

**MINUTES OF THE JANUARY 25, 2022 ZOOM TELECONFERENCE**  
**LAVTA FINANCE AND ADMINISTRATION COMMITTEE MEETING**

**1. Call to Order**

Committee Chair Brittni Kiick called the meeting to order at 4:00pm.

**2. Roll Call of Members**

**Members Present**

Kathy Narum, City of Pleasanton

Melissa Hernandez, City of Dublin

Brittni Kiick, City of Livermore

**3. Meeting Open to Public**

No comments.

**4. Minutes of the October 26, 2021 Meeting of the F&A Committee**

Approved: Hernandez/Narum

Aye: Hernandez, Kiick, Narum

No: None

Abstain: None

Absent: None

**5. Treasurer's Report for December 2021**

The Finance and Administration Committee recommended forwarding the December 2021 Treasurer's Report to the Board for approval.

Approved: Narum/Hernandez

Aye: Hernandez, Kiick, Narum

No: None

Abstain: None

Absent: None

**6. 2022 Legislative Program**

Staff briefed the Finance and Administration Committee on the direction staff is suggesting LAVTA take in supporting and protecting LAVTA's interests regarding legislative issues in 2022.

The Finance and Administration Committee discussed this agenda item with staff. Vice Chair Kathy Narum requested Attachment 2, under the Federal sections, first goal, second strategy to be revised to include more emphasis on climate action, research funding, and hydrogen technology. The Committee agreed that hydrogen and research on zero-emission fuels needs to be highlighted more in the strategies. Staff informed that they can strengthen both the Federal and State strategies and note the Committee's recommended changes in the staff report to the Board of Directors, and the Committee agreed to move forward with that

suggestion.

The Finance and Administration Committee recommended referring Resolution 04-2022 affirming LAVTA's 2022 Legislative Program to the Board of Directors for approval.

Approved: Hernandez/Narum  
Aye: Hernandez, Kiick, Narum  
No: None  
Abstain: None  
Absent: None

## **7. Contract Award for LAVTA On-Call Engineering Consulting Services**

Staff provided the Contract Award for LAVTA On-Call Engineering Consulting Services to the Projects and Services Committee. LAVTA issued a Request for Proposals (RFP) and had an evaluation panel evaluate the proposals. LAVTA received proposals from three firms and all scored well in response to the RFP, in terms of qualifications. The evaluation panel then reviewed each firm's qualifications across different engineering disciplines and determined it would be most advantageous to award multiple contracts, issuing task orders as projects arise to the top-ranked firm for each type of work. There is no fiscal impact, since it's an on-call contract. Staff noted that individual Task Orders could come before the Board in the future, if they need procurement authority.

The Finance and Administration Committee recommended referring Resolution 05-2022 to the Board of Directors for approval, authorizing the Executive Director to execute three-year contracts with two one-year options with Bureau Veritas North America Inc., Gannett Fleming Inc., and Kimley-Horn and Associates Inc. for on-call engineering consulting services. Task orders will be awarded based on the most-qualified firm for each scope or work.

Approved: Narum/Hernandez  
Aye: Hernandez, Kiick, Narum  
No: None  
Abstain: None  
Absent: None

## **8. Preview of Upcoming F&A Committee Agenda Items**

## **9. Matters Initiated by Committee Members**

Committee Member Melissa Hernandez requested a Staff Report regarding a school ridership update with funding associated, since Los Positas College will be back in session.

## **10. Next Meeting Date is Scheduled for: February 22, 2022**

## **11. Adjourn**

Meeting adjourned at 4:29pm.