

MINUTES OF THE DECEMBER 7, 2020 ZOOM TELECONFERENCE
LAVTA BOARD OF DIRECTORS MEETING

1. Call to Order

Meeting was called to order by Board Chair Bob Woerner at 4:02pm.

Board Chair Bob Woerner informed the public that LAVTA's meeting is being conducted according to the COVID-19 rules that are detailed at the beginning of the agenda explaining why this is a Zoom teleconference and stated the Pledge of Allegiance will be dispensed.

2. Roll Call of Members

[Melissa Hernandez, from City of Dublin, arrived during Roll Call of Members.]

Members Present

David Haubert – City of Dublin

Melissa Hernandez – City of Dublin [Arrived at 4:03pm]

Scott Haggerty – County of Alameda

Jerry Pentin – City of Pleasanton

Karla Brown – City of Pleasanton

Bob Woerner – City of Livermore

Bob Coomber – City of Livermore

3. Meeting Open to Public

No comments.

4. November Tri-Valley Accessible Advisory Committee Minutes

Chair Herb Hastings of the Tri-Valley Accessible Advisory Committee (TAAC) reported on the minutes of the November 4, 2020 TAAC Zoom teleconference meeting. Discussed at the TAAC meeting was the Fare Update, Paratransit Operations and Maintenance RFP Update, and service updates and concerns. Herb Hastings noted that the PAPCO report was not provided during this meeting.

5. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

A. Minutes of the November 2, 2020 Board of Directors meeting.

B. Treasurer's Report for October 2020

The Board of Directors approved the LAVTA Treasurer's Report for October 2020.

C. Solicit Public Input on COVID Related Service Reductions

The Board of Directors approved to open a public comment period regarding emergency service changes that have been implemented as a result of reduced ridership attributable

to the COVID-19 pandemic.

Approved: Brown/Pentin

Aye: Pentin, Woerner, Brown, Haggerty, Coomber, Haubert, Hernandez

No: None

Abstain: None

Absent: None

6. Public Transportation Agency Safety Plan

Staff presented a PowerPoint presentation to the Board of Directors regarding the Public Transportation Agency Safety Plan (PTASP) and Safety Management System (SMS) that provided the background and objectives. Staff explained what the four pillars of a SMS are: Safety Management Policy, Risk Management, Safety Assurance, and Safety Promotion.

The item was discussed by the Board of Directors and staff. Director Karla Brown asked about the FTA review process for the document. Staff informed that there were no specific comments, but the FTA suggested the structure of the plan be changed to include an oversight piece to ensure the contractors follow their own SMS. Director Karla Brown also had comments regarding contractor reporting and communication with LAVTA. Staff explained part of the plan is to establish a bi-weekly safety committee. Chair Bob Woerner requested in a future version to have the concept of continuous improvements added in the plan and targets set relative to comparable agencies and first quartile performance.

Legal Counsel Michael Conneran provided the Board of Directors one addition to Resolution 32-2020 the resolve clause needs to add that the Board of Directors is approving the Safety Management System and the Public Transportation Agency Safety Plan is being adopted.

The Board of Directors approved the SMS and PTASP and designated a Chief Safety Officer as required by the Federal Transit Administration and adopted Resolution 32-2020. The Board of Directors also approved the revised job description in order to streamline the current operations oversight duties of the Director of Operations and Innovation with the additional safety oversight responsibilities of the Chief Safety Officer.

Approved: Haggerty/Pentin

Aye: Pentin, Woerner, Brown, Haggerty, Coomber, Haubert, Hernandez

No: None

Abstain: None

Absent: None

7. Evaluation of Paratransit Services

Executive Director Michael Tree provided the Board of Directors a background on the advertised Request for Proposals (RFP) for paratransit services. Four proposals were received and evaluated. Concurrently, the Blue Ribbon Task Force was working on regional goals to create a connected, efficient, and user-focused mobility network that is more seamless. Executive Director Michael Tree explained that LAVTA entered into discussions with Central Contra Costa Transit Authority (CCCTA) about partnership on paratransit programs and noted all the potential benefits of having a more seamless service.

The item was discussed by the Board of Directors and staff. Director Scott Haggerty informed this is a piecemeal approach and explained there are too many transit agencies in the bay area, so LAVTA should look at a merge with other smaller operators. Executive Director Michael Tree stated that County Connection's and LAVTA's Board of Directors could talk about a potential merge. Director Scott Haggerty questioned what the difference is in the two paratransit services. Executive Director Michael Tree noted that both agencies run a brokerage model and have many similarities. Vice Chair Jerry Pentin informed that Pleasanton Paratransit is moving their ADA service to LAVTA in February and wanted to know how they would be affected. Executive Director Michael Tree stated that the work would be provided with the County Connection partnership. Vice Chair Jerry Pentin expressed concerns about how a double transition would work. Executive Director Michael Tree stated that this agenda item would come back to the Board in January and that would give LAVTA a month to clarify how the branding and marketing and transition could take place.

Public Comment was provided by Rich Fierro from Teamsters Local 70. Rich Fierro thanked everyone for their leadership during these tough times and acknowledged LAVTA being a premier transit agency. Rich Fierro noted that MV provided a bid for the Paratransit RFP. Rich Fierro urged LAVTA figure out a way for MV to provide paratransit service for LAVTA. Rich Fierro concluded by stating it may be more expensive on the front end, but in the long run he believes LAVTA will be happier and it could be a potential to get more work for their drivers that are currently underutilized.

The item continued to be discussed by the Board of Directors and staff. Director Karla Brown felt Director Scott Haggerty and Vice Chair Jerry Pentin brought up good points and she wants to move forwards with Pleasanton Paratransit merging with LAVTA, since they've been working on it for years. Vice Chair Jerry Pentin agreed with Director Karla Brown. Chair Woerner noted the areas of concern from Board Members and asked Executive Director Michael Tree to be aware of this when talks continue with County Connection. Director David Haubert stated he's cautiously optimistic based on the comments and he supported proceeding, but to bring this back for a deeper discussion, as LAVTA learns more. Director David Haubert also requested as LAVTA learns more to be sensitive to the governance.

The Board of Directors did not act on this item, but requested the Executive Director to continue discussions with County Connection regarding partnering of paratransit services.

8. Executive Director's Report

Executive Director Michael Tree noted that he spoke to the Projects and Services (P&S) Committee and discussed the contents of the Executive Director's Report. Discussed at the P&S Committee were projects moving forward and given the restraints on time Executive Director Michael Tree concluded his report.

9. Matters Initiated by the Board of Directors

None.

10. Recognition of Outgoing Board Members

Executive Director Michael Tree thanked the outgoing Board Members on behalf of LAVTA

staff for their service and noted it was a great ride. Executive Director Michael Tree highlighted the following projects that Supervisor Scott Haggerty contributed to, as well as Councilmember Jerry Pentin and Councilmember Bob Coomber over the last few years: Creation of the Rapid, Atlantis Property, Transit Signal Priority Queue Jumps, Shared Autonomous Vehicle Project, Customer Standards, and the Historic Train Depot.

11. Next Meeting Date is Scheduled for: January 4, 2021

12. Adjournment

Meeting adjourned at 4:59pm.