# Livermore Amador Valley Transit Authority

# STAFF REPORT

SUBJECT: Election of LAVTA Chair and Vice Chair

FROM: Michael Tree, Executive Director

DATE: June 8, 2020

#### **Action Required**

Elect a new Chair and Vice Chair of the LAVTA Board of Directors for FY21. Per the Bylaws, the Chair should represent Livermore and the Vice Chair should represent Pleasanton.

### **Background**

Sections 4.03 and 4.04 of LAVTA Bylaws read as follows:

- 4.03 <u>Term of Office</u>. The Chair and Vice Chair shall serve one (1) year terms of office commencing on July 1 of each year. There shall be no limit on the number of terms that a Director may serve as Chair or Vice Chair. The Chair shall rotate among the four Members on an annual basis with a Pleasanton, County, Dublin, and Livermore sequence.
- 4.04 Qualifications. In casting votes for Chair and Vice Chair, members of the Board may consider the candidate's leadership qualities, ability to conduct meetings of the Board expeditiously and fairly, and willingness to represent and implement positions adopted by the Board when such positions are at variance with his/her political views, as well as any other factors deemed pertinent.
- **4.05** <u>Nomination and Election of Officers</u> Nomination and election of officers shall be carried out in such a manner and schedule as determined by the Board of Directors.

#### **Next Steps**

Per the Board's policy, the chairs of LAVTA's two standing committees are represented by the two jurisdictions not represented in the Board Chair and Vice Chair positions. Therefore, Dublin and the County should be the FY21 chairs of the two committees. The Chair of the Finance and Administration Committee's is currently a Pleasanton member, and with Pleasanton rotating into the Vice Chair position, this Committee Chair position will be vacant and could be filled by a Dublin member. The Projects and Services Committee is currently chaired by the County member, and the County could continue to chair this Committee.

If you wish to switch committees, please let the new Chair or I know, otherwise we will assume you wish to retain your current committee assignment.

Based on all of your input, staff will work with the new Chair to prepare a Resolution for the July Board meeting reflecting the new Committee assignments for FY21.

## Recommendation

Nominate and elect a LAVTA Board Chair and Vice Chair for FY21 in accordance with the agency's bylaws.