

MINUTES OF THE SEPTEMBER 13, 2021 ZOOM TELECONFERENCE
LAVTA BOARD OF DIRECTORS MEETING

1. Call to Order

Meeting was called to order by Board Chair Karla Brown at 4:00pm.

Board Chair Karla Brown informed the public that LAVTA's meeting is being conducted according to the COVID-19 rules that are detailed at the beginning of the agenda explaining why this is a Zoom teleconference.

2. Roll Call of Members

Members Present

Jean Josey – City of Dublin

Melissa Hernandez – City of Dublin

Kathy Narum – City of Pleasanton

Karla Brown – City of Pleasanton

Gina Bonanno – City of Livermore

Brittini Kiick – City of Livermore (arrived at 4:39pm)

David Haubert – County of Alameda

3. Meeting Open to Public

Staff noted that there were no public comments provided via email or from attendees.

Chair Karla Brown reopened public comment on agenda item 4, so an email received from Steven Dunbar was entered on record.

Steven Dunbar

Steven Dunbar provided a thank you to Executive Director Michael Tree, Director of Planning and Marketing Tony McCaulay, and Senior Fleet and Technology Management Specialist Dave Massa. Mr. Dunbar also suggested advertising free fares on destination signs and integrating public transit within the Lyft application while offering a higher discount for ridesharing.

4. July Tri-Valley Accessible Advisory Committee Minutes

Chair Herb Hastings of the Tri-Valley Accessible Advisory Committee (TAAC) reported on the minutes of the July 7, 2021 TAAC Zoom teleconference meeting. Chair Herb Hastings informed that the TAAC FY22 election for Chair and Vice Chair was conducted. Herb Hastings was reinstated as the Chair and Shawn Costello is the new Vice Chair. Discussed at the TAAC meeting were the FY 22 meeting schedule, the reinstatement of fixed route service effective June 14, 2021, paratransit service to day programs, PAPCO report, and service updates and concerns.

Staff requested Chair Karla Brown to reopen public comments and informed the Board that LAVTA received public comment from Steven Dunbar via email.

5. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

Director Kathy Narum commented on agenda item D and E. Director Kathy Narum requested a policy for agenda item D on when LAVTA will use the trust fund. Director Kathy Narum also noted that in regards to agenda item E she and Chair Karla Brown would like atleast one Shared Autonomous Vehicle to be utilized at Hacienda Business Park, once the issues are worked out at the Dublin location. Chair Karla Brown noted that a letter from James Paxson was received regarding supporting the SAV project, but Mr. Paxson would like Hacienda Business park to be considered for the next Phase of SAVs.

A. Minutes of the July 12, 2021 Board of Directors meeting.

B. Treasurer’s Report for June 2021 (Preliminary) and July 2021

The Board of Directors approved the June 2021 (preliminary) and July 2021 Treasurer’s Report.

C. DBE Policy Revision

The Board of Directors approved Resolution 28-2021 revising LAVTA’s DBE policy.

D. Consideration and approval of the establishment of a California Employers’ Pension prefunding trust account with CalPERS

The Board of Directors approved Resolution 29-2021 establishing a California Employers’ Pension Prefunding Trust (CEPPT) Account with CalPERS for the purpose of refunding LAVTA’s required pension contributions and authorize an initial payment of \$100,000 to open the trust account and select CEPPT asset allocation strategy 2. Additionally, the Board of Directors authorized the Executive Director to execute the required documentation for participation in the CEPPT.

E. Resolution in Support of Allocation Request for Regional Measure 2 Funding for the Shared Autonomous Vehicle Phase 2 Deployment Project

The Board of Directors approved Resolution 26-2021 in support of an allocation request to the Metropolitan Transportation Commission for \$150,000 for the design phase of the Shared Autonomous Vehicle Phase 2 Deployment Project.

Approved: Haubert/Narum

Aye: Narum, Bonanno, Brown, Josey, Hernandez, Haubert

No: None

Abstain: None

Absent: Kiick

6. Zero-Emission Bus Study Update

[Brittini Kiick, from City of Livermore, arrived during Zero-Emission Bus Study Update.]

Staff provided a brief background on the California Air Resources Board’s (CARB) Innovative Clean Transit Rule regarding transitioning the entire fleet to 100% zero-emission buses by 2040.

Staff reported that the initial draft of the study is complete and was given to the Board for review. Staff requested feedback on the overview that Center for Transportation and the Environment (CTE) provided. At the next Projects and Services Committee meeting there will be a more robust discussion and staff will ask for a recommendation on the path the Board prefers LAVTA take for the zero-emission bus rollout plan.

Staff introduced Savannah Gupton, Niki Rinaldi El-Abd, and Stephen Clermont of CTE and Savannah Gupton presented a brief overview and findings of the ZEB Transition Study.

The Board of Directors discussed this item with staff and CTE. Staff received a suggestion to have solar farms or battery storage to bring cost down, look into possible solar at the airport, and to have battery electric that is interchangeable for all bus routes.

This was informational only.

7. Alternate Appointment of LAVTA Board Member to Paratransit Demonstration Project Committee

The Board of Directors appointed Director Melissa Hernandez to become the alternate for the Paratransit Demonstration Project Committee.

Approved: Brown/Josey

Aye: Narum, Bonanno, Brown, Josey, Hernandez, Haubert, Kiick

No: None

Abstain: None

Absent: None

8. Executive Director's Report

Executive Director Michael Tree reported that Alameda County Transportation Commission (Alameda CTC) Programs and Projects Committee meeting forwarded a recommendation to Metropolitan Transportation Commission (MTC) for about \$2.7 million in RM2 funds for LAVTA's SAV project. The same committee approved an allocation of \$150,000 for continued upgrades of intersections and design work for the SAV project.

Executive Director Michael Tree requested Senior Grants, Project Management and Contract Specialist Jennifer Yeamans to provide the Board a brief update on the bus procurement and why LAVTA may request a Special Board of Director's meeting in September. Jennifer Yeamans informed that LAVTA is procuring sixteen electric hybrid buses and in order for Gillig to work with their suppliers they are requiring a commitment from our agency, so we may need a Special Board meeting on September 27th prior to the October 4th regular scheduled Board meeting.

Chair Karla Brown requested a tour of Gillig with other Board members when the sixteen buses are close to acquisition or being shipped.

Executive Director Michael Tree acknowledged the driver shortage and announced that LAVTA is 20 drivers short from pre-COVID levels. LAVTA is finding it difficult to meet the 15-minute schedules in the morning on the Rapid routes (10R and 30R) and due to the ridership levels not increasing during the peak timeframe staff proposes a temporary solution for 30-minute all day

service on these routes. Executive Director Michael Tree notified that LAVTA is sending out notification regarding Rapid route changes via social media to stop unreliability sentiments. The Marketing Department is sending out a postcard to several cities regarding the opportunity to drive for Wheels with benefits and there have been open houses conducted for hiring.

Executive Director Michael Tree announced the American Public Transit Association (APTA) Conference and Expo that will be held on November 7th-10th at Orlando, FL. LAVTA will receive recognitions at this conference and Board members that have interest in attending should notify LAVTA. LAVTA has funding in the budget for a couple of Board members to attend.

The Board of Directors discussed this item with staff.

This was informational only

9. Matters Initiated by the Board of Directors

None.

10. Next Meeting Date is Scheduled for: October 4, 2021

11. Adjournment

Meeting adjourned at 5:20pm.

MINUTES OF THE SEPTEMBER 27, 2021 ZOOM TELECONFERENCE
LAVTA SPECIAL BOARD OF DIRECTORS MEETING

1. Call to Order

Meeting was called to order by Board Chair Karla Brown at 3:00pm.

Board Chair Karla Brown informed the public that LAVTA's meeting is being conducted according to the COVID-19 rules that are detailed at the beginning of the agenda explaining why this is a Zoom teleconference.

2. Roll Call of Members

Members Present

Jean Josey – City of Dublin
Melissa Hernandez – City of Dublin
Kathy Narum – City of Pleasanton
Karla Brown – City of Pleasanton
Gina Bonanno – City of Livermore
Brittini Kiick – City of Livermore
David Haubert – County of Alameda

3. Meeting Open to Public

No comments.

4. Purchase of Sixteen New 40-Foot Diesel-Electric Hybrid Replacement Buses

Staff reported on the purchase of sixteen new 40-foot diesel-electric hybrid replacement buses and LAVTA secured funding from the Federal Transit Administration to support these bus replacements. Metropolitan Transportation Commission policy will provide 80% (up to a certain price set by regional survey) for buses purchased with FTA funds. Staff noted that LAVTA is piggybacking on the Unified Government of Athens-Clarke County, Georgia contract with Gillig to obtain options for the purchase of the 16 buses with the total value of purchase estimated to be \$15,033,488.

The Board of Directors discussed this agenda item with staff. Chair Karla Brown requested a tour of Gillig's facility at some point during the manufacturing process and noted that there are other Board Members that would also like to be included.

The Board of Directors approved Resolution 30-2021, authorizing the Executive Director to execute documents in a form approved by Legal Counsel to purchase sixteen (16) new 40-foot diesel-electric hybrid replacement buses in accordance with LAVTA's 2021 Capital Improvement Program.

Approved: Haubert/Hernandez
Aye: Narum, Bonanno, Brown, Josey, Hernandez, Haubert, Kiick
No: None
Abstain: None
Absent: None

5. Matters Initiated by the Board of Directors

None.

6. Next Meeting Date is Scheduled for: October 4, 2021

7. Adjournment

Meeting adjourned at 3:12pm.