

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

TRI-VALLEY ACCESSIBLE ADVISORY COMMITTEE

AGENDA

DATE: Wednesday, July 30, 2025
PLACE: Bray Community Room, Dublin Civic Center,
100 Civic Plaza, Dublin, CA 94568
TIME: 3:30 p.m.

TELECONFERENCE LOCATIONS

NONE

Agenda Questions: Please call the Front Desk at (925) 455-7555 or send an email to frontdesk@lavta.org

Documents received after publication of the Agenda and considered by the TAAC Committee in its deliberation will be available for inspection only via electronic document transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below. Please call or email the Front Desk during normal business hours if you require access to any such documents.

MEETING PROCEDURE

This Tri-Valley Accessible Advisory Committee meeting will be conducted in person and on the web-video communication platform, Zoom. In order to view and/or participate in this meeting remotely, members of the public will need to download Zoom from its website, www.zoom.us.

We encourage members of the public to access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment. It is recommended that anyone wishing to participate in the meeting remotely complete the download process before the start of the meeting.

Public comments will also be accepted via email until 1:00 p.m. on Wednesday, July 30, 2025 at frontdesk@lavta.org. Please include "Public Comment – 7/30/2025" and the agenda item in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

There will be zero tolerance for any person addressing the Committee making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

How to listen and view meeting video:

- From a PC, Mac, iPad, iPhone or Android device click the link below:
<https://zoom.us/j/88469810964>
Passcode: TAAC1362
- To supplement a PC, Mac, tablet or device without audio, please also join by phone:
Dial: 1 (669) 900-6833
Webinar ID: 884 6981 0964
Passcode: 85607181

To comment by video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.

How to listen only to the meeting:

- For audio access to the meeting by telephone, use the dial-in information below:
Dial: 1 (669) 900-6833
Webinar ID: 884 6981 0964
Passcode: 85607181

*Please note to submit public comment via telephone dial *9 on your dial pad. The meeting’s host will be informed that you would like to speak. If you are chosen, you will be notified that your request has been approved and you will be allowed to speak. You will then dial *6 to unmute when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

To submit written comments:

- Provide public written comments prior to the meeting by email, to frontdesk@lavta.org

If you are submitting public comment via email, please do so by 1:00 p.m. on Wednesday, July 30, 2025 to frontdesk@lavta.org. Please include “Public Comment – 7/30/2025” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction

	Action Recommended by Staff	
1. Call to Order		3:30
2. Roll Call		3:31
3. Approval of Agenda and Modifications if necessary	Action	
4. Citizens' Forum: An opportunity for members of the audience to comment on a subject not listed on the agenda (under state law, no action may be taken at this meeting)	Information	3:32
5. Welcome New Members and Review of Committee Bylaws	Information	3:35
6. Committee Training on the Brown Act	Information	3:40
7. Election of TAAC Chair and Vice Chair for FY26	Action	4:05
8. Minutes of the May 7, 2025 meeting (please review prior to meeting)	Action	4:20
9. Establish TAAC Meeting Dates/Times and Location for FY26	Action	4:25
10. Staff Updates	Information	4:30
11. PAPCO Report	Information	4:45
12. Verbal Service Updates & Concerns	Discussion	4:48
13. Adjournment		5:00

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

/s/ Lynn Domagas

LAVTA Administrative Services Department

Date 7/25/2025

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

*Executive Director
Livermore Amador Valley Transit Authority
1362 Rutan Court, Suite 100
Livermore, CA 94551
Fax: 925.443.1375
Email: frontdesk@lavta.org*

Tri-Valley Accessible Advisory Committee (TAAC)
 Membership Directory for FY 2026
As of July 30, 2025

Dublin Representation

<i>Committee Seat</i>	<i>Term</i>	<i>Term Beginning</i>	<i>Term Conclusion</i>
Sue Tuite	2 years	July 2025	June 2027
Shawn Costello	2 years	July 2024	June 2026
Andrea Renzulli (Alternate)	1 year	July 2025	June 2026

Livermore Representation

<i>Committee Seat</i>	<i>Term</i>	<i>Term Beginning</i>	<i>Term Conclusion</i>
Judith LaMarre	2 years	July 2024	June 2026
Susan O'Neill	2 years	July 2025	June 2027
Trish Ward (Alternate)	1 year	July 2025	June 2026

Pleasanton Representation

<i>Committee Seat</i>	<i>Term</i>	<i>Term Beginning</i>	<i>Term Conclusion</i>
Jennifer White	2 years	July 2025	June 2027
Carmen Rivera-Hendrickson	2 years	July 2024	June 2026
Jeffrey Jacobsen (Alternate)	1 year	July 2025	June 2026

Alameda County Representation

<i>Committee Seat</i>	<i>Term</i>	<i>Term Beginning</i>	<i>Term Conclusion</i>
Herb Hastings	2 years	July 2024	June 2026
VACANT (Alternate)			

Social Services Representation

<i>Committee Seat</i>	<i>Term</i>	<i>Term Beginning</i>	<i>Term Conclusion</i>
Amy Mauldin	2 years	July 2024	June 2026
Janeen Rubino-Brumm	2 years	July 2025	June 2027
Kathryn Gilbreth	2 years	July 2025	June 2027
VACANT (Alternate)			

PAPCO Representative

<i>Committee Seat</i>	<i>Term</i>	<i>Term Beginning</i>	<i>Term Conclusion</i>
Esther Waltz	N/A	2014	Same as PAPCO Term

**BYLAWS
OF THE
TRI-VALLEY ACCESSIBLE ADVISORY COMMITTEE**

ARTICLE 1

NAME

The name of this committee shall be the “TRI VALLEY ACCESSIBLE ADVISORY COMMITTEE.”

ARTICLE 2

DEFINITIONS

The terms defined in this Article shall have the following meaning:

SECTION 2.1. “LAVTA” refers to the Livermore/Amador Valley Transit Authority, created pursuant to Government Code 6500 et. seq., which provides public transportation services within the cities of Dublin, Livermore and Pleasanton, and portions of unincorporated areas in Eastern Alameda County.

SECTION 2.2. “BOARD OF DIRECTORS” or Board, means the governing Board of LAVTA.

SECTION 2.3. “PARATRANSIT” refers to any form of transportation for persons unable to use fixed route public transit.

SECTION 2.4. “PERSON WITH DISABILITIES” refers to any person whose disability prevents him/her from accessing public transportation pursuant to 49 CFR 37.

SECTION 2.5. “ELDERLY” is defined as any person who is sixty-five (65) years of age or older.

SECTION 2.6. “COMPLEMENTARY PARATRANSIT SERVICE” refers to comparable paratransit service to fixed route transit service as mandated by the Americans with Disabilities Act (49 CFR 37.125).

SECTION 2.7. “LOCAL PARATRANSIT SERVICE” refers to paratransit services that are not mandated by the Americans with Disabilities Act, and that are defined by individual transit operators.

SECTION 2.8. “TRANSPORTATION DEVELOPMENT ACT-ARTICLE 4.5” refers to State funding for paratransit service generated from the ¼ cent sales tax.

SECTION 2.9. “ALAMEDA COUNTY MEASURE B” refers to local funding for paratransit service generated by the one-half percent (0.5%) transportation sales tax in Alameda County. Collections for the sales tax authorized by Measure B will be in effect for 20 years, beginning on April 1, 2002 and extending through March 31, 2022.

SECTION 2.10. “ALAMEDA COUNTY MEASURE BB” augments the half-cent Measure B sales tax by a half-cent, beginning April 1, 2015 through March 31, 2022. The full one-cent sales tax authorized by Measure BB will begin April 1, 2022 and will extend through March 31, 2045.

SECTION 2.11. “AMERICANS WITH DISABILITIES ACT” (ADA) refers to the Federal law which provides equal access to buildings, services and public transportation to persons with disabilities (Public Law 101-336). Among its provision, the ADA mandates that public transit operators provide complementary paratransit service to persons whose impairment(s) prevent(s) them from using regular fixed route transit service.

SECTION 2.12. “COMMITTEE” refers to “Tri-Valley Accessible Advisory Committee.”

SECTION 2.13. “MEMBER” is defined as a Member of the Committee, who resides and/or works in the LAVTA member jurisdictions and represents the interests, concerns and suggestions of the elderly and disabled persons. This person may or may not have disabilities, or who may or may not be sixty-five years of age or more.

SECTION 2.14. “FISCAL YEAR” means the period from July 1 to and including the following June 30.

SECTION 2.15. “FIXED ROUTE SERVICE” refers to service that operates along prescribed routes according to fixed schedules.

ARTICLE 3

GENERAL PROVISIONS

SECTION 3.1. RESPONSIBILITIES

The Committee shall have the following responsibilities:

- (a) Provide a forum to discuss matters relating to LAVTA's fixed route and paratransit system accessibility as they pertain to the elderly and persons with disabilities;
- (b) Advise the Board of Directors on matters relating to LAVTA's fixed route and paratransit system accessibility as they pertain to the elderly and persons with disabilities; and
- (c) To represent the interests of elderly and persons with disabilities who depend upon accessible public transit service(s).

SECTION 3.2. COMMITTEE

- (a) Composition. The Committee shall be composed of eleven (11) members. Each city in the LAVTA jurisdiction shall have two members, and the County of Alameda one member, who is a resident in the LAVTA service area. Three members shall be representatives of social service agencies, which are located in and/or represent people who use or could use transit services in Livermore, Pleasanton and Dublin. One member shall be LAVTA's representative to the Paratransit Advisory and Planning Committee (PAPCO) of the Alameda County Transportation Commission (ACTC).
- (b) Alternate. Each City, the County, and social service agency, may have one (1) alternate member.
- (c) Qualifications of Members and Alternates. The members and alternates must be able to demonstrate:
 - (i) That they reside in the City they represent and in the case of the County, they reside in the LAVTA service area. Social services agencies must be located in and/or serve the residents of LAVTA service area.

- (ii) Meet regularly during business hours.
 - (iii) Analyze complex issues, reports, etc., and make objective conclusions relating to the issues and reports.
- (d) Appointment Process
- (i) LAVTA shall advertise for any vacancy or vacancies on the Committee on LAVTA's website, post notices to the existing riders, and contact relevant social service agencies regarding serving on the committee. LAVTA's Board of Directors selects and approves committee members.
 - (ii) Every interested person shall complete a LAVTA application form.
 - (iii) The process of making appointments of alternate members shall be the same as for regular members.
- (e) Vacancies on the Committee. When there is a vacancy on the Committee, the alternate member shall fill in as an interim member, and, if desired, shall become a full voting permanent member.

SECTION 3.3 TERM OF APPOINTMENT OF COMMITTEE MEMBERS

The term of appointment of each committee member and alternate shall generally be for a period of two (2) fiscal years, unless a one (1) year term is necessary to ensure continuity of membership and avoid all appointments expiring at the same time. The term of appointment of the LAVTA's PAPCO representative shall match the PAPCO's membership term. Each member shall serve for a maximum of four (4) consecutive terms (i.e. eight (8) consecutive fiscal years). A member may continue to serve for additional consecutive terms beyond the maximum of four (4) consecutive terms (i.e. eight (8) consecutive fiscal years) if no other qualified applicants apply for the open position and the member is willing to serve. The member will be appointed as an Alternate unless there is an opening for a full voting member in their jurisdiction on the committee. The term shall be for one

year. When a vacancy occurs, the vacancy will be filled using the procedure described above.

SECTION 3.4. REMOVAL AND RESIGNATION OF MEMBERS

- (a) Appointed members and alternates may be removed automatically from the Committee by the Board of Directors if:
 - (i) The member or alternate is absent for three (3) consecutive regular and/or special meetings;
 - (ii) A member may resign from the Committee by a letter of resignation to the Board of Directors.

SECTION 3.5. COMMITTEE OFFICERS AND THEIR DUTIES

- (a) The Committee shall elect a Chair and Vice Chair from among its members. The Committee Chair and Vice Chair shall not represent the same city.
- (b) The Chair and Vice Chair shall be elected at the first meeting of each fiscal year and assume office immediately following the election.
- (c) The Chair shall preside at all meetings of the Committee, call special meetings, and act as spokesperson of the Committee with the authorization of the Committee pursuant to Section 4.1 of these Bylaws.
- (d) The Vice Chair shall assume all duties of the Chair in the absence of, or upon request of, the Chair.
- (e) The Chair or his/her designee shall make an oral report at the meeting of the Board of Directors following the Committee's meeting. The designee shall be the Vice Chair of the Committee or a Committee member.
- (f) In the absence of the Chair and Vice Chair, the Committee shall appoint a Chair Pro-Tem to fill the duties of the Chair.

SECTION 3.6. COMMITTEE SECRETARY

A LAVTA staff person shall serve as Secretary and shall have no vote on matters before the Committee. The Secretary shall keep minutes of all regular and special meetings, and submit them to the Committee for approval, maintain a record of attendance, record all roll call votes, and assist with clerical and administrative tasks pertaining to the Committee.

SECTION 3.7. COMMITTEE MEETINGS

- (a) Regular Meeting Site, Schedule and Time. The Committee shall meet quarterly as needed. The Committee shall establish the meeting schedule, meeting time, meeting sites for the regular meetings at the first regular meeting of the fiscal year.
- (b) Regular Meetings. All regular meetings shall have a published agenda. Only items on the agenda shall be addressed at the meeting. Items for a regular meeting agenda may be submitted by any member of the Committee at least two (2) weeks prior to the meeting. The Committee Secretary may submit items for the agenda. Any supportive material for an agenda item shall be submitted at the same time. The Chair and the Committee Secretary shall agree on the final agenda.
- (c) Agendas. The agenda shall contain at least the following: call to order; approval of minutes; old business; new business; public comment and adjournment. Copies of the agenda, with supporting material and past meeting minutes, shall be mailed or delivered to the Committee members.
- (d) Notice. Notice of regular and special meetings shall comply with the Ralph M. Brown Act, Government Code Section 54950, et seq. Notices shall be mailed or delivered to the appropriate locations in the LAVTA jurisdiction. Notices may be mailed to the public upon request. All requests for additional information for regular and special meetings shall comply with LAVTA's Access to Public Records Information Policy. All notices of regular and special meetings shall be posted 72 hours prior to the meeting.

- (e) Special Meetings. Special Meetings may be called by the Committee Chair. Special meetings may include regular business in nature and/or time-urgent items. Special meetings shall comply with the same requirements of regular meetings.
- (f) Accessibility. All meetings shall be conducted in the LAVTA jurisdiction and shall be in a location accessible by public transportation and accessible to persons with disabilities.
- (g) Quorum. A quorum must be present to take action on agenda items. A quorum consists of a combination of six (6) TAAC representatives and/or alternates. In the absence of a regular representative, the alternate for that representative will be a voting member for the meeting. On the occasion where two (2) representatives from a member city are absent, the alternate for that city will have two (2) votes and will count as two representatives towards quorum. If two (2) or more representatives from member Social Service Agencies are absent, the alternate for Social Services will count as two (2) representatives towards quorum and will be allowed to exercise two (2) votes. On the occasion where one (1) representative from a member city is absent and the alternate is absent, the present city representative will have two (2) votes for the meeting and count as two (2) representatives towards quorum. On the occasion where one (1) Social Services representative is present and two (2) members and alternate representative are absent then the present Social Services representative will have two (2) votes and will count as two (2) representatives towards quorum. In the occasion where two (2) Social Services representatives are absent and one (1) social service representative and one (1) social services alternate is present, each will get one (1) vote and count as one (1) each towards quorum. If the PAPCO representative is absent, there is not an alternate for that representative.
- (h) Affirmative Vote. An affirmative vote by the majority of the filled positions of the Committee is required for an action to be approved, and a quorum must be present in the room in order for a vote to be taken. If a quorum is not present, the Chair would adjourn the meeting.
- (i) Compensation. Committee members shall not receive compensation for attending regular and special meetings. Please refer to section 4.2.

- (j) Parliamentary Procedure. Meetings shall be conducted in accordance with Robert's Rules of Order, Revised, The Classic Edition, General Henry M. Robert, III.
- (k) Minutes of TAAC Meetings. Minutes of the TAAC meetings shall be included in the Board of Directors Agenda Package.
- (l) A member unable to attend a Committee meeting shall notify the member's alternate to attend the meeting.

ARTICLE 4

MISCELLANEOUS

SECTION 4.1. PUBLIC STATEMENTS.

The Chair of the Committee shall be the spokesperson. In the absence of the Chair, the Vice Chair shall act as the spokesperson. In the absence of the Committee's Chair and Vice Chair, a spokesperson shall be appointed by the Committee Chair. Furthermore, no member of the Committee shall speak as a spokesperson for LAVTA without authorization by majority vote of the Board of Directors of LAVTA.

SECTION 4.2. EXPENSES. The Committee is strictly on a volunteer basis; therefore, members shall not be reimbursed for any expenses relative to the Committee's activities and functions. However, LAVTA will provide paratransit service to/from regular and special meetings for Committee members upon request. LAVTA will also provide transit passes at no charge for rides on fixed route services. Members of the public must provide their own transportation.

SECTION 4.3. AMENDMENTS. Proposed amendments to these Bylaws shall be submitted to the LAVTA Board of Directors by the Executive Director with an explanation of the proposed changes. Amendments shall be incorporated into these Bylaws upon a majority vote of the LAVTA Board of Directors

STAFF REPORT

SUBJECT: Committee Training on the Brown Act and Roberts Rules of Order

FROM: Kadri Külm, Senior Paratransit Planner

DATE: July 30, 2025

Action Required

This is an informational item.

Background

The Brown Act and Robert's Rules of Order both relate to public meetings in California.

The Brown Act is California's open meetings law, mandating transparent and public meetings for local government agencies like city councils, school boards, and county boards of supervisors. Its primary goal is to ensure the public's right to attend, participate in, and be informed about the proceedings and decision-making processes of these local legislative bodies.

Robert's Rules of Order is a widely adopted manual of parliamentary procedure that provides a framework for conducting fair and orderly meetings. It outlines guidelines for motions, debates, voting, and amendments, aiming to facilitate discussions and decision-making in a structured and democratic manner.

Discussion

Hanson Bridgett LLP staff will be providing two-part training for TAAC members. The first part will be on the Brown Act and it will be taking place at the TAAC meeting on July 30, 2025, and the second part will be on the Roberts Rules of Order taking place during the TAAC meeting on September 3rd, 2025.

Recommendation

This is an informational item.

STAFF REPORT

SUBJECT: Election of Wheels Accessible Advisory Committee Chair and Vice Chair for FY26

FROM: Kadri Klm, Senior Paratransit Planner

DATE: July 30, 2025

Action Required

Hold election for the positions of the Tri-Valley Accessible Advisory Committee Chair and Vice Chair for FY26.

Background

The TAAC needs to elect a new Chair and Vice Chair from amongst its members. Section 3.5 of the Committee Bylaws states the following:

- (a) The Committee shall elect a Chair and Vice Chair from among its members. The Committee Chair and Vice Chair shall not represent the same city.
- (b) The Chair and Vice Chair shall be elected at the first meeting of each fiscal year and assume office immediately following the election.
- (c) The Chair shall preside at all meetings of the Committee, call special meetings, and act as spokesperson of the Committee with the authorization of the Committee pursuant to Section 4.1 of these Bylaws.
- (d) The Vice Chair shall assume all duties of the Chair in the absence of, or upon request of, the Chair.
- (e) The Chair or his/her designee shall make an oral report at the meeting of the Board of Directors following the Committee's meeting. The designee shall be the Vice Chair of the Committee or a Committee member.

- (f) In the absence of the Chair and Vice Chair, the Committee shall appoint a Chair Pro-Tem to fill the duties of the Chair.

Chair and Vice Chair will work with staff to create the Committee agendas.

Election Process

The TAAC bylaws do not outline a specific nomination and election process for the Committee Chair and Vice Chair. As a result, the process that the LAVTA Board of Directors uses will be followed. The elections for Chair and Vice Chair will be held separately using the following steps:

1. TAAC members will nominate other TAAC members or they may nominate themselves for the vacant position. All nominations must be seconded.
2. Nominees will be given up to two minutes to state their qualifications to the members. This is not required.
3. Each TAAC member will write the name of the candidate of their choice on a piece of paper (staff assistance is available, if needed). Members must be present to vote.
4. Staff will count the votes and announce the results. The nominee with the most votes wins the election for the position.

Recommendation

Nominate and elect the Chair and Vice Chair in accordance with the TAAC bylaws for FY26.

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

Tri-Valley Accessible Advisory Committee

DATE: Wednesday, May 7, 2025

PLACE: LAVTA Administrative Office

TIME: 3:30 p.m.

DRAFT MINUTES

1. Call to Order

The Vice Chair Esther Waltz called the meeting to order at 3:30 pm.

2. Roll Call

Members Present:

Judith LaMarre	City of Livermore
Susan O'Neill	City of Livermore – Alternate
Carmen Rivera-Hendrickson	City of Pleasanton
Jennifer White	City of Pleasanton
Sue Tuite	City of Pleasanton – Alternate
Herb Hastings	County of Alameda
Esther Waltz	PAPCO Representative

Staff Present:

Michael Tobin	LAVTA
Kadri Kulm	LAVTA
John Sanderson	County Connection
Christian Sanchez	Transdev
Jon Huynh	Transdev
Regina Flores	MV

Guests:

Cheryl Heyk	Attendant for Carmen Rivera-Hendrickson
Andrea Renzulli	TAAC applicant

3. Approval of Agenda and Modifications if necessary

Approved.
Hastings/ Rivera-Hendrickson

- 4. Citizens' Forum: An opportunity for members of the audience to comment on a subject not listed on the agenda (under state law, no action may be taken at this meeting)**

None

- 5. Minutes of the March 5, 2025 meeting of the Committee**

Approved.
Hastings/ Tuite

- 6. TAAC Recruitment**

LAVTA is recruiting for TAAC membership for terms starting in July, 2025. LAVTA board will ratify appointments at their June 2nd meeting.

- 7. Para-Taxi Reimbursement Program Modifications**

The TAAC recommends to the LAVTA Board of Directors approving changing the Para-Taxi reimbursement request period from the current within 90-days of the ride to within 60-days of the ride. TAAC did not approve going 100% from the current paper-based reimbursement request submittal to fully electronic process nor going 100% from check-based system to direct deposit only. TAAC is open to looking at the reimbursement request period again in a year and then possibly changing it from 60-days to either 45 or 30-days.

Approved.
Rivera-Hendrickson/Hastings

- 8. Wheels Access Update**

LAVTA released a Request for Proposals and received two proposals. With the RFP LAVTA is seeking for a third-party contractor to perform travel navigator consultations, travel training and ADA paratransit eligibility phone assessments.

- 9. Rescheduling of the July, 2025 TAAC meeting**

The committee approved rescheduling the next TAAC meeting for July 30, 2025 at 3:30pm. The location is the Bray Community Room at the Dublin Civic Center.

Approved.
White/Tuite

- 10. PAPCO Report**

Vice-Chair Waltz provided an overview of the latest PAPCO meeting as well as the PAPCO Paratransit Program Plan sub-committee meetings where several TAAC members participated. LAVTA program was approved unconditionally.

11. Service Updates and Concerns

Carmen Rivera-Hendrickson reported that on her way to PAPCO meeting in Oakland a small van was sent for her while she requires an oversized van. Christian Sanchez responded that Transdev is currently retraining call center staff. Christian added that due to current shortage of LAVTA drivers they are also using County Connection cutaway vehicles to provide LAVTA service in addition to vehicles dedicated to LAVTA service.

Carmen said she has been having problems with the way some drivers secure her motorized wheelchair on fixed route buses. Regina Flores responded that drivers are instructed not to take securement instructions from passengers.

Carmen also said she does not like the Route 3 schedule in the afternoons as she is having hard time getting to/from Kaiser. Mike Tobin said LAVTA will be looking at the schedules in August.

Herb Hastings reported that the Dial-A-Ride reservationist the day before had picked up saying 'thank you for calling County Connection' instead of LAVTA. Christian Sanchez said this is because the same call center is use for both services, but call center staff is being retrained.

12. Adjournment

Meeting adjourned at 4:45 pm.

STAFF REPORT

SUBJECT: Establish TAAC Meeting Times and Location for FY26

FROM: Kadri Klm, Paratransit Planner

DATE: July 30, 2025

Action Required

Establish the TAAC meeting dates/times and confirm the location for FY26.

Background

As stated in the TAAC Bylaws SECTION 3.7(a) “The Committee shall meet quarterly as needed. The Committee shall establish the meeting schedule, meeting time, meeting sites for the regular meetings at the first regular meeting of the fiscal year.”

According to the committee bylaws SECTION 3.7. COMMITTEE MEETINGS (f) Accessibility “All meetings shall be conducted in the LAVTA jurisdiction and shall be in a location accessible by public transportation and accessible to persons with disabilities”.

In the past, TAAC Committees established a quarterly schedule for regular meetings. Starting in 2010, the frequency of meetings was increased to every other month. Last year, meetings were scheduled for the first Wednesday of every other month from 3:30 pm to 4:30 pm.

Due to the changes to the Wheels bus routes in the Fall of 2016, which were based on the Comprehensive Operational Analysis (COA), the closest bus stop to LAVTA’s administrative office, where the TAAC meetings traditionally were held, is a longer distance away (0.5 mile) than the closest bus stop prior to the COA changes.

In response to the feedback on the distance to the Route 14 bus stop the TAAC decided to hold the meetings at alternate fixed route accessible locations, rotating annually at each Tri-Valley City (Livermore, Dublin, and Pleasanton).

The meetings in FY16/17 were held at the Pleasanton Senior Center, FY 17/18 in Dublin Civic Center/Library, and FY 18/19 in Livermore Community Center. During the Covid-19 pandemic the meetings were held virtually via Zoom and after that at the LAVTA administrative office board room in Livermore. In November 2024 TAAC voted to re-establish rotating TAAC meeting locations annually at each Tri-Valley city (Livermore, Dublin, and Pleasanton), and to hold the remainder of the FY25 meetings at the Dublin Civic Center.

Discussion

Staff's recommendation is to continue to have TAAC meetings on the first Wednesday of every other month from 3:30 pm to 4:30 pm.

Meeting dates would be:

- September 3, 2025
- November 5, 2025
- January 7, 2026
- March 4, 2026
- May 6, 2026

Staff is recommending that the meetings in FY26 be held either at the Pleasanton Senior Center at 5353 Sunol Blvd in Pleasanton or at the Livermore Community Center at 4444 East Ave in Livermore.

Recommendation

Establish the TAAC meeting dates/times and the location for fiscal year 2026.

STAFF REPORT

SUBJECT: Staff Updates

FROM: Mike Tobin, Director of Operations and Planning
Kadri Külüm, Senior Paratransit Planner

DATE: July 30, 2025

Action Required

This is an informational item.

Background

Staff is updating the committee on the following items:

- 5310 Grant Application
- Wheels Fixed Route upcoming service changes
- Para-Taxi program change
- Go Tri-Valley program change

Discussion

5310 Grant Application

The Federal Transit Administration (FTA) apportions funding annually to rural and urbanized areas nationwide for the Enhanced Mobility of Seniors and Individuals with Disabilities Program, known as Section 5310. Funds support a wide range of project activities, and the application process is administered by the California Department of Transportation (Caltrans).

Changes resulting from the 2020 Census mean that FTA now apportions some 5310 funds directly to LAVTA's service area for eligible projects and recipients, including public transit providers, social service agencies, and private non-profits. LAVTA staff is evaluating the feasibility of applying for Section 5310 funds to augment support for existing agency priorities, including the One Seat Ride and Wheels Access Mobility Management programs, currently funded in part by the Alameda County Transportation Commission. Further information will be provided at your July 30 meeting and/or the LAVTA Finance & Administration Committee as may be appropriate.

Applications for two years of funding (Federal Fiscal Years 2024 and 2025) are due to Caltrans September 3.

Wheels Fixed Route upcoming service changes

LAVTA will implement service changes beginning August 9th, 2025. The weekday schedules will be adjusted to better align with the updated BART Blue Line schedule, enhancing transfer opportunities for riders. As part of this change, Routes 3A and 3B will be discontinued due to low ridership, and the weekday service span on Route 3 will be shortened. These adjustments reflect our continued efforts to provide efficient and responsive service.

Para-Taxi

At their July 2nd meeting LAVTA Board of Directors approved changing the Para-Taxi reimbursement request period from 90 days to 30 days from the ride taken. Previously, TAAC had recommended to the Board going from 90 days to 60 days at their May 7th meeting; however, the Projects and Services Committee recommendation to the Board at their meeting on June 23rd was going from 90 days to 30 days since the vast majority of participants submit their reimbursement requests within 30 days already and PEX debit card is also a viable (and preferred) option for receiving Para-Taxi discount. This change will go into effect on September 1, 2025.

Go Tri-Valley

Go Tri-Valley program pays half a fare, up to \$5.00, for up to 10 rideshare trips on Uber and Lyft each month that start and end in Dublin, Pleasanton, and Livermore. Since the Go Tri-Valley ridership is outpacing available funding, LAVTA Board of Directors approved reducing the subsidy from 50% of the fare up to \$5 maximum to 50% of the fare up to \$4 maximum at their July 2nd meeting. This change will go into effect on August 1, 2025.

Recommendation

This is an informational item.