

STAFF REPORT

SUBJECT: Declaration of Surplus Property in Compliance with LAVTA Policy for Disposition of Surplus Property

FROM: David Massa, Senior Fleet & Technology Management Specialist

DATE: July 12, 2021

Action Requested

The Finance & Administration Committee recommends the Board of Directors declare the attached vehicle listed as surplus property, and authorize the Executive Director to determine the best method of disposition.

Background

LAVTA has one road supervisor vehicle and one Transit bus that are fully depreciated. In the past road supervisor vehicle was used for AVL surveying purposes however that process has evolved over the years to the point where it is no longer needed. The bus has an engine / emission issue that would require the engine package to be replaced at a cost of \$150k. This vehicle was already due for planned replacement in 2022. Both vehicles are past their useful life.

Discussion

LAVTA's "Policy for Disposition of Surplus Property" requires that the Board of Directors declare any property with an original acquisition cost of \$25,000 and any rolling stock, regardless of acquisition cost, as surplus and specify the method of disposition.

The Policy for Disposition of Surplus Property identifies five methods for disposing of property:

1. Sealed Bid
2. Negotiated Sales
3. Trade-In
4. Donation
5. Scrap

Staff recommends selling the vehicles through negotiated sale or sealed bid, specifically the auction site that has proved successful in the past, and if no sales result, to look into the option of scrapping the vehicles.

Next Steps

After the vehicles have been declared surplus, staff will begin the process for disposal of the vehicle.

Recommendation

The Finance & Administration Committee recommends the Board of Directors declare as surplus one road supervisor van, one transit bus and authorize their disposal through a method consistent with LAVTA's Policy for Disposition of Surplus Property.

Attachments:

1. Surplus Vehicle July 2021
2. Resolution 22-2021

Approved: _____

	2021 Retirement	Make	Model	Year	Condition	Mileage
1	6300	Dodge	Ram 150 Van	1994	Fair	64,055
2	702	Gillig	Low-Floor-Hybrid	2007	Good	309,300

RESOLUTION NO. 22-2021

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
AUTHORIZING THE DISPOSAL OF TWO RETIRED VEHICLES**

WHEREAS, LAVTA has one road supervisor vehicle, a Dodge Ram 150 Van which has exceeded its useful life; and

WHEREAS, staff had procured replacement these vehicles have already been replaced with a Ford Transit Van purchased with TDA Funds; and

WHEREAS, the old vehicle needs to be disposed of in accordance with LAVTA's Policy for Disposition of Surplus Property which requires authorization from the Board of Directors (Board); and

WHEREAS, staff recommends that the Board authorize the Executive Director to dispose the two vehicles in accordance with LAVTA's Policy for the Disposition of Surplus Property.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Livermore Amador Valley Transit Authority that the Executive Director may authorize the disposal of the two vehicles described above utilizing any of the methods set forth in LAVTA's Policy for the Disposition of Surplus Property.

PASSED AND ADOPTED this 12th day of July, 2021.

BY _____
Karla Brown, Chair

ATTEST _____
Michael Tree, Executive Director