

MINUTES OF THE JUNE 27, 2023
LAVTA FINANCE AND ADMINISTRATION COMMITTEE MEETING

1. Call to Order and Pledge of Allegiance

Committee Chair Julie Testa called the meeting to order at 4:01pm.

2. Roll Call of Members

Members Present

Julie Testa, City of Pleasanton
Melissa Hernandez, City of Dublin
Evan Branning (Alternate), City of Livermore

Members Absent

Brittini Kiick, City of Livermore

3. Meeting Open to Public

No comments

4. Minutes of the May 23, 2023 Meeting of the F&A Committee

Approved: Hernandez/Branning
Aye: Hernandez, Testa, Branning
No: None
Abstain: None
Absent: Kiick

5. Treasurer's Report for May 2023

The Finance and Administration Committee recommended forwarding the May 2023 Treasurer's Report to the Board for approval.

Approved: Branning/Hernandez
Aye: Hernandez, Testa, Branning
No: None
Abstain: None
Absent: Kiick

6. Disadvantaged Business Enterprise (DBE) 3-Year Goal Establishment (2024-2026)

Staff provided the DBE 3-Year Goal Establishment (2021-2023) to the Finance and Administration Committee. Staff explained how the base figure mathematics are determined and informed that LAVTAs DBE goal is 1%. LAVTA published our goal for public comment and provided notice to 3,000 DBEs. LAVTA received no protest to our agency's goals.

The Finance and Administration Committee recommended that the Board adopt the three-year DBE goal of 1% for Federal Fiscal Years 2024-2026.

Approved: Branning/Hernandez
Aye: Hernandez, Testa, Branning
No: None
Abstain: None
Absent: Kiick

7. Consider Amendment to LAVTA's Bylaws, Article III, Section 3.03(a) Regarding Board Compensation

The Finance and Administration Committee recommended forwarding the first reading of the proposed amended Bylaws to the Board of Directors.

Approved: Hernandez/Branning
Aye: Hernandez, Testa, Branning
No: None
Abstain: None
Absent: Kiick

8. Updated Passenger Code of Conduct Policy

Staff provided the Finance and Administration committee a PowerPoint overview of the changes that will be implemented in the passenger code of conduct policy. Legal Counsel Brendan Adams attended the meeting to answer Committee questions.

The Finance and Administrative Committee discussed this agenda item with staff.

This was informational only. No action was taken at this time.

9. Preview of Upcoming F&A Committee Agenda Items

10. Matters Initiated by Committee Members

None.

11. Next Meeting Date is Scheduled for: August 22, 2023

13. Adjourn

Meeting adjourned at 4:31pm