

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**

**1362 Rutan Court, Suite 100  
Livermore, CA 94551**

**BOARD OF DIRECTORS MEETING**

**BOARD MEMBERS**

**KARLA BROWN – CHAIR  
GINA BONANNO  
KATHY NARUM  
BRITTNI KIICK**

**DAVID HAUBERT – VICE CHAIR  
JEAN JOSEY  
MELISSA HERNANDEZ**

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*Agenda Questions: Please call the Executive Director at (925) 455-7564 or send an email to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

*Documents received after publication of the Agenda and considered by the Board of Directors in its deliberation will be available for inspection only via electronic document transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below. Please call or email the Executive Director during normal business hours if you require access to any such documents.*

**TELECONFERENCE**

**JULY 12, 2021 – 4:00 PM**

**CORONAVIRUS DISEASE (COVID-19) ADVISORY  
AND MEETING PROCEDURE**

On June 5, 2020 (updated June 18, 2020), the Health Officer of Alameda County issued an Order that will continue to be in effect until it is rescinded, superseded, or amended in writing by the Health Officer. The Order directed that all individuals living in the county to shelter at their place of residence except that they may leave to provide or receive certain essential services or engage in certain essential activities and work for essential businesses and governmental services.

Under the Governor's Executive Order N-29-20, this meeting may utilize teleconferencing. As a precaution to protect the health and safety of staff, officials, and the general public. Councilmembers will not be physically in attendance, but will be available via video conference.

The administrative office of Livermore Amador Valley Transit Authority (LAVTA) is currently closed to the public and will remain closed for the duration of the Board of Directors (BOD) meeting. Consequently, there will be no physical location for members of the public to participate in the meeting. We encourage members of the public to shelter in place and access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment.

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, July 12, 2021 to [frontdesk@lavta.org](mailto:frontdesk@lavta.org). Please include "Public Comment 7/12/2021" and the agenda item in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

This Board of Directors meeting will be conducted on the web-video communication platform, Zoom. In order to view and/or participate in this meeting, members of the public will need to download Zoom from its website, [www.zoom.us](http://www.zoom.us).

It is recommended that anyone wishing to participate in the meeting complete the download process before the start of the meeting.

There will be zero tolerance for any person addressing the Board making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

**How to listen and view meeting video:**

- From a PC, Mac, iPad, iPhone or Android device click the link below:  
<https://zoom.us/j/86715841855>  
Passcode: BOD1362Mtg
- To supplement a PC, Mac, tablet or device without audio, please also join by phone:  
Dial: 1 (669) 900-6833  
Webinar ID: 867 1584 1855  
Passcode: 761222

*To comment by video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

- Livestream online at: [Livermore Amador Valley Transit Authority YouTube Channel](#)

*No option to make Public Comment on YouTube live stream.*

**How to listen only to the meeting:**

- For audio access to the meeting by telephone, use the dial-in information below:  
Dial: 1 (669) 900-6833  
Webinar ID: 867 1584 1855  
Passcode: 761222

*Please note to submit public comment via telephone dial \*9 on your dial pad. The meeting’s host will be informed that you would like to speak. If you are chosen, you will be notified that your request has been approved and you will be allowed to speak. You will then dial \*6 to unmute when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

**To submit written comments:**

- Provide public written comments prior to the meeting by email, to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, July 12, 2021 to [frontdesk@lavta.org](mailto:frontdesk@lavta.org). Please include “Public Comment 7/12/2021” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

**1. Call to Order**

**2. Roll Call of Members**

**3. Meeting Open to Public**

- Members of the audience may address the Board of Directors on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Unless members of the audience submit speaker forms before the start of the meeting requesting to address the board on specific items on the agenda, all comments must be made during this item of business. Speaker cards are available at the entrance to the meeting room and should be submitted to the Board secretary.
- Public comments should not exceed three (3) minutes.
- Items are placed on the Agenda by the Chairman of the Board of Directors, the Executive Director, or by any three members of the Board of Directors. Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.
- For the sake of brevity, all questions from the public, Board and Staff will be directed through the Chair.

**4. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows:**

**A. Minutes of the June 7, 2021 Board of Directors meeting.**

**B. Treasurer's Report for May 2021**

**Recommendation:** The Finance and Administration committee recommends approval of the LAVTA Treasurer's Report for May 2021.

**C. Resolution Authorizing Investment of Livermore Amador Valley Transit Authority (LAVTA) Monies in the State of California Local Agency Investment Fund (LAIF)**

**Recommendation:** That the Finance and Administration Committee recommends that the Board of Directors adopt the attached Resolution 20-2021 reauthorizing investment of LAVTA monies in LAIF.

**D. Declaration of Surplus Property in Compliance with LAVTA Policy for Disposition of Surplus Property**

**Recommendation:** The Finance & Administration Committee recommends the Board of Directors declare as surplus one road supervisor van, one transit bus and authorize their disposal through a method consistent with LAVTA's Policy for Disposition of Surplus Property.

**E. Revised Resolution in Support of Participation in the Metropolitan Transportation Commission's Clipper START! Pilot Program**

**Recommendation:** Authorize the Executive Director to provide the Metropolitan Transportation Commission (MTC) with a revised resolution indicating LAVTA's desire

to continue to participate in MTC's Clipper START! pilot program.

**F. Approve Resolution 21-2021 Accepting Funds from the Alameda County Transportation Commission for Atlantis O&M Facility Bridging Documents Project**

**Recommendation:** The Finance & Administration Committee recommends the Board of Directors approve Resolution 21-2021, accepting funds from the Alameda County Transportation Commission for the Atlantis O&M Facility Bridging Documents Project.

**G. Acceptance of Pleasanton BRT Corridor Enhancement Project #2019-08**

**Recommendation:** The Project & Services Committee recommends the Board of Directors approve Resolution 23-2021, accepting the completion of the Pleasanton BRT Corridor Enhancements Project #2019-08 and directing the Executive Director or his designee to file a Notice of Completion with the Alameda County Clerk-Recorder.

**5. Establishing Standing Committees and Memberships**

**Recommendation:** Staff recommends the Board confirm and approve Resolution 25-2021, establishing standing committees, memberships, and officers.

**6. Appointment of LAVTA Board Members to Paratransit Demonstration Project Committee**

**Recommendation:** The recommendation is that the LAVTA Board appoint Chair Karla Brown and Board Member David Haubert to the Paratransit Demonstration Project Committee.

**7. Executive Director's Report**

**8. Matters Initiated by the Board of Directors**

- Items may be placed on the agenda at the request of three members of the Board.

**9. Next Meeting Date is Scheduled for: August 2, 2021**

**10. Adjournment**

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

*I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.*

/s/ Jennifer Suda

LAVTA, Executive Assistant

7/8/2021

Date

*On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:*

*Executive Director  
Livermore Amador Valley Transit Authority  
1362 Rutan Court, Suite 100  
Livermore, CA 94551  
Fax: 925.443.1375  
Email: [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

## **AGENDA**

### **ITEM 4A**

**LI MINUTES OF THE JUNE 7, 2021 ZOOM TELECONFERENCE**  
**LAVTA BOARD OF DIRECTORS MEETING**

**1. Call to Order**

Meeting was called to order by Board Chair Bob Woerner at 4:00pm.

Board Chair Bob Woerner informed the public that LAVTA's meeting is being conducted according to the COVID-19 rules that are detailed at the beginning of the agenda explaining why this is a Zoom teleconference.

**2. Roll Call of Members**

**Members Present**

Jean Josey – City of Dublin  
Melissa Hernandez – City of Dublin  
Kathy Narum – City of Pleasanton  
Karla Brown – City of Pleasanton  
Bob Woerner – City of Livermore  
Brittini Kiick – City of Livermore  
David Haubert – County of Alameda

**3. Meeting Open to Public**

No comments.

**4. May Tri-Valley Accessible Advisory Committee Minutes**

Chair Herb Hastings of the Tri-Valley Accessible Advisory Committee (TAAC) reported on the minutes of the May 5, 2021 TAAC Zoom teleconference meeting. Discussed at the TAAC meeting were updates on the 15-month pilot program with County Connection, My Transit App, membership recruitments for FY21/22, Shared Autonomous Vehicle (SAV) project, and David Weir provide an update on the Clipper phone app.

**5. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows:**

**A. Minutes of the May 3, 2021 Board of Directors meeting.**

**B. Treasurer's Report for April 2021**

The Board of Directors approved the April 2021 Treasurer's Report.

**C. One Year Extension to Legal Services Agreement with Hanson Bridgett LLP**

The Board of Directors exercised an option year and extend the legal services agreement from July 1, 2021 through June 30, 2022.

**D. Legislative Update**

The Board of Directors approved one legislative position:

- SB 548 (Eggman) – Tri-Valley-San Joaquin Valley Regional Rail Authority: transit connectivity – **SUPPORT**

**E. Tri-Valley Accessible Advisory Committee Recruitment for Terms Starting FY 2021/2022**

The Board of Directors ratified the Tri-Valley Accessible Advisory Committee appointments as follows:

Appointed on July 1, 2021 for two-year term ending on June 30, 2023

- Shawn Costello, Dublin, Member
- Carmen Rivera-Hendrickson, Pleasanton, Member

**F. Exercise the First Option Year of the Contract with MV Transportation**

The Board of Directors authorized the Executive Director to exercise the first option year and extend the fixed route operations and maintenance services contract from July 1, 2021 through June 30, 2022.

**G. Resolution in Support of Application for FY 21-22 Funding through the State Transit Assistance State of Good Repair Program**

The Board of Directors approved Resolution 18-2021 in support of an allocation request to MTC and Caltrans for the State Transit Assistance State of Good Repair (SGR) Program.

**H. LAVTA Annual Salary Band Review**

The Board of Directors approved Resolution 17-2021 adjusting the salary bands for LAVTA positions.

Legal Counsel Michael Conneran recused himself from agenda item 5c.

Approved: Brown/Narum

Aye: Narum, Woerner, Brown, Josey, Kiick, Hernandez, Haubert

No: None

Abstain: None

Absent: None

**6. Approval of Tri-Valley Hub Network Integration Study**

Staff provided a brief background of the Tri-Valley Hub Network Integration Study and noted that the study was funded through a Transit and Intercity Rail Capital Program (TIRCP) grant. The overall grant included \$20,000,000 to build a parking garage at the Dublin/Pleasanton BART station and \$500,000 to fund the study.

Staff introduced Justin Fox of AECOM and Keith Whalen of Ascendal Group. Keith Whalen



provided a presentation on the Tri-Valley Hub Network Integration Study. The presentation included a study overview, Tri-Valley Hub location, transit improvements to address gaps in the State Rail Network, and the Tri-Valley Hub improvements.

The Board of Directors discussed this agenda item with the presenter and staff.

The Board of Directors approved the Tri-Valley Hub Network Integration Study and authorize the Executive Director to forward the study to the California State Transportation Agency (CalSTA).

Approved: Josey/Hernandez

Aye: Narum, Woerner, Brown, Josey, Kiick, Hernandez, Haubert

No: None

Abstain: None

Absent: None

## **7. LAVTA's Operating & Capital Budget for FY 2022**

Staff reported that the FY 2022 budget increased 1.83% over the FY 2021 original budget. The increase is due to the Fixed Route contract, Paratransit contract, and new SAV projects. The budget includes one new Senior Capital Projects Specialist position to assist with completing capital projects. Staff also noted that LAVTA only budgets revenues we are receiving.

The Board of Directors discussed this agenda item with staff. Vice Chair Karla Brown inquired if LAVTA will have future capital projects that will enable a long-term employee and if this position will partially work on Valley Link. Executive Director Michael Tree informed that LAVTA should see continued capital project opportunities and he does not anticipate this position working on the Valley Link project. Director David Haubert inquired about passengers fares being 5% for FY 2022 and past years being higher. Executive Director Michael Tree explained that in a normal year (pre-COVID) there would be a more robust farebox recovery, so LAVTA budgeted more conservatively for FY 2022.

The Board of Directors approved the Operating and Capital Budget for FY 2022. Resolution 17-2021.

Approved: Haubert/Narum

Aye: Narum, Woerner, Brown, Josey, Kiick, Hernandez, Haubert

No: None

Abstain: None

Absent: None

## **8. Election of LAVTA Chair and Vice Chair**

The Board nominated and elected a LAVTA Board Chair and Vice Chair for FY22 in accordance with the agency's bylaws.

A motion was made by Director Kathy Narum to select the following as the LAVTA Board Chair for FY 2022:

Chair – Karla Borwn

Approved: Narum/Woerner

A motion was made by Director Melissa Hernandez to select the following as the LAVTA Board Vice Chair for FY 2022:

Vice Chair – David Haubert

Approved: Hernandez/Brown

Aye: Narum, Woerner, Brown, Josey, Kiick, Hernandez, Haubert

No: None

Abstain: None

Absent: None

## **9. Executive Director's Report**

Executive Director Michael Tree expressed his appreciation working with Chair Woerner on the LAVTA Board of Directors and informed a resolution of appreciation will be added to the next board agenda.

Director of Planning and Marketing Tony McCaulay reported that ridership in May was around 1,600 a day, but that compares to 7,100 pre-COVID ridership. LAVTA does not expect to see ridership growth in the summer months. Director of Planning and Marketing Tony McCaulay informed that all school districts will go to full in-classroom instruction the fall of 2021. LAVTA will increase service June 14<sup>th</sup> to pre-COVID schedules in the peak morning and afternoon hours on Routes 1, 3, 8, and 14. Route 15 has higher ridership and will be back to pre-COVID operation on weekdays. Route 10R and 30R will go to 15-minute service four hours in the morning and evening, but all service will not go past 11pm. Director of Planning and Marketing Tony McCaulay noted that MV Transportation is currently hiring additional drivers to meet demand when school opens in fall.

Director of Planning and Marketing Tony McCaulay announced that LAVTA received the following awards: 1.) APTA AdWheel first place award in the print media category for a SAV project progress to date and Phase 2 opportunities brochure created by our Operations and Innovation team; 2.) APTA AdWheel first place award first place in the special events category for the launch of public passenger service on our SAV; 3.) Telly silver award in the Non-Broadcast Documentary category for the SAV public launch video.

Senior Grants & Management Specialist Jennifer Yeaman reported an update on the Blue Ribbon Task Force and Fare Coordination and Integration Task Force that Executive Director Michael Tree serves on. LAVTA is staying engaged in both task forces and will inform the Board of Directors of important updates as their work progresses.

Director of Planning and Marketing Tony McCaulay informed that the Transit Center in downtown Livermore was once the location of an A&W Root Beer stand that opened in 1959 and a woman named Angie Navarro worked there for 25 years. Angie Navarro passed away last year and LAVTA received a request to rename the road that comes off of Old First Street into the Transit Center across from John's Char-Burgers to Angie's Way. LAVTA had a sign and dedication plaque created in the official A&W colors and will be mounted on the monument

structure outside the entrance to the Transit Center. The dedication ceremony will be held mid to late August.

Executive Director Michael Tree reported that Valley Link's Environmental Impact Report (EIR) was certified at the last Board Meeting and preferred project was adopted. Valley Link is now moving on to the following steps: 1.) NEPA process; 2.) complicated approval process with Caltrans for work on I-580; 3.) 30% Design. Executive Director Michael Tree noted Senate Bill (SB) 548 authored by Susan Eggman cleans up the original Assembly Bill (AB) 758 and designates the Tri-Valley San Joaquin Valley Regional Rail Authority as a rail transit district. Executive Director Michael Tree informed that SB 548 will be considered by the Assembly Transportation Committee on June 23<sup>rd</sup> and Letters of Support for SB 548 are due June 11<sup>th</sup> from member agencies. Valley Link will receive \$20 million in funding from the federal government and there are several budget items at the state for an amount around \$10 million. Executive Director Michael Tree acknowledged the key LAVTA executive staff that works on Valley Link: Michael Tree, Tamara Edwards and Tony McCaulay.

The Board of Directors discussed this agenda item with staff. Director Kathy Narum acknowledged Executive Director Michael Tree for his leadership with LAVTA and Valley Link and winning many awards. Vice Chair Karla Brown inquired if social distancing is required on buses when the state reopens on June 15<sup>th</sup>. Director of Planning and Marketing Tony McCaulay informed that social distancing will not be enforced on the buses, but passengers are still required federally to wear a mask. Vice Chair Karla Brown requested a LAVTA bus pass. Staff informed Board Members to notify Jennifer Suda if they want a bus pass, provide a headshot for the ID, and LAVTA will either mail the ID or the Board Member can pick-up in-person. Vice Chair Karla Brown inquired when LAVTA will start in-person meetings again. Executive Director Michael Tree informed that in-person meetings may start again in July or August and possibly be a hybrid model.

This was informational only.

#### **10. Matters Initiated by the Board of Directors**

Director Brittni Kiick requested LAVTA to connect with the cities regarding tourism projects they are funding and encourage citizens to take the routes close to these events to boost ridership

#### **11. Next Meeting Date is Scheduled for: July 12, 2021**

#### **12. Adjournment**

Meeting adjourned at 5:17pm.

## **AGENDA**

### **ITEM 4B**

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Treasurer's Report for May 2021

FROM: Tamara Edwards, Director of Finance

DATE: July 12, 2021

**Action Requested**

Approval of the LAVTA Treasurer's Report for May 2021.

**Discussion**

***Cash accounts:***

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

***General checking account activity (105):***

Beginning balance May 1, 2021	\$6,318,662.33
Payments made	\$1,724,346.43
Deposits made	\$2,731,833.13
Ending balance May 31, 2021	\$7,326,149.03

***Farebox account activity (106):***

Beginning balance May 1, 2021	\$103,707.03
Deposits made	\$20,954.12
Ending balance May 31, 2021	\$124,661.15

***LAIF investment account activity (135):***

Beginning balance May 1, 2021	\$10,985,041.83
Ending balance May 31, 2021	\$10,985,041.83

***Operating Expenditures Summary:***

As this is the tenth month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 91.66%. The agency is at 73.47% overall.

Traditionally both the fixed route and paratransit purchased transportation bills are accrued each month, so they can be reflected in the monthly expenditures taken to the board. However, with the new paratransit contract that will no longer be possible. At this time we still have not received the April or May bill and therefore those expenses are not reflected in this report.

***Operating Revenues Summary:***

While expenses are at 73.47%, revenues are at 106.1%, providing for a healthy cashflow.

**Recommendation**

The Finance and Administration Committee recommends approval of the May 2021 Treasurer's Report.

Attachments:

1. May 2021 Treasurer's Report

*Approved:* \_\_\_\_\_

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
BALANCE SHEET  
FOR THE PERIOD ENDING:  
May 31, 2021**

**ASSETS:**

101 PETTY CASH	200
102 TICKET SALES CHANGE	240
105 CASH - GENERAL CHECKING	7,326,149
106 CASH - FIXED ROUTE ACCOUNT	124,661
107 Clipper Cash	367,654
108 Rail	3,019,290
109 BOC	46
120 ACCOUNTS RECEIVABLE	320,809
135 INVESTMENTS - LAIF	11,014,292
150 PREPAID EXPENSES	150,320
160 OPEB ASSET	802,201
165 DEFFERED OUTFLOW-Pension Related	588,141
166 DEFFERED OUTFLOW-OPEB	64,410
170 INVESTMENTS HELD AT CALTIP	0
111 NET PROPERTY COSTS	63,949,337

**TOTAL ASSETS****87,727,750****LIABILITIES:**

205 ACCOUNTS PAYABLE	112,077
211 PRE-PAID REVENUE	2,061,485
21101 Clipper to be distributed	239,832
22000 FEDERAL INCOME TAXES PAYABLE	34
22010 STATE INCOME TAX	(10)
22020 FICA MEDICARE	(156)
22050 PERS HEALTH PAYABLE	0
22040 PERS RETIREMENT PAYABLE	(330)
22030 SDI TAXES PAYABLE	(15)
22070 AMERICAN FIDELITY INSURANCE PAYABLE	(94)
22090 WORKERS' COMPENSATION PAYABLE	10,900
22100 PERS-457	0
22110 Direct Deposit Clearing	0
23101 Net Pension Liability	1,212,136
23105 Deferred Inflow- OPEB Related	203,209
23104 Deferred Inflow- Pension Related	81,681
23103 INSURANCE CLAIMS PAYABLE	89,552
23102 UNEMPLOYMENT RESERVE	(7,828)

**TOTAL LIABILITIES****4,002,474****FUND BALANCE:**

301 FUND RESERVE	(7,734,299)
304 GRANTS, DONATIONS, PAID-IN CAPITAL	77,154,817
30401 SALE OF BUSES & EQUIPMENT	84,491
FUND BALANCE	14,220,268

**TOTAL FUND BALANCE****83,725,276****TOTAL LIABILITIES & FUND BALANCE****87,727,751**

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
REVENUE REPORT  
FOR THE PERIOD ENDING:  
May 31, 2021**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	340,455	22,463	237,931	102,524	69.9%
4020000	Business Park Revenues	72,020	33,396	166,820	(94,800)	231.6%
4020500	Special Contract Fares	218,288	0	76,637	141,651	35.1%
4020500	Special Contract Fares - Paratransit	30,000	0	17,273	12,727	57.6%
4010200	Paratransit Passenger Fares	93,750	4,848	14,043	79,707	15.0%
4060100	Concessions	20,820	29,629	40,811	(19,991)	196.0%
4060300	Advertising Revenue	30,000	14,334	55,623	(25,623)	185.4%
4070400	Miscellaneous Revenue-Interest	25,000	0	50,635	(25,635)	202.5%
4070300	Non transportation revenue	86,052	7,447	76,261	9,791	88.6%
4090100	Local Transportation revenue	538,506	3,399	2,786,403	(2,247,897)	517.4%
4099100	TDA Article 4.0 - Fixed Route	6,041,384	1,822,715	6,556,290	(514,906)	108.5%
4099500	TDA Article 4.0-BART	58,163	12,940	74,282	(16,119)	127.7%
4099200	TDA Article 4.5 - Paratransit	87,527	21,457	104,923	(17,396)	119.9%
4099600	Bridge Toll- RM2, RM1	348,502	0	0	348,502	0.0%
4110100	STA Funds-Paratransit	66,305	0	0	66,305	0.0%
4110500	STA Funds- Fixed Route BART	415,450	0	717,177	(301,727)	172.6%
4110100	STA Funds-pop	793,498	0	207,720	585,778	26.2%
4110100	STA Funds- rev	208,552	0	0	208,552	0.0%
4110100	STA Block	888,731	0	770,975	117,756	86.8%
4110100	STA Funds- Lifeline	38,281	0	0	38,281	0.0%
4110100	Caltrans	250,000	0	0	250,000	0.0%
4130000	FTA Section CARES Act	5,000,000	509,073	4,511,206	488,794	100.0%
4130000	FTA Section 5307 ADA Paratransit	412,325	0	0	412,325	0.0%
4130000	FTA TPI	88,000	0	0	88,000	100.0%
4640500	Measure B Gap	23,859	0	47,511	(23,652)	100.0%
4640500	Measure B Express Bus	-	0	0	-	100.0%
4640100	Measure B Paratransit Funds-Fixed Route	559,135	83,994	786,732	(227,597)	140.7%
4640100	Measure B Paratransit Funds-Paratransit	103,034	15,483	145,021	(41,987)	140.8%
4640200	Measure BB Paratransit Funds-Fixed Route	413,424	62,108	583,061	(169,637)	141.0%
4640200	Measure BB Paratransit Funds-Paratransit	202,370	30,402	285,408	(83,038)	141.0%
<b>RAIL</b>		<b>0</b>	<b>0</b>	<b>210,800</b>		
<b>TOTAL REVENUE</b>		<b>17,453,431</b>	<b>2,673,688</b>	<b>18,523,543</b>	<b>(859,312)</b>	<b>106.1%</b>



**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
OPERATING EXPENDITURES  
FOR THE PERIOD ENDING:  
May 31, 2021**

		<b>BUDGET</b>	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>	<b>BALANCE AVAILABLE</b>	<b>PERCENT BUDGET EXPENDED</b>
501 02	Salaries and Wages	\$1,670,376	\$121,514	\$1,446,841	\$223,535	86.62%
502 00	Personnel Benefits	\$999,960	\$56,550	\$838,218	\$161,742	83.83%
503 00	Professional Services	\$1,148,380	\$134,288	\$435,614	\$712,766	37.93%
503 05	Non-Vehicle Maintenance	\$825,443	\$146,390	\$741,523	\$67,333	89.83%
503 99	Communications	\$5,500	\$62	\$946	\$4,554	17.20%
504 01	Fuel and Lubricants	\$1,021,500	\$57,176	\$366,989	\$654,511	35.93%
504 03	Non contracted vehicle maintenance	\$3,000	\$0	\$7,822	(\$4,822)	260.73%
504 99	Office/Operating Supplies	\$56,030	\$6,704	\$21,735	\$34,295	38.79%
504 99	Printing	\$67,000	\$1,216	\$21,908	\$45,092	32.70%
505 00	Utilities	\$351,235	\$22,318	\$264,715	\$86,520	75.37%
506 00	Insurance	\$682,703	\$498	\$557,865	\$124,838	81.71%
507 99	Taxes and Fees	\$277,000	\$5,396	\$45,525	\$231,475	16.44%
508 01	Purchased Transportation Fixed Route	\$8,755,092	\$642,336	\$7,179,289	\$1,575,803	82.00%
2-508 02	Purchased Transportation Paratransit	\$1,314,813	\$797	\$639,219	\$675,594	48.62%
508 03	Purchased Transportation WOD	\$76,026	\$11,025	\$229,250	(\$153,224)	301.54%
509 00	Miscellaneous	\$179,477	\$25,100	\$49,573	\$197,973	27.62%
509 02	Professional Development	\$39,500	\$100	\$4,210	\$35,290	10.66%
509 08	Advertising	\$60,000	\$2,483	\$31,013	\$28,987	51.69%
<b>TOTAL</b>		<b>\$17,533,035</b>	<b>\$1,233,953</b>	<b>\$12,882,254</b>	<b>\$4,702,263</b>	<b>73.47%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)**  
**FOR THE PERIOD ENDING:**  
**May 31, 2021**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
<b>REVENUE DETAILS</b>						
4090594	TDA (office and facility equip)	199,000	0	0	199,000	0.00%
4090194	TDA Shop repairs and replacement	100,000	0	0	100,000	0.00%
4091794	Bus stop improvements	416,000	0	50,961	365,039	12.25%
4090994	Radio Upgrade	6,700	0	12,700	(6,000)	189.55%
4090794	TDA Transit Center Improvements	110,000	0	0	110,000	0.00%
409??94	TDA (Transit Capital)	100,000	0	34,990	65,010	34.99%
4092094	TDA (Major component rehab)	410,000	0	0	410,000	0.00%
4091294	TDA Doolan Tower Upgrade	30,000	0	0	30,000	0.00%
4091691	SAV BAAQMD	168,194	0	0	168,194	0.00%
46405	CIP Shelters	1,277,410	0	354,290	923,120	27.74%
4090694	TDA TSP	66,000	0	122,461	(56,461)	185.55%
409xx94	Bus add ons	266,000	0	0	266,000	0.00%
4090294	TDA Atlantis	350,000	0	19,261	330,739	5.50%
409xx94	TDA Real Time APC	200,000	0	0	200,000	0.00%
409xx91	TVTC TSP	1,140,000	0			
4111700	SGR shelters and stops	80,640	0	0	80,640	0.00%
4110500	Prop 1B office and facility	200,962	0	0	200,962	0.00%
411	Prop 1B Transit Center	20,000	0	0	20,000	0.00%
411	Dublin Parking garage	20,000,000	0	0	20,000,000	0.00%
41306	TSP	100,000	0	110,022	(10,022)	110.02%
41315	FTA farebox		0	0	0	#DIV/0!
41320	FTA Hybrid battery packs	800,000	0	0	800,000	0.00%
	FTA Transit Center	440,000	0			0.00%
<b>TOTAL REVENUE</b>		<b>26,480,906</b>	<b>-</b>	<b>704,686</b>	<b>24,196,220</b>	<b>2.66%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)**  
**FOR THE PERIOD ENDING:**  
**May 31, 2021**

ACCOUNT	DESCRIPTON	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
<b>EXPENDITURE DETAILS</b>						
<b>CAPITAL PROGRAM - COST CENTER 07</b>						
5550207	Atlantis Facility	350,000	72,304	344,589	5,411	98.45%
5550107	Shop Repairs and replacement	300,962	0	196,387	104,575	65.25%
5551607	SAV	168,194	0	9,775	158,419	5.81%
5550407	BRT	168,194	24,202	937,372	(769,178)	557.32%
555xx07	Bus Add ons	266,000	208,040	208,040	57,960	78.21%
555xx07	Real time APC	200,000	0	0	200,000	0.00%
5550507	Office and Facility Equipment	199,000	0	15,809	183,191	7.94%
5550607	TSP upgrade	1,206,000	0	505,870	700,130	41.95%
5550907	Radio upgrade	6,700	0	96,895	(90,195)	1446.20%
5551007	Transit Center Upgrades and Improvements	570,000	0	49,308	520,692	8.65%
5551207	Doolan Tower upgrade	30,000	0	0	30,000	0.00%
555xx07	Dublin Parking Garage	20,000,000	0	0	20,000,000	0.00%
5551707	Bus Shelters and Stops	1,774,050	0	424,153	1,349,897	23.91%
5551907	COVID Supplies	21,343	0	47,286	(25,943)	221.55%
5552007	Major component rehab	1,210,000	0	0	1,210,000	0.00%
555??07	Transit Capital	100,000	0	43,130	56,870	43.13%
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>26,570,443</b>	<b>304,546</b>	<b>2,878,615</b>	<b>23,691,828</b>	<b>10.83%</b>
<b>FUND BALANCE (CAPITAL)</b>		<b>-89537.00</b>	<b>(304,546)</b>	<b>(2,173,929)</b>		
<b>FUND BALANCE (CAPTIAL &amp; OPERATING)</b>		<b>-172,141.00</b>	<b>1,188,788</b>	<b>3,347,822</b>		

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

June 15, 2021

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

LIVERMORE/AMADOR VALLEY TRANSIT  
AUTHORITY  
GENERAL MANAGER  
1362 RUTAN COURT, SUITE 100  
LIVERMORE, CA 94550

[Tran Type Definitions](#)

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**Account Number:** 80-01-002

May 2021 Statement

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	10,985,041.73
Total Withdrawal:	0.00	Ending Balance:	10,985,041.73

REPORT.: Jun 15 21 Tuesday  
 RUN....: Jun 15 21 Time: 09:24  
 Run By.: Tamara Edwards

LAVTA  
 Month End Cash Disbursements Report  
 Prior Period Report for 05-21 BANK ACCOUNT 105

PAGE: 001  
 ID #: PY-CD  
 CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
05-21	022620	05/14/21	ARE01 (LEE ARENDTSON)		50.00	.00	50.00	Automatic Generated Check
	022621	05/14/21	ART01 (ART'S SECURITY LOCKSMITH)		13.11	.00	13.11	Automatic Generated Check
	022622	05/14/21	AVI01 (AMADOR VALLEY INDUSTRIES)		517.66	.00	517.66	Automatic Generated Check
	022623	05/14/21	BAY08 (BAY CITY ELECTRIC WORKS)		378.00	.00	378.00	Automatic Generated Check
	022624	05/14/21	BAY09 (BAY WIDE GLASS, INC.)		1,020.16	.00	1,020.16	Automatic Generated Check
	022625	05/14/21	CAL13 (CALIFORNIA TRANSIT)		706.50	.00	706.50	Automatic Generated Check
	022626	05/14/21	CIS01 (CISCO AIR SYSTEMS INC)		2,136.15	.00	2,136.15	Automatic Generated Check
	022627	05/14/21	CIT01 (CITY OF LIVERMORE)		558.00	.00	558.00	Automatic Generated Check
	022628	05/14/21	CTE01 (CENTER FOR TRANSPORTATION &		99,920.00	.00	99,920.00	Automatic Generated Check
	022629	05/14/21	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check
	022630	05/14/21	FAS01 (FASTSIGNS)		1,873.62	.00	1,873.62	Automatic Generated Check
	022631	05/14/21	GAN01 (GANNETT FLEMING COMPANIES)		6,129.63	.00	6,129.63	Automatic Generated Check
	022632	05/14/21	HAN01 (HANSON BRIDGETT MARCUS)		4,200.50	.00	4,200.50	Automatic Generated Check
	022633	05/14/21	INT01 (INTERSTATE PLASTICS)		3,445.05	.00	3,445.05	Automatic Generated Check
	022634	05/14/21	JTH01 (J. THAYER COMPANY)		163.84	.00	163.84	Automatic Generated Check
	022635	05/14/21	KIM02 (KIMLEY-HORN AND ASSOC, INC)		72,304.00	.00	72,304.00	Automatic Generated Check
	022636	05/14/21	LIV10 (LIVERMORE SANITATION INC)		2,515.66	.00	2,515.66	Automatic Generated Check
	022637	05/14/21	LYF01 (LYFT, INC)		2,444.39	.00	2,444.39	Automatic Generated Check
	022638	05/14/21	MAZ01 (MAZE & ASSOCIATES)		12,044.00	.00	12,044.00	Automatic Generated Check
	022639	05/14/21	OFF01 (OFFICE DEPOT)		35.72	.00	35.72	Automatic Generated Check
	022640	05/14/21	PAC11 (PACIFIC ENVIROMENTAL SERV)		240.00	.00	240.00	Automatic Generated Check
	022641	05/14/21	PAC16 (PACIFIC COAST TRANE)		499.60	.00	499.60	Automatic Generated Check
	022642	05/14/21	SCF01 (SC FUELS)		19,809.26	.00	19,809.26	Automatic Generated Check
	022643	05/14/21	SHA02 (SHAMROCK OFFICE SOLUTIONS)		34.58	.00	34.58	Automatic Generated Check
	022644	05/14/21	SOL01 (SOLUTIONS FOR TRANSIT)		2,083.33	.00	2,083.33	Automatic Generated Check
	022645	05/14/21	SPU01 (SPUR )		2,500.00	.00	2,500.00	Automatic Generated Check
	022646	05/14/21	TUR02 (RON TURLEY ASSOCIATES, INC)		1,950.00	.00	1,950.00	Automatic Generated Check
	022647	05/14/21	TX169 (SARAH SARGAZI)		162.86	.00	162.86	Automatic Generated Check
	022648	05/14/21	TX183 (KEVIN PEHRSON)		35.79	.00	35.79	Automatic Generated Check
	022649	05/14/21	TX212 (LINDA WAHLE)		79.57	.00	79.57	Automatic Generated Check
	022650	05/14/21	TX238 (MEGAN LEVITT)		40.00	.00	40.00	Automatic Generated Check
	022651	05/14/21	VON01 (TRAPEZE SOFTWARE GROUP)		133,343.00	.00	133,343.00	Automatic Generated Check
	022652	05/14/21	YES01 (YESCO LLC)		5,114.53	.00	5,114.53	Automatic Generated Check
	022653	05/28/21	AEC01 (AECOM TECHNICAL SERVICES INC		12,682.66	.00	12,682.66	Automatic Generated Check
	022654	05/28/21	ALA10 (ALAMEDA COUNTY CLERK)		50.00	.00	50.00	Automatic Generated Check
	022655	05/28/21	AME02 (APTA )		20,000.00	.00	20,000.00	Automatic Generated Check
	022656	05/28/21	ATT02 (AT&T )		421.67	.00	421.67	Automatic Generated Check
	022657	05/28/21	ATT03 (AT&T )		959.02	.00	959.02	Automatic Generated Check
	022658	05/28/21	CIT06 (CITY OF LIVERMORE SEWER)		217.86	.00	217.86	Automatic Generated Check
	022659	05/28/21	COR01 (CORBIN WILLITS SYSTEMS)		264.12	.00	264.12	Automatic Generated Check
	022660	05/28/21	DIR01 (DIRECT TV)		20.25	.00	20.25	Automatic Generated Check
	022661	05/28/21	FED01 (FedEx )		45.86	.00	45.86	Automatic Generated Check
	022662	05/28/21	GBS01 (WILLIAM R. GRAY & COMPANY IN		7,499.82	.00	7,499.82	Automatic Generated Check
	022663	05/28/21	GLO01 (GLOBE TICKET AND LABEL)		967.68	.00	967.68	Automatic Generated Check
	022664	05/28/21	HER05 (MELISSA HERNANDEZ STRAH)		200.00	.00	200.00	Automatic Generated Check
	022665	05/28/21	JOS02 (JEAN INGALLS JOSEY)		200.00	.00	200.00	Automatic Generated Check
	022666	05/28/21	PLA02 (PLANETERIA MEDIA LLC)		325.00	.00	325.00	Automatic Generated Check
	022667	05/28/21	SCF01 (SC FUELS)		40,860.12	.00	40,860.12	Automatic Generated Check
	022668	05/28/21	SEO01 (SEON SYSTEM SALES INC.)		2,040.00	.00	2,040.00	Automatic Generated Check
	022669	05/28/21	SHI02 (SHI INTERNATIONAL CORP)		2,156.64	.00	2,156.64	Automatic Generated Check
	022670	05/28/21	TEL01 (TPx COMMUNICATIONS)		2,733.21	.00	2,733.21	Automatic Generated Check
	022671	05/28/21	TRA12 (TRAPEZE SOFTWARE GROUP)		46,982.00	.00	46,982.00	Automatic Generated Check
	022672	05/28/21	USS01 (UNITED SAFETY AND SURVIVABIL		206,000.00	.00	206,000.00	Automatic Generated Check
	022673	05/28/21	VAN01 (FBD VANGUARD CONSTRUCTION IN		9,506.04	.00	9,506.04	Automatic Generated Check
	H11226	05/05/21	PAC01 (AT&T )		187.23	.00	187.23	PAC01, ACCT #925-245-0576
	H11227	05/07/21	PAC01 (AT&T )		33.34	.00	33.34	PAC01, ACCT #232-351-6260,
	H11228	05/11/21	PAC01 (AT&T )		354.67	.00	354.67	PAC01, ACCT #436-951-0106,
	H11229	05/05/21	PAC01 (AT&T )		345.85	.00	345.85	PAC01, ACCT #925-243-9029,
	H11230	05/01/21	MER01 (MERCHANT SERVICES)		70.63	.00	70.63	MER01, APR-21 TRANSIT CEN
	H11231	05/01/21	MER01 (MERCHANT SERVICES)		38.71	.00	38.71	MER01, APR-21 MOA CC STAT
	H11232	05/10/21	MVT01 (MV TRANSPORTATION, INC.)		77,391.85	.00	77,391.85	MVT01, MAR-21 FIXED ROUTE
	H11233	05/10/21	MTM01 (MEDICAL TRANSPORTATION MANAG		81,554.45	.00	81,554.45	MTM01, MAR-21 MONTHLY SER
	H11234	05/07/21	TRA04 (TOAN TRAN)		61.62	.00	61.62	TRA04, 5/5/21 EXPENSE REI
	H11235	05/01/21	VER01 (VERIZON WIRELESS)		1,719.04	.00	1,719.04	VER01, 9878244211, 3/23/21
	H11236	05/06/21	UBE01 (UBER )		1,081.13	.00	1,081.13	UBE01, APR-21 BILLING: GO
	H11237	05/10/21	RIC03 (RICHARD MILLER)		3,675.00	.00	3,675.00	RIC03, 1027, MP815 EXCHAN
	H11238	05/14/21	MVT01 (MV TRANSPORTATION, INC.)		300,000.00	.00	300,000.00	MVT01, 113520, MAY-21 MV
	H11239	05/07/21	PER04 (CALPERS RETIREMENT SYSTEM)		2,130.07	.00	2,130.07	PER04, PERS 457 CONTRIBUT
	H11240	05/07/21	PER01 (PERS )		5,787.70	.00	5,787.70	PER01, PERS NEW CONTRIBUT
	H11241	05/07/21	PER01 (PERS )		3,900.38	.00	3,900.38	PER01, PERS CLASSIC CONTR
	H11242	05/07/21	EMP01 (EMPLOYMENT DEVEL DEPT)		3,328.71	.00	3,328.71	EMP01, STATE TAX 4/17/21-
	H11243	05/07/21	EFT01 (ELECTRONIC FUND TRANSFERS)		8,875.05	.00	8,875.05	EFT01, FEDERAL TAX 4/17/2
	H11244	05/07/21	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		45,052.27	.00	45,052.27	DIR02, PR DIRECT DEPOSIT
	H11245	05/14/21	TX228 (DEBORAH BUTLER)		42.08	.00	42.08	TX228, PARATAXI REIMBURSE
	H11246	05/14/21	TAX67 (CHRISTEL RAGER)		284.50	.00	284.50	TAX67, PARATAXI REIMBURSE
	H11247	05/14/21	TX242 (BONNIE WOLF)		100.00	.00	100.00	TX242, PARATAXI REIMBURSE
	H11248	05/27/21	CAL15 (CALTRONICS BUSINESS SYS)		187.52	.00	187.52	CAL15, 3253498, BIZHUB 4/
	H11249	05/27/21	HDE01 (HOME DEPOT-CREDIT SERVICES)		356.64	.00	356.64	HDE01, MAY-21 CC STATEMEN
	H11250	05/15/21	STA13 (STAPLES CREDIT PLAN)		231.71	.00	231.71	STA13, MAY-21 CC STATEMEN
	H11251	05/28/21	MVT01 (MV TRANSPORTATION, INC.)		300,000.00	.00	300,000.00	MVT01, 113521, MAY-21 MV
	H11252	05/21/21	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		57,034.37	.00	57,034.37	DIR02, PR DIRECT DEPOSIT
	H11253	05/21/21	EFT01 (ELECTRONIC FUND TRANSFERS)		14,254.34	.00	14,254.34	EFT01, FEDERAL TAX 5/1/21
	H11254	05/21/21	EMP01 (EMPLOYMENT DEVEL DEPT)		4,845.81	.00	4,845.81	EMP01, STATE TAX 5/1/21-5
	H11255	05/21/21	PER04 (CALPERS RETIREMENT SYSTEM)		2,132.61	.00	2,132.61	PER04, PERS 457 CONTRIBUT
	H11256	05/21/21	PER01 (PERS )		3,900.38	.00	3,900.38	PER01, PERS CLASSIC CONTR
	H11257	05/21/21	PER01 (PERS )		5,787.70	.00	5,787.70	PER01, PERS NEW CONTRIBUT
	H11258	05/20/21	DEL05 (ALLIED ADMIN/DELTA DENTAL)		2,285.96	.00	2,285.96	DEL05, JUN-21 DENTAL INSU
	H11259	05/20/21	MUT01 (MUTUAL OF OMAHA)		1,188.34	.00	1,188.34	MUT01, JUN-21 LTD & LIFE
	H11260	05/20/21	PER03 (CAL PUB EMP RETIRE SYSTM)		36,903.56	.00	36,903.56	PER03, JUN-21 HEALTH INSU
	H11261	05/20/21	VSP01 (VSP )		577.24	.00	577.24	VSP01, JUN-21 VISION INSU
	H11262	05/20/21	VSP01 (VSP )		577.24	.00	577.24	VSP01, MAY-21 VISION INSU
	H11263	05/20/21	AME06 (AMERICAN FIDELITY ASSURANCE		1,020.96	.00	1,020.96	AME06, MAY-21 FLEXIBLE SP
	H11264	05/21/21	AME06 (AMERICAN FIDELITY ASSURANCE		732.22	.00	732.22	AME06, MAY-21 SUPPLEMENTA
	H11265	05/20/21	AME06 (AMERICAN FIDELITY ASSURANCE		732.22	.00	732.22	AME06, APR-21 SUPPLEMENTA

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
05-21	H11266	05/27/21	TAX07 (ASMA SYEDA)		10.84	.00	10.84	TAX07, PARATAXI REIMBURSE
	H11267	05/27/21	TX228 (DEBORAH BUTLER)		66.09	.00	66.09	TX228, PARATAXI REIMBURSE
	H11268	05/27/21	BRO03 (KARLA SUE BROWN)		200.00	.00	200.00	BRO03, MAY-21 BOD STIPEND
	H11269	05/27/21	HAU01 (DAVID HAUBERT)		200.00	.00	200.00	HAU01, MAY-21 BOD STIPEND
	H11270	05/27/21	NAR01 (KATHERINE NARUM)		200.00	.00	200.00	NAR01, MAY-21 BOD STIPEND
	H11271	05/27/21	WOE01 (ROBERT L. WOERNER)		100.00	.00	100.00	WOE01, MAY-21 BOD STIPEND
	H11272	05/31/21	BAN03 (BANKCARD CENTER)		10,963.42	.00	10,963.42	BAN03, APR-21 BOW CC STAT
	H11273	05/31/21	CAL04 (CALIFORNIA WATER SERVICE)		467.53	.00	467.53	CAL04, 0198655555, BUS WA
	H11274	05/31/21	CAL04 (CALIFORNIA WATER SERVICE)		857.40	.00	857.40	CAL04, 9098655555, MOA WA
	H11275	05/31/21	CAL04 (CALIFORNIA WATER SERVICE)		79.76	.00	79.76	CAL04, 5755555555, CONTRA
	H11276	05/31/21	CAL04 (CALIFORNIA WATER SERVICE)		79.76	.00	79.76	CAL04, 4755555555, MOA FI
	H11277	05/31/21	CAL04 (CALIFORNIA WATER SERVICE)		59.82	.00	59.82	CAL04, 2575555555, TC FIR
	H11278	05/31/21	CAL04 (CALIFORNIA WATER SERVICE)		40.55	.00	40.55	CAL04, 3616555555, TC WAT
	H11279	05/31/21	CAL04 (CALIFORNIA WATER SERVICE)		752.74	.00	752.74	CAL04, 4616555555, TC IRR
	H11280	05/31/21	PAC02 (PACIFIC GAS AND ELECTRIC)		5,413.77	.00	5,413.77	PAC02, 5809326332-3, MOA
	H11281	05/31/21	PAC02 (PACIFIC GAS AND ELECTRIC)		1,496.86	.00	1,496.86	PAC02, 6062256368-6, ATLA
	H11282	05/31/21	PAC02 (PACIFIC GAS AND ELECTRIC)		1,152.59	.00	1,152.59	PAC02, 7264840356-5, BUS
	H11283	05/31/21	PAC02 (PACIFIC GAS AND ELECTRIC)		82.51	.00	82.51	PAC02, 7649646868-7, DOOL
	H11284	05/31/21	PAC02 (PACIFIC GAS AND ELECTRIC)		2,235.84	.00	2,235.84	PAC02, 9007202117-4, MOA
	H11285	05/31/21	CIT07 (CITY OF LIVERMORE - WATER)		26.66	.00	26.66	CIT07, 139399-00, ATLANTI
	H11286	05/31/21	CIT07 (CITY OF LIVERMORE - WATER)		26.66	.00	26.66	CIT07, 139361-00, ATLANTI
	H11287	05/31/21	CIT07 (CITY OF LIVERMORE - WATER)		43.38	.00	43.38	CIT07, 138431-00, ATLANTI
	H11288	05/31/21	CIT07 (CITY OF LIVERMORE - WATER)		132.27	.00	132.27	CIT07, 139388-00, BUS WAS
	H11289	05/31/21	CIT07 (CITY OF LIVERMORE - WATER)		180.40	.00	180.40	CIT07, 138430-01, ATLANTI
	H11290	05/31/21	CIT07 (CITY OF LIVERMORE - WATER)		16.02	.00	16.02	CIT07, 138432-00, ATLANTI
Total for Bank Account 105 ----->					1,724,346.43	.00	1,724,346.43	
Grand Total of all Bank Accounts ----->					1,724,346.43	.00	1,724,346.43	

REPORT.: Jun 15 21 Tuesday  
 RUN....: Jun 15 21 Time: 10:14  
 Run By.: Tamera Edwards

LAVTA  
 Month End Payable Activity Report  
 Prior Period Report for 05-21

PAGE: 001  
 ID #: PY-AC  
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
05-21	AEC01 (AECOM TECHNICAL SERVICES)	IN200497749	05/21/21	06/20/21	A	12682.66	AEC01, 2000497749, 3/27-4/30/21 REGIONAL BUS
05-21	ALA10 (ALAMEDA COUNTY CLERK)	FY22ENVEX	05/27/21	06/26/21	A	50.00	ALA10, FY22 ENVIRONMENTAL DECLARATION EXEMPT
05-21	AME02 (APTA )	391997	05/18/21	06/17/21	A	20000.00	AME02, 391997, FY22 MEMBERSHIP REF #1033
05-21	AME06 (AMERICAN FIDELITY ASSURANCE)	FSA05-21H	05/04/21	06/03/21	A	1020.96	AME06, MAY-21 FLEXIBLE SPENDING ACCOUNT
		SUPP04-21H	04/15/21	05/15/21	A	732.22	AME06, APR-21 SUPPLEMENTAL INSURANCE
		SUPP05-21H	05/15/21	06/14/21	A	732.22	AME06, MAY-21 SUPPLEMENTAL INSURANCE
		Vendor's Total ----->				2485.40	
05-21	ARE01 (LEE ARENDTSON)	100-DAYS	05/12/21	06/11/21	A	50.00	ARE01, 100 DAYS PREVENTABLE ACCIDENTS-DRIVER
05-21	ART01 (ART'S SECURITY LOCKSMITH)	83915	05/13/21	06/12/21	A	13.11	ART01, 83915, MP822 LA-1 KEYS RUTAN-3 QTY
05-21	ATT02 (AT&T )	16466620	05/13/21	06/12/21	A	421.67	ATT02, 16466620, PAYER #9391035694 4/13-5/12
05-21	ATT03 (AT&T )	847921603	05/19/21	06/18/21	A	959.02	ATT03, 8847921603, MAY-21 INTERNET PRI
05-21	AVI01 (AMADOR VALLEY INDUSTRIES)	898081	04/30/21	05/30/21	A	517.66	AVI01, 898081, APR-21 GARBAGE PICK UP SERVIC
05-21	BAN03 (BANKCARD CENTER)	APR-2021H	05/03/21	06/02/21	A	10963.42	BAN03, APR-21 BOW CC STATEMENT
05-21	BAY08 (BAY CITY ELECTRIC WORKS)	W241801	04/28/21	05/28/21	A	378.00	BAY08, W241801, MP488 GENERATOR MAINT APR-21
05-21	BAY09 (BAY WIDE GLASS, INC.)	I059273	05/04/21	06/03/21	A	1020.16	BAY09, I059273, MP772 CLEAR LAMINATED GLASS
05-21	BRO03 (KARLA SUE BROWN)	MAY-2021H	05/27/21	06/26/21	A	200.00	BRO03, MAY-21 BOD STIPEND
05-21	CAL04 (CALIFORNIA WATER SERVICE)	198041621H	04/16/21	05/16/21	A	467.53	CAL04, 0198655555, BUS WASH 3/17/21-4/15/21
		257042721H	04/27/21	05/27/21	A	59.82	CAL04, 2575555555, TC FIRE 5/1/21-5/31/21
		361042821H	04/28/21	05/28/21	A	40.55	CAL04, 3616555555, TC WATER 3/30/21-4/27/21
		461042921H	04/29/21	05/29/21	A	752.74	CAL04, 4616555555, TC IRRG 3/31/21-4/27/21
		475042721H	04/27/21	05/27/21	A	79.76	CAL04, 4755555555, MOA FIRE 5/1/21-5/31/21
		575042721H	04/27/21	05/27/21	A	79.76	CAL04, 5755555555, CONTRACTOR FIRE 5/1/21-5/
		909041621H	04/16/21	05/16/21	A	857.40	CAL04, 9098655555, MOA WATER 3/17/21-4/15/21
		Vendor's Total ----->				2337.56	
05-21	CAL13 (CALIFORNIA TRANSIT)	312021APR	05/03/21	06/02/21	A	706.50	CAL13, 31-2021-APR, APR-21 INSURANCE CLAIMS
05-21	CAL15 (CALTRONICS BUSINESS SYS)	3253498H	05/14/21	06/13/21	A	187.52	CAL15, 3253498, BIZHUB 4/16/21-5/15/21
05-21	CIS01 (CISCO AIR SYSTEMS INC)	187597-1	05/04/21	06/03/21	A	2136.15	CIS01, 187597-1, PO #7536 AIR COMPRESSOR MAI
05-21	CIT01 (CITY OF LIVERMORE)	PERMITFEE	05/12/21	06/11/21	A	558.00	CIT01, PERMIT #EN210268 LAVTA RAPID MEDALLIO
05-21	CIT06 (CITY OF LIVERMORE SEWER)	TC051121	05/11/21	06/10/21	A	39.65	CIT06, 133389-00, TRANSIT CENTER 4/13/21-5/1
		MOA051821	05/18/21	06/17/21	A	178.21	CIT06, 133294-00, MOA SEWER 4/20/21-5/18/21
		Vendor's Total ----->				217.86	
05-21	CIT07 (CITY OF LIVERMORE - WATER)	361042021H	04/20/21	05/20/21	A	26.66	CIT07, 139361-00, ATLANTIS SEWER 3/16/21-4/2
		388050421H	05/04/21	06/03/21	A	132.27	CIT07, 139388-00, BUS WASH 4/6/21-5/4/21
		399042021H	04/20/21	05/20/21	A	26.66	CIT07, 139399-00, ATLANTIS SEWER 3/16/21-4/2
		430042021H	04/20/21	05/20/21	A	180.40	CIT07, 138430-01, ATLANTIS INDOOR 3/16/21-4/
		431050421H	05/04/21	06/03/21	A	43.38	CIT07, 138431-00, ATLANTIS IRRG. 4/6/21-5/4/
		432042021H	04/20/21	05/20/21	A	16.02	CIT07, 138432-00, ATLANTIS FIRE 3/16/21-4/20
		Vendor's Total ----->				425.39	
05-21	COR01 (CORBIN WILLITS SYSTEMS)	C105151	05/15/21	06/14/21	A	264.12	COR01, C105151, MAY-21 SERVICE
05-21	CTE01 (CENTER FOR TRANSPORTATION & MAR-2021	N03/31/21	04/30/21		A	99920.00	CTE01, MAR-21 PO #7503 LAVTA ON-CALL ZEB CON
05-21	DAY02 (DAY & NIGHT PEST CONTROL)	162344	04/29/21	05/29/21	A	218.00	DAY02, 162344, 4/14/21 RUTAN SERVICE
05-21	DEL05 (ALLIED ADMIN/DELTA DENTAL)	JUN-2021H	05/10/21	06/09/21	A	2285.96	DEL05, JUN-21 DENTAL INSURANCE

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05-21	DIR01 (DIRECT TV)	96X210511	05/11/21	06/10/21	A	20.25	DIR01, 025118596X210511, MAY-21 SERVICE
05-21	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20210430H 20210514H	05/07/21 05/21/21	06/06/21 06/20/21	A A	45052.27 57034.37	DIR02, PR DIRECT DEPOSIT 4/17/21-4/30/21 DIR02, PR DIRECT DEPOSIT 5/1/21-5/14/21
		Vendor's Total ----->				102086.64	
05-21	EFT01 (ELECTRONIC FUND TRNFERS)	20210430H 20210514H	05/07/21 05/21/21	06/06/21 06/20/21	A A	8875.05 14254.34	EFT01, FEDERAL TAX 4/17/21-4/30/21 EFT01, FEDERAL TAX 5/1/21-5/14/21
		Vendor's Total ----->				23129.39	
05-21	EMP01 (EMPLOYMENT DEVEL DEPT)	20210430H 20210514H	05/07/21 05/21/21	06/06/21 06/20/21	A A	3328.71 4845.81	EMP01, STATE TAX 4/17/21-4/30/21 EMP01, STATE TAX 5/1/21-5/14/21
		Vendor's Total ----->				8174.52	
05-21	FAS01 (FASTSIGNS)	DUB104585	04/30/21	05/30/21	A	1873.62	FAS01, DUB104585, MP804 SOLVENT PRINT ORAJET
05-21	FED01 (FedEx )	737937859	05/21/21	06/20/21	A	45.86	FED01, 7-379-37859, MAY-21 STATEMENT
05-21	GAN01 (GANNETT FLEMING COMPANIES)	02-113164	04/19/21	05/19/21	A	6129.63	GAN01, 065649.02*113164, ON-CALL DESIGN BRT
05-21	GBS01 (WILLIAM R. GRAY & COMPANY I	21081	05/06/21	06/05/21	A	7499.82	GBS01, 21081, SAV ON-CALL ENGINEERING SUPPOR
05-21	GLO01 (GLOBE TICKET AND LABEL)	314530	05/12/21	06/11/21	A	967.68	GLO01, 314530, MP825 DAR TICKETS-50K (5k SHE
05-21	HAN01 (HANSON BRIDGETT MARCUS)	1291653	05/12/21	06/11/21	A	4200.50	HAN01, 1291653, APR-21 ADMIN LEGAL FEES
05-21	HAU01 (DAVID HAUBERT)	MAY-2021H	05/27/21	06/26/21	A	200.00	HAU01, MAY-21 BOD STIPEND
05-21	HDE01 (HOME DEPOT-CREDIT SERVICES)	MAY-2021H	05/13/21	06/12/21	A	356.64	HDE01, MAY-21 CC STATEMENT-MISC SUPPLIES
05-21	HER05 (MELISSA HERNANDEZ STRAH)	MAY-2021	05/27/21	06/26/21	A	200.00	HER05, MAY-21 BOD STIPEND
05-21	INT01 (INTERSTATE PLASTICS)	7299843	04/28/21	05/28/21	A	3445.05	INT01, 7299843, MP791 CLEAR ACRYLIC PANELS
05-21	JOS02 (JEAN INGALLS JOSEY)	MAY-2021	05/27/21	06/26/21	A	200.00	JOS02, MAY-21 BOD STIPEND
05-21	JTH01 (J. THAYER COMPANY)	1523540-0	05/06/21	06/05/21	A	163.84	JTH01, 1523540-0, 5/6/21 PRINTING PAPER
05-21	KIM02 (KIMLEY-HORN AND ASSOC, INC)	18571314	03/31/21	04/30/21	A	72304.00	KIM02, 18571314, TASK 4 LAVTA-ATLANTIS FACIL
05-21	LIV10 (LIVERMORE SANITATION INC)	1394961	04/30/21	05/30/21	A	2515.66	LIV10, 1394961, APR-21 GARBAGE SERVICE
05-21	LYF01 (LYFT, INC)	1010204	04/30/21	05/30/21	A	2444.39	LYF01, 1001010204, APR-21 CODE: GO TRIVALLEY
05-21	MAZ01 (MAZE & ASSOCIATES)	41121 41122	04/30/21 04/30/21	05/30/21 05/30/21	A A	8678.00 3366.00	MAZ01, 41121, FY21 AUDIT WORK #1 4/30/21 MAZ01, 41122, FY21 AUDIT WORK #2 4/30/21
		Vendor's Total ----->				12044.00	
05-21	MER01 (MERCHANT SERVICES)	TC043021H MOA043021H	05/01/21 05/01/21	05/31/21 05/31/21	A A	70.63 38.71	MER01, APR-21 TRANSIT CENTER CC STATEMENT MER01, APR-21 MOA CC STATEMENT
		Vendor's Total ----->				109.34	
05-21	MTM01 (MEDICAL TRANSPORTATION MANA	MAR-2021H	04/01/21	05/01/21	A	81554.45	MTM01, MAR-21 MONTHLY SERVICE (FINAL BILL)
05-21	MUT01 (MUTUAL OF OMAHA)	JUN-2021H	05/13/21	06/12/21	A	1188.34	MUT01, JUN-21 LTD & LIFE INSURANCE
05-21	MVT01 (MV TRANSPORTATION, INC.)	113520H 113521H MAR-2021H	05/03/21 05/03/21 04/10/21	06/02/21 06/02/21 05/10/21	A A A	300000.00 300000.00 77391.85	MVT01, 113520, MAY-21 MV 1ST INSTALL PAYMENT MVT01, 113521, MAY-21 MV 2ND INSTALL PAYMENT MVT01, MAR-21 FIXED ROUTE MONTHLY SERVICE
		Vendor's Total ----->				677391.85	
05-21	NAR01 (KATHERINE NARUM)	MAY-2021H	05/27/21	06/26/21	A	200.00	NAR01, MAY-21 BOD STIPEND



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05-21	OFF01 (OFFICE DEPOT)	884947001	04/28/21	05/28/21	A	35.72	OFF01, 167884947001, 4/28/21 OFFICE SUPPLIES
05-21	PAC01 (AT&T )	ATT 04/21H	04/13/21	05/13/21	A	187.23	PAC01, ACCT #925-245-0576, 4/13/21-5/12/21
		ATT040721H	04/07/21	05/07/21	A	33.34	PAC01,ACCT #232-351-6260, CONTRACTOR FIRE 4/
		ATT041121H	04/11/21	05/11/21	A	354.67	PAC01,ACCT #436-951-0106, ATLANTIS T1 4/11-5
		ATT041321H	04/13/21	05/13/21	A	345.85	PAC01,ACCT #925-243-9029,ATLANTIS ALARM 4/13
	Vendor's Total					921.09	
05-21	PAC02 (PACIFIC GAS AND ELECTRIC)	580050721H	05/07/21	06/06/21	A	5413.77	PAC02, 5809326332-3, MOA ELECTRIC 4/1/21-5/2
		606050521H	05/05/21	06/04/21	A	1496.86	PAC02, 6062256368-6, ATLANTIS 3/30/21-4/28/2
		726050321H	05/03/21	06/02/21	A	1152.59	PAC02, 7264840356-5, BUS STOPS 3/23/21-4/21/
		764042021H	04/20/21	05/20/21	A	82.51	PAC02, 7649646868-7, DOOLAN TWR 3/15/21-4/13
		900041521H	04/15/21	05/15/21	A	2235.84	PAC02, 9007202117-4, MOA GAS 3/16/21-4/14/21
	Vendor's Total					10381.57	
05-21	PAC11 (PACIFIC ENVIROMENTAL SERV)	2084	05/04/21	06/03/21	A	120.00	PAC11, 2084, APR-21 RUTAN MONTHLY SERVICE
		2085	05/04/21	06/03/21	A	120.00	PAC11, 2085, APR-21 ATLANTIS MONTHLY SERVICE
	Vendor's Total					240.00	
05-21	PAC16 (PACIFIC COAST TRANE)	S106954	04/12/21	05/12/21	A	499.60	PAC16, S106954, MP813 SERVICE CALL 3/24-AC &
05-21	PER01 (PERS )	20210430CH	05/07/21	06/06/21	A	3900.38	PER01, PERS CLASSIC CONTRIBUTION 4/17/21-4/3
		20210430NH	05/07/21	06/06/21	A	5787.70	PER01, PERS NEW CONTRIBUTION 4/17/21-4/30/21
		20210514CH	05/21/21	06/20/21	A	3900.38	PER01, PERS CLASSIC CONTRIBUTION 5/1/21-5/14
		20210514NH	05/21/21	06/20/21	A	5787.70	PER01, PERS NEW CONTRIBUTION 5/1/21-5/14/21
	Vendor's Total					19376.16	
05-21	PER03 (CAL PUB EMP RETIRE SYSTM)	JUN-2021H	05/14/21	06/13/21	A	36903.56	PER03, JUN-21 HEALTH INSURANCE
05-21	PER04 (CALPERS RETIREMENT SYSTEM)	20210430H	05/07/21	06/06/21	A	2130.07	PER04, PERS 457 CONTRIBUTION 4/17/21-4/30/21
		20210514H	05/21/21	06/20/21	A	2132.61	PER04, PERS 457 CONTRIBUTION 5/1/21-5/14/21
	Vendor's Total					4262.68	
05-21	PLA02 (PLANETERIA MEDIA LLC)	18431	05/15/21	06/14/21	A	325.00	PLA02, 18431, WEB HOSTING MAY-21
05-21	RIC03 (RICHARD MILLER)	1027H	04/20/21	05/20/21	A	3675.00	RIC03, 1027, MP815 EXCHANGE INTRUSION-HELP E
05-21	SCF01 (SC FUELS)	4621920	04/30/21	05/30/21	A	19809.26	SCF01, 4621920, 4/30/21 FUEL DELIVERY
		4632079	05/11/21	06/10/21	A	20363.57	SCF01, 4632079, 5/11/21 FUEL DELIVERY
		4640123	05/19/21	06/18/21	A	20496.55	SCF01, 4640123, 5/19/21 FUEL DELIVERY
	Vendor's Total					60669.38	
05-21	SEO01 (SEON SYSTEM SALES INC.)	157091	05/12/21	06/11/21	A	2040.00	SEO01, 157091, PO #7528 SAFE FLEET BRIDGE IN
05-21	SHA02 (SHAMROCK OFFICE SOLUTIONS)	525796	04/27/21	05/27/21	A	20.92	SHA02, 525796, FRONT DESK PRINTER 3/30/21-4/
		526861	05/03/21	06/02/21	A	13.66	SHA02, 526861, TONER FOR PRINTER 5/3/2021
	Vendor's Total					34.58	
05-21	SHI02 (SHI INTERNATIONAL CORP)	B13460875	05/13/21	06/12/21	A	2156.64	SHI02, B13460875, MP812 VEEAM BACKUP ESSENTI
05-21	SOL01 (SOLUTIONS FOR TRANSIT)	21-0505LA	05/05/21	06/04/21	A	2083.33	SOL01, 21-0505LAVTA, APR-21 CLIPPER ANALYSIS
05-21	SPU01 (SPUR )	050821A03	05/08/21	06/07/21	A	2500.00	SPU01, 050821A036777, ANNUAL MEMBERSHIP 4/21
05-21	STA13 (STAPLES CREDIT PLAN)	MAY-2021H	05/09/21	06/08/21	A	231.71	STA13, MAY-21 CC STATEMENT
05-21	TAX07 (ASMA SYEDA)	5-1-21H	05/27/21	06/26/21	A	10.84	TAX07, PARATAXI REIMBURSE 5/1/21
05-21	TAX67 (CHRISTEL RAGER)	0303-0425H	05/12/21	06/11/21	A	284.50	TAX67, PARATAXI REIMBURSE 3/3/21-4/25/21
05-21	TEL01 (TPx COMMUNICATIONS)	142652757	04/30/21	05/30/21	A	2733.21	TEL01, 142652757-0, 5/1/21-5/31/21 SERVICE
05-21	TRA04 (TOAN TRAN)	5-5-21EXPH	05/05/21	06/04/21	A	61.62	TRA04, 5/5/21 EXPENSE REIMBURSE
05-21	TRA12 (TRAPEZE SOFTWARE GROUP)	TPMA10271	04/28/21	05/28/21	A	22856.00	TRA12, TPMAG10271, PO #7542 TRAPEZE FX-LITE

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05-21	TRA12 (TRAPEZE SOFTWARE GROUP)	TPMA10272	04/28/21	05/28/21	A	12648.00	TRA12, TPMAG10272, PO #7543 TRAPEZE FX-MON F
		TPMA10273	04/28/21	05/28/21	A	11478.00	TRA12, TPMAG10273, PO #7544 GTFS STATIC & RE
			Vendor's Total	----->		46982.00	
05-21	TUR02 (RON TURLEY ASSOCIATES, INC)	60708	05/01/21	05/31/21	A	1950.00	TUR02, 60708, MP819 ANNUAL SOFTWARE MAINT. F
05-21	TX169 (SARAH SARGAZI)	0225-0430	05/12/21	06/11/21	A	162.86	TX169, PARATAXI REIMBURSE 2/25/21-4/30/21
05-21	TX183 (KEVIN PEHRSON)	0408-0429	05/12/21	06/11/21	A	35.79	TX183, PARATAXI REIMBURSE 4/8/21-4/29/21
05-21	TX212 (LINDA WAHLE)	0413-0429	05/12/21	06/11/21	A	79.57	TX212, PARATAXI REIMBURSE 4/13/21-4/29/21
05-21	TX228 (DEBORAH BUTLER)	0421-0423H	05/12/21	06/11/21	A	42.08	TX228, PARATAXI REIMBURSE 4/21/21-4/23/21
		0429-0525H	05/27/21	06/26/21	A	66.09	TX228, PARATAXI REIMBURSE 4/29/21-5/25/21
			Vendor's Total	----->		108.17	
05-21	TX238 (MEGAN LEVITT)	0501-0503	05/12/21	06/11/21	A	40.00	TX238, PARATAXI REIMBURSE 5/1/21-5/3/21
05-21	TX242 (BONNIE WOLF)	0401-0428H	05/12/21	06/11/21	A	100.00	TX242, PARATAXI REIMBURSE 4/1/21-4/28/21
05-21	UBE01 (UBER )	APR-2021H	05/01/21	05/31/21	A	1081.13	UBE01, APR-21 BILLING: GO DUBLIN
05-21	USS01 (UNITED SAFETY AND SURVIVABI	225544	05/19/21	06/18/21	A	206000.00	USS01, 225544, PO #7538 AIR PURIFICATION DEV
05-21	VAN01 (FBD VANGUARD CONSTRUCTION	I2019-08#5	03/31/21	04/30/21	A	9506.04	VAN01, 2019-08 PLEASANTON BRT CORRIDOR PROJE
05-21	VER01 (VERIZON WIRELESS)	878244211H	04/22/21	05/22/21	A	1719.04	VER01, 9878244211,3/23/21-4/22/21 CELL, WIFI
05-21	VON01 (TRAPEZE SOFTWARE GROUP)	MA0000745	04/23/21	05/23/21	A	133343.00	VON01, MA000000745, PO #7537 TRANSIT MASTER
05-21	VSP01 (VSP )	JUN-2021H	05/19/21	06/18/21	A	577.24	VSP01, JUN-21 VISION INSURANCE
		MAY-2021H	04/19/21	05/19/21	A	577.24	VSP01, MAY-21 VISION INSURANCE
			Vendor's Total	----->		1154.48	
05-21	WOE01 (ROBERT L. WOERNER)	MAY-2021H	05/27/21	06/26/21	A	100.00	WOE01, MAY-21 BOD STIPEND
05-21	YES01 (YESCO LLC)	DEPOS5/21	05/12/21	06/11/21	A	5114.53	YES01, MP821 DEPOSIT-RAPID STOP NAME PLATES
			Total of Purchases	->		1724346.43	

## **AGENDA**

### **ITEM 4C**

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Resolution Authorizing Investment of Livermore Amador Valley Transit Authority (LAVTA) Monies in the State of California Local Agency Investment Fund (LAIF)

FROM: Tamara Edwards, Director of Finance

DATE: July 12, 2021

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**Action Requested**

The Finance and Administration Committee recommends that the Board of Directors approve the attached Resolution 20-2021 reauthorizing investment of LAVTA funds in LAIF.

**Background**

In 1996 the California legislature enacted a new law under the California Government Code to improve accountability for investments made by public agencies. (This was in response to the financial problems in Orange County at the time.) This law, in part, requires that public entities annually prepare and adopt an investment policy at a public meeting. Attached for your review and approval is a resolution adopting LAVTA's current investment policy, which was first adopted by the board of Directors in February 1986.

**Discussion**

In 1986 when LAVTA made the decision to utilize the LAIF for investment purposes, that decision was based on a number of considerations which included the fact that there are no qualified positions within the Authority's organization to make day-to-day investment decisions. Since that has not changed over the years, nor is it anticipated that the organization will likely have such expertise in the future, Staff recommends that LAVTA continue to utilize LAIF for ongoing investments.

There is no change in the recommendation for this year's resolution in the authorization to order the deposit or withdrawal of monies in LAIF, and includes LAVTA's Executive Director, Michael Tree, and Tamara Edwards, Director of Finance.

**Budget**

No budget impacts.

**Next Steps**

Upon Board approval, this Resolution will be provided to LAIF and kept on record as required.

**Recommendation**

That the Finance and Administration Committee recommends that the Board of Directors adopt the attached Resolution 20-2021 reauthorizing investment of LAVTA monies in LAIF.

**Attachments:**

1. Resolution 20-2021 Authorizing Investment of Livermore Amador Valley Transit Authority Monies in the State of California Local Agency Investment Fund

*Approved:* \_\_\_\_\_

**RESOLUTION NO. 20-2021**

**RESOLUTION AUTHORIZING INVESTMENT OF  
LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
MONIES IN LOCAL AGENCY INVESTMENT FUND**

WHEREAS, pursuant to Chapter 730 of the Statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Livermore Amador Valley Transit Authority does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purposes of investment as stated therein as in the best interests of the Livermore Amador Valley Transit Authority ;

THEREFORE, BE IT RESOLVED that the Board of Directors does hereby authorize the deposit and withdrawal of Livermore Amador Valley Transit Authority monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein;

BE IT FURTHER RESOLVED that the following Livermore Amador Valley Transit Authority officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

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Michael S. Tree  
Executive Director

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Tamara Edwards  
Director of Finance

PASSED AND ADOPTED by the Board of Directors of the Livermore Amador Valley Transit Authority of the State of California on the 12th day of July 2021.

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Karla Brown, Board Chair

ATTEST:

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Michael Conneran, Legal Counsel

## **AGENDA**

### **ITEM 4D**

## STAFF REPORT

SUBJECT: Declaration of Surplus Property in Compliance with LAVTA Policy for Disposition of Surplus Property

FROM: David Massa, Senior Fleet & Technology Management Specialist

DATE: July 12, 2021

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### Action Requested

The Finance & Administration Committee recommends the Board of Directors declare the attached vehicle listed as surplus property, and authorize the Executive Director to determine the best method of disposition.

### Background

LAVTA has one road supervisor vehicle and one Transit bus that are fully depreciated. In the past road supervisor vehicle was used for AVL surveying purposes however that process has evolved over the years to the point where it is no longer needed. The bus has an engine / emission issue that would require the engine package to be replaced at a cost of \$150k. This vehicle was already due for planned replacement in 2022. Both vehicles are past their useful life.

### Discussion

LAVTA's "Policy for Disposition of Surplus Property" requires that the Board of Directors declare any property with an original acquisition cost of \$25,000 and any rolling stock, regardless of acquisition cost, as surplus and specify the method of disposition.

The Policy for Disposition of Surplus Property identifies five methods for disposing of property:

1. Sealed Bid
2. Negotiated Sales
3. Trade-In
4. Donation
5. Scrap

Staff recommends selling the vehicles through negotiated sale or sealed bid, specifically the auction site that has proved successful in the past, and if no sales result, to look into the option of scrapping the vehicles.



**Next Steps**

After the vehicles have been declared surplus, staff will begin the process for disposal of the vehicle.

**Recommendation**

The Finance & Administration Committee recommends the Board of Directors declare as surplus one road supervisor van, one transit bus and authorize their disposal through a method consistent with LAVTA's Policy for Disposition of Surplus Property.

**Attachments:**

1. Surplus Vehicle July 2021
2. Resolution 22-2021

*Approved:* \_\_\_\_\_

	2021 Retirement	Make	Model	Year	Condition	Mileage
1	6300	Dodge	Ram 150 Van	1994	Fair	64,055
2	702	Gillig	Low-Floor-Hybrid	2007	Good	309,300

**RESOLUTION NO. 22-2021**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
AUTHORIZING THE DISPOSAL OF TWO RETIRED VEHICLES**

**WHEREAS**, LAVTA has one road supervisor vehicle, a Dodge Ram 150 Van which has exceeded its useful life; and

**WHEREAS**, staff had procured replacement these vehicles have already been replaced with a Ford Transit Van purchased with TDA Funds; and

**WHEREAS**, the old vehicle needs to be disposed of in accordance with LAVTA's Policy for Disposition of Surplus Property which requires authorization from the Board of Directors (Board); and

**WHEREAS**, staff recommends that the Board authorize the Executive Director to dispose the two vehicles in accordance with LAVTA's Policy for the Disposition of Surplus Property.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Livermore Amador Valley Transit Authority that the Executive Director may authorize the disposal of the two vehicles described above utilizing any of the methods set forth in LAVTA's Policy for the Disposition of Surplus Property.

**PASSED AND ADOPTED** this 12<sup>th</sup> day of July, 2021.

BY \_\_\_\_\_  
Karla Brown, Chair

ATTEST \_\_\_\_\_  
Michael Tree, Executive Director

## **AGENDA**

### **ITEM 4E**

## STAFF REPORT

SUBJECT: Revised Resolution in Support of Participation in the Metropolitan Transportation Commission's Clipper START! Pilot Program

FROM: Tony McCaulay, Director of Planning and Marketing

DATE: July 12, 2021

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### Action Requested

The Projects and Services Committee recommends the Board of Directors authorize the Executive Director to provide the Metropolitan Transportation Commission (MTC) with a revised resolution indicating LAVTA's desire to continue to participate in MTC's Clipper START! pilot program.

### Background

The Metropolitan Transportation Commission (MTC) has established a pilot program to offer discounted transit fares to low income individuals. Known as Clipper START!, the program allows adults who live in the Bay Area and whose annual earnings are up to 200 percent of the federal poverty level to qualify. The pilot was originally approved for an 18-month period scheduled to end in mid-January 2022.

### Discussion

In November 2020, the LAVTA Board adopted a resolution authorizing the Executive Director to notify MTC of our desire to participate in this pilot program. However, because of the pandemic, the funding allocated to the pilot has not been expended. MTC is now proposing to extend the end date for the pilot program to June 30, 2023. This change requires that LAVTA submit a new resolution indicating our commitment to continue participating in the program through the new end date. The highlighted parts of the attached resolution are the only changes from the resolution adopted by the Board in November 2020.

### Budget

Riders using the Clipper START! card will receive a 20 percent discount on fares. MTC will be using Cares Act funding to reimburse LAVTA for half of that discount, up to \$98,992. The remainder of the discount will be recovered using our Low Carbon Transit Operations Program (LCTOP) funds. We view the program as an opportunity to assist Tri-Valley residents who may be economically challenged.

### Recommendation

Authorize the Executive Director to provide the Metropolitan Transportation Commission (MTC) with a revised resolution indicating LAVTA's desire to continue to participate in MTC's Clipper START! pilot program.

Attachments:

1. Resolution 24-2021

*Approved:* \_\_\_\_\_

**RESOLUTION 24-2021**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE  
AMADOR VALLEY TRANSIT AUTHORITY AUTHORIZING  
PARTICIPATION IN THE METROPOLITAN TRANSPORTATION  
COMMISSION'S CLIPPER START! PILOT PROGRAM**

WHEREAS, the Metropolitan Transportation Commission (MTC) is the regional transportation planning agency for the San Francisco Bay Area pursuant to Government Code Section 66500 et seq.; and

WHEREAS, transit affordability has been highlighted as a regional issue in MTC's Coordinated Plan, Plan Bay Area and other plans; and

WHEREAS, MTC has established the regional framework for the Regional Means-Based Transit Fare Pilot Program to improve transit affordability and access to opportunity for eligible low-income residents; and

WHEREAS, MTC has adopted a regional framework for the program, with participating operators, funding guidelines, and program conditions, pursuant to MTC Resolution No. 4320, Revised, to guide implementation of the Clipper START Pilot Program for the 36-month period spanning Fiscal Year 2020-21, Fiscal Year 2021-22, and Fiscal Year 2022-23; and

WHEREAS, MTC used the process and criteria set forth in Attachment A of Resolution No. 4439 to program funds appropriated in the Coronavirus Aid, Relief, and Economic Security (CARES) Act for the expansion of Clipper START Pilot to operators (Cohort 2) beyond the four (Cohort 1) operators as established in Resolution No. 4420; and

WHEREAS, the Livermore Amador Valley Transit Authority (LAVTA) has followed its Board-adopted fare policies and processes to be in compliance with Title VI analysis prior to implementing the Means-Based Fare Program; and

WHEREAS, LAVTA recommends that its Board of Directors authorize a resolution of support for LAVTA to participate in the Regional Means-Based Fare Program (Clipper START), to be funded in part under the Regional Means-Based Fare Program; and

WHEREAS, LAVTA agrees to meet project delivery and obligation deadlines, comply with funding conditions placed on the receipt of funds allocated to the Regional Means-Based Fare Program (Clipper START), and satisfy all other conditions set forth in MTC Resolution No. 4320, Revised, and MTC Resolution No. 4439, and

WHEREAS, LAVTA certifies that the project(s) and purpose(s) for which funds are being requested is in compliance with the requirements of the California

Environmental Quality Act (Public Resources Code Section 21000 et seq.), and with the State Environmental Impact Report Guidelines (14 California Code of Regulations Section 1500 et seq.) and if relevant the National Environmental Policy Act (NEPA), 42 USC Section 4-1 et seq. and the applicable regulations thereunder; and

WHEREAS, there is no legal impediment to LAVTA making the funding request; and

WHEREAS, there is no pending or threatened litigation which might in any way adversely affect the ability of LAVTA to deliver the proposed project(s) for which funds are being requested; and

WHEREAS, MTC will reimburse participating operators based on Clipper START ridership actual trips taken and MTC will take programming action to establish the maximum amount for each participating operator; now, therefore, be it

RESOLVED, that LAVTA requests that MTC program funds available under its Clipper START Pilot Program, in the amounts requested for which LAVTA is eligible, which is up to \$98,992; and

RESOLVED, that staff of LAVTA shall forward a copy of this Resolution, and such other information as may be required, to MTC, the Alameda County Transportation Commission (ACTC), and such other agencies as may be appropriate.

APPROVED AND PASSED this 12<sup>th</sup> day of July 2021.

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Karla Brown, Chair

ATTEST:

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Michael Tree, Executive Director



## **AGENDA**

### **ITEM 4F**

## STAFF REPORT

**SUBJECT:** Approve Resolution 21-2021 Accepting Funds from the Alameda County Transportation Commission for Atlantis O&M Facility Bridging Documents Project

**FROM:** Jennifer Yeamans, Senior Grants & Management Specialist

**DATE:** July 12, 2021

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### **Action Requested**

The Finance & Administration Committee recommends the Board of Directors approve Resolution 21-2021, accepting funds from the Alameda County Transportation Commission for the Atlantis O&M Facility Bridging Documents Project.

### **Background**

In December 2020, the Alameda County Transportation Commission (Alameda CTC) announced a call for projects for its 2022 Comprehensive Investment Program (CIP), in order to program various local funding sources it administers, including 2000 Measure B, 2010 Vehicle Registration Fee, and Transportation Funds for Clean Air. In accordance with project priorities LAVTA had submitted to Alameda CTC as part of the 2020 Countywide Transportation Plan Update, LAVTA identified a need for additional funding to deliver 100% bridging documents ready to advertise and award a design-build construction contract for LAVTA's Atlantis Operations & Maintenance facility. In February 2021, LAVTA submitted a funding request to Alameda CTC for \$541,000 for the project, representing 60% of the total project cost of \$902,000.

### **Discussion**

This month, Alameda CTC staff is recommending the Commission's Projects and Programs Committee approve LAVTA's full funding request of \$541,000 for the Atlantis O&M Facility Bridging Documents Project. The 2022 Comprehensive Investment Program is scheduled to be approved by the full Commission on July 22, 2021. As a condition of receiving funding, LAVTA is required to provide Alameda CTC with a resolution in support of accepting these funds in order to execute a funding Agreement with Alameda CTC for their use. Resolution 21-2021 (Attachment 1) affirms that LAVTA:

1. Commits \$361,000 in other local matching funds to the project (included in the FY22 agency budget)
2. Understands Alameda CTC's funding commitments are capped at the amount programmed by the Commission
3. Shall complete the project as described in the funding application and subsequent funding Agreement with Alameda CTC

4. Shall comply with all other project-specific requirements as set forth by Alameda CTC in the funding agreement.

**Fiscal Impact**

Funds for the Atlantis O&M Bridging Documents are included in the FY22 agency budget. If Alameda CTC awards CIP funds to the project in the full amount of \$541,000 requested, LAVTA's financial commitment to the project would be reduced from the full project cost of \$902,000, to only the 40% local match of \$361,000.

**Next Steps**

Following Alameda CTC approval of the 2022 CIP scheduled for July 22, LAVTA will enter into a funding agreement for use of the funds and initiate work on the project via Task Order with LAVTA's On-Call Architecture & Engineering Services Agreement with Kimley-Horn and Associates.

**Recommendation**

The Finance & Administration Committee recommends the Board of Directors approve Resolution 21-2021, accepting funds from the Alameda County Transportation Commission for the Atlantis O&M Facility Bridging Documents Project.

Attachments:

1. Resolution 21-2021

Approved: \_\_\_\_\_

**RESOLUTION NO. 21-2021**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
ACCEPTING FUNDS FROM THE ALAMEDA COUNTY TRANSPORTATION  
COMMISSION FOR THE ATLANTIS O&M FACILITY BRIDGING  
DOCUMENTS PROJECT**

**WHEREAS**, Alameda County Transportation Commission (“Alameda CTC”) administers funding programs consisting of 2000 Measure B, 2010 Vehicle Registration Fee, 2014 Measure BB, and Transportation Fund for Clean Air Programs for projects and programs that benefit the Alameda County transportation system, and such funding is collectively defined as and shall be referenced herein as the “Alameda CTC Administered Funds”; and

**WHEREAS**, the Livermore Amador Valley Transit Authority (“fund Recipient”) submitted a funding application to the Alameda County Transportation Commission (“Alameda CTC”) requesting \$541,000 funding for Atlantis Operations & Maintenance Facility Bridging Documents (“project”) from the Alameda CTC’s programming and allocation process of Alameda CTC’s administered fund sources; and

**WHEREAS**, the project will deliver 100% bridging documents ready to advertise and award a design-build construction contract for LAVTA’s Atlantis Operations & Maintenance facility; and

**WHEREAS**, Alameda CTC may award \$541,000 in Alameda CTC Administered Funds for the implementation and delivery of the project to the Fund Recipient; and

**WHEREAS**, as part of the requirements to receive Alameda CTC Administered Funds awarded to the Project, Alameda CTC requires a resolution adopted by the responsible funding recipient stating the following:

1. Commitment of Fund Recipient’s matching funds against the awarded Alameda CTC Administered Funds; and
2. Confirmation of Fund Recipient understanding that the amount of Alameda CTC Administered Funds awarded to the Project is capped at the amount awarded by Alameda CTC, and therefore any cost increase cannot be expected to be funded with additional Alameda CTC Administered Funds; and
3. Confirmation Fund Recipient shall complete the project as described in the funding application and the subsequent funding agreement between Alameda CTC and the Fund Recipient; and
4. Confirmation Project will comply with all the project-specific requirements set forth in the Alameda CTC Project Funding Agreement “Agreement”.

**NOW, THEREFORE, BE IT RESOLVED** that, if awarded, Fund Recipient agrees to accept \$541,000 in Alameda CTC Administered Funds; and be it further

**RESOLVED** that Fund Recipient, by adopting this resolution, does hereby state that:

1. Fund Recipient will provide \$361,000 in matching funds consisting of other local fund sources; and
2. Fund Recipient understands that the amount of Alameda CTC Administered Funds funding for the project is capped at the amount awarded by Alameda CTC, and that any cost increases will be funded through other means by the Fund Recipient, and will not to be funded with additional Alameda CTC Administered Funds; and
3. Project will be implemented as described in the application, Agreement, and in this resolution; and
4. Fund Recipient and the Project will comply with the requirements as set forth in the Agreement; and therefore, be it further

**RESOLVED** that there is no pending or threatened litigation that might in any way adversely affect the Applicant ability to implement and deliver the proposed Project; and be it further

**RESOLVED** that Fund Recipient authorizes its Executive Director or designee to execute a funding Agreement with Alameda CTC for Alameda CTC Administered Funds awarded to the Project as referenced in this resolution; and be it further

**RESOLVED** that a copy of this resolution will be transmitted to Alameda CTC.

**PASSED AND ADOPTED** this 12<sup>th</sup> day of July 2021.

BY \_\_\_\_\_  
Karla Brown, Chair

ATTEST \_\_\_\_\_  
Michael Tree, Executive Director

## **AGENDA**

### **ITEM 4G**

## STAFF REPORT

SUBJECT: Acceptance of Pleasanton BRT Corridor Enhancement Project #2019-08

FROM: Jennifer Yeamans, Senior Grants & Management Specialist

DATE: July 12, 2021

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### **Action Requested**

The Project & Services Committee recommends the Board of Directors approve Resolution 23-2021, accepting the completion of the Pleasanton BRT Corridor Enhancements Project #2019-08 and directing the Executive Director or his designee to file a Notice of Completion with the Alameda County Clerk-Recorder for the project.

### **Background**

Following implementation of the Comprehensive Operational Analysis in August 2016, in October 2016 LAVTA applied for funding from the Alameda County Transportation Commission to improve transit facilities along the Santa Rita, W. Las Positas, and Owens Blvd. corridors in Pleasanton on the new 10R Rapid route. The goal of the proposed Pleasanton BRT Corridor Enhancement project was to add vital amenities to improve the transit experience in Pleasanton, including premium Rapid-style bus shelters, enhanced lighting, real time signs, benches, trash cans, and bicycle racks to complement the premium Rapid bus service operating along the corridor.

In April 2017, Alameda CTC awarded LAVTA \$1,414,000 in Measure B funds to complete the project, of which \$152,000 was programmed for design and engineering work and \$1,262,000 for construction, including procurement of both equipment and construction services. LAVTA would provide a total of \$212,000 in matching funds, bringing the total project budget to \$1,626,000 including design, equipment, and construction, of which a total of \$175,000 was budgeted for design and \$1,451,000 for equipment and construction.

Kimley-Horn and Associates completed design work for the Pleasanton BRT Corridor Enhancements Project in November 2019, after which LAVTA began procuring needed equipment and advertised the project for construction. In February 2020, the LAVTA Board of Directors awarded the construction contract to the lowest responsive bidder, FBD Vanguard Construction, Inc., in the base amount of \$775,820.00.

### **Discussion**

Following a delay of several months due to the initial Shelter in Place Orders issued in March 2020 in response to the COVID-19 emergency, work began in July 2020 under special conditions permitted by the County Health Officer for outdoor construction activities. Professional construction management services were provided by LAVTA's on-call construction management firm, Gannett Fleming.

As work progressed, a total of four of change orders were issued in response to various unforeseen conditions encountered in the course of the work. These change orders added a total of \$48,056.55 and 70 calendar days to the project, which achieved substantial completion on March 22, 2021.

With work completed, Alameda CTC requires the LAVTA Board of Directors to approve a resolution to accept construction completion in order to close out the grant received for Measure B funding for the project.

### **Fiscal Impact**

This construction contract awarded by the Board of Directors was for \$775,820.00. Change orders in the amount of \$48,056.55 were approved and the project was successfully completed at a final negotiated cost of \$819,301.83, including minor variations in bid quantities furnished in the course of the work. Equipment purchased by LAVTA for the project totaled \$554,143.05, bringing the total direct construction cost to \$1,373,444.88. Cost savings of \$77,555.12 against the grant's construction budget were used toward acquisition of professional construction-management services performed during the course of construction, enabling full utilization of available grant funding toward the project.

### **Recommendation**

The Project & Services Committee recommends the Board of Directors approve Resolution 23-2021, accepting the completion of the Pleasanton BRT Corridor Enhancements Project #2019-08 and directing the Executive Director or his designee to file a Notice of Completion with the Alameda County Clerk-Recorder.

### **Attachments**

1. Resolution 23-2021
2. Draft Notice of Completion

*Approved:* \_\_\_\_\_



**RESOLUTION 23-2021**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
ACCEPTING AS COMPLETE THE WORK PERFORMED BY FBD  
VANGUARD CONSTRUCTION, INC., FOR LAVTA PROJECT #2019-08 –  
PLEASANTON BRT CORRIDOR ENHANCEMENTS**

**WHEREAS**, Kimley-Horn & Associates, Inc. prepared plans, specifications, and cost estimates related to LAVTA Project #2019-08 – Pleasanton BRT Corridor Enhancements; and

**WHEREAS**, on February 3, 2020, the LAVTA Board of Directors adopted Resolution 05-2020, awarding a construction contract to FBD Vanguard Construction Inc., for the construction of LAVTA Project #2019-08. FBD Vanguard Construction Inc. submitted the lowest responsive base bid in the amount of \$770,825.00; and

**WHEREAS**, during the life of the project there were four approved change orders, and the final invoiced amount including approved change orders is \$819,301.83; and

**WHEREAS**, FBD Vanguard Construction Inc. has satisfied the contractual requirements necessary for the acceptance of LAVTA Project #2019-08 – Pleasanton BRT Corridor Enhancements as complete;

**NOW, THEREFORE, BE IT RESOLVED** by the Livermore Amador Valley Transit Authority Board of Directors that LAVTA Project #2019-08 – Pleasanton BRT Corridor Enhancements is hereby accepted as complete; and

**BE IT FURTHER RESOLVED** that the Executive Director or his/her designee is hereby directed to file a Notice of Completion for LAVTA Project #2019-08 with the County Recorder.

**PASSED AND ADOPTED BY** the governing board of the Livermore Amador Valley Transit Authority on this 12th day of July 2021.

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Karla Brown, Chair

Attest:

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Michael Tree, Executive Director



## **AGENDA**

### **ITEM 5**

## STAFF REPORT

SUBJECT: Establishing Standing Committees and Memberships

FROM: Michael Tree, Executive Director

DATE: July 12, 2021

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### Action Requested

Review and adopt standing committees, memberships, and officers to conduct LAVTA's official business.

### Background

At the June 2021 LAVTA Board meeting the Board elected Boardmember Karla Brown as Chair and Boardmember David Haubert as Vice Chair for fiscal year 2022. Per the agency's By-Laws, the Chair shall appoint the members and the Committee Chairs subject to Board approval.

### Discussion

Boardmembers can express their preferences for committee memberships and during the discussion will indicate their willingness to serve as Committee Chair or Vice-Chair. Recommendations are shown on the attached Resolution and should be confirmed.

These recommendations follow the Board's policy with respect to the appointment of Committee Chairs. The adopted policy is that the Chairs of the two standing committees be filled by the two jurisdictions who are not serving as Chair and Vice Chair of the Board. In this case, since Boardmember Brown and Boardmember Haubert are the new Chair and Vice Chair respectively, then the two committee chairs should be filled by Livermore and Dublin representatives.

### Next Steps

Upon Board approval, the new committee assignments will commence immediately.

### Recommendation

Staff recommends the Board confirm and approve Resolution 25-2021, establishing standing committees, memberships, and officers.

### Attachments:

1. Resolution 25-2021

Submitted: \_\_\_\_\_

**RESOLUTION NO. 25-2021**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE  
AMADOR VALLEY TRANSIT AUTHORITY ADOPTING COMMITTEE  
ASSIGNMENTS FOR FY22**

**WHEREAS**, the Board of Directors of the Livermore Amador Valley Transit Authority (LAVTA) has adopted By-Laws which specify how the Board will conduct its business; and

**WHEREAS**, the By-Laws state that the Board shall establish standing and special ad hoc committees as it deems necessary; and

**WHEREAS**, the By-Laws further state that the Chair shall appoint the members and the Chairs of committees subject to Board approval; and

**WHEREAS**, the Board has selected Karla Brown (City of Pleasanton) to be Chair and David Haubert (County of Alameda) to be Vice Chair for FY22; and

**WHEREAS**, the Board approved a two-committee structure at its July 2010 Board meeting, and the Chair has considered the committee assignments of the members of the Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF  
THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY:**

1. The standing committees of the Board shall be:
  - a. Finance and Administration Committee
  - b. Projects and Services Committee
2. The chairs of the two standing committees should be filled by the jurisdictions who are not serving as Chair and Vice Chair of the Board.
3. The Finance and Administration Committee shall be comprised of:
  - a. Brittini Kiick (Livermore), Chair
  - b. Kathy Narum (Pleasanton), Vice Chair
  - c. Melissa Hernandez (Dublin)
4. The Projects and Services Committee shall be comprised of:
  - a. Jean Josey (Dublin), Chair
  - b. Gina Bonanno (Livermore), Vice Chair
  - c. Karla Brown (Pleasanton)
  - d. David Haubert (County of Alameda)
5. The Finance and Administration Committee shall meet on the fourth Tuesday of each month at 4:00 pm.
6. The Projects and Services Committee shall meet on the fourth Monday of each month at 4:00 pm.

7. To allow full participation by Board Members on the two standing committees, one or both Committees may have four members, which constitute a quorum of the Board. As a result, a Committee which has four members shall also be noticed as a "Committee of the Whole." In the event that a quorum of Board members is present, the Committees will automatically convert into a Committee of the Whole. Likewise, if there is no longer a quorum of the Committee of the Whole, then the Committee of the Whole will automatically convert back into the regular committee. The Chair of the Committee will also serve as Chair of the Committee of the Whole.

The agendas for each meeting of the Committee of four shall include the following footnote:

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

PASSED AND ADOPTED this 12th day of July, 2021.

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Karla Brown, Chair

ATTEST:

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Michael Tree, Executive Director

# **AGENDA**

## **ITEM 6**

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Appointment of LAVTA Board Members to Paratransit Demonstration Project Committee

FROM: Michael Tree, Executive Director

DATE: July 12, 2021

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**Action Requested**

The recommendation is that the LAVTA Board appoint Chair Karla Brown and Board Member David Haubert to the Paratransit Demonstration Project Committee.

**Background/Discussion**

At the February 2021 Board of Directors meeting a 15-month paratransit pilot program was approved between LAVTA and County Connection through a Memorandum of Understanding (MOU). Board Member David Haubert requested staff create a joint committee between LAVTA and County Connection. The committee will consist of two LAVTA Board Members and two County Connection Board Members. The Paratransit Demonstration Project Committee will establish goals, policies, and metrics to monitor the success of the program during the demonstration project.

**Fiscal Impact**

N/A

**Recommendation**

The recommendation is that the LAVTA Board appoint Chair Karla Brown and Board Member David Haubert to the Paratransit Demonstration Project Committee.

Attachments:

1. February 1, 2021 Meeting Minutes

Submitted: \_\_\_\_\_



**MINUTES OF THE FEBRUARY 1, 2021 ZOOM TELECONFERENCE**  
**LAVTA BOARD OF DIRECTORS MEETING**

**1. Call to Order**

Meeting was called to order by Board Chair Bob Woerner at 4:00pm.

Board Chair Bob Woerner informed the public that LAVTA's meeting is being conducted according to the COVID-19 rules that are detailed at the beginning of the agenda explaining why this is a Zoom teleconference.

**2. Roll Call of Members**

**Members Present**

Jean Josey – City of Dublin  
 Melissa Hernandez – City of Dublin  
 David Haubert – County of Alameda  
 Kathy Narum – City of Pleasanton  
 Karla Brown – City of Pleasanton  
 Bob Woerner – City of Livermore  
 Brittini Kiick – City of Livermore

**3. Meeting Open to Public**

Steven Dunbar

Steven Dunbar informed the Board that he provided an update via email on what Mr. Dunbar and Executive Director Michael Tree have been working on and it's been very fruitful. Steven Dunbar is very appreciative and wanted to say thank you, but noted there are more things to do.

Teamsters Local 70

Teamsters Local 70 Rich Fierro requested that agenda item 5d be removed on the consent agenda and would like to speak on this item.

**4. January Tri-Valley Accessible Advisory Committee Minutes**

Chair Herb Hastings of the Tri-Valley Accessible Advisory Committee (TAAC) reported on the minutes of the January 6, 2020 TAAC Zoom teleconference meeting. Discussed at the TAAC meeting were updates on Paratransit Operations and Maintenance RFP, Public Input on COVID-19 Emergency Service Changes, Para-Taxi Debit Card Pilot Program, One Seat Regional Ride Pilot Program, and Go Tri-Valley. Herb Hastings informed the Board of Directors he is communicating with East Bay Advisory Committee, the SRAC and encouraging them to endorse the idea of having East Bay Paratransit involved with the One Seat Regional Ride Pilot Program. Herb Hastings will provide a status update on East Bay Paratransit at a future meeting.

**5. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows:**

**A. Minutes of the December 7, 2020 Board of Directors meeting.**

**B. Treasurer's Report for November 2020 and December 2020**

The Board of Directors approved the November 2020 and December 2020 Treasurer's Report.

**C. 2021 Legislative Program**

The Board of Directors approved Resolution 04-2021 affirming LAVTA's 2021 Legislative Program.

Director David Haubert motioned to pull Consent Agenda Item 5d for further discussion and to approve Consent Agenda Items 5a-5c.

Approved: Haubert/Narum

Aye: Narum, Woerner, Brown, Josey, Kiick, Haubert, Hernandez

No: None

Abstain: None

Absent: None

**D. Evaluation of Paratransit Services**

Chair Bob Woerner opened public comment on Consent Agenda Item 5d.

Teamsters Local 70

Teamsters Local 70 Rich Fierro informed that he met with Executive Director Michael Tree after the last Board meeting and realizes the cost savings with a 15-month pilot program. Rich Fierro requested the Board Members to provide their thoughts on this long term. Rich Fierro expressed concerns about the RFP bidding and keeping the door open on pilot projects.

The item was discussed by the Board of Directors and staff. Director David Haubert asked Executive Director Michael Tree if LAVTA has guardrails around the timing of the pilot program and if there is a metric in place to measure success in this program. Executive Director Michael Tree informed the pilot program would run 12-15 months and a joint Committee will be created between LAVTA and CCCTA. The Committee would look at what both agencies would like to accomplish during the pilot period in regard to policies and establish metrics to determine success. Executive Director Michael Tree noted that all policies for the Wheels service area will remain under the governance of the LAVTA Board and will be brought back to the Board. Executive Director Michael Tree informed that at the conclusion of the Pilot Program either a joint RFP will be done with CCCTA or LAVTA will complete their own. Board Members are interested to see if the partnership works out and will look carefully at the process, since the goal is to save money, continue to have LAVTA run at the status it currently is at, and provide additional services into Contra Costa County.

The Board of Directors approved Resolution 06-2021, authorizing the Executive Director to reject all proposals from RFP 2020-04 for Paratransit Operations and Maintenance and negotiate and exercise an MOU with CCCTA to establish a 15-month pilot where

LAVTA will share CCCTA's paratransit contractor in an effort to more efficiently achieve common goals toward a more seamless paratransit program.

Approved: Haubert/Brown

Aye: Narum, Woerner, Brown, Josey, Kiick, Haubert, Hernandez

No: None

Abstain: None

Absent: None

## **6. Elect New Vice Chair**

The Board of Directors nominated and elected a new LAVTA Board Vice Chair from Pleasanton to fill the remaining term of outgoing Boardmember Jerry Pentin.

A motion was made by Chair Bob Woerner to select the following as the LAVTA Board Vice Chair for the remaining FY 2021 term:

Vice Chair – Karla Brown

Approved: Woerner/Josey

Aye: Narum, Woerner, Brown, Josey, Kiick, Haubert, Hernandez

No: None

Abstain: None

Absent: None

## **7. Welcome of New Board Members and Adoption of Revised Resolution with Committee Assignments**

Chair Bob Woerner requested new Board Members to provide a brief introduction about themselves to staff and other Board Members. Director's Brittni Kiick, Jean Josey, and Kathy Narum provided a brief introduction/bio to Staff and other Board Members.

The Board of Director adopted Resolution 05-2021 appointing Brittni Kiick, Livermore City Council Member and Kathy Narum, Pleasanton City Council Member to Finance and Administration Committee, and David Haubert, Alameda County Supervisor and Jean Josey, Dublin City Council Member to the Projects and Services Committee.

Approved: Brown/Narum

Aye: Narum, Woerner, Brown, Josey, Kiick, Haubert, Hernandez

No: None

Abstain: None

Absent: None

## **8. Appointment of LAVTA Representative to the Tri-Valley – San Joaquin Valley Regional Rail Authority**

The Board of Directors appointed Brittni Kiick to serve on the Tri-Valley – San Joaquin Valley Regional Rail Authority.

Approved: Woerner/Brown

Aye: Narum, Woerner, Brown, Josey, Kiick, Haubert, Hernandez  
No: None  
Abstain: None  
Absent: None

## **9. State of the System Presentation**

Staff provided the Board of Directors a PowerPoint presentation on operations that gave an overview of LAVTAs pre-COVID-19 levels, our services, and overall how the system performance was doing. Staff also informed the Board on what happened to LAVTA's system during the pandemic and how LAVTA views recovery after the pandemic. Executive Director Michael Tree highlighted the Blue Ribbon Task Force, governance, and a Network Manager concept to implement reform among Bay Area agencies. At the next Board of Directors meeting staff will provide information on Capital Projects.

The item was discussed by the Board of Directors and staff. Chair Bob Woerner noted that he attended a Blue Ribbon Task Force meeting when they requested to hear from local operators. Chair Bob Woerner explained that the intent is to not eliminate local operators, but to improve coordination, ridership, and to gain additional funding. Chair Bob Woerner expressed to Board Members to pay close attention and advocate for what is in everyone's best interest. Executive Director Michael Tree agreed to email the PowerPoint presentation to Board Members.

Chair Bob Woerner opened public comment.

Amy Mauldin

TAAC Vice Chair Amy Mauldin provided examples on how reform would help clients with connectivity from one agency to another agency.

Steven Dunbar

Steven Dunbar expressed that this is the right direction to have local control and a Network Manager to make things more seamless and have better communication with riders. Steven Dunbar also shared difficult public transit experiences transferring from one agency to another.

This was informational only.

## **10. Public Input on COVID-19 Emergency Service Changes**

Staff provided the Board of Directors the Public Input on COVID-19 Emergency Service Changes. Staff informed that transit agencies that accept federal money must have a policy in place to accept public input any time fares are changed or there are major service changes. LAVTA's policy was adopted in 2008 and there is a provision that allows for emergency service changes to be made without a public comment period, but if the changes continue past 180 days LAVTA is required to conduct a public comment period. The Board authorized LAVTA to have public input at the December 2020 Board of Directors meeting. Staff advertised the request for public input at: Pleasanton Weekly, Livermore Independent, social media, press releases, and notices were placed on LAVTA's buses in five languages. Staff noted that over the course of seven weeks LAVTA received one public comment from Robert Fleming stating that he had no issues with the changes and he is happy Wheels is still running. Staff explained that occasionally LAVTA receives emails asking when we will bring back service levels on certain routes. Staff stated bringing back service levels will be part of a larger discussion with

prioritizing which services will come back and another public input will be conducted at that time.

The item was discussed by the Board of Directors and staff. Director Brittnei Kiick inquired when bus drivers will be eligible for the COVID-19 vaccine. Staff explained that public transit are in tier 2 for the vaccine; however, the state of California is planning to move away from the tiers and instead going to an age based prioritization.

Chair Bob Woerner opened public comment.

Teamsters Local 70

Teamsters Local 70 Rich Fierro informed the Board of Directors that they have been pushing both regionally statewide and nationally for essential workers to receive higher priority for COVID-19 vaccines. Rich Fierro requested Board Members and staff if they have influence with Governor Newsom to chime in on being a priority for the vaccine, because drivers have interaction with the public every day.

This was informational only.

## **11. Executive Director's Report**

Executive Director Michael Tree reported on the capital projects. Executive Director Michael Tree noted LAVTA has a 2.7 million dollar request in at MTC for the Shared Autonomous Vehicle Project to fund Phase II. Executive Director Michael Tree will reach out to Board Members to assist with the SAV MTC request. Executive Director Michael Tree explained that staff is spending a considerable amount of time on the Dublin Parking Garage Project. Staff is assisting with selecting a design-build contractor for the parking garage and it will go to the County Commission for approval. Executive Director Michael Tree announced the Pleasanton BRT Corridor Enhancement Project is wrapping up this month and a ribbon cutting event will be held with Board Members. Executive Director Michael Tree noted that the Environmental Impact Report (EIR) for Valley Link is almost concluded and is a huge milestone for the project. Executive Director Michael Tree informed that at the next Board of Directors meeting there will be significant discussions regarding the Valley Link project on administration and how to retain key Program and Project Managers that are currently seconded from BART.

This was informational only.

## **12. Matters Initiated by the Board of Directors**

Chair Bob Woerner requested a meeting with Gillig to discuss hydrogen powered buses and to invite the City Mayors from the Tri-Valley and Supervisor David Haubert to attend. Chair Bob Woerner would like Executive Director Michael Tree to assist with coordinating the meeting. Director Jean Josey inquired if having a meeting with four Board Members would present a problem, since that is a quorum. Legal Counsel Michael Conneran informed that if you attend a public meeting and you only participate in the meeting and do not discuss amongst yourselves that is okay. Legal Counsel explained that if this meeting was open to the public the meeting could take place. Director Jean Josey suggested inviting Gillig to a LAVTA Board of Director meeting. Legal Counsel Michael Conneran noted that during COVID-19 if there is a tour it would be noticed as a Board meeting. Chair Bob Woerner expressed he is not inclined to make the meeting a big deal and they need to figure out the best way to do it.

**13. Next Meeting Date is Scheduled for: March 1, 2021**

**14. Adjournment**

Meeting adjourned at 5:48pm.

# **AGENDA**

## **ITEM 7**

## EXECUTIVE DIRECTOR'S REPORT

July 2021

### ***Ridership***

During the month of June, we have seen a slight decrease in ridership, which was anticipated with the end of the school year in late May in Pleasanton and Dublin. Our average weekday ridership thus far in June 2021 is about 1,500, compared to an average weekday ridership of about 1,600 in May of this year and 1,500 in April 2021. In April 2020, which marked our pandemic low point, our average weekday ridership was about 750. Capacity constraints on our buses are no longer required as part of California's reopening on June 14. Passengers and bus operators are still required to wear face covering by TSA mandate through at least September 13, unless that date is amended.

We are looking forward to seeing our ridership numbers rebound as the 2021-22 school year begins on August 11 in Pleasanton, August 16 in Dublin and August 24 in Livermore with most all students returning to in-person instruction. Las Positas College has elected to continue to have the majority of instruction be done remotely for the fall semester.

### ***Pandemic Recovery***

Aligning with California's statewide reopening on June 15, we have removed capacity limits on our vehicles (masks are still enforced) and resumed some of our service that has been reduced for more than a year due to the pandemic. We increased weekday peak hour service to pre-COVID levels on Routes 1, 3, 8, 10R, 14, and 30R, and restored all-day service on Route 15. All service continues to run until 11 pm.

At the current driver staffing level, we will be able to provide school tripper coverage when students return for the fall as well as the service already reinstated. However, our recovery plan is to restore as much service to pre-COVID levels as possible, as soon as possible. While we are solvent in our recovery funding, we face the nationwide challenge of driver shortages.

LAVTA has been working with our fixed route contractor MV Transportation on recruiting efforts for the past several months, collaboratively offering increased sign-on, referral, and safety bonuses to attract applicants and retain current drivers, and more (job fairs, open houses, target marketing, employment agencies, etc.). We will continue to explore all options until we reach our target staffing level required for full service restoration.

### ***Blue Ribbon Transit Recovery Task Force (Task Force)***

The Task Force leadership recently had a meeting with small operators in the Bay Area to discuss their progress in planning improvements. At the meeting the polling results of Bay Area residents was discussed, as well as an updated on the proposed Network Management and the Transformation Action Plan next steps.

Out of 1,000 random interviews, 89% stated strong support across Bay Area for legislation to create a more seamless transit system. 92% wanted improved real-time information on wait times and vehicle locations, 93% wanted better transit for dependent populations, 92% wanted more direct service, with fewer transfers and shorter wait times, and 88% wanted a regional network that has consistent fares, aligned routes and schedules and standardized information.



Additionally, 92% wanted easy to use and uniform maps and signage, 90% wanted a single app for planning schedules and information, and 80% wanted dedicated travel lanes along key transit routes for buses and carpools.

In regard to the Network Management roles and responsibilities, the Task Force has worked over the last four months in refining a priority list of items. Additionally, MTC has hired a consultant team to conduct an initial evaluation of roles and responsibilities adopted by the Task Force against potential Network Management models and evaluation criteria. The work will be completed by the July 26<sup>th</sup> Task Force meeting

Key priorities identified include:

- Fare Integration\*
- Bus Transit Priority\*
- Connected Network Planning
- Station Hub Design Review
- Data Collection and Coordination
- Capital Project Prioritization\*\*
- Branding Mapping and Wayfinding\*
- Marketing/Public Information
- Technology and Mobile Standards (real time information)
- Accessible Services
- Centralized Program Eligibility Verification
- Bus Network Management Reform
- Rail Network Management Reform
- Mega-project Deliver and Oversight
- Funding Advocacy

\*Years 1-5

\*\* Not considered a near-term priority

### ***Atlantis Transit Facility***

Staff continues to work with Kimley-Horn on finalizing the Schematic Design (SD) plans for the Atlantis Transit Facility. The work items in the SD plans include: civil site plans, landscape architectural plans, site lighting plans, site electrical plans, and building architectural plans. The next phase of the project, which consists of the development of the ridging documents and 60 percent design plans, is expected to be completed by early next year. Funding for this phase was recently approved by the Alameda County Technical Advisory Committee (ACTAC) and is scheduled to go to the full commission on July 22<sup>nd</sup>. Additionally, in an effort to advance the project, staff is lobbying for funding to support transitioning and expanding the fleet to zero-emission, which includes a new maintenance facility and bus purchases. The outcome of the funding requests will be known in the next few months.

### ***Germ Barrier/Security Doors on Buses***

During the pandemic LAVTA installed doors on Wheels buses that created a germ barrier between the operators and the riders when entering the bus. These doors have also provided a sense of enhanced security for the operators. Staff has been working with the manufacturer of the doors to improve the design so that riders using mobility devices onboard the buses can have

more space to maneuver when entering and exiting. It is anticipated that modifications to the doors on LAVTA buses will be made in the near future.

***Dublin Parking Garage Project***

Alameda County serves as the Lead Agency on this project in partnership with LAVTA as project sponsor. The County is finalizing the design-build RFP for advertisement for construction of the garage in consultation with the City of Dublin and other stakeholders. Alameda County staff anticipates advertising the project to pre-qualified proposers in July, awarding the contract in December, with completion in mid-2023.

Attachments:

1. Board Statistics May 2021
2. FY22 Upcoming Items

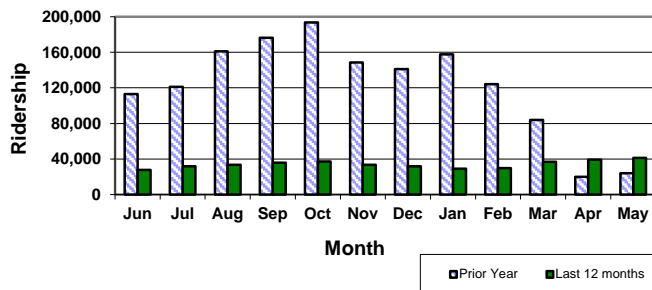
# Monthly Summary Statistics for Wheels

May 2021

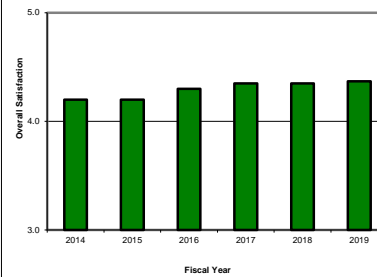
## FIXED ROUTE

	May 2021			% change from one year ago		
Total Ridership FY 2021 To Date	380,127			-72.4%		
Total Ridership For Month	41,423			71.7%		
Fully Allocated Cost per Passenger	\$20.62			-30.0%		
	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday
Average Daily Ridership	1,621	882	766	83.8%	48.0%	45.9%
Passengers Per Hour	7.2	6.0	5.2	69.6%	48.0%	42.6%
	May 2021			% change from last month		
On Time Performance	90.0%			-0.3%		

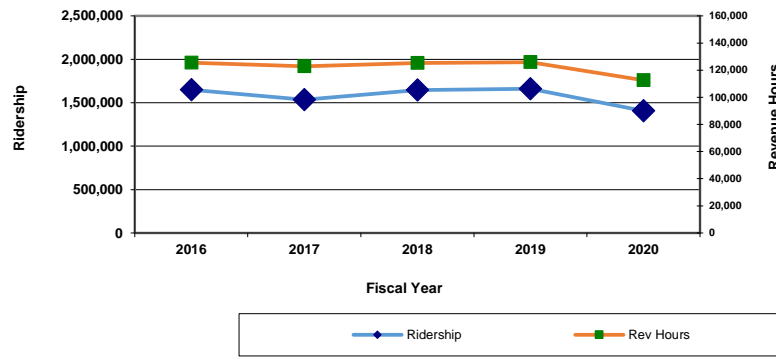
Monthly Unlinked Boardings  
Last 24 Months



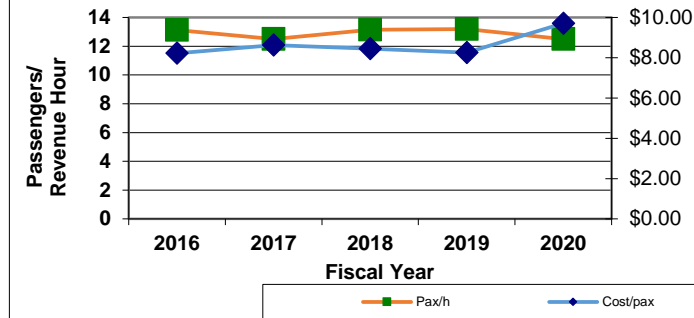
Historical Customer Service  
Survey Results



Annual Unlinked Boardings and Revenue Hours  
FY2016-2020



Full Cost Per Passenger and Passenger Per Hour  
FY2016-2020



# Monthly Summary Statistics for Wheels

May 2021

## PARATRANSIT

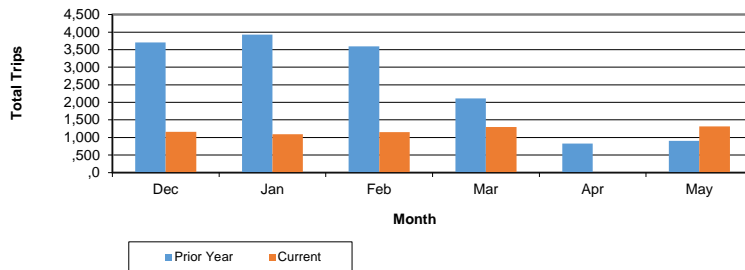
General Statistics	May 2021	% Change from last year	Year to Date
Total Monthly Passengers	1,317	45.5%	13,358
Average Passengers Per Hour	1.13	9.7%	1.11
On Time Performance	98.5%	0.4%	97.69%
Cost per Trip		-100.0%	\$75.13
Number of Paratransit Assessments	0	#DIV/0!	0
Calls Answered in <1 Minute		-100.0%	26.00%

\*There were no in-person assessments due to Covid-19, but the applicants received temporary presumptive eligibility based on their application

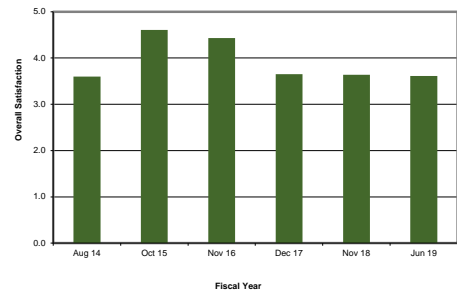
Missed Services Summary	May 2021	Year to Date
1st Sanction - Phone Call	0	2
2nd Sanction - Written Letter	0	0
3rd Sanction - 15 Day Suspension	0	0
4th Sanction - 30 Day Suspension	0	0
5th Sanction - 60 Day Suspension	0	0
6th Sanction - 90 Day Suspension	0	0

and doctor's verification until the in-person assessments can be resumed.

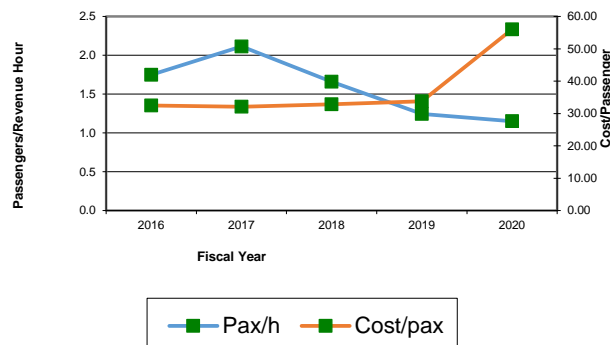
Paratransit Monthly Unlinked Boardings



Historical Customer Service Survey Results



Paratransit Full Cost Per Passenger and Average Passengers Per Hour FY2016-2020



**Monthly Summary Statistics for Wheels**  
**May 2021**

SAFETY								
ACCIDENT DATA	May 2021				Fiscal Year to Date			
	Fixed Route		Paratransit		Fixed Route		Paratransit	
Total	1		0		13		0	
Preventable	0		0		8		0	
Non-Preventable	1		0		5		0	
Physical Damage								
Major	0		0		0		0	
Minor	1		0		11		0	
Bodily Injury								
Yes	0		0		0		0	
No	0		0		12		0	
MONTHLY CLAIMS ACTIVITY	Totals							
Amount Paid								
This Month	\$20,346.00							
To Date This Fiscal Year	\$27,887.94							
Budget	\$100,000.00							
% Expended	28%							
CUSTOMER SERVICE - ADMINISTRATION								
CATEGORY	Number of Requests							
	May 2021	Year To Date						
Praise	1	3						
Bus Stop	2	15						
Incident	1	3						
Trip Planning	3	15						
Fares/Tickets/Passes	2	15						
Route/Schedule Planning	3	29						
Marketing/Website	0	2						
ADA	0	7						
COVID Inquiries	1	10						
Lost/Found	1	6						
TOTAL	14	105						
CUSTOMER SERVICE - OPERATIONS								
CATEGORY	FIXED ROUTE				PARATRANSIT			
	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE
Praise	0	0	0	8	0	0	0	2
Safety	1	0	1	22	0	0	0	4
Driver/Dispatch Discourtesy	1	0	0	7	0	0	0	0
Early	0	0	0	1	0	0	0	0
Late	0	1	0	5	0	0	0	0
No Show	0	0	0	1	0	0	0	3
Incident	0	0	0	0	0	0	0	1
Driver/Dispatch Training	0	0	0	6	2	0	0	11
Maintenance	0	0	0	0	0	0	0	0
Bypass	2	0	0	15	0	0	0	0
TOTAL COMPLAINTS	4	1	1	57	2	0	0	19
Valid Complaints								
Per 10,000 riders	0.97							
Per 1,000 riders					1.52			

## LAVTA COMMITTEE ITEMS - July 2021 - November 2021

### Finance & Administration Committee

#### July

Minutes

Action

Info

X

Treasurers Report

X

\*Typically July committee meetings are cancelled

#### August

Minutes

Action

Info

X

Treasurers Report

X

Retirement 115 Trust

X

#### September

Minutes

Action

Info

X

Treasurers Report

X

#### October

Minutes

Action

Info

X

Treasurers Report

X

Annual Comprehensive Financial Report (ACFR)

X

TDA Triennial Review

X

#### November

Minutes

Action

Info

X

Treasurers Report

X

## LAVTA COMMITTEE ITEMS - July 2021 - November 2021

### Projects & Services Committee

#### July

Minutes

\*Typically July committee meetings are cancelled

Action

X

Info

#### August

Minutes

Action

X

Info

#### September

Minutes

DAR Customer Satisfaction Survey

Action

X

X

Info

#### October

Minutes

Winter Service Changes (effective February)

Action

X

X

Info

#### November

Minutes

Award of Paratransit O&M Contract

Action

X

X

Info