

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**BOARD OF DIRECTORS MEETING**

**BOARD MEMBERS**

**KARLA BROWN – CHAIR**  
**GINA BONANNO**  
**KATHY NARUM**  
**BRITTNI KIICK**

**DAVID HAUBERT – VICE CHAIR**  
**JEAN JOSEY**  
**MELISSA HERNANDEZ**

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*Agenda Questions: Please call the Executive Director at (925) 455-7564 or send an email to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

*Documents received after publication of the Agenda and considered by the Board of Directors in its deliberation will be available for inspection only via electronic document transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below. Please call or email the Executive Director during normal business hours if you require access to any such documents.*

**TELECONFERENCE**

**JANUARY 10, 2022 – 4:00 PM**

**CORONAVIRUS DISEASE (COVID-19) ADVISORY  
AND MEETING PROCEDURE**

This meeting will proceed via teleconference in accordance with Government Code Section 54953(e)(2), in order to protect the health and safety of staff, officials, and the general public. Councilmembers will not be physically in attendance, but will be available via video conference.

The administrative office of Livermore Amador Valley Transit Authority (LAVTA) is currently closed to the public and will remain closed for the duration of the Board of Directors (BOD) meeting. Consequently, there will be no physical location for members of the public to participate in the meeting. We encourage members of the public to shelter in place and access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment.

Public comments will also be accepted via email until 1:00 p.m. on Monday, January 10, 2022 at [frontdesk@lavta.org](mailto:frontdesk@lavta.org). Please include “Public Comment – 1/10/2022” and the agenda item in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

This Board of Directors meeting will be conducted on the web-video communication platform, Zoom. In order to view and/or participate in this meeting, members of the public will need to download Zoom from its website, [www.zoom.us](http://www.zoom.us).

It is recommended that anyone wishing to participate in the meeting complete the download process before the start of the meeting.

There will be zero tolerance for any person addressing the Board making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

**How to listen and view meeting video:**

- From a PC, Mac, iPad, iPhone or Android device click the link below:  
<https://zoom.us/j/86715841855>  
Passcode: BOD1362Mtg
- To supplement a PC, Mac, tablet or device without audio, please also join by phone:  
Dial: 1 (669) 900-6833  
Webinar ID: 867 1584 1855  
Passcode: 761222

*To comment by video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

- Livestream online at: [Livermore Amador Valley Transit Authority YouTube Channel](#)

*No option to make Public Comment on YouTube live stream.*

**How to listen only to the meeting:**

- For audio access to the meeting by telephone, use the dial-in information below:  
Dial: 1 (669) 900-6833  
Webinar ID: 867 1584 1855  
Passcode: 761222

*Please note to submit public comment via telephone dial \*9 on your dial pad. The meeting’s host will be informed that you would like to speak. If you are chosen, you will be notified that your request has been approved and you will be allowed to speak. You will then dial \*6 to unmute when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

**To submit written comments:**

- Provide public written comments prior to the meeting by email, to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, January 10, 2022 to [frontdesk@lavta.org](mailto:frontdesk@lavta.org). Please include “Public Comment 1/10/2022” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

**1. Call to Order**

**2. Roll Call of Members**

**3. Meeting Open to Public**

- Members of the audience may address the Board of Directors on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Unless members of the audience submit speaker forms before the start of the meeting requesting to address the board on specific items on the agenda, all comments must be made during this item of business. Speaker cards are available at the entrance to the meeting room and should be submitted to the Board secretary.
- Public comments should not exceed three (3) minutes.
- Items are placed on the Agenda by the Chairman of the Board of Directors, the Executive Director, or by any three members of the Board of Directors. Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.
- For the sake of brevity, all questions from the public, Board and Staff will be directed through the Chair.

**4. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows:**

**A. Minutes of the December 6, 2021 Board of Directors meeting and December 29, 2021 Special Board of Directors meeting.**

**B. Treasurer's Report for November 2021**

**Recommendation:** Staff recommends approval of the November 2021 Treasurer's Report.

**C. Adoption of a Resolution Declaring that Agency Meetings Will Continue to Be Held Via Teleconference**

**Recommendation:** Staff recommends that the Board of Directors adopt Resolution 01-2022 declaring that LAVTA meetings will continue to be held via teleconference.

**D. Release of Request for Proposals (RFP) for LAVTA and Central Contra Costa Transit Authority Joint Paratransit Procurement**

**Recommendation:** The Projects & Services Committee recommends the Board of Directors approve Resolution 02-2022 to release an RFP for a joint paratransit procurement with the Central Contra Costa Transit Authority.

**5. Executive Director's Report**

**6. Matters Initiated by the Board of Directors**

- Items may be placed on the agenda at the request of three members of the Board.

**7. Next Meeting Date is Scheduled for: February 7, 2022**

**8. Adjournment**

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

*I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.*

/s/ Jennifer Suda

1/7/2022

LAVTA, Executive Assistant

Date

*On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:*

*Executive Director  
Livermore Amador Valley Transit Authority  
1362 Rutan Court, Suite 100  
Livermore, CA 94551  
Fax: 925.443.1375  
Email: [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

## **AGENDA**

### **ITEM 4A**

**MINUTES OF THE DECEMBER 6, 2021 ZOOM TELECONFERENCE**  
**LAVTA BOARD OF DIRECTORS MEETING**

**1. Call to Order**

Meeting was called to order by Board Chair Karla Brown at 4:00pm.

**2. Roll Call of Members**

[David Haubert, from County of Alameda, arrived during Roll Call of Members.]

**Members Present**

Jean Josey – City of Dublin

Melissa Hernandez – City of Dublin

Karla Brown – City of Pleasanton

Kathy Narum – City of Pleasanton

Bob Woerner (Alternate) – City of Livermore

Brittini Kiick – City of Livermore

David Haubert – County of Alameda (arrived at 4:01pm)

**Members Absent**

Gina Bonanno – City of Livermore

**3. Meeting Open to Public**

No comments.

**4. November Tri-Valley Accessible Advisory Committee Minutes**

Chair Herb Hastings of the Tri-Valley Accessible Advisory Committee (TAAC) reported on the minutes of the November 3, 2021 TAAC Zoom teleconference meeting. Chair Herb Hastings informed that he now provides the TAAC a “Chair Report” at every meeting. Chair Herb Hastings and Shawn Costello have been working with staff on driver sensitivity training. Discussed at the TAAC meeting were the Dial-A-Ride customer satisfaction survey, PAPCO report, and service updates and concerns.

**5. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows:**

A. **Minutes of the November 1, 2021 Board of Directors meeting and November 22, 2021 Special Board of Directors meeting.**

B. **Treasurer’s Report for October 2021**

The Board of Directors approved the LAVTA Treasurer’s Report for October 2021.

C. **Adoption of a Resolution Declaring that Agency Meetings Will Continue to Be Held Via Teleconference**

The Board of Directors adopted Resolution 37-2021 declaring that LAVTA meetings will continue to be held via teleconference.

Approved: Woerner/Narum

Aye: Woerner, Brown, Josey, Hernandez, Haubert, Kiick, Narum

No: None

Abstain: None

Absent: Bonanno

## **6. Staff Proposed Revision to Adopted Fare Increase Timeline**

Staff reported that due to the COVID-19 pandemic LAVTA is proposing to postpone increasing fares for Senior and Disabled Monthly Pass from \$22 to \$25 and Dial-A-Ride tickets from \$3.75 to \$4.00 until January 1, 2023. If LAVTA has full ridership the financial impact is \$400 per month.

The Board of Directors approved a second revised implementation date for two fare increase categories previously approved for implementation on January 1, 2021 and delayed the implementation of these proposed changes to January 1, 2023.

Approved: Josey/Hernandez

Aye: Woerner, Brown, Josey, Hernandez, Haubert, Kiick, Narum

No: None

Abstain: None

Absent: Bonanno

## **7. Update on Potential Delays in Receipt of Federal Grant Funds Due to Dispute Regarding Implementation of California's Pension Reform Law**

Legal Counsel Michael Conneran reported on a legal dispute under Section 13(c) of the Federal Transit Act that is threatening to hold up the issuance of federal grants for transit agencies in California. He noted that every federal grant needs a signoff from the U.S. Department of Labor (DOL), to indicate that the grant won't adversely affect workers at the agency receiving the grant. Legal Counsel Michael Conneran provided an example of how benefits under 13(c) are typically used when a worker is adversely affected by a federal grant. Legal Counsel Michael Conneran stated that he feels it is less appropriate to apply this provision with regard to a state law that limits pension benefits. However, when the state decided to implement the Public Employees' Pension Reform Act (PEPRA) to reduce some of the liabilities of agencies for retirement benefits, certain labor unions raised objections under 13(c), which blocked grants until a court rejected the claims. With the new administration, the unions have reasserted this objection and the Department of Labor has sided with the unions and is holding up grants for California transit agencies. Legal Counsel Michael Conneran included a letter from the Governor of California to the Secretary of Labor, objecting to this action. The matter is now before a federal judge in Sacramento. He explained that this is an important issue that legal counsel is watching closely for all of its transit clients. Legal Counsel Michael Conneran noted that the good news is PEPRA does not affect any union that is related to LAVTA and that during the prior dispute, LAVTA's grants were not affected. So, while this situation is a significant concern within the state, LAVTA (and Valley Link, which has no union either) may not be directly affected by it.

Legal Counsel took questions and comments from the Board of Directors.

This was informational only.

## **8. Amended and Restated Employment Agreement with Executive Director**

Legal Counsel Michael Conneran reported that there was concern at the Board of Directors meeting on November 1, 2021 regarding the amount of deferred compensation that Executive Director Michael Tree could receive through the 457 plan. At the November 1, 2021 meeting, it was declared that Executive Director Michael Tree's compensation was uncertain, so it could approve a contract in December that would begin on the first of that month. Legal Counsel Michael Conneran informed the board that he had consolidated all of the prior contract amendments into a single amended and restated contract, which he recommended for approval. Legal Counsel Michael Conneran reported that staff had checked the amount of deferred compensation previously discussed at the November 1, 2021 Board of Directors meeting and that Executive Director Michael Tree was permitted to receive this amount.

The Board of Directors approved Amended and Restated Employment Agreement with Executive Director. Resolution 38-2021.

Approved: Narum/Hernandez

Aye: Woerner, Brown, Josey, Hernandez, Haubert, Kiick, Narum

No: None

Abstain: None

Absent: Bonanno

## **9. Executive Director's Report**

Executive Director Michael Tree requested Director of Planning and Marketing Tony McCaulay to provide an update on the ridership, toy drive, Angie's Way, and parades.

Director of Planning and Marketing Tony McCaulay informed that ridership was at 3,400-3,500 on most weekdays, but the week of Thanksgiving we were down about 1,000 riders per day due to school tripper routes not running. Director of Planning and Marketing Tony McCaulay reminded the Board that pre-pandemic LAVTA had triple digit numbers for six months and we were carrying 7,500 - 8,000 passengers a day.

Director of Planning and Marketing Tony McCaulay announced that LAVTA received 14 new bicycles, \$8,300 in cash from the Richmond Rod and Gun Club, and many other donations for the Toy Drive with KKIQ Mel McKay. All toys were donated to Toys for Tots and the Livermore-Pleasanton Fire Department will distribute them within the Tri-Valley.

Director of Planning and Marketing Tony McCaulay acknowledged the transportation mask mandate was due to expire on January 18, 2021, but has been extended to mid-March. LAVTA will change all the bus signs and ordered an additional supply of 3-ply surgical masks.

Director of Planning and Marketing Tony McCaulay also highlighted NBC Bay Area reporter Garvin Thomas segment "Bay Area Proud." There was a four-minute segment on Angie Navarro, featuring Terry Givens, and LAVTA's Angie's Way dedication sign.



**10. Matters Initiated by the Board of Directors**

Board Member Brittnei Kiick gave appreciation to LAVTA's Dial-A-Ride drivers for being very professional and awesome.

Vice Chair David Haubert gave appreciation for Executive Director Michael Tree for going out of his way to assist Shawn Costello on Thanksgiving.

Chair Karla Brown requested to agendaize information on the CCCTA and LAVTA Paratransit Pilot Program.

**11. Next Meeting Date is Scheduled for: January 10, 2022**

**12. Adjournment**

Meeting adjourned at 4:40pm.

**MINUTES OF THE DECEMBER 29, 2021 ZOOM TELECONFERENCE**  
**LAVTA SPECIAL BOARD OF DIRECTORS MEETING**

**1. Call to Order**

Meeting was called to order by Board Chair Karla Brown at 4:03pm.

Board Chair Karla Brown informed the public that LAVTA's meeting is being conducted according to the COVID-19 rules that are detailed at the beginning of the agenda explaining why this is a Zoom teleconference.

**2. Roll Call of Members**

**Members Present**

Jean Josey – City of Dublin

Melissa Hernandez – City of Dublin (arrived at 4:02pm)

Gina Bonanno – City of Livermore

Karla Brown – City of Pleasanton

Kathy Narum – City of Pleasanton

David Haubert – County of Alameda

**Members Absent**

Brittini Kiick – City of Livermore

**3. Meeting Open to Public**

No comments.

**4. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows:**

**A. Adoption of a Resolution Declaring that Agency Meetings Will Continue to Be Held Via Teleconference**

The Board of Directors adopted Resolution 39-2021 declaring that LAVTA meetings will continue to be held via teleconference.

Approved: Narum/Josey

Aye: Josey, Hernandez, Haubert, Brown, Narum, Bonanno

No: None

Abstain: None

Absent: Kiick

**5. Matters Initiated by the Board of Directors**

None.

**6. Next Meeting Date is Scheduled for: January 10, 2022**

## **7. Adjournment**

Meeting adjourned at 4:07pm.

## **AGENDA**

### **ITEM 4B**

## STAFF REPORT

SUBJECT: Treasurer's Report for November 2021

FROM: Tamara Edwards, Director of Finance

DATE: January 10, 2022

**Action Requested**

Staff requests that the Board of Directors approve the Treasurer's Report for November 2021.

**Discussion*****Cash accounts:***

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

***General checking account activity (105):***

Beginning balance November 1, 2021	\$13,476,465.20
Payments made	\$11,964,940.33
Deposits made	\$1,640,472.80
Ending balance November 30, 2021	\$3,151,997.70

***Farebox account activity (106):***

Beginning balance November 1, 2021	\$270,409.82
Deposits made	\$76,169.75
Ending balance November 30, 2021	\$346,579.57

***LAIF investment account activity (135):***

Beginning balance November 1, 2021	\$11,000,705.71
Ending balance November 30, 2021	\$11,000,705.71

***Operating Expenditures Summary:***

As this is the fifth month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 42.66%. The agency is at 32.87% overall.

***Operating Revenues Summary:***

While expenses are at 32.87%, revenues are at 29.6%, which is normal for the start of the year. Fortunately, LAVTA has sufficient cash on hand.

**Recommendation**

Staff recommends approval of the November 2021 Treasurer's Report.

Attachments:

1. November 2021 Treasurer's Report

*Approved:* \_\_\_\_\_

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
BALANCE SHEET  
FOR THE PERIOD ENDING:  
November 30, 2021**

**ASSETS:**

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	3,151,998	
106 CASH - FIXED ROUTE ACCOUNT	346,579	
107 Clipper Cash	465,948	
108 Rail	0	
109 BOC	46	
120 ACCOUNTS RECEIVABLE	(168,092)	
135 INVESTMENTS - LAIF	11,001,618	
150 PREPAID EXPENSES	99,661	
160 OPEB ASSET	802,201	
165 DEFFERED OUTFLOW-Pension Related	588,141	
166 DEFFERED OUTFLOW-OPEB	64,410	
170 INVESTMENTS HELD AT CALTIP	0	
111 NET PROPERTY COSTS	62,519,430	
<b>TOTAL ASSETS</b>		<b>78,872,379</b>

**LIABILITIES:**

205 ACCOUNTS PAYABLE	341,541	
211 PRE-PAID REVENUE	1,863,803	
21101 Clipper to be distributed	338,126	
22000 FEDERAL INCOME TAXES PAYABLE	34	
22010 STATE INCOME TAX	(10)	
22020 FICA MEDICARE	(156)	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(330)	
22030 SDI TAXES PAYABLE	(15)	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	(144)	
22090 WORKERS' COMPENSATION PAYABLE	21,567	
22100 PERS-457	0	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	1,212,136	
23105 Deferred Inflow- OPEB Related	203,209	
23104 Deferred Inflow- Pension Related	81,681	
23103 INSURANCE CLAIMS PAYABLE	31,325	
23102 UNEMPLOYMENT RESERVE	7,151	
<b>TOTAL LIABILITIES</b>		<b>4,099,920</b>

**FUND BALANCE:**

301 FUND RESERVE	(18,357,136)	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	72,786,495	
30401 SALE OF BUSES & EQUIPMENT	84,491	
FUND BALANCE	20,258,610	
<b>TOTAL FUND BALANCE</b>		<b>74,772,459</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>78,872,379</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
REVENUE REPORT  
FOR THE PERIOD ENDING:  
November 30, 2021**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	786,428	82,749	168,444	617,984	21.4%
4020000	Business Park Revenues	200,376	16,698	66,793	133,583	33.3%
4020500	Special Contract Fares	462,065	0	0	462,065	0.0%
4020500	Special Contract Fares - Paratransit	30,000	0	13,860	16,140	46.2%
4010200	Paratransit Passenger Fares	187,500	4,477	13,968	173,532	7.4%
4060100	Concessions	20,820	5,366	5,366	15,454	25.8%
4060300	Advertising Revenue	42,000	10,057	44,039	(2,039)	104.9%
4070400	Miscellaneous Revenue-Interest	25,000	0	6,695	18,305	26.8%
4070300	Non transportation revenue	133,147	11,563	49,836	83,311	37.4%
4090100	Local Transportation revenue	245,000	551	1,092	243,908	0.4%
4099100	TDA Article 4.0 - Fixed Route	11,282,017	1,199,498	5,164,817	6,117,200	45.8%
4099500	TDA Article 4.0-BART	104,953	9,915	27,702	77,251	26.4%
4099200	TDA Article 4.5 - Paratransit	159,119	15,460	43,086	116,033	27.1%
4099600	Bridge Toll- RM2, RM1	409,489	0	0	409,489	0.0%
4110100	STA Funds-Paratransit	87,852	0	0	87,852	0.0%
4110500	STA Funds- Fixed Route BART	661,131	0	0	661,131	0.0%
4110100	STA Funds-pop	1,180,335	0	0	1,180,335	0.0%
4110100	STA Funds- rev	712,236	0	0	712,236	0.0%
4110100	STA Funds- Lifeline	33,815	0	0	33,815	0.0%
4110100	Caltrans	-	6,894	6,894	(6,894)	#DIV/0!
4130000	FTA Section	1,636,697	0	0	1,636,697	100.0%
4130000	FTA Section 5307 ADA Paratransit	422,316	0	0	422,316	0.0%
4130000	FTA TPI	88,000	0	0	88,000	100.0%
4640500	Measure B Gap		0	0	-	100.0%
4640500	Measure B Express Bus	-	0	0	-	100.0%
4640100	Measure B Paratransit Funds-Fixed Route	764,547	102,742	293,982	470,565	38.5%
4640100	Measure B Paratransit Funds-Paratransit	139,703	18,774	53,718	85,985	38.5%
4640200	Measure BB Paratransit Funds-Fixed Route	926,640	75,876	217,049	709,591	23.4%
4640200	Measure BB Paratransit Funds-Paratransit	460,317	37,692	107,821	352,496	23.4%
RAIL		0	0	52		
TOTAL REVENUE		21,201,503	1,598,312	6,285,214	14,916,341	29.6%



**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
OPERATING EXPENDITURES  
FOR THE PERIOD ENDING:  
November 30, 2021**

		<b>BUDGET</b>	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>	<b>BALANCE AVAILABLE</b>	<b>PERCENT BUDGET EXPENDED</b>
501 02	Salaries and Wages	\$1,844,031	\$119,402	\$709,703	\$1,134,328	38.49%
502 00	Personnel Benefits	\$1,049,873	\$52,064	\$419,136	\$630,737	39.92%
503 00	Professional Services	\$817,550	\$40,118	\$297,568	\$519,982	36.40%
503 05	Non-Vehicle Maintenance	\$912,131	\$52,442	\$162,427	\$749,704	17.81%
503 99	Communications	\$9,500	\$8	\$63	\$9,437	0.67%
504 01	Fuel and Lubricants	\$1,386,600	\$72,928	\$354,598	\$1,032,002	25.57%
504 03	Non contracted vehicle maintenance	\$3,000	\$0	\$573	\$2,427	19.11%
504 99	Office/Operating Supplies	\$61,600	\$2,319	\$4,509	\$57,091	7.32%
504 99	Printing	\$139,000	\$0	\$10,895	\$128,105	7.84%
505 00	Utilities	\$263,086	\$22,862	\$135,871	\$127,215	51.64%
506 00	Insurance	\$666,095	\$800	\$430,248	\$235,847	64.59%
507 99	Taxes and Fees	\$91,440	\$7,510	\$39,096	\$52,344	42.76%
508 01	Purchased Transportation Fixed Route	\$11,207,472	\$717,131	\$3,814,366	\$7,393,106	34.03%
2-508 02	Purchased Transportation Paratransit	\$1,990,623	\$287	\$327,559	\$1,663,064	16.46%
508 03	Purchased Transportation WOD	\$60,000	\$7,617	\$16,261	\$43,739	27.10%
508 03	Purchased Transportation SAV	\$300,000	\$0	\$17,316	\$282,684	5.77%
509 00	Miscellaneous	\$192,503	(\$747)	\$60,910	\$131,593	31.64%
509 02	Professional Development	\$87,000	\$3,895	\$21,761	\$65,239	25.01%
509 08	Advertising	\$120,000	\$40	\$28,681	\$91,319	23.90%
<b>TOTAL</b>		<b>\$21,201,504</b>	<b>\$1,098,677</b>	<b>\$6,851,542</b>	<b>\$14,349,962</b>	<b>32.32%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)**  
**FOR THE PERIOD ENDING:**  
**November 30, 2021**

ACCOUNT	DESCRIPTON	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
<b>REVENUE DETAILS</b>						
4090594	TDA (office and facility equip)	300,000	0	0	300,000	0.00%
4090194	TDA Shop repairs and replacement	41,900	0	0	41,900	0.00%
4091794	Bus stop improvements		0	0	0	#DIV/0!
4090994	Radio Upgrade		0	0	0	#DIV/0!
4090794	TDA Transit Center Improvements	110,000	0	0	110,000	0.00%
409??94	TDA (Transit Capital)	100,000	0	0	100,000	0.00%
4092094	TDA (Major component rehab)	756,420	0	0	756,420	0.00%
4091294	TDA Doolan Tower Upgrade	124,000	0	0	124,000	0.00%
4091194	TDA bus stops	857,143	0	0	857,143	0.00%
4090994	TDA buses	2,893,859	0	0	2,893,859	0.00%
4090294	TDA Atlantis	902,000	0	0	902,000	0.00%
409xx	TDA SAV	300,000	0	0	300,000	0.00%
46405	CIP Shelters		0	0	0	#DIV/0!
4090694	TDA TSP		0	0	0	#DIV/0!
4091196	RM2 bus stops	2,300,000	0	0	2,300,000	0.00%
4090294	TDA Atlantis		0	0	0	#DIV/0!
409xx94	TDA Real Time APC		0	0	0	#DIV/0!
409xx91	TVTC TSP		0	0		
4111700	SGR shelters and stops	50,000	0	0	50,000	0.00%
4110500	Prop 1B office and facility	100,962	0	0	100,962	0.00%
41120	SGR battery packs	37,845	0	0	37,845	0.00%
411	Prop 1B Transit Center	20,000	0	0	20,000	0.00%
411xx	Dublin Parking garage	20,000,000	0	64,429	19,935,571	0.32%
41306	TSP		0	0	0	#DIV/0!
41309	FTA buses	11,575,437	0	0	11,575,437	0.00%
41311	FTA bus stops	2,000,000	0	0		
41320	FTA Hybrid battery packs	206,000	0	0	206,000	0.00%
41310	FTA Transit Center	440,000	0	0		0.00%
<b>TOTAL REVENUE</b>		<b>43,115,566</b>	<b>-</b>	<b>64,429</b>	<b>40,611,137</b>	<b>0.15%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)**  
**FOR THE PERIOD ENDING:**  
**November 30, 2021**

ACCOUNT	DESCRIPTON	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
<b>EXPENDITURE DETAILS</b>						
<b>CAPITAL PROGRAM - COST CENTER 07</b>						
5550207	Atlantis Facility	902,000	0	11,966	890,034	1.33%
5550107	Shop Repairs and replacement	41,900	0	0	41,900	0.00%
5551607	SAV	300,000	0	0	300,000	0.00%
5550407	BRT	4,300,000	0	0	4,300,000	0.00%
5552307	Buses	14,469,296	0	0	14,469,296	0.00%
5550507	Office and Facility Equipment	400,962	4,903	27,341	373,621	6.82%
5551007	Transit Center Upgrades and Improvements	570,000	0	0	570,000	0.00%
5551207	Doolan Tower upgrade	124,000	0	0	124,000	0.00%
5551807	Dublin Parking Garage	20,000,000	0	64,429	19,935,571	0.32%
5551707	Bus Shelters and Stops	907,143	0	2,282	904,861	0.25%
5552007	Major component rehab	1,000,265	0	11,899	988,366	1.19%
555??07	Transit Capital	100,000	11,842	20,390	79,610	20.39%
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>43,115,566</b>	<b>16,746</b>	<b>138,307</b>	<b>42,977,259</b>	<b>0.32%</b>
<b>FUND BALANCE (CAPITAL)</b>		<b>0.00</b>	<b>(16,746)</b>	<b>(73,878)</b>		
<b>FUND BALANCE (CAPTIAL &amp; OPERATING)</b>		<b>-1.00</b>	<b>482,889</b>	<b>(756,872)</b>		

California State Treasurer

Fiona Ma, CPA



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

December 13, 2021

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[PMIA Average Monthly Yields](#)

LIVERMORE/AMADOR VALLEY TRANSIT  
AUTHORITY  
GENERAL MANAGER  
1362 RUTAN COURT, SUITE 100  
LIVERMORE, CA 94550

[Tran Type Definitions](#)

Account Number: 80-01-002

November 2021 Statement

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	11,000,705.61
Total Withdrawal:	0.00	Ending Balance:	11,000,705.61

REPORT.: Dec 03 21 Friday  
 RUN....: Dec 03 21 Time: 12:13  
 Run By.: Daniel Zepeda

LAVTA  
 Month End Payable Activity Report  
 Prior Period Report for 11-21

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
11-21	AIM01 (AIM TO PLEASE JANITORIAL SE75-OCT-21)	75-OCT-21	10/30/21	11/29/21	A	3370.86	AIM01, OCT-21 MONTHLY JANITORIAL SERVICE
11-21	ALA01 (ALAMEDA COUNTY)	11-08-21	11/03/21	12/03/21	A	10711602.00	ALA01, RETURN FUNDS TO LTF-ALLOCATION 21-443
11-21	AME06 (AMERICAN FIDELITY ASSURANCE FSA11-21H SUPP11-21H)	11/04/21 11/21/21	12/04/21 12/21/21	A A		1020.96 732.22	AME06, NOV-21 FLEXIBLE SPENDING ACCOUNT AME06, NOV-21 SUPPLEMENTAL INSURANCE
	Vendor's Total	----->				1753.18	
11-21	ATT02 (AT&T )	17332433	11/13/21	12/13/21	A	245.46	ATT02, 17332433,PAYER 9391035694 10/13/21-11
11-21	ATT03 (AT&T )	748395602	11/19/21	12/19/21	A	907.62	ATT03, 7748395602, NOV-21 INTERNET PRI
11-21	AVI01 (AMADOR VALLEY INDUSTRIES)	934864	10/31/21	11/30/21	A	566.02	AVI01, 934864, OCT-21 GARBAGE PICK UP SERVIC
11-21	BAN03 (BANKCARD CENTER)	OCT-2021H	11/30/21	12/30/21	A	4075.72	BAN03, OCT-21 BOW CC STATEMENT
11-21	BAR05 (JASJIT BARRING)	0629-0708H	11/01/21	12/01/21	A	37.00	BAR05, 6/29/21-7/8/21 EXPENSE REIMBURSE
11-21	BAR06 (BARNETT PLUMBING)	48271536	10/05/21	11/04/21	A	2972.00	BAR06,48271536, MP960, WATER HEATER INSTALLA
11-21	CAL02 (CALACT)	2022-0301	11/30/21	12/30/21	A	650.00	CAL02, 2022-0301, FY22 MEMBERSHIP RENEWAL
11-21	CAL04 (CALIFORNIA WATER SERVICE)	198101921H 257102821H 361102921H 461110121H 475102821H 575102821H 909101821H	10/19/21 11/16/21 11/17/21 11/01/21 11/16/21 11/16/21 11/08/21	11/18/21 12/16/21 12/17/21 12/01/21 12/16/21 12/16/21 12/08/21	A A A A A A A	1265.77 59.82 41.92 1410.92 79.76 79.76 1008.96	CAL04,0198655555, Bus Wash 9/15/21-10/15/21 CAL04,2575555555,TC FIRE 11/01/21-11/30/21 CAL04,3616555555,TC WATER 9/30/21-10/28/21 CAL04,4616555555,TC IRRG. 9/30/21-10/28/21 CAL04,4755555555,MOA FIRE 11/1/21-11/30/21 CAL04,5755555555,CONTRACTOR FIRE 11/1/21-11/ CAL04,9098655555,MOA WATER 9/15/21-10/15/21
	Vendor's Total	----->				3946.91	
11-21	CAL15 (CALTRONICS BUSINESS SYS)	3354936H 3376169H	10/15/21 11/16/21	11/14/21 12/16/21	A A	150.20 201.36	CAL15, 3354936, BIZHUB 9/16/21-10/15/21 CAL15, 3376169, BIZHUB 10/16/21-11/15/21
	Vendor's Total	----->				351.56	
11-21	CIS01 (CISCO AIR SYSTEMS INC)	187599-1	11/01/21	12/01/21	A	2149.25	CIS01, 187599-1, PO #7536 AIR COMPRESSOR MAI
11-21	CIT06 (CITY OF LIVERMORE SEWER)	BW111621 TC110921 MOA111621	11/16/21 11/09/21 11/16/21	12/16/21 12/09/21 12/16/21	A A A	46.21 50.75 205.45	CIT06, 138143-00, BUS WASH 10/19/21-11/16/21 CIT06, 133389-00, TRANSIT CENTER 10/12/21-11 CIT06, 133294-00, MOA SEWER 10/19/21 - 11/16
	Vendor's Total	----->				302.41	
11-21	CIT07 (CITY OF LIVERMORE - WATER)	361101921H 388110221H 399101921H 430101921H 431110221H 432101921H	11/16/21 11/02/21 11/16/21 11/16/21 11/02/21 11/16/21	12/16/21 12/02/21 12/16/21 12/16/21 12/02/21 12/16/21	A A A A A A	42.01 135.91 28.00 184.58 45.66 16.86	CIT07,139361-00,ATLANTIS SEWER 9/21/21-10/19 CIT07,139388-00,BUS WASH 10/5/21-11/2/21 CIT07,139399-00,ATLANTIS SEWER 9/21/21-10/19 CIT07,138430-01,ATLANTIS INDOOR 9/21/21-10/1 CIT07,138431-00,ATLANTIS IRRG. 10/5/21-11/2/ CIT07,138432-00,ATLANTIS FIRE 9/21/21-10/19/
	Vendor's Total	----->				453.02	
11-21	COR01 (CORBIN WILLITS SYSTEMS)	C111151	11/15/21	12/15/21	A	269.40	COR01,C111151,NOV21 SERVICE
11-21	DAY02 (DAY & NIGHT PEST CONTROL)	168232	11/10/21	12/10/21	A	218.00	DAY02,168232, 11/10/21, RUTAN SERVICE
11-21	DEL05 (ALLIED ADMIN/DELTA DENTAL)	DEC-2021H	11/09/21	12/09/21	A	2164.94	DEL05, DEC-21 DENTAL INSURANCE
11-21	DIR01 (DIRECT TV)	96X211111	11/11/21	12/11/21	A	14.00	DIR01, 025118596X211111, NOV21 SERVICE
11-21	DIR02 (DIRECT DEPOSIT OF PAYROLL C 20211029H 20211112H)	11/05/21 11/19/21	12/05/21 12/19/21	A A		42660.38 60015.71	DIR02, PR DIRECT DEPOSIT 10/16/21-10/29/21 DIR02, PR DIRECT DEPOSIT 10/30/21-11/12/21
	Vendor's Total	----->				102676.09	
11-21	EDW01 (TAMARA EDWARDS)	110321EXHH 111621EXHH	11/08/21 11/16/21	12/08/21 12/16/21	A A	13.60 28.56	EDW01,110321EXH,11/3/21 EXPENSE REIMBURSE-ST EDW01,111621EXH,11/16/21 EXPENSE REIMBURSE-M
	Vendor's Total	----->				42.16	

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
11-21	EFT01 (ELECTRONIC FUND TRANSFERS)	20211029H	11/04/21	12/04/21	A	9411.31	EFT01, FEDERAL TAX 10/16/21-10/29/21
		20211112H	11/19/21	12/19/21	A	15607.12	EFT01, FEDERAL TAX 10/30/21-11/12/21
		Vendor's Total ----->				25018.43	
11-21	EME01 (BRIGHTVIEW LANDSCAPE SERVIC	7619778	10/28/21	11/27/21	A	1779.99	EME01, 7619778, MP987 ATLANTIS FALLEN TREE R
		7624960	10/29/21	11/28/21	A	2020.00	EME01, 7624960, MP991 TRANSIT CENTER TREE TR
		7646561	11/30/21	12/30/21	A	1301.00	EME01, 7646561, DEC-21 LANDSCAPING SERVICES
		Vendor's Total ----->				5100.99	
11-21	EMP01 (EMPLOYMENT DEVEL DEPT)	20211029H	11/04/21	12/04/21	A	3084.43	EMP01, STATE TAX 10/16/21-10/29/21
		20211112H	11/19/21	12/19/21	A	4791.07	EMP01, STATE TAX 10/30/21-11/12/21
		QTR3-2021H	11/01/21	12/01/21	A	1149.00	EMP01, 3RD QTR 2021 UNEMPLOYMENT INSURANCE
		Vendor's Total ----->				9024.50	
11-21	ENV01 (ENVIRONMENTAL SYSTEMS RESEA	94135113	11/04/21	12/04/21	A	700.00	ENV01,94135113,MP994,ARCGIS SOFTWARE, FY22 U
11-21	FAS02 (FASTENAL)	LIV107322	08/28/20	09/27/20	A	52.91	FAS02, CALIV107322, MP500 5/8 x 3 1/2 WEDGE
11-21	FED01 (FedEx )	752706206	10/08/21	11/07/21	A	53.81	FED01,752706206, OCT21.STATEMENT (ACE)
11-21	HAN01 (HANSON BRIDGETT MARCUS)	1305379	11/15/21	12/15/21	A	740.00	HAN01,1305379,OCT21 CONTRACT LEGAL FEES
		1305380	11/15/21	12/15/21	A	2253.00	HAN01,1305380,OCT21 ADMIN LEGAL FEES
		Vendor's Total ----->				2993.00	
11-21	HDE01 (HOME DEPOT-CREDIT SERVICES)	NOV-2021H	11/19/21	12/19/21	A	636.52	HDE01,NOV-2021, NOV-21 CC STATEMENT-MISC SUP
		OCT-2021H	10/13/21	11/12/21	A	49.15	HDE01, OCT-21 CC STATEMENT-MISC SUPPLIES
		Vendor's Total ----->				685.67	
11-21	JTH01 (J. THAYER COMPANY)	1560306-0	11/18/21	12/18/21	A	382.19	JTH01, 1560306-0, 11/18/21 PRINTING PAPER
11-21	KHO01 (KHOURI CONSULTING LLC)	NOV-2021H	11/22/21	12/22/21	A	10000.00	KHO01,NOV-2021,ADVOCACY SERVICE
11-21	KIM02 (KIMLEY-HORN AND ASSOC,INC)	19390884	08/26/21	09/25/21	A	8117.00	KIM02, 19390884, DOOLAN TWR GENERATOR AUG-21
		19650906	09/23/21	10/23/21	A	2296.00	KIM02, 19650906, DOOLAN TWR GENERATOR SEPT-2
		19771510	10/31/21	11/30/21	A	1429.25	KIM02, 19771510, DOOLAN TWR GENERATOR OCT-21
		Vendor's Total ----->				11842.25	
11-21	KUL01 (KADRI KULM)	1026-1029H	11/01/21	12/01/21	A	609.09	KUL01, 10/26-10/29/21 CalACT CONF. TRAVEL EX
11-21	L&D01 (L&D PRINTING INC)	52062	11/12/21	12/12/21	A	728.74	L&D01,52062,MP980 - LAVTA ENVELOPES (5K)
11-21	LIV10 (LIVERMORE SANITATION INC)	1466142	10/31/21	11/30/21	A	2540.83	LIV10, 1466142, OCT-21 GARBAGE SERVICE
11-21	LYF01 (LYFT, INC)	1022922	09/30/21	10/30/21	A	3029.49	LYF01,1022922,SEPT-21,CODE:GO TRIVALLEY
		1022923	09/30/21	10/30/21	A	43.09	LYF01,1022923,SEP-21,CODE:GO SANRAMON
		1025663	10/31/21	11/30/21	A	2914.94	LYF01,1025663,OCT-21,CODE:GO TRIVALLEY
		1025664	10/31/21	11/30/21	A	32.39	LYF01,1025664, OCT-21 CODE: GO SANRAMON
		Vendor's Total ----->				6019.91	
11-21	MAR05 (KELLI MARURI)	2021-VETRH	11/09/21	12/09/21	A	500.00	MAR05, 2021 VETERAN'S DAY CELEBRATION-ICE CR
11-21	MAZ01 (MAZE & ASSOCIATES)	42992	10/31/21	11/30/21	A	3136.00	MAZ01, 42992, FY21 AUDIT WORK #4 10/31/21
11-21	MER01 (MERCHANT SERVICES)	TC103121H	11/01/21	12/01/21	A	59.73	MER01, OCT-21 TRANSIT CENTER CC STATEMENT
		MOA103121H	11/01/21	12/01/21	A	35.66	MER01, OCT-21 MOA CC STATEMENT
		Vendor's Total ----->				95.39	
11-21	MET01 (METROPOLITAN TRANSPORT-)	AR026815	09/30/21	10/30/21	A	11556.98	MET01, AR026815, AUG-21 CLIPPER FEES
		AR026960	09/30/21	10/30/21	A	1078.32	MET01, AR026960, AUG-21 CLIPPER 2.0 FEES
		AR027101	11/01/21	12/01/21	A	1416.31	MET01,AR027101, SEPT21 CLIPPER FEES
		Vendor's Total ----->				14051.61	

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
11-21	MUT01 (MUTUAL OF OMAHA)	DEC-2021H	11/11/21	12/11/21	A	1043.08	MUT01, DEC-21 LTD & LIFE INSURANCE
11-21	MVT01 (MV TRANSPORTATION, INC.)	116095H	11/03/21	12/03/21	A	332000.00	MVT01,116095,NOV-21 MV 1ST INSTALL PAYMENT
		116096H	11/03/21	12/03/21	A	332000.00	MVT01,116096, NOV-21 MV 2ND INSTALL PAYMENT
		SEPT-2021H	10/05/21	11/04/21	A	132603.93	MVT01, SEPT-21 FIXED ROUTE MONTHLY SERVICES
	Vendor's Total					796603.93	
11-21	NEL01 (NELSON\NYGAARD CONSULTING A	80567H	10/18/21	11/17/21	A	199.68	NEL01, 80567, SEPT-21 REIMAGINE LAVTA
		80568H	10/18/21	11/17/21	A	2695.13	NEL01, 80568, LAVTA SRTP/LRTP 2/27/21-10/1/2
	Vendor's Total					2894.81	
11-21	PAC01 (AT&T )	ATT 10/21H	10/13/21	11/12/21	A	208.63	PAC01, ACCT #925-245-0576, 10/13/21-11/12/21
		ATT100721H	10/07/21	11/06/21	A	33.34	PAC01,ACCT #232-351-6260,CONTRACTOR FIRE 10/
		ATT101121H	10/11/21	11/10/21	A	354.67	PAC01, ACCT #436-951-0106, ATLANTIS T1 10/11
		ATT101321H	10/13/21	11/12/21	A	388.22	PAC01,ACCT #925-243-9029,ATLANTIS ALRM 10/13
	Vendor's Total					984.86	
11-21	PAC02 (PACIFIC GAS AND ELECTRIC)	580110521H	11/05/21	12/05/21	A	5852.75	PAC02,5809326332-3,MOA ELECTRIC 10/1/21-10/3
		606110421H	11/04/21	12/04/21	A	1407.41	PAC02,6062256368-6,ATLANTIS 9/29/21-10/27/21
		726110121H	11/01/21	12/01/21	A	1238.93	PAC02,7264840356-5,BUS STOPS 9/22/21-10/20/2
		764102021H	11/08/21	12/08/21	A	101.14	PAC02,7649646868-7,DOOLAN TWR 9/14/21-10/12/
		900101421H	11/01/21	12/01/21	A	704.08	PAC02,9007202117-4,MOA GAS 9/15/21-10/13/21
	Vendor's Total					9304.31	
11-21	PAC11 (PACIFIC ENVIROMENTAL SERV)	2198	10/29/21	11/28/21	A	130.00	PAC11, 2198, OCT-21 RUTAN MONTHLY SERVICE
		2199	10/29/21	11/28/21	A	130.00	PAC11, 2199, OCT-21 ATLANTIS MONTHLY SERVICE
	Vendor's Total					260.00	
11-21	PER01 (PERS )	20211029CH	11/04/21	12/04/21	A	4166.32	PER01, PERS CLASSIC CONTRIBUTION 10/16/21-10
		20211029NH	11/04/21	12/04/21	A	4043.17	PER01, PERS NEW CONTRIBUTION 10/16/21-10/29/
		20211112CH	11/19/21	12/19/21	A	4239.83	PER01, PERS CLASSIC CONTRIBUTION 10/30/21-11
		20211112NH	11/19/21	12/19/21	A	4470.69	PER01, PERS NEW CONTRIBUTION 10/30/21-11/12/
	Vendor's Total					16920.01	
11-21	PER03 (CAL PUB EMP RETIRE SYSTM)	DEC-2021H	11/15/21	12/15/21	A	34785.51	PER03, DEC-21 HEALTH INSURANCE
11-21	PER04 (CALPERS RETIREMENT SYSTEM)	20211029H	11/04/21	12/04/21	A	2254.67	PER04, PERS 457 CONTRIBUTION 10/16/21-10/29/
		20211112H	11/19/21	12/19/21	A	2257.43	PER04, PERS 457 CONTRIBUTION 10/30/21-11/12/
	Vendor's Total					4512.10	
11-21	PLA02 (PLANETERIA MEDIA LLC)	18897	11/15/21	12/15/21	A	325.00	PLA02,18897,NOV21 WEB HOSTING
11-21	RIC03 (RICHARD MILLER)	1044H	10/14/21	11/13/21	A	750.00	RIC03, 1044, MP1004 DOOLAN TWR ROUTER REPLAC
11-21	SCF01 (SC FUELS)	4801639	10/28/21	11/27/21	A	25507.56	SCF01, 4801639, 10/28/21 FUEL DELIVERY
		4810411	11/05/21	12/05/21	A	26540.80	SCF01, 4810411, 11/5/21 FUEL DELIVERY
		4818210	11/12/21	12/12/21	A	26014.39	SCF01,4818210,11/12/21 (FUEL DELIVERY)
	Vendor's Total					78062.75	
11-21	SHA02 (SHAMROCK OFFICE SOLUTIONS)	553622	10/25/21	11/24/21	A	25.65	SHA02, 553622, FRONT DESK PRINTER 9/30-10/29
11-21	SHE05 (SHELL )	OCT-2021H	11/06/21	12/06/21	A	70.00	SHE05, OCT-21 CC STATEMENT
11-21	SOL01 (SOLUTIONS FOR TRANSIT)	21-1105LA	11/05/21	12/05/21	A	2083.33	SOL01, 21-1105LAVTA, OCT-21 CLIPPER ANALYSIS
11-21	STA01 (STATE COMPENSATION FUND)	DEC-2021H	11/21/21	12/21/21	A	1286.33	STA01, DEC-21 WORKER'S COMP PREMIUM
		NOV-2021H	10/21/21	11/20/21	A	1897.43	STA01, NOV-21 WORKER'S COMP PREMIUM
	Vendor's Total					3183.76	
11-21	STA13 (STAPLES CREDIT PLAN)	NOV-2021H	11/08/21	12/08/21	A	71.18	STA13, NOV-2021, NOV-2021 CC STATEMENT
11-21	SUD01 (JENNIFER SUDA)	11-1-21EXH	11/05/21	12/05/21	A	60.94	SUD01, 11/1/21 EXPENSE REIMBURSE

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
11-21	TAX01 (HERB HASTINGS)	10-23-21	11/08/21	12/08/21	A	20.00	TAX01, PARATAXI REIMBURSE 10/23/21
11-21	TEL01 (TPx COMMUNICATIONS)	149262327H	10/31/21	11/30/21	A	2828.00	TEL01, 149262327-0, 11/1/21-11/30/21 SERVICE
11-21	TES01 (TEST AMERICA LABORATORIES	I320038243	11/05/21	12/05/21	A	215.00	TES01, 3200038243, 10/22/21 RUTAN STORMWATER
11-21	TRA04 (TOAN TRAN)	1026-1029H	11/01/21	12/01/21	A	1527.96	TRA04, 10/26-10/29/21 CalACT CONF. TRAVEL EX
		1105-1110H	11/17/21	12/17/21	A	239.43	TRA04,1105-1110,11/05-11/10/21 TRAVEL EXPENS
	Vendor's Total ----->					1767.39	
11-21	TRA12 (TRAPEZE SOFTWARE GROUP)	TPPAG2185	10/22/21	11/21/21	A	28686.50	TRA12, TPPAG02185, PO #7540 VIEWPOINT IMPLEM
		TPPAG2217	11/19/21	12/19/21	A	7262.80	TRA12,TPPAG2217,PO#7540,VIEWPOINT IMPLEMENT
	Vendor's Total ----->					35949.30	
11-21	TRE01 (MICHAEL TREE)	10-7-21TRH	11/18/21	12/18/21	A	316.89	TRE01,10-7-21TR,FLIGHT APTA TRANSFORM CONFER
		1014-1017H	10/27/21	11/26/21	A	616.27	TRE01, 10/14-10/17/21 TRAVEL EXPENSE-NASHVIL
	Vendor's Total ----->					933.16	
11-21	TX133 (SAROJA IYER)	0901-0913	11/08/21	12/08/21	A	55.68	TX133, PARATAXI REIMBURSE 9/1/21-9/13/21
11-21	TX192 (PATRICIA LOVELOCK)	9-27-21	11/09/21	12/09/21	A	10.00	TX192, PARATAXI REIMBURSE 9/27/21
11-21	TX212 (LINDA WAHLE)	0914-0930	11/08/21	12/08/21	A	27.63	TX212, PARATAXI REIMBURSE 9/14/21-9/30/21
11-21	TX228 (DEBORAH BUTLER)	1005-1022H	11/08/21	12/08/21	A	169.15	TX228, PARATAXI REIMBURSE 10/5/21-10/22/21
11-21	TX242 (BONNIE WOLF)	1007-1020H	11/08/21	12/08/21	A	40.00	TX242, PARATAXI REIMBURSE 10/7/21-10/20/21
11-21	UBE01 (UBER )	OCT-2021H	11/02/21	12/02/21	A	1597.57	UBE01,OCT-2021,BILLING:GO DUBLIN
11-21	VER01 (VERIZON WIRELESS)	891248180H	10/22/21	11/21/21	A	1653.05	VER01, 9891248180, 9/23-10/22/21 CELL, WIFI,
11-21	VOM01 (VOMELA SPECIALTY COMPANY IN	20529	08/11/21	09/10/21	A	29169.00	VOM01,20529,PO#7547 INSTALL NEW WRAPS- 7 BUS
11-21	VSP01 (VSP )	DEC-2021H	11/19/21	12/19/21	A	557.82	VSP01, DEC-21 VISION INSURANCE
11-21	WJH01 (W. JEFFREY HEID-LANDSCAPE	A11-7-2021	11/07/21	12/07/21	A	4903.44	WJH01, MP889 LANDSCAPING DESIGN PROJECT #2 1
11-21	ZUR01 (ZURICH)	FY-2022	11/01/21	12/01/21	A	800.00	ZUR01, FY22 COMMERCIAL CRIME RENEWAL ACCT #7
	Total of Purchases ->					11964940.33	=====



REPORT.: Dec 03 21 Friday  
RUN....: Dec 03 21 Time: 12:13  
Run By.: Daniel Zepeda

LAVTA  
Month End Cash Disbursements Report  
Prior Period Report for 11-21 BANK ACCOUNT 105

PAGE: 001  
ID #: PY-CD  
CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
11-21	022939	11/12/21	AIM01 (AIM TO PLEASE JANITORIAL SER		3,370.86	.00	3,370.86	Automatic Generated Check
	022940	11/12/21	ALA01 (ALAMEDA COUNTY)	10,711,602.00	.00	10,711,602.00	Automatic Generated Check	
	022941	11/12/21	AVI01 (AMADOR VALLEY INDUSTRIES)		566.02	.00	566.02	Automatic Generated Check
	022942	11/12/21	CISO1 (CISCO AIR SYSTEMS INC)		2,149.25	.00	2,149.25	Automatic Generated Check
	022943	11/12/21	EME01 (BRIGHTVIEW LANDSCAPE SERVICE		3,799.99	.00	3,799.99	Automatic Generated Check
	022944	11/12/21	FAS02 (FASTENAL)		52.91	.00	52.91	Automatic Generated Check
	022945	11/12/21	KIMO2 (KIMLEY-HORN AND ASSOC, INC)		11,842.25	.00	11,842.25	Automatic Generated Check
	022946	11/12/21	LIV10 (LIVERMORE SANITATION INC)		2,540.83	.00	2,540.83	Automatic Generated Check
	022947	11/12/21	MAZ01 (MAZE & ASSOCIATES)		3,136.00	.00	3,136.00	Automatic Generated Check
	022948	11/12/21	MET01 (METROPOLITAN TRANSPORT-)		12,635.30	.00	12,635.30	Automatic Generated Check
	022949	11/12/21	PAC11 (PACIFIC ENVIROMENTAL SERV)		260.00	.00	260.00	Automatic Generated Check
	022950	11/12/21	SCF01 (SC FUELS)		52,048.36	.00	52,048.36	Automatic Generated Check
	022951	11/12/21	SHA02 (SHAMROCK OFFICE SOLUTIONS)		25.65	.00	25.65	Automatic Generated Check
	022952	11/12/21	SOL01 (SOLUTIONS FOR TRANSIT)		2,083.33	.00	2,083.33	Automatic Generated Check
	022953	11/12/21	TAX01 (HERB HASTINGS)		20.00	.00	20.00	Automatic Generated Check
	022954	11/12/21	TES01 (TEST AMERICA LABORATORIES IN		215.00	.00	215.00	Automatic Generated Check
	022955	11/12/21	TRA12 (TRAPEZE SOFTWARE GROUP)		28,686.50	.00	28,686.50	Automatic Generated Check
	022956	11/12/21	TX133 (SAROJA IYER)		55.68	.00	55.68	Automatic Generated Check
	022957	11/12/21	TX192 (PATRICIA LOVELOCK)		10.00	.00	10.00	Automatic Generated Check
	022958	11/12/21	TX212 (LINDA WAHLE)		27.63	.00	27.63	Automatic Generated Check
	022959	11/12/21	WJH01 (W. JEFFREY HEID-LANDSCAPE AR		4,903.44	.00	4,903.44	Automatic Generated Check
	022960	11/12/21	ZUR01 (ZURICH)		800.00	.00	800.00	Automatic Generated Check
	022961	11/30/21	ATT02 (AT&T )		245.46	.00	245.46	Automatic Generated Check
	022962	11/30/21	ATT03 (AT&T )		907.62	.00	907.62	Automatic Generated Check
	022963	11/30/21	BAR06 (BARNETT PLUMBING)		2,972.00	.00	2,972.00	Automatic Generated Check
	022964	11/30/21	CAL02 (CALACT)		650.00	.00	650.00	Automatic Generated Check
	022965	11/30/21	CIT06 (CITY OF LIVERMORE SEWER)		302.41	.00	302.41	Automatic Generated Check
	022966	11/30/21	COR01 (CORBIN WILLITS SYSTEMS)		269.40	.00	269.40	Automatic Generated Check
	022967	11/30/21	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check
	022968	11/30/21	DIR01 (DIRECT TV)		14.00	.00	14.00	Automatic Generated Check
	022969	11/30/21	EME01 (BRIGHTVIEW LANDSCAPE SERVICE		1,301.00	.00	1,301.00	Automatic Generated Check
	022970	11/30/21	ENV01 (ENVIRONMENTAL SYSTEMS RESEAR		700.00	.00	700.00	Automatic Generated Check
	022971	11/30/21	FED01 (FedEx )		53.81	.00	53.81	Automatic Generated Check
	022972	11/30/21	HAN01 (HANSON BRIDGETT MARCUS)		2,993.00	.00	2,993.00	Automatic Generated Check
	022973	11/30/21	JTH01 (J. THAYER COMPANY)		382.19	.00	382.19	Automatic Generated Check
	022974	11/30/21	L&D01 (L&D PRINTING INC)		728.74	.00	728.74	Automatic Generated Check
	022975	11/30/21	LYF01 (LYFT, INC)		6,019.91	.00	6,019.91	Automatic Generated Check
	022976	11/30/21	MET01 (METROPOLITAN TRANSPORT-)		1,416.31	.00	1,416.31	Automatic Generated Check
	022977	11/30/21	PLA02 (PLANETERIA MEDIA LLC)		325.00	.00	325.00	Automatic Generated Check
	022978	11/30/21	SCF01 (SC FUELS)		26,014.39	.00	26,014.39	Automatic Generated Check
	022979	11/30/21	TRA12 (TRAPEZE SOFTWARE GROUP)		7,262.80	.00	7,262.80	Automatic Generated Check
	022980	11/30/21	VOM01 (VOMELA SPECIALTY COMPANY INC		29,169.00	.00	29,169.00	Automatic Generated Check
	H11653	11/08/21	SHE05 (SHELL )		70.00	.00	70.00	SHE05, OCT-21 CC STATEMEN
	H11654	11/08/21	SUD01 (JENNIFER SUDA)		60.94	.00	60.94	SUD01, 11/1/21 EXPENSE RE
	H11655	11/08/21	PAC01 (AT&T )		33.34	.00	33.34	PAC01,ACCT #232-351-6260,
	H11656	11/08/21	PAC01 (AT&T )		354.67	.00	354.67	PAC01, ACCT #436-951-0106
	H11657	11/08/21	PAC01 (AT&T )		388.22	.00	388.22	PAC01,ACCT #925-243-9029,
	H11658	11/08/21	PAC01 (AT&T )		208.63	.00	208.63	PAC01, ACCT #925-245-0576
	H11659	11/08/21	TX242 (BONNIE WOLF)		40.00	.00	40.00	TX242, PARATAXI REIMBURSE
	H11660	11/08/21	TX228 (DEBORAH BUTLER)		169.15	.00	169.15	TX228, PARATAXI REIMBURSE
	H11661	11/08/21	TRA04 (TOAN TRAN)		1,527.96	.00	1,527.96	TRA04, 10/26-10/29/21 Cal
	H11662	11/08/21	TRE01 (MICHAEL TREE)		616.27	.00	616.27	TRE01, 10/14-10/17/21 TRA
	H11663	11/08/21	BAR05 (JASJIT BARRING)		37.00	.00	37.00	BAR05, 6/29/21-7/8/21 EXP
	H11664	11/08/21	KUL01 (KADRI KULM)		609.09	.00	609.09	KUL01, 10/26-10/29/21 Cal
	H11665	11/08/21	STA01 (STATE COMPENSATION FUND)		1,897.43	.00	1,897.43	STA01, NOV-21 WORKER'S CO
	H11666	11/08/21	CAL15 (CALTRONICS BUSINESS SYS)		150.20	.00	150.20	CAL15, 3354936, BIZHUB 9/
	H11667	11/08/21	VER01 (VERIZON WIRELESS)		1,653.05	.00	1,653.05	VER01, 9891248180, 9/23-1
	H11668	11/08/21	HDE01 (HOME DEPOT-CREDIT SERVICES)		49.15	.00	49.15	HDE01, OCT-21 CC STATEMEN
	H11669	11/08/21	NEL01 (NELSON\NYGAARD CONSULTING AS		2,695.13	.00	2,695.13	NEL01, 80568, LAVTA SRTP/
	H11670	11/08/21	NEL01 (NELSON\NYGAARD CONSULTING AS		199.68	.00	199.68	NEL01, 80567, SEPT-21 REI
	H11671	11/01/21	MER01 (MERCHANT SERVICES)		59.73	.00	59.73	MER01, OCT-21 TRANSIT CEN
	H11672	11/01/21	MER01 (MERCHANT SERVICES)		35.66	.00	35.66	MER01, OCT-21 MOA CC STAT
	H11673	11/05/21	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		42,660.38	.00	42,660.38	DIR02, PR DIRECT DEPOSIT
	H11674	11/05/21	EFT01 (ELECTRONIC FUND TRANSFERS)		9,411.31	.00	9,411.31	EFT01, FEDERAL TAX 10/16/
	H11675	11/05/21	EMP01 (EMPLOYMENT DEVEL DEPT)		3,084.43	.00	3,084.43	EMP01, STATE TAX 10/16/21
	H11676	11/05/21	PER01 (PERS )		4,166.32	.00	4,166.32	PER01, PERS CLASSIC CONTR
	H11677	11/05/21	PER01 (PERS )		4,043.17	.00	4,043.17	PER01, PERS NEW CONTRIBUT
	H11678	11/05/21	PER04 (CALPERS RETIREMENT SYSTEM)		2,254.67	.00	2,254.67	PER04, PERS 457 CONTRIBUT
	H11679	11/10/21	MAR05 (KELLI MARURI)		500.00	.00	500.00	MAR05, 2021 VETERAN'S DAY
	H11680	11/08/21	RIC03 (RICHARD MILLER)		750.00	.00	750.00	RIC03, 1044, MP1004 DOOLA
	H11681	11/10/21	TEL01 (TPX COMMUNICATIONS)		2,828.00	.00	2,828.00	TEL01, 149262327-0, 11/1/
	H11682	11/10/21	AME06 (AMERICAN FIDELITY ASSURANCE		1,020.96	.00	1,020.96	AME06, NOV-21 FLEXIBLE SP
	H11683	11/10/21	DEL05 (ALLIED ADMIN/DELTA DENTAL)		2,164.94	.00	2,164.94	DEL05, DEC-21 DENTAL INSU
	H11684	11/30/21	CAL15 (CALTRONICS BUSINESS SYS)		201.36	.00	201.36	CAL15, 3376169, BIZHUB 10
	H11685	11/10/21	MVT01 (MV TRANSPORTATION, INC.)		132,603.93	.00	132,603.93	MVT01, SEPT-21 FIXED ROUT
	H11686	11/10/21	EMP01 (EMPLOYMENT DEVEL DEPT)		1,149.00	.00	1,149.00	EMP01, 3RD QTR 2021 UNEMP
	H11687	11/30/21	BAN03 (BANKCARD CENTER)		4,075.72	.00	4,075.72	BAN03, OCT-21 BOW CC STAT
	H11688	11/25/21	AME06 (AMERICAN FIDELITY ASSURANCE		732.22	.00	732.22	AME06, NOV-21 SUPPLEMENTA
	H11689	11/30/21	MUT01 (MUTUAL OF OMAHA)		1,043.08	.00	1,043.08	MUT01, DEC-21 LTD & LIFE
	H11690	11/30/21	PER03 (CAL PUB EMP RETIRE SYSTM)		34,785.51	.00	34,785.51	PER03, DEC-21 HEALTH INSU
	H11691	11/30/21	VSP01 (VSP )		557.82	.00	557.82	VSP01, DEC-21 VISION INSU
	H11692	11/19/21	PER04 (CALPERS RETIREMENT SYSTEM)		2,257.43	.00	2,257.43	PER04, PERS 457 CONTRIBUT
	H11693	11/19/21	PER01 (PERS )		4,239.83	.00	4,239.83	PER01, PERS CLASSIC CONTR
	H11694	11/19/21	PER01 (PERS )		4,470.69	.00	4,470.69	PER01, PERS NEW CONTRIBUT
	H11695	11/19/21	EFT01 (ELECTRONIC FUND TRANSFERS)		15,607.12	.00	15,607.12	EFT01, FEDERAL TAX 10/30/
	H11696	11/19/21	EMP01 (EMPLOYMENT DEVEL DEPT)		4,791.07	.00	4,791.07	EMP01, STATE TAX 10/30/21
	H11697	11/19/21	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		60,015.71	.00	60,015.71	DIR02, PR DIRECT DEPOSIT
	H11698	11/22/21	STA13 (STAPLES CREDIT PLAN)		71.18	.00	71.18	STA13, NOV-2021, NOV-2021
	H11699	11/22/21	KHO01 (KHOURI CONSULTING LLC)		10,000.00	.00	10,000.00	KHO01, NOV-2021, ADVOCACY S
	H11700	11/19/21	HDE01 (HOME DEPOT-CREDIT SERVICES)		636.52	.00	636.52	HDE01, NOV-2021, NOV-21 CC
	H11701	11/02/21	UBE01 (UBER )		1,597.57	.00	1,597.57	UBE01, OCT-2021, BILLING:GO

REPORT.: Dec 03 21 Friday  
RUN....: Dec 03 21 Time: 12:13  
Run By.: Daniel Zepeda

LAVTA  
Month End Cash Disbursements Report  
Prior Period Report for 11-21 BANK ACCOUNT 105

PAGE: 002  
ID #: PY-CD  
CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
11-21	H11702	11/21/21	STA01 (STATE COMPENSATION FUND)		1,286.33	.00	1,286.33	STA01, DEC-21 WORKER'S CO
	H11703	11/02/21	CIT07 (CITY OF LIVERMORE - WATER)		45.66	.00	45.66	CIT07,138431-00,ATLANTIS
	H11704	11/02/21	CIT07 (CITY OF LIVERMORE - WATER)		135.91	.00	135.91	CIT07,139388-00,BUS WASH
	H11705	11/16/21	CIT07 (CITY OF LIVERMORE - WATER)		16.86	.00	16.86	CIT07,138432-00,ATLANTIS
	H11706	11/16/21	CIT07 (CITY OF LIVERMORE - WATER)		184.58	.00	184.58	CIT07,138430-01,ATLANTIS
	H11707	11/01/21	CAL04 (CALIFORNIA WATER SERVICE)		1,410.92	.00	1,410.92	CAL04,4616555555,TC IRRG.
	H11708	11/16/21	CAL04 (CALIFORNIA WATER SERVICE)		59.82	.00	59.82	CAL04,2575555555,TC FIRE
	H11709	11/16/21	CAL04 (CALIFORNIA WATER SERVICE)		79.76	.00	79.76	CAL04,4755555555,MOA FIRE
	H11710	11/16/21	CAL04 (CALIFORNIA WATER SERVICE)		79.76	.00	79.76	CAL04,5755555555,CONTRACT
	H11711	11/17/21	CAL04 (CALIFORNIA WATER SERVICE)		41.92	.00	41.92	CAL04,3616555555,TC WATER
	H11712	11/08/21	CAL04 (CALIFORNIA WATER SERVICE)		1,265.77	.00	1,265.77	CAL04,0198655555, Bus Was
	H11713	11/01/21	PAC02 (PACIFIC GAS AND ELECTRIC)		1,238.93	.00	1,238.93	PAC02,7264840356-5,BUS ST
	H11714	11/04/21	PAC02 (PACIFIC GAS AND ELECTRIC)		1,407.41	.00	1,407.41	PAC02,6062256368-6,ATLANT
	H11715	11/05/21	PAC02 (PACIFIC GAS AND ELECTRIC)		5,852.75	.00	5,852.75	PAC02,5809326332-3,MOA EL
	H11716	11/08/21	PAC02 (PACIFIC GAS AND ELECTRIC)		101.14	.00	101.14	PAC02,7649646868-7,DOOLAN
	H11717	11/01/21	PAC02 (PACIFIC GAS AND ELECTRIC)		704.08	.00	704.08	PAC02,9007202117-4,MOA GA
	H11718	11/08/21	CAL04 (CALIFORNIA WATER SERVICE)		1,008.96	.00	1,008.96	CAL04,9098655555,MOA WATE
	H11719	11/03/21	MVT01 (MV TRANSPORTATION, INC.)		332,000.00	.00	332,000.00	MVT01,116095,NOV-21 MV 1S
	H11720	11/03/21	MVT01 (MV TRANSPORTATION, INC.)		332,000.00	.00	332,000.00	MVT01,116096, NOV-21 MV 2
	H11721	11/08/21	EDW01 (TAMARA EDWARDS)		13.60	.00	13.60	EDW01,110321EXH,11/3/21 E
	H11722	11/16/21	EDW01 (TAMARA EDWARDS)		28.56	.00	28.56	EDW01,111621EXH,11/16/21
	H11723	11/17/21	TRA04 (TOAN TRAN)		239.43	.00	239.43	TRA04,1105-1110,11/05-11/
	H11724	11/18/21	TRE01 (MICHAEL TREE)		316.89	.00	316.89	TRE01,10-7-21TR,FLIGHT AP
	H11725	11/16/21	CIT07 (CITY OF LIVERMORE - WATER)		42.01	.00	42.01	CIT07,139361-00,ATLANTIS
	H11726	11/16/21	CIT07 (CITY OF LIVERMORE - WATER)		28.00	.00	28.00	CIT07,139399-00,ATLANTIS
	Total for Bank Account 105 ----->				11,964,940.33	.00	11,964,940.33	
Grand Total of all Bank Accounts ----->					11,964,940.33	.00	11,964,940.33	

## **AGENDA**

### **ITEM 4C**

## STAFF REPORT

SUBJECT: Adoption of a Resolution Declaring that Agency Meetings Will Continue to Be Held Via Teleconference

FROM: Michael Tree, Executive Director

DATE: January 10, 2022

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### Action Required

Staff requests that the Board of Directors adopt resolution 01-2022 declaring that agency meetings will continue to meet via teleconference to ensure the health and safety of the public.

### Background

On March 4, 2020, Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the State prepare for a broader spread of COVID-19. On March 17, 2020, in response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20, which suspended certain provisions of the Ralph M. Brown Act in order to allow local legislative bodies to conduct meetings electronically without a physical meeting place.

On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which among other things, rescinded his prior Executive Order N-29-20, effective October 1, 2021. At that point, agencies would have transitioned back to public meetings held in full compliance with the preexisting Brown Act teleconference rules. Since the Governor issued Executive Order N-08-21, the Delta variant has emerged, causing a spike in cases throughout the state. As a result, the Governor's proclaimed State of Emergency remains in effect, and state officials, including the California Department of Public Health and the Department of Industrial Relations, have imposed or recommended measures to promote social distancing.

On September 16, 2021, Governor signed Assembly Bill (AB) 361 into law, effective October 1, 2021, to allow agencies to use teleconferencing for public meetings during proclaimed state of emergencies without requiring the teleconference locations to be accessible to the public or a quorum of the members of the legislative body of the agency to participate from locations within the boundaries of the agency's jurisdiction. AB 361 will sunset on January 31, 2024.

Under AB 361, a local agency will be allowed to meet remotely without complying with prior Brown Act teleconference requirements when:

- The local agency holds a meeting during a state of emergency declared by the Governor, and either
  - State or local health officials have imposed or recommended measures to promote social distancing, or
  - The legislative body finds that meeting in person would present imminent risks to the health or safety of attendees.

As discussed above, state officials continue to recommend social distancing. Therefore, LAVTA can continue to conduct meetings via teleconference, as long as it meets the following emergency requirements under Government Code Section 54953(e)(2), added by AB 361:

1. The legislative body gives notice and posts agendas as otherwise required by the Brown Act, including directions for how the public can access the meeting.
2. The legislative body does not take formal action on any item whenever there is a disruption in the meeting broadcast.
3. The public is allowed to provide comment in real time.
4. The legislative body allows time during a public comment period for members of the public to register with any internet website required to submit public comment.

For upcoming teleconference meetings, LAVTA can continue to follow the AB 361 requirements by declaring every 30 days that it has reconsidered the circumstances of the state of emergency and either (1) the state of emergency continues to directly impact the ability of the members to meet safely in person, or (2) state or local officials continue to impose or recommend measures to promote social distancing.

### **Recommendation**

Staff recommends that the Board of Directors adopt Resolution 01-2022 declaring that LAVTA meetings will continue to be held via teleconference.

### **Attachments:**

1. Resolution 01-2022 of the Board of Directors of the Livermore Amador Valley Transit Authority Declaring that Agency Meetings Will Continue to Be Held Via Teleconference

*Submitted:* \_\_\_\_\_

**RESOLUTION NO. 01-2022**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE  
AMADOR VALLEY TRANSIT AUTHORITY DECLARING THAT AGENCY  
MEETINGS WILL CONTINUE TO BE HELD VIA TELECONFERENCE**

**WHEREAS**, on March 4, 2020, Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the State prepare for a broader spread of COVID-19.; and

**WHEREAS**, on March 17, 2020, in response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20, which suspended certain provisions of the Ralph M. Brown Act in order to allow legislative bodies to conduct meetings electronically without a physical meeting place; and

**WHEREAS**, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, which specified that Executive Order N-29-20 would remain in effect through September 30, 2021, at which point it would expire; and

**WHEREAS**, on September 16, 2021, the Governor signed Assembly Bill 361 into law as urgency legislation that goes into effect on October 1, 2021, amending Government Code Section 54953 of the Brown Act to allow legislative bodies to continue to meet remotely during a proclaimed state of emergency where state or local officials have recommended measures to promote social distancing; and

**WHEREAS**, the Governor's proclaimed State of Emergency remains in effect, and State and local officials, including the California Department of Public Health and the Department of Industrial Relations, have imposed or recommended measures to promote social distancing.

**NOW, THEREFORE, BE IT RESOLVED** that, in order to ensure the health and safety of the public, meetings of the Livermore Amador Valley Transit Authority, its committees and subsidiary bodies, will continue to be held via teleconference in

accordance with Assembly Bill 361 and the provisions of Government Code Section 54953(e).

**PASSED AND ADOPTED** by the governing body of the Livermore Amador Valley Transit Authority (LAVTA) this 10th day of January, 2022.

BY \_\_\_\_\_  
Karla Brown, Chair

ATTEST \_\_\_\_\_  
Michael N. Conneran, Legal Counsel

## **AGENDA**

### **ITEM 4D**



## STAFF REPORT

**SUBJECT:** Release of Request for Proposals (RFP) for LAVTA and Central Contra Costa Transit Authority Joint Paratransit Procurement

**FROM:** Toan Tran, Director of Operations and Innovation

**DATE:** January 10, 2022

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### **Action Requested**

The Projects & Services Committee recommends the Board of Directors approve Resolution 02-2022 releasing an RFP for a joint paratransit procurement with the Central Contra Costa Transit Authority (CCCTA).

### **Background**

In February 2021, the LAVTA Board of Directors authorized the Executive Director to enter into a Memorandum of Understanding with CCCTA to establish a 12-month pilot program where LAVTA and CCCTA would share one paratransit contractor in an effort to achieve common goals towards a more efficient and seamless paratransit program.

The pilot program commenced on April 1, 2021 and is scheduled to sunset on March 30, 2022. The primary goals of the pilot include:

- Better customer experience
  - Call center and dispatching are performed locally to assist customers in securing a ride and understanding local circumstances, such as COVID conditions
  - New technology options (i.e. My Agency Portal App) to increase accessibility and ride information
- Cost benefits
  - Create cost savings from shared resources for operators, dispatch, reservations, supervision and scheduling

During the pilot, staff and the joint ad-hoc committee have met to evaluate the outcomes of the policy efforts to create a more seamless paratransit program, in order to recommend to the LAVTA Board to either conduct a joint procurement with CCCTA to continue the efforts to work together, or to conduct an independent procurement.

### **Discussion**

Staff from both agencies meet weekly to discuss the efficacy of the program using metrics such as on-time performance, customer satisfaction, and shared resources. Despite low ridership numbers due to COVID-19, metrics performed under this pilot have either met or exceeded the standard performance criteria for both authorities. Staff from both authorities have learned to

successfully collaborate in resolving challenges and effectively hold the contractor to a high standard of service.

The ad-hoc committee, which consists of two board members from each agency, has met twice, in September and December. The highlights of the first meeting were introductions of committee members and staff as well as a robust discussion on the performance metrics. Staff presented a set of charts that compared actual performance for the first four months of the pilot compared to the same time period from the prior year for the following indicators.

- Productivity – Passengers per hour
- Customer Service – Complaints per 1,000 passengers
- Reliability – On-time performance
- Safety – Accidents per 100,000 miles
- Cost Effectiveness – Cost per trip

At the December meeting, staff briefed the committee on the performance of the two systems and delved into the areas of service quality, rider satisfaction, and cost savings. The information was well received. Thus far, all four members of the committee have been pleased with the performance indicators and look forward to providing comments at the respective board meetings.

Attachment 1 is a copy of the charts with the data updated through November. Service performance through the first eight months has exceeded expectations.

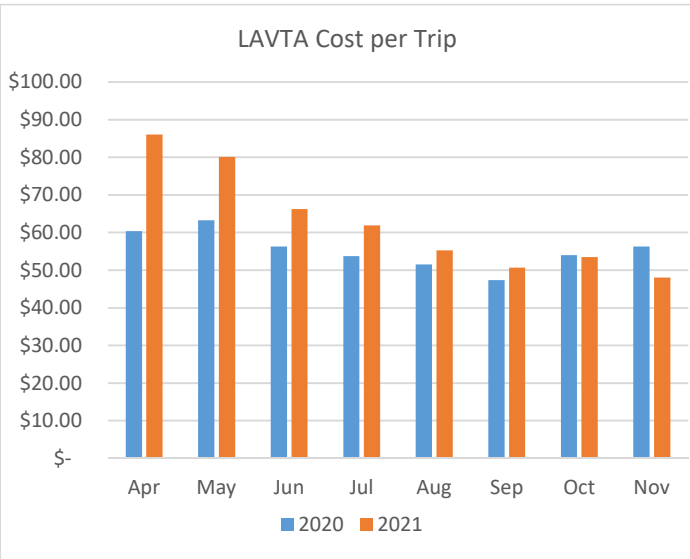
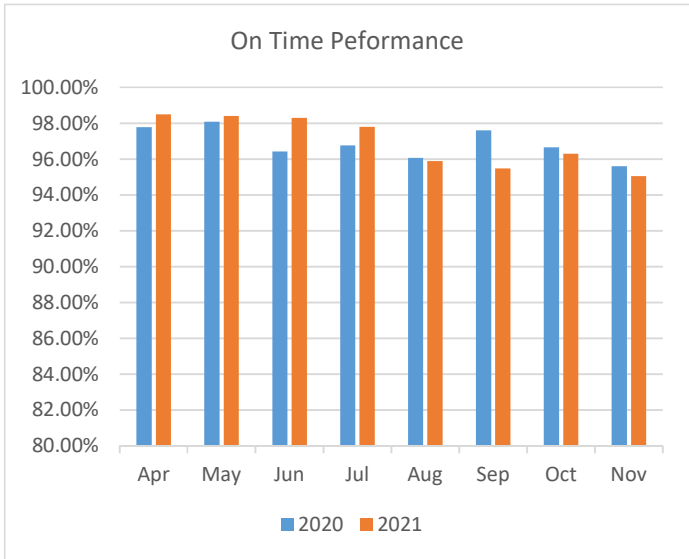
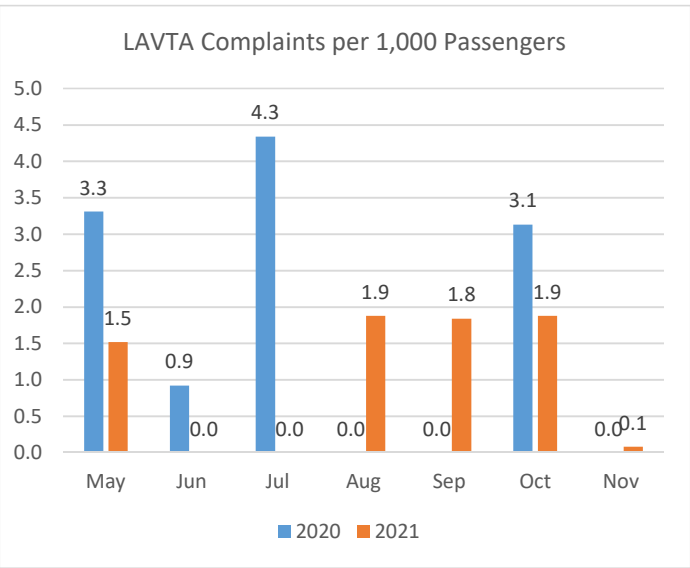
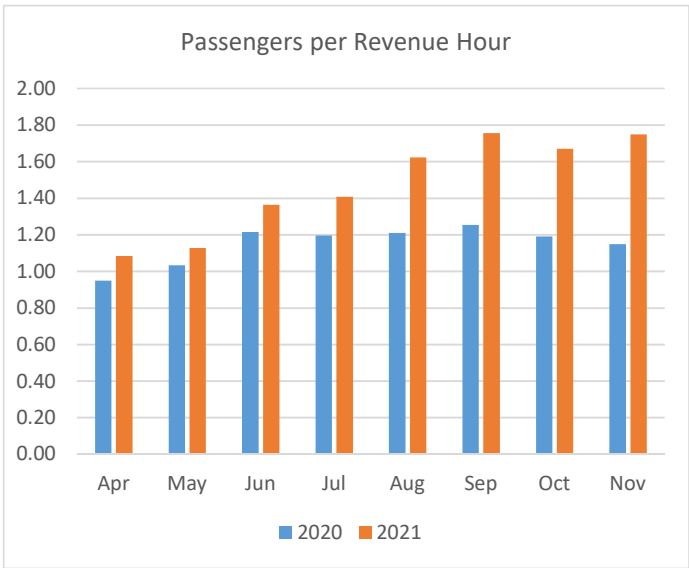
### **Recommendation**

The Projects & Services Committee recommends the Board of Directors approve Resolution 02-2022 to release an RFP for a joint paratransit procurement with the Central Contra Costa Transit Authority.

### **Attachments**

1. LAVTA Paratransit Performance Indicators
2. Resolution 02-2022

*Approved:* \_\_\_\_\_



**RESOLUTION NO. 02-2022**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE  
AMADOR VALLEY TRANSIT AUTHORITY AUTHORIZING THE  
EXECUTIVE DIRECTOR TO RELEASE A JOINT PARATRANSIT  
PROCUREMENT WITH CENTRAL CONTRA COSTA TRANSIT AUTHORITY  
(CCCTA)**

**WHEREAS** in February 2021, the LAVTA Board of Directors authorized the Executive Director to enter into a Memorandum of Understanding with CCCTA to establish a 12-month pilot program where LAVTA and CCCTA would share one paratransit contractor in an effort to achieve common goals towards a more efficient and seamless paratransit program; and

**WHEREAS** the pilot program commenced on April 1, 2021 and is scheduled to sunset on March 30, 2022; and

**WHEREAS** an ad-hoc committee, which consists of two board members from each agency, was formed to help evaluate the pilot program; and

**WHEREAS** service performance through the first eight months has exceeded expectations;

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Board of Directors that the Livermore Amador Valley Transit Authority's Executive Director is authorized release a joint paratransit procurement with CCCTA for the Wheels Dial-A-Ride service.

**APPROVED AND PASSED** this 10<sup>th</sup> day of January 2022.

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Karla Brown, Chair

**ATTEST:**

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Michael Tree, Executive Director

# **AGENDA**

## **ITEM 5**

## **EXECUTIVE DIRECTOR'S REPORT**

January 2022

### Ridership

Ridership in December remained steady when compared the previous few months. Weekday ridership numbers are in the 3,000 to 3,500 range when schools are in session. Our total ridership for the month was 66,204, which represents a 107% increase over December 2020, which was a few months prior to the reopening of schools. For pandemic impact comparison purposes, December 2019's ridership was just about double our December 2021 figures.

### COVID and the Omicron Variant

With the rapid rise in COVID cases everywhere, particularly due to the Omicron variant, there has been some impact to the workforce. 10 operations contractors and 1 customer service employee are currently out due to a combination of COVID cases and/or self-quarantining due to exposure to family/friends who have tested positive. Fortunately, with schools being out for winter break, no service was missed.

Based on projections for the upcoming resumption of school, staffing will be lean and overtime may be needed but all service should still be covered, barring further unexpected outbreak. N95 masks have been ordered for all employees in addition to the rigorous sanitization protocols still being followed, including daily vehicle fogging, continuous on-board air purification, and frequent disinfection of high-touch surfaces. We will continue to closely monitor the situation.

Additional information on projects will be provided at the LAVTA Board meeting.

### Attachments:

1. Board Statistics November 2021
2. FY22 Upcoming Items

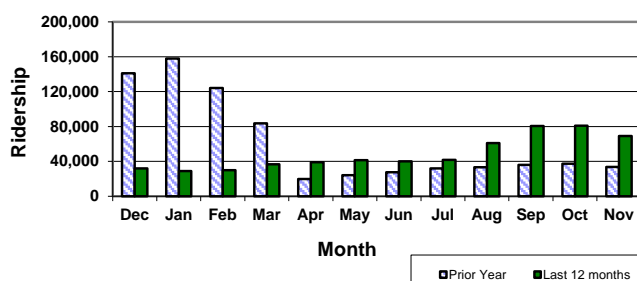
# Monthly Summary Statistics for Wheels

November 2021

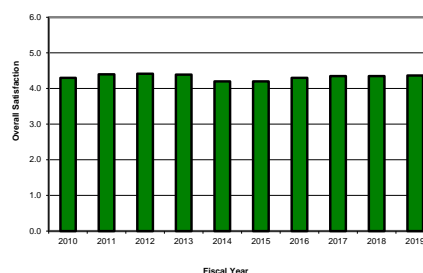
## FIXED ROUTE

	November 2021			% change from one year ago		
Total Ridership FY 2021 To Date	333,457			93.8%		
Total Ridership For Month	69,152			106.2%		
Fully Allocated Cost per Passenger	\$13.82			-37.9%		
	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday
Average Daily Ridership	2,994	1,094	760	126.6%	25.0%	1.9%
Passengers Per Hour	10.8	7.4	5.2	96.5%	24.9%	9.5%
	November 2021			% change from last month		
On Time Performance	89.6%			1.8%		

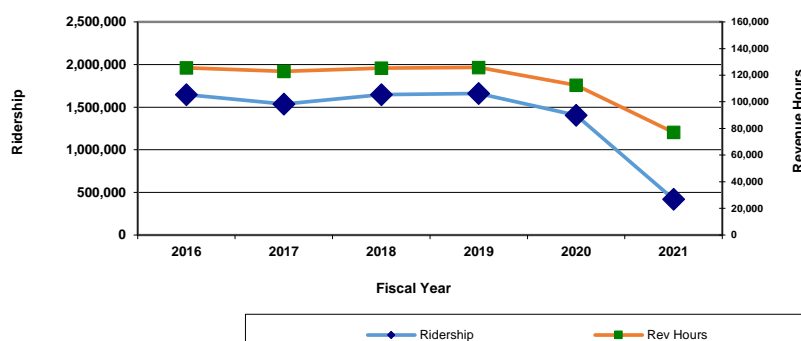
Monthly Unlinked Boardings  
Last 24 Months



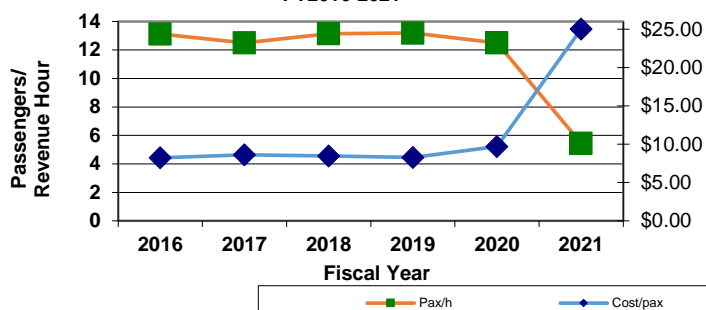
Historical Customer Service Survey  
Results



Annual Unlinked Boardings and Revenue Hours  
FY2016-2021



Full Cost Per Passenger and Passenger Per Hour  
FY2016-2021



# Monthly Summary Statistics for Wheels

November 2021

## PARATRANSIT

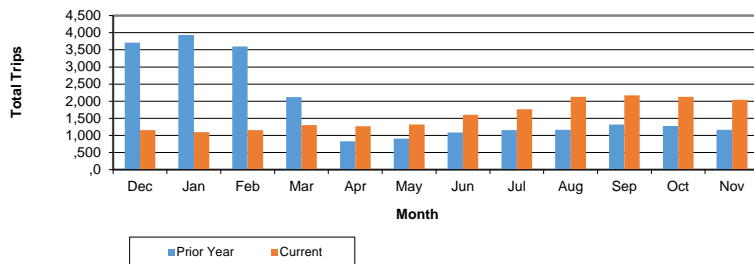
General Statistics	November 2021	% Change from last year	Year to Date
Total Monthly Passengers	2,037	75.5%	10,223
Average Passengers Per Hour	1.75	52.2%	1.61
On Time Performance	95.1%	-0.6%	0.96
Cost per Trip	\$48.03	-14.7%	53.69
Number of Paratransit Assessments	0	n/a	0
Avg. wait time for reservation calls (in minutes)	0:00:27	n/a	0.00

*\*There were no in-person assessments due to Covid-19, but the applicants received temporary presumptive eligibility based on their application*

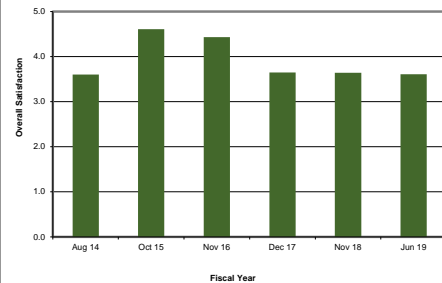
*and doctor's verification until the in-person assessments can be resumed.*

Missed Services Summary	November 2021	Year to Date
1st Sanction - Phone Call	0	0
2nd Sanction - Written Letter	0	0
3rd Sanction - 15 Day Suspension	0	0
4th Sanction - 30 Day Suspension	0	0
5th Sanction - 60 Day Suspension	0	0
6th Sanction - 90 Day Suspension	0	0

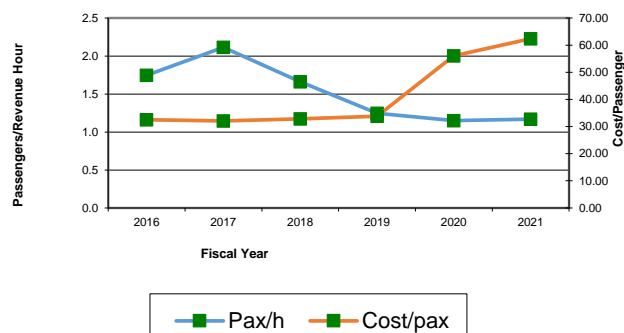
Paratransit Monthly Unlinked Boardings



Historical Customer Service Survey Results



Paratransit Full Cost Per Passenger and Average Passengers Per Hour FY2016-2021





**Monthly Summary Statistics for Wheels**  
**November 2021**

SAFETY								
ACCIDENT DATA	November 2021				Fiscal Year to Date			
	Fixed Route		Paratransit		Fixed Route		Paratransit	
Total	1		0		9		0	
Preventable	1		0		7		0	
Non-Preventable	0		0		2		0	
Physical Damage								
Major	0		0		2		0	
Minor	1		0		7		0	
Bodily Injury								
Yes	0		0		2		0	
No	1		0		7		0	
MONTHLY CLAIMS ACTIVITY	Totals							
Amount Paid								
This Month								
To Date This Fiscal Year	\$3,322.73							
Budget	\$100,000.00							
% Expended	3%							
CUSTOMER SERVICE - ADMINISTRATION								
CATEGORY	Number of Requests							
	November 2021		Year To Date					
Praise	0		1					
Bus Stop	2		21					
Incident	0		1					
Trip Planning	1		9					
Fares/Tickets/Passes	2		10					
Route/Schedule Planning	9		33					
Marketing/Website	0		4					
ADA	3		4					
COVID Inquiries	0		4					
Lost/Found	1		2					
TOTAL	18		89					
CUSTOMER SERVICE - OPERATIONS								
CATEGORY	FIXED ROUTE				PARATRANSIT			
	VALID	NOT VALID	UNABLE TO	VALID YEAR TO	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE
Praise	2	0	0	8	1	0	0	1
Safety	1	1	0	5	0	0	1	1
Driver/Dispatch Discourtesy	2	0	0	3	0	0	0	0
Early	1	0	0	4	0	0	0	0
Late	0	0	0	6	1	0	0	6
No Show	0	0	0	2	0	0	0	1
Incident	0	0	0	4	0	0	0	1
Driver/Dispatch Training	1	0	1	9	1	0	0	4
Maintenance	0	0	0	0	0	0	0	1
Bypass	1	0	0	19	0	0	0	0
TOTAL COMPLAINTS	8	1	1	52	2	0	1	14
Valid Complaints								
Per 10,000 riders	1.16							
Per 1,000 riders					0.98			

## LAVTA COMMITTEE ITEMS - January 2022 - May 2022

### Finance & Administration Committee

#### January

	Action	Info
Minutes	X	
Treasurers Report	X	
Draft 2022 Legislative Program	X	
On-Call Engineering Consulting Services Contract Award	X	

#### February

	Action	Info
Minutes	X	
Treasurers Report	X	
FY21-22 Low Carbon Transit Operations Program Resolution	X	

#### March

	Action	Info
Minutes	X	
Treasurers Report	X	

#### April

	Action	Info
Minutes	X	
Treasurers Report	X	
Funding Resolutions - TDA, STA, RM2, Measure B	X	
Prelim Budget	X	

#### May

	Action	Info
Minutes	X	
Treasurers Report	X	

## LAVTA COMMITTEE ITEMS - January 2022 - May 2022

### Projects & Services Committee

#### January

Minutes

Action

Info

X

DAR Customer Satisfaction Survey

X

ZEB Master Transition Plan

X

#### February

Minutes

Action

Info

MOU with Las Positas College (Student Pass Program)

X

X

#### March

Minutes

Action

Info

On-Vehicle Advertising Contract Award

X

x

#### April

Minutes

Action

Info

X

#### May

Minutes

Action

Info

Fall Service Changes (effective August)

X

ZEB ICT Rollout Plan

X

X