

MINUTES OF THE JUNE 6, 2022 ZOOM TELECONFERENCE
LAVTA BOARD OF DIRECTORS MEETING

1. Call to Order

Meeting was called to order by Board Chair Karla Brown at 4:00pm.

Board Chair Karla Brown informed the public that LAVTA's meeting is being conducted according to the COVID-19 rules that are detailed at the beginning of the agenda explaining why this is a Zoom teleconference.

2. Roll Call of Members

Members Present

David Haubert – County of Alameda
Jean Josey – City of Dublin
Melissa Hernandez – City of Dublin
Karla Brown – City of Pleasanton
Kathy Narum – City of Pleasanton
Bob Woerner – City of Livermore
Brittini Kiick – City of Livermore

Members Absent

Gina Bonanno – City of Livermore

3. Meeting Open to Public

Steven Dunbar provided comment on the new LAVTA website and Short Range Transit Plan (SRTP).

Chair Karla Brown requested Staff to provide comment on how LAVTA can provide service to large housing plans that are not part of our SRTP. Staff informed that LAVTA receives the opportunity to review and comment on planned housing units in all three cities. When the housing development plans come to LAVTA we provide feedback and look at the opportunities available to provide bus service in the future. Staff also informed that the SRTP did not have public comment, due to COVID-19 and the Long Range Transit Plan will include more extensive public outreach.

Director Brittini Kiick had technical issues with Zoom and was disconnected

4. May Tri-Valley Accessible Advisory Committee Minutes

Chair Herb Hastings of the Tri-Valley Accessible Advisory Committee (TAAC) reported on the minutes of the May 4, 2022 TAAC Zoom teleconference meeting. Discussed at the TAAC meeting were the Chair report, RFP Update, TAAC Recruitment, PAPCO report, and service updates and concerns.

Director Brittini Kiick rejoined the Zoom meeting.

Director Brittini Kiick had technical issues with Zoom and was disconnected

5. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

- A. **Minutes of the May 2, 2022 Board of Directors meeting and May 23, 2022 Special Board of Directors meeting.**

- B. **Treasurer's Report for April 2022**

The Board of Directors approved the LAVTA Treasurer's Report for April 2022.

- C. **Adoption of a Resolution Declaring that Agency Meetings Will Continue to Be Held Via Teleconference**

The Board of Directors adopted Resolution 27-2022 declaring that LAVTA meetings will continue to be held via teleconference.

- D. **Short Range Transit Plan 2022-2027**

The Board of Directors approved 2022-2027 Short Range Transit Plan and forwarded to the Metropolitan Transportation Commission. Resolution 22-2022.

- E. **TAAC Appointments for Terms Starting July 2022**

The Board of Directors ratified the Tri-Valley Accessible Advisory Committee (TAAC) appointments for terms starting on July 1, 2022 as follows:

- Connie Mack, City of Dublin, Member
- Donna Singer, City of Dublin, Alternate Member
- Judith LaMarre, City of Livermore, Member
- David Weir, City of Livermore, Member
- Susan O'Neill, City of Livermore, Alternate Member
- Sue Tuite, City of Pleasanton, Member
- Herb Hastings, Alameda County, Member
- Kulwant Singh, Alameda County, Alternate Member
- Diana Houghtaling, Social Services, Alternate Member
- Amy Mauldin, Social Services, Member
- Shay Roberson, Social Services, Member
- Zack Silva, Social Services, Member

- F. **Exercise the Second Option Year of the Contract with MV Transportation**

The Board of Directors approved Modification 3 to contract with MV, authorizing the Interim Executive Director to exercise the second option year and extend the fixed route operations and maintenance services contract from July 1, 2022 through June 30, 2023.

- G. **Contract Award for LAVTA On-Call ZEB Consulting Services**

The Board of Directors approved Resolution 23-2022, authorizing the Interim Executive Director to execute three-year contracts with two one-year options with CTE and Zen for on-call ZEB consulting services. Task orders will be awarded based on the most-qualified firm for each scope or work.

H. LAVTA Rutan Landscaping Construction Project

The Board of Directors approved Resolution 26-2022, authorizing the Interim Executive Director to execute a change order with Westside Landscape and Concrete, Inc. for the Rutan Landscaping Construction project.

I. LAVTA Annual Salary Band Review

The Board of Directors approved Resolution 25-2022 adjusting the salary bands for LAVTA positions.

J. One Year Extension to Legal Services Agreement with Hanson Bridgett LLP

The Board of Directors exercised an option year and extend the legal services agreement from July 1, 2022 through June 30, 2023.

K. Approval of Updated Public Transportation Agency Safety

The Board of Directors approved the updated Public Transportation Agency Safety Plan document. Resolution 24-2022.

Legal Counsel Michael Conneran recused himself from agenda item 5j and 6.

Director Brittni Kiick rejoined the Zoom meeting.

Approved: Narum/Hernandez

Aye: Woerner, Brown, Josey, Narum, Kiick, Hernandez, Haubert

No: None

Abstain: Woerner (Abstained only from Agenda Item 5a.)

Absent: Bonanno

6. Paratransit Operations and Maintenance Contract

Staff reported on the evaluation process and noted that during the negotiation process with the vendors there was a 5% reduction in cost from the original proposal. Staff received proposals from Transdev or Rydetrans and based on the technical proposal and the proposed management team the panel concluded that Transdev can provide more advantageous and best value Paratransit service for CCCTA, LAVTA, and our riders. Transdev will also provide a new online trip booking feature for clients. Staff informed that fiscal impact for annual cost is lower than expected around \$1.8 million.

The Board of Directors approved Resolution 28-2022, authorizing the Interim Executive Director to enter into an MOU with Central Contra Costa Transit Authority (CCCTA) and award a joint Paratransit Operations and Maintenance (O&M) Contract to Transdev, for a period of four base years with one additional option year, commencing on July 1, 2022.

Approved: Josey/Haubert
Aye: Woerner, Brown, Josey, Narum, Kiick, Hernandez, Haubert
No: None
Abstain: None
Absent: Bonanno

7. Election of LAVTA Chair and Vice Chair

The Board nominated and elected a LAVTA Board Chair and Vice Chair for FY23 in accordance with the agency’s bylaws.

A motion was made by Chair Karla Brown to select the following as the LAVTA Board Chair for FY 2023:

Chair – David Haubert

Approved: Brown/Hernandez

A motion was made by Chair Karla Brown to select the following as the LAVTA Board Vice Chair for FY 2023:

Vice Chair – Melissa Hernandez

Approved: Brown/Josey

Aye: Woerner, Brown, Josey, Narum, Kiick, Hernandez, Haubert
No: None
Abstain: None
Absent: Bonanno

8. Interim Executive Director’s Report

Interim Executive Director Tamara Edwards reported that ridership has increased to about 60% pre-COVID levels. Interim Executive Director Tamara Edwards also highlighted MTC Institutional Transit Pass Pilot Program, United Seniors of Oakland and Alameda County event, Rutan Facility Landscaping project, Livermore Police Department Explorer Program Training Exercise on Wheels Bus, and Dublin Parking Garage.

Director Brittni Kiick had technical issues with Zoom and was disconnected.

9. Matters Initiated by the Board of Directors

None.

10. Next Meeting Date is Scheduled for: July 11, 2022

Director Brittni Kiick rejoined the Zoom meeting.

11. Adjournment

Meeting adjourned at 4:31pm.