

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

PROJECTS and SERVICES COMMITTEE MEETING / COMMITTEE OF THE WHOLE

COMMITTEE MEMBERS

DAVID HAUBERT – CHAIR
KARLA BROWN

JEAN JOSEY – VICE CHAIR
BOB WOERNER

Agenda Questions: Please call the Executive Director at (925) 455-7564 or send an email to frontdesk@lavta.org

Documents received after publication of the Agenda and considered by the P&S Committee in its deliberation will be available for inspection only via electronic document transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below. Please call or email the Executive Director during normal business hours if you require access to any such documents.

TELECONFERENCE

APRIL 26, 2021 – 4:00 PM

**CORONAVIRUS DISEASE (COVID-19) ADVISORY
AND MEETING PROCEDURE**

On June 5, 2020 (updated June 18, 2020), the Health Officer of Alameda County issued an Order that will continue to be in effect until it is rescinded, superseded, or amended in writing by the Health Officer. The Order directed that all individuals living in the county to shelter at their place of residence except that they may leave to provide or receive certain essential services or engage in certain essential activities and work for essential businesses and governmental services.

Under the Governor’s Executive Order N-29-20, this meeting may utilize teleconferencing. As a precaution to protect the health and safety of staff, officials, and the general public. Councilmembers will not be physically in attendance, but will be available via video conference.

The administrative office of Livermore Amador Valley Transit Authority (LAVTA) is currently closed to the public and will remain closed for the duration of the Project & Services (P&S) Committee meeting. Consequently, there will be no physical location for members of the public to participate in the meeting. We encourage members of the public to shelter in place and access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment.

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, April 26, 2021 to frontdesk@lavta.org. Please include “Public Comment 4/26/2021” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

This P&S Committee meeting will be conducted on the web-video communication platform, Zoom. In order to view and/or participate in this meeting, members of the public will need to download Zoom from its website, www.zoom.us.

It is recommended that anyone wishing to participate in the meeting complete the download process before the start of the meeting.

There will be zero tolerance for any person addressing the Committee making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

How to listen and view meeting video:

- From a PC, Mac, iPad, iPhone or Android device click the link below:

<https://zoom.us/j/85868238171>

Passcode: PS1362Mtg

- To supplement a PC, Mac, tablet or device without audio, please also join by phone:

Dial: 1 (669) 900-6833

Webinar ID: 858 6823 8171

Passcode: 622062

To comment by video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.

- Livestream online at: [Livermore Amador Valley Transit Authority YouTube Channel](#)

No option to make Public Comment on YouTube live stream.

How to listen only to the meeting:

- For audio access to the meeting by telephone, use the dial-in information below:

Dial: 1 (669) 900-6833

Webinar ID: 858 6823 8171

Passcode: 622062

*Please note to submit public comment via telephone dial *9 on your dial pad. The meeting’s host will be informed that you would like to speak. If you are chosen, you will be notified that your request has been approved and you will be allowed to speak. You will then dial *6 to unmute when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

To submit written comments:

- Provide public written comments prior to the meeting by email, to frontdesk@lavta.org

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, April 26, 2021 to frontdesk@lavta.org. Please include “Public Comment 4/26/2021” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

1. Call to Order

2. Roll Call of Members

3. Meeting Open to Public

- Members of the audience may address the Committee on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Members of the audience may address the Committee on items on the Agenda at the time the Chair calls for the particular Agenda item.
- Public comments should not exceed three (3) minutes.
- Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.

4. Minutes of the February 22, 2021 Meeting of the P&S Committee.

Recommendation: Approval

5. Executive Directors Report

Recommendation: None – information only

6. Preview of Upcoming P&S Committee Agenda Items

7. Matters Initiated by Committee Members

8. Next Meeting Date is Scheduled for: May 24, 2021

9. Adjourn

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

/s/ Jennifer Suda

4/23/2021

LAVTA Administrative Services Department

Date

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and

preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

*Executive Director
Livermore Amador Valley Transit Authority
1362 Rutan Court, Suite 100
Livermore, CA 94551
Fax: 925.443.1375
Email: frontdesk@lavta.org*

AGENDA

ITEM 4



MINUTES OF THE FEBRUARY 22, 2021 ZOOM TELECONFERENCE
LAVTA PROJECTS AND SERVICES COMMITTEE MEETING

1. Call to Order

Committee Chair David Haubert called the meeting to order at 4:01pm.

2. Roll Call of Members

Members Present

David Haubert, Alameda County
Bob Woerner, City of Livermore
Karla Brown, City of Pleasanton
Jean Josey, City of Dublin

3. Meeting Open to Public

No comments.

4. Minutes of the January 25, 2021 Meeting of the P&S Committee.

Approved: Haubert/Brown
Aye: Haubert, Brown, Josey, Woerner
No: None
Abstain: None
Absent: None

5. Bus Exterior Advertising Contract – Execute Option Year 2

Staff reported that the contract with Lamar Transit Advertising started in July 2017 for three years with two option years. Last year LAVTA exercised the first option year and is now requesting to exercise the second option year. Staff informed that last year advertising sales decreased and Lamar Transit Advertising approached LAVTA to change the contract terms from a minimum annual guarantee to a 50/50 split of revenues. The Board approved the new contract terms, so the current proposal is to continue these terms for the final option year. Staff noted that LAVTA will solicit proposals when the economy is better late 2021 or early 2022 for exterior bus advertising.

The item was discussed by the Committee Members and staff.

The Projects and Services Committee forwarded a recommendation to the Board of Directors to authorize the Executive Director to execute the second option year of LAVTA's contract with Lamar Transit Advertising for the sale and installation of exterior bus advertising and maintain the 50 percent split of net advertising sales.

Approved: Brown/Woerner
Aye: Haubert, Brown, Josey, Woerner
No: None

Abstain: None

Absent: None

6. Executive Directors Report

Executive Director Michael Tree informed that ridership continues to be at around 1,200 passengers daily versus over 7,000 pre-COVID-19. Schools are planning to reopen, so that will increase ridership and place pressure on LAVTA to make sure COVID-19 protocols are adhered. Director of Planning and Marketing Tony McCaulay informed that Pleasanton School Board voted to bring students back when Alameda County is in the red COVID-19 tier, so middle school students could start on March 8th and high school students on March 11th. Director of Planning and Marketing Tony McCaulay explained that LAVTA is expecting student ridership load to be around 25% of what LAVTA carried last year, so LAVTA should not have difficulty in maintaining social distancing requirements. Executive Director Michael Tree remarked that LAVTA has not heard from Dublin School Board. Vice Chair Jean Josey reported that Dublin School Board has an action item regarding returning to school. Vice Chair Jean Josey is hopeful a date will be determined and she reminded the School Board to include LAVTA in those discussions.

Executive Director Michael Tree mentioned that the Rapid Bus Stop on Santa Rita are almost completed and the bike fix-it station is starting to be used. Executive Director Michael Tree hopes to expand the bike fix-it stations to more bus stops throughout our system.

Executive Director Michael Tree also informed that the Center for Transportation and the Environment (CTE) is working on a draft Zero-Emission report that will be presented to the Board of Directors. Executive Director Michael Tree explained that there have been discussions regarding hydrogen opportunities that are emerging. Executive Director Michael Tree noted that Gillig has interest in manufacturing a hydrogen bus and acknowledged projects that are developing in Livermore that could provide hydrogen. Chair Bob Woerner met with the other Tri-Valley Mayors to discuss hydrogen with Gillig CEO Derek Maunus. Chair Bob Woerner and Committee Member Karla Brown provided an overview of the meeting with Gillig.

Committee Member Bob Woerner asked if LAVTA is factoring into our projections that the vaccine rollouts could be completed by end of summer. Executive Director Michael Tree informed that LAVTA is projecting ridership will increase and trying to figure out how many drivers are needed, since it takes about 6 weeks for a driver to be certified and trained to operate a bus. Currently, MV Transportation is in full hiring mode. Director of Planning and Marketing Tony McCaulay provided information on school tripper routes and how that will impact hiring needs. Director of Planning and Marketing Tony McCaulay pointed out that LAVTA contacted the Alameda County Office of Education regarding a provision in the education sector that school bus drivers qualify to receive COVID-19 vaccinations and that Wheels has the majority of school bus drivers in this area. Director of Planning and Marketing Tony McCaulay informed that the Pleasanton Unified School District has agreed to submit LAVTA's bus driver names to

Alameda County Office of Education, so that they are on the education tier for COVID-19 vaccines.

This was informational only

7. Preview of Upcoming P&S Committee Agenda Items

8. Matters Initiated by Committee Members

None.

9. Next Meeting Date is Scheduled for: March 22, 2021

10. Adjourn

Meeting adjourned at 3:33pm.

AGENDA

ITEM 5



EXECUTIVE DIRECTOR'S REPORT

April 2021

Ridership

During the month of April, we have continued to see slight increases in ridership. Our average weekday ridership thus far in April 2021 is about 1,450, compared to an average weekday ridership of about 1,300 in March of this year and 1,200 in February 2021. In April 2020, which marked our pandemic low point, our average weekday ridership was about 750. Our April 19, 2021 ridership total of 1,635 was the highest we have had in more than a year. When compared our average weekday ridership of about 7,100 in the month prior to the start of the pandemic, we are currently just under 25% of our pre-COVID ridership.

School Services Update

We are continuing to see increased ridership on our services to area middle and high schools, but again well below pre-pandemic levels. Schedule adjustments were implemented on March 12 to better align departures from schools with the student boarding process. As a result, students are getting home about 10-15 minutes earlier than previously. Effective Monday, March 19, Pleasanton middle and high schools increased the number of in classroom instruction days from two days per week to four days per week, resulting in increased utilization of the service we have been providing. PUSD has also invited us to be part of a planning meeting regarding planning for the 2021-22 school year.

Installation of Active Air Purifiers

The COVID-19 Pandemic has required the transit industry to investigate new ways to improve the safety and health of our staff and customers. Given the latest research which points toward airborne particles as the primary transmitter of the novel coronavirus, LAVTA has identified the need to install technology that will inactivate the virus in the air of our buses. Staff will provide additional details on the technology/device being considered at the meeting.

Paratransit Services Update

The pilot program with Central Contra Costa Transit Authority (CCCTA) was launched on April 1. As the time of this reporting, the average on-time performance of the service is over 98 percent, which is a significant improvement from the previous contractor. LAVTA and CCCTA staff is working on a set of performance metrics to be used and tracked during the pilot period and will present to the board once it is finalized.

LAVTA to receive \$4.3 million for Rapid bus stop improvements. Recently LAVTA staff learned that its \$2 million request to improve Rapid facilities at three key stops (East Dublin/Pleasanton BART, Las Positas College, and Lawrence Livermore/Sandia National Labs) was for funding as part of MTC's Safe and Seamless Quick Strike grant program. At the same time, MTC has offered up to \$2.3 million in Regional Measure 2 funding for corridor-level improvements to Rapid stops along the 30R (East and Portola Avenues) and 10R (Stanley Blvd and First Street) to bring these corridors up to Rapid standards following realignment of Rapid service in 2016.

Earmarks and Fast Act Reauthorization Bill

During the month of March and April staff has been working towards several earmarks and a project for the Fast Act Reauthorization Bill. Key asks for earmarks have been funding for the development of a hydrogen bus with Gillig as a partner, and funding for Phase II of the Shared Autonomous Vehicle Program. For the upcoming 5-year reauthorization bill staff has been working towards funding for the Atlantis Operations and Maintenance Facility.

Tri-Valley Hub Network Integration Study

The Tri-Valley Hub Network Integration Study's Technical Advisory Committee has completed their review of the draft study. All comments that were submitted are now under review by our consultant. The final report is on schedule to be presented to the Projects and Services Committee in May for possible Board action in June.

FY23 Budget Preparation

The draft FY23 Budget will be presented to the F&A Committee in May and the LAVTA Board in June. Key to the budget are the operating scenarios anticipated during the COVID recovery period. It is anticipated that the FY23 Budget will include staffing changes at the Authority to accommodate increasing levels of capital projects over the next several years.



Valley Link Project

Staff has been very busy with the Valley Link project. A key milestone for the project will be reached in May as the Valley Link Board will consider certifying the environmental work and adopting the project. The Authority is closing in on the steps necessary to become an FTA grantee and will soon begin 30% design on the project.

Rapid Medallion Sign Relocation Project

Staff has been working with Kimley Horn to relocate seven Rapid medallion signs that are in locations no longer served by the Rapid routes. The signs are being relocated to Rapid bus stops along route 10R and 30R that are lacking the signs.

Atlantis Transit Facility

Staff is currently working with Kimley-Horn on finalizing the Schematic Design (SD) plans for the Atlantis Transit Facility. The work items in the SD plans include: civil site plans, landscape architectural plans, site lighting plans, site electrical plans, and building architectural plans. In an effort to keep the project moving along, LAVTA recently submitted a funding request to the Alameda CTC for the next phase of the project, which is the development of the bridging documents and 60% design plans. The outcome of the funding request will be known in the next few months.

Shared Autonomous Vehicle (SAV) Project

Phase 1 of testing/demonstration is progressing efficiently. Rides are being offered to the public on Wednesday and Saturday from 10 am to 2 pm. Phase 1 is scheduled to complete in July. LAVTA, MTC, and City of Dublin staff has been working closely to develop the project plan for Phase 2. The project plan includes: procuring and testing communication systems at intersections, route and service designs, vehicle acquisition, and design and construction of mobility hubs. Phase 2 will extend the current route from the Persimmon Place retail center to the high-density business park on Central Parkway. Staff is currently working to secure funding for Phase 2.

AGENDA

ITEM 6



LAVTA COMMITTEE ITEMS - May 2021 - September 2021

Projects & Services Committee

May

	Action	Info
Minutes	X	
Fall Service Changes (effective August)	X	
Tri-Valley Hub – Network Integration Study	X	
Public Transportation Agency Safety Plan (PTASP) Update	X	

June

	Action	Info
Minutes	X	
TAAC Appointments	X	
Fixed Route Customer Satisfaction		X

July

	Action	Info
Minutes	X	
*Typically July committee meetings are cancelled		

August

	Action	Info
Minutes	X	

September

	Action	Info
Minutes	X	
DAR Customer Satisfaction Survey	X	