

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

1362 Rutan Court, Suite 100

Livermore, CA 94551

BOARD OF DIRECTORS MEETING

BOARD MEMBERS

**BOB WOERNER – CHAIR
DAVID HAUBERT
KATHY NARUM
BRITTNI KIICK**

**KARLA BROWN – VICE CHAIR
JEAN JOSEY
MELISSA HERNANDEZ**

Agenda Questions: Please call the Executive Director at (925) 455-7564 or send an email to frontdesk@lavta.org

Documents received after publication of the Agenda and considered by the Board of Directors in its deliberation will be available for inspection only via electronic document transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below. Please call or email the Executive Director during normal business hours if you require access to any such documents.

TELECONFERENCE

APRIL 5, 2021 – 4:00 PM

**CORONAVIRUS DISEASE (COVID-19) ADVISORY
AND MEETING PROCEDURE**

On June 5, 2020 (updated June 18, 2020), the Health Officer of Alameda County issued an Order that will continue to be in effect until it is rescinded, superseded, or amended in writing by the Health Officer. The Order directed that all individuals living in the county to shelter at their place of residence except that they may leave to provide or receive certain essential services or engage in certain essential activities and work for essential businesses and governmental services.

Under the Governor's Executive Order N-29-20, this meeting may utilize teleconferencing. As a precaution to protect the health and safety of staff, officials, and the general public. Councilmembers will not be physically in attendance, but will be available via video conference.

The administrative office of Livermore Amador Valley Transit Authority (LAVTA) is currently closed to the public and will remain closed for the duration of the Board of Directors (BOD) meeting. Consequently, there will be no physical location for members of the public to participate in the meeting. We encourage members of the public to shelter in place and access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment.

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, April 5, 2021 to frontdesk@lavta.org. Please include "Public Comment 4/5/2021" and the agenda item in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

This Board of Directors meeting will be conducted on the web-video communication platform, Zoom. In order to view and/or participate in this meeting, members of the public will need to download Zoom from its website, www.zoom.us.

It is recommended that anyone wishing to participate in the meeting complete the download process before the start of the meeting.

There will be zero tolerance for any person addressing the Board making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

How to listen and view meeting video:

- From a PC, Mac, iPad, iPhone or Android device click the link below:
<https://zoom.us/j/86715841855>
Passcode: BOD1362Mtg
- To supplement a PC, Mac, tablet or device without audio, please also join by phone:
Dial: 1 (669) 900-6833
Webinar ID: 867 1584 1855
Passcode: 761222

To comment by video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.

- Livestream online at: [Livermore Amador Valley Transit Authority YouTube Channel](#)

No option to make Public Comment on YouTube live stream.

How to listen only to the meeting:

- For audio access to the meeting by telephone, use the dial-in information below:
Dial: 1 (669) 900-6833
Webinar ID: 867 1584 1855
Passcode: 761222

*Please note to submit public comment via telephone dial *9 on your dial pad. The meeting’s host will be informed that you would like to speak. If you are chosen, you will be notified that your request has been approved and you will be allowed to speak. You will then dial *6 to unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

To submit written comments:

- Provide public written comments prior to the meeting by email, to frontdesk@lavta.org

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, April 5, 2021 to frontdesk@lavta.org. Please include “Public Comment 4/5/2021” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

1. Call to Order

2. Roll Call of Members

3. Meeting Open to Public

- Members of the audience may address the Board of Directors on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Unless members of the audience submit speaker forms before the start of the meeting requesting to address the board on specific items on the agenda, all comments must be made during this item of business. Speaker cards are available at the entrance to the meeting room and should be submitted to the Board secretary.
- Public comments should not exceed three (3) minutes.
- Items are placed on the Agenda by the Chairman of the Board of Directors, the Executive Director, or by any three members of the Board of Directors. Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.
- For the sake of brevity, all questions from the public, Board and Staff will be directed through the Chair.

4. March Tri-Valley Accessible Advisory Committee Minutes

5. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

A. **Minutes of the March 1, 2021 Board of Directors meeting.**

B. **Treasurer's Report for February 2021**

Recommendation: The Finance and Administration Committee recommends that the Board of Directors approve the February 2021 Treasurer's Report.

C. **Resolution in Support of Allocation Request for FY 20-21 Funding through the State Low Carbon Transit Operations Program (LCTOP)**

Recommendation: The Finance & Administration Committee recommends the Board of Directors approve Resolution 09-2021 to request an LCTOP allocation for the FY 20-21 Low Carbon Transit Operations Program (LCTOP) to restart school-serving routes in FY 21-22.

D. **Extension of SAV Operations and Maintenance Contract**

Recommendation: The Finance and Administration Committee recommends the Board of Directors authorize the Executive Director to extend the agreement with Transdev for the operations and maintenance of the Shared Autonomous Vehicle project through July 31, 2021.

6. Alternate Appointment of LAVTA Board Member to Innovate 680

Recommendation: Staff recommendation is that the LAVTA Board appoint a board member to

become the alternate for the Innovate 680 Policy Advisory Committee.

7. Executive Director's Report

8. Matters Initiated by the Board of Directors

- Items may be placed on the agenda at the request of three members of the Board.

9. Next Meeting Date is Scheduled for: May 3, 2021

10. Adjournment

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

/s/ Jennifer Suda

LAVTA, Executive Assistant

4/2/2021

Date

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

*Executive Director
Livermore Amador Valley Transit Authority
1362 Rutan Court, Suite 100
Livermore, CA 94551
Fax: 925.443.1375
Email: frontdesk@lavta.org*

AGENDA

ITEM 4

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

Tri-Valley Accessible Advisory Committee

DATE: Wednesday, March 3, 2021

PLACE: Zoom Teleconference

TIME: 3:30 p.m.

DRAFT MINUTES

1. Call to Order

The TAAC Chair Herb Hastings called the meeting to order at 3:34 pm.

Members Present:

David Weir	City of Livermore
Michael Balero	City of Livermore – Alternate
Shawn Costello	City of Dublin
Connie Mack	City of Dublin
Carmen Rivera-Hendrickson	City of Pleasanton
Herb Hastings	County of Alameda
Amy Mauldin	Social Services Member
Diana Houghtaling	Social Services Member
Shay Roberson	Social Services Member – Alternate

Staff Present:

Toan Tran	LAVTA
Kadri Kulm	LAVTA
Clifton Crabtree	MTM
Christian Pereira	MV

2. Roll Call

3. Approval of Agenda and Modifications in necessary
Weir/Mack

4. **Citizens' Forum: An opportunity for members of the audience to comment on a subject not listed on the agenda (under state law, no action may be taken at this meeting)**
None.
5. **Minutes of the November 4, 2020 meetings of the Committee**
Approved.
Costello/Mack
6. **Paratransit Operations and Maintenance Contract Update**
Staff updated the committee that as of April 1st LAVTA's ADA paratransit operations and maintenance will be provided by County Connection's operations contractor Transdev as part of a 15-month pilot program. Since all LAVTA's policies and procedures will remain the same there should be no impact to passengers. Carmen Rivera-Hendrickson inquired about the availability of vehicles that accommodate oversized wheelchairs. Staff responded that the new contractor will have two vans available that accommodate large mobility devices.
7. **Membership Recruitment for Terms Starting on July 1, 2021**
Staff updated the committee about three TAAC vacancies that will be available for 2-year terms starting on July 1, 2021. The applications for the TAAC membership are due on April 26, 2021.
8. **LAVTA's Annual Paratransit Plan to ACTC**
Staff presented LAVTA's annual submittal to ACTC for Measure B and BB funds for FY22.
9. **Pleasanton Paratransit Update**
Staff informed the committee that as of February 1, 2021 Pleasanton's ADA paratransit service has been transferred to LAVTA. Pleasanton continues providing paratransit service for seniors.
10. **Clipper 2.0 Update**
David Weir gave an update on Clipper 2.0, which is an account-based system. He also informed the committee about the new Clipper Mobile App.
8. **PAPCO Report**
Carmen Rivera-Hendrickson gave a report on the recent PAPCO meeting.
9. **Service Updates and Concerns**

Carmen Rivera-Hendrickson reported that she has been having difficulties maneuvering her large wheelchair in Wheels fixed route buses due to the hand sanitizer container installment location. Staff will follow up.

10. Adjournment

Meeting adjourned at 5:04 pm

AGENDA

ITEM 5A

MINUTES OF THE MARCH 1, 2021 ZOOM TELECONFERENCE
LAVTA BOARD OF DIRECTORS MEETING

1. Call to Order

Meeting was called to order by Board Chair Bob Woerner at 4:00pm.

Board Chair Bob Woerner informed the public that LAVTA's meeting is being conducted according to the COVID-19 rules that are detailed at the beginning of the agenda explaining why this is a Zoom teleconference.

2. Roll Call of Members

Members Present

Jean Josey – City of Dublin
Melissa Hernandez – City of Dublin
Kathy Narum – City of Pleasanton
Karla Brown – City of Pleasanton
Bob Woerner – City of Livermore
Brittini Kiick – City of Livermore

Members Absent

David Haubert – County of Alameda

3. Meeting Open to Public

No comments.

4. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

A. Minutes of the February 1, 2020 Board of Directors meeting.

B. Treasurer's Report for January 2021

The Board of Directors approved the LAVTA Treasurer's Report for January 2021.

C. Approval of the Capital Improvement Program for Fiscal Years 21 through 25

The Board of Directors approved the Capital Improvement Program for Fiscal Years 2021-2025 and adopted Resolution 07-2021.

D. Resolution Authorizing the Filing of Applications for Federal Funds for Fiscal Year 2021 with the Metropolitan Transportation Commission

The Board of Directors approved Resolution 08-2021 authorizing the filing of an application for FTA formula program and Surface Transportation Programs funding for replacement vehicles, ADA operating assistance, radios, fareboxes and Automatic Vehicle Locators (AVL) by the Livermore Amador Valley Transit Authority for capital

and operating funds for Fiscal Year 2021 and committing the necessary local match for the projects and stating the assurance of the Livermore Amador Valley Transit Authority to complete the projects.

E. Bus Exterior Advertising Contract – Execute Option Year 2

The Board of Directors approved and authorized the Executive Director to execute the second option year of our contract with Lamar Transit Advertising for the sale and installation of exterior bus advertising and maintain the current 50 percent split of net advertising sales.

Approved: Hernandez/Brown

Aye: Narum, Woerner, Brown, Josey, Kiick, Hernandez

No: None

Abstain: None

Absent: Haubert

5. Appointment of LAVTA Board Member to Innovate 680

The Board of Directors appointed Melissa Hernandez to the Innovate 680 Policy Advisory Committee.

The Board of Directors discussed this agenda item and it was noted that Melissa Hernandez was previously the alternate for the Innovate 680 Policy Advisory Committee. Legal Counsel advised to wait until the next meeting to vote on the alternate, since it was not on the current agenda.

Approved: Narum/Josey

Aye: Narum, Woerner, Brown, Josey, Kiick, Hernandez

No: None

Abstain: None

Absent: Haubert

6. Major Initiatives Update

Executive Director Michael Tree provided the Board of Directors an update on the capital projects LAVTA is currently working on: Rapid Stops on Santa Rita, Dublin Parking Garage Project, Zero-Emission Bus Study, Atlantis Transit Facility, Shared Autonomous Vehicle Project, Valley Link Project, and the Livermore Transit Center Rehabilitation and Improvement Project. Executive Director Michael Tree informed that there are consultants that will provide updates on four of these capital projects.

Executive Director Michael Tree gave a brief update on the Rapid Stops on Santa Rita and announced they are nearing completion. It was noted that LAVTA obtained a vendor to assist with adhering decals to shelters and that is a final step for this project. Executive Director Michael Tree reported that Measure B funds were used for this project. The Board of Directors discussed this agenda item and Vice Chair Karla Brown thanked LAVTA staff for working on this project.

Executive Director Michael introduced Hadi Hadjarzadeh of County of Alameda General

Services Agency who presented an update on the Dublin Parking Garage Project. The presentation provided a project background, key overview of design objectives, site plans, and project schedule. The Board of Directors discussed this agenda item. There were various inquiries from the Board of Directors regarding building art options, additional LAVTA parking, ventilation/conversion concerns, solar array, and parking space sizes. Vice Chair Karla Brown made a request for a recognition plaque for funding sources and LAVTA.

Executive Director Michael introduced Savannah Gupton of Center for Transportation and the Environment (CTE) who presented an update on the Zero-Emission Bus (ZEB) Study. The presentation provided a ZEB purchasing schedule, Battery Electric Buses (BEB)/Fuel Cell Electric Buses (FCEB) vehicles comparison, infrastructure scalability, BEB service feasibility, and cost comparisons. Savannah Gupton informed the Board of Directors that CTE is working on a ZEB master plan to provide the best technology option moving forward and an Innovative Clean Transit (ICT) Rollout Plan. The Board of Directors discussed this agenda item. There were various inquiries from the Board of Directors regarding hydrogen technology.

Executive Director Michael Tree informed the Board of Directors that LAVTA has about \$7 million in reserves committed towards the Atlantis Transit Facility project and are hoping for a local match. Executive Director Michael Tree introduced Mike Mowery of Kimley-Horn and Associates, Inc. who presented an update on the Atlantis Transit Facility. The presentation provided conceptual facility renderings of the Operations and Maintenance Facility at the Oaks Business Park in Livermore. The Board of Directors discussed this agenda item. There was one request from Director Brittini Kiick regarding electric charging infrastructure for non-revenue vehicles.

Executive Director Michael Tree introduced Neal Hemenover of Transdev who presented an update on the Shared Autonomous Vehicle (SAV) Project. The presentation provided a timeline, Phase 1 overview (setup, testing, current vehicle technology, and lessons learned), current COVID-19 service, Phase 2 overview (vehicle upgrade, mobility hub, and bike/scooter share). The Board of Directors discussed this agenda item. Director Brittini Kiick inquired if the SAV is ADA compatible. Neal Hemenover responded that ADA compatibility is being looked at and designed, but currently not available. Executive Director noted that LAVTA is preparing the MTC application for Phase 2 funding and political help will be needed.

Executive Director Michael Tree gave an update on the Valley Link Project. The presentation provided an overview of future I-580 traffic expectations, current Board of Directors and Team, corridor with proposed stations, train technology, and economic impact. Executive Director Michael Tree informed that the Draft Environmental Impact Report (EIR) was released in December 2020 for public comment and they were due on January 21, 2021. Valley Link received comments from 42 different entities. The project team is currently responding to those comments and making any associated revisions to the Draft EIR. Executive Director Michael Tree noted that the California High-Speed Rail Draft 2020 Business Plan and the State Rail Plan both contained Valley Link in their planning documents. Executive Director Michael Tree detailed the project funding and provided the funds that have been identified that total \$708 million. Cost of the Project will be \$2.4 to \$3.2 billion in year of expenditure. The presentation concluded with the project schedule and the changes to SB 548. The Board of Directors discussed this agenda item. There were various inquiries from the Board of Directors regarding zero-emission alternatives and alternative shared vehicle connections.

Executive Director Michael Tree gave a brief update on the Livermore Transit Center

Rehabilitation and Improvement Project. LAVTA partnered with the City of Livermore to relocate and rehabilitate the Historic Train Depot. Executive Director Michael Tree informed that the infrastructure at the Transit center has reached its lifecycle. Staff was successful at securing a four-hundred thousand dollar grant to get the Transit Center in a good state of repair. Staff currently is working on a scope of work and will bring a Request for Proposal (RFP) to the Board of Directors later this year.

Chair Bob Woerner suggested that the Zoom Board of Directors meeting on 3/1/2021 be made available via email to the Board Members, so they can highlight the information for citizens of their communities.

This was informational only.

7. Executive Director's Report

Executive Director Michael Tree announced that LAVTA began operating free rides to COVID-19 vaccination sites on Fixed Route and Paratransit. It was noted that schools are reopening and Executive Director Michael Tree informed that LAVTA can accommodate our customers.

The Board of Directors discussed this agenda item. Director Kathy Narum asked if LAVTA understands why people are riding our buses. Director of Planning and Marketing Tony McCaulay informed that a passenger survey of past and current riders was conducted and these are the top three responses among previous passengers: 1. Until my company/school tells me I can come back to work/school; 2. When a vaccine is available and widely distributed; and 3. When I'm comfortable the buses are safe/clean (disinfected). LAVTA had public service announcements on KKIQ and produced the "Hi I'm Michael Tree" video series showing various disinfecting activities, hand sanitizer on the buses, mask wearing, etc. and posted those videos to our Facebook page. Director of Planning and Marketing Tony McCaulay reported that a Peachjar post was sent out to Pleasanton schools emphasizing what LAVTA has done so far for COVID-19 and how parents should get students ready to ride when they return to school. Director Jean Josey asked for more information on Fixed Route free rides to a COVID-19 vaccination site to pass onto her constituents. Director of Planning and Marketing Tony McCaulay explained that if you have a COVID-19 vaccination appointment you will have some type of paper or digital QR code with the information and that is required to be shown to the driver for a free ride to and from the appointment that day only. Director Melissa Hernandez requested Director Tony McCaulay to email her the Peachjar flyer for Dublin.

This was informational only.

8. Matters Initiated by the Board of Directors

None.

9. Next Meeting Date is Scheduled for: April 5, 2021

10. Adjournment

Meeting adjourned at 6:26pm.

AGENDA

ITEM 5B

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Treasurer's Report for February 2021

FROM: Tamara Edwards, Director of Finance

DATE: April 5, 2021

Action Requested

Approval of the LAVTA Treasurer's Report for February 2021.

Discussion

Cash accounts:

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

General checking account activity (105):

Beginning balance February 1, 2021	\$10,922,602.94
Payments made	\$467,172.43
Deposits made	\$1,200,026.20
Transfer to LAIF	\$5,000,000.00
Ending balance February 28, 2021	\$6,655,456.71

Farebox account activity (106):

Beginning balance February 1, 2021	\$21,985.41
Deposits made	\$21,810.10
Ending balance February 28, 2021	\$43,795.51

LAIF investment account activity (135):

Beginning balance February 1, 2021	\$5,975,963.28
Transfer from General Checking	\$5,000,000.00
Ending balance February 28, 2021	\$10,975,963.28

Operating Expenditures Summary:

As this is the eighth month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 67%. The agency is at 54.34% overall.

Operating Revenues Summary:

While expenses are at 54.34%, revenues are at 70.1%, providing for a healthy cashflow.

Recommendation

The Finance and Administration Committee recommends that the Board of Directors approve the February 2021 Treasurer's Report.

Attachments:

1. February 2021 Treasurer's Report

Approved: _____

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
BALANCE SHEET
FOR THE PERIOD ENDING:
February 28, 2021**

ASSETS:

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	6,655,457	
106 CASH - FIXED ROUTE ACCOUNT	43,795	
107 Clipper Cash	188,451	
108 Rail	3,019,290	
109 BOC	46	
120 ACCOUNTS RECEIVABLE	320,809	
135 INVESTMENTS - LAIF	11,005,214	
150 PREPAID EXPENSES	(599,710)	
160 OPEB ASSET	802,201	
165 DEFFERED OUTFLOW-Pension Related	588,141	
166 DEFFERED OUTFLOW-OPEB	64,410	
170 INVESTMENTS HELD AT CALTIP	0	
111 NET PROPERTY COSTS	63,949,337	
TOTAL ASSETS		86,037,881

LIABILITIES:

205 ACCOUNTS PAYABLE	258,423	
211 PRE-PAID REVENUE	2,046,280	
21101 Clipper to be distributed	56,242	
22000 FEDERAL INCOME TAXES PAYABLE	34	
22010 STATE INCOME TAX	(10)	
22020 FICA MEDICARE	(156)	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(330)	
22030 SDI TAXES PAYABLE	(15)	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	638	
22090 WORKERS' COMPENSATION PAYABLE	6,731	
22100 PERS-457	0	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	1,212,136	
23105 Deferred Inflow- OPEB Related	203,209	
23104 Deferred Inflow- Pension Related	81,681	
23103 INSURANCE CLAIMS PAYABLE	91,952	
23102 UNEMPLOYMENT RESERVE	(5,790)	
TOTAL LIABILITIES		3,951,025

FUND BALANCE:

301 FUND RESERVE	(7,734,299)	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	77,154,817	
30401 SALE OF BUSES & EQUIPMENT	84,491	
FUND BALANCE	12,581,848	
TOTAL FUND BALANCE		82,086,857
TOTAL LIABILITIES & FUND BALANCE		86,037,881

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
REVENUE REPORT
FOR THE PERIOD ENDING:
February 28, 2021**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	340,455	38,777	144,784	195,671	42.5%
4020000	Business Park Revenues	72,020	0	80,022	(8,002)	111.1%
4020500	Special Contract Fares	218,288	0	48,544	169,744	22.2%
4020500	Special Contract Fares - Paratransit	30,000	1,920	7,992	22,008	26.6%
4010200	Paratransit Passenger Fares	93,750	0	9,195	84,555	9.8%
4060100	Concessions	20,820	0	11,182	9,638	53.7%
4060300	Advertising Revenue	30,000	0	27,965	2,035	93.2%
4070400	Miscellaneous Revenue-Interest	25,000	0	41,557	(16,557)	166.2%
4070300	Non transportation revenue	86,052	3,233	50,436	35,616	58.6%
4090100	Local Transportation revenue	538,506	0	2,783,004	(2,244,498)	516.8%
4099100	TDA Article 4.0 - Fixed Route	6,041,384	0	2,844,848	3,196,536	47.1%
4099500	TDA Article 4.0-BART	58,163	0	45,553	12,610	78.3%
4099200	TDA Article 4.5 - Paratransit	87,527	0	58,416	29,111	66.7%
4099600	Bridge Toll- RM2, RM1	348,502	0	0	348,502	0.0%
4110100	STA Funds-Paratransit	66,305	0	0	66,305	0.0%
4110500	STA Funds- Fixed Route BART	415,450	0	717,177	(301,727)	172.6%
4110100	STA Funds-pop	793,498	0	207,720	585,778	26.2%
4110100	STA Funds- rev	208,552	0	0	208,552	0.0%
4110100	STA Block	888,731	0	452,702	436,029	50.9%
4110100	STA Funds- Lifeline	38,281	0	0	38,281	0.0%
4110100	Caltrans	250,000	0	0	250,000	0.0%
4130000	FTA Section CARES Act	5,000,000	1,132,521	3,434,200	1,565,800	100.0%
4130000	FTA Section 5307 ADA Paratransit	412,325	0	0	412,325	0.0%
4130000	FTA TPI	88,000	0	0	88,000	100.0%
4640500	Measure B Gap	23,859	0	46,622	(22,763)	100.0%
4640500	Measure B Express Bus	-	0	0	-	100.0%
4640100	Measure B Paratransit Funds-Fixed Route	559,135	0	443,463	115,672	79.3%
4640100	Measure B Paratransit Funds-Paratransit	103,034	0	81,745	21,289	79.3%
4640200	Measure BB Paratransit Funds-Fixed Route	413,424	0	329,279	84,145	79.6%
4640200	Measure BB Paratransit Funds-Paratransit	202,370	0	161,182	41,188	79.6%
RAIL		0	0	210,800		
TOTAL REVENUE		17,453,431	1,176,450	12,238,388	5,425,844	70.1%

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
OPERATING EXPENDITURES
FOR THE PERIOD ENDING:
February 28, 2021**

		BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
501 02	Salaries and Wages	\$1,670,376	\$121,969	\$1,082,300	\$588,076	64.79%
502 00	Personnel Benefits	\$999,960	\$52,739	\$666,920	\$333,040	66.69%
503 00	Professional Services	\$1,148,380	\$2,490	\$215,054	\$933,326	18.73%
503 05	Non-Vehicle Maintenance	\$825,443	\$8,129	\$523,480	\$285,376	63.42%
503 99	Communications	\$5,500	\$34	\$346	\$5,154	6.28%
504 01	Fuel and Lubricants	\$1,021,500	\$1,321	\$189,281	\$832,219	18.53%
504 03	Non contracted vehicle maintenance	\$3,000	\$0	\$4,572	(\$1,572)	152.40%
504 99	Office/Operating Supplies	\$56,030	\$471	\$12,491	\$43,539	22.29%
504 99	Printing	\$67,000	\$0	\$18,338	\$48,662	27.37%
505 00	Utilities	\$351,235	\$18,588	\$193,636	\$157,599	55.13%
506 00	Insurance	\$682,703	\$0	\$557,368	\$125,335	81.64%
507 99	Taxes and Fees	\$277,000	\$0	\$24,191	\$252,809	8.73%
508 01	Purchased Transportation Fixed Route	\$8,755,092	\$610,953	\$5,198,523	\$3,556,569	59.38%
2-508 02	Purchased Transportation Paratransit	\$1,314,813	\$71,398	\$526,375	\$788,438	40.03%
508 03	Purchased Transportation WOD	\$76,026	\$2,258	\$146,790	(\$70,764)	193.08%
509 00	Miscellaneous	\$179,477	(\$70,273)	(\$2,989)	\$226,794	-1.67%
509 02	Professional Development	\$39,500	\$0	\$3,062	\$36,438	7.75%
509 08	Advertising	\$60,000	\$456	\$18,195	\$41,805	30.32%
TOTAL		\$17,533,035	\$820,531	\$9,377,931	\$8,182,845	53.49%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)
FOR THE PERIOD ENDING:
February 28, 2021

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
REVENUE DETAILS						
4090594	TDA (office and facility equip)	199,000	0	0	199,000	0.00%
4090194	TDA Shop repairs and replacement	100,000	0	0	100,000	0.00%
4091794	Bus stop improvements	416,000	0	50,961	365,039	12.25%
4090994	Radio Upgrade	6,700	0	12,700	(6,000)	189.55%
4090794	TDA Transit Center Improvements	110,000	0	0	110,000	0.00%
409??94	TDA (Transit Capital)	100,000	0	34,990	65,010	34.99%
4092094	TDA (Major component rehab)	410,000	0	0	410,000	0.00%
4091294	TDA Doolan Tower Upgrade	30,000	0	0	30,000	0.00%
4091691	SAV BAAQMD	168,194	0	0	168,194	0.00%
46405	CIP Shelters	1,277,410	0	354,290	923,120	27.74%
4090694	TDA TSP	66,000	0	122,461	(56,461)	185.55%
409xx94	Bus add ons	266,000	0	0	266,000	0.00%
4090294	TDA Atlantis	350,000	0	19,261	330,739	5.50%
409xx94	TDA Real Time APC	200,000	0	0	200,000	0.00%
409xx91	TVTC TSP	1,140,000	0			
4111700	SGR shelters and stops	80,640	0	0	80,640	0.00%
4110500	Prop 1B office and facility	200,962	0	0	200,962	0.00%
411	Prop 1B Transit Center	20,000	0	0	20,000	0.00%
411	Dublin Parking garage	20,000,000	0	0	20,000,000	0.00%
41306	TSP	100,000	0	110,022	(10,022)	110.02%
41315	FTA farebox		0	0	0	#DIV/0!
41320	FTA Hybrid battery packs	800,000	0	0	800,000	0.00%
	FTA Transit Center	440,000	0			0.00%
TOTAL REVENUE		26,480,906	-	704,686	24,196,220	2.66%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)
FOR THE PERIOD ENDING:
February 28, 2021

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
EXPENDITURE DETAILS						
CAPITAL PROGRAM - COST CENTER 07						
5550207	Atlantis Facility	350,000	82,525	262,091	87,909	74.88%
5550107	Shop Repairs and replacement	300,962	0	122,602	178,360	40.74%
5551607	SAV	168,194	0	9,775	158,419	5.81%
5550407	BRT	168,194	13,333	271,936	(103,742)	161.68%
555xx07	Bus Add ons	266,000	0	0	266,000	0.00%
555xx07	Real time APC	200,000	0	0	200,000	0.00%
5550507	Office and Facility Equipment	199,000	0	0	199,000	0.00%
5550607	TSP upgrade	1,206,000	0	484,270	721,730	40.16%
5550907	Radio upgrade	6,700	14,907	88,461	(81,761)	1320.31%
5551007	Transit Center Upgrades and Improvements	570,000	0	0	570,000	0.00%
5551207	Doolan Tower upgrade	30,000	0	0	30,000	0.00%
555xx07	Dublin Parking Garage	20,000,000	0	0	20,000,000	0.00%
5551707	Bus Shelters and Stops	1,774,050	0	421,806	1,352,244	23.78%
5551907	COVID Supplies	21,343	0	47,286	(25,943)	221.55%
5552007	Major component rehab	1,210,000	0	0	1,210,000	0.00%
555??07	Transit Capital	100,000	0	25,215	74,785	25.22%
TOTAL CAPITAL EXPENDITURES		26,570,443	110,765	1,733,442	24,837,001	6.52%
FUND BALANCE (CAPITAL)		-89537.00	(110,765)	(1,028,756)		
FUND BALANCE (CAPTIAL & OPERATING)		-172,141.00	219,881	1,709,402		

California State Treasurer

Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

March 18, 2021

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

LIVERMORE/AMADOR VALLEY TRANSIT
AUTHORITY
GENERAL MANAGER
1362 RUTAN COURT, SUITE 100
LIVERMORE, CA 94550

[Tran Type Definitions](#)

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Account Number: 80-01-002

February 2021 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
2/18/2021	2/17/2021	RD	1667916	N/A	TAMARA EDWARDS	5,000,000.00

Account Summary

Total Deposit:	5,000,000.00	Beginning Balance:	5,975,963.28
Total Withdrawal:	0.00	Ending Balance:	10,975,963.28

REPORT.: Mar 16 21 Tuesday
RUN....: Mar 16 21 Time: 13:23
Run By.: Daniel Zepeda

LAVTA
Month End Cash Disbursements Report
Prior Period Report for 02-21 BANK ACCOUNT 105

PAGE: 001
ID #: PY-CD
CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
02-21	022463	02/09/21	ATT03 (AT&T)		956.00	.00	956.00	Automatic Generated Check
	022464	02/09/21	AVI01 (AMADOR VALLEY INDUSTRIES)		517.66	.00	517.66	Automatic Generated Check
	022465	02/09/21	CAL13 (CALIFORNIA TRANSIT)		652.75	.00	652.75	Automatic Generated Check
	022466	02/09/21	CEW01 (CHARLES E. WALKER)		2,250.00	.00	2,250.00	Automatic Generated Check
	022467	02/09/21	CIT06 (CITY OF LIVERMORE SEWER)		194.68	.00	194.68	Automatic Generated Check
	022468	02/09/21	COR01 (CORBIN WILLITS SYSTEMS)		528.24	.00	528.24	Automatic Generated Check
	022469	02/09/21	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check
	022470	02/09/21	EMB01 (BRIGHTVIEW LANDSCAPE SERVICE)		6,069.47	.00	6,069.47	Automatic Generated Check
	022471	02/09/21	FED01 (FedEx)		33.61	.00	33.61	Automatic Generated Check
	022472	02/09/21	GAN01 (GANNETT FLEMING COMPANIES)		13,333.42	.00	13,333.42	Automatic Generated Check
	022473	02/09/21	JTH01 (J. THAYER COMPANY)		277.64	.00	277.64	Automatic Generated Check
	022474	02/09/21	KIM02 (KIMLEY-HORN AND ASSOC, INC)		82,524.50	.00	82,524.50	Automatic Generated Check
	022475	02/09/21	LIV10 (LIVERMORE SANITATION INC)		2,515.66	.00	2,515.66	Automatic Generated Check
	022476	02/09/21	LYF01 (LYFT, INC)		20.00	.00	20.00	Automatic Generated Check
	022477	02/09/21	MET01 (METROPOLITAN TRANSPORT-)		71.55	.00	71.55	Automatic Generated Check
	022478	02/09/21	PAC11 (PACIFIC ENVIROMENTAL SERV)		240.00	.00	240.00	Automatic Generated Check
	022479	02/09/21	PLE01 (PLEASANTON CHAMBER OF)		435.00	.00	435.00	Automatic Generated Check
	022480	02/09/21	PLE07 (PLEASANTON WEEKLY)		456.00	.00	456.00	Automatic Generated Check
	022481	02/09/21	QUE01 (QUENCH)		358.80	.00	358.80	Automatic Generated Check
	022482	02/09/21	RSE01 (R & S ERECTION)		951.60	.00	951.60	Automatic Generated Check
	022483	02/09/21	SHA02 (SHAMROCK OFFICE SOLUTIONS)		13.75	.00	13.75	Automatic Generated Check
	022484	02/09/21	TX206 (FARZANA ALI)		209.08	.00	209.08	Automatic Generated Check
	H10992	02/10/21	TX228 (DEBORAH BUTLER)		75.23	.00	75.23	TX228, PARATAXI REIMBURSE
	H10993	02/10/21	TX242 (BONNIE WOLF)		140.00	.00	140.00	TX242, PARATAXI REIMBURSE
	H10994	02/03/21	AME06 (AMERICAN FIDELITY ASSURANCE		732.22	.00	732.22	AME06, JAN-21 SUPPLEMENTA
	H10995	02/03/21	AME06 (AMERICAN FIDELITY ASSURANCE		1,118.96	.00	1,118.96	AME06, JAN-21 FLEXIBLE SP
	H10996	02/05/21	MUT01 (MUTUAL OF OMAHA)		1,188.34	.00	1,188.34	MUT01, FEB-21 LTD & LIFE
	H10997	02/01/21	EMP01 (EMPLOYMENT DEVEL DEPT)		14.97	.00	14.97	EMP01, 2020 4TH QTR STATE
	H10998	02/01/21	PER04 (CALPERS RETIREMENT SYSTEM)		2,163.21	.00	2,163.21	PER04, PERS 457 CONTRIBUT
	H10999	02/01/21	EMP01 (EMPLOYMENT DEVEL DEPT)		3,524.49	.00	3,524.49	EMP01, STATE TAX 1/9/21-1
	H11000	02/01/21	EFT01 (ELECTRONIC FUND TRANSFERS)		43.42	.00	43.42	EFT01, 2020 4TH QTR FEDER
	H11001	02/12/21	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		45,144.88	.00	45,144.88	DIR02, PR DIRECT DEPOSIT
	H11002	02/12/21	EFT01 (ELECTRONIC FUND TRANSFERS)		8,954.63	.00	8,954.63	EFT01, FEDERAL TAX 1/23/2
	H11003	02/12/21	EMP01 (EMPLOYMENT DEVEL DEPT)		3,466.28	.00	3,466.28	EMP01, STATE TAX 1/23/21-
	H11004	02/12/21	PER04 (CALPERS RETIREMENT SYSTEM)		2,130.07	.00	2,130.07	PER04, PERS 457 CONTRIBUT
	H11005	02/12/21	PER01 (PERS)		3,900.38	.00	3,900.38	PER01, PERS CLASSIC CONTR
	H11006	02/12/21	PER01 (PERS)		5,787.70	.00	5,787.70	PER01, PERS NEW CONTRIBUT
	H11007	02/05/21	STA01 (STATE COMPENSATION FUND)		1,496.92	.00	1,496.92	STA01, FEB-21 WORKER'S CO
	H11008	02/08/21	EDW01 (TAMARA EDWARDS)		19.78	.00	19.78	EDW01, 1/25/21 EXPENSE RE
	H11009	02/05/21	STA13 (STAPLES CREDIT PLAN)		193.21	.00	193.21	STA13, JAN-21 CC STATEMEN
	H11010	02/03/21	UBE01 (UBER)		1,211.55	.00	1,211.55	UBE01, DEC-20 BILLING: GO
	H11011	02/08/21	UBE01 (UBER)		1,026.01	.00	1,026.01	UBE01, JAN-21 BILLING: GO
	H11012	02/08/21	OAK01 (OAKS BUSINESS PK OWNERS)		3,571.00	.00	3,571.00	OAK01, 1ST QTR BUSINESS P
	H11013	02/01/21	MER01 (MERCHANT SERVICES)		42.97	.00	42.97	MER01, JAN-21 MOA CC STAT
	H11014	02/01/21	MER01 (MERCHANT SERVICES)		55.50	.00	55.50	MER01, JAN-21 TRANSIT CEN
	H11015	02/19/21	TX228 (DEBORAH BUTLER)		58.44	.00	58.44	TX228, PARATAXI REIMBURSE
	H11016	02/26/21	PER01 (PERS)		5,787.70	.00	5,787.70	PER01, PERS NEW CONTRIBUT
	H11017	02/26/21	EMP01 (EMPLOYMENT DEVEL DEPT)		4,924.87	.00	4,924.87	EMP01, STATE TAX 2/6/21-2
	H11018	02/26/21	PER01 (PERS)		3,964.35	.00	3,964.35	PER01, PERS CLASSIC CONTR
	H11019	02/26/21	PER04 (CALPERS RETIREMENT SYSTEM)		2,132.61	.00	2,132.61	PER04, PERS 457 CONTRIBUT
	H11020	02/26/21	EFT01 (ELECTRONIC FUND TRANSFERS)		13,578.11	.00	13,578.11	EFT01, FEDERAL TAX 2/6/21
	H11021	02/26/21	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		57,752.64	.00	57,752.64	DIR02, PR DIRECT DEPOSIT
	H11022	02/25/21	PER03 (CAL PUB EMP RETIRE SYSTM)		36,903.56	.00	36,903.56	PER03, MAR-21 HEALTH INSU
	H11023	02/25/21	AME06 (AMERICAN FIDELITY ASSURANCE		1,020.96	.00	1,020.96	AME06, FEB-21 FLEXIBLE SP
	H11024	02/18/21	VSP01 (VSP)		577.24	.00	577.24	VSP01, FEB-21 VISION INSU
	H11025	02/05/21	STA01 (STATE COMPENSATION FUND)		4,441.24	.00	4,441.24	STA01, 2020 AUDIT ADJUSTM
	H11026	02/24/21	TRA12 (TRAPEZE SOFTWARE GROUP)		14,907.00	.00	14,907.00	TRA12, TPPAG01818, PO #480
	H11027	02/05/21	HDE01 (HOME DEPOT-CREDIT SERVICES)		19.60	.00	19.60	HDE01, JAN-21 CC STATEMEN
	H11028	02/07/21	PAC01 (AT&T)		33.34	.00	33.34	PAC01,ACCT #232-351-6260,
	H11029	02/11/21	PAC01 (AT&T)		354.67	.00	354.67	PAC01,ACCT #436-951-0106,
	H11030	02/04/21	PAC01 (AT&T)		186.60	.00	186.60	PAC01, ACCT #925-245-0576
	H11031	02/08/21	PAC01 (AT&T)		345.75	.00	345.75	PAC01,ACCT #925-243-9029,
	H11032	02/10/21	MVT01 (MV TRANSPORTATION, INC.)		98,555.55	.00	98,555.55	MVT01, DEC-20 FIXED ROUTE
	H11033	02/16/21	CAL04 (CALIFORNIA WATER SERVICE)		51.73	.00	51.73	CAL04, 2575555555, TC FIR
	H11034	02/16/21	CAL04 (CALIFORNIA WATER SERVICE)		68.97	.00	68.97	CAL04, 5755555555, CONTRA
	H11035	02/16/21	CAL04 (CALIFORNIA WATER SERVICE)		68.97	.00	68.97	CAL04, 4755555555, MOA FI
	H11036	02/08/21	CAL04 (CALIFORNIA WATER SERVICE)		70.14	.00	70.14	CAL04, 0198655555, BUS WA
	H11037	02/08/21	CAL04 (CALIFORNIA WATER SERVICE)		772.92	.00	772.92	CAL04, 9098655555, MOA WA
	H11038	02/17/21	CAL04 (CALIFORNIA WATER SERVICE)		32.76	.00	32.76	CAL04, 3616555555, TC WAT
	H11039	02/17/21	CAL04 (CALIFORNIA WATER SERVICE)		145.77	.00	145.77	CAL04, 4616555555, TC IRR
	H11040	02/01/21	PAC02 (PACIFIC GAS AND ELECTRIC)		4,279.22	.00	4,279.22	PAC02, 9007202117-4, MOA
	H11041	02/22/21	PAC02 (PACIFIC GAS AND ELECTRIC)		1,121.80	.00	1,121.80	PAC02, 6062256368-6, ATLA
	H11042	02/05/21	PAC02 (PACIFIC GAS AND ELECTRIC)		83.75	.00	83.75	PAC02, 7649646868-7, DOOL
	H11043	02/16/21	PAC02 (PACIFIC GAS AND ELECTRIC)		1,453.93	.00	1,453.93	PAC02, 7264840356-5, BUS
	H11044	02/22/21	PAC02 (PACIFIC GAS AND ELECTRIC)		5,710.45	.00	5,710.45	PAC02, 5809326332-3, MOA
	H11045	02/16/21	CIT07 (CITY OF LIVERMORE - WATER)		129.13	.00	129.13	CIT07, 139388-00, BUS WAS
	H11046	02/16/21	CIT07 (CITY OF LIVERMORE - WATER)		43.38	.00	43.38	CIT07, 138431-00, ATLANTI
	H11047	02/02/21	CIT07 (CITY OF LIVERMORE - WATER)		15.18	.00	15.18	CIT07, 138432-00, ATLANTI
	H11048	02/02/21	CIT07 (CITY OF LIVERMORE - WATER)		22.61	.00	22.61	CIT07, 139399-00, ATLANTI
	H11049	02/02/21	CIT07 (CITY OF LIVERMORE - WATER)		30.87	.00	30.87	CIT07, 139361-00, ATLANTI
	H11050	02/02/21	CIT07 (CITY OF LIVERMORE - WATER)		181.89	.00	181.89	CIT07, 138430-01, ATLANTI
Total for Bank Account 105 ----->					458,656.83	.00	458,656.83	
Grand Total of all Bank Accounts ----->					458,656.83	.00	458,656.83	

REPORT.: Mar 16 21 Tuesday
 RUN...: Mar 16 21 Time: 13:23
 Run By.: Daniel Zepeda

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 02-21

PAGE: 001
 ID #: PY-AC
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
02-21	AME06 (AMERICAN FIDELITY ASSURANCE)	FSA02-21H	02/04/21	03/06/21	A	1020.96	AME06, FEB-21 FLEXIBLE SPENDING ACCOUNT
		JAN-2021H	01/01/21	01/31/21	A	1118.96	AME06, JAN-21 FLEXIBLE SPENDING ACCOUNT
		SUPP01-21H	01/25/21	02/24/21	A	732.22	AME06, JAN-21 SUPPLEMENTAL INSURANCE

					Vendor's Total ----->	2872.14	
02-21	ATT03 (AT&T)	310610608	01/19/21	02/18/21	A	956.00	ATT03, 4310610608, JAN-21 INTERNET PRI
02-21	AVI01 (AMADOR VALLEY INDUSTRIES)	879606	01/31/21	03/02/21	A	517.66	AVI01, 879606, JAN-21 GARBAGE PICK UP SERVIC
02-21	CAL04 (CALIFORNIA WATER SERVICE)	198011921H	01/19/21	02/18/21	A	70.14	CAL04, 01986555555, BUS WASH 12/17/20-1/15/21
		257012821H	01/28/21	02/27/21	A	51.73	CAL04, 25755555555, TC FIRE 2/1/21-2/28/21
		361012921H	01/29/21	02/28/21	A	32.76	CAL04, 36165555555, TC WATER 12/30/20-1/28/21
		461012921H	01/29/21	02/28/21	A	145.77	CAL04, 46165555555, TC IRRG. 12/30/20-1/28/21
		475012821H	01/28/21	02/27/21	A	68.97	CAL04, 47555555555, MOA FIRE 2/1/21-2/28/21
		575012821H	01/28/21	02/27/21	A	68.97	CAL04, 57555555555, CONTRACTOR FIRE 2/1/21-2/28/21
		909011921H	01/19/21	02/18/21	A	772.92	CAL04, 90986555555, MOA WATER 12/17/20-1/15/21

					Vendor's Total ----->	1211.26	
02-21	CAL13 (CALIFORNIA TRANSIT)	312021JAN	02/01/21	03/03/21	A	652.75	CAL13, 31-2021-JAN, JAN-21 INS CLAIMS PRIOR
02-21	CEW01 (CHARLES E. WALKER)	2021B	02/09/21	03/11/21	A	2250.00	CEW01, 2021B, PROCUREMENT REVIEW 1/16-1/29/2
02-21	CIT06 (CITY OF LIVERMORE SEWER)	BW011921	01/19/21	02/18/21	A	43.04	CIT06, 138143-00, BUS WASH 12/15/20-1/19/21
		MOA011921	01/19/21	02/18/21	A	151.64	CIT06, 133294-00, MOA SEWER 12/15/20-1/19/21

					Vendor's Total ----->	194.68	
02-21	CIT07 (CITY OF LIVERMORE - WATER)	361011921H	01/19/21	02/18/21	A	30.87	CIT07, 139361-00, ATLANTIS SEWER 12/15/20-1/19/21
		388020221H	02/02/21	03/04/21	A	129.13	CIT07, 139388-00, BUS WASH 1/5/21-2/2/21
		399011921H	01/19/21	02/18/21	A	22.61	CIT07, 139399-00, ATLANTIS SEWER 12/15/20-1/19/21
		430011921H	01/19/21	02/18/21	A	181.89	CIT07, 138430-01, ATLANTIS INDOOR 12/15/20-1/19/21
		431020221H	02/02/21	03/04/21	A	43.38	CIT07, 138431-00, ATLANTIS IRRG. 1/5/21-2/2/21
		432011921H	01/19/21	02/18/21	A	15.18	CIT07, 138432-00, ATLANTIS FIRE 12/15/20-1/19/21

					Vendor's Total ----->	423.06	
02-21	COR01 (CORBIN WILLITS SYSTEMS)	C012151	12/15/20	01/14/21	A	264.12	COR01, C012151, DEC-20 SERVICE
		C101151	01/15/21	02/14/21	A	264.12	COR01, C101151, JAN-21 SERVICE

					Vendor's Total ----->	528.24	
02-21	DAY02 (DAY & NIGHT PEST CONTROL)	159787	01/08/21	02/07/21	A	218.00	DAY02, 159787, 1/8/21 RUTAN SERVICE
02-21	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20210205H	02/12/21	03/14/21	A	45144.88	DIR02, PR DIRECT DEPOSIT 1/23/21-2/5/21
		20210219H	02/26/21	03/28/21	A	57752.64	DIR02, PR DIRECT DEPOSIT 2/6/21-2/19/21

					Vendor's Total ----->	102897.52	
02-21	EDW01 (TAMARA EDWARDS)	1-25-21EXH	01/25/21	02/24/21	A	19.78	EDW01, 1/25/21 EXPENSE REIMBURSE-LUNCH INGRE
02-21	EFT01 (ELECTRONIC FUND TRANFERS)	20201231H	01/28/21	02/27/21	A	43.42	EFT01, 2020 4TH QTR FEDERAL TAX FILING BALAN
		20210205H	02/12/21	03/14/21	A	8954.63	EFT01, FEDERAL TAX 1/23/21-2/5/21
		20210219H	02/26/21	03/28/21	A	13578.11	EFT01, FEDERAL TAX 2/6/21-2/19/21

					Vendor's Total ----->	22576.16	
02-21	EME01 (BRIGHTVIEW LANDSCAPE SERVIC	7194074	02/01/21	03/03/21	A	1301.00	EME01, 7194074, FEB-21 LANDSCAPING SERVICE
		7209988	01/28/21	02/27/21	A	1228.89	EME01, 7209988, MP690 ATLANTIS WINTER TREE C
		7209991	01/28/21	02/27/21	A	1709.81	EME01, 7209991, MP689 RUTAN WINTER TREE CARE
		7209999	01/28/21	02/27/21	A	1829.77	EME01, 7209999, MP691 RAILROAD WINTER TREE C

					Vendor's Total ----->	6069.47	
02-21	EMP01 (EMPLOYMENT DEVEL DEPT)	20201231H	01/28/21	02/27/21	A	14.97	EMP01, 2020 4TH QTR STATE TAX FILING BALANCE
		20210122H	01/29/21	02/28/21	A	3524.49	EMP01, STATE TAX 1/9/21-1/22/21
		20210205H	02/12/21	03/14/21	A	3466.28	EMP01, STATE TAX 1/23/21-2/5/21
		20210219H	02/26/21	03/28/21	A	4924.87	EMP01, STATE TAX 2/6/21-2/19/21

					Vendor's Total ----->	11930.61	
02-21	FED01 (FedEx)	725356217	01/22/21	02/21/21	A	33.61	FED01, 7-253-56217, JAN-21 STATEMENT #3

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 RUN....: Mar 16 21 Time: 13:23
 Run By.: Daniel Zepeda

LAVTA
 Month End Payable Activity Report
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 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
02-21	GAN01 (GANNETT FLEMING COMPANIES)	02-108217	01/25/21	02/24/21	A	13333.42	GAN01, 065649.02-108217, ON-CALL DESIGN BRT
02-21	HDE01 (HOME DEPOT-CREDIT SERVICES)	JAN-2021H	01/13/21	02/12/21	A	19.60	HDE01, JAN-21 CC STATEMENT-MISC SUPPLIES
02-21	JTH01 (J. THAYER COMPANY)	1505613-0	02/03/21	03/05/21	A	277.64	JTH01, 1505613-0, 2/3/21 PRINTER PAPER
02-21	KIM02 (KIMLEY-HORN AND ASSOC, INC)	18076505	12/31/20	01/30/21	A	82524.50	KIM02, 18076505, TASK 4 LAVTA ATLANTIS FACIL
02-21	LIV10 (LIVERMORE SANITATION INC)	1361414	01/31/21	03/02/21	A	2515.66	LIV10, 1361414, JAN-21 GARBAGE SERVICE
02-21	LYF01 (LYFT, INC)	73161	11/30/20	12/30/20	A	20.00	LYF01, 73161, NOV-20 CODE: GO SANRAMON
02-21	MER01 (MERCHANT SERVICES)	TC013121H MOA013121H	02/01/21 02/01/21	03/03/21 03/03/21	A A	55.50 42.97	MER01, JAN-21 TRANSIT CENTER CC STATEMENT MER01, JAN-21 MOA CC STATEMENT
		Vendor's Total ----->				98.47	
02-21	MET01 (METROPOLITAN TRANSPORT-)	AR024764	12/28/20	01/27/21	A	71.55	MET01, AR024764, BANK FEES CLIPPER 1/20-6/20
02-21	MUT01 (MUTUAL OF OMAHA)	FEB-2021H	01/13/21	02/12/21	A	1188.34	MUT01, FEB-21 LTD & LIFE INSURANCE
02-21	MVT01 (MV TRANSPORTATION, INC.)	DEC-2020H	01/10/21	02/09/21	A	98555.55	MVT01, DEC-20 FIXED ROUTE MONTHLY SERVICE
02-21	OAK01 (OAKS BUSINESS PK OWNERS)	1STQTR-21H	01/01/21	01/31/21	A	3571.00	OAK01, 1ST QTR BUSINESS PARK DUES 2021-FY21
02-21	PAC01 (AT&T)	ATT 01/21H ATT010721H ATT011121H ATT011321H	01/13/21 01/07/21 01/11/21 01/13/21	02/12/21 02/06/21 02/10/21 02/12/21	A A A A	186.60 33.34 354.67 345.75	PAC01, ACCT #925-245-0576, 1/13/21-2/12/21 PAC01, ACCT #232-351-6260, CONTRACTOR FIRE 1/7 PAC01, ACCT #436-951-0106, ATLANTIS T1 1/11-2/ PAC01, ACCT #925-243-9029, ATLANTIS ALARM 1/13
		Vendor's Total ----->				920.36	
02-21	PAC02 (PACIFIC GAS AND ELECTRIC)	580020521H 606020321H 726012721H 764011921H 900011321H	02/05/21 02/03/21 01/27/21 01/19/21 01/13/21	03/07/21 03/05/21 02/26/21 02/18/21 02/12/21	A A A A A	5710.45 1121.80 1453.93 83.75 4279.22	PAC02, 5809326332-3, MOA ELECTRIC 12/31/20-1 PAC02, 6062256368-6, ATLANTIS 12/29/20-1/27/ PAC02, 7264840356-5, BUS STOPS 12/21/20-1/20 PAC02, 7649646868-7, DOOLAN TWR 12/11/20-1/1 PAC02, 9007202117-4, MOA GAS 12/12/20-1/12/2
		Vendor's Total ----->				12649.15	
02-21	PAC11 (PACIFIC ENVIROMENTAL SERV)	2024 2025	02/02/21 02/02/21	03/04/21 03/04/21	A A	120.00 120.00	PAC11, 2024, JAN-21 RUTAN MONTHLY SERVICE PAC11, 2025, JAN-21 ATLANTIS MONTHLY SERVICE
		Vendor's Total ----->				240.00	
02-21	PER01 (PERS)	20210205CH 20210205NH 20210219CH 20210219NH	02/12/21 02/12/21 02/26/21 02/26/21	03/14/21 03/14/21 03/28/21 03/28/21	A A A A	3900.38 5787.70 3964.35 5787.70	PER01, PERS CLASSIC CONTRIBUTION 1/23/21-2/5 PER01, PERS NEW CONTRIBUTION 1/23/21-2/5/21 PER01, PERS CLASSIC CONTRIBUTION 2/6/21-2/19 PER01, PERS NEW CONTRIBUTION 2/6/21-2/19/21
		Vendor's Total ----->				19440.13	
02-21	PER03 (CAL PUB EMP RETIRE SYSTM)	MAR-2021H	02/16/21	03/18/21	A	36903.56	PER03, MAR-21 HEALTH INSURANCE
02-21	PER04 (CALPERS RETIREMENT SYSTEM)	20210122H 20210205H 20210219H	01/29/21 02/12/21 02/26/21	02/28/21 03/14/21 03/28/21	A A A	2163.21 2130.07 2132.61	PER04, PERS 457 CONTRIBUTION 1/9/21-1/22/21 PER04, PERS 457 CONTRIBUTION 1/23/21-2/5/21 PER04, PERS 457 CONTRIBUTION 2/6/21-2/19/21
		Vendor's Total ----->				6425.89	
02-21	PLE01 (PLEASANTON CHAMBER OF)	26695	02/02/21	03/04/21	A	435.00	PLE01, 26695, MEMBERSHIP 04/21-03/22
02-21	PLE07 (PLEASANTON WEEKLY)	71785	01/31/21	03/02/21	A	456.00	PLE07, 71785, PUBLIC ANNOUNCEMENT-EMERGENCY
02-21	QUE01 (QUENCH)	02918827 02920860	02/01/21 02/01/21	03/03/21 03/03/21	A A	179.40 179.40	QUE01, INV-02918827, QUENCH 730 2/21-1/22 DR QUE01, INV-02920860, QUENCH 730 02/21-01/22
		Vendor's Total ----->				358.80	
02-21	RSE01 (R & S ERECTION)	118584-CO	12/16/20	01/15/21	A	641.65	RSE01, 118584-COMR, RUTAN ROLL UP DOORS REPA

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LAVTA
 Month End Payable Activity Report
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 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
02-21	RSE01 (R & S ERECTION)	118648-CO	12/22/20	01/21/21	A	309.95	RSE01, 118648-COMR, RUTAN ROLL UP DOORS REPA
			Vendor's Total ----->			951.60	
02-21	SHA02 (SHAMROCK OFFICE SOLUTIONS)	510305	01/25/21	02/24/21	A	13.75	SHA02, 510305, FRONT DESK PRINTER 12/30/20-1
02-21	STA01 (STATE COMPENSATION FUND)	FEB-2021H	01/21/21	02/20/21	A	1496.92	STA01, FEB-21 WORKER'S COMP PREMIUM
		2020AUDITH	02/01/21	03/03/21	A	4441.24	STA01, 2020 AUDIT ADJUSTMENT WORKER'S COMP
			Vendor's Total ----->			5938.16	
02-21	STA13 (STAPLES CREDIT PLAN)	JAN-2021H	02/05/21	03/07/21	A	193.21	STA13, JAN-21 CC STATEMENT
02-21	TRA12 (TRAPEZE SOFTWARE GROUP)	TPPAG1818H	11/27/20	12/27/20	A	14907.00	TRA12, TPPAG01818, PO #4803 TRAPEZE VIEWPOINT
02-21	TX206 (FARZANA ALI)	1105-1231	02/09/21	03/11/21	A	209.08	TX206, PARATAXI REIMBURSE 11/5/20-12/31/20
02-21	TX228 (DEBORAH BUTLER)	0113-0123H	02/09/21	03/11/21	A	75.23	TX228, PARATAXI REIMBURSE 1/13/21-1/23/21
		0129-0201H	02/19/21	03/21/21	A	58.44	TX228, PARATAXI REIMBURSE 1/29/21-2/1/21
			Vendor's Total ----->			133.67	
02-21	TX242 (BONNIE WOLF)	0106-0128H	02/09/21	03/11/21	A	140.00	TX242, PARATAXI REIMBURSE 1/6/21-1/28/21
02-21	UBE01 (UBER)	DEC-2020H	01/08/21	02/07/21	A	1211.55	UBE01, DEC-20 BILLING: GO DUBLIN
		JAN-2021H	02/01/21	03/03/21	A	1026.01	UBE01, JAN-21 BILLING: GO DUBLIN
			Vendor's Total ----->			2237.56	
02-21	VSP01 (VSP)	FEB-2021H	01/19/21	02/18/21	A	577.24	VSP01, FEB-21 VISION INSURANCE
			Total of Purchases ->			458656.83	=====

AGENDA

ITEM 5C

STAFF REPORT

SUBJECT: Resolution in Support of Allocation Request for FY 20-21 Funding through the State Low Carbon Transit Operations Program (LCTOP)

FROM: Jennifer Yeamans, Senior Grants & Management Specialist

DATE: April 5, 2021

Action Requested

The Finance and Administration Committee recommends the Board of Directors approve Resolution 09-2021 in support of an allocation request to Caltrans for the FY 20-21 Low Carbon Transit Operations Program (LCTOP) to restart school-serving routes in FY 21-22. This resolution is required to request an allocation of these funds from Caltrans.

Background

The LCTOP was established by California Senate Bill 862 to provide funding, on a formula basis, for operational or capital expansion projects to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. The funds are derived from California's Cap-and-Trade Program and are the result of quarterly auctions of emission credits for greenhouse gas emitters regulated under AB 32, California's Global Warming Solutions Act of 2006. Auction proceeds, known as the Greenhouse Gas Reduction Fund, are then reinvested in various projects to further reduce emissions. There is a continuous appropriation of 5 percent of Cap and Trade auction proceeds into the LCTOP and other Cap and Trade programs. Though auction proceeds are always anticipated to vary over time as Cap and Trade revenues fluctuate, proceeds were notably reduced in 2020 due to the COVID-19 pandemic, particularly the May 2020 auction, which impacted overall revenues available to the LCTOP for allocation in FY20-21 compared to prior years.

The program guidelines state that transit agencies receiving funds from the LCTOP shall submit expenditure proposals listing projects that meet any of the following criteria:

- Expenditures that directly enhance or expand transit service by supporting new or expanded services, expanded intermodal facilities, and include equipment acquisition, fueling, and maintenance, and other costs to operate those services or facilities.
- Operational expenditures that increase transit mode share.
- Expenditures related to the purchase of zero-emission buses, including electric buses, and the installation of the necessary equipment and infrastructure to operate and support zero-emission buses.

The LCTOP specifically requires documentation that each proposed project will achieve a reduction in greenhouse gas emissions and will not supplant other sources of funds. In

addition, project sponsors are required to document how their projects meet all program requirements related to benefits to Disadvantaged Communities (DACs) and AB 1550 Population requirements to benefit low-income households. LAVTA's service area does not have any DACs, but the project is expected to benefit low-income households by providing free trips to qualifying low-income students via the Student Transit Pass Program sponsored by the Alameda County Transportation Commission.

Discussion

Given the ongoing impacts of the COVID-19 pandemic on both revenues and ridership for public transit agencies, in December Caltrans provided clarification to eligible LCTOP recipients that for FY 20-21, "new or expanded services" could encompass previously existing services that were cut due to these impacts, and LCTOP funds are required in order to restart the service. LAVTA stopped service on school-serving routes in March 2020, when Dublin and Pleasanton school districts suspended in-person instruction due to shelter-in-place orders imposed to control the spread of COVID-19. Because local school districts determine the schedules for in-person instruction days now that in-person K-12 instruction is resuming, staff recommends that LAVTA request LCTOP funding to meet the agency's immediate needs to restart school service while other sources of operating revenues supporting stabilize more gradually with pandemic recovery. LCTOP guidelines allow for a period of up to five years following inception to be considered "new service." The allocation request would encompass funding for school-serving routes in Dublin and Pleasanton for the entire 2021-22 school year.

Budget

The proposed project budget for FY21-22 is as follows, and assumes 8,370 service-hours serving Dublin and Pleasanton schools, at a marginal cost per hour of \$49.81. Passenger fare revenues assume ridership on school routes at approximately 1/3 of pre-pandemic levels.

Fund Source	Amount
FY 20-21 LCTOP – Revenue-Based	\$43,714
FY 20-21 LCTOP – Population Based	\$224,303
<i>LCTOP Subtotal</i>	<i>\$268,017</i>
Passenger Fares	\$140,008
TDA	\$8,885
Total Budget	\$416,910

Recommendation

The Finance & Administration Committee recommends the Board of Directors approve Resolution 09-2021 to request an LCTOP allocation for the FY 20-21 Low Carbon Transit Operations Program (LCTOP) to restart school-serving routes in FY 21-22.

Attachments:

1. Resolution 09-2021

Approved: _____

RESOLUTION 09-2021

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY AUTHORIZATION FOR THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) TO RESTART OPERATIONS FOR SCHOOL-SERVING ROUTES USING \$268,017 IN LCTOP FUNDS

WHEREAS, the Livermore Amador Valley Transit Authority is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the Livermore Amador Valley Transit Authority wishes to delegate authorization to execute these documents and any amendments thereto to the Executive Director or his/her designee; and

WHEREAS, the Livermore Amador Valley Transit Authority wishes to implement the following LCTOP project listed below;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Livermore Amador Valley Transit Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects; and

BE IT FURTHER RESOLVED that the Executive Director or his/her designee be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation; and

BE IT FURTHER RESOLVED by the Board of Directors of the Livermore Amador Valley Transit Authority that it hereby authorizes the submittal of the following project nomination and allocation request to the Department in FY2020-2021 LCTOP funds:

Project Name: Restart Operations for School-Serving Routes

Amount of LCTOP funds requested: \$268,017

Short description of project: Restart service on school-serving routes cut in March 2020 when in-person K-12 instruction stopped due to COVID-19.

Benefit to a Priority Population: School-serving routes provide a direct connection with K-12 schools and qualified low-income students can ride free with the agency's Student Transit Pass Program.

Contributing Sponsor: Metropolitan Transportation Commission

PASSED AND ADOPTED BY the governing board of the Livermore Amador Valley Transit Authority on this 5th day of April 2021.

Bob Woerner, Chair

Attest:

Michael Tree, Executive Director

AGENDA

ITEM 5D

STAFF REPORT

SUBJECT: Extension of SAV Operations and Maintenance Contract

FROM: Toan Tran, Director of Operations and Innovation

DATE: April 5, 2021

Action Requested

Authorize Executive Director to extend the agreement with Transdev for the operations and maintenance of the Shared Autonomous Vehicle (SAV) project through July 31, 2021.

Background/Discussion

LAVTA entered into an agreement with Transdev North America, Inc. on August 30, 2019 for the operations and maintenance of the Shared Autonomous Vehicle project. The original contract term was from August 30, 2019 to January 31, 2021.

With the impact of the COVID-19 pandemic and the National Highway Traffic Safety Administration's (NHTSA) temporary suspension of operations last year (due to an issue involving an EasyMile vehicle in another part of the country), several key milestones of the project were delayed. These milestones included: route mapping, vehicle testing, and passenger service. Due to these delays, a contract extension is necessary in order for Transdev to complete the original project scope. Based on the revised project schedule, the proposed extension is from February 1 to July 31, 2021.

Fiscal Impact

The contract extension includes a fixed cost not to exceed \$58,345 and a variable cost of not to exceed \$175,419.

With these considerations, the estimated budget for this extension still falls under the original approved budget for the project.

Recommendation

The Finance and Administration Committee recommends the Board of Directors authorize the Executive Director to extend the agreement with Transdev for the operations and maintenance of the Shared Autonomous Vehicle project through July 31, 2021.

Attachments:

1. Modification 1 to Agreement with Transdev

Approved: _____

**MODIFICATION NO. 1 TO AGREEMENT BETWEEN LIVERMORE
AMADOR VALLEY TRANSIT AUTHORITY AND TRANSDEV
NORTH AMERICA, INC.**

THIS MODIFICATION ("Modification") to the Agreement dated August 30, 2019, by and between the LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY, a joint exercise of powers agency established pursuant to California law, hereinafter referred to as "LAVTA," and Transdev North America, Inc., hereinafter referred to as "Transdev" is made and entered into as of February 1, 2021.

WITNESSETH

WHEREAS, on August 30, 2019, LAVTA and Transdev entered into an Agreement (#921) (the "Agreement") for Transdev to procure and maintain a Shared Autonomous Vehicle (SAV), to manage and operate the SAV during the testing period, and to operate the SAV in revenue service; and

WHEREAS, with the impact of the COVID-19 pandemic and the National Highway Traffic Safety Administration (NHTSA) suspending operations involving an EasyMile vehicle, several key milestones of the project were delayed; and

WHEREAS, due to these delays, a contract extension is necessary in order for Transdev to complete the original project scope; and

WHEREAS, Transdev has submitted a proposal, dated January 13, 2021, a copy of which is attached to this Modification, extend the Agreement for the period from February 1, 2021 to July 31, 2021 and to add additional services.

NOW THEREFORE, LAVTA and Transdev agree as follows:

1. Section 2, Scope of Services, of the Agreement is modified by adding the following language at the end of the provision:

"During the Extension Term, as defined in Section 3, Contractor shall provide the service as described in Exhibit C, on the top of Page 3 (the Base Case) subject to the prior written direction of LAVTA to perform each, all or none of the Modifications 1 through 7 in Exhibit C."

2. Section 3, Time for Performance, is modified by replacing the date "January 31st, 2021" with "July 31, 2021" and the following sentence is added at the end of the section: "The period from February 1, 2021 to July 31, 2021 shall be called the "Extension Term."

3. Section 4, Compensation and Method of Payment, is modified by adding the following language following the first sentence:

"Compensation to be paid to the Contractor during the Extension Term shall be according to Exhibit C, attached hereto and incorporated herein by this reference, with a sum not to

exceed \$175,419 for the service hours to be requested by LAVTA pursuant to the base proposal or Modifications 1 through 3, if requested by LAVTA. LAVTA shall compensate Contractor for the consulting services of Neal Hemenover at \$8,335/month for a sum not to exceed \$ 58,345 (Modification 7).

In addition, LAVTA may add the following additional modifications:

- a. Additional vehicle as a cost of \$14,804 per month (Modification 4)
 - b. Route extension at \$108.38 per hour (Modification 5).
 - c. Use cases at \$162.52 per hour (Modification 6).
4. The proposal attached to this Modification shall be added to the Agreement as Exhibit C.

IN WITNESS WHEREOF, the parties hereto have caused this Modification to the Agreement to be executed by and through their respective officers on the day written below.

BY LAVTA this _____ day of _____, 2021

BY Transdev this _____ day of _____, 2021

Transdev:

LAVTA:

By: _____

By: _____

W.C. Pihl, Senior VP of Business
Development

Michael Tree, Executive Director

AGENDA

ITEM 6

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Alternate Appointment of LAVTA Board Member to Innovate 680

FROM: Michael Tree, Executive Director

DATE: April 5, 2021

Action Requested

Staff recommendation is that the LAVTA Board appoint a board member to become the alternate for the Innovate 680 Policy Advisory Committee.

Background/Discussion

Staff received the attached letter in 2017 from the Contra Costa Transportation Authority requesting the appointment of one board member to the Policy Advisory Committee for Innovate 680. The Innovate 680 is a program of projects that promotes an integrated approach to redefining mobility and addressing the increasing congestion on I-680 through seven key strategies that range from HOV lanes to deploying a suite of technologies to improve traffic flow.

At the Board of Directors meeting on March 1, 2021, Melissa Hernandez was appointed to serve on the Innovate I-680 Policy Advisory Committee. The Innovate I-680 Policy Advisory Committee is requesting a second LAVTA Board Member to become an alternate.

Fiscal Impact

N/A

Recommendation

Staff recommendation is that the LAVTA Board appoint a board member to become the alternate for the Innovate 680 Policy Advisory Committee.

Attachments:

1. Staff Report on March 1, 2021
2. Draft Minutes to March 1, 2021 Board Meeting

Submitted: _____

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**S T A F F R E P O R T**

SUBJECT: Appointment of LAVTA Board Member to Innovate 680

FROM: Michael Tree, Executive Director

DATE: March 1, 2021

Action Requested

Staff recommendation is that the LAVTA Board appoint a board member to the Innovate 680 Policy Advisory Committee.

Background/Discussion

Staff received a letter in 2017 from the Contra Costa Transportation Authority requesting the appointment of one board member to the Policy Advisory Committee for Innovate 680. Innovate 680 is a program of projects that promotes an integrated approach to redefining mobility and addressing the increasing congestion on I-680 through seven key strategies that range from HOV lanes to deploying a suite of technologies to improve traffic flow.

At its October 2017 meeting, Contra Costa Transportation Authority programmed \$40 million in Measure J funds to begin project development work on the four projects that constitute Innovate 680. The Policy Advisory Committee will meet quarterly to ensure close coordination and help guide the overall program of projects.

In January 2018, LAVTA Board of Directors appointed then Councilmember Karla Brown to serve as the LAVTA representative on the Policy Advisory Committee for I-680. She has since been elected Mayor of Pleasanton and has requested LAVTA to appoint a new Board Member to the Policy Advisory Committee for I-680. Mayor Melissa Hernandez was elected in 2020 to be LAVTA's alternate on this Committee.

Fiscal Impact

N/A

Recommendation

Staff recommendation is that the LAVTA Board appoint a board member to the Innovate 680 Policy Advisory Committee.

Attachments:

1. Staff Report on January 8, 2018
2. Minutes to January 8, 2018 Meeting

Submitted: _____

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Appointment of LAVTA Board Member to Innovate 680

FROM: Michael Tree, Executive Director

DATE: January 8, 2018

Action Requested

Staff recommendation is that the LAVTA Board appoint a board member to the Innovate 680 Policy Advisory Committee.

Background/Discussion

Staff received the attached letter from the Contra Costa Transportation Authority requesting the appointment of one board member to the Policy Advisory Committee for Innovate 680. Innovate 680 is a program of projects that promotes an integrated approach to redefining mobility and addressing the increasing congestion on I-680 through seven key strategies that range from HOV lanes to deploying a suite of technologies to improve traffic flow.

At its October 2017 meeting, Contra Costa Transportation Authority programmed \$40 million in Measure J funds to begin project development work on the four projects that constitute Innovate 680. The Policy Advisory Committee will meet quarterly to ensure close coordination and help guide the overall program of projects.

Fiscal Impact

N/A

Recommendation

Staff recommendation is that the LAVTA Board appoint a board member to the Innovate 680 Policy Advisory Committee.

Attachments:

1. Letter dated December 13, 2017 from Contra Costa Transportation Authority

Submitted: _____



CONTRA COSTA
transportation
authority

COMMISSIONERS

Tom Butt, Chair

Federal Glover,
Vice Chair

Janet Abelson

Newell Arnerich

Loella Haskew

David Hudson

Karen Mitchoff

Julie Pierce

Kevin Romick

Robert Taylor

Dave Trotter

Randell H. Iwasaki,
Executive Director

December 13, 2017

Michael S. Tree, Executive Director
Livermore Amador Valley Transit Authority
2500 Railroad Avenue
Livermore, CA 94551

Subject: Innovate 680 - Request for nominations for Policy Advisory Committee and Technical Advisory Committee

Dear Mr. Tree:

The Contra Costa Transportation Authority (Authority) is requesting Livermore Amador Valley Transit Authority (LAVTA) to nominate one board member to the Policy Advisory Committee (PAC) and one staff member to the Technical Advisory Committee (TAC) for Innovate 680. Innovate 680 is a program of projects that promotes an integrated approach to redefining mobility and addressing the increasing congestion on Interstate 680 (I-680) through seven key strategies that range from completing the High Occupancy Vehicle (HOV) lanes to deploying a suite of technologies to improve traffic flow.

Each jurisdiction along the corridor is proposed to be represented on the committees. The PAC will be made of elected officials while the TAC is proposed to be comprised of technical staff from the jurisdictions. In addition to local jurisdictions, it is also proposed the County Connection, Wheels, and BART each have a representative on both committees. The PAC and TAC will each have 10 to 11 members representing Martinez, Concord, Pleasant Hill, Walnut Creek, Contra Costa County, San Ramon, Danville, County Connection, Wheels, and BART.

At its October 2017 meeting, the Authority programmed \$40 million in Measure J funds to begin project development work on the four projects that constitute Innovate 680. The PAC and the TAC will meet quarterly to ensure close coordination and help guide the overall program of projects.

Thank you for your assistance in advancing Innovate 680. If you have any questions, please contact me at 925-256-4735.

Sincerely,

Timothy Haile, P.E.
Deputy Executive Director, Projects

2999 Oak Road
Suite 100
Walnut Creek
CA 94597
PHONE: 925.256.4700
FAX: 925.256.4701
www.ccta.net

MINUTES OF THE JANUARY 8, 2018 LAVTA BOARD MEETING

1. Call to Order and Pledge of Allegiance

Meeting was called to order by Board Chair Karla Brown at 4:01pm

2. Roll Call of Members

Members Present

David Haubert – Mayor, City of Dublin
 Don Biddle – Vice Mayor, City of Dublin
 Kathy Narum – Councilmember, City of Pleasanton
 Karla Brown – Councilmember, City of Pleasanton
 Steven Spedowfski – Councilmember, City of Livermore
 Bob Coomber – Councilmember, City of Livermore
 Scott Haggerty – Supervisor, County of Alameda

Members Absent

Jerry Pentin – Vice Mayor, City of Pleasanton

3. Meeting Open to Public

No Comments.

4. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

- A. Minutes of the December 4, 2017 Board of Directors meeting.**
- B. Treasurer’s Report for the month of November 2017**

The Board of Directors approved the November 2017 Treasurer’s Report.

Approved: Biddle/Haubert

Aye: Biddle, Haubert, Narum, Brown, Coomber, Haggerty, Spedowfski

No: None

Absent: Pentin

5. Appointment of LAVTA Board Member to Innovate 680

The Board of Directors appointed Karla Brown to the Innovate 680 Policy Advisory Committee.

Approved: Haubert/Spedowfski

Aye: Biddle, Haubert, Narum, Brown, Coomber, Haggerty, Spedowfski

No: None

Absent: Pentin

6. Appointment of LAVTA Board Members to SAV Steering Committee

The Board of Directors appointed Scott Haggerty and Don Biddle to serve on the SAV Steering Committee that will be comprised of two LAVTA Board Members and two CCCTA Board Members.

Approved: Haubert/Spedowski

Aye: Biddle, Haubert, Narum, Brown, Coomber, Haggerty, Spedowski

No: None

Absent: Pentin

7. Submittal of TIRCP Grant Application

Councilmember Karla Brown asked for public comment on this agenda item.

Robert Allen addressed the Board of Directors acknowledging the proposed 34 million dollar parking garage facility to accommodate 398 cars. Mr. Allen commented that the Alameda County Transportation Commission estimated the cost of 3 million roughly 1/10th of the amount of the 34 million dollars to park 20% (500) more cars. Mr. Allen hopes that the Airway Park-N-Ride is expanded to 500 cars, as proposed by the Alameda County Transportation Commission.

Mayor David Haubert thanked Assemblywoman Catharine Baker and Supervisor Haggerty for the creative solution for parking, but wants to be clear that the preferred alternative for the parking garage is the original BART plan. Mayor David Haubert stated that at the end of the day Dublin will have a parking garage that is adjacent to residential units in the transit center and they are thankful for that, but it is not the preferred alternative. Vice Mayor Don Biddle commented that the original BART plan had 540 spaces and this alternative would be somewhat smaller. Supervisor Scott Haggerty was uncertain of the original BART plan for parking spaces and asked Marianne Payne for clarification. Marianne Payne clarified that in September 2016 the BART General Manager provided a letter that stated the BART proposal was for 540 spaces. Supervisor Scott Haggerty explained that BART does not want to build the parking garage. Additionally, BART is actively lobbying in Sacramento to take away City rights for land use at BART stations.

The Board of Directors provided the Executive Director with signature authorization to approve and submit a TIRCP application to fund a parking garage adjacent to the Dublin/Pleasanton BART station. Said parking garage will be planned, constructed, operated, maintained and owned by the County of Alameda.

Approved: Haggerty/Haubert

Aye: Biddle, Haubert, Narum, Brown, Coomber, Haggerty, Spedowski

No: None

Absent: Pentin

8. Management Action Plan

Executive Director Michael Tree provided the Board of Directors the Management Action Plan. Executive Director Michael Tree highlighted that ridership and On-Time Performance (OTP) is up over last year, LAVTA is meeting all runs in the morning routes, a lot of the personnel issues are resolved, and there is a new Dublin shelter on a School Tripper Route. LAVTA received three proposals for the Operations and Maintenance procurement and interviews will take place soon. On the negative side Paratransit is really struggling with labor issues and OTP. During

LAVTA's Paratransit struggles the Customer Satisfaction Survey is being conducted and our struggles will be reflected in the Staff Report next month. LAVTA is working with MTM and subcontractors to resolve issues. The SAV agreement will be worked on by LAVTA and GoMentum Station over the next 3-4 weeks and will be brought to the Board in February.

Supervisor Scott Haggerty asked if the City of Livermore is in charge of the Historic Train Depot interior restoration. Executive Director Michael Tree stated that the City of Livermore is in charge of restoring the Historic Train Depot and that the only area LAVTA leased is where the dispatch and Customer Service will be. Supervisor Scott Haggerty would like an update from the City of Livermore regarding the interior of the Historic Train Depot. Councilmember Steven Spedowfski stated that LAVTA can request the City of Livermore to give a presentation on the Historic Train Depot plans and update.

9. Matters Initiated by the Board of Directors

None.

10. Next Meeting Date is Scheduled for: February 5, 2018

11. Adjournment

Meeting adjourned at 4:27pm

MINUTES OF THE MARCH 1, 2021 ZOOM TELECONFERENCE
LAVTA BOARD OF DIRECTORS MEETING

1. Call to Order

Meeting was called to order by Board Chair Bob Woerner at 4:00pm.

Board Chair Bob Woerner informed the public that LAVTA's meeting is being conducted according to the COVID-19 rules that are detailed at the beginning of the agenda explaining why this is a Zoom teleconference.

2. Roll Call of Members

Members Present

Jean Josey – City of Dublin
Melissa Hernandez – City of Dublin
Kathy Narum – City of Pleasanton
Karla Brown – City of Pleasanton
Bob Woerner – City of Livermore
Brittni Kiick – City of Livermore

Members Absent

David Haubert – County of Alameda

3. Meeting Open to Public

No comments.

4. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

A. Minutes of the February 1, 2020 Board of Directors meeting.

B. Treasurer's Report for January 2021

The Board of Directors approved the LAVTA Treasurer's Report for January 2021.

C. Approval of the Capital Improvement Program for Fiscal Years 21 through 25

The Board of Directors approved the Capital Improvement Program for Fiscal Years 2021-2025 and adopted Resolution 07-2021.

D. Resolution Authorizing the Filing of Applications for Federal Funds for Fiscal Year 2021 with the Metropolitan Transportation Commission

The Board of Directors approved Resolution 08-2021 authorizing the filing of an application for FTA formula program and Surface Transportation Programs funding for replacement vehicles, ADA operating assistance, radios, fareboxes and Automatic Vehicle Locators (AVL) by the Livermore Amador Valley Transit Authority for capital

and operating funds for Fiscal Year 2021 and committing the necessary local match for the projects and stating the assurance of the Livermore Amador Valley Transit Authority to complete the projects.

E. Bus Exterior Advertising Contract – Execute Option Year 2

The Board of Directors approved and authorized the Executive Director to execute the second option year of our contract with Lamar Transit Advertising for the sale and installation of exterior bus advertising and maintain the current 50 percent split of net advertising sales.

Approved: Hernandez/Brown

Aye: Narum, Woerner, Brown, Josey, Kiick, Hernandez

No: None

Abstain: None

Absent: Haubert

5. Appointment of LAVTA Board Member to Innovate 680

The Board of Directors appointed Melissa Hernandez to the Innovate 680 Policy Advisory Committee.

The Board of Directors discussed this agenda item and it was noted that Melissa Hernandez was previously the alternate for the Innovate 680 Policy Advisory Committee. Legal Counsel advised to wait until the next meeting to vote on the alternate, since it was not on the current agenda.

Approved: Narum/Josey

Aye: Narum, Woerner, Brown, Josey, Kiick, Hernandez

No: None

Abstain: None

Absent: Haubert

6. Major Initiatives Update

Executive Director Michael Tree provided the Board of Directors an update on the capital projects LAVTA is currently working on: Rapid Stops on Santa Rita, Dublin Parking Garage Project, Zero-Emission Bus Study, Atlantis Transit Facility, Shared Autonomous Vehicle Project, Valley Link Project, and the Livermore Transit Center Rehabilitation and Improvement Project. Executive Director Michael Tree informed that there are consultants that will provide updates on four of these capital projects.

Executive Director Michael Tree gave a brief update on the Rapid Stops on Santa Rita and announced they are nearing completion. It was noted that LAVTA obtained a vendor to assist with adhering decals to shelters and that is a final step for this project. Executive Director Michael Tree reported that Measure B funds were used for this project. The Board of Directors discussed this agenda item and Vice Chair Karla Brown thanked LAVTA staff for working on this project.

Executive Director Michael introduced Hadi Hadjarzadeh of County of Alameda General

Services Agency who presented an update on the Dublin Parking Garage Project. The presentation provided a project background, key overview of design objectives, site plans, and project schedule. The Board of Directors discussed this agenda item. There were various inquiries from the Board of Directors regarding building art options, additional LAVTA parking, ventilation/conversion concerns, solar array, and parking space sizes. Vice Chair Karla Brown made a request for a recognition plaque for funding sources and LAVTA.

Executive Director Michael introduced Savannah Gupton of Center for Transportation and the Environment (CTE) who presented an update on the Zero-Emission Bus (ZEB) Study. The presentation provided a ZEB purchasing schedule, Battery Electric Buses (BEB)/Fuel Cell Electric Buses (FCEB) vehicles comparison, infrastructure scalability, BEB service feasibility, and cost comparisons. Savannah Gupton informed the Board of Directors that CTE is working on a ZEB master plan to provide the best technology option moving forward and an Innovative Clean Transit (ICT) Rollout Plan. The Board of Directors discussed this agenda item. There were various inquiries from the Board of Directors regarding hydrogen technology.

Executive Director Michael Tree informed the Board of Directors that LAVTA has about \$7 million in reserves committed towards the Atlantis Transit Facility project and are hoping for a local match. Executive Director Michael Tree introduced Mike Mowery of Kimley-Horn and Associates, Inc. who presented an update on the Atlantis Transit Facility. The presentation provided conceptual facility renderings of the Operations and Maintenance Facility at the Oaks Business Park in Livermore. The Board of Directors discussed this agenda item. There was one request from Director Brittni Kiick regarding electric charging infrastructure for non-revenue vehicles.

Executive Director Michael Tree introduced Neal Hemenover of Transdev who presented an update on the Shared Autonomous Vehicle (SAV) Project. The presentation provided a timeline, Phase 1 overview (setup, testing, current vehicle technology, and lessons learned), current COVID-19 service, Phase 2 overview (vehicle upgrade, mobility hub, and bike/scooter share). The Board of Directors discussed this agenda item. Director Brittni Kiick inquired if the SAV is ADA compatible. Neal Hemenover responded that ADA compatibility is being looked at and designed, but currently not available. Executive Director noted that LAVTA is preparing the MTC application for Phase 2 funding and political help will be needed.

Executive Director Michael Tree gave an update on the Valley Link Project. The presentation provided an overview of future I-580 traffic expectations, current Board of Directors and Team, corridor with proposed stations, train technology, and economic impact. Executive Director Michael Tree informed that the Draft Environmental Impact Report (EIR) was released in December 2020 for public comment and they were due on January 21, 2021. Valley Link received comments from 42 different entities. The project team is currently responding to those comments and making any associated revisions to the Draft EIR. Executive Director Michael Tree noted that the California High-Speed Rail Draft 2020 Business Plan and the State Rail Plan both contained Valley Link in their planning documents. Executive Director Michael Tree detailed the project funding and provided the funds that have been identified that total \$708 million. Cost of the Project will be \$2.4 to \$3.2 billion in year of expenditure. The presentation concluded with the project schedule and the changes to SB 548. The Board of Directors discussed this agenda item. There were various inquiries from the Board of Directors regarding zero-emission alternatives and alternative shared vehicle connections.

Executive Director Michael Tree gave a brief update on the Livermore Transit Center

Rehabilitation and Improvement Project. LAVTA partnered with the City of Livermore to relocate and rehabilitate the Historic Train Depot. Executive Director Michael Tree informed that the infrastructure at the Transit center has reached its lifecycle. Staff was successful at securing a four-hundred thousand dollar grant to get the Transit Center in a good state of repair. Staff currently is working on a scope of work and will bring a Request for Proposal (RFP) to the Board of Directors later this year.

Chair Bob Woerner suggested that the Zoom Board of Directors meeting on 3/1/2021 be made available via email to the Board Members, so they can highlight the information for citizens of their communities.

This was informational only.

7. Executive Director's Report

Executive Director Michael Tree announced that LAVTA began operating free rides to COVID-19 vaccination sites on Fixed Route and Paratransit. It was noted that schools are reopening and Executive Director Michael Tree informed that LAVTA can accommodate our customers.

The Board of Directors discussed this agenda item. Director Kathy Narum asked if LAVTA understands why people are riding our buses. Director of Planning and Marketing Tony McCaulay informed that a passenger survey of past and current riders was conducted and these are the top three responses among previous passengers: 1. Until my company/school tells me I can come back to work/school; 2. When a vaccine is available and widely distributed; and 3. When I'm comfortable the buses are safe/clean (disinfected). LAVTA had public service announcements on KKIQ and produced the "Hi I'm Michael Tree" video series showing various disinfecting activities, hand sanitizer on the buses, mask wearing, etc. and posted those videos to our Facebook page. Director of Planning and Marketing Tony McCaulay reported that a Peachjar post was sent out to Pleasanton schools emphasizing what LAVTA has done so far for COVID-19 and how parents should get students ready to ride when they return to school. Director Jean Josey asked for more information on Fixed Route free rides to a COVID-19 vaccination site to pass onto her constituents. Director of Planning and Marketing Tony McCaulay explained that if you have a COVID-19 vaccination appointment you will have some type of paper or digital QR code with the information and that is required to be shown to the driver for a free ride to and from the appointment that day only. Director Melissa Hernandez requested Director Tony McCaulay to email her the Peachjar flyer for Dublin.

This was informational only.

8. Matters Initiated by the Board of Directors

None.

9. Next Meeting Date is Scheduled for: April 5, 2021

10. Adjournment

Meeting adjourned at 6:26pm.

AGENDA

ITEM 7

EXECUTIVE DIRECTOR'S REPORT

April 2021

Ridership

We have seen some gradual upticks in ridership in the last couple of weeks of March, some of which is attributable to the resumption of some in classroom learning at all three area school districts. Our March 26 ridership total of 1,530 was the highest we have had in more than a year. This figure is still quite a bit below our average weekday ridership of about 7,100 in the month prior to the start of the pandemic.

School Services Resume

All three school districts have now resumed in-classroom instruction in a limited capacity. The Pleasanton Unified School District was first to resume on March 11, followed by the Livermore Valley Joint Unified School District on March 22 and finally the Dublin Unified School District on March 29. We have worked closely with staff at all three districts to design schedules and services to meet their needs. Students are slowly returning to our buses, with numbers increasing at those schools where instruction has been in place the longest. We will be making some schedule adjustments when students return from Spring Break that will better align departures from schools with the student boarding process and will result in students getting home about 10-15 minutes sooner than at the present time.

Upcoming Funding Opportunities

At its March meeting, the Alameda County Transportation Commission approved a nomination of LAVTA's Passenger Facilities Enhancement project for consideration for MTC's Safe and Seamless Mobility Quick Strike Grant Program. The proposed project, previously submitted to Alameda CTC for consideration for Measure B funding, would provide for nearly \$3 million in design and construction of improvements to Rapid stops at Las Positas College and Lawrence Livermore/Sandia National labs, as well as a mobility hub at the East Dublin/Pleasanton BART station to support Phase 2 of SAV operations. MTC is expected to announce the final program of projects in June.

Tri-Valley Hub Network Integration Study

The first draft of the Tri-Valley Hub Network Integration Study has been prepared by our consultant AECOM and has been reviewed by LAVTA staff and County Connection staff. The next step in the process will be to provide the draft report to the study's Technical Advisory Committee for review and comment. We currently anticipate bringing the document to the Projects and Services Committee in May for possible Board action in June.

Paratransit Services Update

LAVTA's agreement for Paratransit Operations and Maintenance with MTM ended on March 31, and the 15-month pilot with Central Contra Costa Transit Authority began on April 1. The new contractor, Transdev, successfully assumed the reservations and operations and 100% of the trips have been provided on-time as of the date of reporting (April 1). The majority of drivers stayed on with the new contractor, lending to a seamless transition for customers.

Some of the benefits LAVTA looks forward to with the new partnership include:

- Better customer service due to a local call center and dispatching
- Ability for customers to view real-time information on their trips via phone app and provide ratings
- Improved service oversight with introducing a road supervisor to assist drivers and riders in the field
- Access to live performance monitoring via a dashboard

Staff will bring forth a set of performance metrics to track the success/failure of the program in the May board meeting.

Bicycle eLockers

Through a partnership with the City of Livermore, which received ACTC Measure B funding to improve bicycle parking in the Downtown Livermore Priority Development area, LAVTA has



contracted with eLock Technologies to install bicycle elockers (called BikeLink) adjacent to the Transit Center. The turnkey, solar-powered elockers were installed and made available to the public March 26.

Cyclists can park their bikes and helmets securely for a nominal fee (pennies per hour) and easily connect to and from Wheels and ACE routes.

Pleasanton BRT Corridor Enhancement Project (Rapid Stops on Santa Rita)

Construction work has completed on the project and staff is working on final acceptance and closeout activities, while finalizing details including installation of Rapid branding elements and commissioning new real-time signs.

Dublin Parking Garage Project

Alameda County serves as the Lead Agency on this project in partnership with LAVTA as project sponsor. The County is in the process of advertising the design-build RFP for construction of the garage, with LAVTA staff participating as a member of the selection committee. Alameda County staff anticipates County awarding the construction contract in summer 2021, with completion in 2023.

Staff will provide additional updates at the LAVTA Board meeting including work on potential earmarks and Fast Act reauthorization and the Valley Link project.

Attachments:

1. Board Statistics February 2021
2. FY21 Upcoming Items

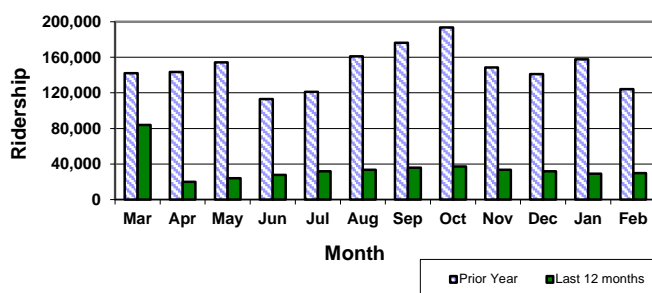
Monthly Summary Statistics for Wheels

February 2021

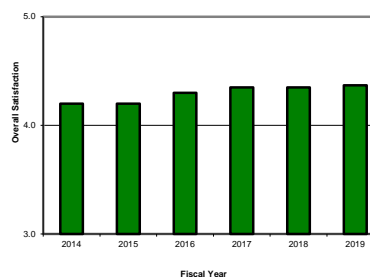
FIXED ROUTE

	February 2021			% change from one year ago		
Total Ridership FY 2020 To Date	262,738			-79.0%		
Total Ridership For Month	29,821			-80.3%		
Fully Allocated Cost per Passenger	\$20.89			161.8%		
	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday
Average Daily Ridership	1,211	828	682	-82.9%	-53.5%	-52.3%
Passengers Per Hour	5.0	5.5	4.6	-68.7%	-50.4%	-49.7%
	February 2021			% change from last month		
On Time Performance	91.7%			-1.1%		

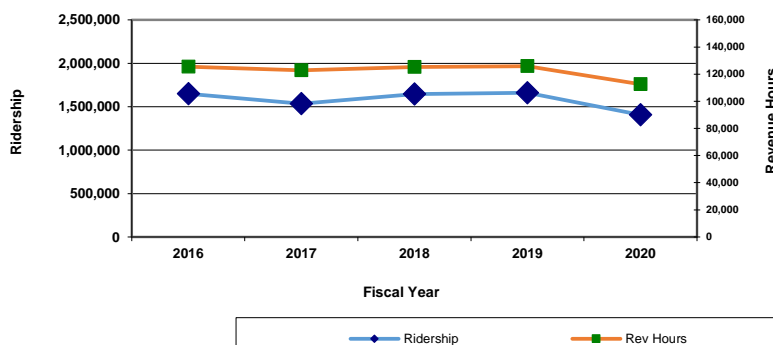
Monthly Unlinked Boardings
Last 24 Months



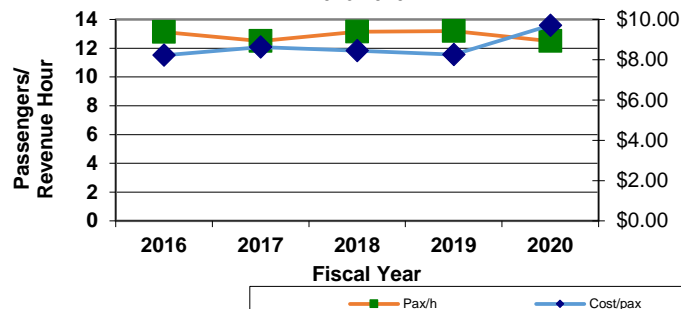
Historical Customer Service
Survey Results



Annual Unlinked Boardings and Revenue Hours
FY2016-2020



Full Cost Per Passenger and Passenger Per Hour
FY2016-2020



Monthly Summary Statistics for Wheels

February 2021

PARATRANSIT

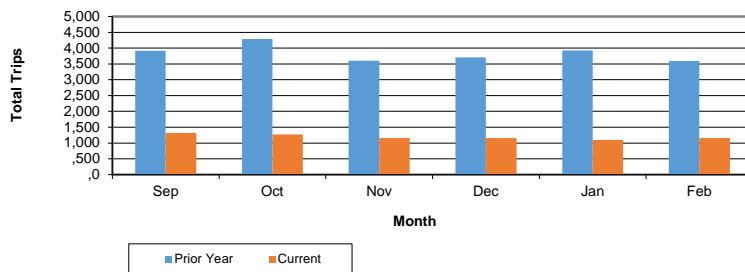
General Statistics	February 2021	% Change from last year	Year to Date
Total Monthly Passengers	1,155	-67.9%	9,478
Average Passengers Per Hour	1.17	-17.6%	1.14
On Time Performance	94.8%	9.4%	95.48%
Cost per Trip	\$64.50	78.1%	\$62.79
Number of Paratransit Assessments	0	-100.0%	0
Calls Answered in <1 Minute	88.6%	19.5%	89.08%

**There were no in-person assessments due to Covid-19, but the applicants received temporary presumptive eligibility based on their application*

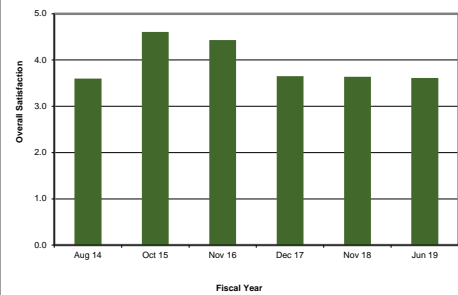
and doctor's verification until the in-person assessments can be resumed.

Missed Services Summary	February 2021	Year to Date
1st Sanction - Phone Call	1	2
2nd Sanction - Written Letter	0	0
3rd Sanction - 15 Day Suspension	0	0
4th Sanction - 30 Day Suspension	0	0
5th Sanction - 60 Day Suspension	0	0
6th Sanction - 90 Day Suspension	0	0

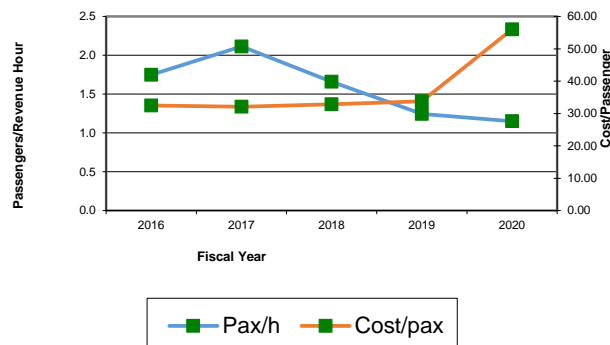
Paratransit Monthly Unlinked Boardings



Historical Customer Service Survey Results



Paratransit Full Cost Per Passenger and Average Passengers Per Hour FY2016-2020



Monthly Summary Statistics for Wheels

February 2021

SAFETY								
ACCIDENT DATA	February 2021				Fiscal Year to Date			
	Fixed Route		Paratransit		Fixed Route		Paratransit	
Total	1		0		8		0	
Preventable	0		0		5		0	
Non-Preventable	1		0		3		0	
Physical Damage								
Major	0		0		0		0	
Minor	1		0		7		0	
Bodily Injury								
Yes	0		0		0		0	
No	1		0		8		0	
MONTHLY CLAIMS ACTIVITY	Totals							
Amount Paid								
This Month								
To Date This Fiscal Year	\$3,560.24							
Budget	\$100,000.00							
% Expended	4%							
CUSTOMER SERVICE - ADMINISTRATION								
CATEGORY	Number of Requests							
	February 2021		Year To Date					
Praise	0		2					
Bus Stop	0		10					
Incident	0		2					
Trip Planning	3		9					
Fares/Tickets/Passes	2		10					
Route/Schedule Planning	3		19					
Marketing/Website	0		1					
ADA	0		4					
COVID Inquiries	0		6					
Lost/Found	0		4					
TOTAL	8		67					
CUSTOMER SERVICE - OPERATIONS								
CATEGORY	FIXED ROUTE				PARATRANSIT			
	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE
Praise	0	0	0	8	0	0	0	1
Safety	4	0	1	20	1	0	0	3
Driver/Dispatch Discourtesy	1	2	0	6	0	0	0	0
Early	0	1	0	0	0	0	0	0
Late	1	0	0	2	0	0	0	0
No Show	1	0	0	1	0	0	0	3
Incident	0	0	0	0	0	0	0	1
Driver/Dispatch Training	1	0	1	3	0	4	0	6
Maintenance	0	0	0	0	0	0	0	0
Bypass	2	2	0	10	0	0	0	0
TOTAL COMPLAINTS	10	5	2	42	1	4	0	13
Valid Complaints								
Per 10,000 riders	3.35							
Per 1,000 riders					0.87			

LAVTA COMMITTEE ITEMS - April 2021 - August 2021

Finance & Administration Committee

April

Minutes

Action

Info

X

Treasurers Report

X

May

Minutes

Action

Info

X

Treasurers Report

X

Prelim Budget

X

FTA Triennial Review (last in '18)

X

June

Minutes

Action

Info

X

Treasurers Report

X

LAIF

X

Legal Contract

X

July

Minutes

Action

Info

X

Treasurers Report

X

*Typically July committee meetings are cancelled

August

Minutes

Action

Info

X

Treasures Report

X

LAVTA COMMITTEE ITEMS - April 2021 - August 2021

Projects & Services Committee

April

Minutes

Action

X

Info

May

Minutes

Fall Service Changes (effective August)

Action

X

X

Info

June

Minutes

TAAC Appointments

Fixed Route Customer Satisfaction

Action

X

X

Info

X

July

Minutes

*Typically July committee meetings are cancelled

Action

X

Info

August

Minutes

Action

X

Info