

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**FINANCE and ADMINISTRATION COMMITTEE MEETING / COMMITTEE OF THE WHOLE**

**COMMITTEE MEMBERS**

**BRITTNI KIICK – CHAIR**  
**MELISSA HERNANDEZ**

**KATHY NARUM – VICE CHAIR**

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*Agenda Questions: Please call the Executive Director at (925) 455-7564 or send an email to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

*Documents received after publication of the Agenda and considered by the Finance and Administration Committee in its deliberation will be available for inspection only via electronic document transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below. Please call or email the Executive Director during normal business hours if you require access to any such documents.*

**TELECONFERENCE**

**January 25, 2022 – 4:00 PM**

**CORONAVIRUS DISEASE (COVID-19) ADVISORY  
AND MEETING PROCEDURE**

This meeting will proceed via teleconference in accordance with Government Code Section 54953(e)(2), in order to protect the health and safety of staff, officials, and the general public. Councilmembers will not be physically in attendance, but will be available via video conference.

The administrative office of Livermore Amador Valley Transit Authority (LAVTA) is currently closed to the public and will remain closed for the duration of the Finance and Administration (F&A) Committee meeting. Consequently, there will be no physical location for members of the public to participate in the meeting. We encourage members of the public to shelter in place and access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment.

Public comments will also be accepted via email until 1:00 p.m. on Monday, January 24, 2022 at [frontdesk@lavta.org](mailto:frontdesk@lavta.org). Please include “Public Comment – 1/25/2022” and the agenda item in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

This Finance and Administration Committee meeting will be conducted on the web-video communication platform, Zoom. In order to view and/or participate in this meeting, members of the public will need to download Zoom from its website, [www.zoom.us](http://www.zoom.us).

It is recommended that anyone wishing to participate in the meeting complete the download process before the start of the meeting.

There will be zero tolerance for any person addressing the Committee making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

**How to listen and view meeting video:**

- From a PC, Mac, iPad, iPhone or Android device click the link below:  
<https://zoom.us/j/83887904704>  
Passcode: FA1362Mtg
- To supplement a PC, Mac, tablet or device without audio, please also join by phone:  
Dial: 1 (669) 900-6833  
Webinar ID: 838 8790 4704  
Passcode: 732133

*To comment by video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

- Livestream online at: [Livermore Amador Valley Transit Authority YouTube Channel](#)

*No option to make Public Comment on YouTube live stream.*

**How to listen only to the meeting:**

- For audio access to the meeting by telephone, use the dial-in information below:  
Dial: 1 (669) 900-6833  
Webinar ID: 838 8790 4704  
Passcode: 732133

*Please note to submit public comment via telephone dial \*9 on your dial pad. The meeting’s host will be informed that you would like to speak. If you are chosen, you will be notified that your request has been approved and you will be allowed to speak. You will then dial \*6 to unmute when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

**To submit written comments:**

- Provide public written comments prior to the meeting by email, to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, January 24, 2022 to [frontdesk@lavta.org](mailto:frontdesk@lavta.org). Please include “Public Comment – 1/25/2022” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction

**1. Call to Order**

**2. Roll Call of Members**

**3. Meeting Open to Public**

- Members of the audience may address the Committee on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Members of the audience may address the Committee on items on the Agenda at the time the Chair calls for the particular Agenda item.
- Public comments should not exceed three (3) minutes.
- Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.

**4. Minutes of the October 26, 2021 Meeting of the F&A Committee**

**Recommendation:** Approval

**5. Treasurer's Report for December 2021**

**Recommendation:** Staff requests that the Finance and Administration Committee forward the December 2021 Treasurer's Report to the Board for approval.

**6. 2022 Legislative Program**

**Recommendation:** Staff recommends the Finance & Administration Committee refer Resolution 04-2022 affirming LAVTA's 2022 Legislative Program to the Board of Directors for approval.

**7. Contract Award for LAVTA On-Call Engineering Consulting Services**

**Recommendation:** Staff recommends the Finance and Administration Committee refer Resolution 05-2022 to the Board of Directors for approval, authorizing the Executive Director to execute three-year contracts with two one-year options with Bureau Veritas North America Inc., Gannett Fleming Inc., and Kimley-Horn and Associates Inc. for on-call engineering consulting services. Task orders will be awarded based on the most-qualified firm for each scope or work.

**8. Preview of Upcoming F&A Committee Agenda Items**

**9. Matters Initiated by Committee Members**

**10. Next Meeting Date is Scheduled for: February 22, 2022**

**11. Adjourn**

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole

will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

*I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.*

/s/ Jennifer Suda

1/21/22

LAVTA Administrative Services Department

Date

*On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:*

*Executive Director*

*Livermore Amador Valley Transit Authority*

*1362 Rutan Court, Suite 100*

*Livermore, CA 94551*

*Fax: 925.443.1375*

*Email: [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

# **AGENDA**

## **ITEM 4**

**MINUTES OF THE OCTOBER 26, 2021 ZOOM TELECONFERENCE**  
**LAVTA FINANCE AND ADMINISTRATION COMMITTEE MEETING**

**1. Call to Order**

Staff informed the Finance and Administration Committee that Committee Chair Brittnei Kiick was unable to chair the meeting and requested Vice Chair Kathy Narum to oversee the meeting.

Committee Vice Chair Kathy Narum called the meeting to order at 4:01pm.

Committee Vice Chair Kathy Narum informed the public that LAVTA's meeting is being conducted according to the COVID-19 rules that are detailed at the beginning of the agenda explaining why this is a Zoom teleconference.

**2. Roll Call of Members**

**Members Present**

Kathy Narum, City of Pleasanton

Melissa Hernandez, City of Dublin

Brittnei Kiick, City of Livermore

**3. Meeting Open to Public**

No comments.

**4. Minutes of the September 28, 2021 Meeting of the F&A Committee**

Approved: Hernandez/Kiick

Aye: Hernandez, Kiick, Narum

No: None

Abstain: None

Absent: None

**5. Treasurer's Report for September 2021**

The Finance and Administration Committee recommended forwarding the September 2021 Treasurer's Report to the Board for approval.

Approved: Kiick/Hernandez

Aye: Hernandez, Kiick, Narum

No: None

Abstain: None

Absent: None

**6. Fiscal Year 2021 Annual Comprehensive Financial Report (ACFR)**

Staff reported that this is a draft and there will be some minor formatting changes for the final report. Staff informed that Note 6 (Capital Grants) show \$12,124.00 as Prop 1B funds, but should have been indicated as State of Good Repair funds and that will be corrected for

the final report. David Alvey of Maze and Associates highlighted selected pages of the FY2021 Draft Annual Comprehensive Financial Report (ACFR) noting that there were no findings. David Alvey explained that a single audit is in the report this year, because LAVTA received more than \$750,000 in federal funds.

The item was discussed by the Finance and Administration Committee and staff.

The Finance and Administration Committee recommended forwarding the Annual Comprehensive Financial Report (ACFR) for review and acceptance to the Board of Directors, prior to submitting the ACFR to the Government Finance Officers Association (GFOA) for award.

Approved: Kiick/Hernandez  
Aye: Hernandez, Kiick, Narum  
No: None  
Abstain: None  
Absent: None

**7. Preview of Upcoming F&A Committee Agenda Items**

**8. Matters Initiated by Committee Members**

None.

**9. Next Meeting Date is Scheduled for: November 23, 2021**

**10. Adjourn**

Meeting adjourned at 4:14pm.

## **AGENDA**

### **ITEM 5**



LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Treasurer's Report for December 2021

FROM: Tamara Edwards, Director of Finance

DATE: January 25, 2022

**Action Requested**

Review and forward the LAVTA Treasurer's Report for December 2021 to the Board of Directors for approval.

**Discussion**

***Cash accounts:***

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

***General checking account activity (105):***

Beginning balance December 1, 2021	\$3,151,997.70
Payments made	\$1,190,627.14
Deposits made	\$759,856.41
Transfer from Farebox	\$300,000.00
Ending balance December 31, 2021	\$3,021,226.97

***Farebox account activity (106):***

Beginning balance December 1, 2021	\$346,579.57
Deposits made	\$67,325.41
Transfer to General Checking	\$300,000.00
Ending balance December 31, 2021	\$113,904.98

***LAIF investment account activity (135):***

Beginning balance December 1, 2021	\$11,000,705.71
Ending balance December 31, 2021	\$11,000,705.71

***Operating Expenditures Summary:***

As this is the sixth month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 50%. The agency is at 39.23% overall.

***Operating Revenues Summary:***

While expenses are at 39.23%, revenues are at 31.6%. Fortunately, LAVTA has sufficient cash on hand.

**Recommendation**

Staff requests that the Finance and Administration Committee forward the December 2021 Treasurer's Report to the Board for approval.

Attachments:

1. December 2021 Treasurer's Report

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
BALANCE SHEET  
FOR THE PERIOD ENDING:  
December 31, 2021**

**ASSETS:**

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	3,021,227	
106 CASH - FIXED ROUTE ACCOUNT	113,905	
107 Clipper Cash	458,254	
108 Rail	0	
109 BOC	46	
120 ACCOUNTS RECEIVABLE	217,215	
135 INVESTMENTS - LAIF	11,001,618	
150 PREPAID EXPENSES	(564,339)	
160 OPEB ASSET	873,329	
165 DEFFERED OUTFLOW-Pension Related	613,991	
166 DEFFERED OUTFLOW-OPEB	79,576	
170 INVESTMENTS HELD AT CALTIP	0	
111 NET PROPERTY COSTS	62,519,430	
<b>TOTAL ASSETS</b>		<b>78,334,691</b>

**LIABILITIES:**

205 ACCOUNTS PAYABLE	83,380	
211 PRE-PAID REVENUE	1,884,445	
21101 Clipper to be distributed	330,432	
22000 FEDERAL INCOME TAXES PAYABLE	34	
22010 STATE INCOME TAX	(10)	
22020 FICA MEDICARE	(156)	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(330)	
22030 SDI TAXES PAYABLE	(15)	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	588	
22090 WORKERS' COMPENSATION PAYABLE	26,251	
22100 PERS-457	0	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	1,356,863	
23105 Deferred Inflow- OPEB Related	156,304	
23104 Deferred Inflow- Pension Related	45,146	
23103 INSURANCE CLAIMS PAYABLE	31,325	
23102 UNEMPLOYMENT RESERVE	7,151	
<b>TOTAL LIABILITIES</b>		<b>3,921,409</b>

**FUND BALANCE:**

301 FUND RESERVE	(7,684,590)	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	72,786,495	
30401 SALE OF BUSES & EQUIPMENT	84,491	
FUND BALANCE	9,226,886	
<b>TOTAL FUND BALANCE</b>		<b>74,413,282</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>78,334,691</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
REVENUE REPORT  
FOR THE PERIOD ENDING:  
December 31, 2021**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	786,428	82,243	250,687	535,741	31.9%
4020000	Business Park Revenues	200,376	16,698	83,491	116,885	41.7%
4020500	Special Contract Fares	462,065	55,301	55,301	406,764	12.0%
4020500	Special Contract Fares - Paratransit	30,000	5,513	19,373	10,627	64.6%
4010200	Paratransit Passenger Fares	187,500	5,565	19,533	167,967	10.4%
4060100	Concessions	20,820	1,860	7,227	13,593	34.7%
4060300	Advertising Revenue	42,000	12,507	56,546	(14,546)	134.6%
4070400	Miscellaneous Revenue-Interest	25,000	0	6,695	18,305	26.8%
4070300	Non transportation revenue	133,147	15,378	65,215	67,932	49.0%
4090100	Local Transportation revenue	245,000	615	1,707	243,293	0.7%
4099100	TDA Article 4.0 - Fixed Route	11,282,017	0	5,164,817	6,117,200	45.8%
4099500	TDA Article 4.0-BART	104,953	0	27,702	77,251	26.4%
4099200	TDA Article 4.5 - Paratransit	159,119	0	43,086	116,033	27.1%
4099600	Bridge Toll- RM2, RM1	409,489	0	0	409,489	0.0%
4110100	STA Funds-Paratransit	87,852	0	0	87,852	0.0%
4110500	STA Funds- Fixed Route BART	661,131	0	0	661,131	0.0%
4110100	STA Funds-pop	1,180,335	0	0	1,180,335	0.0%
4110100	STA Funds- rev	712,236	0	0	712,236	0.0%
4110100	STA Funds- Lifeline	33,815	0	0	33,815	0.0%
4110100	Caltrans	-	0	6,894	(6,894)	#DIV/0!
4130000	FTA Section	1,636,697	0	0	1,636,697	100.0%
4130000	FTA Section 5307 ADA Paratransit	422,316	0	0	422,316	0.0%
4130000	FTA TPI	88,000	0	0	88,000	100.0%
4640500	Measure B Gap		0	0	-	100.0%
4640500	Measure B Express Bus	-	0	0	-	100.0%
4640100	Measure B Paratransit Funds-Fixed Route	764,547	92,951	386,933	377,614	50.6%
4640100	Measure B Paratransit Funds-Paratransit	139,703	16,985	70,703	69,000	50.6%
4640200	Measure BB Paratransit Funds-Fixed Route	926,640	68,969	286,018	640,622	30.9%
4640200	Measure BB Paratransit Funds-Paratransit	460,317	34,261	142,082	318,235	30.9%
<b>RAIL</b>		0	0	52		
<b>TOTAL REVENUE</b>		<b>21,201,503</b>	<b>408,847</b>	<b>6,694,060</b>	<b>14,507,495</b>	<b>31.6%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
OPERATING EXPENDITURES  
FOR THE PERIOD ENDING:  
December 31, 2021**

		<b>BUDGET</b>	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>	<b>BALANCE AVAILABLE</b>	<b>PERCENT BUDGET EXPENDED</b>
501 02	Salaries and Wages	\$1,844,031	\$183,889	\$893,592	\$950,439	48.46%
502 00	Personnel Benefits	\$1,049,873	\$293,069	\$712,205	\$337,668	67.84%
503 00	Professional Services	\$817,550	\$48,493	\$346,061	\$471,489	42.33%
503 05	Non-Vehicle Maintenance	\$912,131	\$38,967	\$201,394	\$710,737	22.08%
503 99	Communications	\$9,500	\$418	\$481	\$9,019	5.06%
504 01	Fuel and Lubricants	\$1,386,600	\$47,998	\$402,596	\$984,004	29.03%
504 03	Non contracted vehicle maintenance	\$3,000	\$0	\$573	\$2,427	19.11%
504 99	Office/Operating Supplies	\$61,600	\$4,558	\$9,067	\$52,533	14.72%
504 99	Printing	\$139,000	\$0	\$10,895	\$128,105	7.84%
505 00	Utilities	\$263,086	\$22,241	\$158,112	\$104,974	60.10%
506 00	Insurance	\$666,095	\$0	\$430,248	\$235,847	64.59%
507 99	Taxes and Fees	\$91,440	\$4,760	\$43,855	\$47,585	47.96%
508 01	Purchased Transportation Fixed Route	\$11,207,472	\$786,978	\$4,601,344	\$6,606,128	41.06%
2-508 02	Purchased Transportation Paratransit	\$1,990,623	\$3,496	\$331,055	\$1,659,568	16.63%
508 03	Purchased Transportation WOD	\$60,000	\$4,936	\$21,197	\$38,803	35.33%
508 03	Purchased Transportation SAV	\$300,000	\$9,718	\$27,034	\$272,966	9.01%
509 00	Miscellaneous	\$192,503	\$9,381	\$70,292	\$122,211	36.51%
509 02	Professional Development	\$87,000	\$4,964	\$26,725	\$60,275	30.72%
509 08	Advertising	\$120,000	\$1,134	\$29,815	\$90,185	24.85%
<b>TOTAL</b>		<b>\$21,201,504</b>	<b>\$1,464,999</b>	<b>\$8,316,542</b>	<b>\$12,884,962</b>	<b>39.23%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)**  
**FOR THE PERIOD ENDING:**  
**December 31, 2021**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
<b>REVENUE DETAILS</b>						
4090594	TDA (office and facility equip)	300,000	0	0	300,000	0.00%
4090194	TDA Shop repairs and replacement	41,900	0	0	41,900	0.00%
4091794	Bus stop improvements		0	0	0	#DIV/0!
4090994	Radio Upgrade		0	0	0	#DIV/0!
4090794	TDA Transit Center Improvements	110,000	0	0	110,000	0.00%
409??94	TDA (Transit Capital)	100,000	0	0	100,000	0.00%
4092094	TDA (Major component rehab)	756,420	0	0	756,420	0.00%
4091294	TDA Doolan Tower Upgrade	124,000	0	0	124,000	0.00%
4091194	TDA bus stops	857,143	0	0	857,143	0.00%
4090994	TDA buses	2,893,859	0	0	2,893,859	0.00%
4090294	TDA Atlantis	902,000	0	0	902,000	0.00%
409xx	TDA SAV	300,000	0	0	300,000	0.00%
46405	CIP Shelters		0	0	0	#DIV/0!
4090694	TDA TSP		0	0	0	#DIV/0!
4091196	RM2 bus stops	2,300,000	0	0	2,300,000	0.00%
4090294	TDA Atlantis		0	0	0	#DIV/0!
409xx94	TDA Real Time APC		0	0	0	#DIV/0!
409xx91	TVTC TSP		0	0		
4111700	SGR shelters and stops	50,000	0	0	50,000	0.00%
4110500	Prop 1B office and facility	100,962	0	0	100,962	0.00%
41120	SGR battery packs	37,845	0	0	37,845	0.00%
411	Prop 1B Transit Center	20,000	0	0	20,000	0.00%
411xx	Dublin Parking garage	20,000,000	0	64,429	19,935,571	0.32%
41306	TSP		0	0	0	#DIV/0!
41309	FTA buses	11,575,437	0	0	11,575,437	0.00%
41311	FTA bus stops	2,000,000	0	0		
41320	FTA Hybrid battery packs	206,000	0	0	206,000	0.00%
41310	FTA Transit Center	440,000	0	0		0.00%
<b>TOTAL REVENUE</b>		<b>43,115,566</b>	<b>-</b>	<b>64,429</b>	<b>40,611,137</b>	<b>0.15%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)**  
**FOR THE PERIOD ENDING:**  
**December 31, 2021**

ACCOUNT	DESCRIPTON	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
<b>EXPENDITURE DETAILS</b>						
<b>CAPITAL PROGRAM - COST CENTER 07</b>						
5550207	Atlantis Facility	902,000	0	11,966	890,034	1.33%
5550107	Shop Repairs and replacement	41,900	0	0	41,900	0.00%
5551607	SAV	300,000	0	0	300,000	0.00%
5550407	BRT	4,300,000	0	0	4,300,000	0.00%
5552307	Buses	14,469,296	0	0	14,469,296	0.00%
5550507	Office and Facility Equipment	400,962	0	27,341	373,621	6.82%
5551007	Transit Center Upgrades and Improvements	570,000	0	0	570,000	0.00%
5551207	Doolan Tower upgrade	124,000	0	0	124,000	0.00%
5551807	Dublin Parking Garage	20,000,000	0	64,429	19,935,571	0.32%
5551707	Bus Shelters and Stops	907,143	0	2,282	904,861	0.25%
5552007	Major component rehab	1,000,265	0	11,899	988,366	1.19%
555??07	Transit Capital	100,000	10,319	30,709	69,291	30.71%
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>43,115,566</b>	<b>10,319</b>	<b>148,626</b>	<b>42,966,940</b>	<b>0.34%</b>
<b>FUND BALANCE (CAPITAL)</b>		<b>0.00</b>	<b>(10,319)</b>	<b>(84,197)</b>		
<b>FUND BALANCE (CAPTIAL &amp; OPERATING)</b>		<b>-1.00</b>	<b>(1,066,471)</b>	<b>(1,856,364)</b>		

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

January 20, 2022

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

LIVERMORE/AMADOR VALLEY TRANSIT  
AUTHORITY  
GENERAL MANAGER  
1362 RUTAN COURT, SUITE 100  
LIVERMORE, CA 94550

[Tran Type Definitions](#)

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**Account Number:** 80-01-002

December 2021 Statement

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	11,000,705.61
Total Withdrawal:	0.00	Ending Balance:	11,000,705.61



REPORT.: Jan 05 22 Wednesday  
RUN....: Jan 05 22 Time: 10:17  
Run By.: Daniel Zepeda

LAVTA  
Month End Cash Disbursements Report  
Report for 12-21 BANK ACCOUNT 105

PAGE: 001  
ID #: PY-CD  
CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
12-21	022981	12/10/21	AEC01 (AECOM TECHNICAL SERVICES INC		6,893.95	.00	6,893.95	Automatic Generated Check
	022982	12/10/21	AIM01 (AIM TO PLEASE JANITORIAL SER		2,697.38	.00	2,697.38	Automatic Generated Check
	022983	12/10/21	AMA02 (BRENDA MARISOL QUILADA AMAYA		150.00	.00	150.00	Automatic Generated Check
	022984	12/10/21	AVI01 (AMADOR VALLEY INDUSTRIES)		566.02	.00	566.02	Automatic Generated Check
	022985	12/10/21	BAY08 (BAY CITY ELECTRIC WORKS)		1,002.04	.00	1,002.04	Automatic Generated Check
	022986	12/10/21	CAL01 (CALIFORNIA TRANSIT ASSOC)		9,500.00	.00	9,500.00	Automatic Generated Check
	022987	12/10/21	CHA03 (MARIA DE LOS ANGELES CEJA CH		150.00	.00	150.00	Automatic Generated Check
	022988	12/10/21	GBS01 (WILLIAM R. GRAY & COMPANY IN		9,717.50	.00	9,717.50	Automatic Generated Check
	022989	12/10/21	HER03 (MARIBEL L. CASTRO HERNANDEZ)		150.00	.00	150.00	Automatic Generated Check
	022990	12/10/21	HER04 (JERRY HERNANDEZ)		150.00	.00	150.00	Automatic Generated Check
	022991	12/10/21	KIM02 (KIMLEY-HORN AND ASSOC, INC)		6,749.25	.00	6,749.25	Automatic Generated Check
	022992	12/10/21	LIV10 (LIVERMORE SANITATION INC)		2,540.83	.00	2,540.83	Automatic Generated Check
	022993	12/10/21	MOR04 (CARMEN MORALES)		150.00	.00	150.00	Automatic Generated Check
	022994	12/10/21	MVT01 (MV TRANSPORTATION, INC.)		49,500.00	.00	49,500.00	Automatic Generated Check
	022995	12/10/21	PAC11 (PACIFIC ENVIRONMENTAL SERV)		260.00	.00	260.00	Automatic Generated Check
	022996	12/10/21	PER02 (CALPERS RETIREMENT SYSTEM)		132,701.00	.00	132,701.00	Automatic Generated Check
	022997	12/10/21	PRE03 (PREMIER SECURITY SOLNS CO)		20,088.00	.00	20,088.00	Automatic Generated Check
	022998	12/10/21	SCF01 (SC FUELS)		26,264.04	.00	26,264.04	Automatic Generated Check
	022999	12/10/21	SHA02 (SHAMROCK OFFICE SOLUTIONS)		43.43	.00	43.43	Automatic Generated Check
	023000	12/10/21	SOL01 (SOLUTIONS FOR TRANSIT)		2,083.33	.00	2,083.33	Automatic Generated Check
	023001	12/10/21	TRA12 (TRAPEZE SOFTWARE GROUP)		7,179.00	.00	7,179.00	Automatic Generated Check
	023002	12/10/21	TX133 (SAROJA IYER)		131.80	.00	131.80	Automatic Generated Check
	023003	12/10/21	TX156 (YVONNE BRETOI)		204.00	.00	204.00	Automatic Generated Check
	023004	12/10/21	TX169 (SARAH SARGAZI)		142.59	.00	142.59	Automatic Generated Check
	023005	12/10/21	TX212 (LINDA WAHLE)		228.06	.00	228.06	Automatic Generated Check
	023006	12/10/21	TX238 (MEGAN LEVITT)		40.00	.00	40.00	Automatic Generated Check
	023007	12/10/21	TX247 (SHARON GONG)		70.23	.00	70.23	Automatic Generated Check
	023008	12/10/21	ZEB01 (ZEBRA )		3,000.00	.00	3,000.00	Automatic Generated Check
	023009	12/13/21	OLG01 (VIANEY OLGUIN)		180.00	.00	180.00	Automatic Generated Check
	023010	12/23/21	ATT02 (AT&T )		413.49	.00	413.49	Automatic Generated Check
	023011	12/23/21	BAY03 (BAY AREA NEWS GROUP)		473.40	.00	473.40	Automatic Generated Check
	023012	12/23/21	BON01 (REGINA E. BONANNO)		100.00	.00	100.00	Automatic Generated Check
	023013	12/23/21	CAL13 (CALIFORNIA TRANSIT)		120.85	.00	120.85	Automatic Generated Check
	023014	12/23/21	CEL01 (CELTIS VENTURES INC)		27,509.25	.00	27,509.25	Automatic Generated Check
	023015	12/23/21	CIT06 (CITY OF LIVERMORE SEWER)		46.20	.00	46.20	Automatic Generated Check
	023016	12/23/21	COR01 (CORBIN WILLITS SYSTEMS)		269.40	.00	269.40	Automatic Generated Check
	023017	12/23/21	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check
	023018	12/23/21	DIR01 (DIRECT TV)		20.25	.00	20.25	Automatic Generated Check
	023019	12/23/21	EAS02 (EASTERN CONTRA COSTA)		830.00	.00	830.00	Automatic Generated Check
	023020	12/23/21	GIL01 (GILLIG LLC)		3,569.35	.00	3,569.35	Automatic Generated Check
	023021	12/23/21	HAN01 (HANSON BRIDGETT MARCUS)		3,769.50	.00	3,769.50	Automatic Generated Check
	023022	12/23/21	HER05 (MELISSA HERNANDEZ STRAH)		200.00	.00	200.00	Automatic Generated Check
	023023	12/23/21	JOS02 (JEAN INGALLS JOSEY)		200.00	.00	200.00	Automatic Generated Check
	023024	12/23/21	KII01 (BRITITNI KIICK)		200.00	.00	200.00	Automatic Generated Check
	023025	12/23/21	LYF01 (LYFT, INC)		3,018.24	.00	3,018.24	Automatic Generated Check
	023026	12/23/21	NAT02 (NATIONAL BUSINESS FURNITURE)		513.56	.00	513.56	Automatic Generated Check
	023027	12/23/21	OFF01 (OFFICE DEPOT)		21.88	.00	21.88	Automatic Generated Check
	023028	12/23/21	PLA02 (PLANETERIA MEDIA LLC)		325.00	.00	325.00	Automatic Generated Check
	023029	12/23/21	SCF01 (SC FUELS)		23,911.59	.00	23,911.59	Automatic Generated Check
	023030	12/23/21	TRA12 (TRAPEZE SOFTWARE GROUP)		5,447.10	.00	5,447.10	Automatic Generated Check
	H11727	12/01/21	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		44,524.21	.00	44,524.21	DIR02, DIRECT DEPOSIT PAY
	H11728	12/02/21	EFT01 (ELECTRONIC FUND TRANSFERS)		9,888.68	.00	9,888.68	EFT01, FEDERAL TAX 11/13/
	H11729	12/02/21	EMP01 (EMPLOYMENT DEVEL DEPT)		3,282.49	.00	3,282.49	EMP01, STATE TAX 11/13/21
	H11730	12/01/21	PER04 (CALPERS RETIREMENT SYSTEM)		2,254.67	.00	2,254.67	PER04, PERS 457 CONTRIBUTI
	H11731	12/01/21	PER01 (PERS )		4,441.52	.00	4,441.52	PER01, PERS RETIREMENT - N
	H11732	12/01/21	PER01 (PERS )		4,149.00	.00	4,149.00	PER01, PERS RETIREMENT - C
	H11733	12/06/21	PAC02 (PACIFIC GAS AND ELECTRIC)		2,541.02	.00	2,541.02	PAC02, 9007202117-4, MOA GA
	H11734	12/06/21	MVT01 (MV TRANSPORTATION, INC.)		92,373.23	.00	92,373.23	MVT01, OCT-21 FIXED ROUTE
	H11735	12/06/21	NEL01 (NELSON\NYGAARD CONSULTING AS		3,510.56	.00	3,510.56	NEL01, 80850, LAVTA SRTP/LR
	H11736	12/06/21	PAC02 (PACIFIC GAS AND ELECTRIC)		84.25	.00	84.25	PAC02, 7649646868-7, DOOLAN
	H11737	12/06/21	CAL04 (CALIFORNIA WATER SERVICE)		971.08	.00	971.08	CAL04, 9098655555, MOA WATE
	H11738	12/06/21	CAL04 (CALIFORNIA WATER SERVICE)		388.53	.00	388.53	CAL04, 0198655555, BUS WASH
	H11739	12/06/21	CIT07 (CITY OF LIVERMORE - WATER)		16.86	.00	16.86	CIT07, 138432-00, ATLANTIS
	H11740	12/06/21	CIT07 (CITY OF LIVERMORE - WATER)		184.58	.00	184.58	CIT07, 138430-01, ATLANTIS
	H11741	12/06/21	CIT07 (CITY OF LIVERMORE - WATER)		37.34	.00	37.34	CIT07, 139361-00, ATLANTIS
	H11742	12/06/21	CIT07 (CITY OF LIVERMORE - WATER)		28.00	.00	28.00	CIT07, 139399-00, ATLANTIS
	H11743	12/06/21	PAC01 (AT&T )		208.06	.00	208.06	PAC01, ACCT #925-245-0576
	H11744	12/06/21	PAC01 (AT&T )		354.67	.00	354.67	PAC01, ACCT#436-951-0106 A
	H11745	12/06/21	PAC01 (AT&T )		387.76	.00	387.76	PAC01, ACCT#925-243-9029 A
	H11746	12/06/21	TX242 (BONNIE WOLF)		40.00	.00	40.00	TX242, PARATAXI REIMBURSE
	H11747	12/06/21	TX228 (DEBORAH BUTLER)		8.93	.00	8.93	TX228, PARATAXI REIMBURSE
	H11748	12/06/21	TAX01 (HERB HASTINGS)		20.00	.00	20.00	TAX01, PARATAXI REIMBURSE
	H11749	12/06/21	PAC01 (AT&T )		33.34	.00	33.34	PAC01, ACCT#232-351-6260 C
	H11750	12/06/21	EDW01 (TAMARA EDWARDS)		41.09	.00	41.09	EDW01, 120221EXH, 12/2/21 E
	H11751	12/06/21	PAC02 (PACIFIC GAS AND ELECTRIC)		1,240.69	.00	1,240.69	PAC02, 7264840356-5, BUS ST
	H11752	12/06/21	CEN04 (CENTRAL CONTRA COSTA TRAN)		101,523.20	.00	101,523.20	CEN04, JUL-21 MONTHLY SERV
	H11753	12/06/21	CEN04 (CENTRAL CONTRA COSTA TRAN)		106,984.74	.00	106,984.74	CEN04, AUG-21 MONTHLY SERV
	H11754	12/06/21	CEN04 (CENTRAL CONTRA COSTA TRAN)		107,887.22	.00	107,887.22	CEN04, SEPT-21 MONTHLY SE
	H11755	12/06/21	CAL04 (CALIFORNIA WATER SERVICE)		59.82	.00	59.82	CAL04, 2575555555, TC FIRE
	H11756	12/06/21	CAL04 (CALIFORNIA WATER SERVICE)		79.76	.00	79.76	CAL04, 4755555555, MOA FIRE
	H11757	12/06/21	CAL04 (CALIFORNIA WATER SERVICE)		79.76	.00	79.76	CAL04, 5755555555, CONTRACT
	H11758	12/08/21	KHO01 (KHOURI CONSULTING LLC)		10,000.00	.00	10,000.00	KHO01, DEC-21 ADVOCACY SE
	H11759	12/08/21	TRA04 (TOAN TRAN)		683.79	.00	683.79	TRA04, 11/30-12/04 TRAVEL
	H11760	12/10/21	TX228 (DEBORAH BUTLER)		99.24	.00	99.24	TX228, PARATAXI REIMBURSE
	H11761	12/15/21	BRO03 (KARLA SUE BROWN)		100.00	.00	100.00	BRO03, NOV-2021 BOD STIPEN
	H11762	12/15/21	HAU01 (DAVID HAUBERT)		200.00	.00	200.00	HAU01, NOV-2021 BOD STIPEN
	H11763	12/15/21	NAR01 (KATHERINE NARUM)		200.00	.00	200.00	NAR01, NOV-21 BOD STIPENDS
	H11764	12/15/21	WOE01 (ROBERT L. WOERNER)		100.00	.00	100.00	WOE01, NOV-2021 BOD STIPEN
	H11765	12/15/21	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		599.75	.00	599.75	DIR02, PR DIRECT DEPOSIT
	H11766	12/15/21	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		60,197.71	.00	60,197.71	DIR02, DIRECT DEPOSIT PAYR
	H11767	12/15/21	EFT01 (ELECTRONIC FUND TRANSFERS)		15,922.04	.00	15,922.04	EFT01, FEDERAL TAX 11/27/2

REPORT.: Jan 05 22 Wednesday  
RUN....: Jan 05 22 Time: 10:17  
Run By.: Daniel Zepeda

LAVTA  
Month End Cash Disbursements Report  
Report for 12-21 BANK ACCOUNT 105

PAGE: 002  
ID #: PY-CD  
CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
12-21	H11768	12/15/21	EMP01 (EMPLOYMENT DEVEL DEPT)		4,800.35	.00	4,800.35	EMP01, STATE TAX 11/27/21-
	H11769	12/15/21	PER01 (PERS )		4,441.52	.00	4,441.52	PER01, PERS RETIREMENT-NEW
	H11770	12/15/21	PER01 (PERS )		4,149.00	.00	4,149.00	PER01, PERS RETIREMENT - C
	H11771	12/15/21	PER04 (CALPERS RETIREMENT SYSTEM)		2,257.43	.00	2,257.43	PER04, PERS 457 CONTRIBUTI
	H11772	12/15/21	EDW01 (TAMARA EDWARDS)		49.76	.00	49.76	EDW01, 121321EXH, 12/13/21
	H11773	12/15/21	TEL01 (TPx COMMUNICATIONS)		2,828.15	.00	2,828.15	TEL01, 150412914-0, 12/1/2
	H11774	12/15/21	TRA04 (TOAN TRAN)		171.36	.00	171.36	TRA04, 121021EXP, 12/10/21
	H11775	12/20/21	CAL04 (CALIFORNIA WATER SERVICE)		41.92	.00	41.92	CAL04, 3616555555, TC WAT
	H11776	12/20/21	CAL04 (CALIFORNIA WATER SERVICE)		356.98	.00	356.98	CAL04, 4616555555, TC IRR
	H11777	12/20/21	RIC03 (RICHARD MILLER)		750.00	.00	750.00	RIC03, 1064, EMAIL SERVER
	H11778	12/22/21	RIC03 (RICHARD MILLER)		4,500.00	.00	4,500.00	RIC03, 1066, DEPOSIT-BULL
	H11779	12/15/21	MER01 (MERCHANT SERVICES)		73.77	.00	73.77	MER01, TC113021, NOV-21 TRA
	H11780	12/15/21	MER01 (MERCHANT SERVICES)		57.61	.00	57.61	MER01, MOA113021, NOV-21 MO
	H11781	12/15/21	AME06 (AMERICAN FIDELITY ASSURANCE)		987.64	.00	987.64	AME06, FSA12-2021, DEC-21 F
	H11782	12/15/21	DEL05 (ALLIED ADMIN/DELTA DENTAL)		2,225.45	.00	2,225.45	DEL05, JAN-22 DELTA DENTA
	H11783	12/16/21	PER02 (CALPERS RETIREMENT SYSTEM)		100,000.00	.00	100,000.00	PER02, FY22 CEPPT CONTRIB
	H11784	12/17/21	PER03 (CAL PUB EMP RETIRE SYSTM)		35,544.40	.00	35,544.40	PER03, JAN-22 HEALTH INSU
	H11785	12/15/21	ORT01 (ANDREW ORTEGA)		22.06	.00	22.06	ORT01, 12/2/21-12/14/21 M
	H11786	12/17/21	UBE01 (UBER )		1,917.58	.00	1,917.58	UBE01, NOV-21 BILLING: GO
	H11787	12/21/21	MUT01 (MUTUAL OF OMAHA)		1,115.71	.00	1,115.71	MUT01, JAN-22 LTD & LIFE
	H11788	12/20/21	VSP01 (VSP )		557.82	.00	557.82	VSP01, JAN-22 VISION INSU
	H11789	12/17/21	STA13 (STAPLES CREDIT PLAN)		429.73	.00	429.73	STA13, DEC-21 CC STATEMEN
	H11790	12/20/21	BAN03 (BANKCARD CENTER)		6,952.97	.00	6,952.97	BAN03, NOV-21 BOW CC STAT
	H11791	12/21/21	CAL15 (CALTRONICS BUSINESS SYS)		184.49	.00	184.49	CAL15, 3396206, BIZHUB 11
	H11792	12/21/21	CIT07 (CITY OF LIVERMORE - WATER)		45.66	.00	45.66	CIT07, 138431-00, ATLANTI
	H11793	12/21/21	CIT07 (CITY OF LIVERMORE - WATER)		139.21	.00	139.21	CIT07, 139388-00, BUS WAS
	H11794	12/24/21	HDE01 (HOME DEPOT-CREDIT SERVICES)		323.43	.00	323.43	HDE01, DEC-21 CC STATEMEN
	H11795	12/21/21	VER01 (VERIZON WIRELESS)		5,183.61	.00	5,183.61	VER01, 9893462180, 10/23-
	H11796	12/25/21	CEN04 (CENTRAL CONTRA COSTA TRAN)		969.52	.00	969.52	CEN04, SEPT-21 ONE SEAT S
	H11797	12/25/21	CEN04 (CENTRAL CONTRA COSTA TRAN)		1,036.74	.00	1,036.74	CEN04, OCT-21 ONE SEAT SE
	H11798	12/25/21	CEN04 (CENTRAL CONTRA COSTA TRAN)		574.79	.00	574.79	CEN04, NOV-21 ONE SEAT SE
	H11799	12/24/21	PAC02 (PACIFIC GAS AND ELECTRIC)		1,680.56	.00	1,680.56	PAC02, 6062256368-6, ATLA
	H11800	12/27/21	PAC02 (PACIFIC GAS AND ELECTRIC)		5,741.01	.00	5,741.01	PAC02, 5809326332-3, MOA
	H11801	12/30/21	PER04 (CALPERS RETIREMENT SYSTEM)		1,524.67	.00	1,524.67	PER04, PERS 457 CONTRIBUT
	H11802	12/31/21	EMP01 (EMPLOYMENT DEVEL DEPT)		3,397.05	.00	3,397.05	EMP01, STATE TAX 12/11/21
	H11803	12/30/21	PER01 (PERS )		4,149.00	.00	4,149.00	PER01, PERS CLASSIC CONTR
	H11804	12/30/21	PER01 (PERS )		4,441.52	.00	4,441.52	PER01, PERS NEW CONTRIBUT
	H11805	12/31/21	EFT01 (ELECTRONIC FUND TRANSFERS)		10,278.76	.00	10,278.76	EFT01, FEDERAL TAX 12/11/
	H11806	12/31/21	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		45,774.10	.00	45,774.10	DIR02, PR DIRECT DEPOSIT
	H11807	12/10/21	MCC01 (TONY MCCAULAY)		1,514.71	.00	1,514.71	MCC01, 9/1/21-12/7/21 EXP
Total for Bank Account 105 ----->					1,190,627.14	.00	1,190,627.14	

Grand Total of all Bank Accounts -----> 1,190,627.14 .00 1,190,627.14  
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REPORT.: Jan 05 22 Wednesday  
 RUN...: Jan 05 22 Time: 10:17  
 Run By.: Daniel Zepeda

LAVTA  
 Month End Payable Activity Report  
 Report for 12-21

PAGE: 001  
 ID #: PY-AC  
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
12-21	AEC01 (AECOM TECHNICAL SERVICES	IN200534954	09/02/21	10/02/21	A	6893.95	AEC01, 2000534954, REGIONAL BUS PLANNING-COR
12-21	AIM01 (AIM TO PLEASE JANITORIAL	SE76-NOV-21	12/02/21	01/01/22	A	2697.38	AIM01, NOV-21 MONTHLY JANITORIAL SERVICE
12-21	AMA02 (BRENDA MARISOL QUILADA	AMAY2021PARAD	12/09/21	01/08/22	A	150.00	AMA02, 2021 XMAS BUS PARADE DECORATION
12-21	AME06 (AMERICAN FIDELITY ASSURANCE	FSA122021H	12/15/21	01/14/22	A	987.64	AME06, FSA12-2021, DEC-21 FLEXIBLE SPENDING AC
12-21	ATT02 (AT&T )	17473719	12/13/21	01/12/22	A	413.49	ATT02, 17473719, PAYER #9391035694 11/13-12/
12-21	AVI01 (AMADOR VALLEY INDUSTRIES)	938288	11/30/21	12/30/21	A	566.02	AVI01, 938288, NOV-21 GARBAGE PICK UP SERVIC
12-21	BAN03 (BANKCARD CENTER)	NOV-2021H	12/03/21	01/02/22	A	6952.97	BAN03, NOV-21 BOW CC STATEMENT
12-21	BAY03 (BAY AREA NEWS GROUP)	001318273	11/30/21	12/30/21	A	473.40	BAY03, 0001318273, MP1016 PUBLIC NOTICE 11/20
12-21	BAY08 (BAY CITY ELECTRIC WORKS)	W251357	12/02/21	01/01/22	A	1002.04	BAY08, W251357, MP974 INSTALL NEW BLOCK HEAT
12-21	BON01 (REGINA E. BONANNO)	NOV-2021	11/30/21	12/30/21	A	100.00	BON01, NOV-2021, NOV-21 BOD STIPEND
12-21	BRO03 (KARLA SUE BROWN)	NOV-2021H	11/30/21	12/30/21	A	100.00	BRO03, NOV-2021 BOD STIPENDS
12-21	CAL01 (CALIFORNIA TRANSIT ASSOC)	2022-DUES	12/08/21	01/07/22	A	9500.00	CAL01, 12058, 2022 MEMBERSHIP FEES
12-21	CAL04 (CALIFORNIA WATER SERVICE)	198111721H	12/06/21	01/05/22	A	388.53	CAL04, 0198655555, BUS WASH 10/16/21-11/16/21
		257113021H	12/06/21	01/05/22	A	59.82	CAL04, 2575555555, TC FIRE 12/1/21-12/31/21
		361120121H	12/01/21	12/31/21	A	41.92	CAL04, 3616555555, TC WATER 10/29/21-11/30/2
		461120121H	12/01/21	12/31/21	A	356.98	CAL04, 4616555555, TC IRRG 10/29/21-11/30/21
		475113021H	12/06/21	01/05/22	A	79.76	CAL04, 4755555555, MOA FIRE 12/1/21-12/31/21
		575113021H	12/06/21	01/05/22	A	79.76	CAL04, 5755555555, CONTRACTOR FIRE 12/1/21-12/
		909111721H	12/06/21	01/05/22	A	971.08	CAL04, 9098655555, MOA WATER 10/16/21-11/16/21
						-----	
					Vendor's Total ----->	1977.85	
12-21	CAL13 (CALIFORNIA TRANSIT)	312021OCT	12/15/21	01/14/22	A	120.85	CAL13, 31-2021-OCT, OCT-21 INSURANCE CLAIMS
12-21	CAL15 (CALTRONICS BUSINESS SYS)	3396206H	12/16/21	01/15/22	A	184.49	CAL15, 3396206, BIZHUB 11/16/21-12/15/21
12-21	CEL01 (CELTIS VENTURES INC)	LAVTAMS01	12/01/21	12/31/21	A	9288.00	CEL01, LAVTAMS001, PO #7560 PHOTOGRAPHIC SER
		LAVTAWR05	12/01/21	12/31/21	A	18221.25	CEL01, LAVTAWR005, WEB REDESIGN NOV-21
					-----		
					Vendor's Total ----->	27509.25	
12-21	CEN04 (CENTRAL CONTRA COSTA TRAN)	SEPT-21H	11/11/21	12/11/21	A	107887.22	CEN04, SEPT-21 MONTHLY SERVICE PARATRANSIT
		AUG-21 HH	12/06/21	01/05/22	A	106984.74	CEN04, AUG-21 MONTHLY SERVICE PARATRANSIT
		JUL-21 HH	12/06/21	01/05/22	A	101523.20	CEN04, JUL-21 MONTHLY SERVICE PARATRANSIT
		NOV-2021H	12/21/21	01/20/22	A	574.79	CEN04, NOV-21 ONE SEAT SERVICE
		OCT-2021H	11/30/21	12/30/21	A	1036.74	CEN04, OCT-21 ONE SEAT SERVICE
		SEPT-2021H	11/09/21	12/09/21	A	969.52	CEN04, SEPT-21 ONE SEAT SERVICE
					-----		
					Vendor's Total ----->	318976.21	
12-21	CHA03 (MARIA DE LOS ANGELES CEJA	C2021PARAD	12/09/21	01/08/22	A	150.00	CHA03, 2021 XMAS BUS PARADE DECORATION
12-21	CIT06 (CITY OF LIVERMORE SEWER)	TC121421	12/14/21	01/13/22	A	46.20	CIT06, 133389-00, TRANSIT CENTER 11/9/21-12/
12-21	CIT07 (CITY OF LIVERMORE - WATER)	361111621H	12/06/21	01/05/22	A	37.34	CIT07, 139361-00, ATLANTIS SEWER 10/19/21-11/1
		388120721H	12/07/21	01/06/22	A	139.21	CIT07, 139388-00, BUS WASH 11/2/21-12/7/21
		399111621H	12/06/21	01/05/22	A	28.00	CIT07, 139399-00, ATLANTIS SEWER 10/19/21-11/1
		430111621H	12/06/21	01/05/22	A	184.58	CIT07, 138430-01, ATLANTIS INDOOR 10/19/21-11/
		431120721H	12/07/21	01/06/22	A	45.66	CIT07, 138431-00, ATLANTIS IRRG. 11/2/21-12/
		432111621H	12/06/21	01/05/22	A	16.86	CIT07, 138432-00, ATLANTIS FIRE 10/19/21-11/1
					-----		
					Vendor's Total ----->	451.65	
12-21	COR01 (CORBIN WILLITS SYSTEMS)	C112151	12/15/21	01/14/22	A	269.40	COR01, C112151, DEC-21 SERVICE
12-21	DAY02 (DAY & NIGHT PEST CONTROL)	168930	12/07/21	01/06/22	A	218.00	DAY02, 168930, 12/7/21 RUTAN SERVICE

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
12-21	DEL05 (ALLIED ADMIN/DELTA DENTAL)	JAN-2022H	12/06/21	01/05/22	A	2225.45	DEL05, JAN-22 DELTA DENTAL INSURANCE
12-21	DIR01 (DIRECT TV)	96X211211	12/15/21	01/14/22	A	20.25	DIR01,025118596X211211, DEC-21 SERVICE
12-21	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20211126H	12/01/21	12/31/21	A	44524.21	DIR02, DIRECT DEPOSIT PAYROLL 11/13/21-11/26
		20211210H	12/15/21	01/14/22	A	60197.71	DIR02,DIRECT DEPOSIT PAYROLL 11/27/21-12/10/
		20211224H	12/31/21	01/30/22	A	45774.10	DIR02, PR DIRECT DEPOSIT 12/11/21-12/24/21
		20211214FH	12/15/21	01/14/22	A	599.75	DIR02, PR DIRECT DEPOSIT FINAL PAY MAX FRIED
		Vendor's Total ----->				151095.77	
12-21	EAS02 (EASTERN CONTRA COSTA)	10354	12/08/21	01/07/22	A	830.00	EAS02, 10354, MP1045 SCHEDULING CLASS OPERAT
12-21	EDW01 (TAMARA EDWARDS)	120221EXHH	12/06/21	01/05/22	A	41.09	EDW01,120221EXH,12/2/21 EXPENSE REIMBURSE-MI
		121321EXHH	12/15/21	01/14/22	A	49.76	EDW01,121321EXH, 12/13/21 EXPENSE REIMBURSE-
		Vendor's Total ----->				90.85	
12-21	EFT01 (ELECTRONIC FUND TRANFERS)	20211126H	12/01/21	12/31/21	A	9888.68	EFT01, FEDERAL TAX 11/13/21-11/26/21
		20211210H	12/15/21	01/14/22	A	15922.04	EFT01,FEDERAL TAX 11/27/21-12/10/21
		20211224H	12/30/21	01/29/22	A	10278.76	EFT01, FEDERAL TAX 12/11/21-12/24/21
		Vendor's Total ----->				36089.48	
12-21	EMP01 (EMPLOYMENT DEVEL DEPT)	20211126H	12/01/21	12/31/21	A	3282.49	EMP01, STATE TAX 11/13/21-11/26/21
		20211210H	12/15/21	01/14/22	A	4800.35	EMP01,STATE TAX 11/27/21-12/10/21
		20211231H	12/31/21	01/30/22	A	3397.05	EMP01, STATE TAX 12/11/21-12/24/21
		Vendor's Total ----->				11479.89	
12-21	GBS01 (WILLIAM R. GRAY & COMPANY I	21260	12/01/21	12/31/21	A	9717.50	GBS01, 21260, OCT-21 SAV ON-CALL ENGINEER SU
12-21	GIL01 (GILLIG LLC)	40873194	12/16/21	01/15/22	A	3569.35	GIL01, 40873194, PO #7563 BUS 1605 CONTROLLE
12-21	HAN01 (HANSON BRIDGETT MARCUS)	1307718	12/13/21	01/12/22	A	3769.50	HAN01, 1307718, NOV-21 ADMIN LEGAL FEES
12-21	HAU01 (DAVID HAUBERT)	NOV-2021H	11/30/21	12/30/21	A	200.00	HAU01,NOV-2021 BOD STIPENDS
12-21	HDE01 (HOME DEPOT-CREDIT SERVICES)	DEC-2021H	12/13/21	01/12/22	A	323.43	HDE01, DEC-21 CC STATEMENT-MISC SUPPLIES
12-21	HER03 (MARIBEL L. CASTRO HERNANDEZ2021PARAD	12/09/21	01/08/22	A	150.00	HER03, 2021 XMAS BUS PARADE DECORATION	
12-21	HER04 (JERRY HERNANDEZ)	2021PARAD	12/09/21	01/08/22	A	150.00	HER04, 2021 XMAS BUS PARADE DECORATION
12-21	HER05 (MELISSA HERNANDEZ STRAH)	NOV-2021	11/30/21	12/30/21	A	200.00	HER05,NOV-2021, NOV-21 BOD STIPEND
12-21	JOS02 (JEAN INGALLS JOSEY)	NOV-2021	11/30/21	12/30/21	A	200.00	JOS02,NOV-2021, NOV-21 BOD STIPEND
12-21	KHO01 (KHOURI CONSULTING LLC)	DEC-2021H	12/08/21	01/07/22	A	10000.00	KHO01, DEC-21 ADVOCACY SERVICE
12-21	KII01 (BRITTN KICK)	NOV-2021	11/30/21	12/30/21	A	200.00	KII01,NOV-2021,NOV-21 BOD STIPEND
12-21	KIM02 (KIMLEY-HORN AND ASSOC,INC)	20014883	12/08/21	01/07/22	A	6749.25	KIM02,20014883,DOOLAN TWR GENERATOR NOV-21
12-21	LIV10 (LIVERMORE SANITATION INC)	1487346	12/08/21	01/07/22	A	2540.83	LIV10,1487346,NOV-21 GARBAGE SERVICE
12-21	LYF01 (LYFT, INC)	1028467	11/30/21	12/30/21	A	2940.21	LYF01, 1001028467, NOV-21 CODE: GO TRIVALLEY
		1028468	11/30/21	12/30/21	A	78.03	LYF01, 1001028468, NOV-21 CODE: GO SANRAMON
		Vendor's Total ----->				3018.24	
12-21	MCC01 (TONY McCAULAY)	0901-1207H	12/10/21	01/09/22	A	1514.71	MCC01, 9/1/21-12/7/21 EXPENSE REIMBURSE
12-21	MER01 (MERCHANT SERVICES)	TC113021H	12/15/21	01/14/22	A	73.77	MER01,TC113021,NOV-21 TRANSIT CENTER CC STAT
		MOA113021H	12/15/21	01/14/22	A	57.61	MER01,MOA113021,NOV-21 MOA CC STATEMENT
		Vendor's Total ----->				131.38	

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
12-21	MOR04 (CARMEN MORALES)	2021PARAD	12/09/21	01/08/22	A	150.00	MOR04, 2021 XMAS BUS PARADE DECORATION
12-21	MUT01 (MUTUAL OF OMAHA)	JAN-2022H	12/13/21	01/12/22	A	1115.71	MUT01, JAN-22 LTD & LIFE INSURANCE
12-21	MVT01 (MV TRANSPORTATION, INC.)	OCT-2021HH SQSI-FY21	11/03/21 12/08/21	12/03/21 01/07/22	A A	92373.23 49500.00	MVT01,OCT-21 FIXED ROUTE MONTHLY SERVICE MVT01,SQSI-FY21,FY2021 SQSI PAYMENT
		Vendor's Total ----->				141873.23	
12-21	NAR01 (KATHERINE NARUM)	NOV-2021H	11/30/21	12/30/21	A	200.00	NAR01,NOV-21 BOD STIPENDS
12-21	NAT02 (NATIONAL BUSINESS FURNITURE	MK564795	12/06/21	01/05/22	A	513.56	NAT02, MK564795-HMC, MP884 3 SHELVES BOOKCAS
12-21	NEL01 (NELSON\NYGAARD CONSULTING A	80850H	12/06/21	01/05/22	A	3510.56	NEL01,80850,LAVTA SRTP/LRTP 10/2/21-10/29/21
12-21	OFF01 (OFFICE DEPOT)	417163001	12/06/21	01/05/22	A	21.88	OFF01,212417163001,12/6/21 OFFICE SUPPLIES
12-21	OLG01 (VIANEY OLGUIN)	12-13-21	12/13/21	01/12/22	A	180.00	OLG01, 2021 HOLIDAY PARTY-TAMALES
12-21	ORT01 (ANDREW ORTEGA)	1202-1214H	12/15/21	01/14/22	A	22.06	ORT01, 12/2/21-12/14/21 MILEAGE REIMBURSE
12-21	PAC01 (AT&T )	ATT 11/21H ATT110721H ATT111121H ATT111321H	12/06/21 12/06/21 12/06/21 12/06/21	01/05/22 01/05/22 01/05/22 01/05/22	A A A A	208.06 33.34 354.67 387.76	PAC01,ACCT #925-245-0576 11/13/21-12/12/21 PAC01,ACCT#232-351-6260 CONTRACTOR FIRE 11/7 PAC01,ACCT#436-951-0106 ATLANTIS T1 11/11-12 PAC01,ACCT#925-243-9029 ATLANTIS ALARM 11/13
		Vendor's Total ----->				983.83	
12-21	PAC02 (PACIFIC GAS AND ELECTRIC)	580120821H 606120721H 726120221H 764111821H 900111321H	12/08/21 12/07/21 12/06/21 12/06/21 12/06/21	01/07/22 01/06/22 01/05/22 01/05/22 01/05/22	A A A A A	5741.01 1680.56 1240.69 84.25 2541.02	PAC02, 5809326332-3, MOA ELECTRIC 11/1/21-12 PAC02, 6062256368-6, ATLANTIS 10/28/21-11/29 PAC02,7264840356-5,BUS STOPS 10/21/21-11/18/ PAC02,7649646868-7,DOOLAN TWR 10/13/21-11/11 PAC02,9007202117-4,MOA GAS 10/14/21-11/12/21
		Vendor's Total ----->				11287.53	
12-21	PAC11 (PACIFIC ENVIROMENTAL SERV)	2223 2224	12/01/21 12/01/21	12/31/21 12/31/21	A A	130.00 130.00	PAC11, 2223, NOV-21 RUTAN MONTHLY SERVICE PAC11, 2224, NOV-21 ATLANTIS MONTHLY SERVICE
		Vendor's Total ----->				260.00	
12-21	PER01 (PERS )	20211126CH 20211126NH 20211210CH 20211210NH 20211224CH 20211224NH	12/01/21 12/01/21 12/15/21 12/15/21 12/30/21 12/30/21	12/31/21 12/31/21 01/14/22 01/14/22 01/29/22 01/29/22	A A A A A A	4149.00 4441.52 4149.00 4441.52 4149.00 4441.52	PER01,PERS RETIREMENT - CLASSIC 11/13/21-11/ PER01,PERS RETIREMENT - NEW 11/13/21-11/26/2 PER01,PERS RETIREMENT - CLASSIC 11/27/21-12/ PER01,PERS RETIREMENT-NEW 11/27/21-12/10/21 PER01, PERS CLASSIC CONTRIBUTION 12/11/21-12 PER01, PERS NEW CONTRIBUTION 12/11/21-12/24/
		Vendor's Total ----->				25771.56	
12-21	PER02 (CALPERS RETIREMENT SYSTEM)	FY22-CEPTH FY22-OPEB	12/16/21 12/08/21	01/15/22 01/07/22	A A	100000.00 132701.00	PER02, FY22 CEPPT CONTRIBUTIONS FUNDING PER02,FY22-OPEB,FY22 PREFUND OPEB ARC CONTRI
		Vendor's Total ----->				232701.00	
12-21	PER03 (CAL PUB EMP RETIRE SYSTM)	JAN-2022H	12/14/21	01/13/22	A	35544.40	PER03, JAN-22 HEALTH INSURANCE
12-21	PER04 (CALPERS RETIREMENT SYSTEM)	20211126H 20211210H 20211224H	12/01/21 12/15/21 12/30/21	12/31/21 01/14/22 01/29/22	A A A	2254.67 2257.43 1524.67	PER04,PERS 457 CONTRIBUTIONS 11/13/21-11/26/ PER04,PERS 457 CONTRIBUTIONS 11/27/21-12/10/ PER04, PERS 457 CONTRIBUTION 12/11/21-12/24/
		Vendor's Total ----->				6036.77	
12-21	PLA02 (PLANETERIA MEDIA LLC)	18975	12/15/21	01/14/22	A	325.00	PLA02,18975,DEC-21 WEB-HOSTING
12-21	PRE03 (PREMIER SECURITY SOLNS CO)	2201-38	12/08/21	01/07/22	A	20088.00	PRE03,2201-38,PO #7565 ALARM & SOFTWARE - TC
12-21	RIC03 (RICHARD MILLER)	1064H 1066H	12/07/21 12/16/21	01/06/22 01/15/22	A A	750.00 4500.00	RIC03, 1064, EMAIL SERVER SSL CERTIFICATE UP RIC03, 1066, DEPOSIT-BUILD LAVTA TO EXCHANGE
		Vendor's Total ----->				5250.00	



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## **AGENDA**

### **ITEM 6**

## STAFF REPORT

SUBJECT: 2022 Legislative Program

FROM: Jennifer Yeamans, Senior Grants & Management Specialist

DATE: January 25, 2022

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### Action Requested

Staff requests the Finance & Administration Committee recommend the Board of Directors approve Resolution 04-2022 affirming LAVTA's 2022 Legislative Program.

### Background

Each year the LAVTA Board of Directors approves a Legislative Program to guide staff and the Board for legislative issues at the federal, state, and regional/local level to support, watch and monitor, stay neutral, or oppose.

### Discussion

The proposed Legislative Program in Attachment 2 carries over the following four principles from previous years in support of LAVTA's mission, which is *"to provide equal access to a variety of safe, affordable, and reliable public transportation choices, increasing the mobility and improving the quality of life of those who live or work in and visit the Tri-Valley area"*:

1. Protect existing and enhance future transportation funding sources.
2. Enhance operating conditions to support safety and performance goals.
3. Enhance public transit's role in addressing climate change and air quality issues.
4. Leverage support from and with partners to promote mobility, improve service productivity, and enhance regional leadership.

The proposed 2022 program continues several priorities identified in prior years' programs while highlighting several potential legislative initiatives ahead at the federal, state, and regional/local level, with an emphasis on maximizing available funding sources for transit, and in particular funding for the agency's facility and zero-emission fleet transition needs. In developing this year's proposed program, staff participated in meetings with regional partners and reviewed other draft legislative programs and principles adopted or in development among our agency and advocacy partners, including the Metropolitan Transportation Commission, the Alameda County Transportation Commission, the California Transit Association, and the American Public Transit Association. Proposed changes for 2022 from last year's program are indicated in Attachment 2 by inline markup.

### Federal Update

In November, President Biden signed the Infrastructure Investment and Jobs Act (H. R. 3684), also known as the Bipartisan Infrastructure Law (BIL), which allocates roughly \$1



trillion for nationwide infrastructure investments and reauthorizes the core federal surface transportation program for five years beginning in FY2022 through FY2026. This is a significant piece of legislation for public transportation, because it increases transit formula programs apportioned by urbanized area by approximately one-third, increases transit discretionary programs that can be used to fund agency needs that aren't prioritized in our regional programming of formula funds such as facilities and zero-emission fleet-transition needs, and establishes a new, significantly higher level of investment to serve as a benchmark in future reauthorization discussions for FY27 and beyond. The bill as enacted reflected many priorities of the public transit industry as a whole.

On December 2, Congress passed a Continuing Resolution to fund the government through February 18, 2022, as discussions continue regarding FY 2022 appropriations, including the Administration's Build Back Better agenda. The current Continuing Resolution only appropriates funding at levels authorized by the previous surface-transportation law known as the FAST Act, so further action is needed by Congress to appropriate the increased levels of funding for FY22 included with the Bipartisan Infrastructure Law.

#### State Update

Due to high COVID-19 case rates throughout the state at the beginning of 2022, the Legislature delayed convening at its usual time in early January. A draft of the state legislative calendar for 2022 is included as Attachment 3. Early legislative deadlines for 2022 include:

- January 21: Last day for any committee to hear and report to the floor bills introduced in that house in 2021
- February 18: Last day for bills to be introduced
- April 29: Last day for policy committees to report fiscal bills introduced in their house to fiscal committees
- May 20: Last day for fiscal committees to report to the floor bills introduced in their house; last day for each house to pass bills introduced in that house

On January 10, Governor Newsom introduced his FY22-23 state budget, totaling \$286 billion in proposed spending, a 9% increase over the final FY22 budget. Specific to LAVTA funding sources, the FY23 proposal includes:

- a 1.9% increase in State Transit Assistance funding over FY21-22 levels, which are generated by a statewide sales tax on gasoline and diesel fuel, and which LAVTA uses primarily to support fixed-route operations and state-of-good-repair maintenance expenditures;
- a 4.3% increase in the Local Transportation Fund (LTF), which is funded by a statewide quarter-cent general sales tax and which LAVTA primarily uses to fund both fixed-route and paratransit operating expenses; and
- an 11.7% increase in Low Carbon Transit Operations Program funds, which can be used to support qualifying operating expenses and low-carbon transit investments such as zero-emission buses and support infrastructure.

Of note in this year's budget discussions is a one-time surplus of \$46 billion, of which the Governor proposes to use \$6 billion for various transportation infrastructure priorities,

including a \$2 billion augmentation of the statewide Transit and Intercity Rail Capital Program. TIRCP funds transit capital improvements to significantly reduce greenhouse gas emissions, including transit fleet-electrification and related infrastructure projects. The Legislature has until June 15 to enact a budget for next fiscal year.

#### Regional/Local Update

Much of the near-term regional policy agenda at the Metropolitan Transportation Commission particularly, is focused on pandemic recovery and funding stabilization, including implementation of the Blue Ribbon Transit Recovery Task Force recommendations, fare integration, and implementation of the Bipartisan Infrastructure Law. LAVTA continues to pursue strategic relationships with other local transit and transportation agencies to partner on key funding opportunities and align around common needs and goals such as facility upgrades to support upcoming zero-emission fleet transitions.

#### **Next Steps**

If the Board of Directors approves the 2022 Legislative Program, staff will bring updates on new and continuing bills to future Finance & Administration Committee meetings for information and/or potential action as may be appropriate.

#### **Fiscal Impact**

None

#### **Recommendation**

Staff recommends the Finance & Administration Committee refer Resolution 04-2022 affirming LAVTA's 2022 Legislative Program to the Board of Directors for approval.

#### **Attachments:**

1. Resolution 04-2022
2. Proposed 2022 Legislative Program
3. Draft 2022 California State Legislative Calendar

**RESOLUTION NO. 04-2022**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE  
AMADOR VALLEY TRANSIT AUTHORITY ADOPTING THE  
2022 LEGISLATIVE PROGRAM**

**WHEREAS**, the California Legislature and the U.S. Congress have convened their current legislative sessions in late 2020 and early 2021, respectively; and

**WHEREAS**, to promote the interests of the Livermore Amador Valley Transit Authority, the Board of Directors finds it desirable to adopt a Legislative Program; and

**WHEREAS**, the purpose of the Legislative Program is to guide the Board and staff's strategy and actions as it relates to various levels of government whose actions affect LAVTA; now, therefore, be it

**RESOLVED** that the 2022 Legislative Program of the Livermore Amador Valley Transit Authority, included as Attachment 2, is hereby adopted and shall guide the Board and staff's actions; and be it further

**RESOLVED** that the Executive Director shall operate within these guidelines in interactions with other levels of government in order to promote LAVTA's interests, employing strategies including participation in advocacy activities and taking positions on state and federal legislation; and be it further

**RESOLVED** that should issues arise that are not covered by this 2022 Legislative Program, that the Executive Director shall confer with the Chair of the Board to seek direction on a course of action.

**PASSED AND ADOPTED** by the governing body of the Livermore Amador Valley Transit Authority (LAVTA) this 7th day of February 2022.

BY \_\_\_\_\_  
Karla Brown, Chair

ATTEST \_\_\_\_\_  
Michael Tree, Executive Director

FEDERAL	
Goal or Principle	Strategy
1) Protect Existing and Enhance Future Transportation Funding Sources	Work with <u>federal</u> , state, regional, and local transportation agencies, and other state and national advocacy partners, to <del>develop a FAST Act reauthorization agenda</del> <u>implement the Infrastructure Investment and Jobs Act (IIJA)</u> and support coalitions that support local, regional, and statewide priorities as well as those of public transit in general. Support <u>continued investigations into</u> new, stable federal funding to ensure the solvency of the Highway Trust Fund <del>as part of the reauthorization agenda</del> <u>going forward</u> .
	Advocate that Congress appropriate the full amounts authorized by law for FY 2022 <u>and FY 2023</u> , and that these vital federal funds are provided expeditiously to transit agencies for use on transit capital projects and operations. Support increased funding levels for discretionary programs such as the Bus and Bus Facilities and Low or No Emission grant programs, and ensure that appropriations are allocated according to the program structure authorized by law and to the benefit of public transit.
	Seek <u>additional operating</u> funding for public transit <del>from any future pandemic relief and/or federal infrastructure to address revenue and ridership impacts resulting from ongoing impacts of the COVID-19 pandemic, and support</del> initiatives and <del>support</del> legislation that would provide local transportation entities with the ability to enhance revenues for public transit improvements and to provide jobs for local workers.
4) Leverage Support from and with Partners to Promote Mobility, Improve Service Productivity, and Enhance Regional Leadership	Expand legislative and policy partnerships in Washington, D.C., in particular coordinating in advocacy activities involving planning and/or implementation of ValleyLink.
	<u>Support federal policies that enable technological innovations to improve mobility, including connected and automated vehicle (CV/AV) deployment, and mobility on demand.</u>

STATE	
Goal or Principle	Strategy
1) Protect Current and Enhance Future Transportation Funding Sources	Advocate for <del>a FY 2020-21 and FY 2021-22</del> <u>2022-23</u> state budget that enhances the State's investment in public transportation, active transportation, and highway operations/system management, and continue to advocate for additional statutory, administrative, and funding relief for public transit in response to the COVID-19 pandemic.

	Partner with the California Transit Association and other agency and stakeholder partners in efforts to review existing metrics for the qualification and distribution of TDA (Transportation Development Act) revenues, and monitor development of potential <del>2021-future</del> legislation to update TDA law.
	Identify and pursue strategies to help transit operators reduce costs associated with converting their bus fleets to zero-emission in order to meet the state's Innovative Clean Transit rule, including additional dedicated funding from the state Greenhouse Gas Reduction Fund (GGRF) or other sources.
	Advocate that legislation aimed at benefiting disadvantaged communities (DACs) <del>use a definition that includes</del> low-income communities <u>and populations experiencing similar circumstances, such as people with low transportation access</u> <del>and does not rely exclusively on communities defined by the state's CalEnviroScreen method which disproportionately excludes the Bay Area low income communities relative to other parts of the state, and LAVTA's service area with respect to other service areas.</del>
2) Enhance Operating Conditions to Support Safety and Performance Goals	Work with interested transit and regional agencies and advocacy partners to support efforts to authorize buses to use the highway shoulder, known as "bus-on-shoulder" (BOS) during periods of heavy traffic to help speed up bus service in highly-congested corridors, <del>as currently authorized statutorily for the Monterey-Salinas Transit District and Santa Cruz Metropolitan Transit District.</del>
	Support regional efforts to improve the performance of high-occupancy vehicle (HOV) and express lanes through enhanced enforcement of vehicle passenger occupancy requirements.
3) Enhance Public Transit's Role in Addressing Climate Change and Air Quality Issues	Monitor implementation activities and new legislation related to the California Air Resources Board's (ARB) Innovative Clean Transit regulation related to Zero Emission Bus (ZEB) purchase and deployment requirements, and advocate for programs and incentives to minimize undue burdens on transit agencies transitioning to ZEB technology.
4) Leverage Support from and with Partners to Promote Mobility, Improve Service Productivity, and Enhance Regional Leadership	In partnership with local cities and counties, transit agencies, the business community, and other transportation organizations, engage in regulatory and legislative efforts related to connected and autonomous vehicles (including Shared Autonomous Vehicles) with the goal of accelerating their mobility, safety, and economic benefits.

REGIONAL/LOCAL	
Goal or Principle	Strategy
1) Protect Existing and Enhance Future Transportation Funding Sources	Support efforts of MTC to maximize the proportion <u>and flexibility</u> of federal and statewide funding sources allocated to the Bay Area and to small operators.
	Engage, coordinate with, and support as appropriate any renewed efforts to develop a potential regional transportation ballot measure to enhance public transit infrastructure in the nine-county Bay Area.
3) Enhance Operating Conditions to Support Safety and Performance Goals	Advocate for improvements to the local and regional street networks that enhance transit operating speed and reliability.
	Improve roadway safety for all users and support proposals to increase enforcement of traffic laws protecting pedestrians and bicyclists.
4) Leverage Support from and with Partners to Promote Mobility, Improve Service Productivity, and Enhance Regional Leadership	Support efforts of the Tri-Valley–San Joaquin Valley Regional Rail Authority and its member agencies and stakeholders to <del>connect the BART and ACE rail systems in the Tri-Valley</del> <u>implement Valley Link.</u>
	Continue to support efforts in conjunction with project partners to advance LAVTA’s ability to deploy shared autonomous vehicle (SAV) testing and passenger service at a specific site or sites within its service area.
	Monitor and support as appropriate <del>recommendations emerging from</del> <u>implementation of</u> the Metropolitan Transportation Commission’s Blue Ribbon Transit Recovery Task Force <u>recommendations</u> , including new initiatives aimed at promoting a more “seamless” regional transit system and enhancing its resiliency <u>through initiatives such as fare coordination/integration and transit network management.</u>
	<del>Support the concept of coordinated fares and Clipper integration to serve as an incentive to ride public transit, particularly by engaging with the Regional Fare Coordination and Integration Study group.</del>
	Continue to develop innovative partnerships with private transportation providers including taxi and transportation network companies to connect more people in the Tri-Valley to public transit.

	Support other members of the Cooperating Area Transit Systems group (suburban transit operators in Eastern Alameda County and Contra Costa County), if appropriate, and work together on regional programs of mutual interest.
	Work with local businesses to support efforts to encourage transit use among their employees.

2022 TENTATIVE LEGISLATIVE CALENDAR

COMPILED BY THE OFFICE OF THE ASSEMBLY CHIEF CLERK AND THE OFFICE OF THE SECRETARY OF THE SENATE  
Revised 10-21-21

JANUARY							
	S	M	T	W	TH	F	S
Interim Recess							1
Wk. 1	2	3	4	5	6	7	8
Wk. 2	9	10	11	12	13	14	15
Wk. 3	16	17	18	19	20	21	22
Wk. 4	23	24	25	26	27	28	29
Wk. 1	30	31					

FEBRUARY							
	S	M	T	W	TH	F	S
Wk. 1			1	2	3	4	5
Wk. 2	6	7	8	9	10	11	12
Wk. 3	13	14	15	16	17	18	19
Wk. 4	20	21	22	23	24	25	26
Wk. 1	27	28					

MARCH							
	S	M	T	W	TH	F	S
Wk. 1			1	2	3	4	5
Wk. 2	6	7	8	9	10	11	12
Wk. 3	13	14	15	16	17	18	19
Wk. 4	20	21	22	23	24	25	26
Wk. 1	27	28	29	30	31		

APRIL							
	S	M	T	W	TH	F	S
Wk. 1						1	2
Wk. 2	3	4	5	6	7	8	9
Spring Recess	10	11	12	13	14	15	16
Wk. 3	17	18	19	20	21	22	23
Wk. 4	24	25	26	27	28	29	30

MAY							
	S	M	T	W	TH	F	S
Wk. 1	1	2	3	4	5	6	7
Wk. 2	8	9	10	11	12	13	14
Wk. 3	15	16	17	18	19	20	21
No Hrgs.	22	23	24	25	26	27	28
Wk. 4	29	30	31				

DEADLINES

- Jan. 1Statutes take effect (Art. IV, Sec. 8(c)).
- Jan. 3Legislature reconvenes (J.R. 51(a)(4)).
- Jan. 10Budget must be submitted by Governor (Art. IV, Sec. 12(a)).
- Jan. 14Last day for **policy committees** to hear and report to **fiscal committees** fiscal bills introduced in their house in the odd-numbered year (J.R. 61(b)(1)).
- Jan. 17Martin Luther King, Jr. Day.
- Jan. 21Last day for any committee to hear and report to the **floor** bills introduced in that house in the odd-numbered year. (J.R. 61(b)(2)).  
  
Last day to submit **bill requests** to the Office of Legislative Counsel.
- Jan. 31Last day for each house to pass bills introduced in that house in the odd-numbered year (J.R. 61(b)(3)) (Art. IV, Sec. 10(c)).

- Feb. 18Last day for bills to be **introduced** (J.R. 61(b)(4), J.R. 54(a)).
- Feb. 21Presidents' Day.

- Apr. 1Cesar Chavez Day observed.
- Apr. 7**Spring Recess** begins upon adjournment (J.R. 51(b)(1)).
- Apr. 18Legislature reconvenes from Spring Recess (J.R. 51(b)(1)).
- Apr. 29Last day for **policy committees** to hear and report to fiscal committees **fiscal bills** introduced in their house (J.R. 61(b)(5)).
- May 6Last day for **policy committees** to hear and report to the floor **nonfiscal** bills introduced in their house (J.R. 61(b)(6)).
- May 13Last day for **policy committees** to meet prior to May 31 (J.R. 61(b)(7)).
- May 20Last day for **fiscal committees** to hear and report to the **floor** bills introduced in their house (J.R. 61 (b)(8)).  
  
Last day for **fiscal committees** to meet prior to May 31 (J.R. 61 (b)(9)).
- May 23 – 27**Floor session only.** No committee may meet for any purpose except for Rules Committee, bills referred pursuant to Assembly Rule 77.2, and Conference Committees (J.R. 61(b)(10)).
- May 27Last day for each house to pass bills introduced in that house (J.R. 61(b)(11)).
- May 30Memorial Day.
- May 31Committee meetings may resume (J.R. 61(b)(12)).

\*Holiday schedule subject to final approval by Rules Committee.



JUNE							
	S	M	T	W	TH	F	S
Wk. 4				1	2	3	4
Wk. 1	5	6	7	8	9	10	11
Wk. 2	12	13	14	15	16	17	18
Wk. 3	19	20	21	22	23	24	25
Wk. 4	26	27	28	29	30		

**June 15** Budget Bill must be passed by midnight (Art. IV, Sec. 12(c)).

**June 30** Last day for a legislative measure to qualify for the Nov. 8 General Election ballot (Elections Code Sec. 9040).

JULY							
	S	M	T	W	TH	F	S
Wk. 4						1	2
Summer Recess	3	4	5	6	7	8	9
Summer Recess	10	11	12	13	14	15	16
Summer Recess	17	18	19	20	21	22	23
Summer Recess	24	25	26	27	28	29	30
Wk. 1	31						

**July 1** Last day for **policy committees** to meet and report bills (J.R. 61(b)(14)).

**Summer Recess** begins upon adjournment, provided Budget Bill has been passed (J.R. 51(b)(2)).

**July 4** Independence Day.

AUGUST							
	S	M	T	W	TH	F	S
Wk. 1		1	2	3	4	5	6
Wk. 2	7	8	9	10	11	12	13
No Hrgs.	14	15	16	17	18	19	20
No Hrgs.	21	22	23	24	25	26	27
No Hrgs.	28	29	30	31			

**Aug. 1** Legislature reconvenes from **Summer Recess** (J.R. 51(b)(2)).

**Aug. 12** Last day for **fiscal committees** to meet and report bills (J.R. 61(b)(15)).

**Aug. 15 – 31 Floor session only.** No committee may meet for any purpose except Rules Committee, bills referred pursuant to Assembly Rule 77.2, and Conference Committees (J.R. 61(b)(16)).

**Aug. 25** Last day to **amend** bills on the floor (J.R. 61(b)(17)).

**Aug. 31** Last day for each house to pass bills (Art. IV, Sec 10(c), J.R. 61(b)(18)).

**Final Recess** begins upon adjournment (J.R. 51(b)(3)).

IMPORTANT DATES OCCURRING DURING FINAL RECESS

2022

- Sept. 30Last day for Governor to sign or veto bills passed by the Legislature before Sept. 1 and in the Governor's possession on or after Sept. 1 (Art. IV, Sec. 10(b)(2)).
- Oct. 2Bills enacted on or before this date take effect January 1, 2023. (Art. IV, Sec. 8(c)).
- Nov. 8General Election.
- Nov. 30Adjournment *sine die* at midnight (Art. IV, Sec. 3(a)).
- Dec. 52023-24 Regular Session convenes for Organizational Session at 12 noon. (Art. IV, Sec. 3(a)).

2023

- Jan. 1Statutes take effect (Art. IV, Sec. 8(c)).

\*Holiday schedule subject to final approval by Rules Committee.

# **AGENDA**

## **ITEM 7**

## STAFF REPORT

SUBJECT: Contract Award for LAVTA On-Call Engineering Consulting Services

FROM: Jennifer Yeamans, Senior Grants & Management Specialist

DATE: January 25, 2022

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### Action Requested

Staff requests the Finance & Administration Committee recommend the Board of Directors award contracts for on-call engineering services to Bureau Veritas North America Inc., Gannett Fleming Inc., and Kimley-Horn and Associates Inc.

### Background

LAVTA does not have engineering personnel on staff, based on the volume of work necessary to justify having an in-house engineer. While a full-time staff engineer is not needed, the agency does occasionally require engineering services to carry out its projects. Since 2011, LAVTA has utilized an On-Call Engineering Consulting Agreement with various qualified engineering firms, in order to more efficiently use staff resources and speed up project timelines as needs arise. With the existing five-year agreements expiring at the end of 2021, LAVTA released a request for proposals (RFP) for on-call engineering consulting services. RFP #2021-04 solicited interested firms that could provide a full range of engineering services including:

- Civil/site improvement designs (e.g., bus stop design and ADA improvements)
- Mechanical design (e.g., plumbing, HVAC)
- Electrical design (interior and exterior)
- Architectural/space planning
- Structural design and analysis
- Constructability/biddability reviews
- Project cost estimating
- Construction management

With the past agreements, LAVTA's on-call firms assisted on projects such as improving bus stops and ADA access, transit signal priority/intelligent transportation system projects, facility needs, project costing, and construction management services when needed. The initial term of the on-call contract(s) is three years, with two additional one-year options available to exercise at LAVTA's sole discretion.

The RFP was released on November 15, 2021, and proposals were due on December 17, 2021, at 2:00 p.m. The solicitation was conducted electronically via the Bid Express service, enabling a broad reach to prospective proposers, and also advertised in the Valley Times on November 20 and November 25. A virtual pre-proposal conference with 27 participants was held December 2,

and one addendum was issued on December 7, responding to questions received. LAVTA received three (3) proposals from the following firms:

- Bureau Veritas North America, Inc., Sacramento, CA
- Gannett Fleming, Inc., San Francisco, CA
- Kimley-Horn and Associates Inc., Oakland, CA

## Discussion

### *Initial Technical Evaluation*

In order to select a qualified firm for on-call engineering services, proposals were rated in four categories and assigned points (100% total) as noted below. Under the Brooks Act and related federal regulations, architectural and engineering contracts may not be evaluated based on cost, so cost is not an evaluation criterion.

<b>Evaluation Criteria - % Weight (100% Best)</b>	<b>Scoring</b>
Complete and thorough conformance with the terms and requirements of this RFP	Pass/Fail
<b>Proposer's qualifications and experience:</b> Firm's ability to provide multi discipline engineering, design, architectural and construction management support services	40 points
<b>Staffing and Project Organization:</b> Strengths, experience and qualifications of key personnel, particularly the Project Manager. Previous public transportation experience including on-call contract work.	35 points
<b>Work Approach to Scope of Services:</b> Firm's approach to quality control, project management and product delivery.	15 points
<b>Overall completeness and quality of proposal:</b> Proposer understands LAVTA's requirements as demonstrated by a comprehensive response to this RFP.	10 points
<b>Total Points</b>	<b>100 points</b>

The evaluation committee consisted of both LAVTA staff as well as City of Dublin engineering staff familiar with the range of projects LAVTA typically undertakes. The committee reviewed the technical proposals to determine the relative strengths of each firm. All firms provided an excellent range of services and staff in their proposals. The panel reviewed the written proposals late December/early January and subsequently conducted interviews via teleconference on January 12 with the three proposers, including their proposed key staff. Following evaluation of the written proposals and interviews, the reviewers indicated overall consensus that LAVTA would be best served by three companies, whose technical proposals were scored overall as follows:

<b>Firm</b>	<b>Total Points (Avg/ 100 points max)</b>
Bureau Veritas North America	88
Gannett Fleming	89
Kimley-Horn and Associates	90

All three proposers were deemed both responsive and responsible, capable of carrying out the contracts, including potential federally funded contracts. Gannett Fleming and Kimley-Horn and Associates already have extensive experience with of the agency's goals and needs and know LAVTA staff as well as key stakeholders at each city and in the community. Gannett Fleming and Kimley-Horn both provided very strong project management on previous LAVTA projects. Bureau Veritas, while not under previous contract with LAVTA, scored very high in the various technical evaluation criteria, had favorable recommendations from other public agencies it currently contracts serves, and it is anticipated that they will also provide valuable expertise when needed.

#### *Detailed Technical Evaluation*

After analyzing the qualifications of the top three qualified firms overall, the evaluation committee evaluated the firms with respect to each discipline listed in the RFP, in order to determine whether it might be more advantageous for LAVTA to award a single contract or multiple contracts to meet its potential variety of needs during the contract term. After ranking each firm's proposal within each discipline, the following firms were deemed most qualified in each.

<b>Discipline</b>	<b>Most Qualified Firm</b>
Civil	Kimley-Horn
Mechanical	Bureau Veritas
Electrical	Kimley-Horn
Plumbing	Bureau Veritas
Traffic	Kimley-Horn
Space Planning/Design	Bureau Veritas
Architecture	Bureau Veritas
Cost Estimating	Gannett Fleming
Construction Management	Gannett Fleming

Firms will receive task-order requests associated with the discipline for which they scored highest. If the highest-scoring firm cannot complete the assigned task order or their work plan is deemed inadequate, LAVTA will use the second-highest scoring firm.

#### *Evaluation of Cost Proposals*

Following ranking of the technical proposals for each firm and determining that all were most-qualified in at least one discipline to perform some part of the project scope needed, LAVTA staff evaluated each firm's cost proposals and determined the costs associated with the firms' proposals were fair and reasonable. Future task orders will be issued on either a firm-fixed-price or cost-plus-fixed-fee with ceiling compensation basis, depending on the needs and circumstances of the project.

#### **Fiscal Impact**

There is no fiscal impact outside the Board-adopted budget. The contract does not stipulate a value amount, as the work is task-order-based, subject to Board-approved funding contained in the annual budget. Proposers were informed that there is no guarantee of work associated with this contract.

**Recommendation**

Staff recommends the Finance and Administration Committee refer Resolution 05-2022 to the Board of Directors for approval, authorizing the Executive Director to execute three-year contracts with two one-year options with Bureau Veritas North America Inc., Gannett Fleming Inc., and Kimley-Horn and Associates Inc. for on-call engineering consulting services. Task orders will be awarded based on the most-qualified firm for each scope or work.

Attachment:

1. Resolution 05-2022

**RESOLUTION 05-2022**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
AWARDING ON-CALL ENGINEERING CONSULTING SERVICES CONTRACTS**

WHEREAS, LAVTA requires the services of qualified firms to provide on-call engineering services on an as-needed basis; and

WHEREAS, the agency issued Request for Proposals (RFP) for On-Call Engineering Consulting Services RFP 2021-04; and

WHEREAS, LAVTA utilized the “Best Value” method for procurement, in conformance with applicable procurement guidelines, and the evaluation committee determined Bureau Veritas North America Inc., Gannett Fleming Inc., and Kimley-Horn and Associates Inc. as the most responsive and responsible proposers; and

WHEREAS, LAVTA intends to enter into contracts with Bureau Veritas North America Inc., Gannett Fleming Inc., and Kimley-Horn and Associates Inc. to provide a range of engineering services related to bus stop design, ADA improvements, facility improvements, constructability analysis, costing guidance, and construction management among other tasks requested in the RFP; and

WHEREAS, work shall be issued on a task order basis to the most-qualified firm as outlined in the On-Call Engineering staff report dated February 7, 2022, and the consultants shall complete the services within the time frame and budget specified in each task order; and

WHEREAS, funds for these contracts shall be within the annual Budget authority adopted by the Board of Directors;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Livermore Amador Valley Transit Authority that the LAVTA Board authorizes the Executive Director to enter contracts with Bureau Veritas North America Inc., Gannett Fleming Inc., and Kimley-Horn and Associates Inc. for on-call engineering consulting services, for three years from the effective date of the contract, in a form approved by Legal Counsel; and

BE IT FURTHER RESOLVED that the Board authorizes the Executive Director to execute two optional extension years exercisable at LAVTA’s sole discretion for on-call engineering services.

PASSED AND ADOPTED this 7th day of February 2022.

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Karla Brown, Chair

Attest:

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Michael Tree, Executive Director

## **AGENDA**

### **ITEM 8**



## LAVTA COMMITTEE ITEMS - February 2022 - June 2022

### Finance & Administration Committee

#### February

	Action	Info
Minutes	X	
Treasurers Report	X	
FY21-22 Low Carbon Transit Operations Program Resolution	X	

#### March

	Action	Info
Minutes	X	
Treasurers Report	X	

#### April

	Action	Info
Minutes	X	
Treasurers Report	X	
Funding Resolutions - TDA, STA, RM2, Measure B	X	
Budget - final	X	

#### May

	Action	Info
Minutes	X	
Treasurers Report	X	

#### June

	Action	Info
Minutes	X	
Treasurers Report	X	
LAIF	X	
Legal Contract	X	