

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**BOARD OF DIRECTORS MEETING**

**BOARD MEMBERS**

**BOB WOERNER – CHAIR**  
**DAVID HAUBERT**  
**KATHY NARUM**  
**BRITTNI KICK**

**KARLA BROWN**  
**JEAN JOSEY**  
**MELISSA HERNANDEZ**

---

*Agenda Questions: Please call the Executive Director at (925) 455-7564 or send an email to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

*Documents received after publication of the Agenda and considered by the Board of Directors in its deliberation will be available for inspection only via electronic document transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below. Please call or email the Executive Director during normal business hours if you require access to any such documents.*

**TELECONFERENCE**

**FEBRUARY 1, 2021 – 4:00 PM**

**CORONAVIRUS DISEASE (COVID-19) ADVISORY  
AND MEETING PROCEDURE**

On June 5, 2020 (updated June 18, 2020), the Health Officer of Alameda County issued an Order that will continue to be in effect until it is rescinded, superseded, or amended in writing by the Health Officer. The Order directed that all individuals living in the county to shelter at their place of residence except that they may leave to provide or receive certain essential services or engage in certain essential activities and work for essential businesses and governmental services.

Under the Governor's Executive Order N-29-20, this meeting may utilize teleconferencing. As a precaution to protect the health and safety of staff, officials, and the general public. Councilmembers will not be physically in attendance, but will be available via video conference.

The administrative office of Livermore Amador Valley Transit Authority (LAVTA) is currently closed to the public and will remain closed for the duration of the Board of Directors (BOD) meeting. Consequently, there will be no physical location for members of the public to participate in the meeting. We encourage members of the public to shelter in place and access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment.

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, February 1, 2021 to [frontdesk@lavta.org](mailto:frontdesk@lavta.org). Please include "Public Comment 2/1/2021" and the agenda item in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

This Board of Directors meeting will be conducted on the web-video communication platform, Zoom. In order to view and/or participate in this meeting, members of the public will need to download Zoom from its website, [www.zoom.us](http://www.zoom.us).

It is recommended that anyone wishing to participate in the meeting complete the download process before the start of the meeting.

There will be zero tolerance for any person addressing the Board making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

**How to listen and view meeting video:**

- From a PC, Mac, iPad, iPhone or Android device click the link below:  
<https://zoom.us/j/86715841855>  
Passcode: BOD1362Mtg
- To supplement a PC, Mac, tablet or device without audio, please also join by phone:  
Dial: 1 (669) 900-6833  
Webinar ID: 867 1584 1855  
Passcode: 761222

*To comment by video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

- Livestream online at: [Livermore Amador Valley Transit Authority YouTube Channel](#)

*No option to make Public Comment on YouTube live stream.*

**How to listen only to the meeting:**

- For audio access to the meeting by telephone, use the dial-in information below:  
Dial: 1 (669) 900-6833  
Webinar ID: 867 1584 1855  
Passcode: 761222

*Please note to submit public comment via telephone dial \*9 on your dial pad. The meeting’s host will be informed that you would like to speak. If you are chosen, you will be notified that your request has been approved and you will be allowed to speak. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

**To submit written comments:**

- Provide public written comments prior to the meeting by email, to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, February 1, 2021 to [frontdesk@lavta.org](mailto:frontdesk@lavta.org). Please include “Public Comment 2/1/2021” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

**1. Call to Order**

**2. Roll Call of Members**

**3. Meeting Open to Public**

- Members of the audience may address the Board of Directors on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Unless members of the audience submit speaker forms before the start of the meeting requesting to address the board on specific items on the agenda, all comments must be made during this item of business. Speaker cards are available at the entrance to the meeting room and should be submitted to the Board secretary.
- Public comments should not exceed three (3) minutes.
- Items are placed on the Agenda by the Chairman of the Board of Directors, the Executive Director, or by any three members of the Board of Directors. Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.
- For the sake of brevity, all questions from the public, Board and Staff will be directed through the Chair.

**4. January Tri-Valley Accessible Advisory Committee Minutes**

**5. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows:**

**A. Minutes of the December 7, 2020 Board of Directors meeting.**

**B. Treasurer's Report for November 2020 and December 2020**

**Recommendation:** The Finance and Administration Committee requests that the Board of Directors approve the November 2020 and December 2020 Treasurer's Report.

**C. 2021 Legislative Program**

**Recommendation:** The Finance & Administration Committee recommends the Board of Directors approve Resolution 04-2021 affirming LAVTA's 2021 Legislative Program.

**D. Evaluation of Paratransit Services**

**Recommendation:** Based on recommendations of both the Project & Services and Finance & Administration committees, staff recommends the Board of Directors authorize the Executive Director to reject all proposals from RFP 2020-04 for Paratransit Operations and Maintenance and negotiate and exercise an MOU with CCCTA to establish a 15-month pilot where LAVTA will share CCCTA's paratransit contractor in an effort to more efficiently achieve common goals toward a more seamless paratransit program.

**6. Elect New Vice Chair**

**Recommendation:** Staff recommends the Board nominate and elect a new LAVTA Board Vice

Chair from Pleasanton to fill the remaining term of outgoing Boardmember Jerry Pentin.

**7. Welcome of New Board Members and Adoption of Revised Resolution with Committee Assignments**

**Recommendation:** Staff recommends that the Board adopt Resolution 05-2021 appointing Brittnei Kiick, Livermore City Council Member and Kathy Narum, Pleasanton City Council Member to Finance and Administration Committee, and David Haubert, Alameda County Supervisor and Jean Josey, Dublin City Council Member to the Projects and Services Committee.

**8. Appointment of LAVTA Representative to the Tri-Valley – San Joaquin Valley Regional Rail Authority**

**Recommendation:** Staff recommends that the LAVTA Board appoint a representative to serve on the Tri-Valley – San Joaquin Valley Regional Rail Authority

**9. State of the System Presentation**

**Recommendation:** None – information only.

**10. Public Input on COVID-19 Emergency Service Changes**

**Recommendation:** None – information only.

**11. Executive Director's Report**

**12. Matters Initiated by the Board of Directors**

- Items may be placed on the agenda at the request of three members of the Board.

**13. Next Meeting Date is Scheduled for: March 1, 2021**

**14. Adjournment**

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

*I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.*

/s/ Jennifer Suda

LAVTA, Executive Assistant

1/29/2021

Date

*On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:*

*Executive Director  
Livermore Amador Valley Transit Authority  
1362 Rutan Court, Suite 100  
Livermore, CA 94551  
Fax: 925.443.1375  
Email: [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

# **AGENDA**

## **ITEM 4**

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**Tri-Valley Accessible Advisory Committee**

**DATE:** Wednesday, January 6, 2020

**PLACE:** Zoom Teleconference

**TIME:** 3:30 p.m.

---

**DRAFT MINUTES**

**1. Call to Order**

The TAAC Chair Herb Hastings called the meeting to order at 3:30 pm.

**Members Present:**

David Weir	City of Livermore
Michael Balero	City of Livermore – Alternate
Shawn Costello	City of Dublin
Connie Mack	City of Dublin
Donna Singer	City of Dublin – Alternate
Herb Hastings	County of Alameda
Kulwant Singh	County of Alameda – Alternate
Amy Mauldin	Social Services Member
Rachel Prater	Social Services Member
Diana Houghtaling	Social Services Member
Shay Roberson	Social Services Member – Alternate

**Staff Present:**

Toan Tran	LAVTA
Kadri Kulm	LAVTA
Jennifer Suda	LAVTA
Clifton Crabtree	MTM
Christian Pereira	MV

**2. Roll Call**

3. **Approval of Agenda and Modifications in necessary**  
Mack/Costello
4. **Citizens' Forum: An opportunity for members of the audience to comment on a subject not listed on the agenda (under state law, no action may be taken at this meeting)**  
None.
5. **Minutes of the November 4, 2020 meetings of the Committee**  
Approved.  
Costello/Mack
6. **Paratransit Operations and Maintenance RFP Update**  
Staff updated the committee on LAVTA currently still being in the process of selecting the paratransit operations and maintenance contractor who will start providing the service on April 1, 2021.
7. **Public Input on Covid-19 Emergency Service Changes**  
Staff informed the committee on the public input on emergency service changes that were implemented on the fixed route bus system as a result of the COVID-19 pandemic. LAVTA fixed route bus system is currently proving level 3 service. The deadline for submitting input is January 20, 2021.
8. **Para-Taxi Debit Card (PEX) Pilot Program Update**  
Staff presented the draft flyer about the pilot program as well as user feedback survey. David Weir made suggestions about the wording on the flyer and staff will be incorporating his suggestions.
8. **One Seat Regional Ride Pilot Program Update**  
Staff gave an update on the One Seat Regional Ride pilot program and answered questions. Staff reminded the committee that the program is led by the County Connection and partnering agencies include LAVTA, WestCat and Tri-Delta. ADA paratransit riders can book one-seat rides within the service area of these four agencies by calling 925-680-2134. The fare is currently the same as it would be when booking a traditional transfer ride, which the passengers can still do if they prefer.
8. **Go Tri-Valley Update**  
Staff reminded the committee that the Go Tri-Valley now serves the cities of Livermore, Dublin, and Pleasanton.



## **8. Shared Autonomous Vehicle (SAV) Update**

The Chair Hastings and staff provided committee members information about LAVTA's SAV program. The SAV route serves the area around the East Dublin/Pleasanton BART station on the weekdays from 10am to 2pm. However, because of the county's shelter in place order the service is currently suspended for the time being.

## **9. Service Updates and Concerns**

Shawn Costello said that the driver dropped him off in the bushes instead of the sidewalk. Staff to investigate and follow up.

Donna Singer was inquiring why the drivers won't wait for her when she runs short errands, such as going to a bank, and instead a different driver picks her up for the return, and there needs to be a certain time period between the two rides. Chair Hastings and staff said that this is the nature of the ADA paratransit service given the shared ride and 30-minute pick-up window, and recommended Para-Taxi for such rides.

## **10. Adjournment**

Meeting adjourned at 4:21 pm

## **AGENDA**

### **ITEM 5A**

**MINUTES OF THE DECEMBER 7, 2020 ZOOM TELECONFERENCE**  
**LAVTA BOARD OF DIRECTORS MEETING**

**1. Call to Order**

Meeting was called to order by Board Chair Bob Woerner at 4:02pm.

Board Chair Bob Woerner informed the public that LAVTA's meeting is being conducted according to the COVID-19 rules that are detailed at the beginning of the agenda explaining why this is a Zoom teleconference and stated the Pledge of Allegiance will be dispensed.

**2. Roll Call of Members**

[Melissa Hernandez, from City of Dublin, arrived during Roll Call of Members.]

**Members Present**

David Haubert – City of Dublin

Melissa Hernandez – City of Dublin [Arrived at 4:03pm]

Scott Haggerty – County of Alameda

Jerry Pentin – City of Pleasanton

Karla Brown – City of Pleasanton

Bob Woerner – City of Livermore

Bob Coomber – City of Livermore

**3. Meeting Open to Public**

No comments.

**4. November Tri-Valley Accessible Advisory Committee Minutes**

Chair Herb Hastings of the Tri-Valley Accessible Advisory Committee (TAAC) reported on the minutes of the November 4, 2020 TAAC Zoom teleconference meeting. Discussed at the TAAC meeting was the Fare Update, Paratransit Operations and Maintenance RFP Update, and service updates and concerns. Herb Hastings noted that the PAPCO report was not provided during this meeting.

**5. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows:**

**A. Minutes of the November 2, 2020 Board of Directors meeting.**

**B. Treasurer's Report for October 2020**

The Board of Directors approved the LAVTA Treasurer's Report for October 2020.

**C. Solicit Public Input on COVID Related Service Reductions**

The Board of Directors approved to open a public comment period regarding emergency service changes that have been implemented as a result of reduced ridership attributable

to the COVID-19 pandemic.

Approved: Brown/Pentin

Aye: Pentin, Woerner, Brown, Haggerty, Coomber, Haubert, Hernandez

No: None

Abstain: None

Absent: None

## **6. Public Transportation Agency Safety Plan**

Staff presented a PowerPoint presentation to the Board of Directors regarding the Public Transportation Agency Safety Plan (PTASP) and Safety Management System (SMS) that provided the background and objectives. Staff explained what the four pillars of a SMS are: Safety Management Policy, Risk Management, Safety Assurance, and Safety Promotion.

The item was discussed by the Board of Directors and staff. Director Karla Brown asked about the FTA review process for the document. Staff informed that there were no specific comments, but the FTA suggested the structure of the plan be changed to include an oversight piece to ensure the contractors follow their own SMS. Director Karla Brown also had comments regarding contractor reporting and communication with LAVTA. Staff explained part of the plan is to establish a bi-weekly safety committee. Chair Bob Woerner requested in a future version to have the concept of continuous improvements added in the plan and targets set relative to comparable agencies and first quartile performance.

Legal Counsel Michael Conneran provided the Board of Directors one addition to Resolution 32-2020 the resolve clause needs to add that the Board of Directors is approving the Safety Management System and the Public Transportation Agency Safety Plan is being adopted.

The Board of Directors approved the SMS and PTASP and designated a Chief Safety Officer as required by the Federal Transit Administration and adopted Resolution 32-2020. The Board of Directors also approved the revised job description in order to streamline the current operations oversight duties of the Director of Operations and Innovation with the additional safety oversight responsibilities of the Chief Safety Officer.

Approved: Haggerty/Pentin

Aye: Pentin, Woerner, Brown, Haggerty, Coomber, Haubert, Hernandez

No: None

Abstain: None

Absent: None

## **7. Evaluation of Paratransit Services**

Executive Director Michael Tree provided the Board of Directors a background on the advertised Request for Proposals (RFP) for paratransit services. Four proposals were received and evaluated. Concurrently, the Blue Ribbon Task Force was working on regional goals to create a connected, efficient, and user-focused mobility network that is more seamless. Executive Director Michael Tree explained that LAVTA entered into discussions with Central Contra Costa Transit Authority (CCCTA) about partnership on paratransit programs and noted all the potential benefits of having a more seamless service.

The item was discussed by the Board of Directors and staff. Director Scott Haggerty informed this is a piecemeal approach and explained there are too many transit agencies in the bay area, so LAVTA should look at a merge with other smaller operators. Executive Director Michael Tree stated that County Connection's and LAVTA's Board of Directors could talk about a potential merge. Director Scott Haggerty questioned what the difference is in the two paratransit services. Executive Director Michael Tree noted that both agencies run a brokerage model and have many similarities. Vice Chair Jerry Pentin informed that Pleasanton Paratransit is moving their ADA service to LAVTA in February and wanted to know how they would be affected. Executive Director Michael Tree stated that the work would be provided with the County Connection partnership. Vice Chair Jerry Pentin expressed concerns about how a double transition would work. Executive Director Michael Tree stated that this agenda item would come back to the Board in January and that would give LAVTA a month to clarify how the branding and marketing and transition could take place.

Public Comment was provided by Rich Fierro from Teamsters Local 70. Rich Fierro thanked everyone for their leadership during these tough times and acknowledged LAVTA being a premier transit agency. Rich Fierro noted that MV provided a bid for the Paratransit RFP. Rich Fierro urged LAVTA figure out a way for MV to provide paratransit service for LAVTA. Rich Fierro concluded by stating it may be more expensive on the front end, but in the long run he believes LAVTA will be happier and it could be a potential to get more work for their drivers that are currently underutilized.

The item continued to be discussed by the Board of Directors and staff. Director Karla Brown felt Director Scott Haggerty and Vice Chair Jerry Pentin brought up good points and she wants to move forwards with Pleasanton Paratransit merging with LAVTA, since they've been working on it for years. Vice Chair Jerry Pentin agreed with Director Karla Brown. Chair Woerner noted the areas of concern from Board Members and asked Executive Director Michael Tree to be aware of this when talks continue with County Connection. Director David Haubert stated he's cautiously optimistic based on the comments and he supported proceeding, but to bring this back for a deeper discussion, as LAVTA learns more. Director David Haubert also requested as LAVTA learns more to be sensitive to the governance.

The Board of Directors did not act on this item, but requested the Executive Director to continue discussions with County Connection regarding partnering of paratransit services.

## **8. Executive Director's Report**

Executive Director Michael Tree noted that he spoke to the Projects and Services (P&S) Committee and discussed the contents of the Executive Director's Report. Discussed at the P&S Committee were projects moving forward and given the restraints on time Executive Director Michael Tree concluded his report.

## **9. Matters Initiated by the Board of Directors**

None.

## **10. Recognition of Outgoing Board Members**

Executive Director Michael Tree thanked the outgoing Board Members on behalf of LAVTA

staff for their service and noted it was a great ride. Executive Director Michael Tree highlighted the following projects that Supervisor Scott Haggerty contributed to, as well as Councilmember Jerry Pentin and Councilmember Bob Coomber over the last few years: Creation of the Rapid, Atlantis Property, Transit Signal Priority Queue Jumps, Shared Autonomous Vehicle Project, Customer Standards, and the Historic Train Depot.

**11. Next Meeting Date is Scheduled for: January 4, 2021**

**12. Adjournment**

Meeting adjourned at 4:59pm.

## **AGENDA**

### **ITEM 5B**

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Treasurer's Report for November 2020

FROM: Tamara Edwards, Director of Finance

DATE: February 1, 2021

**Action Requested**

The Finance and Administration Committee recommends that the Board of Directors review and approve the LAVTA Treasurer's Report for November 2020.

**Discussion**

***Cash accounts:***

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

***General checking account activity (105):***

Beginning balance November 1, 2020	\$8,343,916.26
Payments made	\$1,308,388.87
Deposits made	\$1,775,982.39
Ending balance November 30, 2020	\$8,811,509.78

***Farebox account activity (106):***

Beginning balance November 1, 2020	\$220,160.59
Deposits made	\$20,164.51
Ending balance November 30, 2020	\$240,325.10

***LAIF investment account activity (135):***

Beginning balance November 1, 2020	\$5,966,529.44
Ending balance November 30, 2020	\$5,966,529.44

***Operating Expenditures Summary:***

As this is the fifth month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 42%. The agency is at 35.33% overall.

***Operating Revenues Summary:***

While expenses are at 35.33%, revenues are at 36.9%, providing for a healthy cashflow.



**Recommendation**

The Finance and Administration Committee requests that the Board of Directors approve the November 2020 Treasurer's Report.

**Attachments:**

1. November 2020 Treasurer's Report

*Approved:* \_\_\_\_\_

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
BALANCE SHEET  
FOR THE PERIOD ENDING:  
November 30, 2020**

**ASSETS:**

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	8,811,510	
106 CASH - FIXED ROUTE ACCOUNT	240,325	
107 Clipper Cash	136,046	
108 Rail	3,019,290	
109 BOC	46	
120 ACCOUNTS RECEIVABLE	323,447	
135 INVESTMENTS - LAIF	5,995,780	
150 PREPAID EXPENSES	(339)	
160 OPEB ASSET	802,201	
165 DEFFERED OUTFLOW-Pension Related	588,141	
166 DEFFERED OUTFLOW-OPEB	64,410	
170 INVESTMENTS HELD AT CALTIP	0	
111 NET PROPERTY COSTS	63,949,337	
<b>TOTAL ASSETS</b>		<b>83,930,634</b>

**LIABILITIES:**

205 ACCOUNTS PAYABLE	208,940	
211 PRE-PAID REVENUE	2,035,665	
21101 Clipper to be distributed	31,290	
22000 FEDERAL INCOME TAXES PAYABLE	34	
22010 STATE INCOME TAX	(10)	
22020 FICA MEDICARE	(112)	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(330)	
22030 SDI TAXES PAYABLE	0	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	(68)	
22090 WORKERS' COMPENSATION PAYABLE	9,089	
22100 PERS-457	0	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	1,212,136	
23105 Deferred Inflow- OPEB Related	203,209	
23104 Deferred Inflow- Pension Related	81,681	
23103 INSURANCE CLAIMS PAYABLE	94,772	
23102 UNEMPLOYMENT RESERVE	(5,790)	
<b>TOTAL LIABILITIES</b>		<b>3,870,506</b>

**FUND BALANCE:**

301 FUND RESERVE	(7,734,299)	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	77,154,817	
30401 SALE OF BUSES & EQUIPMENT	84,491	
FUND BALANCE	10,555,120	
<b>TOTAL FUND BALANCE</b>		<b>80,060,128</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>83,930,634</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
REVENUE REPORT  
FOR THE PERIOD ENDING:  
November 30, 2020**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	340,455	28,656	58,395	282,060	17.2%
4020000	Business Park Revenues	72,020	0	40,011	32,009	55.6%
4020500	Special Contract Fares	218,288	0	20,005	198,283	9.2%
4020500	Special Contract Fares - Paratransit	30,000	3,732	3,732	26,268	12.4%
4010200	Paratransit Passenger Fares	93,750	2,745	5,982	87,769	6.4%
4060100	Concessions	20,820	1,735	9,447	11,373	45.4%
4060300	Advertising Revenue	30,000	9,962	16,057	13,943	53.5%
4070400	Miscellaneous Revenue-Interest	25,000	0	32,123	(7,123)	128.5%
4070300	Non transportation revenue	86,052	0	32,876	53,176	38.2%
4090100	Local Transportation revenue	538,506	1,580	1,722,398	(1,183,892)	319.8%
4099100	TDA Article 4.0 - Fixed Route	6,041,384	1,065,724	2,023,114	4,018,270	33.5%
4099500	TDA Article 4.0-BART	58,163	8,908	31,298	26,865	53.8%
4099200	TDA Article 4.5 - Paratransit	87,527	14,134	35,800	51,727	40.9%
4099600	Bridge Toll- RM2, RM1	348,502	0	0	348,502	0.0%
4110100	STA Funds-Paratransit	66,305	0	0	66,305	0.0%
4110500	STA Funds- Fixed Route BART	415,450	0	0	415,450	0.0%
4110100	STA Funds-pop	793,498	0	0	793,498	0.0%
4110100	STA Funds- rev	208,552	0	0	208,552	0.0%
4110100	STA Block	888,731	0	0	888,731	0.0%
4110100	STA Funds- Lifeline	38,281	0	0	38,281	0.0%
4110100	Caltrans	250,000	0	0	250,000	0.0%
4130000	FTA Section CARES Act	5,000,000	0	1,726,432	3,273,568	100.0%
4130000	FTA Section 5307 ADA Paratransit	412,325	0	0	412,325	0.0%
4130000	FTA TPI	88,000	0	0	88,000	100.0%
4640500	Measure B Gap	23,859	0	43,431	(19,572)	100.0%
4640500	Measure B Express Bus	-	0	0	-	100.0%
4640100	Measure B Paratransit Funds-Fixed Route	559,135	0	193,295	365,840	34.6%
4640100	Measure B Paratransit Funds-Paratransit	103,034	0	35,631	67,403	34.6%
4640200	Measure BB Paratransit Funds-Fixed Route	413,424	0	143,103	270,321	34.6%
4640200	Measure BB Paratransit Funds-Paratransit	202,370	0	70,049	132,321	34.6%
<b>RAIL</b>		0	0	210,800		
<b>TOTAL REVENUE</b>		<b>17,453,431</b>	<b>1,137,175</b>	<b>6,453,979</b>	<b>11,210,253</b>	<b>37.0%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
OPERATING EXPENDITURES  
FOR THE PERIOD ENDING:  
November 30, 2020**

		<b>BUDGET</b>	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>	<b>BALANCE AVAILABLE</b>	<b>PERCENT BUDGET EXPENDED</b>
501 02	Salaries and Wages	\$1,670,376	\$121,515	\$657,258	\$1,013,118	39.35%
502 00	Personnel Benefits	\$999,960	\$49,766	\$378,040	\$621,920	37.81%
503 00	Professional Services	\$1,148,380	\$3,341	\$148,902	\$999,478	12.97%
503 05	Non-Vehicle Maintenance	\$825,443	\$110,169	\$440,276	\$368,581	53.34%
503 99	Communications	\$5,500	(\$6)	\$247	\$5,253	4.49%
504 01	Fuel and Lubricants	\$1,021,500	\$26,520	\$142,556	\$878,944	13.96%
504 03	Non contracted vehicle maintenance	\$3,000	\$0	\$4,572	(\$1,572)	152.40%
504 99	Office/Operating Supplies	\$56,030	(\$4,672)	\$7,192	\$48,838	12.84%
504 99	Printing	\$67,000	\$5,828	\$17,206	\$49,794	25.68%
505 00	Utilities	\$351,235	\$58,288	\$132,134	\$219,101	37.62%
506 00	Insurance	\$682,703	\$820	\$557,368	\$125,335	81.64%
507 99	Taxes and Fees	\$277,000	\$2,501	\$18,016	\$258,984	6.50%
508 01	Purchased Transportation Fixed Route	\$8,755,092	\$652,550	\$3,316,112	\$5,438,980	37.88%
2-508 02	Purchased Transportation Paratransit	\$1,314,813	\$65,467	\$313,402	\$1,001,411	23.84%
508 03	Purchased Transportation WOD	\$76,026	\$3,043	\$10,098	\$65,928	13.28%
509 00	Miscellaneous	\$179,477	\$5,510	\$46,861	\$132,616	26.11%
509 02	Professional Development	\$39,500	\$495	\$2,756	\$36,744	6.98%
509 08	Advertising	\$60,000	\$871	\$2,072	\$57,928	3.45%
<b>TOTAL</b>		<b>\$17,533,035</b>	<b>\$1,102,005</b>	<b>\$6,195,066</b>	<b>\$11,321,382</b>	<b>35.33%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)**  
**FOR THE PERIOD ENDING:**  
**November 30, 2020**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
<b>REVENUE DETAILS</b>						
4090594	TDA (office and facility equip)	199,000	0	0	199,000	0.00%
4090194	TDA Shop repairs and replacement	100,000	0	0	100,000	0.00%
4091794	Bus stop improvements	416,000	50,961	50,961	365,039	12.25%
4090994	Radio Upgrade	6,700	12,700	12,700	(6,000)	189.55%
4090794	TDA Transit Center Improvements	110,000	0	0	110,000	0.00%
409??94	TDA (Transit Capital)	100,000	34,990	34,990	65,010	34.99%
4092094	TDA (Major component rehab)	410,000	0	0	410,000	0.00%
4091294	TDA Doolan Tower Upgrade	30,000	0	0	30,000	0.00%
4091691	SAV BAAQMD	168,194	0	0	168,194	0.00%
46405	CIP Shelters	1,277,410	354,290	354,290	923,120	27.74%
4090694	TDA TSP	66,000	122,461	122,461	(56,461)	185.55%
409xx94	Bus add ons	266,000	0	0	266,000	0.00%
4090294	TDA Atlantis	350,000	19,261	19,261	330,739	5.50%
409xx94	TDA Real Time APC	200,000	0	0	200,000	0.00%
409xx91	TVTC TSP	1,140,000	0			
4111700	SGR shelters and stops	80,640	0	0	80,640	0.00%
4110500	Prop 1B office and facility	200,962	0	0	200,962	0.00%
411	Prop 1B Transit Center	20,000	0	0	20,000	0.00%
411	Dublin Parking garage	20,000,000	0	0	20,000,000	0.00%
41306	TSP	100,000	18,842	110,022	(10,022)	110.02%
41315	FTA farebox		0	0	0	#DIV/0!
41320	FTA Hybrid battery packs	800,000	0	0	800,000	0.00%
	FTA Transit Center	440,000	0			0.00%
<b>TOTAL REVENUE</b>		<b>26,480,906</b>	<b>613,506</b>	<b>704,686</b>	<b>24,196,220</b>	<b>2.66%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)**  
**FOR THE PERIOD ENDING:**  
**November 30, 2020**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
<b>EXPENDITURE DETAILS</b>						
<b>CAPITAL PROGRAM - COST CENTER 07</b>						
5550207	Atlantis Facility	350,000	6,814	51,268	298,732	14.65%
5550107	Shop Repairs and replacement	300,962	0	0	300,962	0.00%
5551607	SAV	168,194	0	9,775	158,419	5.81%
5550407	BRT	168,194	74,891	78,009	90,185	46.38%
555xx07	Bus Add ons	266,000	0	0	266,000	0.00%
555xx07	Real time APC	200,000	0	0	200,000	0.00%
5550507	Office and Facility Equipment	199,000	0	0	199,000	0.00%
5550607	TSP upgrade	1,206,000	6,530	446,959	759,041	37.06%
5550907	Radio upgrade	6,700	55,029	66,229	(59,529)	988.50%
5551007	Transit Center Upgrades and Improvements	570,000	0	0	570,000	0.00%
5551207	Doolan Tower upgrade	30,000	0	0	30,000	0.00%
555xx07	Dublin Parking Garage	20,000,000	0	0	20,000,000	0.00%
5551707	Bus Shelters and Stops	1,774,050	(45,410)	420,741	1,353,309	23.72%
5551907	COVID Supplies	21,343	0	47,286	(25,943)	221.55%
5552007	Major component rehab	1,210,000	0	0	1,210,000	0.00%
555??07	Transit Capital	100,000	0	25,215	74,785	25.22%
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>26,570,443</b>	<b>97,855</b>	<b>1,145,483</b>	<b>25,424,960</b>	<b>4.31%</b>
<b>FUND BALANCE (CAPITAL)</b>		<b>-89537.00</b>	<b>515,652</b>	<b>(440,797)</b>		
<b>FUND BALANCE (CAPTIAL &amp; OPERATING)</b>		<b>-172,141.00</b>	<b>511,128</b>	<b>(317,326)</b>		

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

December 11, 2020

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

LIVERMORE/AMADOR VALLEY TRANSIT  
AUTHORITY  
GENERAL MANAGER  
1362 RUTAN COURT, SUITE 100  
LIVERMORE, CA 94550

[Tran Type Definitions](#)

//

**Account Number:** 80-01-002

November 2020 Statement

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	5,966,529.44
Total Withdrawal:	0.00	Ending Balance:	5,966,529.44

REPORT.: Dec 14 20 Monday  
 RUN....: Dec 14 20 Time: 16:11  
 Run By.: Daniel Zepeda

LAVTA  
 Month End Cash Disbursements Report  
 Prior Period Report for 11-20 BANK ACCOUNT 105

PAGE: 001  
 ID #: PY-CD  
 CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
11-20	022335	11/17/20	AVI01 (AMADOR VALLEY INDUSTRIES)		517.66	.00	517.66	Automatic Generated Check
	022336	11/17/20	CAL13 (CALIFORNIA TRANSIT)		300.47	.00	300.47	Automatic Generated Check
	022337	11/17/20	CME01 (CME LIGHTING SUPPLY COMPANY)		26,219.94	.00	26,219.94	Automatic Generated Check
	022338	11/17/20	EME01 (BRIGHTVIEW LANDSCAPE SERVICE)		1,263.00	.00	1,263.00	Automatic Generated Check
	022339	11/17/20	FAS01 (FASTSIGNS)		2,115.01	.00	2,115.01	Automatic Generated Check
	022340	11/17/20	FAS02 (FASTENAL)		446.90	.00	446.90	Automatic Generated Check
	022341	11/17/20	FED01 (FedEx )		13.17	.00	13.17	Automatic Generated Check
	022342	11/17/20	GAN01 (GANNETT FLEMING COMPANIES)		32,406.13	.00	32,406.13	Automatic Generated Check
	022343	11/17/20	HOT01 (HOTSYPACIFIC)		1,963.07	.00	1,963.07	Automatic Generated Check
	022344	11/17/20	KIM02 (KIMLEY-HORN AND ASSOC, INC)		6,530.47	.00	6,530.47	Automatic Generated Check
	022345	11/17/20	LIV10 (LIVERMORE SANITATION INC)		2,490.76	.00	2,490.76	Automatic Generated Check
	022346	11/17/20	LYF01 (LYFT, INC)		2,551.04	.00	2,551.04	Automatic Generated Check
	022347	11/17/20	MVT01 (MV TRANSPORTATION, INC.)		28,250.00	.00	28,250.00	Automatic Generated Check
	022348	11/17/20	PAC11 (PACIFIC ENVIRONMENTAL SERV)		240.00	.00	240.00	Automatic Generated Check
	022349	11/17/20	PAC16 (PACIFIC COAST TRANE)		14,795.00	.00	14,795.00	Automatic Generated Check
	022350	11/17/20	SCF01 (SC FUELS)		13,191.89	.00	13,191.89	Automatic Generated Check
	022351	11/17/20	SHA02 (SHAMROCK OFFICE SOLUTIONS)		35.75	.00	35.75	Automatic Generated Check
	022352	11/17/20	SOL01 (SOLUTIONS FOR TRANSIT)		2,083.33	.00	2,083.33	Automatic Generated Check
	022353	11/17/20	TEL01 (TPX COMMUNICATIONS)		2,681.70	.00	2,681.70	Automatic Generated Check
	022354	11/17/20	TX212 (LINDA WAHLE)		191.97	.00	191.97	Automatic Generated Check
	022355	11/17/20	TX229 (NAOMI WEBSTER)		44.20	.00	44.20	Automatic Generated Check
	022356	11/17/20	ZUR01 (ZURICH)		820.00	.00	820.00	Automatic Generated Check
	022357	11/30/20	AEC01 (AECOM TECHNICAL SERVICES INC)		15,596.10	.00	15,596.10	Automatic Generated Check
	022358	11/30/20	ATT02 (AT&T )		420.33	.00	420.33	Automatic Generated Check
	022359	11/30/20	CAL02 (CALACT)		620.00	.00	620.00	Automatic Generated Check
	022360	11/30/20	CIT01 (CITY OF LIVERMORE)		1,632.66	.00	1,632.66	Automatic Generated Check
	022361	11/30/20	CIT06 (CITY OF LIVERMORE SEWER)		260.30	.00	260.30	Automatic Generated Check
	022362	11/30/20	CME01 (CME LIGHTING SUPPLY COMPANY)		32,057.30	.00	32,057.30	Automatic Generated Check
	022363	11/30/20	COR01 (CORBIN WILLITS SYSTEMS)		264.12	.00	264.12	Automatic Generated Check
	022364	11/30/20	DIR01 (DIRECT TV)		18.25	.00	18.25	Automatic Generated Check
	022365	11/30/20	EBR01 (EBRCSA)		36,720.00	.00	36,720.00	Automatic Generated Check
	022366	11/30/20	FED01 (FedEx )		12.93	.00	12.93	Automatic Generated Check
	022367	11/30/20	GAN01 (GANNETT FLEMING COMPANIES)		8,645.24	.00	8,645.24	Automatic Generated Check
	022368	11/30/20	HAN01 (HANSON BRIDGETT MARCUS)		2,151.00	.00	2,151.00	Automatic Generated Check
	022369	11/30/20	HER05 (MELISSA HERNANDEZ STRAH)		100.00	.00	100.00	Automatic Generated Check
	022370	11/30/20	MET01 (METROPOLITAN TRANSPORT-)		247.30	.00	247.30	Automatic Generated Check
	022371	11/30/20	NEX01 (NEXSAN TECHNOLOGIES INC.)		55,029.46	.00	55,029.46	Automatic Generated Check
	022372	11/30/20	OFF01 (OFFICE DEPOT)		73.56	.00	73.56	Automatic Generated Check
	022373	11/30/20	PAC16 (PACIFIC COAST TRANE)		2,905.00	.00	2,905.00	Automatic Generated Check
	022374	11/30/20	PLA02 (PLANETERIA MEDIA LLC)		325.00	.00	325.00	Automatic Generated Check
	022375	11/30/20	PRE03 (PREMIER SECURITY SOLNS CO)		20,088.00	.00	20,088.00	Automatic Generated Check
	022376	11/30/20	QUE01 (QUENCH)		281.87	.00	281.87	Automatic Generated Check
	022377	11/30/20	SCF01 (SC FUELS)		14,528.50	.00	14,528.50	Automatic Generated Check
	022378	11/30/20	SHI02 (SHI INTERNATIONAL CORP)		7,512.97	.00	7,512.97	Automatic Generated Check
	022379	11/30/20	TNT01 (TNT FIRE PROTECTION INC)		3,667.00	.00	3,667.00	Automatic Generated Check
	022380	11/30/20	TRA12 (TRAPEZE SOFTWARE GROUP)		2,496.68	.00	2,496.68	Automatic Generated Check
	022381	11/30/20	TX183 (KEVIN PEHRSON)		8.63	.00	8.63	Automatic Generated Check
	022382	11/30/20	VAN01 (FBD VANGUARD CONSTRUCTION IN		31,724.30	.00	31,724.30	Automatic Generated Check
	H10791	11/01/20	BAN03 (BANKCARD CENTER)		(6,200.05)	.00	(6,200.05)	BAN03, SEPT-20 BOW CC STA
	H10792	11/01/20	BAN03 (BANKCARD CENTER)		6,200.05	.00	6,200.05	BAN03, SEPT-20 BOW CC STA
	H10793	11/13/20	TX243 (SULABHA KONDE)		220.00	.00	220.00	TX243, PARATAXI REIMBURSE
	H10794	11/13/20	TX242 (BONNIE WOLF)		160.00	.00	160.00	TX242, PARATAXI REIMBURSE
	H10795	11/13/20	TX228 (DEBORAH BUTLER)		138.18	.00	138.18	TX228, PARATAXI REIMBURSE
	H10796	11/13/20	TAX91 (VIVIAN MARIE MILLER)		205.28	.00	205.28	TAX91, PARATAXI REIMBURSE
	H10797	11/13/20	TAX67 (CHRISTEL RAGER)		200.00	.00	200.00	TAX67, PARATAXI REIMBURSE
	H10798	11/13/20	MVT01 (MV TRANSPORTATION, INC.)		300,000.00	.00	300,000.00	MVT01, 110760, NOV-20 MV
	H10799	11/02/20	STA01 (STATE COMPENSATION FUND)		1,496.92	.00	1,496.92	STA01, NOV-20 WORKER'S CO
	H10800	11/02/20	STA01 (STATE COMPENSATION FUND)		614.75	.00	614.75	STA01, 2020 WORKER'S COMP
	H10801	11/04/20	PAC01 (AT&T )		184.24	.00	184.24	PAC01, ACCT #925-245-0576
	H10802	11/04/20	PAC01 (AT&T )		340.69	.00	340.69	PAC01, ACCT #925-243-9029,
	H10803	11/11/20	PAC01 (AT&T )		352.02	.00	352.02	PAC01, ACCT #436-951-0106
	H10804	11/07/20	PAC01 (AT&T )		33.09	.00	33.09	PAC01, ACCT #232-351-6260,
	H10805	11/06/20	SHE05 (SHELL )		49.17	.00	49.17	SHE05, OCT-20 CC STATEMEN
	H10806	11/10/20	MTM01 (MEDICAL TRANSPORTATION MANAG		61,356.46	.00	61,356.46	MTM01, SEPT-20 MONTHLY SE
	H10807	11/06/20	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		44,683.40	.00	44,683.40	DIR02, PR DIRECT DEPOSIT
	H10808	11/06/20	EFT01 (ELECTRONIC FUND TRANSFERS)		8,913.59	.00	8,913.59	EFT01, FEDERAL TAX 10/17/
	H10809	11/06/20	EMP01 (EMPLOYMENT DEVEL DEPT)		3,114.32	.00	3,114.32	EMP01, STATE TAX 10/17/20
	H10810	11/06/20	PER04 (CALPERS RETIREMENT SYSTEM)		2,110.07	.00	2,110.07	PER04, PERS 457 CONTRIBUT
	H10811	11/06/20	PER01 (PERS )		3,900.38	.00	3,900.38	PER01, PERS CLASSIC CONTR
	H10812	11/06/20	PER01 (PERS )		4,469.33	.00	4,469.33	PER01, PERS NEW CONTRIBUT
	H10813	11/16/20	NEL01 (NELSON\NYGAARD CONSULTING AS		990.58	.00	990.58	NEL01, 78569, OCT-20 LAVT
	H10814	11/30/20	TX228 (DEBORAH BUTLER)		105.43	.00	105.43	TX228, PARATAXI REIMBURSE
	H10815	11/01/20	MER01 (MERCHANT SERVICES)		55.75	.00	55.75	MER01, OCT-20 TRANSIT CEN
	H10816	11/01/20	MER01 (MERCHANT SERVICES)		48.49	.00	48.49	MER01, OCT-20 MOA CC STAT
	H10817	11/16/20	CAL04 (CALIFORNIA WATER SERVICE)		68.97	.00	68.97	CAL04, 4755555555, MOA FI
	H10818	11/16/20	CAL04 (CALIFORNIA WATER SERVICE)		51.73	.00	51.73	CAL04, 2575555555, TC FIR
	H10819	11/16/20	CAL04 (CALIFORNIA WATER SERVICE)		68.97	.00	68.97	CAL04, 5755555555, CONTRA
	H10820	11/17/20	CAL04 (CALIFORNIA WATER SERVICE)		670.31	.00	670.31	CAL04, 4616555555, TC IRR
	H10821	11/17/20	CAL04 (CALIFORNIA WATER SERVICE)		28.03	.00	28.03	CAL04, 3616555555, TC WAT
	H10822	11/09/20	CAL04 (CALIFORNIA WATER SERVICE)		953.06	.00	953.06	CAL04, 0198655555, BUS WA
	H10823	11/09/20	CAL04 (CALIFORNIA WATER SERVICE)		682.51	.00	682.51	CAL04, 9098655555, MOA WA
	H10824	11/02/20	PAC02 (PACIFIC GAS AND ELECTRIC)		237.97	.00	237.97	PAC02, 9007202117-4, MOA
	H10825	11/05/20	PAC02 (PACIFIC GAS AND ELECTRIC)		118.29	.00	118.29	PAC02, 7649646868-7, DOOL
	H10826	11/16/20	PAC02 (PACIFIC GAS AND ELECTRIC)		1,376.81	.00	1,376.81	PAC02, 7264840356-5, BUS
	H10827	11/23/20	PAC02 (PACIFIC GAS AND ELECTRIC)		1,421.39	.00	1,421.39	PAC02, 6062256368-6, ATLA
	H10828	11/23/20	PAC02 (PACIFIC GAS AND ELECTRIC)		7,346.04	.00	7,346.04	PAC02, 5809326332-3, MOA
	H10829	11/17/20	CIT07 (CITY OF LIVERMORE - WATER)		15.18	.00	15.18	CIT07, 138432-00, ATLANTI
	H10830	11/17/20	CIT07 (CITY OF LIVERMORE - WATER)		181.89	.00	181.89	CIT07, 138430-01, ATLANTI
	H10831	11/17/20	CIT07 (CITY OF LIVERMORE - WATER)		22.61	.00	22.61	CIT07, 139399-00, ATLANTI
	H10832	11/17/20	CIT07 (CITY OF LIVERMORE - WATER)		35.00	.00	35.00	CIT07, 139361-00, ATLANTI
	H10833	11/30/20	CIT07 (CITY OF LIVERMORE - WATER)		44.07	.00	44.07	CIT07, 138431-00, ATLANTI



REPORT.: Dec 14 20 Monday  
 RUN....: Dec 14 20 Time: 16:11  
 Run By.: Daniel Zepeda

LAVTA  
 Month End Cash Disbursements Report  
 Prior Period Report for 11-20 BANK ACCOUNT 105

PAGE: 002  
 ID #: PY-CD  
 CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
11-20	H10834	11/30/20	CIT07 (CITY OF LIVERMORE - WATER)		124.32	.00	124.32	CIT07, 139388-00, BUS WAS
	H10835	11/10/20	MVT01 (MV TRANSPORTATION, INC.)		45,189.72	.00	45,189.72	MVT01, SEPT-20 FIXED ROUT
	H10836	11/30/20	MVT01 (MV TRANSPORTATION, INC.)		300,000.00	.00	300,000.00	MVT01, 110761, NOV-20 MV
	H10837	11/30/20	HDE01 (HOME DEPOT-CREDIT SERVICES)		32.67	.00	32.67	HDE01, NOV-20 CC STATEMEN
	H10838	11/01/20	HDE01 (HOME DEPOT-CREDIT SERVICES)		130.84	.00	130.84	HDE01, OCT-20 CC STATEMEN
	H10839	11/20/20	VER01 (VERIZON WIRELESS)		1,683.90	.00	1,683.90	VER01, 9865512834, 9/23-1
	H10840	11/23/20	UBE01 (UBER )		491.85	.00	491.85	UBE01, OCT-20 BILLING: GO
	H10841	11/30/20	BRO03 (KARLA SUE BROWN)		200.00	.00	200.00	BRO03, NOV-20 BOD STIPEND
	H10842	11/30/20	COO03 (BOB COOMBER)		50.00	.00	50.00	COO03, NOV-20 BOD STIPEND
	H10843	11/30/20	HAG01 (SCOTT HAGGERTY)		100.00	.00	100.00	HAG01, NOV-20 BOD STIPEND
	H10844	11/30/20	HAU01 (DAVID HAUBERT)		200.00	.00	200.00	HAU01, NOV-20 BOD STIPEND
	H10845	11/30/20	PEN01 (JERRY PENTIN)		100.00	.00	100.00	PEN01, NOV-20 BOD STIPEND
	H10846	11/30/20	WOE01 (ROBERT L. WOERNER)		200.00	.00	200.00	WOE01, NOV-20 BOD STIPEND
	H10847	11/19/20	PER03 (CAL PUB EMP RETIRE SYSTM)		32,870.25	.00	32,870.25	PER03, DEC-20 HEALTH INSU
	H10848	11/25/20	DEL05 (ALLIED ADMIN/DELTA DENTAL)		2,156.88	.00	2,156.88	DEL05, DEC-20 DENTAL INSU
	H10849	11/20/20	MUT01 (MUTUAL OF OMAHA)		1,188.34	.00	1,188.34	MUT01, DEC-20 LIFE & LTD
	H10850	11/20/20	VSP01 (VSP )		577.24	.00	577.24	VSP01, DEC-20 VISION INSU
	H10851	11/20/20	VSP01 (VSP )		555.76	.00	555.76	VSP01, NOV-20 VISION INSU
	H10852	11/20/20	AME06 (AMERICAN FIDELITY ASSURANCE		657.08	.00	657.08	AME06, OCT-20 SUPPLEMENTA
	H10853	11/20/20	AME06 (AMERICAN FIDELITY ASSURANCE		970.80	.00	970.80	AME06, NOV-20 FLEXIBLE SP
	H10854	11/20/20	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		56,167.66	.00	56,167.66	DIR02, PR DIRECT DEPOSIT
	H10855	11/20/20	EFT01 (ELECTRONIC FUND TRANFERS)		13,178.02	.00	13,178.02	EFT01, FEDERAL TAX 10/31/
	H10856	11/20/20	EMP01 (EMPLOYMENT DEVEL DEPT)		4,217.92	.00	4,217.92	EMP01, STATE TAX 10/31/20
	H10857	11/20/20	PER01 (PERS )		4,491.56	.00	4,491.56	PER01, PERS NEW CONTRIBUT
	H10858	11/20/20	PER01 (PERS )		3,952.74	.00	3,952.74	PER01, PERS CLASSIC CONTR
	H10859	11/20/20	PER04 (CALPERS RETIREMENT SYSTEM)		2,112.61	.00	2,112.61	PER04, PERS 457 CONTRIBUT
	H10860	11/23/20	AME06 (AMERICAN FIDELITY ASSURANCE		657.08	.00	657.08	AME06, NOV-20 SUPPLEMENTA
	H10861	11/03/20	EMP01 (EMPLOYMENT DEVEL DEPT)		5,392.99	.00	5,392.99	EMP01, 3RD QTR 2020 UNEMP
	H10862	11/02/20	TRA04 (TOAN TRAN)		334.00	.00	334.00	TRA04, 10/14-10/15/20 TRA
	H10863	11/27/20	EDW01 (TAMARA EDWARDS)		500.00	.00	500.00	EDW01, \$500 BONUS FOR EXE
	H10864	11/27/20	MCC01 (TONY McCAULAY)		500.00	.00	500.00	MCC01, \$500 BONUS FOR EXE
	H10865	11/27/20	TRA04 (TOAN TRAN)		500.00	.00	500.00	TRA04, \$500 BONUS FOR EXE
	H10866	11/30/20	BAN03 (BANKCARD CENTER)		3,840.54	.00	3,840.54	BAN03, OCT-20 BOW CC STAT
	H10867	11/02/20	MCC01 (TONY McCAULAY)		1,461.17	.00	1,461.17	MCC01, EXPENSE REIMBURSE
Total for Bank Account 105 ----->					1,308,388.87	.00	1,308,388.87	
Grand Total of all Bank Accounts ----->					1,308,388.87	.00	1,308,388.87	

REPORT.: Dec 14 20 Monday  
 RUN....: Dec 14 20 Time: 16:11  
 Run By.: Daniel Zepeda

LAVTA  
 Month End Payable Activity Report  
 Prior Period Report for 11-20

PAGE: 001  
 ID #: PY-AC  
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
11-20	AEC01 (AECOM TECHNICAL SERVICES)	IN200425517	11/06/20	12/06/20	A	15596.10	AEC01, 2000425517, 9/26-10/30/20 REGIONAL BU
11-20	AME06 (AMERICAN FIDELITY ASSURANCE)	FSA11-20H	11/04/20	12/04/20	A	970.80	AME06, NOV-20 FLEXIBLE SPENDING ACCOUNT
		SUPP10-20H	10/31/20	11/30/20	A	657.08	AME06, OCT-20 SUPPLEMENTAL INSURANCE
		SUPP11-20H	11/01/20	12/01/20	A	657.08	AME06, NOV-20 SUPPLEMENTAL INSURANCE
		Vendor's Total	----->			2284.96	
11-20	ATT02 (AT&T )	15614213	11/13/20	12/13/20	A	420.33	ATT02, 15614213, PAYER #9391035694 10/13-11/
11-20	AVI01 (AMADOR VALLEY INDUSTRIES)	862135	10/31/20	11/30/20	A	517.66	AVI01, 862135, OCT-20 GARBAGE PICK UP SERVIC
11-20	BAN03 (BANKCARD CENTER)	OCT-2020H	10/29/20	11/28/20	A	3840.54	BAN03, OCT-20 BOW CC STATEMENT
		SEP-2020CH	11/01/20	12/01/20	A	6200.05	BAN03, SEPT-20 BOW CC STATEMENT-CORRECTIONS
		SEP-2020RH	11/01/20	12/01/20	A	6200.05	BAN03, SEPT-20 BOW CC STATEMENT-REVERSALS
		Vendor's Total	----->			3840.54	
11-20	BRO03 (KARLA SUE BROWN)	NOV-2020H	11/30/20	12/30/20	A	200.00	BRO03, NOV-20 BOD STIPEND
11-20	CAL02 (CALACT)	2021-0277	11/01/20	12/01/20	A	620.00	CAL02, 2021-0277, FY21 MEMBERSHIP RENEWAL
11-20	CAL04 (CALIFORNIA WATER SERVICE)	198102020H	10/20/20	11/19/20	A	953.06	CAL04, 0198655555, BUS WASH 9/17-10/16/20
		257102820H	10/28/20	11/27/20	A	51.73	CAL04, 2575555555, TC FIRE 11/1-11/30/20
		361102920H	10/29/20	11/28/20	A	28.03	CAL04, 3616555555, TC WATER 9/30-10/28/20
		461102920H	10/29/20	11/28/20	A	670.31	CAL04, 4616555555, TC IRRG. 9/30-10/28/20
		475102820H	10/28/20	11/27/20	A	68.97	CAL04, 4755555555, MOA FIRE 11/1-11/30/20
		575102820H	10/28/20	11/27/20	A	68.97	CAL04, 5755555555, CONTRACTOR FIRE 11/1-11/3
		909101920H	10/19/20	11/18/20	A	682.51	CAL04, 9098655555, MOA WATER 9/17-10/16/20
		Vendor's Total	----->			2523.58	
11-20	CAL13 (CALIFORNIA TRANSIT)	312020OCT	11/02/20	12/02/20	A	300.47	CAL13, 31-2020-OCT, OCT-20 INS CLAIMS PRIOR
11-20	CIT01 (CITY OF LIVERMORE)	1294-FY21	08/20/20	09/19/20	A	1632.66	CIT01, PERMIT #1294 (20-21) FY21 RUTAN WASTE
11-20	CIT06 (CITY OF LIVERMORE SEWER)	BW111720	11/17/20	12/17/20	A	43.04	CIT06, 138143-00, BUS WASH 10/20-11/17/20
		TC111020	11/10/20	12/10/20	A	38.25	CIT06, 133389-00, TRANSIT CENTER 10/20-11/10
		MOA111720	11/17/20	12/17/20	A	179.01	CIT06, 133294-00, MOA SEWER 10/20-11/17/20
		Vendor's Total	----->			260.30	
11-20	CIT07 (CITY OF LIVERMORE - WATER)	361102020H	10/20/20	11/19/20	A	35.00	CIT07, 139361-00, ATLANTIS SEWER 9/15-10/20/
		388110320H	11/03/20	12/03/20	A	124.32	CIT07, 139388-00, BUS WASH 10/6-11/3/20
		399102020H	10/20/20	11/19/20	A	22.61	CIT07, 139399-00, ATLANTIS SEWER 9/15-10/20/
		430102020H	10/20/20	11/19/20	A	181.89	CIT07, 138430-01, ATLANTIS INDOOR 9/15-10/20
		431110320H	11/03/20	12/03/20	A	44.07	CIT07, 138431-00, ATLANTIS IRRG. 10/6-11/3/2
		432102020H	10/20/20	11/19/20	A	15.18	CIT07, 138432-00, ATLANTIS FIRE 9/5-10/20/20
		Vendor's Total	----->			423.07	
11-20	CME01 (CME LIGHTING SUPPLY COMPANY)	000241134	10/30/20	11/29/20	A	26219.94	CME01, 0000241134, PO #7516 LED RETROFIT-RUT
		000241448	11/12/20	12/12/20	A	1257.30	CME01, 0000241448, PO #7516 LED RETROFIT-ADD
		000241486	11/20/20	12/20/20	A	30800.00	CME01, 0000241486, PO #7516 LED RETROFIT-LAB
		Vendor's Total	----->			58277.24	
11-20	COO03 (BOB COOMBER)	NOV-2020H	11/30/20	12/30/20	A	50.00	COO03, NOV-20 BOD STIPEND
11-20	COR01 (CORBIN WILLITS SYSTEMS)	C011151	11/15/20	12/15/20	A	264.12	COR01, C011151, NOV-20 SERVICE
11-20	DEL05 (ALLIED ADMIN/DELTA DENTAL)	DEC-2020H	11/25/20	12/25/20	A	2156.88	DEL05, DEC-20 DENTAL INSURANCE
11-20	DIR01 (DIRECT TV)	96X201111	11/13/20	12/13/20	A	18.25	DIR01, 025118596X201111, NOV-20 SERVICE
11-20	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20201030H	11/06/20	12/06/20	A	44683.40	DIR02, PR DIRECT DEPOSIT 10/17-10/30/20
		20201113H	11/20/20	12/20/20	A	56167.66	DIR02, PR DIRECT DEPOSIT 10/31/20-11/13/20
		Vendor's Total	----->			100851.06	
11-20	EBR01 (EBRCSA)	202100294	08/18/20	09/17/20	A	36720.00	EBR01, 202100294, PO #7526 FY21 RADIO MAINT

REPORT.: Dec 14 20 Monday  
 RUN....: Dec 14 20 Time: 16:11  
 Run By.: Daniel Zepeda

LAVTA  
 Month End Payable Activity Report  
 Prior Period Report for 11-20

PAGE: 002  
 ID #: PY-AC  
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
11-20	EDW01 (TAMARA EDWARDS)	11-27-20H	11/27/20	12/27/20	A	500.00	EDW01, \$500 BONUS FOR EXEMPLARY WORK NOV-20
11-20	EFT01 (ELECTRONIC FUND TRNFERS)	20201030H	11/05/20	12/05/20	A	8913.59	EFT01, FEDERAL TAX 10/17/20-10/30/20
		20201113H	11/18/20	12/18/20	A	13178.02	EFT01, FEDERAL TAX 10/31/20-11/13/20
	Vendor's Total ----->					22091.61	
11-20	EME01 (BRIGHTVIEW LANDSCAPE SERVIC	7060465	11/01/20	12/01/20	A	1263.00	EME01, 7060465, NOV-20 LANDSCAPING SERVICE
11-20	EMP01 (EMPLOYMENT DEVEL DEPT)	20201030H	11/05/20	12/05/20	A	3114.32	EMP01, STATE TAX 10/17/20-10/30/20
		20201113H	11/18/20	12/18/20	A	4217.92	EMP01, STATE TAX 10/31/20-11/13/20
		QTR3-2020H	11/04/20	12/04/20	A	5392.99	EMP01, 3RD QTR 2020 UNEMPLOYMENT INSURANCE
	Vendor's Total ----->					12725.23	
11-20	FAS01 (FASTSIGNS)	DUB103323	11/03/20	12/03/20	A	2115.01	FAS01, DUB-103323,MP601 PLEASANTON BUS STOP
11-20	FAS02 (FASTENAL)	LIV108352	10/19/20	11/18/20	A	214.35	FAS02, CALIV108352, MP598 WEDGE ANCHORS-180
		LIV108353	11/15/20	12/15/20	A	232.55	FAS02, CALIV108353, MP597 SAV CHARGING CORD
	Vendor's Total ----->					446.90	
11-20	FED01 (FedEx )	716712601	10/30/20	11/29/20	A	13.17	FED01, 7-167-12601, NOV-20 STATEMENT
		718175068	11/13/20	12/13/20	A	12.93	FED01, 7-181-75068, NOV-20 STATEMENT
	Vendor's Total ----->					26.10	
11-20	GAN01 (GANNETT FLEMING COMPANIES)	02-102261	10/20/20	11/19/20	A	32406.13	GAN01, 065649.02.102261,2016-14 ONCALL DESIG
		02-104300	11/16/20	12/16/20	A	8645.24	GAN01, 065649.02.104300, ON-CALL DESIGN-BRT
	Vendor's Total ----->					41051.37	
11-20	HAG01 (SCOTT HAGGERTY)	NOV-2020H	11/30/20	12/30/20	A	100.00	HAG01, NOV-20 BOD STIPEND
11-20	HAN01 (HANSON BRIDGETT MARCUS)	1278709	11/12/20	12/12/20	A	740.00	HAN01, 1278709, OCT-20 CONTRACT LEGAL FEES
		1278710	11/12/20	12/12/20	A	1411.00	HAN01, 1278710, OCT-20 ADMIN LEGAL FEES
	Vendor's Total ----->					2151.00	
11-20	HAU01 (DAVID HAUBERT)	NOV-2020H	11/30/20	12/30/20	A	200.00	HAU01, NOV-20 BOD STIPEND
11-20	HDE01 (HOME DEPOT-CREDIT SERVICES)	NOV-2020H	11/13/20	12/13/20	A	32.67	HDE01, NOV-20 CC STATEMENT-MISC SUPPLIES
		OCT-2020H	10/13/20	11/12/20	A	130.84	HDE01, OCT-20 CC STATEMENT MISC SUPPLIES
	Vendor's Total ----->					163.51	
11-20	HER05 (MELISSA HERNANDEZ STRAH)	NOV-2020	11/30/20	12/30/20	A	100.00	HER05, NOV-20 BOD STIPEND
11-20	HOT01 (HOTSYPACIFIC)	70217	10/26/20	11/25/20	A	1963.07	HOT01, 70217, MP611 REPAIR BUS WASH SERVICE
11-20	KIM02 (KIMLEY-HORN AND ASSOC,INC)	17501019	10/29/20	11/28/20	A	6530.47	KIM02, 17501019, SEPT-20 TSP UPGRADE & EXPAN
11-20	LIV10 (LIVERMORE SANITATION INC)	1327541	10/31/20	11/30/20	A	2490.76	LIV10, 1327541, OCT-20 GARBAGE SERVICE
11-20	LYF01 (LYFT, INC)	70940	10/31/20	11/30/20	A	2508.58	LYF01, 70940, OCT-20 CODES: GODUBLIN & GOTRI
		70941	10/31/20	11/30/20	A	42.46	LYF01, 70941, OCT-20 CODE: GO SANRAMON
	Vendor's Total ----->					2551.04	
11-20	MCC01 (TONY McCAULAY)	11-27-20H	11/27/20	12/27/20	A	500.00	MCC01, \$500 BONUS FOR EXEMPLARY WORK NOV-20
		0807-1029H	10/30/20	11/29/20	A	1461.17	MCC01, EXPENSE REIMBURSE 8/7/20-10/29/20
	Vendor's Total ----->					1961.17	
11-20	MER01 (MERCHANT SERVICES)	TC103120H	10/31/20	11/30/20	A	55.75	MER01, OCT-20 TRANSIT CENTER CC STATEMENT
		MOA103120H	10/31/20	11/30/20	A	48.49	MER01, OCT-20 MOA CC STATEMENT
	Vendor's Total ----->					104.24	
11-20	MET01 (METROPOLITAN TRANSPORT-)	AR024254	10/01/20	10/31/20	A	69.60	MET01, AR024254, JULY-20 CLIPPER FEES
		AR024402	10/31/20	11/30/20	A	69.30	MET01, AR024402, AUG-20 CLIPPER FEES

REPORT.: Dec 14 20 Monday  
 RUN....: Dec 14 20 Time: 16:11  
 Run By.: Daniel Zepeda

LAVTA  
 Month End Payable Activity Report  
 Prior Period Report for 11-20

PAGE: 003  
 ID #: PY-AC  
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
11-20	MET01 (METROPOLITAN TRANSPORT-)	AR024428	11/13/20	12/13/20	A	108.40	MET01, AR024428, SEPT-20 CLIPPER FEES
			Vendor's Total ----->			247.30	
11-20	MTM01 (MEDICAL TRANSPORTATION MANA	SEPT-2020H	10/04/20	11/03/20	A	61356.46	MTM01, SEPT-20 MONTHLY SERVICE
11-20	MUT01 (MUTUAL OF OMAHA)	DEC-2020H	11/11/20	12/11/20	A	1188.34	MUT01, DEC-20 LIFE & LTD INSURANCE
11-20	MVT01 (MV TRANSPORTATION, INC.)	110760H	11/03/20	12/03/20	A	300000.00	MVT01, 110760, NOV-20 MV 1ST INSTALL PAYMENT
		110761H	11/03/20	12/03/20	A	300000.00	MVT01, 110761, NOV-20 MV 2ND INSTALL PAYMENT
		SEPT-2020H	10/02/20	11/01/20	A	45189.72	MVT01, SEPT-20 FIXED ROUTE MONTHLY SERVICE
		SQSI-FY20	11/13/20	12/13/20	A	28250.00	MVT01, FY2020 SQSI PAYMENT
			Vendor's Total ----->			673439.72	
11-20	NEL01 (NELSON\NYGAARD CONSULTING A	78569H	11/12/20	12/12/20	A	990.58	NEL01, 78569, OCT-20 LAVTA SRTP/LRTP 10/3-10
11-20	NEX01 (NEXSAN TECHNOLOGIES INC.)	INV-80988	11/19/20	12/19/20	A	55029.46	NEX01, INVS-80988, PO #7522 STORAGE AREA NET
11-20	OFF01 (OFFICE DEPOT)	891456001	11/12/20	12/12/20	A	31.02	OFF01, 136891456001, 11/12/20 OFFICE SUPPLIE
		891491001	11/10/20	12/10/20	A	42.54	OFF01, 136891491001, 11/10/20 OFFICE SUPPLIE
			Vendor's Total ----->			73.56	
11-20	PAC01 (AT&T )	ATT 10/20H	10/13/20	11/12/20	A	184.24	PAC01, ACCT #925-245-0576, 10/13/20-11/12/20
		ATT100720H	10/07/20	11/06/20	A	33.09	PAC01,ACCT #232-351-6260,CONTRACTOR FIRE 10/
		ATT101120H	10/11/20	11/10/20	A	352.02	PAC01, ACCT #436-951-0106, ATLANTIS T1 10/11
		ATT101320H	10/13/20	11/12/20	A	340.69	PAC01,ACCT #925-243-9029,ATLANTIS ALRM 10/13
			Vendor's Total ----->			910.04	
11-20	PAC02 (PACIFIC GAS AND ELECTRIC)	580110520H	11/05/20	12/05/20	A	7346.04	PAC02, 5809326332-3, MOA ELECTRIC 9/30-10/29
		606110420H	11/04/20	12/04/20	A	1421.39	PAC02, 6062256368-6, ATLANTIS 9/28-10/27/20
		726102820H	10/28/20	11/27/20	A	1376.81	PAC02, 7264840356-5, BUS STOPS 9/21-10/20/20
		764101920H	10/19/20	11/18/20	A	118.29	PAC02, 7649646868-7, DOOLAN TWR 9/11-10/12/2
		900101420H	10/14/20	11/13/20	A	237.97	PAC02, 9007202117-4, MOA GAS 9/12-10/13/20
			Vendor's Total ----->			10500.50	
11-20	PAC11 (PACIFIC ENVIROMENTAL SERV)	1961	11/02/20	12/02/20	A	120.00	PAC11, 1961, OCT-20 RUTAN MONTHLY SERVICE
		1962	11/02/20	12/02/20	A	120.00	PAC11, 1962, OCT-20 ATLANTIS MONTHLY SERVICE
			Vendor's Total ----->			240.00	
11-20	PAC16 (PACIFIC COAST TRANE)	C24024	10/23/20	11/22/20	A	2490.00	PAC16, C24024, PO #7510 ANNUAL RUTAN INSPECT
		C24029	10/26/20	11/25/20	A	2575.00	PAC16, C24029, MP443 ATLANTIS ANNUAL EXHAUST
		C24030	10/26/20	11/25/20	A	1100.00	PAC16, C24030, MP443 ATLANTIS ANNUAL HEAT PU
		C24031	10/26/20	11/25/20	A	8630.00	PAC16, C24031, PO #7510 RUTAN ANNUAL INSPECT
		S104886	10/30/20	11/29/20	A	2905.00	PAC16, S104886, MP580 HVAC REPAIRS 10/21/20
			Vendor's Total ----->			17700.00	
11-20	PEN01 (JERRY PENTIN)	NOV-2020H	11/30/20	12/30/20	A	100.00	PEN01, NOV-20 BOD STIPEND
11-20	PER01 (PERS )	20201030CH	11/05/20	12/05/20	A	3900.38	PER01, PERS CLASSIC CONTRIBUTIONS 10/17-10/3
		20201030NH	11/06/20	12/06/20	A	4469.33	PER01, PERS NEW CONTRIBUTIONS 10/17/20-10/30
		20201113CH	11/18/20	12/18/20	A	3952.74	PER01, PERS CLASSIC CONTRIBUTIONS 10/31-11/1
		20201113NH	11/18/20	12/18/20	A	4491.56	PER01, PERS NEW CONTRIBUTIONS 10/31/20-11/13
			Vendor's Total ----->			16814.01	
11-20	PER03 (CAL PUB EMP RETIRE SYSTM)	DEC-2020H	11/16/20	12/16/20	A	32870.25	PER03, DEC-20 HEALTH INSURANCE
11-20	PER04 (CALPERS RETIREMENT SYSTEM)	20201030H	11/05/20	12/05/20	A	2110.07	PER04, PERS 457 CONTRIBUTIONS 10/17/20-10/30
		20201113H	11/18/20	12/18/20	A	2112.61	PER04, PERS 457 CONTRIBUTIONS 10/31/20-11/13
			Vendor's Total ----->			4222.68	
11-20	PLA02 (PLANETERIA MEDIA LLC)	17955	11/15/20	12/15/20	A	325.00	PLA02, 17955, WEB HOSTING NOV-20
11-20	PRE03 (PREMIER SECURITY SOLNS CO)	2101-41	11/25/20	12/25/20	A	20088.00	PRE03,2101-41,PO #7525 ALARM SUPPORT & SOFTW
11-20	QUE01 (QUENCH)	02784173	11/30/20	12/30/20	A	281.87	QUE01, INV-02784173 PO #6616 QUENCH 810 12/2

LAVTA  
 Month End Payable Activity Report  
 Prior Period Report for 11-20

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
11-20	SCF01 (SC FUELS)	4458374	11/03/20	12/03/20	A	13191.89	SCF01, 4458374, 11/3/20 FUEL DELIVERY
		4470708	11/17/20	12/17/20	A	14528.50	SCF01, 4470708, 11/17/20 FUEL DELIVERY
		Vendor's Total ----->				27720.39	
11-20	SHA02 (SHAMROCK OFFICE SOLUTIONS)	496161	10/26/20	11/25/20	A	22.03	SHA02, 496161, FRONT DESK PRINTER 9/30-10/29
		497797	10/27/20	11/26/20	A	13.72	SHA02, 497797, TONER FOR PRINTER 10/27/20
		Vendor's Total ----->				35.75	
11-20	SHE05 (SHELL )	OCT-2020H	11/06/20	12/06/20	A	49.17	SHE05, OCT-20 CC STATEMENT
11-20	SHI02 (SHI INTERNATIONAL CORP)	B12552034	11/06/20	12/06/20	A	138.00	SHI02, B12552034, MP620 MICROSOFT 365 1YR SU
		B12553646	11/06/20	12/06/20	A	3539.21	SHI02, B12553646, MP612 CISCO E-SWITCH & ENG
		B12561514	11/09/20	12/09/20	A	613.55	SHI02, B12561514, MP612 CISCO 3 YEAR LICENSE
		B12567418	11/10/20	12/10/20	A	2062.73	SHI02, B12567418, MP612 CISCO POWER SUPPLY-E
		B12602861	11/17/20	12/17/20	A	1159.48	SHI02, B12602861, MP612 CISCO 3 YEAR WARRANTY
		Vendor's Total ----->				7512.97	
11-20	SOL01 (SOLUTIONS FOR TRANSIT)	20-1105LA	11/05/20	12/05/20	A	2083.33	SOL01, 20-1105LAVTA, OCT-20 CLIPPER ANALYSIS
11-20	STA01 (STATE COMPENSATION FUND)	NOV-2020H	10/29/20	11/28/20	A	1496.92	STA01, NOV-20 WORKER'S COMP PREMIUM
		2020SRCHRH	10/23/20	11/22/20	A	614.75	STA01, 2020 WORKER'S COMP ANNUAL SURCHARGE
		Vendor's Total ----->				2111.67	
11-20	TAX67 (CHRISTEL RAGER)	1001-1030H	11/13/20	12/13/20	A	200.00	TAX67, PARATAXI REIMBURSE 10/1/20-10/30/20
11-20	TAX91 (VIVIAN MARIE MILLER)	0821-1029H	11/13/20	12/13/20	A	205.28	TAX91, PARATAXI REIMBURSE 8/21/20-10/29/20
11-20	TEL01 (TPx COMMUNICATIONS)	136084779	10/31/20	11/30/20	A	2681.70	TEL01, 136084779-0, 11/1/20-11/30/20 SERVICE
11-20	TNT01 (TNT FIRE PROTECTION INC)	2020-6251	11/19/20	12/19/20	A	3667.00	TNT01, 2020-6251, MP552 REPLACE FLANGE VALVE
11-20	TRA04 (TOAN TRAN)	11-27-20H	11/27/20	12/27/20	A	500.00	TRA04, \$500 BONUS FOR EXEMPLARY WORK NOV-20
		1014-1015H	11/02/20	12/02/20	A	334.00	TRA04, 10/14-10/15/20 TRAVEL REIMBURSE
		Vendor's Total ----->				834.00	
11-20	TRA12 (TRAPEZE SOFTWARE GROUP)	TP8665TAX	10/29/20	11/28/20	A	2496.68	TRA12, TPMAG08665TAX, PO #7507 TRANSITMASTER
11-20	TX183 (KEVIN PEHRSON)	11-5-20	11/30/20	12/30/20	A	8.63	TX183, PARATAXI REIMBURSE 11/5/20
11-20	TX212 (LINDA WAHLE)	1002-1027	11/13/20	12/13/20	A	191.97	TX212, PARATAXI REIMBURSE 10/2/20-10/27/20
11-20	TX228 (DEBORAH BUTLER)	1015-1103H	11/13/20	12/13/20	A	138.18	TX228, PARATAXI REIMBURSE 10/15/20-11/3/20
		1107-1117H	11/30/20	12/30/20	A	105.43	TX228, PARATAXI REIMBURSE 11/7/20-11/17/20
		Vendor's Total ----->				243.61	
11-20	TX229 (NAOMI WEBSTER)	0914-0930	11/13/20	12/13/20	A	44.20	TX229, PARATAXI REIMBURSE 9/14/20-9/30/20
11-20	TX242 (BONNIE WOLF)	0929-1029H	11/13/20	12/13/20	A	160.00	TX242, PARATAXI REIMBURSE 9/29/20-10/29/20
11-20	TX243 (SULABHA KONDED)	0929-1020H	11/13/20	12/13/20	A	220.00	TX243, PARATAXI REIMBURSE 9/29/20-10/20/20
11-20	UBE01 (UBER )	OCT-2020H	11/23/20	12/23/20	A	491.85	UBE01, OCT-20 BILLING: GO DUBLIN
11-20	VAN01 (FBD VANGUARD CONSTRUCTION	I2019-08#1	10/31/20	11/30/20	A	31724.30	VAN01, 2019-08 PLEASANTON BRT CORRIDOR PROJE
11-20	VER01 (VERIZON WIRELESS)	865512834H	10/22/20	11/21/20	A	1683.90	VER01, 9865512834, 9/23-10/22/20 CELL & WIFI
11-20	VSP01 (VSP )	DEC-2020H	11/19/20	12/19/20	A	577.24	VSP01, DEC-20 VISION INSURANCE
		NOV-2020H	10/19/20	11/18/20	A	555.76	VSP01, NOV-20 VISION INSURANCE
		Vendor's Total ----->				1133.00	

REPORT.: Dec 14 20 Monday  
RUN....: Dec 14 20 Time: 16:11  
Run By.: Daniel Zepeda

LAVTA  
Month End Payable Activity Report  
Prior Period Report for 11-20

PAGE: 005  
ID #: PY-AC  
CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
11-20	WOE01 (ROBERT L. WOERNER)	NOV-2020H	11/30/20	12/30/20	A	200.00	WOE01, NOV-20 BOD STIPEND
11-20	ZUR01 (ZURICH)	FY-2021	11/01/20	12/01/20	A	820.00	ZUR01, FY21 COMMERCIAL CRIME PREM ACCT #7923

Total of Purchases -> -----  
1308388.87  
=====

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Treasurer's Report for December 2020

FROM: Tamara Edwards, Director of Finance

DATE: February 1, 2021

**Action Requested**

The Finance and Administration Committee recommends that the Board of Directors review and approve the LAVTA Treasurer's Report for December 2020.

**Discussion**

***Cash accounts:***

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

***General checking account activity (105):***

Beginning balance December 1, 2020	\$8,811,509.78
Payments made	\$1,258,939.66
Deposits made	\$2,860,207.76
Ending balance December 31, 2020	\$10,412,777.88

***Farebox account activity (106):***

Beginning balance December 1, 2020	\$240,325.10
Deposits made	\$14,758.78
Ending balance December 31, 2020	\$255,083.88

***LAIF investment account activity (135):***

Beginning balance December 1, 2020	\$5,966,529.44
Ending balance December 31, 2020	\$5,966,529.44

***Operating Expenditures Summary:***

As this is the sixth month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 50%. The agency is at 41.22% overall.

***Operating Revenues Summary:***

While expenses are at 41.22%, revenues are at 53.3%, providing for a healthy cashflow.

**Recommendation**

The Finance and Administration Committee requests that the Board of Directors approve the December 2020 Treasurer's Report.

Attachments:

1. December 2020 Treasurer's Report

*Approved:* \_\_\_\_\_



**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
BALANCE SHEET  
FOR THE PERIOD ENDING:  
December 31, 2020**

**ASSETS:**

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	10,412,778	
106 CASH - FIXED ROUTE ACCOUNT	255,084	
107 Clipper Cash	183,019	
108 Rail	3,019,290	
109 BOC	46	
120 ACCOUNTS RECEIVABLE	320,809	
135 INVESTMENTS - LAIF	5,995,780	
150 PREPAID EXPENSES	(339)	
160 OPEB ASSET	802,201	
165 DEFFERED OUTFLOW-Pension Related	588,141	
166 DEFFERED OUTFLOW-OPEB	64,410	
170 INVESTMENTS HELD AT CALTIP	0	
111 NET PROPERTY COSTS	63,949,337	
<b>TOTAL ASSETS</b>		<b>85,590,994</b>

**LIABILITIES:**

205 ACCOUNTS PAYABLE	259,221	
211 PRE-PAID REVENUE	2,036,455	
21101 Clipper to be distributed	78,262	
22000 FEDERAL INCOME TAXES PAYABLE	(6,992)	
22010 STATE INCOME TAX	(2,727)	
22020 FICA MEDICARE	(2,033)	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(8,774)	
22030 SDI TAXES PAYABLE	(753)	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	(94)	
22090 WORKERS' COMPENSATION PAYABLE	9,433	
22100 PERS-457	0	
22110 Direct Deposit Clearing	(45,355)	
23101 Net Pension Liability	1,212,136	
23105 Deferred Inflow- OPEB Related	203,209	
23104 Deferred Inflow- Pension Related	81,681	
23103 INSURANCE CLAIMS PAYABLE	93,109	
23102 UNEMPLOYMENT RESERVE	(5,790)	
<b>TOTAL LIABILITIES</b>		<b>3,900,987</b>

**FUND BALANCE:**

301 FUND RESERVE	(7,734,299)	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	77,154,817	
30401 SALE OF BUSES & EQUIPMENT	84,491	
FUND BALANCE	12,184,999	
<b>TOTAL FUND BALANCE</b>		<b>81,690,007</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>85,590,995</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
REVENUE REPORT  
FOR THE PERIOD ENDING:  
December 31, 2020**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	340,455	17,379	75,774	264,681	22.3%
4020000	Business Park Revenues	72,020	40,011	80,022	(8,002)	111.1%
4020500	Special Contract Fares	218,288	28,539	48,544	169,744	22.2%
4020500	Special Contract Fares - Paratransit	30,000	0	3,732	26,268	12.4%
4010200	Paratransit Passenger Fares	93,750	3,214	9,195	84,555	9.8%
4060100	Concessions	20,820	0	9,447	11,373	45.4%
4060300	Advertising Revenue	30,000	11,627	27,684	2,316	92.3%
4070400	Miscellaneous Revenue-Interest	25,000	0	32,123	(7,123)	128.5%
4070300	Non transportation revenue	86,052	3,233	36,108	49,944	42.0%
4090100	Local Transportation revenue	538,506	177,100	1,899,498	(1,360,992)	352.7%
4099100	TDA Article 4.0 - Fixed Route	6,041,384	821,734	2,844,848	3,196,536	47.1%
4099500	TDA Article 4.0-BART	58,163	6,869	38,167	19,996	65.6%
4099200	TDA Article 4.5 - Paratransit	87,527	10,898	46,698	40,829	53.4%
4099600	Bridge Toll- RM2, RM1	348,502	0	0	348,502	0.0%
4110100	STA Funds-Paratransit	66,305	0	0	66,305	0.0%
4110500	STA Funds- Fixed Route BART	415,450	717,177	717,177	(301,727)	172.6%
4110100	STA Funds-pop	793,498	207,720	207,720	585,778	26.2%
4110100	STA Funds- rev	208,552	0	0	208,552	0.0%
4110100	STA Block	888,731	452,702	452,702	436,029	50.9%
4110100	STA Funds- Lifeline	38,281	0	0	38,281	0.0%
4110100	Caltrans	250,000	0	0	250,000	0.0%
4130000	FTA Section CARES Act	5,000,000	0	1,726,432	3,273,568	100.0%
4130000	FTA Section 5307 ADA Paratransit	412,325	0	0	412,325	0.0%
4130000	FTA TPI	88,000	0	0	88,000	100.0%
4640500	Measure B Gap	23,859	3,191	46,622	(22,763)	100.0%
4640500	Measure B Express Bus	-	0	0	-	100.0%
4640100	Measure B Paratransit Funds-Fixed Route	559,135	160,999	354,294	204,841	63.4%
4640100	Measure B Paratransit Funds-Paratransit	103,034	29,677	65,308	37,726	63.4%
4640200	Measure BB Paratransit Funds-Fixed Route	413,424	120,489	263,592	149,832	63.8%
4640200	Measure BB Paratransit Funds-Paratransit	202,370	58,979	129,028	73,342	63.8%
<b>RAIL</b>		0	0	210,800		
<b>TOTAL REVENUE</b>		<b>17,453,431</b>	<b>2,871,538</b>	<b>9,325,516</b>	<b>8,338,715</b>	<b>53.4%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
OPERATING EXPENDITURES  
FOR THE PERIOD ENDING:  
December 31, 2020**

		<b>BUDGET</b>	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>	<b>BALANCE AVAILABLE</b>	<b>PERCENT BUDGET EXPENDED</b>
501 02	Salaries and Wages	\$1,670,376	\$120,135	\$777,393	\$892,983	46.54%
502 00	Personnel Benefits	\$999,960	\$54,320	\$432,359	\$567,601	43.24%
503 00	Professional Services	\$1,148,380	\$37,844	\$186,746	\$961,634	16.26%
503 05	Non-Vehicle Maintenance	\$825,443	\$66,071	\$506,347	\$302,510	61.34%
503 99	Communications	\$5,500	\$0	\$247	\$5,253	4.49%
504 01	Fuel and Lubricants	\$1,021,500	\$15,282	\$157,837	\$863,663	15.45%
504 03	Non contracted vehicle maintenance	\$3,000	\$0	\$4,572	(\$1,572)	152.40%
504 99	Office/Operating Supplies	\$56,030	\$840	\$8,032	\$47,998	14.34%
504 99	Printing	\$67,000	\$0	\$17,206	\$49,794	25.68%
505 00	Utilities	\$351,235	\$19,411	\$151,545	\$199,690	43.15%
506 00	Insurance	\$682,703	\$0	\$557,368	\$125,335	81.64%
507 99	Taxes and Fees	\$277,000	\$1,366	\$19,383	\$257,617	7.00%
508 01	Purchased Transportation Fixed Route	\$8,755,092	\$638,986	\$3,955,098	\$4,799,994	45.17%
2-508 02	Purchased Transportation Paratransit	\$1,314,813	\$65,601	\$379,003	\$935,810	28.83%
508 03	Purchased Transportation WOD	\$76,026	\$745	\$10,842	\$65,184	14.26%
509 00	Miscellaneous	\$179,477	\$2,379	\$49,240	\$130,237	27.44%
509 02	Professional Development	\$39,500	\$46	\$2,802	\$36,698	7.09%
509 08	Advertising	\$60,000	\$8,400	\$10,472	\$49,528	17.45%
<b>TOTAL</b>		<b>\$17,533,035</b>	<b>\$1,031,426</b>	<b>\$7,226,492</b>	<b>\$10,289,957</b>	<b>41.22%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)**  
**FOR THE PERIOD ENDING:**  
**December 31, 2020**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
<b>REVENUE DETAILS</b>						
4090594	TDA (office and facility equip)	199,000	0	0	199,000	0.00%
4090194	TDA Shop repairs and replacement	100,000	0	0	100,000	0.00%
4091794	Bus stop improvements	416,000	0	50,961	365,039	12.25%
4090994	Radio Upgrade	6,700	0	12,700	(6,000)	189.55%
4090794	TDA Transit Center Improvements	110,000	0	0	110,000	0.00%
409??94	TDA (Transit Capital)	100,000	0	34,990	65,010	34.99%
4092094	TDA (Major component rehab)	410,000	0	0	410,000	0.00%
4091294	TDA Doolan Tower Upgrade	30,000	0	0	30,000	0.00%
4091691	SAV BAAQMD	168,194	0	0	168,194	0.00%
46405	CIP Shelters	1,277,410	0	354,290	923,120	27.74%
4090694	TDA TSP	66,000	0	122,461	(56,461)	185.55%
409xx94	Bus add ons	266,000	0	0	266,000	0.00%
4090294	TDA Atlantis	350,000	0	19,261	330,739	5.50%
409xx94	TDA Real Time APC	200,000	0	0	200,000	0.00%
409xx91	TVTC TSP	1,140,000	0			
4111700	SGR shelters and stops	80,640	0	0	80,640	0.00%
4110500	Prop 1B office and facility	200,962	0	0	200,962	0.00%
411	Prop 1B Transit Center	20,000	0	0	20,000	0.00%
411	Dublin Parking garage	20,000,000	0	0	20,000,000	0.00%
41306	TSP	100,000	0	110,022	(10,022)	110.02%
41315	FTA farebox		0	0	0	#DIV/0!
41320	FTA Hybrid battery packs	800,000	0	0	800,000	0.00%
	FTA Transit Center	440,000	0			0.00%
<b>TOTAL REVENUE</b>		<b>26,480,906</b>	<b>-</b>	<b>704,686</b>	<b>24,196,220</b>	<b>2.66%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)**  
**FOR THE PERIOD ENDING:**  
**December 31, 2020**

ACCOUNT	DESCRIPTON	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
<b>EXPENDITURE DETAILS</b>						
<b>CAPITAL PROGRAM - COST CENTER 07</b>						
5550207	Atlantis Facility	350,000	24,800	76,068	273,932	21.73%
5550107	Shop Repairs and replacement	300,962	122,602	122,602	178,360	40.74%
5551607	SAV	168,194	0	9,775	158,419	5.81%
5550407	BRT	168,194	12,658	90,667	77,527	53.91%
555xx07	Bus Add ons	266,000	0	0	266,000	0.00%
555xx07	Real time APC	200,000	0	0	200,000	0.00%
5550507	Office and Facility Equipment	199,000	0	0	199,000	0.00%
5550607	TSP upgrade	1,206,000	25,000	471,959	734,041	39.13%
5550907	Radio upgrade	6,700	0	66,229	(59,529)	988.50%
5551007	Transit Center Upgrades and Improvements	570,000	0	0	570,000	0.00%
5551207	Doolan Tower upgrade	30,000	0	0	30,000	0.00%
555xx07	Dublin Parking Garage	20,000,000	0	0	20,000,000	0.00%
5551707	Bus Shelters and Stops	1,774,050	0	420,741	1,353,309	23.72%
5551907	COVID Supplies	21,343	0	47,286	(25,943)	221.55%
5552007	Major component rehab	1,210,000	0	0	1,210,000	0.00%
555??07	Transit Capital	100,000	0	25,215	74,785	25.22%
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>26,570,443</b>	<b>185,060</b>	<b>1,330,543</b>	<b>25,239,900</b>	<b>5.01%</b>
<b>FUND BALANCE (CAPITAL)</b>		<b>-89537.00</b>	<b>(185,060)</b>	<b>(625,856)</b>		
<b>FUND BALANCE (CAPTIAL &amp; OPERATING)</b>		<b>-172,141.00</b>	<b>1,629,879</b>	<b>1,312,553</b>		

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

January 12, 2021

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

LIVERMORE/AMADOR VALLEY TRANSIT  
AUTHORITY  
GENERAL MANAGER  
1362 RUTAN COURT, SUITE 100  
LIVERMORE, CA 94550

[Tran Type Definitions](#)

//

**Account Number:** 80-01-002

December 2020 Statement

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	5,966,529.44
Total Withdrawal:	0.00	Ending Balance:	5,966,529.44

REPORT.: Jan 13 21 Wednesday  
RUN....: Jan 13 21 Time: 15:47  
Run By.: Daniel Zepeda

LAVTA  
Month End Cash Disbursements Report  
Prior Period Report for 12-20 BANK ACCOUNT 105

PAGE: 001  
ID #: PY-CD  
CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
12-20	022383	12/16/20	AEC01 (AECOM TECHNICAL SERVICES INC		16,873.16	.00	16,873.16	Automatic Generated Check
	022384	12/16/20	ATT03 (AT&T )		946.26	.00	946.26	Automatic Generated Check
	022385	12/16/20	CAL05 (CALTEST LABS)		815.10	.00	815.10	Automatic Generated Check
	022386	12/16/20	CAL13 (CALIFORNIA TRANSIT)		1,662.37	.00	1,662.37	Automatic Generated Check
	022387	12/16/20	CTE01 (CENTER FOR TRANSPORTATION &		15,700.00	.00	15,700.00	Automatic Generated Check
	022388	12/16/20	CUB02 (CUBIC ITS INC.)		25,000.00	.00	25,000.00	Automatic Generated Check
	022389	12/16/20	CUR01 (CURIS SYSTEM LLC)		10,092.21	.00	10,092.21	Automatic Generated Check
	022390	12/16/20	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check
	022391	12/16/20	EME01 (BRIGHTVIEW LANDSCAPE SERVICE		1,263.00	.00	1,263.00	Automatic Generated Check
	022392	12/16/20	HAN01 (HANSON BRIDGETT MARCUS)		4,216.00	.00	4,216.00	Automatic Generated Check
	022393	12/16/20	JTH01 (J. THAYER COMPANY)		277.64	.00	277.64	Automatic Generated Check
	022394	12/16/20	KIM02 (KIMLEY-HORN AND ASSOC, INC)		27,799.80	.00	27,799.80	Automatic Generated Check
	022395	12/16/20	KKI01 (ALPHA MEDIA LLC)		8,400.00	.00	8,400.00	Automatic Generated Check
	022396	12/16/20	LIV10 (LIVERMORE SANITATION INC)		2,490.76	.00	2,490.76	Automatic Generated Check
	022397	12/16/20	MAP01 (MAPISTRY)		5,724.50	.00	5,724.50	Automatic Generated Check
	022398	12/16/20	OFF01 (OFFICE DEPOT)		250.38	.00	250.38	Automatic Generated Check
	022399	12/16/20	PAC11 (PACIFIC ENVIROMENTAL SERV)		240.00	.00	240.00	Automatic Generated Check
	022400	12/16/20	PRO03 (PROFESSIONAL PLASTICS INC)		9,657.70	.00	9,657.70	Automatic Generated Check
	022401	12/16/20	SCF01 (SC FUELS)		15,226.06	.00	15,226.06	Automatic Generated Check
	022402	12/16/20	SER03 (SERVICON SYSTEMS INC.)		112,510.00	.00	112,510.00	Automatic Generated Check
	022403	12/16/20	SHA02 (SHAMROCK OFFICE SOLUTIONS)		24.48	.00	24.48	Automatic Generated Check
	022404	12/16/20	SOL01 (SOLUTIONS FOR TRANSIT)		2,083.33	.00	2,083.33	Automatic Generated Check
	022405	12/16/20	TX229 (NAOMI WEBSTER)		20.00	.00	20.00	Automatic Generated Check
	H10868	12/10/20	STA01 (STATE COMPENSATION FUND)		1,496.92	.00	1,496.92	STA01, DEC-20 WORKER'S CO
	H10869	12/10/20	MTM01 (MEDICAL TRANSPORTATION MANAG		66,102.45	.00	66,102.45	MTM01, OCT-20 MONTHLY SER
	H10870	12/10/20	UBE01 (UBER )		744.59	.00	744.59	UBE01, NOV-20 BILLING: GO
	H10871	12/03/20	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		45,045.62	.00	45,045.62	DIR02, PR DIRECT DEPOSIT
	H10872	12/03/20	EFT01 (ELECTRONIC FUND TRANSFERS)		8,992.64	.00	8,992.64	EFT01, FEDERAL TAX 11/14/
	H10873	12/03/20	EMP01 (EMPLOYMENT DEVEL DEPT)		3,117.89	.00	3,117.89	EMP01, STATE TAX 11/14/20
	H10874	12/03/20	PER01 (PERS )		3,909.08	.00	3,909.08	PER01, PERS CLASSIC CONTR
	H10875	12/03/20	PER01 (PERS )		4,450.05	.00	4,450.05	PER01, PERS NEW CONTRIBUT
	H10876	12/03/20	PER04 (CALPERS RETIREMENT SYSTEM)		2,123.33	.00	2,123.33	PER04, PERS 457 CONTRIBUT
	H10877	12/10/20	PAC01 (AT&T )		352.02	.00	352.02	PAC01, ACCT #436-951-0106
	H10878	12/10/20	PAC01 (AT&T )		344.03	.00	344.03	PAC01, ACCT #925-243-9029,
	H10879	12/10/20	PAC01 (AT&T )		185.94	.00	185.94	PAC01, ACCT #925-245-0576
	H10880	12/10/20	PAC01 (AT&T )		33.09	.00	33.09	PAC01, ACCT #232-351-6260,
	H10881	12/11/20	TX242 (BONNIE WOLF)		160.00	.00	160.00	TX242, PARATAXI REIMBURSE
	H10882	12/15/20	MVT01 (MV TRANSPORTATION, INC.)		300,000.00	.00	300,000.00	MVT01, 111250, DEC-20 MV
	H10883	12/01/20	MER01 (MERCHANT SERVICES)		49.75	.00	49.75	MER01, NOV-20 TRANSIT CEN
	H10884	12/01/20	MER01 (MERCHANT SERVICES)		48.21	.00	48.21	MER01, NOV-20 MOA CC STAT
	H10885	12/10/20	CAL04 (CALIFORNIA WATER SERVICE)		1,015.35	.00	1,015.35	CAL04, 0198655555, BUS WA
	H10886	12/10/20	CAL04 (CALIFORNIA WATER SERVICE)		640.59	.00	640.59	CAL04, 9098655555, MOA WA
	H10887	12/10/20	PAC02 (PACIFIC GAS AND ELECTRIC)		96.22	.00	96.22	PAC02, 7649646868-7, DOOL
	H10888	12/10/20	PAC02 (PACIFIC GAS AND ELECTRIC)		1,310.28	.00	1,310.28	PAC02, 9007202117-4, MOA
	H10889	12/10/20	CIT07 (CITY OF LIVERMORE - WATER)		26.74	.00	26.74	CIT07, 139399-00, ATLANTI
	H10890	12/10/20	CIT07 (CITY OF LIVERMORE - WATER)		30.87	.00	30.87	CIT07, 139361-00, ATLANTI
	H10891	12/10/20	CIT07 (CITY OF LIVERMORE - WATER)		15.18	.00	15.18	CIT07, 138432-00, ATLANTI
	H10892	12/10/20	CIT07 (CITY OF LIVERMORE - WATER)		185.21	.00	185.21	CIT07, 138430-01, ATLANTI
	H10893	12/18/20	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		57,890.53	.00	57,890.53	DIR02, PR DIRECT DEPOSIT
	H10894	12/17/20	EFT01 (ELECTRONIC FUND TRANSFERS)		13,802.43	.00	13,802.43	EFT01, FEDERAL TAX 11/28/
	H10895	12/17/20	EMP01 (EMPLOYMENT DEVEL DEPT)		4,396.26	.00	4,396.26	EMP01, STATE TAX 11/28/20
	H10896	12/17/20	PER04 (CALPERS RETIREMENT SYSTEM)		2,112.61	.00	2,112.61	PER04, PERS 457 CONTRIBUT
	H10897	12/17/20	PER01 (PERS )		3,900.38	.00	3,900.38	PER01, PERS CLASSIC CONTR
	H10898	12/17/20	PER01 (PERS )		4,511.27	.00	4,511.27	PER01, PERS NEW CONTRIBUT
	H10899	12/23/20	AME06 (AMERICAN FIDELITY ASSURANCE		657.08	.00	657.08	AME06, DEC-20 SUPPLEMENTA
	H10900	12/23/20	AME06 (AMERICAN FIDELITY ASSURANCE		970.80	.00	970.80	AME06, DEC-20 FLEXIBLE SP
	H10901	12/16/20	STA13 (STAPLES CREDIT PLAN)		311.68	.00	311.68	STA13, DEC-20 CC STATEMEN
	H10902	12/23/20	CAS02 (LISETH CASTRO)		46.00	.00	46.00	CAS02, 8/3/20-12/14/20 MI
	H10903	12/23/20	DEL05 (ALLIED ADMIN/DELTA DENTAL)		2,285.96	.00	2,285.96	DEL05, JAN-21 DENTAL INSU
	H10904	12/23/20	VSP01 (VSP )		577.24	.00	577.24	VSP01, JAN-21 VISION INSU
	H10905	12/23/20	MUT01 (MUTUAL OF OMAHA)		1,188.34	.00	1,188.34	MUT01, JAN-21 LTD & LIFE
	H10906	12/23/20	PER03 (CAL PUB EMP RETIRE SYSTM)		37,882.26	.00	37,882.26	PER03, JAN-21 HEALTH INSU
	H10907	12/23/20	HDE01 (HOME DEPOT-CREDIT SERVICES)		91.02	.00	91.02	HDE01, DEC-20 CC STATEMEN
	H10908	12/31/20	EMP01 (EMPLOYMENT DEVEL DEPT)		3,470.15	.00	3,470.15	EMP01, STATE TAX 12/12/20
	H10909	12/31/20	EFT01 (ELECTRONIC FUND TRANSFERS)		8,947.22	.00	8,947.22	EFT01, FEDERAL TAX 12/12/
	H10910	12/31/20	PER01 (PERS )		4,511.89	.00	4,511.89	PER01, PERS NEW CONTRIBUT
	H10911	12/31/20	PER01 (PERS )		3,933.04	.00	3,933.04	PER01, PERS CLASSIC CONTR
	H10912	12/31/20	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		45,355.00	.00	45,355.00	DIR02, PR DIRECT DEPOSIT
	H10913	12/10/20	MVT01 (MV TRANSPORTATION, INC.)		47,593.05	.00	47,593.05	MVT01, OCT-2020 FIXED ROU
	H10914	12/30/20	MVT01 (MV TRANSPORTATION, INC.)		300,000.00	.00	300,000.00	MVT01, 111251, DEC-20 MV
	H10915	12/21/20	CAL04 (CALIFORNIA WATER SERVICE)		533.30	.00	533.30	CAL04, 4616555555, TC IRR
	H10916	12/21/20	CAL04 (CALIFORNIA WATER SERVICE)		32.76	.00	32.76	CAL04, 3616555555, TC WAT
	H10917	12/21/20	CAL04 (CALIFORNIA WATER SERVICE)		51.73	.00	51.73	CAL04, 2575555555, TC FIR
	H10918	12/21/20	CAL04 (CALIFORNIA WATER SERVICE)		68.97	.00	68.97	CAL04, 4755555555, MOA FI
	H10919	12/21/20	CAL04 (CALIFORNIA WATER SERVICE)		68.97	.00	68.97	CAL04, 5755555555, CONTRA
	H10920	12/30/20	PAC02 (PACIFIC GAS AND ELECTRIC)		3,494.60	.00	3,494.60	PAC02, 9007202117-4, MOA
	H10921	12/14/20	PAC02 (PACIFIC GAS AND ELECTRIC)		1,271.06	.00	1,271.06	PAC02, 7264840356-5, BUS
	H10922	12/28/20	PAC02 (PACIFIC GAS AND ELECTRIC)		5,217.17	.00	5,217.17	PAC02, 5809326332-3, MOA
	H10923	12/21/20	PAC02 (PACIFIC GAS AND ELECTRIC)		1,374.05	.00	1,374.05	PAC02, 6062256368-6, ATLA
	H10924	12/29/20	CIT07 (CITY OF LIVERMORE - WATER)		35.00	.00	35.00	CIT07, 139361-00, ATLANTI
	H10925	12/29/20	CIT07 (CITY OF LIVERMORE - WATER)		22.61	.00	22.61	CIT07, 139399-00, ATLANTI
	H10926	12/29/20	CIT07 (CITY OF LIVERMORE - WATER)		15.18	.00	15.18	CIT07, 138432-00, ATLANTI
	H10927	12/29/20	CIT07 (CITY OF LIVERMORE - WATER)		181.89	.00	181.89	CIT07, 138430-01, ATLANTI
	H10928	12/29/20	CIT07 (CITY OF LIVERMORE - WATER)		44.07	.00	44.07	CIT07, 138431-00, ATLANTI
	H10929	12/29/20	CIT07 (CITY OF LIVERMORE - WATER)		127.29	.00	127.29	CIT07, 139388-00, BUS WAS
Total for Bank Account 105 ----->					1,258,939.66	.00	1,258,939.66	

Grand Total of all Bank Accounts -----> 1,258,939.66 .00 1,258,939.66

REPORT.: Jan 13 21 Wednesday  
 RUN....: Jan 13 21 Time: 15:47  
 Run By.: Daniel Zepeda

LAVTA  
 Month End Payable Activity Report  
 Prior Period Report for 12-20

PAGE: 001  
 ID #: PY-AC  
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
12-20	AEC01 (AECOM TECHNICAL SERVICES	IN200434733	12/03/20	01/02/21	A	16873.16	AEC01, 2000434733, 10/31-11/27 REGIONAL BUS
12-20	AME06 (AMERICAN FIDELITY ASSURANCE	FSA12-20H	12/04/20	01/03/21	A	970.80	AME06, DEC-20 FLEXIBLE SPENDING ACCOUNT
		SUPP12-20H	12/04/20	01/03/21	A	657.08	AME06, DEC-20 SUPPLEMENTAL INSURANCE
			Vendor's Total	----->		1627.88	
12-20	ATT03 (AT&T )	595348503	11/19/20	12/19/20	A	946.26	ATT03, 9595348503, NOV-20 INTERNET PRI
12-20	CAL04 (CALIFORNIA WATER SERVICE)	198111820H	11/18/20	12/18/20	A	1015.35	CAL04, 01986555555, BUS WASH 10/17/20-11/16/2
		257113020H	11/30/20	12/30/20	A	51.73	CAL04, 25755555555, TC FIRE 12/1/20-12/31/20
		361120120H	12/01/20	12/31/20	A	32.76	CAL04, 36165555555, TC WATER 10/29/20-11/30/2
		461120120H	12/01/20	12/31/20	A	533.30	CAL04, 46165555555, TC IRRG. 10/29/20-11/30/2
		475113020H	11/30/20	12/30/20	A	68.97	CAL04, 47555555555, MOA FIRE 12/1/20-12/31/20
		575113020H	11/30/20	12/30/20	A	68.97	CAL04, 57555555555, CONTRACTOR FIRE 12/1-12/3
		909111720H	11/17/20	12/17/20	A	640.59	CAL04, 90986555555, MOA WATER 10/17/20-11/16/
			Vendor's Total	----->		2411.67	
12-20	CAL05 (CALTEST LABS)	616019	11/20/20	12/20/20	A	815.10	CAL05, 616019, 2020 RUTAN MANHOLE TESTING
12-20	CAL13 (CALIFORNIA TRANSIT)	312020NOV	12/02/20	01/01/21	A	1662.37	CAL13, 31-2020-NOV, NOV-20 INS CLAIMS PRIOR
12-20	CAS02 (LISETH CASTRO)	0803-1214H	12/23/20	01/22/21	A	46.00	CAS02, 8/3/20-12/14/20 MILEAGE REIMBURSE
12-20	CIT07 (CITY OF LIVERMORE - WATER)	361111720H	11/17/20	12/17/20	A	30.87	CIT07, 139361-00, ATLANTIS SEWER 10/20-11/17
		361121520H	12/15/20	01/14/21	A	35.00	CIT07, 139361-00, ATLANTIS SEWER 11/17-12/15
		388120720H	12/01/20	12/31/20	A	127.29	CIT07, 139388-00, BUS WASH 11/3/20-12/1/20
		399111720H	11/17/20	12/17/20	A	26.74	CIT07, 139399-00, ATLANTIS SEWER 10/20-11/17
		399121520H	12/15/20	01/14/21	A	22.61	CIT07, 139399-00, ATLANTIS SEWER 11/17-12/15
		430111720H	11/17/20	12/17/20	A	185.21	CIT07, 138430-01, ATLANTIS INDOOR 10/20-11/1
		430121520H	12/15/20	01/14/21	A	181.89	CIT07, 138430-01, ATLANTIS INDOOR 11/17-12/1
		431120120H	12/01/20	12/31/20	A	44.07	CIT07, 138431-00, ATLANTIS IRRG. 11/3/20-12/
		432111720H	11/17/20	12/17/20	A	15.18	CIT07, 138432-00, ATLANTIS FIRE 10/20-11/17/
		432121520H	12/15/20	01/14/21	A	15.18	CIT07, 138432-00, ATLANTIS FIRE 11/17-12/15/
			Vendor's Total	----->		684.04	
12-20	CTE01 (CENTER FOR TRANSPORTATION & NOV-2020	N11/20/20	12/20/20		A	15700.00	CTE01, NOV-2020, PO #7503 LAVTA ON-CALL ZEB
12-20	CUB02 (CUBIC ITS INC.)	90065832	09/29/20	10/29/20	A	25000.00	CUB02, 90065832, PO #7515 TSP CENTRAL MODULE
12-20	CUR01 (CURIS SYSTEM LLC)	1261	11/23/20	12/23/20	A	10092.21	CUR01, 1261, PO #7523 FOGGING SYSTEM FOR BUS
12-20	DAY02 (DAY & NIGHT PEST CONTROL)	157991	11/06/20	12/06/20	A	218.00	DAY02, 157991, 11/6/20 RUTAN SERVICE
12-20	DEL05 (ALLIED ADMIN/DELTA DENTAL)	JAN-2021H	12/07/20	01/06/21	A	2285.96	DEL05, JAN-21 DENTAL INSURANCE
12-20	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20201127H	12/03/20	01/02/21	A	45045.62	DIR02, PR DIRECT DEPOSIT 11/14-11/27/20
		20201211H	12/18/20	01/17/21	A	57890.53	DIR02, PR DIRECT DEPOSIT 11/28/20-12/11/20
		20201225H	12/30/20	01/29/21	A	45355.00	DIR02, PR DIRECT DEPOSIT 12/12/20-12/25/20
			Vendor's Total	----->		148291.15	
12-20	EFT01 (ELECTRONIC FUND TRANSFERS)	20201127H	12/03/20	01/02/21	A	8992.64	EFT01, FEDERAL TAX 11/14/20-11/27/20
		20201211H	12/17/20	01/16/21	A	13802.43	EFT01, FEDERAL TAX 11/28/20-12/11/20
		20201225H	12/31/20	01/30/21	A	8947.22	EFT01, FEDERAL TAX 12/12/20-12/25/20
			Vendor's Total	----->		31742.29	
12-20	EME01 (BRIGHTVIEW LANDSCAPE SERVIC	7118022	12/01/20	12/31/20	A	1263.00	EME01, 7118022, DEC-20 LANDSCAPING SERVICE
12-20	EMP01 (EMPLOYMENT DEVEL DEPT)	20201127H	12/03/20	01/02/21	A	3117.89	EMP01, STATE TAX 11/14/20-11/27/20
		20201211H	12/17/20	01/16/21	A	4396.26	EMP01, STATE TAX 11/28/20-12/11/20
		20201225H	12/31/20	01/30/21	A	3470.15	EMP01, STATE TAX 12/12/20-12/25/20
			Vendor's Total	----->		10984.30	
12-20	HAN01 (HANSON BRIDGETT MARCUS)	1280466	12/09/20	01/08/21	A	718.50	HAN01, 1280466, NOV-20 CONTRACT LEGAL FEES
		1280467	12/09/20	01/08/21	A	3497.50	HAN01, 1280467, NOV-20 ADMIN LEGAL FEES
			Vendor's Total	----->		4216.00	



REPORT.: Jan 13 21 Wednesday  
 RUN....: Jan 13 21 Time: 15:47  
 Run By.: Daniel Zepeda

LAVTA  
 Month End Payable Activity Report  
 Prior Period Report for 12-20

PAGE: 002  
 ID #: PY-AC  
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
12-20	HDE01 (HOME DEPOT-CREDIT SERVICES)	DEC-2020H	12/13/20	01/12/21	A	91.02	HDE01, DEC-20 CC STATEMENT-MISC SUPPLIES
12-20	JTH01 (J. THAYER COMPANY)	1494041-0	12/07/20	01/06/21	A	277.64	JTH01, 1494041-0, 12/7/20 PRINTING PAPER
12-20	KIM02 (KIMLEY-HORN AND ASSOC, INC)	17501020 17695235	10/29/20 10/31/20	11/28/20 11/30/20	A A	3000.00 24799.80	KIM02, 17501020, SEPT-20 10R CORRIDOR ENHANC KIM02, 17695235, TASK 4 LAVTA ATLANTIS FACIL
		Vendor's Total ----->				27799.80	
12-20	KKI01 (ALPHA MEDIA LLC)	518501-1	11/30/20	12/30/20	A	8400.00	KKI01, 518501-1, 11/1/20-11/30/20 RADIO ADS
12-20	LIV10 (LIVERMORE SANITATION INC)	1348719	11/30/20	12/30/20	A	2490.76	LIV10, 1348719, NOV-20 GARBAGE SERVICE
12-20	MAP01 (MAPISTRY)	INV-3497	10/07/20	11/06/20	A	5724.50	MAP01, INV-3497, PO #7517 STORMWATER ANNUAL
12-20	MER01 (MERCHANT SERVICES)	TC113020H MOA113020H	11/30/20 11/30/20	12/30/20 12/30/20	A A	49.75 48.21	MER01, NOV-20 TRANSIT CENTER CC STATEMENT MER01, NOV-20 MOA CC STATEMENT
		Vendor's Total ----->				97.96	
12-20	MTM01 (MEDICAL TRANSPORTATION MANA	OCT-2020H	11/03/20	12/03/20	A	66102.45	MTM01, OCT-20 MONTHLY SERVICE
12-20	MUT01 (MUTUAL OF OMAHA)	JAN-2021H	12/14/20	01/13/21	A	1188.34	MUT01, JAN-21 LTD & LIFE INSURANCE
12-20	MVT01 (MV TRANSPORTATION, INC.)	111250H 111251H OCT-2020H	12/03/20 12/03/20 11/03/20	01/02/21 01/02/21 12/03/20	A A A	300000.00 300000.00 47593.05	MVT01, 111250, DEC-20 MV 1ST INSTALL PAYMENT MVT01, 111251, DEC-20 MV 2ND INSTALL PAYMENT MVT01, OCT-2020 FIXED ROUTE MONTHLY SERVICE
		Vendor's Total ----->				647593.05	
12-20	OFF01 (OFFICE DEPOT)	127714001 127855001 127856001 714104001	11/23/20 11/20/20 11/23/20 12/03/20	12/23/20 12/20/20 12/23/20 01/02/21	A A A A	29.49 20.74 75.85 124.30	OFF01, 139127714001, 11/23/20 OFFICE SUPPLIE OFF01, 139127855001, 11/20/20 OFFICE SUPPLIE OFF01, 139127856001, 11/22/20 OFFICE SUPPLIE OFF01, 140714104001, 12/3/20 OFFICE SUPPLIES
		Vendor's Total ----->				250.38	
12-20	PAC01 (AT&T )	ATT 11/20H ATT110720H ATT111120H ATT111320H	11/13/20 11/07/20 11/11/20 11/13/20	12/13/20 12/07/20 12/11/20 12/13/20	A A A A	185.94 33.09 352.02 344.03	PAC01, ACCT #925-245-0576, 11/13/20-12/12/20 PAC01, ACCT #232-351-6260, CONTRACTOR FIRE 11/ PAC01, ACCT #436-951-0106, ATLANTIS T1 11/11 PAC01, ACCT #925-243-9029, ATLANTIS ALRM 11/13
		Vendor's Total ----->				915.08	
12-20	PAC02 (PACIFIC GAS AND ELECTRIC)	580120820H 606120420H 726112520H 764111820H 900111320H 900121320H	12/08/20 12/04/20 11/25/20 11/18/20 11/13/20 12/13/20	01/07/21 01/03/21 12/25/20 12/18/20 12/13/20 01/12/21	A A A A A A	5217.17 1374.05 1271.06 96.22 1310.28 3494.60	PAC02, 5809326332-3, MOA ELECTRIC 10/30/20-1 PAC02, 6062256368-6, ATLANTIS 10/28/20-11/29 PAC02, 7264840356-5, BUS STOPS 10/21/20-11/1 PAC02, 7649646868-7, DOOLAN TWR 10/13-11/11/ PAC02, 9007202117-4, MOA GAS 10/14/20-11/12/ PAC02, 9007202117-4, MOA GAS 11/13/20-12/11/
		Vendor's Total ----->				12763.38	
12-20	PAC11 (PACIFIC ENVIROMENTAL SERV)	1980 1981	12/01/20 12/01/20	12/31/20 12/31/20	A A	120.00 120.00	PAC11, 1980, NOV-20 RUTAN MONTHLY SERVICE PAC11, 1981, NOV-20 ATLANTIS MONTHLY SERVICE
		Vendor's Total ----->				240.00	
12-20	PER01 (PERS )	20201127CH 20201127NH 20201211CH 20201211NH 20201225CH 20201225NH	12/03/20 12/03/20 12/17/20 12/17/20 12/31/20 12/31/20	01/02/21 01/02/21 01/16/21 01/16/21 01/30/21 01/30/21	A A A A A A	3909.08 4450.05 3900.38 4511.27 3933.04 4511.89	PER01, PERS CLASSIC CONTRIBUTIONS 11/14-11/2 PER01, PERS NEW CONTRIBUTIONS 11/14-11/27/20 PER01, PERS CLASSIC CONTRIBUTIONS 11/28-12/1 PER01, PERS NEW CONTRIBUTIONS 11/28-12/11/20 PER01, PERS CLASSIC CONTRIBUTIONS 12/12-12/2 PER01, PERS NEW CONTRIBUTIONS 12/12-12/25/20
		Vendor's Total ----->				25215.71	
12-20	PER03 (CAL PUB EMP RETIRE SYSTM)	JAN-2021H	12/14/20	01/13/21	A	37882.26	PER03, JAN-21 HEALTH INSURANCE
12-20	PER04 (CALPERS RETIREMENT SYSTEM)	20201127H 20201211H	12/03/20 12/17/20	01/02/21 01/16/21	A A	2123.33 2112.61	PER04, PERS 457 CONTRIBUTIONS 11/14-11/27/20 PER04, PERS 457 CONTRIBUTIONS 11/28-12/11/20
		Vendor's Total ----->				4235.94	

PAGE: 003  
ID #: PY-AC  
CTL.: WHE

[illegible]

## **AGENDA**

### **ITEM 5C**

## STAFF REPORT

SUBJECT: 2021 Legislative Program

FROM: Jennifer Yeamans, Senior Grants & Management Specialist

DATE: February 1, 2021

---

### Action Requested

The Finance & Administration Committee recommends the Board of Directors approve Resolution 04-2021 affirming LAVTA's 2021 Legislative Program.

### Background

Each year the LAVTA Board of Directors approves a Legislative Program to guide staff and the Board for legislative issues at the federal, state, and regional/local level to support, watch and monitor, stay neutral, or oppose.

### Discussion

The proposed Legislative Program in Attachment 2 centers around the following four principles in support of LAVTA's mission, which is *"to provide equal access to a variety of safe, affordable, and reliable public transportation choices, increasing the mobility and improving the quality of life of those who live or work in and visit the Tri-Valley area"*:

1. Protect existing and enhance future transportation funding sources.
2. Enhance operating conditions to support safety and performance goals.
3. Enhance public transit's role in addressing climate change and air quality issues.
4. Leverage support from and with partners to promote mobility, improve service productivity, and enhance regional leadership.

The proposed 2021 program continues several priorities identified in prior years' programs while highlighting several potential legislative initiatives — and challenges — ahead at the federal, state, and regional/local level, with an emphasis on stabilizing funding sources for transit, and in particular funding for the agency's ongoing operating needs in light of the ongoing COVID-19 pandemic. In developing this year's proposed program, staff participated in meetings with regional partners and reviewed other draft legislative programs and principles adopted or in development among our agency and advocacy partners, including the Metropolitan Transportation Commission, the Alameda County Transportation Commission, the California Transit Association, and the American Public Transit Association. Proposed changes for 2021 from last year's program are indicated in Attachment 2 by inline markup.

### Federal Update

On December 21, the outgoing 116th Congress passed the Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA), which President Trump signed on

December 27, and which included \$14 billion in supplemental appropriations allocated to support the transit industry during the COVID-19 public health emergency. Of this, approximately \$975 million in urbanized-area formula funds was apportioned to three of the Bay Area's large urbanized areas, San Francisco–Oakland, San Jose, and Santa Rosa. The region's remaining two large urbanized areas (including the Concord urbanized area, comprising Dublin and Pleasanton in LAVTA's service area) and seven small urbanized areas (including the Livermore urbanized area) did not receive any apportionments due to limitations included in the legislation capping the amount that urbanized areas could receive at 75% of their 2018 operating expenses when accounting for funding previously appropriated under the CARES Act in March 2020. Staff will monitor potential regional programming actions to distribute pandemic-relief funding for transit operators more equitably around the region. Finally, the omnibus appropriations provisions of CRRSAA also included full FY21 appropriations for Federal Transit Administration funding for FTA formula programs, which is significant to enabling LAVTA to plan for upcoming purchases of replacement buses later this year.

The 117th Congress convened earlier this month in anticipation of a transition to a new presidential administration, though the routine early agenda of establishing rules and committee assignments and similar ordinary business was quickly consumed by impeachment proceedings in the House of Representatives. As of this writing, the confirmation of President Biden's Transportation Secretary nominee, former Mayor and presidential candidate Pete Buttigieg, was pending in the Senate following his January 21 confirmation hearing held before the Senate Committee on Commerce, Science, and Transportation. Secretary-designate Buttigieg has indicated that the U.S. Department of Transportation (DOT) will prioritize safety, job-creation, climate change, and equity under his leadership should he be confirmed by the Senate, and DOT is likely to move quickly to establish a robust infrastructure agenda to encompass these goals. Reauthorization of the current multi-year surface-transportation authorization bill known as the FAST Act, which expired in September 2020, may also dovetail with the new Administration's infrastructure agenda in the coming year. LAVTA staff will follow any relevant legislative developments as they occur on reauthorization or further federal pandemic relief/stimulus bills.

### State Update

The newly elected Legislature met in December and completed committee assignments in both chambers. Both the Assembly and Senate Transportation Committees have new chairs, both from Southern California: Assembly Member Laura Friedman (D-Glendale) will chair the Assembly Transportation Commission following the tenure of past chair Assembly Member Jim Frazier (D-Fairfield), and Senator Lena Gonzalez (D-Long Beach) will chair the Senate Transportation Committee now that former Senator Jim Beall (D-San Jose) has termed out of office.

Following winter recess, the Legislature reconvened on January 11 following a slight delay due to the prevalence of COVID-19. A draft of the state legislative calendar for 2021 is included as Attachment 3. Early legislative deadlines for 2021 include:

- February 19: Last day for bills to be introduced
- April 30: Last day for policy committees to report fiscal bills introduced in their house to fiscal committees

- May 21: Last day for fiscal committees to report to the floor bills introduced in their house; last day for each house to pass bills introduced in that house

The coming legislative year is expected to be focused squarely on the COVID-19 pandemic and supporting economic recovery in the state, along with carrying over several housing-related initiatives from the previous session.

Finally, on January 8, Governor Newsom introduced his FY21-22 state budget, totaling \$227 billion in proposed spending, and a revised FY 20-21 budget with updated and more favorable revenue forecasts for the remainder of this fiscal year across a variety of programs, including those that fund public transit. The FY22 proposal includes a 4% increase in State Transit Assistance funding over current FY20-21 projections, which LAVTA uses primarily to support fixed-route operations and state-of-good-repair maintenance expenditures, and a 6% increase in Low Carbon Transit Operations Program funds, which can be used to support qualifying operating expenses. Despite better projections for the remainder of FY21, revenue forecasts and spending proposals in all categories impacting public transit for FY22 remain well below the FY21 funding levels initially proposed by the Governor at this time last year, before the pandemic. The Legislature has until June 15 to enact a budget for next fiscal year.

#### Regional/Local Update

Much of the near-term regional policy agenda at the Metropolitan Transportation Commission particularly, is focused on pandemic recovery and funding stabilization, with a focus on public transportation operators in particular, through the ongoing work of the Blue Ribbon Transit Recovery Task Force, of which LAVTA is a member.

#### **Next Steps**

If the Board of Directors approves the 2021 Legislative Program, staff will bring updates on new and continuing bills to future Finance & Administration Committee meetings for information and/or potential action as may be appropriate.

#### **Fiscal Impact**

None

#### **Recommendation**

The Finance & Administration Committee recommends the Board of Directors approve Resolution 04-2021 affirming LAVTA's 2021 Legislative Program.

#### **Attachments:**

1. Resolution 04-2021
2. Proposed 2021 Legislative Program
3. Draft 2021 California State Legislative Calendar

*Approved:* \_\_\_\_\_

**RESOLUTION NO. 04-2021**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE  
AMADOR VALLEY TRANSIT AUTHORITY ADOPTING THE  
2021 LEGISLATIVE PROGRAM**

**WHEREAS**, the California Legislature and the U.S. Congress have convened their current legislative sessions in late 2020 and early 2021, respectively; and

**WHEREAS**, to promote the interests of the Livermore Amador Valley Transit Authority, the Board of Directors finds it desirable to adopt a Legislative Program; and

**WHEREAS**, the purpose of the Legislative Program is to guide the Board and staff's strategy and actions as it relates to various levels of government whose actions affect LAVTA; now, therefore, be it

**RESOLVED** that the 2021 Legislative Program of the Livermore Amador Valley Transit Authority, included as Attachment 2, is hereby adopted and shall guide the Board and staff's actions; and be it further

**RESOLVED** that the Executive Director shall operate within these guidelines in interactions with other levels of government in order to promote LAVTA's interests, employing strategies including participation in advocacy activities and taking positions on state and federal legislation; and be it further

**RESOLVED** that should issues arise that are not covered by this 2021 Legislative Program, that the Executive Director shall confer with the Chair of the Board to seek direction on a course of action.

**PASSED AND ADOPTED** by the governing body of the Livermore Amador Valley Transit Authority (LAVTA) this 1st day of February 2021.

BY \_\_\_\_\_  
Bob Woerner, Chair

ATTEST \_\_\_\_\_  
Michael Tree, Executive Director

FEDERAL	
Goal or Principle	Strategy
1) Protect Existing and Enhance Future Transportation Funding Sources	Work with state, regional, and local transportation agencies, and other state and national advocacy partners, to develop a FAST Act reauthorization agenda and support coalitions that support local, regional, and statewide priorities as well as those of public transit in general. Support new, stable federal funding to ensure the solvency of the Highway Trust Fund as part of the reauthorization agenda.
	Advocate that Congress appropriate the full amounts authorized by law for FY <del>2021</del> 2022, and that these vital federal funds are provided expeditiously to transit agencies for use on transit capital projects and operations. Support increased funding levels for discretionary programs such as the Bus and Bus Facilities and Low or No Emission grant programs, and ensure that appropriations are allocated according to the program structure authorized by law and to the benefit of public transit.
	Seek funding for public transit from any future <u>pandemic-relief and/or</u> federal infrastructure initiatives and support legislation that would provide local transportation entities with the ability to enhance revenues for public transit improvements and to provide jobs for local workers.
4) Leverage Support from and with Partners to Promote Mobility, Improve Service Productivity, and Enhance Regional Leadership	Expand legislative and policy partnerships in Washington, D.C., in particular coordinating in advocacy activities involving planning and/or implementation of ValleyLink.
	<u>Engage with partners to ensure public transit and local interests are reflected in the development and implementation of activities related to the 2020 U.S. Census.</u>

STATE	
Goal or Principle	Strategy
1) Protect Current and Enhance Future Transportation Funding Sources	Advocate for a FY 2020-21 <u>and FY 2021-22</u> state budget that enhances the State's investment in public transportation, active transportation, and highway operations/system management, <u>and continue to advocate for additional statutory, administrative, and funding relief for public transit in response to the COVID-19 pandemic.</u>
	Partner with the California Transit Association <u>and other agency and stakeholder partners</u> in <del>its</del> efforts to <u>update-review existing metrics for the qualification and distribution of</u> <del>California's current</del> TDA (Transportation Development Act)



	<p><del>eligibility requirements, consistent with state and regional climate goals</del> <u>revenues, and monitor development of potential 2021 legislation to update TDA law.</u></p> <p><del>Support expanding and/or broadening eligibility of existing state funds</del> <u>Identify and pursue strategies</u> to help transit operators <u>reduce costs associated with</u> converting their bus fleets to zero-emission in order to meet the state's Innovative Clean Transit rule, <u>including additional dedicated funding from the state Greenhouse Gas Reduction Fund (GGRF) or other sources.</u></p> <p>Advocate that legislation aimed at benefiting disadvantaged communities (DACs) use a definition that includes low-income communities and does not rely exclusively on communities defined by the state's CalEnviroScreen method which disproportionately excludes the Bay Area low-income communities relative to other parts of the state, and LAVTA's service area with respect to other service areas.</p>
<p>2) Enhance Operating Conditions to Support Safety and Performance Goals</p>	<p>Work with interested transit and regional agencies and advocacy partners to support efforts to authorize buses to use the highway shoulder, known as "bus-on-shoulder" (BOS) during periods of heavy traffic. <del>This is currently allowed in 13 metropolitan areas in the U.S. (including Seattle, San Diego, Miami, Minneapolis/ St. Paul, Atlanta, and the Washington, D.C. area)</del> to help speed up bus service in highly-congested corridors, <u>as currently authorized statutorily for the Monterey-Salinas Transit District and Santa Cruz Metropolitan Transit District. Require collaboration with the California Highway Patrol in the development of guidelines to determine which roadways qualify for the access to ensure public safety.</u></p> <p>Support regional efforts to improve the performance of high-occupancy vehicle (HOV) and express lanes through enhanced enforcement of vehicle passenger occupancy requirements.</p>
<p>3) Enhance Public Transit's Role in Addressing Climate Change and Air Quality Issues</p>	<p>Monitor implementation activities and new legislation related to the California Air Resources Board's (ARB) Innovative Clean Transit regulation related to Zero Emission Bus (ZEB) purchase <u>and deployment</u> requirements, and advocate for programs and incentives to minimize undue burdens on transit agencies transitioning to ZEB technology.</p>
<p>4) Leverage Support from and with Partners to Promote Mobility, Improve Service Productivity, and Enhance Regional Leadership</p>	<p>In partnership with local cities and counties, transit agencies, the business community, and other transportation organizations, engage in regulatory and legislative efforts related to connected and autonomous vehicles (including <u>SAVs</u> <u>Shared Autonomous Vehicles</u>) with the goal of accelerating their mobility, safety, and economic benefits.</p>

REGIONAL/LOCAL	
Goal or Principle	Strategy
1) Protect Existing and Enhance Future Transportation Funding Sources	Support efforts of MTC to maximize the proportion of federal and statewide funding sources allocated to the Bay Area and to small operators.
	Engage, coordinate with, and support as appropriate <u>any renewed</u> efforts to develop a potential regional transportation ballot measure <del>for 2020</del> to enhance public transit infrastructure in the nine-county Bay Area.
3) Enhance Operating Conditions to Support Safety and Performance Goals	Advocate for improvements to the local and regional street networks that enhance transit operating speed and reliability.
	Improve roadway safety for all users and support proposals to increase enforcement of traffic laws protecting pedestrians and bicyclists.
4) Leverage Support from and with Partners to Promote Mobility, Improve Service Productivity, and Enhance Regional Leadership	Support efforts of the Tri-Valley–San Joaquin Valley Regional Rail Authority and its member agencies and stakeholders to connect the BART and ACE rail systems in the Tri-Valley.
	Continue to support efforts in conjunction with project partners to advance LAVTA’s ability to <del>conduct</del> <u>deploy</u> shared autonomous vehicle (SAV) testing <u>and passenger service</u> at a specific site or sites within its service area.
	<u>Monitor and support as appropriate recommendations emerging from the Metropolitan Transportation Commission’s Blue Ribbon Transit Recovery Task Force, including new initiatives aimed at promoting a more “seamless” regional transit system and enhancing its resiliency.</u>
	Support the concept of coordinated fares and Clipper integration to serve as an incentive to ride public transit, particularly <del>among transit agencies providing service within and adjacent to LAVTA’s service area</del> <u>by engaging with the Regional Fare Coordination and Integration Study group.</u>
	Continue to develop innovative partnerships with private transportation providers including taxi and transportation network companies to connect more people in the Tri-Valley to public transit.

	Support other members of the Cooperating Area Transit Systems group (suburban transit operators in Eastern Alameda County and Contra Costa County), if appropriate, and work together on regional programs of mutual interest.
	Work with local businesses to support efforts to encourage transit use among their employees.

2021 TENTATIVE LEGISLATIVE CALENDAR

COMPILED BY THE OFFICE OF THE ASSEMBLY CHIEF CLERK AND THE OFFICE OF THE SECRETARY OF THE SENATE

Revised 12-18-20

DEADLINES

JANUARY							
	S	M	T	W	TH	F	S
						1	2
Wk. 1	3	4	5	6	7	8	9
Wk. 2	10	11	12	13	14	15	16
Wk. 3	17	18	19	20	21	22	23
Wk. 4	24	25	26	27	28	29	30
Wk. 1	31						

FEBRUARY							
	S	M	T	W	TH	F	S
Wk. 1		1	2	3	4	5	6
Wk. 2	7	8	9	10	11	12	13
Wk. 3	14	15	16	17	18	19	20
Wk. 4	21	22	23	24	25	26	27
Wk. 1	28						

MARCH							
	S	M	T	W	TH	F	S
Wk. 1		1	2	3	4	5	6
Wk. 2	7	8	9	10	11	12	13
Wk. 3	14	15	16	17	18	19	20
Wk. 4	21	22	23	24	25	26	27
Spring Recess	28	29	30	31			

APRIL							
	S	M	T	W	TH	F	S
Spring Recess					1	2	3
Wk. 1	4	5	6	7	8	9	10
Wk. 2	11	12	13	14	15	16	17
Wk. 3	18	19	20	21	22	23	24
Wk. 4	25	26	27	28	29	30	

MAY							
	S	M	T	W	TH	F	S
Wk. 4							1
Wk. 1	2	3	4	5	6	7	8
Wk. 2	9	10	11	12	13	14	15
Wk. 3	16	17	18	19	20	21	22
Wk. 4	23	24	25	26	27	28	29
No Hrgs.	30	31					

- Jan. 1

Statutes take effect (Art. IV, Sec. 8(c)).
- Jan. 10

Budget must be submitted by Governor (Art. IV, Sec. 12(a)).
- Jan. 11

Legislature reconvenes (J.R. 51(a)(1)).
- Jan. 18

Martin Luther King, Jr. Day.
- Jan. 22

Last day to submit **bill requests** to the Office of Legislative Counsel.
- Feb. 15

Presidents' Day.
- Feb. 19

Last day for bills to be **introduced** (J.R. 61(a)(1), J.R. 54(a)).
- Mar. 25

**Spring Recess** begins upon adjournment (J.R. 51(a)(2)).
- Mar. 31

Cesar Chavez Day observed.
- Apr. 5

Legislature reconvenes from Spring Recess (J.R. 51(a)(2)).
- Apr. 30

Last day for **policy committees** to meet and report to fiscal committees **fiscal bills** introduced in their house (J.R. 61(a)(2)).
- May 7

Last day for **policy committees** to meet and report to the floor **non-fiscal bills** introduced in their house (J.R. 61(a)(3)).
- May 14

Last day for **policy committees** to meet prior to June 7 (J.R. 61(a)(4)).
- May 21

Last day for **fiscal committees** to meet and report to the floor bills introduced in their house (J.R. 61(a)(5)).
- Last day for **fiscal committees** to meet prior to June 7 (J.R. 61(a)(6)).
- May 31

Memorial Day.

\*Holiday schedule subject to final approval by Rules Committee.

JUNE							
	S	M	T	W	TH	F	S
No Hrgs.			1	2	3	4	5
Wk. 1	6	7	8	9	10	11	12
Wk. 2	13	14	15	16	17	18	19
Wk. 3	20	21	22	23	24	25	26
Wk. 4	27	28	29	30			

- June 1-4** **Floor session only.** No committee may meet for any purpose except Rules Committee, bills referred pursuant to A.R. 77.2, and Conference Committees (J.R. 61(a)(7)).
- June 4** Last day for each house to pass bills introduced in that house (J.R. 61(a)(8)).
- June 7** Committee meetings may resume (J.R. 61(a)(9)).
- June 15** Budget Bill must be passed by midnight (Art. IV, Sec. 12(c)(3)).

JULY							
	S	M	T	W	TH	F	S
Wk. 4					1	2	3
Wk. 1	4	5	6	7	8	9	10
Wk. 2	11	12	13	14	15	16	17
Summer Recess	18	19	20	21	22	23	24
Summer Recess	25	26	27	28	29	30	31

- July 2** Independence Day observed.
- July 14** Last day for **policy committees** to meet and report bills (J.R. 61(a)(11)).
- July 16** **Summer Recess** begins upon adjournment, provided Budget Bill has been passed (J.R. 51(a)(3)).

AUGUST							
	S	M	T	W	TH	F	S
Summer Recess	1	2	3	4	5	6	7
Summer Recess	8	9	10	11	12	13	14
Wk. 3	15	16	17	18	19	20	21
Wk. 4	22	23	24	25	26	27	28
No. Hrgs	29	30	31				

- Aug. 16** Legislature reconvenes from Summer Recess (J.R. 51(a)(3)).
- Aug. 27** Last day for **fiscal committees** to meet and report bills (J.R. 61(a)(12)).
- Aug. 30-Sept. 10** **Floor session only.** No committees may meet for any purpose, except Rules Committee, bills referred pursuant to A.R. 77.2, and Conference Committees (J.R. 61(a)(13)).

SEPTEMBER							
	S	M	T	W	TH	F	S
No Hrgs.				1	2	3	4
No Hrgs.	5	6	7	8	9	10	11
Interim Recess	12	13	14	15	16	17	18
Interim Recess	19	20	21	22	23	24	25
Interim Recess	26	27	28	29	30		

- Sept. 3** Last day to **amend** bills on the floor (J.R. 61(a)(14)).
- Sept. 6** Labor Day.
- Sept. 10** Last day for any bill to be passed (J.R. 61(a)(15)). **Interim Recess** begins upon adjournment (J.R. 51(a)(4)).

### IMPORTANT DATES OCCURRING DURING INTERIM RECESS

- 2021**  
Oct. 10

Last day for Governor to sign or veto bills passed by the Legislature on or before Sept. 10 and in the Governor's possession after Sept. 10 (Art. IV, Sec. 10(b)(1)).
- 2022**  
Jan. 1

Statutes take effect (Art. IV, Sec. 8(c)).
- Jan. 3

Legislature reconvenes (J.R. 51(a)(4)).

\*Holiday schedule subject to final approval by Rules Committee.

## **AGENDA**

### **ITEM 5D**

## STAFF REPORT

SUBJECT: Evaluation of Paratransit Services

FROM: Toan Tran, Director of Operations and Innovation

DATE: February 1, 2021

---

### Action Requested

The Projects & Services Committee recommends the Board of Directors authorize the Executive Director to reject all proposals from RFP 2020-04 for Paratransit Operations and Maintenance, and enter into a Memorandum of Understanding (MOU) with Central Contra Costa Transit Authority (CCCTA) to establish a 15-month pilot where LAVTA will share CCCTA's paratransit contractor in an effort to more efficiently achieve common goals toward a more seamless paratransit program.

### Background/Discussion

At the LAVTA Board meeting in December, staff was directed to continue discussions with CCCTA to evaluate the concept of sharing the same contractor for paratransit operations (see attached staff report and draft minutes). Key topics of exploration have been potential cost savings while sharing the same operator, branding of vehicles and the paratransit program, and clarifying the management and governance functions.

LAVTA has confirmed that by sharing the same contractor with CCCTA to provide paratransit operations for both service areas the cost savings would be approximately \$300,000 over the pilot period as compared to the next best option from vendors providing the same level of service. Staff has also confirmed that the LAVTA management team will oversee the shared paratransit contractor as it relates to rides that are provided to residents in the Wheels service area. Additionally, the LAVTA Board will continue to provide the policy for those rides. Finally, the vehicles used by the shared contractor for rides provided to residents in the Wheels service area will carry the Wheels branding as currently found on Wheels paratransit vehicles.

Staff has identified the following benefits to a partnership with CCCTA in sharing the same paratransit contractor and working toward a more streamlined service between the two areas:

- Better customer experience
  - Call center and dispatching will be performed locally to assist customers in securing a ride and understanding local circumstances, such as COVID conditions. The call center is currently in the mid-west.
  - One seat ride is offered throughout the two service areas, enhancing accessibility and convenience to important destinations, such as medical care.
  - A dedicated fleet will have newer vehicles.

- Improved oversight of paratransit program
  - Road Supervisors will be available in the field to monitor drivers and assist with issues that arise in the transport of riders. Currently, LAVTA has no Road Supervisors with the Wheels paratransit program.
- Improved capacity to provide services for member agencies during emergencies, such as the COVID-19 pandemic
  - During the COVID-19 pandemic the CCCTA has had the capacity to assist the County of Contra Costa with services that include Meals on Wheels and transportation of impacted individuals to medical care. Using a shared contractor with CCCTA will improve the ability of LAVTA to respond to and assist its member agencies.
- Cost benefits
  - In comparing costs between the proposed program with CCCTA (sharing contractors) and the next best option from vendors offering the same level of service, the savings is approximately \$300,000. This due to an economy of scale from using the same contractor.
- Governance
  - During the pilot, LAVTA and CCCTA hope to explore opportunities to align service policies and integrate functions such as eligibility assessments as ways to create a more seamless paratransit program. During this time period, staff proposes the formation of a joint agency committee consisting of two board members from each agency to provide guidance to the process.
- Branding
  - Service will continue with LAVTA's branding, both with the vehicles and the driver uniforms, to ensure an easy transition for riders.

Regarding current discussions with City of Pleasanton to transition to LAVTA ADA rides in February of 2021, staff does not anticipate a capacity issue with the shared paratransit contractor. LAVTA and City of Pleasanton will coordinate to conduct proper outreach and educate existing Pleasanton Paratransit Service (PPS) passengers on the changes.

The pilot with CCCTA is anticipated to begin April 1, 2021. During the pilot, staff and the joint agency committee will evaluate the outcomes of the policy efforts to create a more seamless paratransit program. The outcome of the pilot will be a recommendation to the LAVTA Board to either conduct a joint procurement with CCCTA to continue the efforts to work together, or to conduct an independent procurement.

### **Fiscal Impact**

The cost for the 15-month pilot with CCCTA is approximately \$2.2 million. This cost is based on pre-COVID level ridership, which will likely be lower during the pilot period and thus reduce the cost to LAVTA.



**Recommendation**

Based on recommendations of both the Project & Services and Finance & Administration committees, staff recommends the Board of Directors authorize the Executive Director to reject all proposals from RFP 2020-04 for Paratransit Operations and Maintenance and negotiate and exercise an MOU with CCCTA to establish a 15-month pilot where LAVTA will share CCCTA's paratransit contractor in an effort to more efficiently achieve common goals toward a more seamless paratransit program.

**Attachments:**

1. December 2020 Paratransit Services Staff Report
2. December 2020 Board of Directors Draft Meeting Minutes
3. Resolution 06-2021

*Approved:* \_\_\_\_\_

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY****S T A F F   R E P O R T**

SUBJECT: Evaluation of Paratransit Services

FROM: Michael Tree, Executive Director

DATE: December 7, 2020

---

**Action Requested**

Authorize Executive Director to continue discussions and draft an MOU with the Central Contra Costa Transit Authority (CCCTA) to be considered by the LAVTA Board of Directors that establishes an 18-month pilot project to have CCCTA operate the LAVTA paratransit services.

**Background/Discussion**

LAVTA recently advertised a request for proposals for paratransit services and in that process received four proposals that are currently being evaluated. The goals for the procurement process are to contract with a firm that can improve the customer experience for users of the Wheels paratransit program, as well as improve oversight of the paratransit operations.

Coinciding with the procurement process, LAVTA has been participating in the planning work and opportunities being explored by the Bay Area's Blue Ribbon Task Force, which is both focused on assisting transit agencies with critical funding needs associated with the COVID pandemic, as well as improving the region's transit system into a more connected, efficient and user-focused mobility network.

While evaluating the paratransit proposals staff considered the direction of the region and ways in which it could further assist the Wheels paratransit services in being more connected, efficient and user-focused. Additionally, staff identified the need for a paratransit program with more capacity to assist member agencies with public emergencies, such as the COVID-19 pandemic. To that end, staff began discussions with neighboring transit agency Central Contra Costa Transit Authority to evaluate the benefits of integrating paratransit programs. Staff has found the following potential benefits:

- Better customer experience
  - Local call center and dispatching to assist users in securing a ride and understanding local circumstances, such as COVID conditions.
  - One seat ride throughout the two service areas, enhancing accessibility and convenience to important destinations, such as medical care.
  - Newer vehicles in fleet

- Improved oversight of paratransit program
  - Supervisors in the field to monitor operators and assist with issues that arise in transport of riders.
- Improved capacity to provide services for member agencies during emergencies, such as the COVID-19 pandemic
  - During the COVID-19 pandemic the Central Contra Costa Transit Authority has had the capacity to assist the County of Contra Costa with services that include Meals for Wheels and transporting impacted individuals to medical care. Integrating paratransit programs with Central Contra Costa Transit Authority will improve the ability of LAVTA to respond to and assist its member agencies.
- Cost benefits
  - While staff continues to evaluate the cost of each of the four proposals received and the concept of integrated paratransit programs with Central Contra Costa Transit Authority, early indications are that the integrated paratransit program with Central Contra Costa Transit Authority will be most efficient and cost effective as compared to the highest ranked proposal received in the procurement process.

Staff will provide more detailed information at the LAVTA Board meeting, as well as the latest information in the ongoing evaluation of alternatives.

### **Recommendation**

Authorize Executive Director to continue discussions and draft an MOU with the Central Contra Costa Transit Authority (CCCTA) to be considered by the LAVTA Board of Directors that establishes an 18-month pilot project to integrate paratransit programs with Central Contra Costa Transit Authority.

*Submitted:* \_\_\_\_\_

**MINUTES OF THE DECEMBER 7, 2020 ZOOM TELECONFERENCE**  
**LAVTA BOARD OF DIRECTORS MEETING**

**1. Call to Order**

Meeting was called to order by Board Chair Bob Woerner at 4:02pm.

Board Chair Bob Woerner informed the public that LAVTA's meeting is being conducted according to the COVID-19 rules that are detailed at the beginning of the agenda explaining why this is a Zoom teleconference and stated the Pledge of Allegiance will be dispensed.

**2. Roll Call of Members**

[Melissa Hernandez, from City of Dublin, arrived during Roll Call of Members.]

**Members Present**

David Haubert – City of Dublin

Melissa Hernandez – City of Dublin [Arrived at 4:03pm]

Scott Haggerty – County of Alameda

Jerry Pentin – City of Pleasanton

Karla Brown – City of Pleasanton

Bob Woerner – City of Livermore

Bob Coomber – City of Livermore

**3. Meeting Open to Public**

No comments.

**4. November Tri-Valley Accessible Advisory Committee Minutes**

Chair Herb Hastings of the Tri-Valley Accessible Advisory Committee (TAAC) reported on the minutes of the November 4, 2020 TAAC Zoom teleconference meeting. Discussed at the TAAC meeting was the Fare Update, Paratransit Operations and Maintenance RFP Update, and service updates and concerns. Herb Hastings noted that the PAPCO report was not provided during this meeting.

**5. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows:**

**A. Minutes of the November 2, 2020 Board of Directors meeting.**

**B. Treasurer's Report for October 2020**

The Board of Directors approved the LAVTA Treasurer's Report for October 2020.

**C. Solicit Public Input on COVID Related Service Reductions**

The Board of Directors approved to open a public comment period regarding emergency service changes that have been implemented as a result of reduced ridership attributable

to the COVID-19 pandemic.

Approved: Brown/Pentin

Aye: Pentin, Woerner, Brown, Haggerty, Coomber, Haubert, Hernandez

No: None

Abstain: None

Absent: None

## **6. Public Transportation Agency Safety Plan**

Staff presented a PowerPoint presentation to the Board of Directors regarding the Public Transportation Agency Safety Plan (PTASP) and Safety Management System (SMS) that provided the background and objectives. Staff explained what the four pillars of a SMS are: Safety Management Policy, Risk Management, Safety Assurance, and Safety Promotion.

The item was discussed by the Board of Directors and staff. Director Karla Brown asked about the FTA review process for the document. Staff informed that there were no specific comments, but the FTA suggested the structure of the plan be changed to include an oversight piece to ensure the contractors follow their own SMS. Director Karla Brown also had comments regarding contractor reporting and communication with LAVTA. Staff explained part of the plan is to establish a bi-weekly safety committee. Chair Bob Woerner requested in a future version to have the concept of continuous improvements added in the plan and targets set relative to comparable agencies and first quartile performance.

Legal Counsel Michael Conneran provided the Board of Directors one addition to Resolution 32-2020 the resolve clause needs to add that the Board of Directors is approving the Safety Management System and the Public Transportation Agency Safety Plan is being adopted.

The Board of Directors approved the SMS and PTASP and designated a Chief Safety Officer as required by the Federal Transit Administration and adopted Resolution 32-2020. The Board of Directors also approved the revised job description in order to streamline the current operations oversight duties of the Director of Operations and Innovation with the additional safety oversight responsibilities of the Chief Safety Officer.

Approved: Haggerty/Pentin

Aye: Pentin, Woerner, Brown, Haggerty, Coomber, Haubert, Hernandez

No: None

Abstain: None

Absent: None

## **7. Evaluation of Paratransit Services**

Executive Director Michael Tree provided the Board of Directors a background on the advertised Request for Proposals (RFP) for paratransit services. Four proposals were received and evaluated. Concurrently, the Blue Ribbon Task Force was working on regional goals to create a connected, efficient, and user-focused mobility network that is more seamless. Executive Director Michael Tree explained that LAVTA entered into discussions with Central Contra Costa Transit Authority (CCCTA) about partnership on paratransit programs and noted all the potential benefits of having a more seamless service.

The item was discussed by the Board of Directors and staff. Director Scott Haggerty informed this is a piecemeal approach and explained there are too many transit agencies in the bay area, so LAVTA should look at a merge with other smaller operators. Executive Director Michael Tree stated that County Connection's and LAVTA's Board of Directors could talk about a potential merge. Director Scott Haggerty questioned what the difference is in the two paratransit services. Executive Director Michael Tree noted that both agencies run a brokerage model and have many similarities. Vice Chair Jerry Pentin informed that Pleasanton Paratransit is moving their ADA service to LAVTA in February and wanted to know how they would be affected. Executive Director Michael Tree stated that the work would be provided with the County Connection partnership. Vice Chair Jerry Pentin expressed concerns about how a double transition would work. Executive Director Michael Tree stated that this agenda item would come back to the Board in January and that would give LAVTA a month to clarify how the branding and marketing and transition could take place.

Public Comment was provided by Rich Fierro from Teamsters Local 70. Rich Fierro thanked everyone for their leadership during these tough times and acknowledged LAVTA being a premier transit agency. Rich Fierro noted that MV provided a bid for the Paratransit RFP. Rich Fierro urged LAVTA figure out a way for MV to provide paratransit service for LAVTA. Rich Fierro concluded by stating it may be more expensive on the front end, but in the long run he believes LAVTA will be happier and it could be a potential to get more work for their drivers that are currently underutilized.

The item continued to be discussed by the Board of Directors and staff. Director Karla Brown felt Director Scott Haggerty and Vice Chair Jerry Pentin brought up good points and she wants to move forwards with Pleasanton Paratransit merging with LAVTA, since they've been working on it for years. Vice Chair Jerry Pentin agreed with Director Karla Brown. Chair Woerner noted the areas of concern from Board Members and asked Executive Director Michael Tree to be aware of this when talks continue with County Connection. Director David Haubert stated he's cautiously optimistic based on the comments and he supported proceeding, but to bring this back for a deeper discussion, as LAVTA learns more. Director David Haubert also requested as LAVTA learns more to be sensitive to the governance.

The Board of Directors did not act on this item, but requested the Executive Director to continue discussions with County Connection regarding partnering of paratransit services.

## **8. Executive Director's Report**

Executive Director Michael Tree noted that he spoke to the Projects and Services (P&S) Committee and discussed the contents of the Executive Director's Report. Discussed at the P&S Committee were projects moving forward and given the restraints on time Executive Director Michael Tree concluded his report.

## **9. Matters Initiated by the Board of Directors**

None.

## **10. Recognition of Outgoing Board Members**

Executive Director Michael Tree thanked the outgoing Board Members on behalf of LAVTA

staff for their service and noted it was a great ride. Executive Director Michael Tree highlighted the following projects that Supervisor Scott Haggerty contributed to, as well as Councilmember Jerry Pentin and Councilmember Bob Coomber over the last few years: Creation of the Rapid, Atlantis Property, Transit Signal Priority Queue Jumps, Shared Autonomous Vehicle Project, Customer Standards, and the Historic Train Depot.

**11. Next Meeting Date is Scheduled for: January 4, 2021**

**12. Adjournment**

Meeting adjourned at 4:59pm.

DRAFT

**RESOLUTION NO. 06-2021**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE  
AMADOR VALLEY TRANSIT AUTHORITY AUTHORIZING THE  
EXECUTIVE DIRECTOR TO REJECT ALL PROPOSALS FROM RFP 2020-04  
AND ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH  
CENTRAL CONTRA COSTA TRANSIT AUTHORITY FOR A 15-MONTH  
PILOT PROGRAM FOR THE PARATRANSIT SERVICE**

**WHEREAS** the current agreement between Livermore Amador Valley Transit Authority (LAVTA) and Medical Transportation Management, Inc. (MTM) for MTM to provide paratransit operations and maintenance will end March 31, 2021; and

**WHEREAS** LAVTA has found that a partnership with Central Contra Costa Transit Authority (CCCTA) to share their paratransit contractor will result in cost savings compared to proposals from vendors offering an equivalent level of service; and

**WHEREAS** a pilot partnership with CCCTA for the paratransit program will offer opportunities to align paratransit policies and integrate certain functions like eligibility assessments; and

**WHEREAS** improved customer service and field supervision will be provided by local staff;

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Board of Directors that the Livermore Amador Valley Transit Authority's Executive Director is authorized to reject all proposals from RFP 2020-04 for Paratransit Operations and Maintenance, and enter into a Memorandum of Understanding (MOU) with CCCTA to establish a 15-month pilot where LAVTA will share CCCTA's paratransit contractor

**APPROVED AND PASSED** this 1st day of February 2021.

---

Bob Woerner, Chair

**ATTEST:**

---

Michael Tree, Executive Director



## **AGENDA**

### **ITEM 6**

## STAFF REPORT

SUBJECT: Elect New Vice Chair

FROM: Michael Tree, Executive Director

DATE: February 1, 2021

---

### **Action Requested**

Elect a new Vice Chair of the LAVTA Board of Directors.

### **Background/Discussion**

LAVTA Vice Chair Jerry Pentin termed out on the Pleasanton City Council. The agency By-Laws establish a rotating cycle of Board officers for Chair and Vice Chair. That cycle is: Pleasanton, Alameda County, Dublin, and Livermore. Typically, the Vice Chair comes from the jurisdiction which is next in the rotating order relative to the jurisdiction of the Chair. Thus, for FY21, the Chair is from Livermore and the Vice Chair is from Pleasanton.

### **Recommendation**

Staff recommends the Board nominate and elect a new LAVTA Board Vice Chair from Pleasanton to fill the remaining term of outgoing Boardmember Jerry Pentin.

*Submitted:* \_\_\_\_\_

# **AGENDA**

## **ITEM 7**

## STAFF REPORT

SUBJECT: Welcome of New Board Members and Adoption of Revised Resolution with Committee Assignments

FROM: Michael Tree, Executive Director

DATE: February 1, 2021

---

### Action Requested

Welcome new Board Members and adopt revised Committee assignments for the LAVTA Board of Directors for the remainder of FY21.

### Background

The 2020 City Council and Alameda County elections left four vacancies on the LAVTA Board. One for Alameda County, one for the City of Livermore, one for the City of Dublin, and one for the City of Pleasanton. Alameda County and the three Cities have appointed new members to LAVTA's Board of Directors.

### Discussion

In July 2020, Resolution 23-2020 was adopted which set forth the Board's officers as well as the Committee assignments for the fiscal year. With the above change in Board composition, this Resolution needs to be revised. Board Chair Bob Woerner in following past practice recommends that newly appointed Livermore City Council Member Brittnei Kiick and Pleasanton City Council Member Kathy Narum serve in the vacant positions on the Finance and Administration Committee, and the newly appointed Alameda County Supervisor David Haubert and Dublin City Council Member Jean Josey to the Projects and Services Committee.

### Next Steps

The Board's officials and Committee assignments will be recognized through the end of June 2021, whereupon a new Chair will be selected and Committee assignments revised for FY22.

### Recommendation

Staff recommends that the Board adopt Resolution 05-2021 appointing Brittnei Kiick, Livermore City Council Member and Kathy Narum, Pleasanton City Council Member to Finance and Administration Committee, and David Haubert, Alameda County Supervisor and Jean Josey, Dublin City Council Member to the Projects and Services Committee.

### Attachments:

1. Resolution 05-2021

Submitted: \_\_\_\_\_

**RESOLUTION NO. 05-2021**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE  
AMADOR VALLEY TRANSIT AUTHORITY ADOPTING COMMITTEE  
ASSIGNMENTS FOR FY21**

**WHEREAS**, the Board of Directors of the Livermore Amador Valley Transit Authority (LAVTA) has adopted By-Laws which specify how the Board will conduct its business; and

**WHEREAS**, the By-Laws state that the Board shall establish standing and special ad hoc committees as it deems necessary; and

**WHEREAS**, the By-Laws further state that the Chair shall appoint the members and the Chairs of committees subject to Board approval; and

**WHEREAS**, the Board has selected Bob Woerner (Livermore) to be Chair and \_\_\_\_\_ (Pleasanton) to be Vice Chair for FY21; and

**WHEREAS**, the Board approved a two-committee structure at its July 2010 Board meeting, and the Chair has considered the committee assignments of the members of the Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF  
THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY:**

1. The standing committees of the Board shall be:
  - a. Finance and Administration Committee
  - b. Projects and Services Committee
2. The chairs of the two standing committees should be filled by the jurisdictions who are not serving as Chair and Vice Chair of the Board.
3. The Finance and Administration Committee shall be comprised of:
  - a. Kathy Narum (Pleasanton)
  - b. Melissa Hernandez (Dublin), Chair
  - c. Brittnei Kiick (Livermore), Vice Chair
4. The Projects and Services Committee shall be comprised of:
  - a. David Haubert (County of Alameda), Chair
  - b. Jean Josey (Dublin), Vice Chair
  - c. Karla Brown (Pleasanton)
  - d. Bob Woerner (Livermore)
5. The Finance and Administration Committee shall meet on the fourth Tuesday of each month at 4:00 pm.
6. The Projects and Services Committee shall meet on the fourth Monday of each month at 4:00 pm.

7. To allow full participation by Board Members on the two standing committees, one or both Committees may have four members, which constitute a quorum of the Board. As a result, a Committee which has four members shall also be noticed as a "Committee of the Whole." In the event that a quorum of Board members is present, the Committees will automatically convert into a Committee of the Whole. Likewise, if there is no longer a quorum of the Committee of the Whole, then the Committee of the Whole will automatically convert back into the regular committee. The Chair of the Committee will also serve as Chair of the Committee of the Whole.

The agendas for each meeting of the Committee of four shall include the following footnote:

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

PASSED AND ADOPTED this 1st day of February, 2021.

---

Bob Woerner, Chair

ATTEST:

---

Michael Tree, Executive Director

## **AGENDA**

### **ITEM 8**

## STAFF REPORT

**SUBJECT:** Appointment of LAVTA Representative to the Tri-Valley – San Joaquin Valley Regional Rail Authority

**FROM:** Michael Tree, Executive Director

**DATE:** February 1, 2021

### Action Requested

Appoint a LAVTA representative to the Tri-Valley – San Joaquin Valley Regional Rail Authority.

### Background/Discussion

In 2015 the Tri-Valley Regional Rail Advisory Group was established with the goal of ensuring that regional rail planning in the Tri-Valley leads to project implementation that is fast, cost effective and responsive. Later the Advisory Group name was changed to the Alameda – San Joaquin Regional Rail Working Group when member agencies from the San Joaquin Valley began participating. Areas of interest and planning for the Working Group included the BART to Isabel Extension and a multiple unit train that would connect ACE with BART.

Building on the efforts of the Working Group, at the conclusion of 2017 AB 758 (Eggman/Baker) created the Tri-Valley – San Joaquin Valley Regional Rail Authority for the purpose of planning, developing and delivering a cost effective and responsive rail connection between residents in the San Joaquin Valley and the BART system, including a connection with ACE. The following are the member agencies of the Authority:

Town of Danville	City of Tracy	County of Alameda
City of San Ramon	City of Manteca	County of San Joaquin
City of Pleasanton	City of Lathrop	LAVTA
City of Dublin	City of Stockton	BART
City of Livermore	Mountain House	SJRRC/ACE

It is anticipated that the Board of Directors for the Authority will continue to meet monthly on the second Wednesday of the month and alternate meeting locations between the Tri-Valley and Northern San Joaquin Valley, with the exception of the meetings being on Zoom during the COVID pandemic. Council Member Bob Woerner of Livermore has been serving as the LAVTA representative on the Authority. He has since been elected Mayor of Livermore and has been selected by the City Council to be their representative on the Authority.

### Recommendation

Staff recommends that the LAVTA Board appoint a representative to serve on the Tri-Valley – San Joaquin Valley Regional Rail Authority.

### Fiscal Impact

None

*Submitted:* \_\_\_\_\_



## **AGENDA**

### **ITEM 9**

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: State of the System Presentation

FROM: Tony McCaulay, Director of Planning and Marketing

DATE: February 1, 2021

---

**Action Requested**

None – information only.

**Background**

In recognition of the fact that we have several new Board members and that much has transpired during the past year, staff has prepared a brief State of the System presentation that will be presented at the February 1, 2021 Board meeting. The presentation will include a look at services provided by the Authority and pre-COVID levels of ridership, what has taken place with the transit system since the COVID pandemic arrived in March of 2020, health and safety measures in place currently, the financial picture of the agency given the COVID pandemic, and the work of the Blue Ribbon Task Force that has been established to both assist with the recovery and to make reform in public transit within the Bay Area.

**Recommendation**

None – information only.

Approved: \_\_\_\_\_

## **AGENDA**

### **ITEM 10**

## STAFF REPORT

SUBJECT: Public Input on COVID-19 Emergency Service Changes

FROM: Tony McCaulay, Director of Planning and Marketing

DATE: February 1, 2021

---

### Action Requested

None – information only.

### Background

LAVTA's Public Hearing Policies and Procedures, approved by the LAVTA Board in December 2008 (Attachment 1), sets forth specific circumstances under which a public input process should be conducted as a result of service or fare changes. Typically, any service change affecting more than 25 percent of the daily miles of service operated on a route would trigger the necessity of a public input process.

The policy provides exceptions for minor changes in fares or service or for emergency service changes expected to last less than 180 days. If the changes ultimately continue to remain in effect for more than 180 days, they are then subject to the requirement for a public input process. LAVTA's service reductions implemented as a result of the COVID-19 pandemic have now been in place for more than 180 days.

At the December 7 Board of Directors meeting, staff was directed to open a public comment period regarding emergency service changes that have been implemented as a result of reduced ridership attributable to the COVID-19 pandemic.

### Discussion

The public was notified about the public input process through a variety of mechanisms, including:

- Notices posted in multiple locations on all buses, translated in five languages (English, Spanish, Chinese, Korean and Tagalog)
- Advertisements placed in the Pleasanton Weekly and Livermore Independent and published on two occasions in both papers.
- A press release
- A notice posted on Nextdoor
- Postings on our wheelsbus.com website, Facebook and Twitter

In response to this solicitation of public input, one response was received. That response was from regular rider Robert Fleming. His comment was "From what I've seen so far since

COVID-19 hit, the service has taken a serious hit, as far as ridership! I believe the bus service changes were warranted. I've had no issues personally with the changes, because I believe LAVTA had to make the changes. Personally, I'm just glad Wheels is still running! Keep up the good work.”

Staff will continue to monitor ridership, information from the Alameda County Public Health Department and updates from area school districts to guide resumption of additional service above the currently operated level. At this time, no changes are recommended.

**Recommendation**

None – information only.

**Attachments:**

1. LAVTA’s Public Participation Plan

*Approved:* \_\_\_\_\_

**ATTACHMENT 1: LAVTA'S PUBLIC PARTICIPATION PLAN****PUBLIC HEARING POLICIES AND PROCEDURES****Adopted December 1, 2008****I. BACKGROUND**

The Livermore Amador Valley Transit Authority (LAVTA) is required by Federal law to establish a policy which describes a process to solicit and consider public comment prior to raising fares or implementing a major reduction of transit services.

**II. LAVTA POLICY**

1. It shall be LAVTA's policy that public comments be solicited prior to:

- (i) Any permanent change which increases fares on LAVTA's/WHEELS fixed route service.
- (ii) Any permanent change which increases fares on LAVTA's Dial-A-Ride paratransit service.
- (iii) A twenty-five percent (25%) or more reduction of the number of daily transit revenue vehicles of a route; i.e., the total number of miles operated by all vehicles in revenue service for a particular day of the week on an individual route.
- (iv) A twenty-five percent (25%) or more reduction of the number of transit route miles of a route; i.e., the total mileage covered during the one round trip by a vehicle in revenue service on a particular route.
- (v) Proposed introduction of a new route.

2. It shall be LAVTA's policy that the following are ordinarily exempt from the requirement of public comment and public hearing:

- (i) A minor change in fare or service. Examples would be temporarily reduced or promotional fares, minor reroutes or minor temporary reroutes due to street construction or minor schedule changes.
- (ii) Experimental or emergency service or fare changes expected to exist fewer than 180 days and standard seasonal variation in service. If these changes ultimately continue to remain in effect for more than 180 days, they will be the subject of public comment and public hearing.

**III. PROCEDURES****1. PRIOR COMMITTEE CONSIDERATION**

All public hearings are to be called by a LAVTA Committee or the Board of Directors. However, when authorized by the Chair, the Executive Director may call a public hearing that is required by law or by District policy when doing so would move the process forward in a timely manner.

**ATTACHMENT 1: LAVTA'S PUBLIC PARTICIPATION PLAN**

As a general rule, no hearing will be called until the subject of the hearing has been reviewed by the Operations Committee. In particular with regard to the proposed implementation of a new or revised route, LAVTA staff will recommend to the Operations Committee, as well as to Board Members from affected cities that do not serve on the Operations Committee, the specific element(s) in the Public Outreach Toolbox (see attachment) to use for the public hearing.

The Operations Committee report to the Board should identify the subject of the hearing, explain what objectives are sought to be achieved by the proposal which will be considered at the hearing and indicate whether the hearing is legally required prior to Board action on the subject. The report shall also address whether there is a particular sector of the public that needs to be involved. However, if time does not permit prior committee consideration, the Executive Director may refer the matter directly to the Board.

**2. PUBLIC NOTIFICATION**

When required, the public comment process will generally begin with the publishing of a notice 30 calendar days in advance of the public hearing date in the local newspaper of general distribution. Shorter notice may be given when permitted by law and when financial, operational, or scheduling considerations make it infeasible to provide 30 days advance notice. At a minimum, the notice must be published at least 10 days prior to the hearing. LAVTA will also post the notice publicizing the hearing on its website.

If specific groups or neighborhoods would be affected by a proposed change, LAVTA shall use best efforts to publish the notice in newspapers, if any, oriented to such groups or neighborhoods and to otherwise publicize the hearing to reach such groups or neighborhoods.

This notice will set a specific place, date and time for one or more public hearings. Written comments will also be accepted on the proposed changes until the opening of the public hearing.

**3. SCHEDULING PUBLIC HEARING(S)**

The public hearing(s) will be scheduled at a time, date and place designated in the public notice. The facility utilized for public hearings will be accessible to persons with disabilities. Special arrangements will be made for sight or hearing impaired persons if requested.

**4. PROCEDURE FOR CONDUCTING PUBLIC HEARING**

Forms will be available to attendees to register their presence and desire to speak. Public hearings will begin with a reading of the public notice, purpose and

***ATTACHMENT 1: LAVTA'S PUBLIC PARTICIPATION PLAN***

proposed action which necessitated the public hearing. After an explanation of the proposed action is completed, the public will be invited to offer their comment. Limitations may be established on the length of oral presentations in order to afford all members of the public a reasonable opportunity to speak. After all registered persons have commented, a final opportunity will be offered for any additional public comment. This offering will precede the close of the public hearing.

At the close of the public hearing, it will be announced where the item will next be heard, either before a committee or the Board. At the subsequent committee or Board meeting, the Executive Director will provide a report summarizing and responding to key comments made by the public.

5. **ADDRESSING PUBLIC COMMENTS RECEIVED**

All relevant comments received verbally or in writing at a public hearing, or as otherwise conveyed to LAVTA prior to the established deadline, will be entered into the public record of the comment process. Additionally, comments regarding route changes submitted by the public subsequent to the last service change shall be entered into the public record. Subsequent to the public comment period, staff will evaluate and analyze all relevant comments received and prepare a written summary report of significant issues raised during the public comment period for consideration by the LAVTA Board of Directors.

6. **SUBSEQUENT BOARD CONSIDERATION AND ACTION**

Consideration of and action on all fare increase or major changes in service held at a subsequent committee or Board meeting after the public hearing shall not require further published notice. Notice of the agenda of such committee or Board meeting shall be provided in accordance with regular LAVTA procedures.



## **AGENDA**

### **ITEM 11**

## EXECUTIVE DIRECTOR'S REPORT

February 2021

### ***Ridership on Fixed Route and Paratransit***

Our ridership in January continues to be well below pre-COVID levels. On an average weekday we are carrying about 1,100 passengers, compared to 7,000-7,500 a year ago. That represents about an 85% reduction. Weekends are a little better. Our current average weekend day varies from 600-800, compared to 1,400-1,700 pre-COVID. The December 7 Stay at Home Order definitely had an impact on our numbers, as our weekday ridership had been back up around 1,400 a day in November 2020 before dropping back to the current level.

### ***Clipper START Program***

As you may recall, the Metropolitan Transportation Commission (MTC) established an 18-month pilot program to offer discounted transit fares to low income individuals throughout the Bay Area. Known as Clipper START, the program will allow adults who live in the Bay Area and whose annual earnings are up to 200 percent of the federal poverty level to qualify. In November, the LAVTA Board approved a resolution authorizing the Executive Director to notify MTC of our desire to participate in this pilot program.



There were three phases of implementation among the 22 participating transit agencies. We are in the third phase, which starts on Monday January 25. Our low-income passengers will be eligible to apply for the discount Clipper card at [clipperstartcard.com](http://clipperstartcard.com). Once approved, they will receive a card that will provide a 20% discount off of our \$2.00 cash fare.

### ***Public Input on COVID-19 Emergency Service Changes***

At the December 7th Board of Directors meeting, staff was directed to open a public comment period regarding emergency service changes that have been implemented as a result of reduced ridership attributable to the COVID-19 pandemic. This input process is required under LAVTA's Board adopted Public Hearing Policies and Procedures which covers fare and service changes. In this case, because the emergency service changes implemented as a result of the pandemic have lasted in excess of 180 days, an input process was called for. Staff will provide an update on the process and the input received at the February 1 Board meeting.

### ***Rider Survey on Impacts of COVID-19***

In October 2020, the consulting firm Nelson\Nygaard conducted an online survey of Wheels riders to determine the impacts of COVID-19 and how the pandemic had impacted their ridership as well as their thoughts on riding during and after the pandemic. This survey was conducted as part of Nelson\Nygaard's contract with LAVTA to prepare a Short-Range Transit Plan.

### ***Blue Ribbon Task Force***

The Blue Ribbon Task Force continues to meet regularly and is working on a Network Manager concept that would empower the manager to decide and implement reform on areas such as fare

policy, service/schedules, branding and wayfinding, station design, capital priority, etc. Key questions will be “what is the preferred in the balance of power in decision making authority? And how the LAVTA Board can remain responsive to their local residents with a Network Manager concept. On January 28<sup>th</sup> the Chair of the Blue Ribbon Task Force met with Chairs of small transit operators to discuss the Network Manager concept and receive feedback. Most agencies are supportive of the goals that have been established by the Task Force, but voiced concerns of additional revenues needed to implement change, and the ability of local agencies to retain ability to make local decisions with their transit agencies.

### ***Zero-Emission Bus Study***

The Center for Transportation and the Environment (CTE) is currently under contract to conduct a zero-emission bus (ZEB) study in order to develop a transition plan outlining the capital projects required to fully electrify the fleet in accordance with the new California Air Resources Board (CARB) Innovative Clean Transit Rule. Staff will provide a more comprehensive update at the March meeting.

### ***Atlantis Transit Facility***

Kimley-Horn and Associates, Inc. is currently under contract to assist with project management services for planning and concept design for LAVTA’s planned Operations and Maintenance Facilities in the Oaks Business Park in Livermore. Staff will provide an update on the planning activities on this important project at the March Board meeting.



### ***Shared Autonomous Vehicle (SAV) Project***

LAVTA has been testing the SAV in the City of Dublin over the last several months. As the COVID pandemic shelter in place is lifted staff anticipates rides will be available once again on the vehicle. Staff continues to work with MTC and ACTC on funding for Phase II. More information on this project will be shared at the March Board meeting.

### ***Dublin Parking Garage Project***

Alameda County serves as the Lead Agency on this project in partnership with LAVTA as project sponsor. The County is in the process of advertising the design-build RFP for construction of the garage, with LAVTA staff participating as a member of the selection committee. Alameda County staff anticipates County awarding the construction contract in spring 2021, with completion in 2023.

### ***Pleasanton BRT Corridor Enhancement Project (Rapid Stops on Santa Rita)***

New concrete for the Rapid medallion signs and new amenities was placed in December and January, preparing for installation of the new equipment and amenities in late January and early February. Work installing electrical components and passenger amenities began in mid-January and is expected to continue into early February, with project completion scheduled by the end of next month.



### ***Valley Link Project***

Comments on the draft EIR have been received and are under evaluation. Staff anticipates the Rail Authority will certify the EIR and adopt the project in March or April. Planning and design work continues with Caltrans on the 580 segment.

Attachments:

1. Board Statistics November 2020
2. Board Statistics December 2020
3. FY21 Upcoming Items

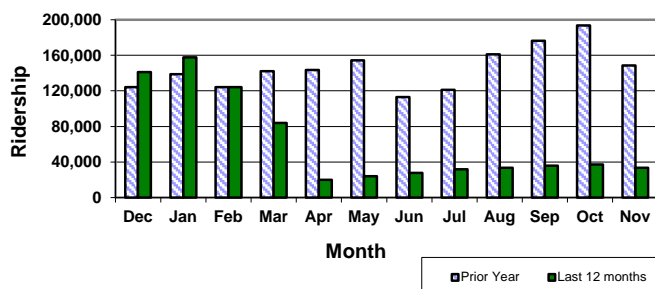
# Monthly Summary Statistics for Wheels

November 2020

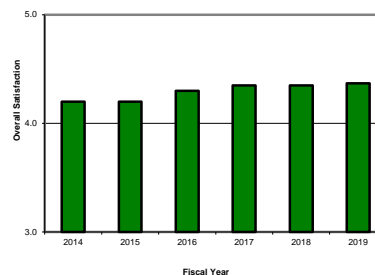
## FIXED ROUTE

	November 2020			% change from one year ago		
Total Ridership FY 2020 To Date	172,082			-78.5%		
Total Ridership For Month	33,541			-77.4%		
Fully Allocated Cost per Passenger	\$22.25			172.6%		
	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday
Average Daily Ridership	1,321	875	746	-79.3%	-48.6%	-49.1%
Passengers Per Hour	5.5	5.9	4.7	-65.1%	-47.1%	-48.2%
	November 2020			% change from last month		
On Time Performance	91.4%			0.4%		

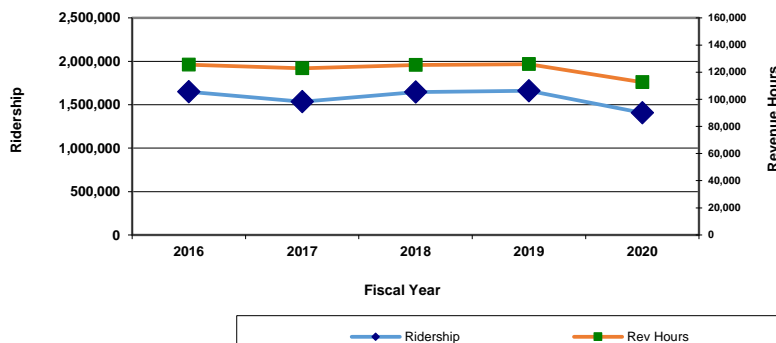
Monthly Unlinked Boardings  
Last 24 Months



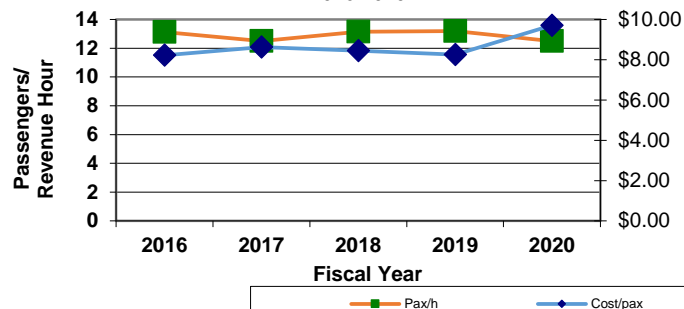
Historical Customer Service  
Survey Results



Annual Unlinked Boardings and Revenue Hours  
FY2016-2020



Full Cost Per Passenger and Passenger Per Hour  
FY2016-2020



# Monthly Summary Statistics for Wheels

November 2020

## PARATRANSIT

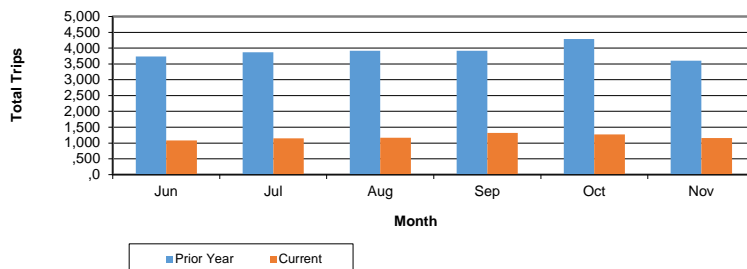
General Statistics	November 2020	% Change from last year	Year to Date
Total Monthly Passengers	1,161	-67.8%	6,068
Average Passengers Per Hour	1.15	-12.2%	1.18
On Time Performance	95.6%	3.8%	96.22%
Cost per Trip	\$56.32	55.5%	\$54.16
Number of Paratransit Assessments	0	-100.0%	0
Calls Answered in <1 Minute	88.2%	9.4%	88.77%

*\*There were no in-person assessments due to Covid-19, but the applicants received temporary presumptive eligibility based on their application*

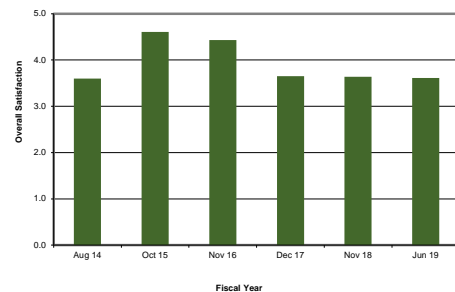
*and doctor's verification until the in-person assessments can be resumed.*

Missed Services Summary	November 2020	Year to Date
1st Sanction - Phone Call	1	1
2nd Sanction - Written Letter	0	0
3rd Sanction - 15 Day Suspension	0	0
4th Sanction - 30 Day Suspension	0	0
5th Sanction - 60 Day Suspension	0	0
6th Sanction - 90 Day Suspension	0	0

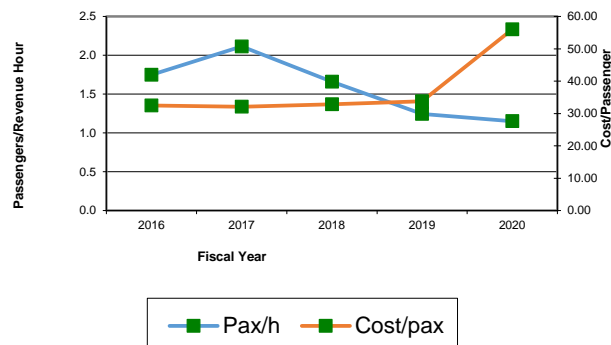
Paratransit Monthly Unlinked Boardings



Historical Customer Service Survey Results



Paratransit Full Cost Per Passenger and Average Passengers Per Hour FY2016-2020



## Monthly Summary Statistics for Wheels

**November 2020**

SAFETY								
ACCIDENT DATA	November 2020				Fiscal Year to Date			
	Fixed Route		Paratransit		Fixed Route		Paratransit	
Total	1		0		4		0	
Preventable	1		0		2		0	
Non-Preventable	0		0		2		0	
Physical Damage								
Major	0		0		0		0	
Minor	1		0		4		0	
Bodily Injury								
Yes	0		0		0		0	
No	1		0		4		0	
MONTHLY CLAIMS ACTIVITY	Totals							
Amount Paid								
This Month	\$1,662.37							
To Date This Fiscal Year	\$3,560.24							
Budget	\$100,000.00							
% Expended	4%							
CUSTOMER SERVICE - ADMINISTRATION								
CATEGORY	Number of Requests							
	November 2020		Year To Date					
Praise	0		1					
Bus Stop	1		6					
Incident	0		2					
Trip Planning	0		4					
Fares/Tickets/Passes	1		6					
Route/Schedule Planning	2		12					
Marketing/Website	0		0					
ADA	0		4					
COVID Inquiries	0		4					
Lost/Found	0		4					
TOTAL	4		43					
CUSTOMER SERVICE - OPERATIONS								
CATEGORY	FIXED ROUTE				PARATRANSIT			
	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE
Praise	1	0	0	7	0	0	0	0
Safety	2	1	0	12	0	0	0	2
Driver/Dispatch Discourtesy	0	0	1	4	0	0	0	0
Early	0	1	0	0	0	0	0	0
Late	0	0	0	0	0	0	0	0
No Show	0	0	0	0	0	0	0	1
Incident	0	0	0	0	0	0	0	1
Driver/Dispatch Training	1	0	0	2	0	0	0	5
Maintenance	0	0	0	0	0	0	0	0
Bypass	0	1	1	7	0	0	0	0
TOTAL COMPLAINTS	3	3	2	25	0	0	0	9
Valid Complaints								
Per 10,000 riders	0.89							
Per 1,000 riders					0.00			

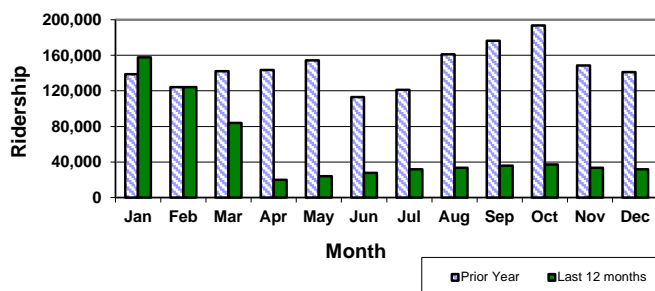
# Monthly Summary Statistics for Wheels

December 2020

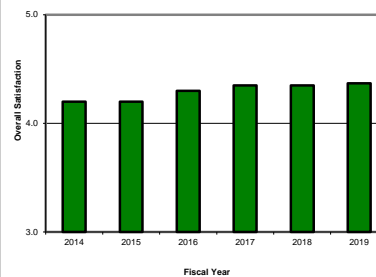
## FIXED ROUTE

	December 2020			% change from one year ago		
Total Ridership FY 2020 To Date	203,958			-78.3%		
Total Ridership For Month	31,876			-77.4%		
Fully Allocated Cost per Passenger	\$24.41			179.3%		
	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday
Average Daily Ridership	1,205	813	658	-81.4%	-54.6%	-46.6%
Passengers Per Hour	5.0	4.8	4.9	-66.0%	-57.1%	-39.8%
	December 2020			% change from last month		
On Time Performance	91.7%			0.3%		

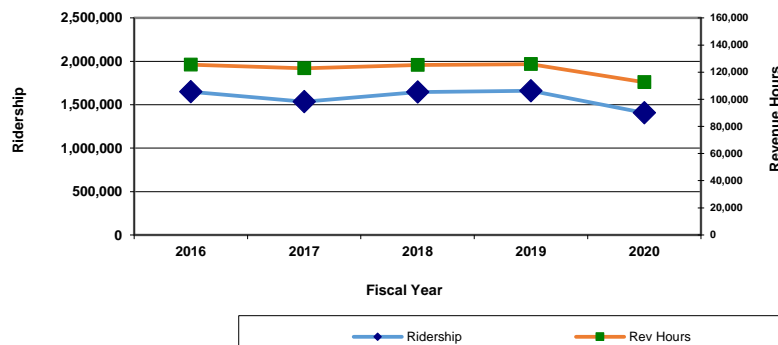
Monthly Unlinked Boardings  
Last 24 Months



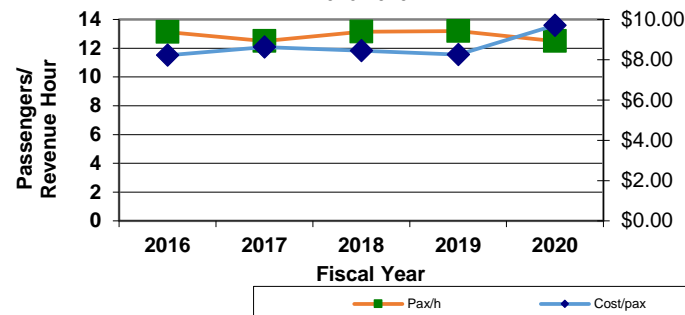
Historical Customer Service  
Survey Results



Annual Unlinked Boardings and Revenue Hours  
FY2016-2020



Full Cost Per Passenger and Passenger Per Hour  
FY2016-2020





# Monthly Summary Statistics for Wheels

December 2020

## PARATRANSIT

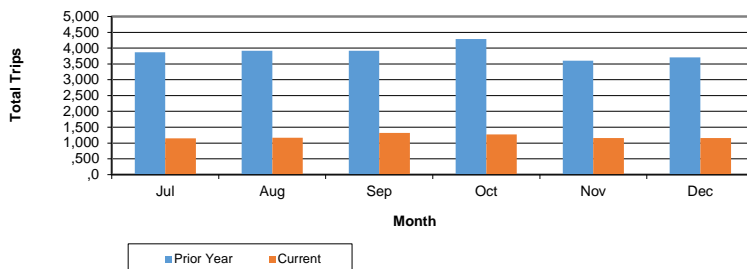
General Statistics	December 2020	% Change from last year	Year to Date
Total Monthly Passengers	1,159	-68.8%	7,227
Average Passengers Per Hour	1.11	-15.9%	1.14
On Time Performance	94.8%	8.8%	95.50%
Cost per Trip	\$57.89	59.8%	\$56.03
Number of Paratransit Assessments	0	-100.0%	0
Calls Answered in <1 Minute	87.3%	19.8%	87.76%

*\*There were no in-person assessments due to Covid-19, but the applicants received temporary presumptive eligibility based on their application*

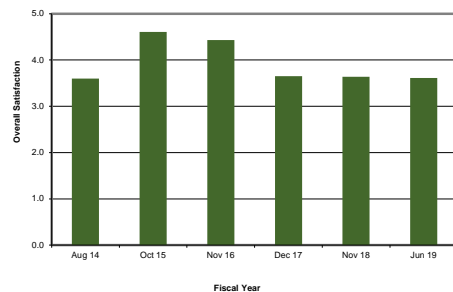
*and doctor's verification until the in-person assessments can be resumed.*

Missed Services Summary	December 2020	Year to Date
1st Sanction - Phone Call	0	1
2nd Sanction - Written Letter	0	0
3rd Sanction - 15 Day Suspension	0	0
4th Sanction - 30 Day Suspension	0	0
5th Sanction - 60 Day Suspension	0	0
6th Sanction - 90 Day Suspension	0	0

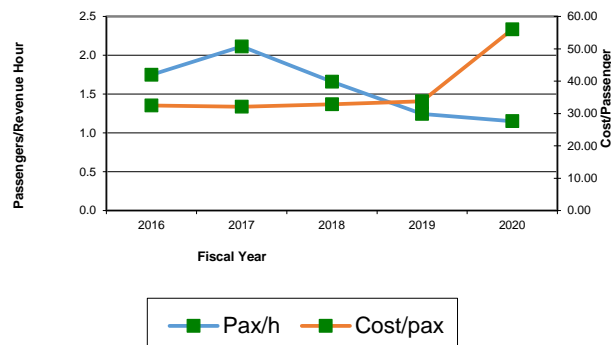
Paratransit Monthly Unlinked Boardings



Historical Customer Service Survey Results



Paratransit Full Cost Per Passenger and Average Passengers Per Hour FY2016-2020



## Monthly Summary Statistics for Wheels

**December 2020**

SAFETY								
ACCIDENT DATA	December 2020				Fiscal Year to Date			
	Fixed Route		Paratransit		Fixed Route		Paratransit	
Total	2		0		6		0	
Preventable	2		0		4		0	
Non-Preventable	0		0		2		0	
Physical Damage								
Major	0		0		0		0	
Minor	2		0		6		0	
Bodily Injury								
Yes	0		0		0		0	
No	2		0		6		0	
MONTHLY CLAIMS ACTIVITY	Totals							
Amount Paid								
This Month								
To Date This Fiscal Year	\$3,560.24							
Budget	\$100,000.00							
% Expended	4%							
CUSTOMER SERVICE - ADMINISTRATION								
CATEGORY	Number of Requests							
	December 2020		Year To Date					
Praise	1			2				
Bus Stop	2			8				
Incident	0			2				
Trip Planning	0			4				
Fares/Tickets/Passes	0			6				
Route/Schedule Planning	1			13				
Marketing/Website	0			0				
ADA	0			4				
COVID Inquiries	2			6				
Lost/Found	0			4				
TOTAL	6			49				
CUSTOMER SERVICE - OPERATIONS								
CATEGORY	FIXED ROUTE				PARATRANSIT			
	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE
Praise	1	0	0	8	1	0	0	1
Safety	1	0	0	13	0	0	0	2
Driver/Dispatch Discourtesy	0	1	0	4	0	0	0	0
Early	0	0	0	0	0	0	0	0
Late	0	1	0	0	0	0	0	0
No Show	0	0	0	0	2	0	0	3
Incident	0	0	0	0	0	0	0	1
Driver/Dispatch Training	0	0	0	2	0	1	0	5
Maintenance	0	0	0	0	0	0	0	0
Bypass	1	2	0	8	0	0	0	0
TOTAL COMPLAINTS	2	4	0	27	2	1	0	11
Valid Complaints								
Per 10,000 riders	0.63							
Per 1,000 riders					1.73			

# LAVTA COMMITTEE ITEMS - February 2021 - June 2021

## Finance & Administration Committee

### February

	Action	Info
Minutes	X	
Treasurers Report	X	
LCTOP FY20-21 Allocation Resolution	X	

### March

	Action	Info
Minutes	X	
Treasurers Report	X	

### April

	Action	Info
Minutes	X	
Treasurers Report	X	
Funding Resolutions - TDA, STA, RM2, Measure B	X	

### May

	Action	Info
Minutes	X	
Treasurers Report	X	
Prelim Budget	X	
FTA Triennial Review (last in '18)	X	

### June

	Action	Info
Minutes	X	
Treasurers Report	X	
LAIF	X	
Budget - final	X	
Legal Contract	X	

## LAVTA COMMITTEE ITEMS - February 2021 - June 2021

### Projects & Services Committee

#### February

Minutes

Action

X

Info

#### March

Minutes

ZEB Rollout Plan

Action

X

X

Info

#### April

Minutes

Action

X

Info

#### May

Minutes

Fall Service Changes (effective August)

Action

X

X

Info

#### June

Minutes

TAAC Appointments

Fixed Route Customer Satisfaction

Marketing Work Plan

Action

X

X

X

Info

X