

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

TRI-VALLEY ACCESSIBLE ADVISORY COMMITTEE

AGENDA

ZOOM TELECONFERENCE

JULY 7, 2021 – 3:30 PM

Agenda Questions: Please call the Director of Operations & Innovation at (925) 455-7562 or send an email to frontdesk@lavta.org

Documents received after publication of the Agenda and considered by the TAAC Committee in its deliberation will be available for inspection only via electronic document transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below. Please call or email the Director of Operations & Innovation during normal business hours if you require access to any such documents.

**CORONAVIRUS DISEASE (COVID-19) ADVISORY
AND MEETING PROCEDURE**

On June 5, 2020 (updated June 18, 2020), the Health Officer of Alameda County issued an Order that will continue to be in effect until it is rescinded, superseded, or amended in writing by the Health Officer. The Order directed that all individuals living in the county to shelter at their place of residence except that they may leave to provide or receive certain essential services or engage in certain essential activities and work for essential businesses and governmental services.

Under the Governor's Executive Order N-29-20, this meeting may utilize teleconferencing. As a precaution to protect the health and safety of staff, officials, and the general public. TAAC members will not be physically in attendance, but will be available via video conference.

The administrative office of Livermore Amador Valley Transit Authority (LAVTA) is currently closed to the public and will remain closed for the duration of the TAAC Committee meeting. Consequently, there will be no physical location for members of the public to participate in the meeting. We encourage members of the public to shelter in place and access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment.

If you are submitting public comment via email, please do so by 1:00 p.m. on Wednesday, July 7, 2021 to frontdesk@lavta.org. Please include "Public Comment 7/7/2021" and the agenda item in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

This TAAC Committee meeting will be conducted on the web-video communication platform, Zoom. In order to view and/or participate in this meeting, members of the public will need to download Zoom from its website, www.zoom.us.

It is recommended that anyone wishing to participate in the meeting complete the download process before the start of the meeting.

There will be zero tolerance for any person addressing the TAAC Committee making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

How to listen and view meeting video:

- From a PC, Mac, iPad, iPhone or Android device click the link below:
<https://zoom.us/j/88469810964>
Passcode: TAAC1362
- To supplement a PC, Mac, tablet or device without audio, please also join by phone:
Dial: 1 (669) 900-6833
Webinar ID: 884 6981 0964
Passcode: 85607181

To comment by video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.

How to listen only to the meeting:

- For audio access to the meeting by telephone, use the dial-in information below:
Dial: 1 (669) 900-6833
Webinar ID: 884 6981 0964
Passcode: 85607181

*Please note to submit public comment via telephone dial *9 on your dial pad. The meeting’s host will be informed that you would like to speak. If you are chosen, you will be notified that your request has been approved and you will be allowed to speak. You will then dial *6 to unmute when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

To submit written comments:

- Provide public written comments prior to the meeting by email, to frontdesk@lavta.org
If you are submitting public comment via email, please do so by 1:00 p.m. on Wednesday, July 7, 2021 to frontdesk@lavta.org. Please include “Public Comment 7/7/2021” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

	Action Recommended by Staff	
1. Call to Order		3:30
2. Roll Call		
3. Approval of Agenda and Modifications if necessary	Action	
4. Citizens' Forum: An opportunity for members of the audience to comment on a subject not listed on the agenda (under state law, no action may be taken at this meeting)	Information	3:35
5. Minutes of the May 5, 2021 meeting (please review prior to meeting)	Action	3:40
6. Election of Chair and Vice Chair for FY22	Action	3:45
7. TAAC Schedule for FY22	Action	4:15
8. Wheels Fixed Route Service Reinstatement	Information	4:25
9. Paratransit Service to Day Programs	Information	4:35
10. PAPCO Report	Information	4:45
11. Service Updates & Concerns	Discussion	4:50
12. Adjournment		5:00

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

<i>Jennifer Suda</i>	<i>7/1/2021</i>
<i>LAVTA Administrative Services Department</i>	<i>Date</i>

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting.

Requests should be sent to:

*Executive Director
Livermore/Amador Valley Transit Authority
1362 Rutan Court, Suite 100
Livermore, CA 94551
Fax: 925.443.1375
Email: frontdesk@lavta.org*

AGENDA

ITEM 5



LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

Tri-Valley Accessible Advisory Committee

DATE: Wednesday, May 5, 2021

PLACE: Zoom Teleconference

TIME: 3:30 p.m.

DRAFT MINUTES

1. Call to Order

The TAAC Chair Herb Hastings called the meeting to order at 3:30 pm.

Members Present:

David Weir	City of Livermore
Judith LaMarre	City of Livermore
Michael Balero	City of Livermore – Alternate
Shawn Costello	City of Dublin (joined at 4:11pm)
Connie Mack	City of Dublin
Donna Singer	City of Dublin – Alternate
Carmen Rivera-Hendrickson	City of Pleasanton
Jeffrey Jacobsen	City of Pleasanton – Alternate
Herb Hastings	County of Alameda
Kulwant Singh	County of Alameda - Alternate
Amy Mauldin	Social Services Member
Diana Houghtaling	Social Services Member
Shay Roberson	Social Services Member – Alternate
Esther Waltz	PAPCO Representative (joined at 3:39pm)

Staff Present:

Toan Tran	LAVTA
Kadri Kulm	LAVTA
Christopher Bryan	Transdev
Johanna Duran	Transdev
Juana Lopez	Transdev
Rashida Kamara	CCCTA

- 2. Roll Call**
- 3. Approval of Agenda and Modifications in necessary**
Mauldin/Mack
- 4. Citizens' Forum: An opportunity for members of the audience to comment on a subject not listed on the agenda (under state law, no action may be taken at this meeting)**
None.
- 5. Minutes of the March 3, 2021 meetings of the Committee**
Approved.
Mauldin/Mack
- 6. 15-Month Program with County Connection**
Staff updated the committee on the 15-month pilot program with County Connection that started on April 1, 2021, and introduced the team members from the new service provider Transdev. Christopher Bryan gave a presentation on the new My Transit App that shows the real-time vehicle location as well as status of the ride.
- 7. TAAC Membership Recruitment for Terms Starting on July 1, 2021**
The committee reviewed the two applications received and was in favor of the reappointments of the applicants.
- 8. SAV Update**
Staff gave a PowerPoint presentation on the SAV project. Currently the project is in vehicle testing/demonstration/deployment phase but will enter into the operations and V2X integration phase in December, 2022. TAAC members reviewed the potential route maps.
- 9. PAPCO Report**
Esther Waltz gave a report of the joint PAPCO/ParaTAC meeting in February as well as the Paratransit Program Plan Review Sub-Committee work.
- 9. Service Updates and Concerns**
David Weir gave an overview of the Clipper new mobile app.

10. Adjournment

Meeting adjourned at 4:52 pm

DRAFT

AGENDA

ITEM 6



STAFF REPORT

SUBJECT: Election of Wheels Accessible Advisory Committee Chair and Vice Chair for FY22

FROM: Kadri Klm, Paratransit Planner

DATE: July 7, 2021

Action Required

Hold Election for the positions of the Tri-Valley Accessible Advisory Committee Chair and Vice Chair.

Background

The TAAC needs to elect a new Chair and Vice Chair from amongst its members. Section 3.5 of the Committee Bylaws states the following:

- (a) The Committee shall elect a Chair and Vice Chair from among its members. The Committee Chair and Vice Chair shall not represent the same city.
- (b) The Chair and Vice Chair shall be elected at the last meeting of each fiscal year and assume office at the first meeting of the new fiscal year.
- (c) The Chair shall preside at all meetings of the Committee, call special meetings, and act as spokesperson of the Committee with the authorization of the Committee pursuant to Section 4.1 of these Bylaws.
- (d) The Vice Chair shall assume all duties of the Chair in the absence of, or upon request of, the Chair.
- (e) The Chair or his/her designee shall make an oral report at the meeting of the Board of Directors following the Committee's meeting. The designee shall be the Vice Chair of the Committee or a Committee member.

- (f) In the absence of the Chair and Vice Chair, the Committee shall appoint a Chair Pro-Tem to fill the duties of the Chair.

Chair and Vice Chair will work with staff to create the Committee agendas.

Election Process

Please note that due to this meeting being a Zoom meeting the process has been adjusted to accommodate virtual meeting. The elections for Chair and Vice Chair will be held separately using the following steps:

1. TAAC members will nominate other TAAC members or they may nominate themselves for the vacant position. All nominations must be seconded.
2. Nominees will be given up to two minutes to state their qualifications to the members. This is not required.
3. Each TAAC member will cast their vote via one of the following ways:
 - a. Email it to kkulm@lavta.org
 - b. Text message to 925-605-6094
 - c. Call the number 925-605-6094

When submitting your vote please include the name of your choice and also your own name.

Members must be present to vote.

4. Staff will count the votes and announce the results. The nominee with the most votes wins the election for the position.

Recommendation

Nominate and elect the Chair and Vice Chair in accordance with the TAAC bylaws for fiscal year 2022.

AGENDA

ITEM 7



STAFF REPORT

SUBJECT: Establish TAAC Meeting Times and Location for FY22

FROM: Kadri Klm, Paratransit Planner

DATE: July 7, 2021

Action Required

Establish the TAAC meeting dates and times for FY22.

Background

The TAAC Bylaws SECTION 3.7(a) states: "The Committee shall meet quarterly as needed. The Committee shall establish the meeting schedule, meeting time, meeting sites for the regular meetings at the first regular meeting of the fiscal year."

According to the committee bylaws SECTION 3.7. COMMITTEE MEETINGS (f) Accessibility "All meetings shall be conducted in the LAVTA jurisdiction and shall be in a location accessible by public transportation and accessible to persons with disabilities".

In the past, the TAAC Committee established a quarterly schedule for regular meetings. Starting in 2010, the frequency of meetings was increased to every other month. Last FY, meetings were scheduled for the first Wednesday of every other month from 3:30 pm to 5:00 pm.

Due to the changes to the Wheels bus routes in the Fall of 2016, which were based on the Comprehensive Operational Analysis (COA), the closest bus stop to LAVTA's administrative office, where the TAAC meetings traditionally were held, is a longer distance away (0.5 mile) than the closest bus stop prior to the COA changes.

In response to the feedback on the distance to the Route 14 bus stop the TAAC decided to hold the meetings at alternate fixed route accessible locations, rotating annually at each Tri-Valley City (Livermore, Dublin, and Pleasanton).

The meetings in FY17 were held at the Pleasanton Senior Center, FY18 in Dublin Civic Center/Library, FY19 in Livermore Community Center, and FY20 again at the Pleasanton Senior Center. Due to the Covid-19 pandemic the meetings in FY21 have been held virtually via Zoom.

Discussion

Staff’s recommendation is to continue to have TAAC meetings on the first Wednesday of every other month from 3:30 pm to 5 pm.

Meeting dates would be:

- July 7, 2021,
- September 1, 2021,
- November 3, 2021,
- January 5, 2022,
- March 2, 2022, and
- May 4, 2022.

Recommendation

Establish the TAAC meeting dates and times for fiscal year 2022.