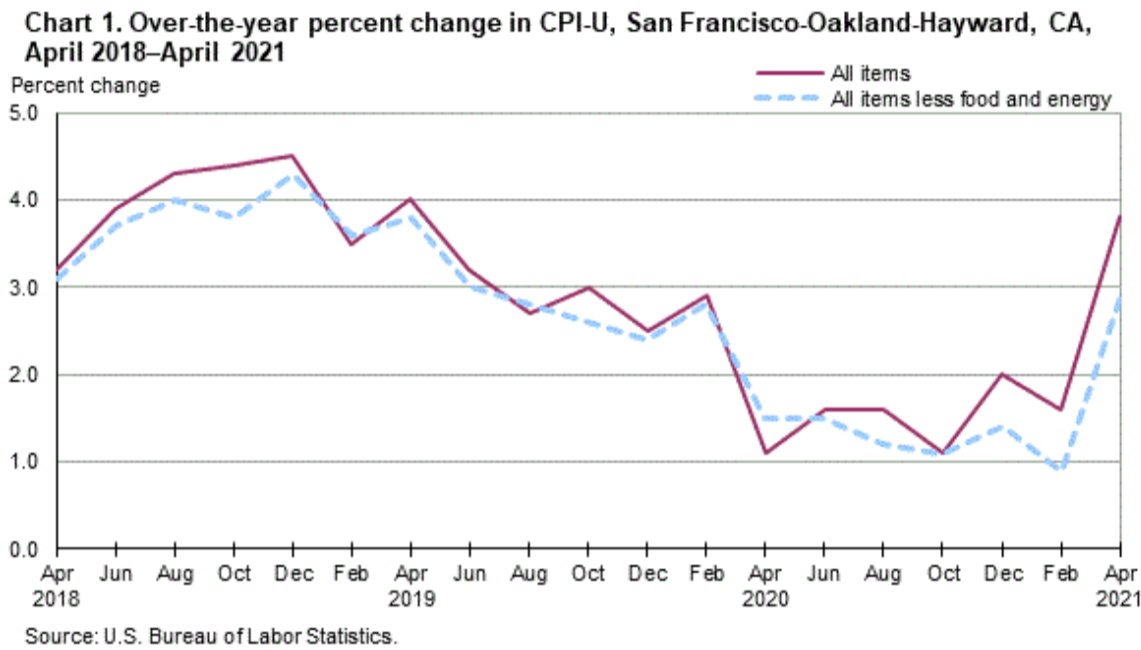
[Bureau of Labor Statistics](#) > [Geographic Information](#) > [Western](#) > News Release

## Consumer Price Index, San Francisco Area — April 2021

**Area prices were up 1.7 percent over the past two months, up 3.8 percent from a year ago**

Prices in the San Francisco area, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), advanced 1.7 percent for the two months ending in April 2021, the U.S. Bureau of Labor Statistics reported today. (See [table A.](#)) Regional Commissioner Chris Rosenlund noted that the April increase was influenced by higher prices for shelter and gasoline. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U increased 3.8 percent. (See [chart 1](#) and [table A.](#)) Food prices increased 3.4 percent. Energy prices jumped 23.4 percent, largely the result of an increase in the price of gasoline. The index for all items less food and energy rose 2.9 percent over the year. (See [table 1.](#))



### News Release Information

21-872-SAN  
Wednesday, May 12, 2021

### Contacts

**Technical information:**  
(415) 625-2270  
[BLSinfoSF@bls.gov](mailto:BLSinfoSF@bls.gov)  
[www.bls.gov/regions/west](http://www.bls.gov/regions/west)

**Media contact:**  
(415) 625-2270

### PDF

[PDF version](#)

### Related Links

[CPI historical databases](#)

### Food

Food prices inched up 0.1 percent for the two months ending in April. (See [table 1.](#)) Prices for food away from home edged up 0.1 percent, while prices for food at home were unchanged for the same period.

Over the year, food prices increased 3.4 percent. Prices for food away from home increased 5.8 percent. Prices for food at home rose 1.2 percent since a year ago, largely due to a price rise in fruits and vegetables (5.3 percent) and meat, poultry, fish, and eggs (4.8 percent).

### Energy

The energy index rose 9.9 percent for the two months ending in April. The increase was mainly due to higher prices for gasoline (14.0 percent). Prices for electricity advanced 6.0 percent, and prices for natural gas service rose 5.6 percent for the same period.

Energy prices jumped 23.4 percent over the year, largely due to higher prices for gasoline (38.0 percent). Prices paid for electricity jumped 12.8 percent, and prices for natural gas service rose 4.5 percent during the past year.

### All items less food and energy

The index for all items less food and energy increased 1.4 percent in the latest two-month period. Higher prices for used cars and trucks (11.8 percent), shelter (1.7 percent), and household furnishings and operations (1.4 percent) were partially offset by lower prices for recreation (-1.4 percent) and motor vehicle insurance (-1.3 percent).

Over the year, the index for all items less food and energy rose 2.9 percent. Components contributing to the increase included used cars and trucks (20.2 percent), household furnishings and operations (6.6 percent), and shelter (2.5 percent). Partly offsetting the increases was a price decrease in tuition, other school fees, and childcare (-1.2 percent).

**Table A. San Francisco-Oakland-Hayward, CA, CPI-U 2-month and 12-month percent changes, all items index, not seasonally adjusted**

Month	2017		2018		2019		2020		2021	
	2-month	12-month	2-month	12-month	2-month	12-month	2-month	12-month	2-month	12-month
February	0.8	3.4	1.4	3.6	0.5	3.5	0.9	2.9	0.5	1.6
April	1.1	3.8	0.8	3.2	1.2	4.0	-0.5	1.1	1.7	3.8
June	0.3	3.5	0.9	3.9	0.2	3.2	0.7	1.6		
August	0.2	3.0	0.6	4.3	0.1	2.7	0.0	1.6		
October	0.6	2.7	0.7	4.4	1.0	3.0	0.5	1.1		
December	-0.1	2.9	0.1	4.5	-0.5	2.5	0.4	2.0		

The June 2021 Consumer Price Index for the San Francisco area is scheduled to be released on July 13, 2021.

### Coronavirus (COVID-19) Pandemic Impact on April 2021 Consumer Price Index Data

Data collection by personal visit for the Consumer Price Index (CPI) program has been suspended since March 16, 2020. When possible, data normally collected by personal visit were collected either online or by phone. Additionally, data collection in April was affected by the temporary closing or limited operations of certain types of establishments. These factors resulted in an increase in the number of prices considered temporarily unavailable and imputed.

While the CPI program attempted to collect as much data as possible, many indexes are based on smaller amounts of collected prices than usual, and a small number of indexes that are normally published were not published this month. Additional information is available at <https://www.bls.gov/covid19/effects-of-covid-19-pandemic-on-consumer-price-index.htm>.

## Technical Note

The Consumer Price Index (CPI) is a measures of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 93 percent of the total U.S. population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers approximately 29 percent of the total U.S. population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, and fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 75 urban areas across the country from about 6,000 housing units and approximately 22,000 retail establishments—department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.

The index measures price changes from a designated reference date; for most of the CPI-U the reference base is 1982-84 equals 100. An increase of 7 percent from the reference base, for example, is shown as 107.000. Alternatively, that relationship can also be expressed as the price of a base period market basket of goods and services rising from \$100 to \$107. For further details see the CPI home page on the internet at [www.bls.gov/cpi](http://www.bls.gov/cpi) and the CPI section of the BLS Handbook of Methods available on the internet at [www.bls.gov/opub/hom/cpi/](http://www.bls.gov/opub/hom/cpi/).

In calculating the index, price changes for the various items in each location are averaged together with weights that represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. Because the sample size of a local area is smaller, the local area index is subject to substantially more sampling and other measurement error than the national index. In addition, local indexes are not adjusted for seasonal influences. As a result, local area indexes show greater volatility than the national index, although their long-term trends are quite similar. **NOTE: Area indexes do not measure differences in the level of prices between cities; they only measure the average change in prices for each area since the base period.**

The San Francisco-Oakland-Hayward, CA. metropolitan area covered in this release is comprised of Alameda, Contra Costa, Marin, San Francisco, San Mateo Counties in the State of California.

Information in this release will be made available to individuals with sensory impairments upon request. Voice phone: (202) 691-5200; Federal Relay Service: (800) 877-8339.

**Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods**

**San Francisco-Oakland-Hayward, CA (1982-84=100 unless otherwise noted)**

Item and Group	Indexes			Percent change from-		
	Feb. 2021	Mar. 2021	Apr. 2021	Apr. 2020	Feb. 2021	Mar. 2021
<b>Expenditure category</b>						
<b>All items</b>	304.387	-	309.419	3.8	1.7	-
<b>All items (1967=100)</b>	935.771	-	951.239	-	-	-
<b>Food and beverages</b>	308.572	-	308.790	3.1	0.1	-
<b>Food</b>	308.589	-	308.788	3.4	0.1	-
<b>Food at home</b>	272.623	271.136	272.702	1.2	0.0	0.6
<b>Cereals and bakery products</b>	271.126	-	268.268	-1.2	-1.1	-
<b>Meats, poultry, fish, and eggs</b>	301.538	-	300.295	4.8	-0.4	-
<b>Dairy and related products</b>	278.438	-	286.643	0.0	2.9	-
<b>Fruits and vegetables</b>	371.388	-	368.829	5.3	-0.7	-
<b>Nonalcoholic beverages and beverage materials<sup>(1)</sup></b>	203.766	-	202.257	-6.0	-0.7	-
<b>Other food at home</b>	220.791	-	222.654	-0.7	0.8	-
<b>Food away from home</b>	349.922	-	350.276	5.8	0.1	-
<b>Alcoholic beverages</b>	311.778	-	312.228	-0.7	0.1	-
<b>Housing</b>	361.955	-	368.394	3.3	1.8	-
<b>Shelter</b>	409.850	411.202	416.798	2.5	1.7	1.4
<b>Rent of primary residence<sup>(2)</sup></b>	468.807	468.231	467.758	0.3	-0.2	-0.1
<b>Owners' equiv. rent of residences<sup>(2)(3)</sup></b>	439.058	438.879	438.336	1.2	-0.2	-0.1
<b>Owners' equiv. rent of primary residence<sup>(1)(2)</sup></b>	439.058	438.879	438.336	1.2	-0.2	-0.1
<b>Fuels and utilities</b>	455.265	-	469.885	8.4	3.2	-
<b>Household energy</b>	395.975	409.316	419.376	11.3	5.9	2.5
<b>Energy services<sup>(2)</sup></b>	397.337	410.870	420.836	11.1	5.9	2.4
<b>Electricity<sup>(2)</sup></b>	428.380	444.009	454.073	12.8	6.0	2.3

### Footnotes

(1) Indexes on a December 1977=100 base.

(2) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator.

(3) Indexes on a December 1982=100 base.

(4) Special index based on a substantially smaller sample.

(5) Indexes on a December 1993=100 base.

(6) Indexes on a December 1997=100 base.

- Data not available

NOTE: Index applies to a month as a whole, not to any specific date.

Item and Group	Indexes			Percent change from-		
	Feb. 2021	Mar. 2021	Apr. 2021	Apr. 2020	Feb. 2021	Mar. 2021
Utility (piped) gas service <sup>(2)</sup>	319.675	327.293	337.454	4.5	5.6	3.1
Household furnishings and operations	154.126	-	156.336	6.6	1.4	-
Apparel	105.422	-	107.007	3.7	1.5	-
Transportation	204.673	-	216.498	11.4	5.8	-
Private transportation	203.631	-	213.824	13.7	5.0	-
New and used motor vehicles <sup>(4)</sup>	97.889	-	-	-	-	-
New vehicles <sup>(1)</sup>	161.204	-	-	-	-	-
Used cars and trucks <sup>(1)</sup>	269.617	-	301.321	20.2	11.8	-
Motor fuel	253.600	277.844	289.079	37.7	14.0	4.0
Gasoline (all types)	252.663	276.891	288.146	38.0	14.0	4.1
Gasoline, unleaded regular <sup>(4)</sup>	251.951	276.602	287.968	38.8	14.3	4.1
Gasoline, unleaded midgrade <sup>(4)(5)</sup>	237.199	257.507	268.466	32.2	13.2	4.3
Gasoline, unleaded premium <sup>(4)</sup>	242.198	263.736	273.887	35.3	13.1	3.8
Motor vehicle insurance <sup>(1)</sup>	528.598	-	521.662	5.0	-1.3	-
Medical care	555.065	-	555.675	1.4	0.1	-
Recreation <sup>(6)</sup>	126.052	-	124.335	3.7	-1.4	-
Education and communication <sup>(6)</sup>	150.882	-	152.099	0.3	0.8	-
Tuition, other school fees, and child care <sup>(1)</sup>	1,815.339	-	1,819.305	-1.2	0.2	-
Other goods and services	524.717	-	535.942	4.8	2.1	-
Commodity and service group						
All items	304.387	-	309.419	3.8	1.7	-
Commodities	199.185	-	202.736	5.5	1.8	-
Commodities less food & beverages	141.375	-	146.358	7.9	3.5	-
Nondurables less food & beverages	184.904	-	194.869	11.9	5.4	-
Durables	98.949	-	-	-	-	-
Services	392.055	-	398.340	3.2	1.6	-
Special aggregate indexes						
All items less medical care	294.117	-	299.283	4.0	1.8	-
All items less shelter	260.943	-	265.166	4.9	1.6	-
Commodities less food	148.669	-	153.548	7.3	3.3	-
Nondurables	248.289	-	253.206	6.2	2.0	-
Nondurables less food	194.803	-	204.083	10.3	4.8	-
Services less rent of shelter <sup>(3)</sup>	387.224	-	392.789	4.2	1.4	-
Services less medical care services	380.732	-	387.364	3.2	1.7	-
Energy	311.817	331.861	342.694	23.4	9.9	3.3
All items less energy	307.721	-	311.595	3.0	1.3	-
All items less food and energy	308.432	-	312.894	2.9	1.4	-
<b>Footnotes</b> (1) Indexes on a December 1977=100 base. (2) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator. (3) Indexes on a December 1982=100 base. (4) Special index based on a substantially smaller sample. (5) Indexes on a December 1993=100 base. (6) Indexes on a December 1997=100 base.						
- Data not available NOTE: Index applies to a month as a whole, not to any specific date.						

**Last Modified Date:** Wednesday, May 12, 2021

U.S. BUREAU OF LABOR STATISTICS Western Information Office Attn: EA & I, 90 Seventh Street Suite 14-100 San Francisco, CA 94103-6715

Telephone: 1-415-625-2270 [www.bls.gov/regions/west](http://www.bls.gov/regions/west) [Contact Western Region](#)

## **AGENDA**

### **ITEM 11**

## STAFF REPORT

SUBJECT: Exercise the First Option Year of the Contract with MV Transportation

FROM: Toan Tran, Director of Operations and Innovation

DATE: May 25, 2021

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### **Action Requested**

Exercise the first option year with MV Transportation, Inc (MV) for the fixed route operations and maintenance services contract through FY2022.

### **Background**

In 2018, the Board of Directors awarded a contract to MV to provide fixed route operations and maintenance services for LAVTA. The agreement was awarded for a base term of July 1, 2018 to June 30, 2021 with the right to extend the agreement for four one-year periods. The contract is recommended for extension of the first option year through June 30, 2022.

### **Discussion**

MV has continued to provide quality fixed route operations and maintenance services since being awarded a new contract in 2018. During that time MV has partnered with LAVTA staff to improve service and ridership as well as driver retention, especially during the COVID-19 pandemic and service reductions. The Maintenance department has also undertaken extra efforts to ensure enhanced sanitization of the vehicles and transit center.

### **Recommendation**

Staff requests the Finance and Administration Committee recommends to the Board of Directors to authorize the Executive Director to exercise the first option year and extend the fixed route operations and maintenance services contract from July 1, 2021 through June 30, 2022.

### **Attachment**

1. Modification 1 to Agreement with MV Transportation, Inc.

**MODIFICATION NO. 1  
TO AGREEMENT BETWEEN LIVERMORE AMADOR VALLEY TRANSIT  
AUTHORITY AND MV TRANSPORTATION, INC.**

**THIS MODIFICATION** to the Agreement is made and entered into on July 1, 2021 by and between the LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY, a joint exercise of powers agency established pursuant to California law, hereinafter referred to as "LAVTA," and MV Transportation, Inc., a California corporation, hereinafter referred to as "Contractor."

**WITNESSETH**

**WHEREAS**, on May 3, 2018, LAVTA and the Contractor entered into that certain Agreement for the management and operation of LAVTA's transit operations;

**NOW THEREFORE**, the parties hereto do agree as follows:

1. Commencing July 1, 2021 through June 30, 2022 (FY 2021-22) LAVTA agrees to pay the Contractor for performance of the service set forth in this Agreement as follows:

**Tier 1.** Based on the projected service level tier of 70% of the base year and annual escalators through option year 1, the hourly rate will be billed at \$53.78 per hour. MV shall regularly invoice LAVTA for total hours (gate to gate) which is understood to include revenue hours and non-revenue (deadhead) hours.

**Tier 2.** Based on the projected service level tier of 70% of the base year and annual escalators through option year 1, payment of a fixed monthly rate shall be in the amount of \$289,569.73 per month.

The payments outlined above cover all of Contractor's costs expenses for providing service including at LAVTA's Atlantis Fuel and Wash facility located at 875 Atlantis Court, Livermore CA.

**WITNESS WHEREOF**, the parties hereto have caused this Modification to the Agreement to be executed by and through their respective officers on the day written below.

BY LAVTA this \_\_\_\_\_ day of June, 2021.

BY CONTRACTOR this \_\_\_\_\_ day of June, 2021.

MV TRANSPORTATION, INC.:

LAVTA:

By: \_\_\_\_\_  
Ted Naviskas, General Counsel

By: \_\_\_\_\_  
Michael Tree, Executive Director

APPROVED AS TO FORM:

By: \_\_\_\_\_  
LAVTA Legal Counsel

**AGEND**

**A ITEM**

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## LAVTA COMMITTEE ITEMS - June 2021 - October 2021

### Finance & Administration Committee

#### June

Minutes

Action

Info

X

Treasurers Report

X

LAIF

X

#### July

Action

Info

Minutes

X

Treasurers Report

X

\*Typically July committee meetings are cancelled

#### August

Action

Info

Minutes

X

Treasurers Report

X

#### September

Action

Info

Minutes

X

Treasurers Report

X

#### October

Action

Info

Minutes

X

Treasurers Report

X

Comprehensive Annual Financial Report

X

TDA Triennial Audit (last in '19)

X