

STAFF REPORT

SUBJECT: Establish TAAC Meeting Times and Location for FY26

FROM: Kadri Klm, Paratransit Planner

DATE: July 30, 2025

Action Required

Establish the TAAC meeting dates/times and confirm the location for FY26.

Background

As stated in the TAAC Bylaws SECTION 3.7(a) “The Committee shall meet quarterly as needed. The Committee shall establish the meeting schedule, meeting time, meeting sites for the regular meetings at the first regular meeting of the fiscal year.”

According to the committee bylaws SECTION 3.7. COMMITTEE MEETINGS (f) Accessibility “All meetings shall be conducted in the LAVTA jurisdiction and shall be in a location accessible by public transportation and accessible to persons with disabilities”.

In the past, TAAC Committees established a quarterly schedule for regular meetings. Starting in 2010, the frequency of meetings was increased to every other month. Last year, meetings were scheduled for the first Wednesday of every other month from 3:30 pm to 4:30 pm.

Due to the changes to the Wheels bus routes in the Fall of 2016, which were based on the Comprehensive Operational Analysis (COA), the closest bus stop to LAVTA’s administrative office, where the TAAC meetings traditionally were held, is a longer distance away (0.5 mile) than the closest bus stop prior to the COA changes.

In response to the feedback on the distance to the Route 14 bus stop the TAAC decided to hold the meetings at alternate fixed route accessible locations, rotating annually at each Tri-Valley City (Livermore, Dublin, and Pleasanton).

The meetings in FY16/17 were held at the Pleasanton Senior Center, FY 17/18 in Dublin Civic Center/Library, and FY 18/19 in Livermore Community Center. During the Covid-19 pandemic the meetings were held virtually via Zoom and after that at the LAVTA administrative office board room in Livermore. In November 2024 TAAC voted to re-establish rotating TAAC meeting locations annually at each Tri-Valley city (Livermore, Dublin, and Pleasanton), and to hold the remainder of the FY25 meetings at the Dublin Civic Center.

Discussion

Staff's recommendation is to continue to have TAAC meetings on the first Wednesday of every other month from 3:30 pm to 4:30 pm.

Meeting dates would be:

- September 3, 2025
- November 5, 2025
- January 7, 2026
- March 4, 2026
- May 6, 2026

Staff is recommending that the meetings in FY26 be held either at the Pleasanton Senior Center at 5353 Sunol Blvd in Pleasanton or at the Livermore Community Center at 4444 East Ave in Livermore.

Recommendation

Establish the TAAC meeting dates/times and the location for fiscal year 2026.