

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

PROJECTS and SERVICES COMMITTEE MEETING / COMMITTEE OF THE WHOLE

COMMITTEE MEMBERS

VACANT (Alameda County) – CHAIR
KARLA BROWN

VACANT (City of Dublin) – VICE CHAIR
BOB WOERNER

Agenda Questions: Please call the Executive Director at (925) 455-7564 or send an email to frontdesk@lavta.org

Documents received after publication of the Agenda and considered by the P&S Committee in its deliberation will be available for inspection only via electronic document transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below. Please call or email the Executive Director during normal business hours if you require access to any such documents.

TELECONFERENCE

JANUARY 25, 2021 – 3:00 PM

**CORONAVIRUS DISEASE (COVID-19) ADVISORY
AND MEETING PROCEDURE**

On June 5, 2020 (updated June 18, 2020), the Health Officer of Alameda County issued an Order that will continue to be in effect until it is rescinded, superseded, or amended in writing by the Health Officer. The Order directed that all individuals living in the county to shelter at their place of residence except that they may leave to provide or receive certain essential services or engage in certain essential activities and work for essential businesses and governmental services.

Under the Governor’s Executive Order N-29-20, this meeting may utilize teleconferencing. As a precaution to protect the health and safety of staff, officials, and the general public. Councilmembers will not be physically in attendance, but will be available via video conference.

The administrative office of Livermore Amador Valley Transit Authority (LAVTA) is currently closed to the public and will remain closed for the duration of the Project & Services (P&S) Committee meeting. Consequently, there will be no physical location for members of the public to participate in the meeting. We encourage members of the public to shelter in place and access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment.

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, January 25, 2021 to frontdesk@lavta.org. Please include “P&S Public Comment 1/25/2021” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

This P&S Committee meeting will be conducted on the web-video communication platform, Zoom. In order to view and/or participate in this meeting, members of the public will need to download Zoom from its website, www.zoom.us.

It is recommended that anyone wishing to participate in the meeting complete the download process before the start of the meeting.

There will be zero tolerance for any person addressing the Committee making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

How to listen and view meeting video:

- From a PC, Mac, iPad, iPhone or Android device click the link below:

<https://zoom.us/j/85868238171>

Passcode: PS1362Mtg

- To supplement a PC, Mac, tablet or device without audio, please also join by phone:

Dial: 1 (669) 900-6833

Webinar ID: 858 6823 8171

Passcode: 622062

To comment by video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.

- Livestream online at: [Livermore Amador Valley Transit Authority YouTube Channel](#)

No option to make Public Comment on YouTube live stream.

How to listen only to the meeting:

- For audio access to the meeting by telephone, use the dial-in information below:

Dial: 1 (669) 900-6833

Webinar ID: 858 6823 8171

Passcode: 622062

*Please note to submit public comment via telephone dial *9 on your dial pad. The meeting’s host will be informed that you would like to speak. If you are chosen, you will be notified that your request has been approved and you will be allowed to speak. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

To submit written comments:

- Provide public written comments prior to the meeting by email, to frontdesk@lavta.org

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, January 25, 2021 to frontdesk@lavta.org. Please include “P&S Public Comment 1/25/2021” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

1. Call to Order and Pledge of Allegiance

2. Roll Call of Members

3. Meeting Open to Public

- Members of the audience may address the Committee on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Members of the audience may address the Committee on items on the Agenda at the time the Chair calls for the particular Agenda item.
- Public comments should not exceed three (3) minutes.
- Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.

4. Minutes of the November 23, 2020 Meeting of the P&S Committee.

Recommendation: Approval

5. Evaluation of Paratransit Services

Recommendation: Staff requests that the Projects and Services Committee recommend the Board of Directors authorize Executive Director to reject all proposals from RFP 2020-04 for Paratransit Operations and Maintenance, and enter into a Memorandum of Understanding (MOU) with Central Contra Costa Transit Authority (CCCTA) to establish a 15-month pilot where LAVTA will share CCCTA's paratransit contractor in an effort to more efficiently achieve common goals toward a more seamless paratransit program.

6. Executive Directors Report

Recommendation: None – information only

7. Preview of Upcoming P&S Committee Agenda Items

8. Matters Initiated by Committee Members

9. Next Meeting Date is Scheduled for: February 22, 2021

10. Adjourn

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

/s/ Jennifer Suda

1/22/2021

LAVTA Administrative Services Department

Date

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

Executive Director

Livermore Amador Valley Transit Authority

1362 Rutan Court, Suite 100

Livermore, CA 94551

Fax: 925.443.1375

Email: frontdesk@lavta.org

AGENDA

ITEM 4



MINUTES OF THE NOVEMBER 23, 2020 ZOOM TELECONFERENCE
LAVTA PROJECTS AND SERVICES COMMITTEE MEETING

1. Call to Order

Committee Vice Chair David Haubert called the meeting to order at 4:02pm.

2. Roll Call of Members

Members Present

Bob Woerner, City of Livermore

Karla Brown, City of Pleasanton

David Haubert, City of Dublin

Members Absent

Scott Haggerty, Alameda County

3. Meeting Open to Public

No comments.

4. Minutes of the October 26, 2020 Meeting of the P&S Committee.

Approved: Haubert/Woerner

Aye: Brown, Haubert, Woerner

No: None

Abstain: None

Absent: Haggerty

5. Solicit Public Input on COVID Related Service Reductions

Staff informed the Projects and Services Committee that the Federal Transit Administration requires all transit agencies to have their own policy in place for soliciting public comments when a fare change or service related change exceeds certain thresholds. If service changes are made due to an emergency situation like COVID-19 and last more than 180 days LAVTA is obligated by our policy to solicit public input.

The item was discussed by the Committee Members and staff. Committee Member Bob Woerner asked staff how extensive or complicated soliciting public input is. Staff informed that a public hearing will not work due to COVID. The best method is placing information on all of LAVTA vehicles, website, emailing previous riders, and placing ads in the Pleasanton Weekly and The Independent. Committee Member Bob Woerner asked if the survey LAVTA has completed counts for public input. Staff informed that the survey that has been completed does not count for public input, because the regulations state the agency specifically must indicate the reductions made and allow people to comment on that. Staff explained that LAVTA has received requests from the public to increase service on certain routes, but our ridership does not justify a level of increase and staff's recommendation

going forward would be to continue at the current service levels unless there is overwhelming public input that would make the Board decide otherwise.

The Projects and Services Committee forwarded a recommendation to Board of Directors to open a public comment period regarding emergency service changes that have been implemented as a result of reduced ridership attributable to the COVID-19 pandemic.

Approved: Brown/Haubert
Aye: Brown, Haubert, Woerner
No: None
Abstain: None
Absent: Haggerty

6. Public Transportation Agency Safety Plan Update

Staff updated the Projects and Services Committee on the Public Transportation Agency Safety Plan (PTASP). Staff provided a PowerPoint presentation with an overview, requirements, and status of the PTASP. Staff has been working on the PTASP over the last 12 months and the draft plan was submitted to the FTA for review. Staff is now putting final touches on the plan and will provide further details at the Board of Directors meeting on December 7, 2020.

The item was discussed by the Committee Members and staff.

This was informational only.

7. Shared Autonomous Vehicle Project Update

Staff updated the Projects and Services Committee on the Shared Autonomous Vehicle (SAV) Project. Staff provided a PowerPoint presentation that showed a SAV media kit video and informed that passenger service launched Monday, November 16, 2020. Tri-Valley Accessible Advisory Committee (TAAC) Chair Herb Hastings was the first official passenger on the SAV. LAVTA implemented a reservation system to schedule SAV rides, due to COVID-19 to allow for social distancing and convenience. Staff informed that the SAV will be in operation Monday-Friday (excluding holidays) from 10am-2pm with a safety operator aboard all trips. Staff explained the Phase One route and noted that funds from the Bay Area AQMD will allow service to continue until next summer. Staff pointed out that beyond summer would be Phase Two and a business plan was prepared for discussions with ACTC and MTC regarding potential funding for the operating and capital expenses. The business plan includes a route expansion, mobility hub, and vehicle upgrade with better technology.

The item was discussed by the Committee Members and staff. Committee Member Karla Brown requested next year the SAV be at parade events, so the public is more comfortable with ridership. Vice Chair David Haubert asked if the SAV is wheelchair accessible. Staff informed that the current SAV is considered an experimental vehicle with NHTSA and is not ADA equipped, since it does not have tie downs and LAVTA is not currently allowing wheelchairs to ride in the SAV.

This was informational only.

8. Executive Directors Report

Executive Director Michael Tree announced Board Member Scott Haggerty receiving the California Transit Association Distinguished Service Award. Executive Director also noted that LAVTA received some tremendous agency awards the last couple of years which helps public perception of the agency and acknowledged all that Tony McCaulay does behind the scenes at LAVTA. Executive Director Michael Tree highlighted the customer survey, SAV, Tri-Valley Network Hub Integration Study, Pleasanton BRT Corridor Enhancement Project, shop floor resurfacing project, and Transit app. Lastly, Executive Director Michael Tree explained that LAVTA has a Request for Proposal (RFP) for Paratransit Services and we received four proposals that are being evaluated. LAVTA is also having discussions with County Connection on how to make Paratransit more convenient for the rider and those discussion have evolved to possibly having a combined service area with a joint procurement. Staff also provided a brief update on the Thanksgiving lunch that will also celebrate awards LAVTA has received by providing all employees an embroidered backpack and neck gaiter.

The item was discussed by the Committee Members and staff.

This was informational only.

9. Preview of Upcoming P&S Committee Agenda Items

10. Matters Initiated by Committee Members

Vice Chair David Haubert asked if perhaps a name of a street could be changed to Angie's Lane/Way in response to an email received from a community member who wanted to recognize a member of the public for the old A&W Drive-In Restaurant. Executive Director Michael Tree will figure out specifically what we want to do and then discuss this with the City of Livermore City Manager on how to move this request forward.

11. Next Meeting Date is Scheduled for: December 28, 2020

12. Adjourn

Meeting adjourned at 4:52pm.

AGENDA

ITEM 5



S T A F F R E P O R T

SUBJECT: Evaluation of Paratransit Services
FROM: Toan Tran, Director of Operations and Innovation
DATE: January 25, 2021

Action Requested

Authorize Executive Director to reject all proposals from RFP 2020-04 for Paratransit Operations and Maintenance, and enter into a Memorandum of Understanding (MOU) with Central Contra Costa Transit Authority (CCCTA) to establish a 15-month pilot where LAVTA will share CCCTA’s paratransit contractor in an effort to more efficiently achieve common goals toward a more seamless paratransit program.

Background/Discussion

Please refer to Attachments 1 and 2 for more information from the last staff report and board meeting minutes.

As a follow-up, at the December meeting the Board of Directors directed staff to continue discussions with CCCTA to evaluate the concept of sharing the same contractor for paratransit operations. Key topics of exploration have been potential cost savings while sharing the same operator, branding of vehicles and the paratransit program, and clarifying how the management and governance would function.

LAVTA has confirmed that by sharing the same contractor with CCCTA to provide paratransit for both service areas there would be a significant cost savings (see Cost Benefit bullet point below). Staff has also confirmed that the LAVTA management team will oversee the shared paratransit contractor as it relates to rides that are provided to residents in the Wheels service area. Additionally, the LAVTA Board will continue to provide the policy for those rides. Finally, the vehicles used by the shared contractor for rides to residents in the Wheels service area will carry the Wheels branding as currently found on Wheels paratransit vehicles.

Staff has identified the following benefits to a partnership with CCCTA in sharing the same paratransit contractor and working towards a more streamlined service between the two areas:

- Better customer experience
 - Call center and dispatching will be performed locally to assist customers in securing a ride and understanding local circumstances, such as COVID conditions. The call center is currently in the mid-west.

- One seat ride is offered throughout the two service areas, enhancing accessibility and convenience to important destinations, such as medical care.
- A dedicated fleet will have newer vehicles.
- Improved oversight of paratransit program
 - Road Supervisors will be available in the field to monitor drivers and assist with issues that arise in the transport of riders. Currently, LAVTA has no Road Supervisors with the Wheels paratransit program.
- Improved capacity to provide services for member agencies during emergencies, such as the COVID-19 pandemic
 - During the COVID-19 pandemic the CCCTA has had the capacity to assist the County of Contra Costa with services that include Meals for Wheels and transportation impacted individuals to medical care. Using a shared contractor with CCCTA will improve the ability of LAVTA to respond to and assist its member agencies.
- Cost benefits
 - In comparing costs between the proposed program with CCCTA using a common paratransit provider with the next best option from vendors offering the same level of service, the savings is approximately \$300,000. This due to an economy of scale from using the same contractor.
- Governance
 - During the pilot, LAVTA and CCCTA hope to explore opportunities to align service policies and integrate functions such as eligibility assessments as a way creating a more seamless paratransit program. During this time period, staff proposes the formation of a joint agency committee consisting of two board members from each agency to provide guidance to the process.
- Branding
 - Service will continue with LAVTA's branding, both with the vehicles and the driver uniforms, to ensure an easy transition for riders.

Regarding current discussions with City of Pleasanton to transition to LAVTA ADA rides in February of 2021, staff does not anticipate a capacity issue with the shared paratransit contractor. LAVTA and City of Pleasanton will coordinate to conduct proper outreach and educate existing Pleasanton Paratransit Service (PPS) passengers on the changes.

The pilot with CCCTA is anticipated to begin April 1, 2021. During the pilot, staff and the joint agency committee will evaluate the outcomes of the policy efforts to create a more seamless paratransit program. The outcome of the pilot will be a recommendation to the LAVTA Board to either conduct a joint procurement with CCCTA to continue the efforts to work together, or to conduct an independent procurement.

Recommendation

Staff requests that the Projects and Services Committee recommend the Board of Directors authorize Executive Director to reject all proposals from RFP 2020-04 for Paratransit Operations and Maintenance, and enter into a Memorandum of Understanding (MOU) with Central Contra Costa Transit Authority (CCCTA) to establish a 15-month pilot where LAVTA will share CCCTA's paratransit contractor in an effort to more efficiently achieve common goals toward a more seamless paratransit program.

Attachments:

1. December 2020 Paratransit Services Staff Report
2. December 2020 Board of Directors Draft Meeting Minutes

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Evaluation of Paratransit Services

FROM: Michael Tree, Executive Director

DATE: December 7, 2020

Action Requested

Authorize Executive Director to continue discussions and draft an MOU with the Central Contra Costa Transit Authority (CCCTA) to be considered by the LAVTA Board of Directors that establishes an 18-month pilot project to have CCCTA operate the LAVTA paratransit services.

Background/Discussion

LAVTA recently advertised a request for proposals for paratransit services and in that process received four proposals that are currently being evaluated. The goals for the procurement process are to contract with a firm that can improve the customer experience for users of the Wheels paratransit program, as well as improve oversight of the paratransit operations.

Coinciding with the procurement process, LAVTA has been participating in the planning work and opportunities being explored by the Bay Area's Blue Ribbon Task Force, which is both focused on assisting transit agencies with critical funding needs associated with the COVID pandemic, as well as improving the region's transit system into a more connected, efficient and user-focused mobility network.

While evaluating the paratransit proposals staff considered the direction of the region and ways in which it could further assist the Wheels paratransit services in being more connected, efficient and user-focused. Additionally, staff identified the need for a paratransit program with more capacity to assist member agencies with public emergencies, such as the COVID-19 pandemic. To that end, staff began discussions with neighboring transit agency Central Contra Costa Transit Authority to evaluate the benefits of integrating paratransit programs. Staff has found the following potential benefits:

- Better customer experience
 - Local call center and dispatching to assist users in securing a ride and understanding local circumstances, such as COVID conditions.
 - One seat ride throughout the two service areas, enhancing accessibility and convenience to important destinations, such as medical care.
 - Newer vehicles in fleet

- Improved oversight of paratransit program
 - Supervisors in the field to monitor operators and assist with issues that arise in transport of riders.
- Improved capacity to provide services for member agencies during emergencies, such as the COVID-19 pandemic
 - During the COVID-19 pandemic the Central Contra Costa Transit Authority has had the capacity to assist the County of Contra Costa with services that include Meals for Wheels and transporting impacted individuals to medical care. Integrating paratransit programs with Central Contra Costa Transit Authority will improve the ability of LAVTA to respond to and assist its member agencies.
- Cost benefits
 - While staff continues to evaluate the cost of each of the four proposals received and the concept of integrated paratransit programs with Central Contra Costa Transit Authority, early indications are that the integrated paratransit program with Central Contra Costa Transit Authority will be most efficient and cost effective as compared to the highest ranked proposal received in the procurement process.

Staff will provide more detailed information at the LAVTA Board meeting, as well as the latest information in the ongoing evaluation of alternatives.

Recommendation

Authorize Executive Director to continue discussions and draft an MOU with the Central Contra Costa Transit Authority (CCCTA) to be considered by the LAVTA Board of Directors that establishes an 18-month pilot project to integrate paratransit programs with Central Contra Costa Transit Authority.

Submitted: _____

MINUTES OF THE DECEMBER 8, 2020 ZOOM TELECONFERENCE
LAVTA BOARD OF DIRECTORS MEETING

1. Call to Order

Meeting was called to order by Board Chair Bob Woerner at 4:02pm.

Board Chair Bob Woerner informed the public that LAVTA's meeting is being conducted according to the COVID-19 rules that are detailed at the beginning of the agenda explaining why this is a Zoom teleconference and stated the Pledge of Allegiance will be dispensed.

2. Roll Call of Members

[Melissa Hernandez, from City of Dublin, arrived during Roll Call of Members.]

Members Present

David Haubert – City of Dublin

Melissa Hernandez – City of Dublin [Arrived at 4:03pm]

Scott Haggerty – County of Alameda

Jerry Pentin – City of Pleasanton

Karla Brown – City of Pleasanton

Bob Woerner – City of Livermore

Bob Coomber – City of Livermore

3. Meeting Open to Public

No comments.

4. November Tri-Valley Accessible Advisory Committee Minutes

Chair Herb Hastings of the Tri-Valley Accessible Advisory Committee (TAAC) reported on the minutes of the November 4, 2020 TAAC Zoom teleconference meeting. Discussed at the TAAC meeting was the Fare Update, Paratransit Operations and Maintenance RFP Update, and service updates and concerns. Herb Hastings noted that the PAPCO report was not provided during this meeting.

5. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

A. Minutes of the November 2, 2020 Board of Directors meeting.

B. Treasurer's Report for October 2020

The Board of Directors approved the LAVTA Treasurer's Report for October 2020.

C. Solicit Public Input on COVID Related Service Reductions

The Board of Directors approved to open a public comment period regarding emergency service changes that have been implemented as a result of reduced ridership attributable

to the COVID-19 pandemic.

Approved: Brown/Pentin

Aye: Pentin, Woerner, Brown, Haggerty, Coomber, Haubert, Hernandez

No: None

Abstain: None

Absent: None

6. Public Transportation Agency Safety Plan

Staff presented a PowerPoint presentation to the Board of Directors regarding the Public Transportation Agency Safety Plan (PTASP) and Safety Management System (SMS) that provided the background and objectives. Staff explained what the four pillars of a SMS are: Safety Management Policy, Risk Management, Safety Assurance, and Safety Promotion.

The item was discussed by the Board of Directors and staff. Director Karla Brown asked staff to highlight any comments received after review and asked if there was anything substantial that needed to be changed within LAVTA's safety system. Staff informed that there were no specific comments, but the FTA suggested the structure of the plan be changed to include an oversight piece to ensure the contractors follow their own SMS. Director Karla Brown also had concerns regarding contractor reporting and communication with LAVTA. Staff explained part of the plan is to establish a bi-weekly safety committee. Chair Bob Woerner had concerns about targets being set on a five year average. Staff informed that the FTA requested this target to be used as a baseline for the first plan and the revision for the next version can be adjusted accordingly. Chair Bob Woerner requested in a future version to have the concept of continuous improvements added in the plan and targets set relative to comparable agencies and first quartile performance. Executive Director Michael Tree responded with hesitation on changing the current plan and encouraged approval, but will discuss things further with the FTA for enhanced language in a subsequent plan revision.

Legal Counsel Michael Conneran provided the Board of Directors one addition to Resolution 32-2020 the resolve clause needs to add that the Board of Directors is approving the Safety Management System and the Public Transportation Agency Safety Plan is being adopted.

The Board of Directors approved the SMS and PTASP and designated a Chief Safety Officer as required by the Federal Transit Administration and adopted Resolution 32-2020. The Board of Directors also approved the revised job description in order to streamline the current operations oversight duties of the Director of Operations and Innovation with the additional safety oversight responsibilities of the Chief Safety Officer.

Approved: Haggerty/Pentin

Aye: Pentin, Woerner, Brown, Haggerty, Coomber, Haubert, Hernandez

No: None

Abstain: None

Absent: None

7. Evaluation of Paratransit Services

Executive Director Michael Tree provided the Board of Directors a background on the

advertised Request for Proposals (RFP) for paratransit services. Executive Director Michael Tree informed LAVTA received and evaluated four paratransit proposals and has been cognizant of the regions goals to create a connected, efficient, and user-focused mobility network that is more seamless. Executive Director Michael Tree explained that LAVTA entered into discussions with Central Contra Costa Transit Authority (CCCTA) about integrating paratransit programs through a shared contractor and noted all the potential benefits of having a seamless service.

The item was discussed by the Board of Directors and staff. Director Scott Haggerty informed this is a piecemeal approach and explained there are too many transit agencies in the bay area, so LAVTA should look at a merge with other smaller operators. Executive Director Michael Tree stated that County Connection's and LAVTA's Board of Directors could talk about a potential merge and that General Manager Rick Ramacier thought there's some very easy wins as both agencies look at ways to integrate services and perhaps consolidate positions moving forward. Executive Director Michael Tree noted that the paratransit programs at both agencies are operated in a similar way and there would be a multitude of benefits and probably very minimal problems in integrating the two paratransit programs. Director Scott Haggerty questioned what the difference is in the two paratransit services. Executive Director Michael Tree noted that both agencies run a brokerage model.

Vice Chair Jerry Pentin informed that Pleasanton Paratransit is transferring their ADA service to LAVTA in February and wanted to know how they would be affected. Executive Director Michael Tree stated that the work would be provided with County Connection's management and support team and would include their service area and ours. Vice Chair Jerry Pentin followed-up regarding Pleasanton Paratransit's merge with LAVTA in February and expressed concerns about how a double transition would work. Executive Director Michael Tree stated that this agenda item would come back to the Board in January and that would give LAVTA a month to work with the City of Pleasanton.

Public Comment was provided by Rich Fierro from Teamsters Local 70. Rich Fierro thanked everyone for their leadership during these tough times and acknowledged LAVTA being a premier transit agency. Rich Fierro noted that MV provided a bid for the Paratransit RFP and they provide most of the things LAVTA is looking for. Rich Fierro urged LAVTA to not take the easiest road right now and figure out a way for MV to provide paratransit service for LAVTA.

The item continued to be discussed by the Board of Directors and staff. Director Karla Brown felt Director Scott Haggerty and Vice Chair Jerry Pentin brought up good points and she wants to move forwards with Pleasanton Paratransit transferring ADA rides back to LAVTA, since they've been working on it for years. Chair Woerner noted the areas of concern from Board Members and asked Executive Director Michael Tree to be aware of this when talks continue with County Connection. Director David Haubert stated he's cautiously optimistic based on the comments and he supported proceeding, but to bring this back for a deeper discussion. as LAVTA learns more. Director David Haubert also requested as LAVTA learns more to be sensitive to the governance, so that it would be steered more towards the Boards liking or just stay with LAVTA.

8. Executive Director's Report

Executive Director Michael Tree noted that he spoke to the Projects and Services (P&S)

Committee and discussed the contents of the Executive Director's Report. Discussed at the P&S Committee were projects moving forward and given the restraints on time Executive Director Michael Tree concluded his report.

9. Matters Initiated by the Board of Directors

None.

10. Recognition of Outgoing Board Members

Due to time constraints Legal Counsel Michael Conneran informed the Board of Directors that adoption of a resolution is conducted at the next meeting recognizing Board Members that have left. Executive Director Michael Tree informed resolutions will be provided at the next Board of Directors meeting and continued with a brief acknowledgment of accomplishments by recognizing outgoing Board Members: Supervisor Scott Haggerty, Councilmember Jerry Pentin, and Councilmember Bob Coomber. Executive Director Michael Tree thanked the outgoing Board Members on behalf of LAVTA staff for their service and noted it was a great ride. Executive Director Michael Tree highlighted the following projects that Supervisor Scott Haggerty contributed to, as well as Councilmember Jerry Pentin and Councilmember Bob Coomber over the last few years: Creation of the Rapid, Atlantis Property, Transit Signal Priority Queue Jumps, Shared Autonomous Vehicle Project, Customer Standards, and the Historic Train Depot.

11. Next Meeting Date is Scheduled for: January 4, 2021

12. Adjournment

Meeting adjourned at 4:59pm.

AGENDA

ITEM 6



EXECUTIVE DIRECTOR'S REPORT

January 2021

Ridership on Fixed Route and Paratransit

Our ridership in January continues to be well below pre-COVID levels. On an average weekday we are carrying about 1,100 passengers, compared to 7,000-7,500 a year ago. That represents about an 85% reduction. Weekends are a little better. Our current average weekend day varies from 600-800, compared to 1,400-1,700 pre-COVID. The December 7 Stay at Home Order definitely had an impact on our numbers, as our weekday ridership had been back up around 1,400 a day in November 2020 before dropping back to the current level.

Clipper START Program

As you may recall, the Metropolitan Transportation Commission (MTC) established an 18-month pilot program to offer discounted transit fares to low income individuals throughout the Bay Area. Known as Clipper START, the program will allow adults who live in the Bay Area and whose annual earnings are up to 200 percent of the federal poverty level to qualify. In November, the LAVTA Board approved a resolution authorizing the Executive Director to notify MTC of our desire to participate in this pilot program.

There were three phases of implementation among the 22 participating transit agencies. We are in the third phase, which starts on Monday January 25. Our low-income passengers will be eligible to apply for the discount Clipper card at clipperstartcard.com. Once approved, they will receive a card that will provide a 20% discount off of our \$2.00 cash fare.

Public Input on COVID-19 Emergency Service Changes

At the December 7 Board of Directors meeting, staff was directed to open a public comment period regarding emergency service changes that have been implemented as a result of reduced ridership attributable to the COVID-19 pandemic. This input process is required under LAVTA's Board adopted Public Hearing Policies and Procedures which covers fare and service changes. In this case, because the emergency service changes implemented as a result of the pandemic have lasted in excess of 180 days, an input process was called for. Staff will provide an update on the process and the input received at the February 1 Board meeting.

Rider Survey on Impacts of COVID-19

In October 2020, the consulting firm Nelson\Nygaard conducted an online survey of Wheels riders to determine the impacts of COVID-19 and how the pandemic had impacted their ridership as well as their thoughts on riding during and after the pandemic. This survey was conducted as part of Nelson\Nygaard's contract with LAVTA to prepare a Short-Range Transit Plan. Samantha Erickson, Senior Associate with Nelson\Nygaard, will provide the Board of Directors with a brief presentation of the results of the survey at the February 1 Board meeting.

Blue Ribbon Task Force

The Blue Ribbon Task Force continues to meet regularly and is working on a Network Management concept that would have a small Executive Committee or similar small group provide direction for components of public transportation such as schedules, fares, etc. Additional information will be provided at the P&S Committee meeting.

Zero-Emission Bus Study

The Center for Transportation and the Environment (CTE) is currently under contract to conduct a zero-emission bus (ZEB) study in order to develop a transition plan outlining the capital projects required to fully electrify the fleet in accordance with the new California Air Resources Board (CARB) Innovative Clean Transit Rule. Staff will provide a more comprehensive update at the upcoming Board meeting.

Atlantis Transit Facility

Kimley-Horn and Associates, Inc. is currently under contract to assist with project management services for planning and concept design for LAVTA’s Atlantis Transit Facility. Staff will provide a more comprehensive update at the upcoming Board meeting.

Shared Autonomous Vehicle (SAV) Project

LAVTA has been testing the SAV in the City of Dublin over the last several months. Staff will provide a more comprehensive update at the upcoming Board meeting.

Pleasanton BRT Corridor Enhancement Project (Rapid Stops on Santa Rita)

New concrete for the Rapid medallion signs and new amenities was placed in December and January, preparing for installation of the new equipment and amenities in late January and early February. Work installing electrical components and passenger amenities began in mid-January and is expected to continue into early February, with project completion scheduled by the end of next month.

Dublin Parking Garage Project

Alameda County serves as the Lead Agency on this project in partnership with LAVTA as project sponsor. The County is in the process of advertising the design-build RFP for construction of the garage, with LAVTA staff participating as a member of the selection committee. Alameda County staff anticipates County awarding the construction contract in spring 2021, with completion in 2023.

AGENDA

ITEM 7



LAVTA COMMITTEE ITEMS - February 2021 - June 2021

Projects & Services Committee

February	Action	Info
Minutes	X	
March	Action	Info
Minutes	X	
ZEB Rollout Plan	X	
April	Action	Info
Minutes	X	
May	Action	Info
Minutes	X	
Fall Service Changes (effective August)	X	
June	Action	Info
Minutes	X	
TAAC Appointments	X	
Fixed Route Customer Satisfaction		X
Marketing Work Plan	X	